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Superintendent
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Lawnside Board of Education Meeting Minutes
Virtual
May 12, 2022

1. CALL TO ORDER

The Regular Meeting of the Lawnside Board of Education was called to order at 7:00 pm. After repeating the Pledge of Allegiance and after observing a moment of silence the following members answered present to the roll call

Forrest - Y	Hayes - Y	Catlett - Y	Cauthorne -A
Gibson - Y	Kittles - Y	Still - Y	Wilson- Y

All in attendance with 1 vacancy

Also present was Dr. Ronn Johnson, Superintendent, Karen Willis Business Administrator and Darryl Rhone Board Solicitor.

2. OPENING STATEMENT

Public notice of this meeting pursuant to the Open Public Meetings act has been given by the Board Secretary in the following manner:

- A. Posting written notice on the official school bulletin board at the Lawnside Public School and website.
- B. Sending notice to the Courier Post and the Retrospect newspapers
- C. Posting on the district website

3. Approval of the Regular Meeting - April 14, 2022 and April 28, 2022 Public Hearing

Motioned by Ms. Wilson

Seconded by Ms. Kittles

Forrest - Y	Hayes - Y	Catlett - Y	Cauthorne - A
Gibson - Y	Kittles - Y	Still - Y	Wilson-Y

Vote Yes - 8

Motion Carried.

4. Superintendent Report

To: Lawnside Board of Education

From: Dr. Ronn H. Johnson, Superintendent

Re: Superintendent’s Report (Recommendations)

Date: May 12, 2022

Discussion Items:

Cancel the formal video presentation for Night of the Arts. Outdoor pop up gallery along fence

District Goals:

The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, June 24, 2021.

Goal #1: Improve ELA and Math scores to a total of 3% growth over the previous year..

Goal #2: Support student achievement in the social and emotional learning needs of students returning to school full time.

Goal #3: Continue to work to engage our parents in positive ways

Student Enrollment as of 4/29/22: 314 students

ADA- 273

Harassment, Intimidation, and Bullying: 0

Suspensions for April ~ 1

The Superintendent is not in receipt of any parental request for a Board Hearing at this time.

School Security Drills:

Fire Drill- 4/27/22 @ 10:00 am

Security Drill- 3/13/22 @ 9:00 am (Evacuation)

PERSONNEL - It is recommended by the Superintendent items 1- 7 be approved as written.

1. It is recommended that the following staff members be approved for employment for the 2022-2023 school year:

Staff Member	Assignment	Step	Salary
Alexander, Freddie	SPEC ED TEACH	BA 10	66,939
Alston, Norman	SEC OFFICER	N/A	35,211

Artis-Jones, Romaine	CONFIDENT SEC	Off Guide	46,721
Backus, Alexis	TEACHER	BA 10	66,939
Bangle, Michelle	NURSE	BA 5	60,389
Baltodano, Monica	TEACHER	BA 11	68,339
Brown, Kira	TEACHER	MA 8	66,589
Carpenter, Adam	TEACHER	BA 6	61,589
Carter, Karen	TEACHER	MA 3	60,889
Clark, Corlis	LUNCH AIDE	N/A	13.00 PER HR
Cobia, Patricia	TEACHER	BA 12	69,739
Coleman, Brittany	TEACHER	MA 10	69,339
Couplin, Bria	INSTRUCT ASSIST	STEP 11	23,733
Curcio, Kristina	SPEC ED TEACH	MA 7	65,289
Davis, Antoinette	TEACHER	BA 7	62,889
Davis, Chantelle	TEACHER	BA 3	58,489
Detreville, Karima	TEACHER	MA 7	65,289
DiSandro, Colleen	TEACHER	BA 15	78,339
Forchic, Mark	TEACHER	BA 4	59,189
Garrett, Cheryl	INSTRUCT ASSIST	STEP 6	19,911
Gordon, Mark	SPEC PROJ COORD	BA15	94,006
Gould, Tabatha	Special ED Teacher	MA 1	59,489
Harper, Jessyca	Social Worker	MA 4	67,747
Hoover, Brent	Teacher	MA 11	70,739
Jackson, India	Instructional Asst.	Step 1	24,480

Jenkins, Harold	Teacher	MA 13	74,789
Johnson, Kenneth	Teacher	BA + 20 (OG)	85,689
Kirk, Niphon	Vice Principal		96,233
Klemash, Stephen	Special Ed Teacher	MA 4	61,589
Kraft, Ryan	Teacher	BA 1	57,089
Lewis, Gina	CST Supervisor		93,359
Lewis, Leonard	Teacher/Basic Skills	BA 1	7,089
Miller, Alyssa	Curriculum Director		81,533
Ocasio, Diana	Lunch Aide		13.00 per hr
Pollard, Tracy	Bldg Based Sub		12.00 per diem
Ratliff, Alisa	Teacher/Basic Skills	BA	57,089
Reilly, Megan	Teacher	MA 10	69,339
Sahina, Victoria	Teacher	BA1	57,089
Seminara, Lori	LDTC		350.00 per diem
Stevenson, Ayree	Teacher	MA8	66,589
Vance, Countney	Special Ed Teacher	BA 2	57,789
Walsh, Sonya	Teacher	BA 14	75,139
Ware, Jessica	Instructional Asst.	Step 7	20,654
Welde, Rebecca	SpeechTherapist	MA 11	70,739
Willis, Karen	Business Admin		108,000
Williams- Darrison Ebony	Clerk Typist	Step 12	26,954
Wilson, Sha Nell	Tech Asst.		14.00 per hr
Wilson Tomika	Asst. to Bus Admin	Off Guide	46,961
Yerkes, Emily	Teacher	BA 1	57,089
Young, Angela	Custodian	Step 6	29,488

2. It is recommended that the following staff members be approved for employment during the 2022 Summer Enrichment Program at a rate of \$42.45 per hour:

Antionette Davis (Teacher) Chantelle Davis (Teacher) Colleen DiSandro (Teacher)
 Ayree Stevenson (Teacher) Kira Brown (Teacher) Karen Carter (Teacher)
 Victoria Sahina (Teacher) Deirdre Rood (Teacher) Ryan Kraft (Teacher)
 Adam Carpenter (PE Teacher) Mark Forchic (Music) Leonard Lewis (Substitute)
 Patricia Cobia (Substitute)

3. It is recommended that the following staff members be approved for employment during the 2022 Summer Enrichment Program at a rate of \$19.31 per hour:

Jessica Ware (Paraprofessional) Bria Couplin (Paraprofessional)

4. It is recommended that following staff members be approved for 10 hours of Curriculum Writing during the Summer at an hourly rate of \$42.45 in the areas of Health & Physical Education and Social Studies.

Colleen Disandro Adam Carpenter Brent Hoover Leonard Lewis

5. It is recommended that Michelle Bangle be approved as the School Nurse for the Summer Enrichment & Extended School Year Programs at an hourly rate of \$42.45.

6. It is recommended that Norman Alston be approved as the School Security Guard for the Summer Enrichment & Extended School Year Programs at an hourly rate of \$24.45.

7. It is recommended that the following staff members be approved for employment during the 2022 Extended School Year Program at a rate of \$42.45 per hour:

Freddy Alexander (3-8).

Stephan Klemash (MD class)

Courtney Vance (K-2)

MANAGEMENT- It is recommended by the Superintendent items 1-3 be approved as written.

1. It is recommended that transportation be approved for Out-Of-District students #481754851 and #8659885926 so that they can attend the After School Enrichment Program at a rate of \$75 per diem from 5/16/22-6/2/2022.
2. It is recommended that a 1:1 aide be approved to stay an extra hour at a rate of \$45 per hour to provide support for students #481754851 & #8659885926 during the after school enrichment program.

3. It is recommended that the following Out -Of-District placement be approved for the 2022-2023 school year.

Extended School Year

Student ID	22/23 placement	Tuition	Transport	Aide	Related Service
1096544803	Haddon Heights	\$3,500	Yes	Yes 1:1 1,500	Yes
7340294793	Haddon Heights	3,500	Yes	Yes 1:1 1,500	
481754851	Atco Upper School	10,414.88	Yes	Yes	Yes
8659885926	Atco Upper School	10,414.88	Yes	Yes	Yes
4986873647	Brookfield Academy	7248.80	No	No	Yes
28930972200	Bancroft	10176.00	YES	YES 1:1 6060.00	YES
87321548 17 (JR)	Bancroft	10176.00	Yes	YES1:1 6060.00	Yes
33000	Bancroft	10176.00	Yes	YES 1:1 6060.00	Yes

Regular School Year (Lawnside)

Student ID	School	Tuition	Related Services	1:1 Aide	Trans port	Total Costs
481754851	Archway Academy	55137.60	Yes	Yes (29700)	Yes	84837.60
8659885926	Archway Academy	55137.60	Yes	Yes (29700)	Yes	84837.60
4986873647	Brookfield Academy	65239.20	Yes	No	Yes	65239.20

28930972200	Bancroft	61056.00	Yes	YES 1:1 36360.00	Yes	97416.00
8732154817 (JR)	Bancroft	61056.00	YES	YES 1:1 36360.00	YES	97416.00
3300 (CJ)	Bancroft	61056.00	YES	YES 1:1 36360.00	YES	97416.00
1096544803	Haddon Heights	39619.00	YES	17,772	YES	57391.00
7340294793	Haddon Heights	39619.00	YES	17,772	YES	57391.00

Regular School Year (Haddon Heights)

Student ID	Grade	School	Tuition
6901063213	10	Brookfield	81,000
2849163884	11	Katzenbach	118,430

EXECUTIVE SESSION- N/A

***Please contact Dr. Johnson at 856-546-4850 ext. 2200 or
ronnjohnson@lawnside.k12.nj.us if you have any questions prior to
the board meeting on Thursday.***

5. Approval of the Superintendent's Report - Personnel items and Management items :

Motioned by Ms. Kittles

Seconded by Ms. Hayes

Forrest - Y	Hayes - Y	Catlett - Y	Cauthorne - Y
Gibson - Y	Kittles - Y	Still - Y	Wilson- Y

Vote Yes - 8

Motion Carried

6. Public Comment - None.

7. Correspondent - None.

8. Old Business - None.

9. Committee Reports

a) **Haddon Height Representative - Ms. Hayes reported the following:**

Ms. Hayes attended the Regular Board Meeting on May 4, 2022, at this meeting HH's SBA presented their 22-23 Budget Hearing which was approved by the Board. Also presented were the Board Goals for 22-23 school year. The Board also elected to not develop evaluation for the Superintendent.

10. New Business

Authorization to approve the following Resolutions for April 14, 2022 :

Resolution # 62-2021-22 Facility Use Application - Lawnside Heritage Day Fireworks

Resolution #63 - 2021-22 NJ SIG - Safety Grant for \$2350.00

Resolution # 64 - 2021-22 Line Item Transfer for \$508.00

Resolution #65 - 2021-22 Line Item Transfer for \$4,542.00

Resolution #66 - 2021-22 Line Item Transfer for 8200.00

Resolution #67 - 2021-22 Line Item Transfer for 17,362.60

Resolution #68 -2021-22 Line Item Transfer for 69,000.00

Approval of New Business - Resolutions # 62 through Resolution #68

Motioned by Ms. Wilson

Seconded by Ms. Kittles

Forrest - Y	Hayes - Y	Catlett - Y	Cauthorne - Y - Abstained #62
Gibson - Y Abstained #62	Kittles - Y	Still - Y Abstained #62	Wilson- Y

Vote Yes - 8

Motion Carried

Resolution #69 - April 2022 Treasurer Report and Board Secretary Report - See Attached.

Forrest - Y	Hayes - Y	Catlett - Y	Cauthorne - Y
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Gibson - Y	Kittles - Y	Still - Y	Wilson-Y
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Motioned by Ms. Still
Seconded by Ms. Wilson
Vote Yes - 8
Motion Carried.

Approval of Payment of April 2022 Bills - See Attached.

Forrest - Y	Hayes - Y	Catlett - Y	Cauthorne -Y
Gibson - Y	Kittles - Y	Still - Y	Wilson-Absent

Motioned by Ms. Hayes
Seconded by Ms. Still
Vote Yes - 8
Motion Carried.

9. Public Comments - None.

10. Board Comments: Ms. Forrest

- 1. Outreach Committee - is participating this year in Lawnside Borough Tea this coming Saturday at the Community Center.**
- 2. Back to School Bonanza will be held the 3rd Saturday in August (August 27, 2022).**
- 3. The Personnel Committee will be meeting with Mr. Paul Greene (Lawyer for Negotiations) on May 26, 2022 at 6:00 pm, virtual.**
- 4. The Personnel Committee has to meet to review and evaluate the RFP's for the following professional services: (1) Board Solicitor and (2) Auditing Services. The SBA also advised that the Architect and Engineering Service RFP is due on May 26, 2022. All evaluations will have to be completed for the next board meeting.**
- 5. Ms. Hayes, Ms. Still and Ms. Kittle all have elected to take the Self-Pace class for Gov. I**
- 6. Deadline for the Election Petition is July 25, 2022.**

Motion to Adjournment - 7:42 PM

Motion by: Ms. Wilson

Second: Msl. Gibson

Forrest - Y	Hayes - Y	Catlett - Y	Cauthorne - Y
Gibson - Y	Kittles - Y	Still - Y	Wilson- Y

Vote: Y - 8

Motion Carried.

I Karen Willis Business Administrator/Board Secretary of the Board of Education of the Borough of Lawnside in the County of Camden New Jersey Hereby Certify that the foregoing extract from the minutes of a meeting of the Board of Education duly called and held on April 14, 2022 has been compared by me with the original minutes as officially recorded in the Minute Book of the Board of Education and is true complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract

Respectfully submitted

Karen Willis
Business Administration/ Board Secretary

New Business

RESOLUTION #62

AUTHORIZATION OF THE LAWNSIDE BOARD OF EDUCATION TO APPROVE THE FACILITY USE APPLICATION FROM LAWNSIDE HERITAGE DAY FIREWORKS FOR THE 22-23 SCHOOL YEAR

WHEREAS, the Lawnside 4th of July Committee has requested the usage of the Lawnside Public School back field.. The event will be held on Saturday, June 25, 2022 with an alternate date of Sunday, June 26, 2022 from the 3:00 PM to 10:00 PM for the sole purpose of displaying fireworks for the community;

WHEREAS, the Lawnside 4th of July Committee has agreed to compensate the Custodial Staff for these additional hours outside the regular school hours if such services are required;

THEREFORE, BE IT RESOLVED, that the Lawnside Board of Education has authorized the Lawnside 4th of July Committee permission to utilize the back field for said time period on June 25,2022 or with the alternative date of June 26, 2022 from the hours between 3:00pm to 10:00pm.

Date: May 12, 2022

Motioned: Ms. Wilson

Second: Ms. Kittles

Abstained: Ms. Cauthorne, Ms. Gibson and Ms. Still

Vote: Yes- 5

Motion Carried

**New Jersey Schools Insurance Group Resolution Authorizing the
Completion of an Application and Receipt of a Safety Grant
Award**

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a school board insurance group authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Lawnside Board of Education, hereinafter referred to as the "Educational Institution," is a member of NJSIG; and,

WHEREAS, in accordance with NJSIG policy 3710, the goal of the safety grant program is to provide members the necessary resources to complete risk reduction projects and improve the safety of the population NJSIG members serve.

NOW THEREFORE, BE IT RESOLVED that:

- 1) The Educational Institution applies for a safety grant through the NJSIG safety grant program for the 22-23 fiscal year in the amount of \$2350.00 for the purposes set forth in their safety grant application, which is attached hereto; and,
- 2) The Business Administrator or their designee is hereby authorized to take all action necessary to apply for and receive a safety grant award.

I certify that the foregoing is a true copy of a Resolution passed by the Educational Institution at the meeting duly held on this 12 day of May 2022

Educational Institution : Lawnside School District

By: **Karen Willis**

Board Secretary

Use Only

DATE: May 12, 2022

MOVED BY:

Ms. Wilson

SECONDED BY:

Ms. Kittles

VOTE: Yes- 8 - Motion Carried.

New Business

RESOLUTION #64

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-230-340-00-00 Purchase Technical Services	508.00	
11-000-230-339-00-00 Other Purchased Profess Services		508.00
Total	<u>\$508.00</u>	<u>\$508.00</u>

Date: 5/12/2022

Moved: Ms. Wilson

Second: Ms. Kittles

Vote - 8 Yes

Motion Carried

New Business

RESOLUTION #65

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-291-241-00-00 Other Retirement Contributions	4542.00	
11-000-291-280-00-00 Tuition Reimbursement		4542.00
Total	<u>\$4542.00</u>	<u>\$4542.00</u>

Date: 5/12/2022

Moved: Ms. Wilson

Second: Ms. Kittles

Vote - 8 - Yes

Motion Carried

New Business

RESOLUTION #66

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-120-100-101-00-RG Salaries of Teachers	8200.00	
11-120-100-101-00-SB Substitutes- Grades 1-5		8200.00
Total	<u>\$8200.00</u>	<u>\$8200.00</u>

Date: 5/12/2022

Moved: Ms. Wilson

Second: Ms. Kittles

Vote: 8 - Yes

Motion Carried

New Business

RESOLUTION #67

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-230-333-00-00 Other Purchased Profess Serv	17,362.60	
11-000-230-331-00-00 Legal Services		17,362.60
Total	<u>\$17,362.60</u>	<u>\$17,362.60</u>

Date: 5/12/2022

Moved: Ms. Wilson

Second: Ms. Kittles

Vote: 8- Yes

Motion Carried

New Business

RESOLUTION #68

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-190-100-610-00-00 General Supplies	69,00000	
11-000-219-320-00-00 Purchased Prof Educational Serv		69,000.00
Total	<u>\$69,000.00</u>	<u>\$69,000.00</u>

Date: 5/12/2022

Moved: Ms. Wilson

Second: Ms. Kittles

Vote - 8- Yes

Motion Carried