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Lawnside Board of Education Meeting Minutes

July 13, 2023  
**CALL TO ORDER**

The Regular Meeting of the Lawnside Board of Education was called to order at 7:10 in-person. After repeating the Pledge of Allegiance and after observing a moment of silence the following members answered present to the roll call

Forrest -Y	Hayes Y	Arterbridge Y	Catlett Y
Cauthorne Absent	Gibson - Absent	Kittles Y	Still - Absent

5 Present  
3 Absent  
1 Vacant

Also present was Dr. Ronn Johnson, Superintendent, Karen Willis Board Secretary and Darryl Rhone Board Solicitor and Alyssa Miller, Director of Curriculum.

**OPENING STATEMENT**

Public notice of this meeting pursuant to the Open Public Meetings act Chapter 231 PL 1975 has been given by the Board Secretary in the following manner:

- a Posting written notice on the official school bulletin board at the Lawnside Public School and District website
- b Sending notice to the Courier Post and the Retrospect newspapers
- c Position on the district website

**APPROVAL OF BOARD MINUTES**

Regular Meeting - June 8, 2023

Motion: Ms. Arterbridge  
Second: Ms. Hayes

Forrest - Y	Hayes -Y	Arterbridge - Y	Catlett - Y
Cauthorne - Absent	Gibson- Absent	Kittles - Y	Still - Absent

Vote 5  
Motion Carried

PRESENTATION OF THE SUPERINTENDENT'S REPORT

To: Lawnside Board of Education  
From: Dr. Ronn H. Johnson, Superintendent  
Re: Superintendent's Report (Recommendations)  
Date: July 13, 2023

**Discussion Items:**

Recognize our students that participated in "The Lion King Jr" sponsored by the SJ LINKS  
(See Insert)  
Start of the Summer Enrichment & Extended School Year Programs Positions  
Open (World Language, Writing Lab, & Paraprofessionals) New Normal in  
Educational Hiring

**District Goals:**

*The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, June 29, 2023.*

*In June, 70% of students will meet their ELA & Math annual growth targets as measured by the iReady diagnostic assessment.*

*Decrease chronic absenteeism by 10%*

*Effectively communicate with parents and community district information, specifically the new Attendance Policy.*

**Student Enrollment (Summer)- 95 Summer Enrichment  
33 Extended School Year**

**Harassment, Intimidation, and Bullying: 0**

**Suspensions for June~ 0**

*The Superintendent is not in receipt of any parental request for a Board Hearing at this time.*

**School Security Drills:**

**Fire Drill- 6/6/23**

**Security Drill- Shelter In-Place 6/8/23**

**PERSONNEL** - It is recommended by the Superintendent items 1-3 be approved as written.

1. It is recommended that Mr. Brandon Leftwich be approved as a Middle School Science

Teacher for the 2023-2024 school year at a salary of \$66,510 (Step-7 MA)

2. It is recommended that Ms. Samantha Kehner be approved as an Elementary School Teacher for the 2023-2024 school year at a salary of \$61,110 (Step 1- MA)
3. It is recommended Ms. Meghan Reilly's Request for Maternity Leave be approved during the 2023-2024 school year.

**MANAGEMENT-** It is recommended by the Superintendent items 1-7 be approved as written.

1. It is recommended that the Comprehensive Equity Plan Statement of Assurance for the 2023-2024 school year be approved for submission to the County Office of Education.
2. It is recommended that the School Security Drill Statement of Assurance for the 2022-2023 school year be approved for submission to the County Office of Education.
3. It is recommended that Alice Quinn Lee be approved to conduct Psychological Evaluations/CST Meetings/Counseling during the 2023-2024 school year at a rate of

\$450 per Comprehensive Psychological Evaluation  
\$710 per Comprehensive Psychoeducational Evaluation  
\$65 per hour Report interpretation meeting  
\$65 per hour Counseling services if needed

4. It is recommended that Cory Monteleone-Haught be approved to conduct Psychological Evaluations/CST Meetings during the 2023-2024 school year at a rate of:

\$450 per Basic Psychological Evaluation  
\$190 per Cross-Battery Assessment  
\$100 per Narrow-Band Assessment  
\$325 per Behavioral Report  
\$65 per hour for Meeting Attendance

5. It is recommended that ESS Northeast, LLC be approved to provide substitute teacher services for the 2023-2024 school year.
6. It is recommended that Starlight Homecare Agency be approved to provide substitute nursing services for the 2023-2024 school year.
7. It is recommended that the following Professional Development opportunities be approved.

Name	Workshop/Training	Date	Cost
Alyssa Miller	2023 Data	8/7-8/23	\$250 each

Kristina Curcio	Forward Institute (LinkIt)		

**Executive Session: N/A**

*Please contact Dr. Johnson at 856-546-4850 ext. 2200 or ronjohnson@lawnside.k12.nj.us if you have any questions prior to the board meeting on Thursday.*

**RECOMMENDATION OF THE APPROVAL OF THE SUPERINTENDENT'S REPORT PERSONAL - ITEM 1-3 AND MANAGEMENT ITEM 1- 7**

Motion: Ms. Kittles  
Second: Ms. Catlett

Forrest - Y	Hayes - Y	Arterbridge - Y	Catlett - Y
Cauthorne - Absent	Gibson- Absent	Kittles - Y	Still - Absent

Vote 5  
Motion Carried

*Please contact Dr. Johnson at 856-546-4850 ext. 2200 or ronjohnson@lawnside.k12.nj.us if you have any questions prior to the board meeting on Thursday.*

**CORRESPONDENCE** -None.  
**OLD BUSINESS** - None

**PUBLIC COMMENTS:** - None.

**COMMITTEE REPORTS**

**POLICY COMMITTEE**

**RECOMMENDATION FOR THE APPROVAL OF THE THIRD READ FOR THE FOLLOWING POLICIES**

A) Student Attendance & Absences Policy - #5113

**Motion for approval of the Third Read for the above noted policies**

Motion: Ms. Arterbridge

Second: Ms. Kittles

Forrest Y	Hayes -Y	Arterbridge Y	Catlett Y
Cauthorne Absent	Gibson Absent	Kittles Y	Still Absent

Vote: 5 - Yes

Motion Carried

OUTREACH COMMITTEE -

Ms. Hayes provided the following updates for the Back to School Bonanza:

1. Letters for donation have been sent out to local churches and vendors.
2. Shoprite will be providing the food.
3. Mr. Softie has been secured.
4. Ms. Cauthorn will look into acquiring a DJ.
5. A flier needs to go out on social media.

Forrest Y	Hayes -Y	Arterbridge Y	Catlett Y
Cauthorne Absent	Gibson Y	Kittles Absent	Still Y

**NEW BUSINESS**

**APPROVAL OF RESOLUTIONS # 1 THROUGH #26 with the exception**

New Business

1. Resolution # 01-23 - LineItem Transfers - \$37,000.00
  2. Resolution # 02-23 - Line Item Transfer - \$13,136.62
  3. Resolution #03-23- Line Item Transfer - \$87,000.00
  1. Resolution# #04-23 - Line Item Transfer - \$4,130.00
  2. Resolution#05-23- Line Item Transfer - \$2,000.00
  3. Resolution #06-23- Line Item Transfer - \$882.00
  4. Resolution #07-23 - Line Item Transfer - \$6,000.00
  5. Resolution \$08-23 - Line Item Transfer - \$50,000.00
  6. Resolution #09-23- Line Item Transfer - \$500.00
  10. Resolution #10-23 - Line Item Transfer - 400,483.84
  11. Resolution #11-23 - Line Item Transfer - \$15,000.00
  12. Resolution #12-23 Cancellation of Void Checks from 22-23 SY Student Activities Account
  13. Resolution #13-23 - Approval of CIS Renewal for 23-24 SY
  14. Resolution #14-23 - Approval of Property & Casualty Insurance Renewal for 23-24 SY
  15. Resolution #15 - 23 Approval of Legal Services for 23-24 School Year
  16. Resolution #16 -23 Approval Remington & Vernick Engineer for 23-24 SY
  17. Resolution #17 -23 Approval Landscaping & Snow Removal Services for the 23-24 SY
  18. Resolution #18-23- Newspaper of Record
  19. Resolution # 19-23 - Banking Services
  20. Resolution #20-23- Depositories of Record
  21. Resolution # 21-23 Permission for the SBA to pay bills during the summer months ( July & August).

- 22. Resolution # 22 - Approval of the CPE
- 23. Resolution #23 - Approval for Nutri Serve Food Management
- 24. Resolution #24- Approval of Tax Levy
- 25. Resolution # 25 - Amend the LRF
- 26. Resolution #26- Approve Application for other Capital Projects

**APPROVAL OF RESOLUTIONS # 1- 26 WITH THE EXCEPTION OF RESOLUTION #15 - LEGAL SERVICES**

Motion: Ms. Hayes  
 Second: Ms. Arterbridge

Forrest Y	Hayes Y	Arterbridge Y	Catlett Y
Cauthorne Absent	Gibson Absent	Kittles Y	Still Absent

Vote 5 Yes  
 Motion Carried

**APPROVAL OF THE BOARD SECRETARY REPORT/ TREASURER'S REPORT**

**MAY 2023**

Motion: Ms. Arterbridge  
 Second: Ms. Kittles

Forrest Y	Hayes Y	Arterbridge Y	Catlett Y
Cauthorne Absent	Gibson Absent	Kittles Y	Still Absent

Vote 5 Yes  
 Motion Carried

**APPROVAL OF PAYMENT OF THE BILLIS**

Motion: Ms. Arterbridge  
 Second: Ms. Kittles

Forrest Y	Hayes Y	Arterbridge Y	Catlett Y
Cauthorne Absent	Gibson Absent	Kittles Y	Still Y

Vote 5 Yes  
 Motion Carried

**PUBLIC COMMENTS: NONE**

**EXECUTIVE SESSION**

Motion to go into Executive Session at 7:30 pm - Legal Matters

Motion: Ms.Kittles  
Second: Ms. Hayes

Forrest Y	Hayes -Y	Arterbridge Y	Catlett Y
Cauthorne - Absent	Gibson Absent	Kittles Y	Still Y

Vote Yes  
Motion Carried

Motion to come out of Executive Session at 8:07 pm

Motion: Ms. Forrest  
Second: Ms. Catlett

Forrest Y	Hayes -Y	Arterbridge Y	Catlett Y
Cauthorne Absent	Gibson Absent	Kittles Y	Still Y

Vote 5 Yes  
Motion Carried

Motion to accept and approved the Sounds, Shabazz & Woolridge to provide Legal Services to Lawnside Board of Education

Motion: Ms. Hayes  
Second: Ms. Arterbridge

Forrest Y	Hayes -Y	Arterbridge Y	Catlett Y
Cauthorne Absent	Gibson Absent	Kittles Y	Still Y

Vote 5 Yes  
Motion Carried

**BOARD COMMENTS - NONE**

Motion for adjournment: 8:25 pm

Motion - Ms. Forrest  
Second by Ms. Catlett

Forrest Y	Hayes Y	Arterbridge Y	Catlett Y
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Cauthorne Absent	Gibson Absent	Kittles Y	Still Y
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Vote 5 Yes  
Motion Carried

I Karen Willis Business Administrator/Board Secretary of the Board of Education of the Borough of Lawnside in the County of Camden New Jersey Hereby Certify that the foregoing extract from the minutes of a meeting of the Board of Education duly called and held on July 13, 2023 has been compared by me with the original minutes as officially recorded in the Minute Book of the Board of Education and is true complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract

Respectfully submitted  
  
Karen Willis  
Business Administration/ Board Secretary