

Ronn H Johnson Ed D
 Superintendent
 856 546 4850
 FAX 856 310 0901

Karen Willis
 Business Administrator Brd Sec
 856 547 2585
 FAX 856 547 3865

Lawnside Board of Education Meeting Minutes

April 4, 2023
CALL TO ORDER

The Regular Meeting of the Lawnside Board of Education was called to order at 6:40 pm in person After repeating the Pledge of Allegiance and after observing a moment of silence the following members answered present to the roll call

Forrest Y	Hayes Y	Arterbridge Y	Catlett Y
Cauthorne Y	Gibson Y	Kittles Y	Still Y

8 Present
 1 Vacant

Also present was Dr Ronn Johnson Superintendent Karen Willis Board Secretary and Darryl Rhone Board Solicitor

OPENING STATEMENT

1 Public notice of this meeting pursuant to the Open Public Meetings act Chapter 231 PL 1975 has been given by the Board Secretary in the following manner:

- a Posting written notice on the official school bulletin board at the Lawnside Public School and District website
- b Sending notice to the Courier Post and the Retrospect newspapers
- c Position on the district website

APPROVAL OF BOARD MINUTES

Regular Meeting - March 9, 2023

Motion: Ms. Still
 Second: Ms. Gibson

Forrest - Y	Hayes -Abstained	Arterbridge - Y	Catlett - Y
Cauthorne - arrived at 7:13 pm	Gibson- Y	Kittles - Y	Still - Y

Vote 6
 Motion Carried

PRESENTATION OF THE SUPERINTENDENT'S REPORT

To: Lawnside Board of Education

From: Dr. Ronn H. Johnson, Superintendent

Re: Superintendent's Report (Recommendations)

Date: April 4, 2023

Discussion Items:

Curriculum Department Presentation-Miller

District Goals:

The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, June 24, 2021.

Goal #1: Improve ELA and Math scores to a total of 3% growth over the previous year..

Goal #2: Support student achievement in the social and emotional learning needs of students returning to school full time.

Goal #3: Continue to work to engage our parents in positive ways

Student Enrollment- 334

ADA

Harassment, Intimidation, and Bullying: 0

Suspensions for March~ 12

The Superintendent is not in receipt of any parental request for a Board Hearing at this time.

School Security Drills:

Fire Drill- 3/3/23 @9:13 am

Security Drill- 3/2/23 @ 2:21 pm

PERSONNEL - It is recommended by the Superintendent items 1- 14 be approved as written.

1. It is recommended that the following staff members be approved for employment for the 2023-2024 school year:

Alexander, Freddie Alston, Norman Artis-Jones, Romaine Backus, Alexis, Baltodano, Monica Barbara, Kaitlyn Clark, Corlis Cobia, Patricia Couplin, Bria Curcio, Kristina Davis, Antoinette Davis, Chantelle

DiSandro, Colleen Forchic, Mark Garrett, Cheryl Gordon, Mark Harper, Jessyca Hoover, Brent Jenkins, Harold Johnson, Kenneth Kirk, Niphon Klemash, Stephen. Kraft, Ryan Lewis, Leonard Maccherone, Marita Miller, Alyssa Ocasio, Diana Ratliff, Alisa Reilly, Meghan Sahina, Victoria Stevenson, Ayree Vance, Courtney Walsh, Sonya Ware, Jessica Welde, Rebecca. Williams-Darrison, Ebony Wilson, Tomika Wisniewski, Heather Yerkes, Emily

2. It is recommended Dr. Carmen Henderson be approved as the Director of Special Services & Learning Disability Teacher Consultant for the Child Study Team (*dual role*) at a salary of \$118,500 for the 2023-2024 school year.
3. It is recommended Ms. Heather Inzerma be approved as an Elementary School Teacher at a salary of \$58,710 (Step1-BA) for the 2023-2024 school year.
4. It is recommended that Ms. Tiana Brown be approved as an Elementary School Teacher at a salary of \$65,460 (Step 8-BA) for the 2023-2024 school year.
5. It is recommended Ms. ShaNell Wilson be approved as the Technology Coordinator for the district during the 2023-2024 school year at a salary of \$49,000.
6. It is recommended that Ms. Karielys Otero be approved as a Paraprofessional for the 2023-2024 school year at a salary of \$28,166 (Step-2) + \$550 stipend to be paid in June 2024 for possession of a valid substitute certificate.
7. It is recommended Ms. Samantha Bolognese's contract as an Elementary School Teacher not be renewed for the 2023-2024 school year pending receipt of her Standard Teaching Certificate.
8. It is recommended Ms. Karen Carter's contract as an Elementary School Teacher not be renewed for the 2023-2024 school year pending receipt of her Standard Teaching Certificate.
9. It is recommended that Ms. Angela Young's contract as School Custodian not be approved for the 2023-2024 school year.
10. It is recommended Ms. Monica Baltodano's Medical Leave of Absence be approved effective March 9, 2023 through June 9, 2023. (*Dr.'s note provided*)
11. It is recommended Ms. Gina Lewis' Letter of Retirement as Supervisor of Special Services be approved effective March 13, 2023. (*Last day in district will be May 31, 2023*)

12. It is recommended Ms. Lori Seminara's Letter of Resignation as Part-time Learning Disabilities Teacher/Consultant be approved effective March 30, 2023. *(Last day will be June 8, 2023)*

13. It is recommended Ms. Michelle Bangle's Letter of Resignation as School Nurse be approved effective March 21, 2023. *(Last day in the district will be May 31, 2023)*

14. It is recommended that Ms. Kristina Curcio be approved to conduct her Practicum I & II requirements (Rowan University) from May 2023-December 2023 within the Lawnside School District.

MANAGEMENT- It is recommended by the Superintendent items 1-13 be approved as written.

1. It is recommended that the SEMI CAP Action Plan be accepted and submitted to the county with the budget review.
2. It is recommended that Lawnside School District approve the 2023-2024 Preschool Expansion Aid Budget Amendment. *(A resolution will be needed to send off to the state).*
3. It is recommended that the Lawnside School District approve the proposed quote for the preschool services that will be provided by the Camden County Educational Services Commission in the amount of \$44,256.00 for the 2023-2024 school year. *(A resolution will be needed to send off to the state)*
4. It is recommended that the following positions be posted for the Summer Enrichment Program which will be 5 days a week for the period of July 5, 2023 through August 11, 2023 from the hours of 8:30 am -12:30 pm.
(8) teachers (2) paraprofessional
5. It is recommended that the following positions be posted for the Extended School Year Program which will be 5 days a week for the period of July 5, 2023 through August 11, 2023 from the hours of 8:30 am - 12:30 pm.
(3) teachers (1) paraprofessional (2) behaviorally certified aides
6. It is recommended that the following positions be posted for Curriculum Writing in ELA, Math, Science, Social Studies, PE/Health, and Related Arts from July 5, 2023 through August 11, 2023.
(8) teachers
7. It is recommended that Frontline Education Services be approved to provide data management services for the 2023-2024 school year.

8. It is recommended that the Educational Services Commission be approved to provide related services in the form of Occupational Therapy (3 days per week) and Physical Therapy (1 Day per week) for the 2023-2024 school year at a total cost of \$76,536.00 including Extended School Year services.
9. It is recommended that Hewitt Psychiatric be approved to conduct Psychiatric Evaluations for the 2023-2024 school year.
10. It is recommended that Brookfield School provide Homebound instruction for Lawnside students attending the Castle Program partial care program as needed for the 2023-2024 school year.
11. It is recommended that student 6209248485 be approved to attend Durand Academy at the prorated amount of \$375.57 per diem for the remainder of the school year.
12. It is recommended that the Commission of the Blind be approved to provide services for Haddon Heights student #284916384 for the 2023-2024 school year. Services as determined by the Commission of the Blind are Level 1 services at a cost of \$2200.00
13. It is recommended that the following Professional Development be approved for the 2022-2023 school year:

Name	Training	Date	Cost
Catherine Henell	Youth In Action Forum	4/26/23	Free

FIELD TRIPS

1. It is recommended that the following field trip(s) be approved for the 2022-2024 school year.

Grade	Trip	Date	Cost
Grade 4 & Horticulture Members	Walking to Freehaven farms	4/20 & 4/27 5/5 , 5/12, & 5/19	Free

Executive Session: Personnel

1. It is recommended that Ms. Karen Willis' 2023-2024 contract as School Business Administrator be approved for submission to the Executive County Superintendent for approval with a 3% increase.

Please contact Dr. Johnson at 856-546-4850 ext. 2200 or ronjohnson@lawnside.k12.nj.us if you have any questions prior to the board meeting on Tuesday.

**APPROVAL OF THE SUPERINTENDENT'S REPORT
PERSONAL - ITEM 1-14 AND MANAGEMENT ITEM 1-13**

Motion: Ms. Hayes
Second: Ms. Catlett

Forrest - Y	Hayes - Abstained from Personnel Items, Y - to Management Items	Arterbridge - Y	Catlett - Y
Cauthome - Arrived at 7:13 pm	Gibson- Y	Kittles - Y	Still - Y

Vote 6 - Personnel Items and 7 for Management
Motion Carried

Please contact Dr. Johnson at 856-546-4850 ext. 2200 or ronjohnson@lawnside.k12.nj.us if you have any questions prior to the board meeting on Thursday.

AUDIT PRESENTATION FOR THE 21-22 SCHOOL YEAR - BOWMAN & COMPANY

Summary of Audit Recommendations:

1. For the 21-22 SY the District had a \$6,619,723 Fund Balance in which a portion of the total fund was provided by the State of NJ- Maintenance of Equity Grant a sum total of \$2MM to be encumbered in the 22-23 SY.
2. Administrative Practices & Procedures - None
3. Financial Planning Account and Reporting - the SD improve the controls over the recording and monitoring of the charging of budget account to ensure that the SD is in compliance with NJAC 6A:3A-16
4. School Purchasing Programs - That the School District improve the controls over bids and contracts to ensure that the SD is in compliance with NJSA 18A:18A et seq (Public School Contracts Laws).
5. School Food Services - None
6. Student Body Activities - None

7. Application for State School Aid - None
8. Facilities and Capital Assets - None
9. Status of Prior School Year Findings- A review was performed on the prior year recommendations and corrective action was taken on all prior year findings, with the exception of the following, which is repeated in this year's recommendations:
 - a. That the School District improve the controls over recording and monitoring of the charging of budget accounts to ensure that the SDis in compliance with NJAC 6A:23A-16.2(f)
10. A corrective action plan has been submitted for Board approval.

CORRESPONDENCE -None.

OLD BUSINESS - None

EXECUTIVE SESSION

Motion to go into Executive Session at 7:27 pm to discuss: Personnel Matters & Legal Matter

Motion: Ms. Kittles

Second: Ms. Catlett

Forrest Y	Hayes -Y	Arterbridge Y	Catlett Y
Cauthorne Y	Gibson Y	Kittles Y	Still Y

Vote Yes

Motion Carried

Motion to come out of Executive Session at 7:51 pm

Motion: Ms. Gibson

Second: Ms. Kittles

Forrest Y	Hayes -Y	Arterbridge Y	Catlett Y
Cauthorne Y	Gibson Y	Kittles Y	Still Y

Vote Yes

Motion Carried

Motion: Ms. Kittles

Second: Ms. Kittles

Superintendent Recommendation:

Dr. Johnson: Recommend that the Board renew Karen Willis contract contract as the School Business Administrator for the 23-24 school year at a 3% increase.

Forrest Y	Hayes Abstained	Arterbridge Y	Catlett Y
Cauthorne Y	Gibson Y	Kittles Y	Still Y

Motion Carried

Motion: Ms. Kittles

Second: Ms. Kittles

Vote Yes

Motion Carried

PUBLIC COMMENTS:

1. Sayida Brown - 266 Ashland Avenue, Lawnside NJ
 - a. 5 children in the district
 - b. one child with autism in the 7th grade
 - c. not getting appropriate attention
 - d. concern about the 4th grade teacher resigning from the district
 - e. she believes the teachers are receiving unfair treatment
 - f. concerns about the safety of her children by parents who aren't supposed to be in the building.
 - g. rodents in the classroom - Dr. Johnson advised that the SD has a contract with Orkin who were called to address the issue.
2. Latia Perks - 488 Ellis Avenue, Lawnside, NJ
 - a. 3 children in the school district
 - b. one of her children has an issues with anxiety
 - c. concerned about the behavior issues in her child's classroom.
 - d. The substitute teacher needs coaching with the students in the classroom.
3. Jeanine Bryant - 228 Bryant Ave, Lawnside NJ
 - a. Concerned about the 4th grade class issues stated above.
 - b. Her child has gone without instruction in over a month
 - c. Wants to know what is the plan for the students to catch up from the learning gap?
4. Mark Bryant - Lawnside NJ
 - a. Former Board Member of the SD.
 - b. Concerned about the lack of structure and lack of teachers for the district.
 - c. Would like to know what is the plan in getting teachers here in the district?
5. Taneshia Pollard -485 Ellis Ave., Lawnside, NJ
 - a. Has a student in the 4th grade in SD.
 - b. She is disappointed in the lack of instructional guidance from the teacher.
 - c. Sent an email to Dr. Johnso and to Ms. Forrest without a response to the listing of her concerns.

- d. Want to know what is the plan for preparing the students for the upcoming State tests?
- e. What is the plan for the SD to deal with students with behavioral issues?

NEW BUSINESS

APPROVAL OF RESOLUTIONS # 99 THROUGH #110- 123

New Business

1. Resolution # 110- LineItem Transfers - \$68.82
2. Resolution #111 - Line Item Transfer - \$25,821.27
5. Resolution #112 - Line Item Transfer- \$800.00
6. Resolution #113-Line Item Transfer- \$36,000.00
7. Resolution #114- Line Item Transfer - \$7000.00
8. Resolution #115- Line Item Transfer - \$119.88
9. Resolution #116 - Line Item Transfer - \$3500.00
10. Resolution #117- Line Item Transfer - \$2320.00
11. Resolution #118 - Line Item Transfer - \$350.00
12. Resolution #119- Line Item Transfer - \$200.00
13. Resolution #120 - Line Item Transfer - \$2,000.00
11. Resolution #121 - 22-23 Budget Adjustment - Ratification
12. Resolution #122 - 2021-2022 Corrective Action Plan Audit Findings
- 13.. Resolution #123 - IDEA Amendment

Motion: Ms. Still

Second: Ms. Gibson

Forrest Y	Hayes Y	Arterbridge Y	Catlett Y
Cauthorne Y	Gibson Y	Kittles Y	Still Y

Vote 8 Yes

Motion Carried

APPROVAL OF PAYMENT OF THE BILLIS

Motion: Ms. Still

Second: Ms. Kittles

Forrest Y	Hayes Y	Arterbridge Y	Catlett Y
Cauthorne Y	Gibson Y	Kittles Y	Still Y

Vote 8 Yes

Motion Carried

BOARD COMMENTS;

Sabrina Forrest - advised the parents that there are some subjects in which the Board can not legally comment on and asked that the Board Solicitor inform the public to speak to the parents if what she just informed that the parents was not correct, Mr. Rhone agreed to her comment.

Ms. Forrest advised the parents that the Director of Curriculum, Ms. Miller and Dr. Johnson will stay after the meeting to address each parent’s concerns and questions if anyone is interested.

Fatimah Hayes - wanted to thank all of the parents who came out to the meeting tonight and advised them all that they have the right to voice their opinions and the district will address all of their concerns.

Nana Cauthorne - advised the parents that she too is a parent of children who have and are still attending Lawnside SD. Her son graduated Lawnside with honors and the same when he attended Haddon Heights. She asked the parents to look to their own homes as to how to deal with their children instead of relying on the school to deal with the situation.

Motion for adjournment: t 8:26 pm

Motion - Ms. Gibson


Second by Ms. Cauthorn

Forrest Y	Hayes A	Arterbridge Y	Catlett Y
Cauthorne Y	Gibson Y	Kittles Y	Still Y

Vote 8 Yes

Motion Carried

I Karen Willis Business Administrator/Board Secretary of the Board of Education of the Borough of Lawnside in the County of Camden New Jersey Hereby Certify that the foregoing extract from the minutes of a meeting of the Board of Education duly called and held on April 4, 2023 has been compared by me with the original minutes as officially recorded in the Minute Book of the Board of Education and is true complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract

Respectfully submitted,

 Karen Willis
 Business Administration/ Board Secretary

New Business

RESOLUTION #110

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
20-231-100-600-00-00 General Supplies & Materials	68.82	
20-231-100-101-00-00 Teacher Salaries		68.82
Total	<u>\$68.82</u>	<u>\$68.82</u>

Date: 04/04/2023

Motion- Ms. Still
Second - Ms. Gibson
Vote: 8
Motion Carried

New Business

RESOLUTION #111

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-120-100-101-00-00 Salaries of Teachers	25,821.27	
11-000-266-100-00-00 Salaries - Security		1042.85
11-000-240-103-00-00 Salaries - Principal's Office		.16
11-000-230-100-00-00 Salaries - Gen Admin /District		644.66
11-110-100-101-00-00		24,133.65
 Total	 <u>\$25,821.27</u>	 <u>\$25,821.27</u>

Date: 04/04/2023

Motion- Ms. Still
Second - Ms. Gibson
Vote: 8
Motion Carried

New Business

RESOLUTION #112

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-221-600-00-00 Supplies & Materials	800.00	
11-000-221-320-00-00 Purchased Prof Edu Services		800.00
 Total	 <u>\$800.00</u>	 <u>\$800.00</u>

Date: 04/04/2023

Motion- Ms. Still
Second - Ms. Gibson
Vote: 8
Motion Carried

New Business

RESOLUTION #113

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-120-100-101-00-00 Salaries of Teachers	36,000.00	
11-110-10-101-00-00 Salaries of TEachers PK		36,000.00
 Total	 <u>\$36,000.00</u>	 <u>\$36,000.00</u>

Date: 04/04/2023

Motion- Ms. Still
Second - Ms. Gibson
Vote: 8
Motion Carried

New Business

RESOLUTION #114

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-251-100-00-00 Central Services - Salaries	7,000.00	
11-219-100-101-00-00 Salares - Home Instruction		7,000.00
 Total	 <u>\$7,000.00</u>	 <u>\$7,000.00</u>

Date: 04/04/2023

Motion- Ms. Still
Second - Ms. Gibson
Vote: 8
Motion Carried

New Business

RESOLUTION #116

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-190-100-106-00-00 Other Salaries for Instruction	3500.00	
11-140-100-320-00-00 Substitute/Assistance		3500.00
 Total	 <u>\$3500.00</u>	 <u>\$3500.00</u>

Date: 04/04/2023

Motion- Ms. Still
Second - Ms. Gibson
Vote: 8
Motion Carried

New Business

RESOLUTION #117

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-230-890-00-00 Mis. Expenditures	2820.00	
11-000-230-332-00-00 Audit Fees		2820.00
Total	<u>\$2820.00</u>	<u>\$2820.00</u>

Date: 04/04/2023

Motion- Ms. Still
Second - Ms. Gibson
Vote: 8
Motion Carried

New Business

RESOLUTION #118

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-230-340-00-00 Purchase Tech Services	200.00	
11-000-230-331-00-00 Legal Services		200.00
 Total	 <u>\$200.00</u>	 <u>\$200.00</u>

Date: 04/04/2023

Motion- Ms. Still
Second - Ms. Gibson
Vote: 8
Motion Carried

New Business

R E S O L U T I O N #119

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-230-340-00-00 Purchase Technical Services	119.88	
11-000-230-890-00-00 Miscellaneous Expenditures		119.88
 Total	 <u>\$119.88</u>	 <u>\$119.88</u>

Date: 04/04/2023

Motion- Ms. Still
Second - Ms. Gibson
Vote: 8
Motion Carried

New Business

R E S O L U T I O N #120

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-120-100-101-00-00 Salaries of Teachers	2000.00	
11-140-100-320-00-00 Substitute/ Assistance		2000.00
 Total	 <u>\$2000.00</u>	 <u>\$2000.00</u>

Date: 04/04/2023

Motion- Ms. Still
Second - Ms. Gibson
Vote: 8
Motion Carried

RESOLUTION - 121

AUTHORIZATION OF THE LAWNSIDE SCHOOL DISTRICT TO APPROVE 22-23 BUDGET AMENDMENT IN THE AMOUNT OF \$2,062,830 FUNDING (MAINTENANCE OF EQUITY GRANT) FOR 22-23 SCHOOL YEAR.

WHEREAS, the Lawnside School District received additional funding from the NJ DOE for the 22-23 school year in the amount of \$2,062,830.00 - Maintenance of Equity Grant ; and

WHEREAS, the Lawnside Board of Education has elected to use the additional funding for the purchasing of TCUs (Temporary Classroom Units); and

WHEREAS , the Lawnside School District has approved a contract with Remington & Vernick Engineers and Moulease Modular Space to provide services for the purpose of purchasing the TCUs; and

THEREFORE BE IT RESOLVED , that the Lawnside Board of Education has agreed to approved the budget amendment in the amount of \$2,062,830.00 for the 22-23 school year.

Date: 04/04/2023

Motioned: Ms. Still
Second: Ms. Gibson
Vote - Yes 8

Forrest - Y	Hayes - Y	Catlette - Y	Cauthorne - Y
Gibson - Y	Kittles - Y	Still - Y	Aterbridge -Y

Motion Carried

New Business

RESOLUTION -122

AUTHORIZATION OF THE LAWNSIDE BOARD OF EDUCATION TO APPROVE THE CORRECTIVE ACTION PLAN FOR THE 2021-2022 AUDIT FINDINGS

WHEREAS, Bowman and Company, has issued the annual audit report for Lawnside School District for the year ended June 30, 2022; and

WHEREAS, the audit issued finding that School District was not in compliance with certain provisions of laws and regulations; and

WHEREAS, the School District has prepared a Corrective Action Plan to address the findings.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWNSIDE BOARD OF EDUCATION FOLLOWS:

- (1) Lawnside BOE adopted the Corrective Action Plan for the audit findings for the Annual Financial Report for the Year Ended June 30,2022.
- (2) This resolution is effective immediately upon its enactment by the Board of Education.

Date: April 04, 2023

Motion: Ms. Still

Second: Ms. Gibson

Vote: Yes - 7

Motion- Carried

Forrest - Y	Hayes - Y	Catlett - Y	Cauthorne
Gibson - Y	Kittles - Y	Still - Y	Arterbridge - Y

CORRECTIVE ACTION PLAN

County: Camden

Name of Entity: Lawnside School District
 Date of Audit: March 10, 2023
 Date of Meeting: _____
 Contact Person: Dr. Ronn Johnson
 Phone Number: 856-546-4850

Finding Number	Audit Recommendation	Corrective Action Approved by Governing Body	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
2022-001	That the School District improve the controls over recording and monitoring of the charging of budget accounts to ensure that the School District is in compliance with N.J.A.C. 6A:23A-16.2(f).	The expenditure were corrected and placed on the correct account line.	New procedures have been established that all requisitions and back-up information will be scanned into the accounting system prior to approval.	School Business Administrator	3/31/2023
2022-002	That the School District improve the controls over bids and contracts to ensure that the School District is in compliance with N.J.S.A. 18A:18A-1 et seq. (Public School Contracts Law).	Any and all purchases have been identified that have exceeded the BID/RFP threshold for the District for the remaining of the school year and for the upcoming school year.	New procedures have been established and all annual RFPs will go out for advertisement no later than 4/30/2023.	School Business Administrator and ABA	3/31/2023
2022-003	The School District should comply with N.J.S.A. 18A:16-17 and Chapter 78, L. 2011 by withholding, from employees, the proper amount for health benefits.	All new hires health benefits will be derived from the Health Care provider with the accurate start date and salary, such information will be provided to the payroll vendor for processing.	New procedures have been established and additional reviews will be implemented to ensure compliance with requirements	School Business Administrator and ABA	3/31/2023



4/4/2023
Date

Karen Wilko
Business Administrator

Superintendent Date

New Business

RESOLUTION #123

AUTHORIZATION OF THE LAWNSIDE SCHOOL DISTRICT TO ACCEPT AND APPLY IDEA FUNDS IN THE AMOUNT NOT TO EXCEED \$106,001.00 for basic

WHEREAS, the allocation has been distributed as stated below:

Basic

\$5920.00 - Extended School Year

\$97,062.00 - Tuition

\$3019 - Benefits

Date: April 4, 2023

Motion: Ms. Still

Second: Ms. Gibson

Vote: Yes - 8

Motion Carried.

I, Karen Willis , Secretary of the Board of Education of the Borough of Lawnside, do hereby certify that this is a true copy of the minutes recorded at a meeting held on Tuesday 4, 2023.

Karen Willis
Business Administrator/Board Secretary

