

**Lawnside Board of Education Annual Reorganization
(Virtual)
Meeting Minutes
January 5, 2023**

AGENDA: Karen Willis , Board Secretary presides until the President is elected

I. Call to Order by the Board Secretary, Ms. Karen Willis

The meeting of the Lawnside Board of Education is called to order. Notices have been sent to: Courier Post, Retrospect and the Lawnside Borough Clerk

“Open Public Meeting Act”

Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

- A. Posting written notice on the official school bulletin board at the Lawnside School
- B. Sending notice to the Courier Post and Retrospect newspapers
- C. Posting on the district website

Also present were Dr. Johnson, Superintendent and Mr. Darryl Rhone, Board Solicitor

II. Flag Salute

III. Moment of Silence

IV. Ms. Karen Willis to announce Certification of Election Results

Three year term	Fatimah Hayes	220
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The following individuals presented letters of interest of becoming a board member for the vacant seats:

One year term	Chantelle Auterbridge	Approved at the December 22, 2023 meeting.
One year term	Dajshia Gibson	Presented the written notice at the meeting and request a motion.

Motion to accept Ms. Gibson as a board meeting: Ms. Still

Second: Ms. Cauthorn

Ms. Forrest -Y	Ms. Hayes -Yes	Ms. Kittles - Yes	Ms. Still - Yes
Ms. Cauthorne - Yes	Ms. Catlette - Yes	Ms. Auterbridge - Yes	

Motion: Carried

V. Administration of the Oath of Office by Ms. Karen Willis

Fatimah Hayes , Chantelle Autterbridge and Dajshia Gibson

I, **State Your Name**, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and

allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.

I, **State Your Name**, do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education, am not disqualified as a voter pursuant to RS 19:4-1, am not disqualified due to conviction of a crime or offense listed in N.J.S.A. 18A:12-1, and that I will faithfully, impartially, and justly perform all the duties of that office according to the best of my ability. So help me God.

VI. Roll Call of Members

The following answered to New Board Member Roll Call:

Ms. Forrest - Y	Ms. Hayes - Y	Ms. Kittles - Y	Ms. Still - Y
Ms. Gibson - Y	Ms. Cauthorne - Y	Ms. Catlette - Y	Ms. Autherbridge -Y

VII. Nomination of Board President

The Board Secretary called for a motion for nominations for Board President

Ms.Hayes nominated Ms. Sabrina Forrest as Board President

Motion: Ms. Still

Second: Ms.I Gibson.

Roll Call Vote:

Ms. Forrest		Ms. Hayes	Y	Ms. Gibson	Y
Ms. Still	Y	Ms. Cauthorne	Y	Ms. Catlett	Y
Ms. Kittles	Y	Ms. Auterbridge	Y		

Motion carried.

Board President for 2023: Ms. Sabrina Forrest

VIII. New Board President Assumes Charge of the Meeting

XI. Nominations for Vice President

Ms. Sabrina Forrest motioned to nominated Ms. Fatimah Hayes for the Officer of Vice President, seconded by Ms. Gibson

Roll Call Vote:

Ms. Forrest	Y	Ms. Hayes		Ms. Gibson	Y
Ms. Kittles	Y	Ms. Cauthorne	Y	Ms. Catlett	Y
Ms. Still	Y	Ms. Auterbridge	Y		

Motion carried.

Board Vice President for 2023: Ms. Fatimah Hayes

X. Board of Education Meeting Schedule for 2023

THE LAWN SIDE BOARD OF EDUCATION WILL MEET ON THE 2nd THURSDAY OF EACH MONTH AT 7:00 P.M. AND 4TH THURSDAY AT 7:00 P.M. FOR COMMITTEE MEETINGS.

THE DATES ARE AS FOLLOWS:

JANUARY 5, 2023 (REORGANIZATION)

Motion by Ms. Still, seconded by Ms. Gibson to approve the Board of Education calendar for 2023 to meet the second and fourth Thursday of each month at 7:00 p.m. Motion carried.

JANUARY 5, 2023* (*REORGANIZATION)

JANUARY 12, 2023

JANUARY 26, 2023-CM

FEBRUARY 9, 2023

FEBRUARY 23, 2023-CM

MARCH 9, 2023

MARCH 23, 2023-CM

APRIL 13, 2023

APRIL 27, 2023-CM

MAY 11, 2023

MAY 25, 2023-CM

JUNE 8, 2023

JUNE 22, 2023-CM

JULY 13, 2023

JULY 27, 2023-CM

AUGUST 10, 2023

AUGUST 24, 2023-CM

SEPTEMBER 14, 2023

SEPTEMBER 28, 2023-CM

OCTOBER 12, 2023

OCTOBER 26, 2023-CM

NOVEMBER 9, 2023

NOVEMBER 23, 2023-CM

DECEMBER 14, 2023

DECEMBER 28, 2023-CM

Roll Call Vote:

Ms. Forrest	Y	Ms. Hayes	Y	Ms. Gibson	Y
Ms. Kittles	Y	Ms. Cauthorne	Y	Ms. Catlett	Y
Ms. Still	Y	Ms. Auterbridge	Y		

Haddon Heights Board Representative -

Motion by Ms. Forrest to nominate Ms. Hayes as Haddon Heights Represent, Second by Ms. Still. Motion Carried.

Roll Call Vote:

Ms. Forrest	Y	Ms. Hayes	Y	Ms. Gibson
Ms. Kittles	Y	Ms. Cauthorne	Y	Ms. Catlett
Ms. Still	Y	Ms. Auterbridge	Y	

**XI. Camden County Educational Service Commission - Board Representative
Ms. Still requested to be the Board Representative for the District**

Motion by: Ms. Forrest

Seconded by: Ms. Gibson

Roll Call Vote:

Ms. Forrest	Y	Ms. Hayes	Y	Ms. Gibson	Y
Ms. Kittles	Y	Ms. Cauthorne	Y	Ms. Catlett	Y
Ms. Still	Y	Ms. Auterbridge	Y		

XII. Public Comments - None

XIII . **Board Members Comments** - None.


Adjournment – 7:25 PM

Ms. Forrest	Y	Ms. Hayes	Y	Ms. Gibson	Y
Ms. Kittles	Y	Ms. Cauthorne	Y	Ms. Catlett	Y
Ms. Still	Y	Ms. Autherbridge	Y		

CERTIFICATION

I, Karen Willis Business Administrator/Board Secretary of the Board of Education of the Borough of Lawnside in the County of Camden, New Jersey, HEREBY CERTIFY that the foregoing extract from the minutes of a meeting of the Board of Education duly called and held on *January 5, 2023* has been compared by me with the original minutes as officially recorded in the Minute Book of the Board of Education and is true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract.

Respectfully Submitted



Karen Willis
Business Administrator/Board Secretary