

Ronn H Johnson Ed D  
Superintendent  
856 546 4850  
FAX 856 310 0901

Karen Willis  
Business Administrator Brd Sec  
856 547 2585  
FAX 856 547 3865

Lawnside Board of Education Meeting Minutes

January 11, 2024  
**CALL TO ORDER**

The Annual Reorganization of the Lawnside Board of Education was called to order at 7:04 p.m. in-person. After repeating the Pledge of Allegiance and after observing a moment of silence, the following members answered present to the roll call

Forrest -Y	Hayes - Y	Arterbridge A	Catlett A
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

5 Present  
3 Absent  
1 Vacant

Also present was Dr. Ronn Johnson, Superintendent, Mark Gordon ABA, and Darryl Rhone Board Solicitor.

**OPENING STATEMENT**

Public notice of this meeting pursuant to the Open Public Meetings Act Chapter 231 PL 1975 has been given by the Board Secretary in the following manner:

- a Posting written notice on the official school bulletin board at the Lawnside Public School and District website
- b Sending notice to the Courier Post and the Retrospect newspapers
- c Position on the district website

**APPROVAL OF BOARD MINUTES**

Regular Meeting - December 12, 2023

Forrest -Y	Hayes - Y	Arterbridge A	Catlett A
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

Motion: Ms. Still / Second: Ms. Kittles  
Vote - Yes - 5  
Motion Carried

Reorganization Meeting - January 04, 2024

Forrest -Y	Hayes - Y	Arterbridge A	Catlett A
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

Motion: Ms. Still / Second: Ms. Kittles  
Vote - Yes - 5  
Motion Carried

LAWNSIDE SCHOOL DISTRICT  
BOARD OF EDUCATION  
426 CHARLESTON AVENUE  
LAWNSIDE, NEW JERSEY 08045  
“Looking Forward To Success”

To: Lawnside Board of Education  
From: Dr. Ronn H. Johnson, Superintendent  
Re: Superintendent’s Report (Recommendations)  
Date: January 11, 2024

**Presentation:**

Lawnside School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2022-2023

**Informational Items:**

MLK Day flyer

LEA Liaison Meeting Notes from December 14, 2023

**District Goals:**

*The District Goals were established in collaboration with the Lawnside Board of Education members at the Board retreat on Thursday, June 29, 2023.*

*In June, 70% of students will meet their ELA & Math annual growth targets as measured by the iReady diagnostic assessment.*

*Decrease chronic absenteeism by 10%*

*Effectively communicate with parents and community district information, specifically the New Attendance Policy.*

**Student Enrollment - 350**

**ADA- 307**

**Harassment, Intimidation, and Bullying: 0**

**Suspensions for December~ 2**

*The Superintendent is not in receipt of any parental request for a Board Hearing at this time.*

**PERSONNEL** - It is recommended by the Superintendent items 1-2

be approved as written.

1. It is recommended that Karen Willis’ return date be amended to February 5, 2024 from the original date of January 4, 2024. *(Per doctor’s orders)*
2. It is recommended Sharon Hughes be approved as the School Nurse for the 2023-2024 school year at a salary of \$69,910 (Step 11-BA).

**MANAGEMENT-** It is recommended by the Superintendent items 1- 2 be approved as written.

1. It is recommended that the Lawnside School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2022-2023 school year be approved for submission to the NJ Department of Education and posted on the district website.
2. It is recommended that the following Professional Development opportunities be approved for the 2023-2024 school year.

Name	Workshop/Conference	Date	Cost
Dr. Carmen Henderson & Alyssa Miller	NJCIE Inclusion Leadership Conference	1/19/24	Free
Kristina Curcio	Maximizing Your Effectiveness as an Instructional Coach	1/29-30/24	\$595

**Field Trip**

1. It is recommended that the following field trips be approved for the 2023-2024 school year:

Grade	Location	Date	Cost
Girls/Boys Basketball	Delaware State University	3/2/24	TBD

*Cost To Be Determined (TBD) based on the availability of transportation*

**RECOMMENDATION OF THE APPROVAL OF THE SUPERINTENDENT'S REPORT PERSONAL - ITEM 1&2, MANAGEMENT ITEM 1&2, FIELD TRIP ITEM 1**

Motion: Ms. Arterbridge

Second: Ms. Kittles

Forrest -Y	Hayes - Y	Arterbridge A	Catlett A
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

Vote - Yes - 5

Motion Carried

*Please contact Dr. Johnson at 856-546-4850 ext. 2200 or ronjohnson@lawnside.k12.nj.us if you have any questions prior to the board meeting on Thursday.*

**CORRESPONDENCE** -None.

**OLD BUSINESS**

Appointment Of One-Year Seat Jasrdaine Brown

Motion: Ms. Still

Second: Ms. Kittles

Forrest -Y	Hayes - Y	Arterbridge A	Catlett A
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

**PUBLIC COMMENTS: -**

Ms. Higgs-Lawnside NJ stated that after reviewing the agenda of the Board of Education, she believes that the Lawnside School District does not provide transparency. She inquired whether she needs to file an OPRA (Open Public Records Act) request to receive the Superintendent's report and a copy of the financial statements. Ms. Forrest, the Board President, stated that the Board is considering her request for changes.

**COMMITTEE REPORTS -**

**Haddon Heights Rep -** Ms. Fatima shared that Haddon Height is having College Day.

**Camden County Education Service Rep -** None

**NEW BUSINESS**

New Business

1. Resolution #102- LineItem Transfers - \$2,700.00
2. Resolution #103 - Line Item Transfer - \$2,000.00
3. Resolution # 104 - Line Item Transfer - \$2,500.00
4. Resolution #105 - Line Item Transfer - \$1,000.00
5. Resolution # 106 - Line Item Transfer - \$20,000.00
6. Resolution #107 - Accept SIA funding - \$21,400.00
7. Resolution # 108 - Change Order #1 - Earle Asphalt

**APPROVAL OF RESOLUTIONS # 102-108**

Motion: Ms. Hayes

Second: Ms. Still

Vote - Yes - 6

Motion Carried

Forrest -Y	Hayes - Y	Arterbridge A	Catlett Y
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

**APPROVAL OF BOARD SECRETARY AND TREASURER'S REPORT**

**November 2023**

Motion: Ms. Hayes  
Second: Ms. Still  
Vote - Yes - 6  
Motion Carried

Forrest -Y	Hayes - Y	Arterbridge A	Catlett Y
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

**USE OF FACILITIES -LAWNSIDE YOUTH BASKETBALL**

Motion: Ms. Still  
Second: Ms. Catlett  
Vote - Yes- 6  
Motion Carried

Forrest -Y	Hayes - Y	Arterbridge A	Catlett Y
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

**APPROVAL OF PAYMENT OF THE BILLIS**

Motion: Ms. Harper  
Second: Ms. Hayes  
Vote - Yes- 6  
Motion Carried

Forrest -Y	Hayes - Y	Arterbridge A	Catlett Y
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

**PUBLIC COMMENTS:** - None

**EXECUTIVE SESSION** - None

**BOARD COMMENTS:** None

Motion for adjournment: 8:00 pm

Motion - Ms. Still

Second by Ms. Catlett

Forrest -Y	Hayes - Y	Arterbridge A	Catlett Y
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

Vote 6 Yes

Motion Carried

I, Karen Willis, Business Administrator/Board Secretary of the Board of Education of the Borough of Lawnside in the County of Camden, New Jersey Hereby Certify that the foregoing extract from the minutes of a meeting of the Board of Education duly called and held on December 12, 2023 has been compared by me with the original minutes as officially recorded in the Minute Book of the Board of Education and is true complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matters referred to in the extract

Respectfully submitted

  
Karen Willis

Business Administration/ Board Secretary

New Business - Ratification

RESOLUTION 108

AUTHORIZATION TO APPROVE CHANGE ORDER #1 FOR EARLE ASPHALT IN AMOUNT NOT TO EXCEED \$5,237.64

WHEREAS, during the pre-construction meeting on July 26, 2023 it was asked by the School District to provide an alternate cost to re-strip the entire parking lot at the school. The pricing change for re-striping the lot would add a 5% markup per spec section 3.10., the total cost would be \$5,237.64

Date: 1/11/2024

Moved:

Second:

Motion Carried

Forrest -Y	Hayes - Y	Arterbridge A	Catlett A
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

New Business

RESOLUTION 102

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-219-600-00-00 Supplies & Materials	2700.00	
11-000-219-580-00-00 Travel		2700.00
Total	2700.00	2700.00

Date: 1/11/2024

Moved:

Second:

Motion Carried

Forrest -Y	Hayes - Y	Arterbridge A	Catlett A
Cauthorne - A	Harper - Y	Kittles Y	Still - Y



New Business

RESOLUTION 103

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-251-592-00-00 Misc Purchased Services	2000.00	
11-000-251-330-00-00 Purchased Prof Services		2000.00
Total	2000.00	2000.00

Date: 1/11/2024

Moved:

Second:

Motion Carried

Forrest -Y	Hayes - Y	Arterbridge A	Catlett A
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

New Business

RESOLUTION 104

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-230-339-00-00 Other Purchased Prof Services	2500.00	
11-000-230-890-00-00 Miscellaneous Expenditures		2500.00
Total	2500.00	2500.00

Date: 1/11/2024

Moved:

Second:

Motion Carried

Forrest - Y	Hayes - Y	Arterbridge A	Catlett A
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

New Business

RESOLUTION 105

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-401-200-895-00-00 Co-Curr & Extra - Curr		1000.00
11-401-100-600-00- Supplies & Materials	1000.00	
Total	1000.00	1000.00

Date: 1/11/2024

Moved:

Second:

Motion Carried

Forrest -Y	Hayes - Y	Arterbridge A	Catlett A
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

New Business

RESOLUTION 106

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-219-320-00-00 Purchased Pro Educational Services		20,000.00
11-000-219-390-00-00 Other Purchased Prof & Tech Serv	20,000.00	
Total	20,000.00	20,000.00

Date: 1/11/2024

Moved:

Second:

Motion Carried

Forrest	Hayes	Catlett	Cauthorn
Harper	Arterbridge	Kittles	Still

New Business

RESOLUTION 107

AUTHORIZATION TO APPROVE AND ACCEPT THE FUNDING FOR THE STATE OF NEW JERSEY DEPARTMENT OF EDUCATION THE 23 TITLE 1 SIA FUNDING IN THE TOTAL AMOUNT OF \$21,400.00

WHEREAS, These funds are in addition to the district's Title I, Part A allocation and are allocated for use in eligible schools only. The funds must be used to expand school-level programs and services being funded by Title I, Part A or to help the school address priority needs identified in its needs assessment. These funds must be used by identified schools to support school-level improvement efforts, not district level initiatives.

Date: 1/11/2024  
Moved:  
Second:  
Motion Carried

Forrest -Y	Hayes - Y	Arterbridge A	Catlett A
Cauthorne - A	Harper - Y	Kittles Y	Still - Y

New Business - Ratification

RESOLUTION 108

AUTHORIZATION TO APPROVE CHANGE ORDER #1 FOR EARLE ASPHALT IN AMOUNT NOT TO EXCEED \$5,237.64

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Date: 1/11/2024

Moved:

Second:

Motion Carried

Forrest	Hayes	Catlett	Cauthorn
Harper	Arterbridge	Kittles	Still



**Straight Edge  
Striping**

223 East Main Street  
Bound Brook, NJ 08805  
Tel: (732) 302-3001  
Fax: (732) 469-4812  
www.straightedgesstriping.net

**TITLE:** Change Order

**CHANGE ORDER**

**PROJECT:** Lawnside BOE Phase 2 - Lawnside, NJ

**NO.** 1

**DATE:** 07/25/2023

**TO:** Attn: Edward Maganiello  
Earle Asphalt  
P.O. Box 556  
Farmingdale, NJ 07727  
Phone:(732) 308-1113 Fax:(732) 308-1034

**CONTRACT DATE:** 07/25/2023

**STARTED:**

**COMPLETED:**

**REQUIRED:**

**DESCRIPTION**

As per your request, the following additional work may be required at the above referenced project. Items are as followed:

Num	Item	Description	Ref	Qty	Unit	Unit Price	Amount
1		Layout and Stripe Parking Stalls - Single Lines		1,264.000	L/F	0.51	644.64
2		Handicapped Stalls		6.000	Each	75.00	450.00
3		4" Solid Blue Crosshatching		338.000	L/F	0.51	172.38
4		4" Solid Yellow Crosshatching		1,362.000	L/F	0.51	694.62
5		8" White Pedestrian Crosswalks		322.000	L/F	1.00	322.00
6		24" White Pedestrian Crosswalks		72.000	L/F	6.00	432.00
7		Graphics - No Parking Fire Lane (12" Tall)		10.000	Each	85.00	850.00
8		Curb Painting (Top & Face)		907.000	L/F	1.00	907.00

The original Contract Sum was	\$765.00
The net change by previously authorized Change Orders is	\$0.00
The Contract Sum prior to this Change Order was	\$765.00
The Contract Sum will be increased by this Change Order in the amount of	\$4,472.64
The new Contract Sum including this Change Order will be	\$5,237.64
The Contract Time will be increased by	0 days
The date of Substantial Completion as of this Change Order therefore is	Unchanged

**ACCEPTED**

Earle Asphalt

Straight Edge Striping LLC

Lawnside Public School

By: \_\_\_\_\_  
Edward Maganiello

By: \_\_\_\_\_  
Andrew Altobelli

By: Kary Wilkes

Date: 07/25/2023

Date: 07/25/2023

Date: 7/31/2023



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2	Handicapped Stalls		6.000	Each	75.00	450.00
3	4" Solid Blue Crosshatching		338.000	L/F	0.51	172.38
4	4" Solid Yellow Crosshatching		1,362.000	L/F	0.51	694.62
5	8" White Pedestrian Crosswalks		322.000	L/F	1.00	322.00
6	24" White Pedestrian Crosswalks		72.000	L/F	6.00	432.00
7	Graphics - No Parking Fire Lane (12" Tall)		10.000	Each	85.00	850.00
8	Curb Painting (Top & Face)		907.000	L/F	1.00	907.00

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**ACCEPTED**

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Straight Edge Striping LLC

Lawnside Public School

By:

Edward Maganiello

By:

Andrew Altobelli

By:

*Karen Wilks*

Date:

07/25/2023

Date:

07/25/2023

Date:

7/31/2023