

Lawnside Board of Education Meeting Minutes
November 5, 2020

The Regular Meeting of the Lawnside Board of Education was called to order at 7:16 p.m. remotely through "Zoom". After repeating the Pledge of Allegiance and after observing a moment of silence, the following members answered present to the roll call:

Sabrina Forrest
William Jordan
Mawusimensah Mears left meeting early 7:20

Marsharee Wright
Alexis Wilson

Deborah DeAbreu
Nana Cauthorne
Dajshia Gibson

Absent: Yareem Ali

Also present was Ronn Johnson, Superintendent, Dawn Leary, Business Administrator.

Open Public Meeting Act

WHEREAS, the Open Public Meeting Act authorizes Board of Education to meet in Executive session under certain circumstances;

WHEREAS, the Open Public Meeting Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lawnside Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

1. Personnel and/or Student Matter

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exist; and

BE IT FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Minutes

Motion by William Jordan seconded by Alexis Wilson, that the minutes of October 8th, and 23rd, 2020 be approved. Motion carried; Roll Call Vote: 7 – yes, and 2 – absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne - yes

Superintendent's Report

Technology Update- Mr. Gordon
Special Services Update- Ms. Lewis

District Goals

The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, August 1, 2019.

Goal #1: Continue to engage with our community.

Goal #2: Development and implement programs that increase academic achievement and social emotional learning.

Goal #3: Increase ELA and Math scores by 5% on the NJSLA tests.

Harassment, Intimidation, and Bullying: 0

Suspensions for October~ 0

The Superintendent is not in receipt of any parental request for a Board Hearing at this time.

PERSONNEL - It is recommended by the Superintendent items 1- be approved as written

1. It is recommended with sadness that Ms. Helen Snowden's Letter of Resignation as the School Media Specialist be approved effective November 23, 2020.
2. It is recommended with educational pride that Ms. Tia Hinson-Harvey's Letter of Resignation as a Teacher of Students with Disabilities be approved effective December 23, 2020.
3. It is recommended Ms. Demetra Cook be approved as an Elementary School Teacher for the 2020-2021 school year at a salary of \$64,929 (Step-9 BA).
4. It is recommended that Ms. Victoria Sahina be approved to be transitioned temporarily from a Paraprofessional to Long-Term Substitute Teacher (Maternity) from November 24, 2020 through April 12, 2021 at a salary of \$56,032 (Step-1 BA).
5. It is recommended that Marsel Chavarria be approved as a full-time Custodian for the 2020-2021 school year at a salary of 26,637 (Step 1).
6. It is recommended Damier Daniels be appointed as a part-time Custodian at an hourly rate of \$11 per hour for the 2020-2021 school year.

Personnel Items
1-6

Motion by William Jordan
seconded by Alexis Wilson
to approve personnel items 1-6.
Motion Carried; Roll Call Vote:
7 – yes, 2 – absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne - yes

MANAGEMENT - It is recommended by the Superintendent items 1- be approved as written

1. It is recommended that the following positions be approved for posting for the 2020-2021 school year:

Teacher of Students with Disabilities

School Library/Media Specialist

2. It is recommended that the Uniform Memorandum of Agreement between the Lawnside School District and Local Law Enforcement Officials be approved submission to the Camden County Office of Education.

3. It is recommended that the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act be approved for submission to the NJ Department of Education prior to the December 1, 2020 deadline.

4. It is recommended the following Professional Development opportunities be approved for the 2019-2020 school year: *All professional development will be funded through Title II*

Name	Workshop	Location	Date	Cost
Freddie Alexander Tia Hinson-Harvey Chantel Washington	Wilson Training <i>Reading Intervention Program</i>	Virtual	10/13-10/15/20	\$200 per person
Niphon Kirk Jessica Harper	Legal 1 HIB Law Update	Virtual	12/2/20	\$100 per person
Meghan Reilly	Art of Ed Now Conference	Virtual	2/6/21	\$149

5. It is recommended that SID # 's 26048 and 26049 receive interim instruction at the Brett DiNovi BDA clinic at \$700 per diem to provide transitional support for a return to their out-of-district

placement effective October 29, 2020 until its deemed the transition is appropriate. *(This transition program can last up to 4 months, however students may be able to transition sooner depending on progress.)*

Management Item
1-5

Motion by William Jordan
seconded by Alexis Wilson
to approve management items 1-5.
Motion Carried; Roll Call Vote:
7 – yes, 2 – absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright – yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne – yes

Committee Reports – None

Mr. Jordan asked if the district ever used LED lighting for item #6 on the agenda.

Dr. Johnson stated yes, lighting was replaced with the roofing project.

Ms. Leary stated the Comprehensive Maintenance Plan (CMP) covers a vast majority of repairs for maintenance.

Ms. Wright asked if the students schedule can be reviewed for Hybrid Learning and that the Zoom camera for the middle school students should be turned on. Some teachers are on for an hour. It’s a concern.

New Business

R E S O L U T I O N #9 (2020-21)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-222-600-00-00 Supplies & Materials	3,000.00	

11-190-100-610-00-00 General Supplies	1,000.00	
11-190-100-610-00-00 General Supplies	1,000.00	
11-000-100-566-00-00 Tuition to Pvt School	2,000.00	
11-000-222-300-00-00 Purchased Profess. & Technical Svc.		3,000.00
11-190-100-320-00-00 Purchased Profess & Ed. Svc		1,000.00
11-190-100-320-00-00 Purchased Profess & Ed. Svc		1,000.00
11-190-100-320-00-00 Purchased Profess & Ed. Svc		2,000.00
Total	<u>7,000.00</u>	<u>7,000.00</u>

R E S O L U T I O N 10 (2020-21)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-262-420-00-00 Cleaning, Repair & Maint Svc.	4,000.00	
12-000-300-730-00-00 Equipment	89,125.00	
12-000-400-450-00-00 Construction Svc.		4,000.00
12-000-400-450-00-00 Construction Services		89,125.00
Total	<u>93,125.00</u>	<u>93,125.00</u>

RESOLUTION 11 (2020-21)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-100-565-00-SS Tuition – Co. Special Svc.	61,000.00	
11-000-100-561-00-00 Tuition Other Leas		61,000.00
Total	<u>61,000.00</u>	<u>61,000.00</u>

RESOLUTION 12 (2020-21)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-120-100-101-00-RG Salaries of Teachers Gr. 1-5	6,000.00	
11-110-100-101-00-RG Salaries Teachers Kdg/Preschool		6,000.00
Total	<u>6,000.00</u>	<u>6,000.00</u>

RESOLUTION 13 (2020-21)

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-291-270-00-00 Health Benefits	5,000.00	
11-190-100-610-00-00 General Supplies		5,000.00
Total	<u>5,000.00</u>	<u>5,000.00</u>

Line Item
Resolution #9 -#13

Motion by William Jordan
seconded by Deborah DeAbreu
to approve line resolution #9
-#13. Motion Carried; Roll
Call Vote: 7 – yes, 2 absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne – yes

R E S O L U T I O N # 14-2020

COMPREHENSIVE MAINTENANCE PLAN & M-1

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting required maintenance activities for each of its public school facilities; and

WHEREAS, the maintenance activities listed in the attached document for the Lawnside School District are consistent with these requirements, and

WHEREAS, all activities listed are reasonable to keep school facilities open and safe,

THEREFORE BE IT RESOLVED, that the Lawnside Board of Education hereby authorizes submission of the attached Comprehensive Maintenance Plan and Form M-1 for the Lawnside School District in compliance with Department of Education requirements.

Motion: William Jordan
Seconded: Deborah DeAbreu
Roll call: 7 – yes, 2 - absent
Motion carried

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright - yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne – yes

Phillips Hawk & Co
Bipolar Ionization System

Motion by William Jordan seconded by Deborah DeAbreu to approve the purchase of the purification (bipolar Ionization System) in the amount of \$39,000.00. Motion carried; Roll Call Vote: 7 – yes, 2 – absent.

Approval of IDEA
Amendment 2020-21

Motion by William Jordan seconded by Deborah DeAbreu to approve the IDEA Amendment for 2020-21 school year. Motion carried; Roll Call Vote: 7 – yes, 2 – absent.

Facility Usage Application
Drive through "Love Lunch"

Motion by William Jordan seconded by Alexis Wilson to approve facility usage on Saturday, December 19, 2020 8:00 a.m. – 3:00 p.m. Drive through Love Lunch. Motion

carried; Roll Call Vote: 7 – yes,
2 – absent.

Hybrid Learning Extension
through January 29, 2021

Motion by William Jordan
seconded by Deborah DeAbreu
to approve Hybrid Learning to
Lawnside Students through
January 29, 2021. Motion carried;
Roll Call Vote: 7 – yes, 2 – absent.

Secretary Report/Treasurer Report

RESOLUTION #15-(2020-21)

1. Secretary's Report – The Board Secretary certifies that no line item accounts in September 2020 have been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **See Attachment XI.**
2. Treasurer's Report – Treasurer's Report in accordance with 18A:17-36 and 18A: 17-9 for the month of September 2020. The Treasurer's Report and Secretary's Report are in agreement for the month(s) of August 2020. **See Attachment XI.**
3. Board Secretary – Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (a) certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification - Pursuant to N.J.A.C. 6A:23A-6.10 (c) the Lawnside Board of Education certifies that as of September 30, 2020 Secretary Financial Report and the September 30, 2020 Treasurer's Monthly Report and upon consultation with the appropriate district officials, that to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16-10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Secretary reports as of September 30, 2020:

Fund 10 Cash in Bank	\$3,008,021.35
Fund 20 Cash in Bank	(240,900.02)
Fund 30 Cash in Bank	0
Fund 40 Cash in Bank	<u>(259,326.17)</u>
Total Cash in Bank	\$2,507,795.16

The Treasurer's report as of September 30, 2020:

Fund 10 Cash in Bank	\$3,008,021.35
Fund 20 Cash in Bank	(240,900.02)
Fund 30 Cash in Bank	0

Fund 40 Cash in Bank	<u>(259,326.17)</u>
Total Cash in Bank	\$2,507,795.16

Resolution #15 (2020-2021)

Motion by William Jordan seconded by Alexis Wilson to approve the Secretary & Treasurer Report Resolution #15 2020-2021. Motion Carried; Roll Call Vote: 7 – yes, 2 - absent

Mrs. Forrest – yes
Mr. Mears – absent
Mr. Jordan – yes

Ms. Wright – yes
Mr. Ali - absent
Ms. Wilson – yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne - yes

Payment of Bills/Receipts

Motion by William Jordan seconded by Deborah DeAbreu that the bills totaling \$475,471.39 for the General Fund for November and \$16,438.77 for Food Service be approved for payment pending availability of funds. Motion Carried; Roll Call Vote: 7 – yes, 2 – absent.

Mrs. Forrest – yes
Mr. Mears - absent
Mr. Jordan – yes

Ms. Wright – yes
Mr. Ali - absent
Ms. Wilson - yes

Mrs. DeAbreu - yes
Ms. Gibson - yes
Ms. Cauthorne - yes

Public Comments - @ 7:59 p.m.

India Criss of 238 JFK Blvd in Lawnside asked if the students will have the same schedule when they return in January and if there will be an option. She also stated some parents may not be comfortable with a five day in-person schedule.

Dr. Johnson stated if parents are concerned, they do not have to send their child to school. The reason why some school districts offer 2-3 days a week with regards to hybrid, is because they cannot social distance properly. Lawnside is consistent with parents work schedule.

Rhonda Wardlow-Hurley Councilwoman of Lawnside, 16 Center Oak Ave, congratulated board members on their re-election as well as new board members. She also thanked the board for leadership and guidance.

Board Member Comments @ 8:05 p.m.

Mrs. Forrest also congratulated board members on their re-election. She stated she continues to pray for the community and the nation. She said we are fighting more than Corona.

Motion by William Jordan seconded by Deborah DeAbreu to adjourn the board meeting.

All in favor: 7 – Ayes. Motion carried by Unanimous Voice Vote.

Adjournment – 8:05 p.m.

CERTIFICATION

I, Dawn Leary, Business Administrator/Board Secretary of the Board of Education of the Borough of Lawnside in the County of Camden, New Jersey, HEREBY CERTIFY that the foregoing extract from the minutes of a meeting of the Board of Education duly called and held on *November 5, 2020* has been compared by me with the original minutes as officially recorded in the Minute Book of the Board of Education and is true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

Respectfully Submitted



Dawn Leary
Business Administrator/Board Secretary