

Lawnside Board of Education Meeting Minutes
September 10, 2020

The Regular Meeting of the Lawnside Board of Education was called to order at 7:10 p.m. remotely through "Zoom". After repeating the Pledge of Allegiance and after observing a moment of silence, the following members answered present to the roll call:

Sabrina Forrest
Dajshia Gibson
William Jordan

Marsharee Wright
Nana Cauthorne
Alexis Wilson

Deborah DeAbreu arrived at 7:35 p.m.

Absent: Yareem Ali and Mawusimensah Mears

Also present was Ronn Johnson, Superintendent, Dawn Leary, Business Administrator.

Open Public Meeting Act

WHEREAS, the Open Public Meeting Act authorizes Board of Education to meet in Executive session under certain circumstances;

WHEREAS, the Open Public Meeting Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lawnside Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

1. Personnel and/or Student Matter

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exist; and

BE IT FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Minutes

Motion by William Jordan seconded by Alexis Wilson, that the minutes of August 13th, and 27th, 2020 be approved. Motion carried; Roll Call Vote: 5 – yes, 1 – abstention, 3 – absent.

Mrs. Forrest – abstained
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - absent
Ms. Gibson - yes
Ms. Cauthorne - yes

Superintendent's Report

Discussion:

Roof Repair Update

*NJDOE Correspondence re: District Improvement Plan
Virtual Open House- Thursday, September 17, 2020*

District Goals

The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, August 1, 2019.

Goal #1: Continue to engage with our community.

Goal #2: Development and implement programs that increase academic achievement and social emotional learning.

Goal #3: Increase ELA and Math scores by 5% on the NJSLA tests.

Harassment, Intimidation, and Bullying: 0

Suspensions for August~ 0

The Superintendent is not in receipt of any parental request for a Board Hearing at this time.

PERSONNEL - It is recommended by the Superintendent items 1-6 be approved as written

* Staff Leave Request will be re-evaluated on or before November 9, 2020. New documentation will be required.

1. It is with sadness that I recommend Mrs. Paula Davis' Letter of Recommendation as Director of Curriculum and Instruction be approved effective December 31, 2020.
2. It is recommended Ms. ShaNell Wilson's salary be adjusted from \$11 per hour to \$12 per hour for the 2020-2021 school year.
3. It is recommended that Ms. Jessyca Harper be approved to receive summer back pay of \$5,596.80 for the 2018-2019 school year and \$5,811.00 for the 2019-2020 school year.
4. It is recommended that Mrs. Gina Lewis be approved as the McKinney-Vento (Homeless) liaison for the district during the 2020-2021 school year.
5. It is recommended that Ms. Jessyca Harper be approved as the district DCP&P liaison for the 2020-2021 school year.
6. It is recommended that Ms. Helen Snowden be approved for Medical Leave from September 14, 2020 -October 27, 2020. (FMLA)

- 7. *It is recommended that Ms. Dawn Leary be approved to work from home remotely due to a documented medical condition until November 9, 2020. *(Documentation has been provided to the school district.)*
- 8. *It is recommended that Ms. Niphon Kirk be approved to work from home remotely due to a conflict with child care until November 9, 2020. *(Documentation has been provided to the school district.)*
- 9. *It is recommended that Ms. Jessyca Harper be approved to work from home remotely on Mondays, Thursdays, and Fridays due to a conflict with child care for the 2020-2021 school year: *(Documentation has been provided to the school district.)*
- 10. It is recommended that Ms. Romaine Artis-Jones be approved to work from home remotely on, Thursdays, and Fridays due to a health reason for the 2020-2021 school year: *(Documentation has been provided to the school district.)*
- 11. *It is recommended that Ms. Ebony Williams be approved to work from home remotely on Mondays, Wednesdays, and Fridays due to a conflict with child care for the 2020-2021 school year: *(Documentation has been provided to the school district.)*
- 12. It is recommended that Simone Small be approved as a substitute teacher for the 2020 -2021 school year at a daily rate of \$90 per diem.
- 13. It is recommended that Anna Ritchter (Caring Counselors), be approved to serve as a Social Work intern under the Special Services Department for the 2020-2021 school year.

Personnel Items
1-13

Motion by Marsharee Wright
seconded by Dajshia Gibson
to approve personnel items 1-13.
Motion Carried; Roll Call Vote:
6 – yes, 3 – absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright – yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - absent
Ms. Gibson - yes
Ms. Cauthorne – yes

MANAGEMENT - It is recommended by the Superintendent items 1-6 be approved as written

1. It is recommended that the following positions be approved for posting for the 2020-2021 school year:

Director/Supervisor of Curriculum & Instruction

Elementary School Teacher

World Language Teacher

Technology Teacher

2. It is recommended that the 2020-2021 contract with Bayada Home Health Care, Inc be approved for substitute nursing services for the 2020-2021 school year.

Management Item
1-2-

Motion by Marsharee Wright
seconded by Dajshia Gibson
to approve management items 1-2.
Motion Carried; Roll Call Vote:
6 – yes, 3 – absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright – yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - absent
Ms. Gibson - yes
Ms. Cauthorne – yes

Athletic Bussing Discussion:

Mrs. Forrest stated the district has 20 students participating in football. The high school would pick the students up for the games. The cost from Haddon Heights would be \$35.00 an hour, 5 days a week. The initial email was sent to Dr. Johnson which was forwarded to the board. The email was from Joe Cramp, Athletic Director. Mask would be required by students and the buses would be disinfected daily. Dr. Johnson stated they may start the first week of October. There are 6 games on the schedule and would be 6-8 weeks until the Thanksgiving Holiday. Mrs. DeAbreu stated she missed the last Haddon Heights meeting and would attend the next one to inquire about the bussing.

Approval of necessary transportation for Athlete bussing to and from Haddon Heights:

Athlete Bussing
2020-2021

Motion by Marsharee Wright
seconded by Alexis Wilson
to approve athletic bussing
to and from Haddon Heights.
Motion denied; Roll Call Vote:
5 – no, 1 – abstention, 3 – absent.

Mrs. Forrest – abstained
Mr. Mears - absent
Mr. Jordan – no

Ms. Wright – no
Mr. Ali - absent
Ms. Wilson – no

Mrs. DeAbreu - absent
Ms. Gibson - no
Ms. Cauthorne – no

Motion rescinded by Marsharee Wright, seconded by Alexis Wilson. Item tabled for further discussion.

Committee Reports:

Policy – Mrs. DeAbreu stated she would like to schedule a meeting soon.

Outreach – Ms. Cauthorne stated the “Back to School Bonanza was nice. Parents were in attendance and had a good time.

Mrs. Forrest stated she talked to Terry Lewis and board business needs to be complete such as Dr. Johnson’s evaluation. To date, only one board member has completed it. There are four members who started the evaluation but have not completed it. By Monday, everyone should have the evaluation complete. The board also need to schedule a “Retreat”.

Roofing Update:

Mr. Notley, District Architect, address the drain issue. He explained the water bubbling up from the boys locker room. J. J. M. Plumbing ran a camera through the drain line and discovered the pipe was collapsed. New Road was contacted for a solution. There are four drains running from the gymnasium roof. The plan was to redirect the drain size. It was not sufficient. Sketches were sent to Ms. Leary. The lines would be redirected and go through the gymnasium wall, run by the kitchen wall and then underground. The contractor would dig 5 feet below ground. Prices were solicited. This is the best way without collecting several quotes and the fastest way to run through W.J. Gross and J.J.M. Plumbing. The work can be done through the additional allowance of \$20,000.00. Mrs. DeAbreu asked how long it would take. Mr. Notley stated it would take 3-4 days. This is the most cost effective way.

Additional Roof repairs

Motion by William Jordan
seconded by Deborah DeAbreu
to approve additional roof repairs
Motion Carried; Roll Call Vote: 7 –
yes, 2 -absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne – yes

New Business

REVISED

RESOLUTION #2A

BE IT RESOLVED, by the Board of Education of the Borough of Lawnside that the following salaries be funded through the listed federal grants for the 2020-2021 school year:

Grant	Staff Member	Budgeted Salary	Grant Funding	% Funded
Title I/ESSA 100-100	Kenneth Johnson	\$84,689	\$84,689	100
100-100	Patricia Cobia	\$67,579	\$37,168	55

Resolution #2A
Grant Funded Salaries

Motion by Deborah DeAbreu
seconded by Alexis Wilson
to approve resolution #2A grant
funded salaries. Motion Carried;
Roll Call Vote: 7 – yes, 2 -absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne – yes

CCESC Transportation
Contract – revised
2020-2021

Motion by Deborah DeAbreu
seconded by Alexis Wilson
to approve CCESC transport-
ation contract revised 2020-2021.
Motion Carried; Roll Call Vote: 7 –
yes, 2 -absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne – yes

Secretary Report/Treasurer Report

RESOLUTION #4-(2020-21)

1. Secretary's Report – The Board Secretary certifies that no line item accounts in July 2020 have been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **See Attachment XI.**
2. Treasurer's Report – Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of July 2020. The Treasurer's Report and Secretary's Report are in agreement for the month(s) of June 2020. **See Attachment XI.**
3. Board Secretary – Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (a) certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification - Pursuant to N.J.A.C. 6A:23A-6.10 (c) the Lawnside Board of Education certifies that as of July 30, 2020 Secretary Financial Report and the July 30, 2020 Treasurer's Monthly Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16-10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Secretary reports as of July 31, 2020:

Fund 10 Cash in Bank	\$3,057,660.06
Fund 20 Cash in Bank	(143,739.95)
Fund 30 Cash in Bank	0
Fund 40 Cash in Bank	<u>1.96</u>
Total Cash in Bank	\$2,913,922.07

The Treasurer's report as of July 31, 2020:

Fund 10 Cash in Bank	\$3,057,660.06
Fund 20 Cash in Bank	(143,739.95)
Fund 30 Cash in Bank	0
Fund 40 Cash in Bank	<u>1.96</u>
Total Cash in Bank	\$2,913,922.07

Resolution #4 (2020-2021)

Motion by Deborah DeAbreu
seconded by Alexis Wilson to
approve the Secretary & Treasurer
Report Resolution #4 2020-2021.
Motion Carried; Roll Call Vote: 7 –
yes, 2 - absent

Mrs. Forrest – yes
Mr. Mears – absent
Mr. Jordan – yes

Ms. Wright – yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne - yes

Payment of Bills/Receipts

Motion by William Jordan seconded by Deborah DeAbreu that the bills totaling \$464,056 .05 for the General Fund for September and \$11,918.37 for Food Service be approved for payment pending availability of funds. Motion Carried; Roll Call Vote: 7 – yes, 2 – absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright – yes
Mr. Ali - absent
Ms. Wilson - yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne - yes

Public Comments at 8:13 p.m. – None

Board Member Comments at 8:14 p.m.

Ms. Wright stated the district should set up an “Open House for Parents” to review etiquette training, tips and pointers when students are on Zoom and parents are in the background.

Mrs. DeAbreu thanked teachers, custodians, Dr. Johnson and Mr. Gordon.

Ms. A. Wilson thanked the teachers that attended the “Back to School Bonanza” and those who helped out. It was nice to see the interaction with others.

Dr. Johnson congratulated the new board members and thanked them for their help organizing the event. He also thanked Ms. Davis for her years of service as a Curriculum Director. He said her presence will be sorely missed.

Mrs. Forrest thanked Ms. Cauthorne, Ms. Gibson and Ms. Wilson for a great job well done regarding the “Back to School Bonanza”. With regards to Mrs. Davis, she stated, her twins were taught by Ms. Davis. She wanted to rescind the motion for her to retire, but cannot. She thanked Mrs. Davis for her dedication to the students and community.

Motion by Dajshia Gibson seconded by Deborah DeAbreu to adjourn the board meeting.

All in favor: 7 – Ayes. Motion carried by Unanimous Voice Vote.

Adjournment – 8:24 p.m.

CERTIFICATION

I, Dawn Leary, Business Administrator/Board Secretary of the Board of Education of the Borough of Lawnside in the County of Camden, New Jersey, HEREBY CERTIFY that the foregoing extract from the minutes of a meeting of the Board of Education duly called and held on *September 10, 2020* has been compared by me with the original minutes as officially recorded in the Minute Book of the Board of Education and is true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

Respectfully Submitted

A handwritten signature in black ink that reads "Dawn Leary". The signature is written in a cursive, flowing style.

Dawn Leary
Business Administrator/Board Secretary