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Lawnside Board of Education Meeting Minutes
June 10, 2021

The Regular Meeting of the Lawnside Board of Education was called to order at 7:10 p.m. in person at 427 Charleston Avenue, Lawnside, NJ After repeating the Pledge of Allegiance and after observing a moment of silence, the following members answered present to the roll call:

Sabrina Forrest
Dajshia Gibson
Alexis Wilson

Marsharee Wright
Mark Bass
Mawusimensah Mears

Ferin Catlett

Absent: Nana Cauthorne, and Phoenix Moore

Also present was Ronn Johnson, Superintendent, Karen Willis, Business Administrator and Darryl Rhone, Board Solicitor.

Open Public Meeting Act

WHEREAS, the Open Public Meeting Act authorizes Board of Education to meet in Executive session under certain circumstances;

WHEREAS, the Open Public Meeting Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Lawnside Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

1. Personnel and/or Student Matter

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exist; and

BE IT FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Minutes

Motion by A. Wilson, seconded by D. Gibson that the minutes May 13, 2021 be approved. Motion carried; Roll Call Vote: 7 – yes.

Sabrina Forrest - Y
Dajshia Gibson - Y
Alexis Wilson -Y

Marsharee Wright - Y
Mark Bass - Y
Mawusimensah Mears - Y

Ferin Catlett- Y

Superintendent's Report

Discussion:

**8th Grade Graduation- Special thank you to staff, board members, and municipal officials
Lawnside School District Restart Plan**

District Goals

The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, August 1, 2019.

Goal #1: Continue to engage with our community.

Goal #2: Development and implement programs that increase academic achievement and social emotional learning.

Goal #3: Increase ELA and Math scores by 5% on the NJSLA tests.

Harassment, Intimidation, and Bullying: 0

Enrollment – 312

In-Person – 184

Remote – 128

ADA –

Suspensions for May - 0

The Superintendent is not in receipt of any parental request for a Board Hearing at this time.

School Security Drills

Fire Drill – May 19, Fire Drill (9:15-(;30_

Security Drill Training – May 27th

PERSONNEL - It is recommended by the Superintendent items 1-3 be approved as written

1. It is recommended that Ms. Chantel Washington's Letter of Resignation as Middle School English/Language Arts Teacher be approved effective June 6, 2021.

2. It is recommended that Ms. Karen Willis's contract as School Business Administrator be approved and submitted to the Camden County Office of Education with an annual salary of \$108,000 for the 2021-2022 school year.

3. It is recommended that Ms. Ayree Stevenson be approved as the Yearbook Advisor for the 2020-2021 school year at a prorated stipend of \$474.50.

MANAGEMENT - It is recommended by the Superintendent items 1-7 be approved as written

1. It is recommended that the following positions be posted for the 2021-2022 school year:
Middle School Teacher (English/Language Arts)
Teacher of Student with Disabilities
World Language Teacher
2. It is recommended M that Frontline Education’s contract be renewed to provide Absence and Substitute Management services for the district during the 2021-22 school year at a cost of \$3809.55.
3. It is recommended that Lawnside School District be approved to participate in the Elementary and Secondary Education Act (SEA)- Every Student Succeeds Act (ESSA) Title III Consortium for the 2021-22 school year.
4. It is recommended that Caring Counselors be approved for contracted therapeutic services (2 time per week) for students & staff during the 2021-22 school year at an Individual Rate of \$125 per hour and Group Rate of \$174 per hour.
5. It is recommended that New Behavior Network be approved to provide the following contracted services at the following rate during the 2021-22 school year:
1:1 behavioral aide
In class support aides
Behavior Consultants - \$110.00/ hour
Behavior Interventionist/Direct Instructor - \$45/hour
Group Training - \$200 per hour
6. It is recommended that Interactive Kids be approved to provide the following contracted services at the following rates during the 2021-22 school year:
Behavior Consultation services (BCBA) \$1400/hour
BcaBA \$120/hour
Masters level consultants \$95/per hour
In Home Services at a rate of \$45/hour
(ABA) (RBT) \$50/hour
7. It is recommended that the McKinney-Vento Homeless Education Agreement between the Lawnside School District and the Gloucester County Special Services School be approved for the 2021-22 school year.

Superintendent Report – Personnel & Management

Motion by A. Wilson

Seconded by M. Mears to approve Personnel & Management Items

Motion carried; Roll Call Vote: 7 – yes.

Sabrina Forrest - Y
Dajshia Gibson - Y
Alexis Wilson -Y

Marsharee Wright - Y
Mark Bass - Y
Mawusimensah Mears - Y

Ferin Catlett- Y

Correspondence – None.

Committee Reports

Community – Ms. Wilson advised the board that Haddon Heights is currently searching for a new Superintendent and Business Administrator.

New Business

RESOLUTION #47 (2019-20)

WHEREAS, the State Department of Education permits transfers among the budgetary line items accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnsidè to make such transfers.

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnsidè that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:
ACCOUNT

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
	21,000.00	
		21,000.00
Total	<u>\$21,000.00</u>	<u>\$21,000.00</u>

RESOLUTION (MAINTENANCE RESERVE) #48-2021

WHEREAS NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or Deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer, anticipated excess revenue or unexpended appropriations into reserve accounts during the month of June by board Resolution, and

WHEREAS, the Lawnside Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Lawnside Board of Education has determined that up to \$50,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Lawnside Board of Education that it hereby authorizes the district School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Date: June 10, 2021

Moved by: A. Wilson

Seconded by: M. Wright

Roll Call Vote:

Sabrina Forrest - Y
Dajshia Gibson - Y
Mawusimensah Mears - Y

Marshree Wright - N
Mark Bass - Y

Ferin Catlett- Y
Alexis Wilson -Y

Motion passed.

I, Karen Willis, Secretary of the Board of Education of the Borough of Lawnside, do hereby certify that this is a true copy of the minutes recorded at a meeting held on Thursday, June 10, 2021.

Karen Willis
Business Administrator/Board Secretary

RESOLUTION (TUITION RESERVE) #49-2021

WHEREAS, NJAC 6A:23A-14.3 and 14.4 permit a Board of Education to establish and/or Deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer, anticipated excess revenue or unexpended appropriations into reserve accounts during the month of June by board Resolution, and

WHEREAS, the Lawnside Board of Education wishes to deposit anticipated current year surplus into a Tuition Reserve account at year end, and

WHEREAS, the Lawnside Board of Education has determined that up to \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Lawnside Board of Education that it hereby authorizes the district School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Date: June 10, 2021

Moved by:

Seconded by:

Roll Call Vote:

Sabrina Forrest - Y
Dajshia Gibson - Y
Alexis Wilson -Y

Marsharee Wright - N
Mark Bass - Y
Mawusimensah Mears - Y

Ferin Catlett- Y

Motion passed.

I, Karen Willis, Secretary of the Board of Education of the Borough of Lawnside, do hereby certify that this is a true copy of the minutes recorded at a meeting held on Thursday, June 10, 2021.

Karen Willis

Business Administrator/Board Secretary

RESOLUTION # -50-2021

BE IT RESOLVED, that the amount of district taxes needed to meet the obligations of this Board of Education of the 2021-2022 school year is \$5,083,066.00 and the Borough Council of the Borough of Lawnside is hereby requested to place in the hands of the Treasurer of School Monies that amount in installments payable on the dates listed in accordance with the statutes relating thereto.

Business Administrator/Board Secretary

Amount of district taxes approved.....	\$5,083,066.00
Amount due July 15, 2019.....	\$423,588.84
Amount due August 15, 2019.....	\$423,588.84
Amount due September 15, 2019.....	\$423,588.84
Amount due October 15, 2019.....	\$423,588.84
Amount due November 15, 2019.....	\$\$423,588.84
Amount due December 15, 2019.....	\$423,588.84
Amount due January 15, 2020.....	\$423,588.84
Amount due February 15, 2020.....	\$423,588.84
Amount due March 15, 2020.....	\$423,588.84
Amount due April 15, 2020.....	\$423,588.84
Amount due May 15, 2020.....	\$423,588.84
Amount due June 15, 2020.....	\$423,588.84

RESOLUTION # 51-2021

SAFETY GRANT

BE IT RESOLVED, that the Board of Education of the Borough of Lawnside, approves submission and accepts the Safety Grant Award for the 2021 school year in the amount of \$2,403.00 from New Jersey Schools Insurance Group.

Date: June 10, 2021

Vote:

Motion: D. Gibson

Seconded: A. Wilson

Sabrina Forrest - Y
Dajshia Gibson - Y
Alexis Wilson -Y

Marsharee Wright - N
Mark Bass - Y
Mawusimensah Mears - Y

Ferin Catlett- Y

Motion Carried.

I, Karen Willis, Secretary of the Board of Education of the Borough of Lawnside, do hereby certify that this is a true copy of the minutes recorded at a meeting held on Thursday, June 10, 2021.

Karen Willis
Business Administrator/Board Secretary

RESOLUTION #52-(2021-22)

2020-2021 Anticipated contracts to be renewed, awarded, or to expire during the school year - P.L. 2015, c. 47

Pursuant to PL 2015, **Chapter 47** the Lawnside Board of Education intends to renew, award or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

Approve the following:

Swing Education	\$112.50 a day
ESS (formerly Source4Teachers)	\$119.70/59.85
Starlight Home Agency	\$56 RN/\$46 LPN
Professional Medical Staffing	\$50 Per hr.
CCESC Transportation T & L	not to exceed 70K
Interactive Kids	\$125/85 per hr/BCBA
New Behavioral Network	\$180 a day
Hewitt Psychology	\$575 each eval
Negotiator (Schenck Price)	Not to exceed \$17,500
First Student Transportation	Not to exceed \$60,000

RESOLUTION # 53-(2021-22)

BE IT RESOLVED, that the Lawnside Board of Education of the Borough of Lawnside, approves the New Jersey Schools Insurance Group, Burlington & Camden County Educators Insurance Consortium Indemnity and Trust Agreement Resolution to Join/Renew Membership the 2020-2021 school year.

RESOLUTION #54 --(2021-22)

BE IT RESOLVED, that the Lawnside Board of Education of the Borough of Lawnside approves Bowman & Company, 601 White Horse Road, Voorhees, NJ be appointed as the Public School Accountant of the Board of the Board of Education of the Borough of Lawnside for the period of July 1, 2021 to June 30, 2021 to perform the professional services ordinarily by a Public School Accountant of the State of New Jersey and to received compensation in an amount not to exceed \$30,600.00. In addition, the "Continuing Disclosure Document" will also be prepared at a fee of \$3,000.00

R E S O L U T I O N #55-(2010-22) - TABLED

BE IT RESOLVED by the Board of Education of the Borough of Lawnside, approves _____, _____, _____ NJ be appointed as the Board Solicitor, who is duly qualified and authorized by the State of New Jersey to practice such profession and is experienced with the requirements of the Board of Education of the Borough of Lawnside for the period of July 1, 2021, to June 30,2021 to perform professional service as such. The firm proposes to charges \$_____ per attorney hourly rate and \$_____ per hourly for paralegal services as necessary. This contract is being awarded through a "fair and open" process pursuant to NJSA 19:44A-20 et seq.

RESOLUTION #56 (2021-22)

BE IT RESOLVED, that the Lawnside Board of Education of the Borough of Lawnside, approves Brown & Brown Benefit Advisor as broker of record for medical, prescription, dental and vision coverages for 2021-22 school year.

RESOLUTION #57 (2021-22)

BE IT RESOLVED, that the Lawnside Board of Education of the Borough of Lawnside, approve the following Tax Shelter Annuity Provider companies for the 2021-22 school year:

Lincoln Investment Midland National Ameriprise

RESOLUTION # 58 (2021-22)

BE IT RESOLVED, that the Lawnside Board of Education of the Borough of Lawnside, that the following publications be the newspaper of record for the Lawnside Board of Education in an amount not to exceed \$4500.00

- 1. Courier Post
- 2. Retrospect

RESOLUTION #59 (2021-22)

BE IT RESOLVED that the Lawnside Board of Education of the Borough of Lawnside, authorize BB& T Bank as the designated current depository institution for school district funds, for the following accounts:

- 1. Unemployment Trust Account – Requires 2 signatures
- 2. Payroll Agency Trust Account – Requires 2 signatures
- 3. Lunchroom Account – Requires 2 signatures
- 4. Net Payroll Account – Requires 2 signatures
- 5. Student Activities Account – Requires 2 signatures
- 6. General Account II – Requires 3 signatures

Resolution #60 (2021-22)

BE IT RESOLVED that the Lawnside Board of Education of the Borough of Lawnside, authorize TD Bank as the designated current depository institution for school district funds

RESOLUTION #61 – (2021-22)

BE IT RESOLVED, that the Lawnside Board of Education of the Borough of Lawnside, approved Rullof & Juliet Associates, Inc. of 878 Pompton Avenue, Cedar Grove, New Jersey as the School District Right to Know and PEOSH Hazard Communication Consultants for the 2021-22 school year in amount not to exceed \$325.00

RESOLUTION # 62

BE IT RESOLVED that the Lawnside Board of Education of the Borough of Lawnside, approve New Road Construction Management for Architect/ Project Management Services for the school year 2021-2022 in an amount not to exceed \$35,000.00. This contract is being awarded through a "fair and open" process pursuant to NJSA 19:44A-20.4 et seq.

Vote: Reorganization Appointments Items # 1-3 and 5-11 (exception of 4).

Motion: A. Wilson

Seconded: D. Gibson

Sabrina Forrest - Y
Dajshia Gibson - Y
Alexis Wilson -Y

Marsharee Wright - N
Mark Bass - Y
Mawusimensah Mears - Y

Ferin Catlett- Y

Motion Carried.

Secretary Report/Treasurer Report – April Report to be submitted at the next Board Meeting.

Payment of Bills/Receipts

Motion by: A. Wilson

Seconded by: M. Mears that the bills totaling \$ 516,433.54 from the General Fund Account.

Call Vote: 7 – yes.

Sabrina Forrest - Y

Dajshia Gibson - Y

Alexis Wilson -Y

Marsharee Wright - Y Ferin Catlett- Y

Mark Bass - Y

Mawusimensah Mears - Y

Public Comments –No comments were made pertaining to the Board Agenda for June 10, 2021.

Board Comments:

Ms. Wright – advised the Board and the public that the Municipality will be holding a Movie Night, Friday Night , June 12, 2021 at 8:00 pm, rate date Saturday.

There will also be a Pop-Up Vaccine (Johnson & Johnson) scheduled on Saturday from 10:00 am to 2:00 pm.

Ms. Forrest – Welcome Mr. Bass the newest member of the Board. Also please note, September the Board will be holding public meetings as the Executive Order provided by the Governor. If any Board members are having any email issues, they are to contact the Board Office.

Executive Session – In: 728 PM

Motion was carried by: D. Gibson and Second by: F. Catlett to come out of Executive Session at 7:36

Sabrina Forrest - Y

Dajshia Gibson - Y

Alexis Wilson -Y

Marsharee Wright - Y Ferin Catlett- Y

Mark Bass - Y

Mawusimensah Mears - Y

RESOLUTION #55-(2010-22)

BE IT RESOLVED by the Board of Education of the Borough of Lawnside, approves CGO Law be appointed as the Board Solicitor, who is duly qualified and authorized by the State of New Jersey to practice such profession and is experienced with the requirements of the Board of Education of the Borough of Lawnside for the period of July 1, 2021 to June 30,2021 to perform professional service as such. The firm proposes to charges \$_150.00 per attorney hourly rate and \$150.00 per hourly for paralegal services as necessary. This contract is being awarded through a "fair and open" process pursuant to NJSA 19:44A-20 et seq.

Motion by D. Gibson, seconded by A. Wilson to approve CGO Law as the Board Solicitor for school year 2021-22

Sabrina Forrest - Y
Dajshia Gibson - Y
Alexis Wilson -Y

Marsharee Wright – Y
Mark Bass - Y
Mawusimensah Mears - N

Ferin Catlett- N

Motion carried.

Vote to adjourn the board meeting.

All in favor: 7 – Ayes. Motion carried by Unanimous Voice Vote.

Adjournment – 7:43 p.m.

CERTIFICATION

I, Karen Willis Business Administrator/Board Secretary of the Board of Education of the Borough of Lawnside in the County of Camden, New Jersey, HEREBY CERTIFY that the foregoing extract from the minutes of a meeting of the Board of Education duly called and held on *June 10, 2021* has been compared by me with the original minutes as officially recorded in the Minute Book of the Board of Education and is true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

Respectfully Submitted



Karen Willis
Business Administrator/Board Secretary