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Lawnside Board of Education Meeting Minutes

September 8, 2022

**1. CALL TO ORDER**

The Regular Meeting of the Lawnside Board of Education was called to order at 7:38pm , at Lawnside Public School , 426 E. Charleston Avenue, Lawnside NJ (virtually). After repeating the Pledge of Allegiance and after observing a moment of silence the following members answered present to the roll call

<b>Forrest - Y</b>	<b>Hayes - Y</b>	<b>Catlett -Absent</b>	<b>Cauthorne -Y</b>
<b>Gibson - Y</b>	<b>Kittles -Absent</b>	<b>Still - Y</b>	<b>Wilson- Y</b>

6-Present.

2- Absent

1- Vacant

Also present was Dr. Ronn Johnson, Superintendent, Karen Willis Business Administrator..

**2. OPENING STATEMENT**

Public notice of this meeting pursuant to the Open Public Meetings act has been given by the Board Secretary in the following manner:

- A. Posting written notice on the official school bulletin board at the Lawnside Public School and website.
- B. Sending notice to the Courier Post and the Retrospect newspapers
- C. Posting on the district website

**3. Approval of Board Minutes:**

**August 11, 2022 - Regular Meeting**

**Motioned by Ms. Wilson**

**Seconded by Ms. Gibson**

<b>Forrest - Y</b>	<b>Hayes -Abstain</b>	<b>Catlett -Absent</b>	<b>Cauthorne - Y</b>
<b>Gibson - Y</b>	<b>Kittles - Absent</b>	<b>Still -Y-</b>	<b>Wilson- Y-</b>

**Motion Carried.**

**4. Presentation of the Superintendent's Report-**

To: Lawnside Board of Education

From: Dr. Ronn H. Johnson, Superintendent

Re: Superintendent’s Report (Recommendations)

Date: September 8, 2022

***Discussion Items:***

***Successful School Opening***

***District Goals:***

*The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, June 24, 2021.*

*Goal #1: Improve ELA and Math scores to a total of 3% growth over the previous year..*

*Goal #2: Support student achievement in the social and emotional learning needs of students returning to school full time.*

*Goal #3: Continue to work to engage our parents in positive ways*

**Student Enrollment-324**

**ADA- N/A**

**Harassment, Intimidation, and Bullying: 0**

**Suspensions for August ~ N/A**

*The Superintendent is not in receipt of any parental request for a Board Hearing at this time.*

**School Security Drills:**

**Fire Drill- N/A**

**Security Drill- N/A**

**PERSONNEL** - It is recommended by the Superintendent items 1-10 be approved as written.

1. It is recommended that Joe Antico be approved as a Building- Based Substitute Teacher for the 2022-2023 school year at a per diem rate of \$125. *(Pending Criminal History Review)*.

2. It is recommended that the following individuals be approved as a Substitute Teachers for the 2022-2023 school year at a per diem rate of \$125.*(Pending Criminal History Review)*. Gina Williams Tiana Brown Trina Keene

3. It is recommended that the following staff members be approved as Teachers for the “Building Bright Futures After-School Program” at an hourly rate of \$42.25 during the 2022-2023 school year. The program will run on Mondays-Thursdays from 3:30-4:30 from September 12, 2022-June 2, 2023. *(Paid through federal ESSER funds):*

Antoniette Davis Chantelle Davis Karen Carter  
Courtney Vance Kira Brown. Ryan Kraft  
Colleen Disandro (substitute)

4. It is recommended that the following staff members be approved as Paraprofessionals for the “Building Bright Futures After-School Program” at an hourly rate of \$19.31 during the 2022-2023 school year. The program will run on Mondays-Thursdays from 3:30-4:30 from September 12, 2022-June 2, 2023. *(Paid through federal ESSER funds):*

Jessica Ware Bria Couplin (substitute)

5. It is recommended that the following staff members be approved as administrators in charge for the “Building Bright Futures After-School Program) at an hourly rate of \$42.25 from 4:00pm-5:00pm:

Alyssa Miller Gina Lewis (substitute) Niphon Kirk (substitute)

6. It is recommended that the following after school clubs be approved for posting for the 2022-2023 school year at a contracted stipend of \$965. (Stipends to be paid June 2023 as all clubs must maintain membership of at least 10 students)

Activities Coordinator Tomika Wilson

8th Grade Jessyca Harper Karen Carter Antoinette Davis Yearbook Ayree Stevenson Bria Couplin Courtney Vance Student Council. Diedre Rood

Junior Honor Society Chantelle Davis Patricia Cobia

Boys Basketball Norman Alston

Girls Basketball Adam Carpenter

Cheer Coach Jessyca Harper

Art Club Meghan Reilly

Guitar Mark Forchic

Safety Patrol Norman Alston

Horticulture Niphon Kirk

Dance Norman Alston

Crafts Jessyca Harper

7. It is recommended that the following teachers be approved to participate in Child Study Team meetings during the month of August 2022 at an hourly rate of \$42.25:

Leonard Lewis (Regular Ed. Teacher) Courtney Vance (Special Education Teacher)

8. It is recommended Rebecca Welde be approved to participate in Child Study Team meetings during the month of August 2022 at an hourly rate of \$42.25.
9. It is recommended Lori Seminara be approved to participate in Child Study Team meetings during the month of August 2022 at an hourly rate of \$50.00.
10. It is recommended that Dante Pickney be approved as a Paraprofessional for the 2022-2023 school year at a salary of \$24,480 (Step 1).

**MANAGEMENT-** It is recommended by the Superintendent items 1- 6 be approved as written.

1. It is recommended that transportation be approved for Students 481754851 and 8659885926 so that they can attend the After School Enrichment Program at a rate of \$75 per diem from 5/16/22-6/2/2022.
2. It is recommended that a 1:1 aide be approved to provide support during the After-School Enrichment program for students 481754851 and 8659885926.
3. It is recommended that Care Solace be approved to provide mental health services for the 2022-2023 school year, at a prorated cost of \$5,625.00.
4. It is recommended that the Lawnside Board of Education approve the curriculum updates for Health and Physical Education and Social Studies. The updates consist of using the 2020 New Jersey State Learning Standards. *The curricula updates can be found on the district website([www.lawnside.k12.nj.us](http://www.lawnside.k12.nj.us)).*
5. It is recommended that the Science Education At Sea application be approved for submission for the 2022-2023 school year. *(See attached)*
6. It is recommended that the following Professional Development opportunities be approved for the 2022-2023 school year

Name	Training	Date	Location	Cost
Karen Willis	Fiscal Procurement & ESSER Findings	11/15/22	Mt. Laurel	\$125
Karen Willis	Pension Update	12/14/22	Mt. Laurel	\$125
Harold Jenkins	NJ Science Convention	10/19/22	Princeton	\$180

Tabitha Gould	Science of Reading	10/6/22	Online	Free
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**FIELD TRIP**

1. It is recommended that the following field trip be approved for the 2022-2023 school year:

Grade(s)	Location	Date	Cost
5-8	Holman Automotive Mt. Laurel	Thursday's September-June	Free
6-8	Philadelphia Zoo	September 30, 2022	TBD *transportation/ticket s

*Please contact Dr. Johnson at 856-546-4850 ext. 2200 or [ronnjohnson@lawnside.k12.nj.us](mailto:ronnjohnson@lawnside.k12.nj.us) if you have any questions prior to the board meeting on Thursday.*

**Approval of the Superintendent's Report  
Personnel Items 1-10 and Management Items 1-6**

**Motioned by Ms. Still**

**Seconded by Ms. Gibson**

<b>Forrest - Y</b>	<b>Hayes - Y</b>	<b>Catlett -Absent</b>	<b>Cauthorne -Y</b>
<b>Gibson - Y</b>	<b>Kittles -Absent</b>	<b>Still - Y</b>	<b>Wilson- Y</b>

**Vote Yes - 6**

**Motion Carried.**

5. Public Comment - None.

6. Correspondent - None.

7. Old Business - None.

### 8. Committee Reports -

1. **Haddon Heights Representative - Ms. Hayes reported the following: She will be attending their meeting scheduled for 9/13/2022**
2. **Outreach Committee- Ms. Cauthorne reported the following: The Back to School Bonanza went well and well attended. She would like to start working on the agenda for next year and solicited any suggestions.**
3. **Policy Committee - HIB Policy will have its first read at the next Committee Meeting ( 9/22/22).**
  - a. **Mask Mandate Policy - all members attended voted to temporarily suspend the Mask Mandate Policy to allow students and staff members to choose not to wear the mask until further notice.**

#### Approval of Removal of Mask Mandate Policy

Motioned by Ms. Wilson

Seconded by Ms. Cauthorne

<b>Forrest - Y</b>	<b>Hayes - Y</b>	<b>Catlett -Absent</b>	<b>Cauthorne -Y</b>
<b>Gibson - Y</b>	<b>Kittles -Absent</b>	<b>Still - Y</b>	<b>Wilson- Y</b>

### 9. New Business

#### Authorization to approve the following Resolutions for September 8, 2022

1. Resolution # 20 (2022-2023) Revised Grant Funded Salaries
2. Resolution # 21 - Facility Use Application; Haddon Height Basketball Practice.
3. Resolution # 22- Line Item Transfer - \$3,000.00
4. Resolution #23 - Line Item Transfer - \$106,022.98
5. Resolution #24 - Line Item Transfer - \$7,000.00
6. Resolution #25 - Line Item Transfer - \$9000.00
7. Resolution #26- Transportation with Northern Regional Educational Services
8. Resolution # 27 - Approval Contract with Commission for the Bland and Visually Impaired
9. Resolution #28 - Facility Use Application: Lawnside Scholarship Club - Tabled

#### Approval of New Business - Items # 1-8

Motioned by Ms. Still

Seconded by Ms. Hayes

<b>Forrest - Y</b>	<b>Hayes - Y</b>	<b>Catlett -Absent</b>	<b>Cauthorne -Y</b>
<b>Gibson - Y</b>	<b>Kittles - Absent</b>	<b>Still - Y</b>	<b>Wilson- Y</b>

**Vote Yes - 6**  
**Motion Carried**

**Resolution #19. - August 2022 Treasurer Report and Board Secretary Report**

<b>Forrest - Y</b>	<b>Hayes - Y</b>	<b>Catlett -Absent</b>	<b>Cauthorne -Y</b>
<b>Gibson - Y</b>	<b>Kittles - Absent</b>	<b>Still - Y</b>	<b>Wilson- Y</b>

**Motioned by Ms. Hayes**  
**Seconded by Ms. Still**  
**Vote Yes - 6**  
**Motion Carried.**

**Approval of the payment of the bills**

<b>Forrest - Y</b>	<b>Hayes - Y</b>	<b>Catlett -Absent</b>	<b>Cauthorne -Y</b>
<b>Gibson - Y</b>	<b>Kittles - Absent</b>	<b>Still - Y</b>	<b>Wilson- Y</b>

**Motioned by Ms. Wilson**  
**Seconded by Ms. Gibson**  
**Vote Yes - 6**  
**Motion Carried.**

**Public Comments - None.**

**Board Comments -**

1. Ms. Hayes - Welcome Back the Students and Staff Members, she wanted all to know that she is very proud and ask them to continue to do the best and excellent work.
2. Ms. Wilson- Wanted to give a shout out to all of the teachers and staff members that attended the Back to School Bonazza.

**Motion to Adjournment - 8:15 PM**

Motion by: Ms. Wilson

Second: Ms. Cauthorne

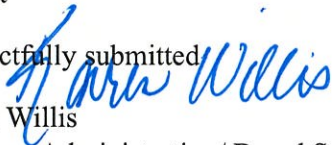
<b>Forrest - Y</b>	<b>Hayes - Y</b>	<b>Catlett -Absent</b>	<b>Cauthorne -Y</b>
<b>Gibson - Y</b>	<b>Kittles - Absent</b>	<b>Still - Y</b>	<b>Wilson- Y</b>

Vote: Y - 6

**Motion Carried.**

I Karen Willis Business Administrator/Board Secretary of the Board of Education of the Borough of Lawnside in the County of Camden New Jersey Hereby Certify that the foregoing extract from the minutes of a meeting of the Board of Education duly called and held on September 8, 2022 has been compared by me with the original minutes as officially recorded in the Minute Book of the Board of Education and is true complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract

Respectfully submitted



Karen Willis  
Business Administration/ Board Secretary



**RESOLUTION #20**

**AUTHORIZATION OF THE LAWNSIDE BOARD OF EDUCATION TO APPROVE THE FOLLOWING SALARIES TO BE FUNDED THROUGH THE LISTED FEDERAL GRANTS FOR THE 22-23 SCHOOL YEAR**

<b>GRANT</b>	<b>STAFF MEMBER</b>	<b>BUDGETED SALARY</b>	<b>GRANT FUNDING</b>	<b>% FUNDING</b>
<b>Title I/ ESSA 100-100</b>	<b>Leonard Lewis</b>	<b>58,418.00</b>	<b>58,418.00</b>	<b>100%</b>
<b>Title I/ ESSA 100-100</b>	<b>Alissa Ratliff</b>	<b>48,418.00</b>	<b>48,418.00</b>	<b>83%</b>

BE IT RESOLVED, by the Board of Education of the Borough of Lawnside that the two individuals stated above will be compensated via the ESSA Grant for the 2022-23 SY.

Date: September 8, 2022

Motion Ms. Still

Second Ms. Hayes

Motion Carried

New Business

**RESOLUTION #21**

**AUTHORIZATION OF THE LAWNSIDE BOARD OF EDUCATION TO APPROVE THE FACILITY USE APPLICATION FROM HADDON HEIGHTS BASKETBALL FOR PRACTICE DURING THE 22-23 SCHOOL YEAR**

**WHEREAS**, the Haddon Height Athletic Director for the Boy's Basketball Team has requested the usage of the Lawnside Public School Gymnasium. The time period would range from December 2022 through January 2023, from 3:30 pm to 6:30 pm.;

**WHEREAS**, the Haddon Heights School District has agreed to compensate the Custodial Staff for these additional hours outside the regular school hours.

**THEREFORE, BE IT RESOLVED**, that the Lawnside Board of Education has authorized Haddon Heights the permission to utilize the gymnasium during the said time period between stated above.

Date: September 8, 2022

Motion: Ms. Still

Second: Ms. Hayes

Motion; Carried

New Business

RESOLUTION #22

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

<u>GENERAL FUND:</u> <u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-262-420-00-00 Cleaning, Repair & Maintenance	3000.00	
11-000-263-420-00-00 Cleaning, Repair & Maintenance		3000.00
Total	<u>\$3,000.00</u>	<u>\$3,000.00</u>

Date: September 8, 2022

Moved: Ms. Still

Second: Ms. Hayes

Motion - Carried

New Business

RESOLUTION #23

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

<u>Revenue FUND:</u> <u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
10-101 Cash In Bank		106,022.98
10-402 Interfund Accts Pay - Cafe	106,022.98	
Total	<u>\$106,022.98</u>	<u>\$106,022.98</u>

Date: September 8, 2022

Moved: Ms. Still

Second: Ms. Hayes

Motion- Carried

New Business

RESOLUTION #24

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

<u>GENERAL FUND: ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-190-100-610-00-00 General Supplies	7000.00	
11-140-000-320-00-00 Substitute / Assistance		7000.00
Total	<u>\$7,000.00</u>	<u>\$7,000.00</u>

Date: September 8,2022

Moved: Ms. Still

Second: Ms. Hayes

Motion - Carried

New Business

RESOLUTION #25

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

<u>GENERAL FUND:</u> <u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-230-340-00-00 Purchase Technical Services	9000.00	
11-000-230-590-00-00 Other Purchased Services		9000.00
Total	<u>\$9,000.00</u>	<u>\$9,000.00</u>

Date: September 8, 2022

Moved: Ms. Still

Second: Ms.Hayes

Motion - Carried

**RESOLUTION #26**

**AUTHORIZATION OF THE LAWNSIDE BOARD OF EDUCATION TO APPROVE A APPLICATION WITH NORTHERN REGIONAL EDUCATION SERVICES FOR ESY SERVICES FOR 2022-2023 FOR AN AMOUNT NOT TO EXCEED \$5,262.40**

**WHEREAS**, Transportation Services requires to be provided for Extended School Year for SY 2022-2023 from July 6, 2022 to August 5, 2022 to High Point School of Bergen County for one (1) student

**BE IT RESOLVED**, by the Board of Education of the Borough of Lawnside approve the contract with Northern Regional Education Services for ESY Services for 2022-2023 for an amount not to exceed \$5,262.40

Date: September 8, 2022

Motion Ms. Still

Second : Ms. Hayes

Motion Carried

Vote - Yes -6

**RESOLUTION #27**

**AUTHORIZATION OF THE LAWSIDE BOARD OF EDUCATION TO APPROVE A CONTRACT WITH THE COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED OR THE 2022-23 SY**

**WHEREAS**, The Commission for the Blind and Visually Impaired for ES and JR from September 01, 2022 to June 30, 2023 based on the student's previous assessment, functional vision, educational needs and skill development; and

**BE IT RESOLVED**, by the Board of Education of the Borough of Lawnside approve the contract with The Commission for th Blind and Visually Impaired for the 2022-2023 School Year.

Date: September 8, 2022

Motion Ms. Still

Second - Ms. Hayes

Motion- Carried



New Business

**R E S O L U T I O N #28 - TABLED**

**AUTHORIZATION OF THE LAWNSIDE BOARD OF EDUCATION TO APPROVE THE FACILITY USE APPLICATION FROM LAWNSIDE SCHOLARSHIP CLUB FOR THE 2022-2023 SCHOOL YEAR**

**WHEREAS**, the President, Sharon Whitaker of the Lawnside Scholarship Club has requested the use of the Board Conference Room. The time period would range from September 2022 through June 2023, Tuesday night from 7:00 pm to 8:45 pm.;

**WHEREAS**, the Lawnside Scholarship Club has agreed to compensate the Custodial Staff for these additional hours outside the regular school hours.

**THEREFORE, BE IT RESOLVED**, that the Lawnside Board of Education has authorized The Lawnside Scholarship Club the permission to utilize the Board Conference Room for the time period stated above.

Date:

Motion:

Second: