

Lawnside Board of Education Meeting Minutes
October 8, 2020

The Regular Meeting of the Lawnside Board of Education was called to order at 7:10 p.m. remotely through "Zoom". After repeating the Pledge of Allegiance and after observing a moment of silence, the following members answered present to the roll call:

Sabrina Forrest
William Jordan

Marsharee Wright
Alexis Wilson

Nana Cauthorne

Absent: Yareem Ali, Mawusimensah Mears, Deborah DeAbreu and Dajshia Gibson

Also present was Ronn Johnson, Superintendent, Dawn Leary, Business Administrator.

Open Public Meeting Act

WHEREAS, the Open Public Meeting Act authorizes Board of Education to meet in Executive session under certain circumstances;

WHEREAS, the Open Public Meeting Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lawnside Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

1. Personnel and/or Student Matter

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exist; and

BE IT FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Minutes

Motion by Alexis Wilson seconded by Marsharee Wright, that the minutes of September 10th, and 24th, 2020 be approved. Motion carried; Roll Call Vote: 5 – yes, and 4 – absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - absent
Ms. Gibson - absent
Ms. Cauthorne - yes

Superintendent’s Report

Discussion:

Technology Update- Mr. Gordon (will be rescheduled)

District Goals

The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, August 1, 2019.

Goal #1: Continue to engage with our community.

Goal #2: Development and implement programs that increase academic achievement and social emotional learning.

Goal #3: Increase ELA and Math scores by 5% on the NJSLA tests.

Harassment, Intimidation, and Bullying: 0

Suspensions for September~ 0

The Superintendent is not in receipt of any parental request for a Board Hearing at this time.

PERSONNEL - It is recommended by the Superintendent items 1- be approved as written

1. It is recommended Ms. Alyssa. Miller be approved as the Supervisor of Curriculum and Instruction for the 2020-2021 school year at a salary of \$79,159.
2. It is recommended that Ms. Diana Ocasio be approved as a Cafeteria/Playground Aide at a rate of \$11 per hour for the 2020-2021 school year. *(Position begins upon the return to In-person instruction for students)*
3. It is recommended Ms. Deborah Hanson’s Letter of Resignation as a In-House Substitute Teacher be approved effective October 16, 2020.
4. It is recommended Mr. Jaemaine King-Jones’ Letter of Resignation as a Full-Time Custodian be approved effective October 2, 2020.
5. It is recommended that Ms. Alexis Backus’ Request for maternity leave be approved effective November 25, 2020 - April 12, 2021.

Personnel Items
1-5

Motion by William Jordan
seconded by Marsharee Wright
to approve personnel items 1-5.
Motion Carried; Roll Call Vote:
5 – yes, 4 – absent.

Mrs. Forrest – yes
 Mr. Mears - absent
 Mr. Jordan – yes

Ms. Wright - yes
 Mr. Ali - absent
 Ms. Wilson – yes

Mrs. DeAbreu - absent
 Ms. Gibson - absent
 Ms. Cauthorne - yes

MANAGEMENT - It is recommended by the Superintendent items 1- be approved as written

1. It is recommended that Ms. Niphon Kirk, Ms. Jessyca Harper, and Anna Ritchter (Caring Counselors Intern) be approved to attend the virtual Harassment, Intimidation, and Bullying (HIB) training sponsored by the NJPSA-FEA atvs cost of \$125 per person.
2. It is recommended that the medical Standing Orders developed by the school doctor in collaboration with the school nurse be approved for the 2020-2021 school year.
3. It is recommended that the Memorandum of Understanding between Big Brothers Big Sisters Independence and the Lawnside Public School be approved for the 2020-2021 school year.
4. It is recommended that the following Out Of District (ODD) placements be approved for the 2020-2021 school year:

ID number	Grade	School	Cost
7653752009	11	BankBridge	45,210.00
5784725753	11	Garfield Park	65,659.44
2849163884	10	Katzenbach	118,430.00
9355323491	10	BankBridge	45,210.00

5. It is recommended that the following students be removed from the rolls of their respective schools due to failure to Re-register with the district during the 2020-2021 school year:

Haddon Heights High School (22):

I. P.	J. T.	R. C.
C. G.	T. J.	T. A.
J. F.	D. H.	C. L.
A. R.	A. T.	J. B.
L. C.	M. G.	J. H-H.
J. L.	A. P.	C. R.
I. R.	A. S.	L. S.
J. U-R.		

Camden County Technical School (2):

S. A-J.	S. W.
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Choice (1):

T. B.

Charter Schools (2):

J. L. N. W.

Out of District (5):

Z. F. J. R. E. S.

N. S. I. V.

Private Schools (5):

A. B. Z. M. G. O.

Y. O.

Management Item
1-5

Motion by William Jordan
seconded by Marsharee Wright
to approve management items 1-5.
Motion Carried; Roll Call Vote:
5 – yes, 4 – absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright – yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - absent
Ms. Gibson - absent
Ms. Cauthorne – yes

New Business

RESOLUTION #6 (2020-21)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

ACCOUNT

FROM

TO

11-105-100-101-00-RG Preschool – Salaries of Teachers	3,500.00	
11-110-100-101-00-RG Salaries Teachers Kdg/Preschool	5,000.00	
11-120-100-101-00-RG Salaries of Teachers – Grades 1-5	25,000.00	
11-130-100-101-00-RG Salaries of Teachers – Grades 6-8	25,000.00	
11-213-100-101-00-RG Salaries – Resource Room	7,500.00	
11-000-100-566-00-00 Tuition to Pvt School	32,000.00	
11-000-100-566-00-00 Tuition to Pvt School	5,000.00	
11-000-100-566-00-00 Tuition to Pvt School	1,000.00	
11-000-100-566-00-00 Tuition to Pvt School	1,000.00	
11-000-291-270-00-00 Health Benefits	22,000.00	
11-105-100-101-00-SB Substitute - Preschool		3,500.00
11-110-100-101-00-SB Substitutes – Kdg/Preschool		5,000.00
11-120-100-101-00-SB Substitute Grades 1-5		25,000.00
11-130-100-101-00-RG Salaries of Teachers – Grades 6-8		25,000.00
11-213-100-101-00-SB Substitutes – Resource Room		7,500.00
11-000-219-104-00-00 Child Study Team – Salaries		32,000.00
11-000-222-177-00-00 Technology Coordinator Salary		5,000.00
11-000-251-100-00-00 Central Services – Salaries		1,000.00
11-000-266-100-00-00 Salaries – Security		1,000.00
11-190-100-106-00-00 Other Salaries - Aides		22,000.00

Total	<u>127,000.00</u>	<u>127,000.00</u>
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R E S O L U T I O N #7 (2020-21)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-262-620-00-00 Energy – Heat & Electricity	20,000.00	
11-000-230-530-00-00 Communications/Telephone		20,000.00
Total	<u>\$20,000.00</u>	<u>\$20,000.00</u>

Line Item
Resolution #6 & #7

Motion by Marsharee Wright
seconded by Alexis Wilson
to approve line resolution #6
& #7. Motion Carried; Roll
Call Vote: 5 – yes, 4-absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - absent
Ms. Gibson - absent
Ms. Cauthorne – yes

Change Order #1 W.J. Gross
Job: 526 – Roofing Project

Motion by Marsharee Wright
seconded by Alexis Wilson
to approve change order #1
Job: 526. Motion Carried; Roll
Call Vote: 5-yes, 4-absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - absent
Ms. Gibson - absent
Ms. Cauthorne – yes

New Jersey School Boards
Virtual Conference

Motion by Marsharee Wright
seconded by Alexis Wilson
to approve board members and
administrators to attend the
Virtual Conference on Tuesday,
October 20, through Thursday,
October 22, 2020:

Sabrina Forrest, Marsharee Wright, Deborah DeAbreu, William Jordan, Dajshia Gibson, Alexis Wilson
Mawusimensah Mears, Nana Cauthorne, Ronn Johnson, Dawn Leary, Tomika Wilson, Paula Davis,
Mark Gordon, Terry Henry and Gina Lewis. Motion Carried; Roll Call Vote: 5 –yes, 4 – absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - absent
Ms. Gibson - absent
Ms. Cauthorne – yes

Secretary Report/Treasurer Report

RESOLUTION #8-(2020-21)

1. Secretary's Report – The Board Secretary certifies that no line item accounts in August 2020 have been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **See Attachment XI.**
2. Treasurer's Report – Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of August 2020. The Treasurer's Report and Secretary's Report are in agreement for the month(s) of August 2020. **See Attachment XI.**
3. Board Secretary – Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (a) certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification - Pursuant to N.J.A.C. 6A:23A-6.10 (c) the Lawnside Board of Education certifies that as of August 31, 2020 Secretary Financial Report and the August 31, 2020 Treasurer's Monthly Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16-10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Secretary reports as of August 31, 2020:

Fund 10 Cash in Bank	\$3,019,214.85
Fund 20 Cash in Bank	(160,716.83)

Fund 30 Cash in Bank	0
Fund 40 Cash in Bank	<u>1.96</u>
Total Cash in Bank	\$2,858,499.98

The Treasurer's report as of August , 2020:

Fund 10 Cash in Bank	\$3,019,214.85
Fund 20 Cash in Bank	(160,716.83)
Fund 30 Cash in Bank	0
Fund 40 Cash in Bank	<u>1.96</u>
Total Cash in Bank	\$2,858,499.98

Resolution #8 (2020-2021)

Motion by William Jordan seconded by Alexis Wilson to approve the Secretary & Treasurer Report Resolution #8 2020-2021. Motion Carried; Roll Call Vote: 5 – yes, 4 - absent

Mrs. Forrest – yes
Mr. Mears – absent
Mr. Jordan – yes

Ms. Wright – yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - absent
Ms. Gibson - absent
Ms. Cauthorne - yes

Payment of Bills/Receipts

Motion by William Jordan seconded by Marsharee Wright that the bills totaling \$931,277 .74 for the General Fund for October and \$15,084.78 for Food Service be approved for payment pending availability of funds. Motion Carried; Roll Call Vote: 5 – yes, 4 – absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright – yes
Mr. Ali - absent
Ms. Wilson - yes

Mrs. DeAbreu - absent
Ms. Gibson - absent
Ms. Cauthorne - yes

Public Comments - none

Executive Session @ 7:22 p.m.

Motion by William Jordan seconded by Marsharee Wright to enter into Executive Session for student and personnel items. Motion Carried; Roll Call Vote: 5-yes, 4-absent.

Mrs. Forrest – yes
Mr. Mears - absent

Ms. Wright – yes
Mr. Ali - absent

Mrs. DeAbreu - absent
Ms. Gibson - absent

Mr. Jordan – yes

Ms. Wilson - yes

Ms. Cauthorne – yes

Mr. Rhone, board solicitor provided an update. Personnel was also discussed.

Return from Executive Session @ 7:57 p.m.

Motion by William Jordan seconded by Marsharee Wright to renew Dr. Ronn Johnson's contract for a four year term as Superintendent/Principal's with a recurring stipend of \$5,000.00 covering the period of July 1, 2021 through June 30, 2025. Motion Carried; Roll Call Vote: 5-yes, 4-absent.

Mrs. Forrest – yes

Ms. Wright – yes

Mrs. DeAbreu - absent

Mr. Mears - absent

Mr. Ali - absent

Ms. Gibson - absent

Mr. Jordan – yes

Ms. Wilson - yes

Ms. Cauthorne – yes

Public Comments @ 8:00 p.m. – None

Board Member Comments @ 8:01 p.m.

Dr. Johnson thanked the board for renewing his contract. He stated it was his 10th year as the Superintendent and had 19 years in the district overall. He also said he is blessed to work with qualifying professional and is looking forward to the next four years.

Ms. Wright asked about the remote learning schedule regarding November 9th. She also asked if the board would let the public know.

Mrs. Forrest stated the board will decide at the next committee meeting.

Dr. Johnson stated he instructed the staff to poll the parents and the numbers should be available by October 22nd.

Mrs. Forrest thanked the public for attending the meeting and continuing to trust the board during these difficult time.

Motion by William Jordan seconded by Alexis Wilson to adjourn the board meeting.

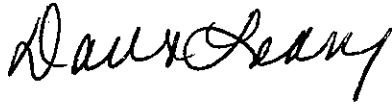
All in favor: 5 – Ayes. Motion carried by Unanimous Voice Vote.

Adjournment – 8:04 p.m.

CERTIFICATION

I, Dawn Leary, Business Administrator/Board Secretary of the Board of Education of the Borough of Lawnside in the County of Camden, New Jersey, HEREBY CERTIFY that the foregoing extract from the minutes of a meeting of the Board of Education duly called and held on *October 8, 2020* has been compared by me with the original minutes as officially recorded in the Minute Book of the Board of Education and is true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Dawn Leary". The signature is written in a cursive, flowing style.

Dawn Leary
Business Administrator/Board Secretary