

Lawnside Board of Education Meeting Minutes  
Committee Meeting  
December 23, 2021

The Committee Meeting of the Lawnside Board of Education was called to order at 7:04 p.m. remotely through "Zoom". After repeating the Pledge of Allegiance and after observing a moment of silence, the following members answered present to the roll call:

The following members were present:

Sabrina Forrest  
Dakshia Gibson

Alexis Wilson  
Nana Cauthorne

Ferin Cattlet  
Mark Bass

Absent: Mawusimensah Mears, Marsharee Wright

Also present was Dr. Ronn Johnson, Superintendent, Karen Willis, Business Administrator

**Discussion Items:**

**1st Read of Policy:** Ms. Forrest explained the following policies require three (3) readings.

- (a) Vaccination and Testing
- (b) Face Covering
- (c) Title IX - Sex Based Discrimination
- (d) School Meal Program Arrears
- (e) Curriculum Adoption

The next reading will be at the January Regular Board meeting to address any questions or concerns. All mandated policies from the State of New Jersey require no votes. Also at the next regular board meeting the Board needs to voice on a committee chair for policies. The Committee Chair will facilitate the next meeting.

**Wellness Check conducted by NJ School Board - no fee required.** The Board is required to forward the current manual to School Board for review and update.

**Motion by:** A. Wilson

**Second by:** D. Gibson

Mrs. Forrest - Y

Ms. Wilson - Y

Ms. Catlett - Y

Ms. Cauthorne - Y

Mr. Bass - Y

Vote - 5 - Y

**Facility Usage Policy:** Mrs. Forrest explained to the Board that the Facility Usage Policy and Form requires updating. Currently the only fee that the Board charges anyone who wants to use the fee is the charge for Maintenance and their overtime. Whereas other school districts also charge for the use of the actual facility and the maintenance fee and some for service fees such as utilities.

Mr. Bass suggested that the school district should charge a flat fee for the usage of the facility and a maintenance fee, Ms. Cauthorne agreed with Mr. Bass.

Mrs. Forrest will provide sample copies of other school district's facility policies to review for the Board members.

Ms. Wilson agreed there should be a fee but the Board should also consider tier pricing for community usage ( at a reduced rate) and outside sources. The funding should go towards student activities.

Ms. Forrest informed the Board members that they can not charge an up-front fee, only after the building has been used.

Ms. Ferrin also agreed with Ms. Wilson regarding the charge and the tier pricing.

**Motion by:** A. Wilson

Second by: D. Gibson

Mrs. Forrest - Y

Ms. Wilson - Y

Ms. Catlett - Y

Ms. Cauthorne - Y

Mr. Bass - Y

Vote - 5 - Y

**Mandated Training for Board Members -**

Ms. Forrest asked if Ms. Willi will forward the schedule out to the Board members of the Mandate classes that they are required to attend. There are a total of five (5) sessions in which the members have to take that are required to be completed by 12/31.

**Motion by:** A. Wilson

Second by: D. Gibson

Mrs. Forrest - Y

Ms. Wilson - Y

Ms. Catlett - Y

Ms. Cauthorne - Y

Mr. Bass - Y

Vote - 5 - Y

**Adjournment: 7:34 PM**

**Motion by:** A. Wilson

Second by: Ms. F Catlett

Mrs. Forrest - Y

Ms. Wilson - Y

Ms. Catlett - Y

Ms. Cauthorne - Y

Mr. Bass - Y

Vote - 5 - Y

All in favor: Aye by Unanimous Voice Vote.

Respectfully Submitted



Karen Willis  
Business Administrator/Board Secretary