

New Business

RESOLUTION 114

AUTHORIZATION OF THE LAWNSIDE BOARD OF EDUCATION TO APPROVE THE CORRECTIVE ACTION PLAN FOR THE 2022-2023 AUDIT FINDINGS

WHEREAS, Bowman and Company, has issued the annual audit report for Lawnside School District for the year ended June 30, 2023; and

WHEREAS, the audit issued finding that School District was not in compliance with certain provisions of laws and regulations; and

WHEREAS, the School District has prepared a Corrective Action Plan to address the findings.

NOW, THEREFORE, BE IT RESOLVED BY THE LAWNSIDE BOARD OF EDUCATION FOLLOWS:

(1) Lawnside BOE adopted the Corrective Action Plan for the audit findings for the Annual Financial Report for the Year Ended June 30,2023.

(2) This resolution is effective immediately upon its enactment by the Board of Education.

Date: March 14, 2024

Motion: Ms. Catlett

Second: Ms. Kittles

Vote:8

Motion Carried

Ms. Forrest n- Y	Ms. Hayes - Y	Ms. Arterbridge - Y	Mr. Harper - Y
Ms. Cauthorne - Y	Ms. Catlette Y	Ms. Kittles - Y	Ms. Still - Y

New Business

RESOLUTION 115

AUTHORIZATION OF THE LAWSIDE SCHOOL DISTRICT TO ACCEPT AND APPLY IDEA FUNDS IN THE AMOUNT NOT TO EXCEED \$115,244.00 FOR BASIC AND PRESCHOOL

WHEREAS, the allocation has been distributed as stated below:

Original Budget

Amendment Budget

Basic

Basic

\$105,596.00 - Tuition

\$108,752.00 - Tuition & Related Services

PreSchool

PreSchool

\$3, 287.00 - Supplies & Materials

\$6,492.00 - Supplies & Materials

Date: March 14, 2023

Motion:

Second: Vote:

Forrest Y	Hayes Y	Arterbridge - y	Catlett - Y
Cauthorne - Y	Harper - Y	Kittles - Y	Still Y

I, Karen Willis , Secretary of the Board of Education of the Borough of Lawnside, do hereby certify that this is a true copy of the minutes recorded at a meeting held on Thursday, March 14, 2024.

Karen Willis
Business Administrator/Board Secretary

New Business

RESOLUTION 116

AUTHORIZATION OF THE LAWNSIDE SCHOOL DISTRICT TO ACCEPT AND APPLY ESEA (TITLE 1) FUNDS IN THE AMOUNT NOT TO EXCEED FOR TITLE I-A, TITLE I SIA AND TITLE II-A

WHEREAS, the allocation has been distributed as stated below:

<u>Original Budget TITLE -I-A</u>	<u>Original Budget Title I-SIA</u>	<u>Original Title II-A</u>
\$169,291.00	\$86,100.00	\$19,727.00
<u>Amended Budget</u>	<u>Amended Budget</u>	<u>Amended Budget</u>
\$178,927.00	\$107,500.00	\$40,161.00

Date: March 14, 2023

Motion: Mr. Harper

Second: Ms. Catlett

Vote: Yes- Motion Carried

Forrest Y	Hayes - Y	Arterbridge - Abstained	Catlett - Y
Cauthorne - Y	Harper n- Y	Kittles - Y	Still - Y

I, Karen Willis , Secretary of the Board of Education of the Borough of Lawnside, do hereby certify that this is a true copy of the minutes recorded at a meeting held on Thursday, March 14, 2024.

Karen Willis
Business Administrator/Board Secretary

**LAWNSIDE SCHOOL DISTRICT
BOARD OF EDUCATION
426 Charleston Avenue
Lawnside, New Jersey 08045**

RONN H. JOHNSON, ED. D.
SUPERINTENDENT
856-546-4850
FAX:856-310-0901
ronnjohanson@lawnside.k12.nj.us



KAREN WILLIS
BUSINESS ADMINISTRATOR
856-547-2585
FAX: 856-547-3865
kwillis@lawnside.k12.nj.us

RESOLUTION 117

BE IT RESOLVED, that the Board of Education of the Borough of Lawnside approved the Preschool Budget for the 2024-2025 school year for submission to the Department of Early Childhood

Superintendent for review as follows:

	<u>Budget</u>
General Education	\$578,778.00
Students with Disability (General Education Classrooms)	\$106,617.00
Total	\$685,395.00

Date: March 14, 2024

Moved: Mr. Harper

Seconded: Ms.Catlett

Vote: Yes

Motion Carried

Forrest - Y	Hayes - Y	Harper - Y	Cauthorne - Y
Catlett - Y	Arterbridge - Y	Kittles - Y	Still - Y

Respectfully yours,

Karen Willis

Business Administrator/Board Secretary

RESOLUTION 118

AUTHORIZATION OF THE LAWNSIDE BOARD OF EDUCATION TO EXTEND THE CURRENT CONTRACT AGREEMENT WITH PRITCHARD INDUSTRIES FOR CUSTODIAL CLEANING SERVICES FOR THE REMAINING 2023-2024 SCHOOL YEAR IN ADDITIONAL AMOUNT NOT EXCEED \$50,000.00

WHEREAS, , Lawnside School District solicited a Bid on May 31, 2022 for custodial cleaning services; and

WHEREAS, the District awarded the contract with Pritchard Industries with an option to renew; and

Vendor Name	Type of Services	Original Amount	Additional Amount
Pritchard Industries Inc.	Custodial Cleaning Service	\$81,005.93	\$50,000.00

THEREFORE BE RESOLVED, that the Lawnside Board of Education accepts and approve the additional fiscal amount for the remaining of the 23-24 SY in an amount to exceed \$50,000.00.

Date: March 14, 2024
Motion: Mr. Harper

Second: Catlett
Motion Carried

Forrest - Y	Hayes - Y	Catlett - Y	Cauthorne - Y
Gibson - Y	Arterbridge - Y	Kittles - Y	Still - Y

New Business

RESOLUTION #119

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-213-100-00-00 Nurse's Salary	5,000.00	
		5000.0
11-000-213-300-00-00 Purchased Prof Educational Svrc		
Total	5,000.00	5,000.00

Date: 03/14/2024
Moved: Mr. Harper
Second: Ms. Catlett
Motion Carried

Forrest Y	Hayes - Y	Catlett - Y	Cauthorn - Y
Harper - Y	Arterbridge - Y	Kittles - Y	Still - Y

New Business

RESOLUTION #120

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-291-241-00-00 Other Retirement Contributions	600.00	
11-000-291-250-00-00 Unemployment Compensation		600.00
Total	600.00	600.00

Motion: Mr. Harper

Second: Ms. Catlett

Vote: Yes- Motion Carried

Forrest Y	Hayes - Y	Arterbridge - Abstained	Catlett - Y
Cauthorne - Y	Harper n- Y	Kittles - Y	Still - Y

New Business

RESOLUTION #121

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

<u>GENERAL FUND:</u> <u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-219-390-00-00 Other Purchased Prof & Tec	40,000.00	
		40,000.00
11-000-219-320-00-00 Purchased Prof Educational Services		
Total	40,000.00	40,000.00

Motion: Mr. Harper

Second: Ms. Catlett

Vote: Yes- Motion Carried

Forrest Y	Hayes - Y	Arterbridge - Abstained	Catlett - Y
Cauthorne - Y	Harper n- Y	Kittles - Y	Still - Y

New Business

RESOLUTION #122

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-291-270-00-00 Health Benefits	50,000.00	
11-000-291-200-00-00 FICA/Medicare Payments		50,000.00
Total	50,000.00	50,000.00

Motion: Mr. Harper

Second: Ms. Catlett

Vote: Yes- Motion Carried

Forrest Y	Hayes - Y	Arterbridge - Abstained	Catlett - Y
Cauthorne - Y	Harper n- Y	Kittles - Y	Still - Y

New Business

RESOLUTION #123

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

<u>GENERAL FUND:</u> <u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-213-100-00-00 Nurses Salary	9110.00	
11-000-213-300-00-00 Pur Prof/ Tech Serv		9110.00
Total	9,110.00	9,110.00

Motion: Mr. Harper

Second: Ms. Catlett

Vote: Yes- Motion Carried

Forrest Y	Hayes - Y	Arterbridge - Abstained	Catlett - Y
Cauthorne - Y	Harper n- Y	Kittles - Y	Still - Y

New Business

RESOLUTION #123

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

<u>GENERAL FUND:</u> <u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-251-600-00-00 Supplies & Materials	1,000.00	
11-000-251-580-00-00 Central Office Travel		1,000.00
Total	1,000.00	1,000.00

Motion: Mr. Harper

Second: Ms. Catlett

Vote: Yes- Motion Carried

Forrest Y	Hayes - Y	Arterbridge - Abstained	Catlett - Y
Cauthorne - Y	Harper n- Y	Kittles - Y	Still - Y

New Business

RESOLUTION #125

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
		3156.00
20-250-100-500-00-00 Other Purchased Services		
 Total		 3,156.00

Motion: Mr. Harper

Second: Ms. Catlett

Vote: Yes- Motion Carried

Forrest Y	Hayes - Y	Arterbridge - Abstained	Catlett - Y
Cauthorne - Y	Harper n- Y	Kittles - Y	Still - Y

New Business

RESOLUTION #126

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-000-291-270-00-00 Health Benefits	2,000.00	
		2,000.00
11-000-291-250-00-00 Unemployment Compensation		
Total	2,000.00	2,000.00

Motion: Mr. Harper

Second: Ms. Catlett

Vote: Yes- Motion Carried

Forrest Y	Hayes - Y	Arterbridge - Abstained	Catlett - Y
Cauthorne - Y	Harper n- Y	Kittles - Y	Still - Y

New Business

RESOLUTION #127

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
11-190-100-610-00-00 Supplies & Materials	2,000.00	
		2,000.00
11-000-213-610-00-00 Health Supplies		
Total	2,000.00	2,000.00

Motion: Mr. Harper

Second: Ms. Catlett

Vote: Yes- Motion Carried

Forrest Y	Hayes - Y	Arterbridge - Abstained	Catlett - Y
Cauthorne - Y	Harper n- Y	Kittles - Y	Still - Y

New Business

RESOLUTION #128

WHEREAS, the State Department of Education permits transfers among the budgetary line item accounts;

AND WHEREAS, it is the desire of the Board of Education of the Borough of Lawnside to make such transfers;

AND WHEREAS, the need exists to adjust line item accounts to meet obligations encumbered and anticipated,

THEREFORE BE IT RESOLVED by the Board of Education of the Borough of Lawnside that the Secretary is hereby authorized to make the following line item transfers:

GENERAL FUND:

<u>ACCOUNT</u>	<u>FROM</u>	<u>TO</u>
20-250-100-500-00-00 Other Purchased Services/	73,126.75	
		73,126.75
20-250-100-300-00-00 IDEA Basic - Purch Prof Services		
Total	73,126.75	73,126.75

Motion: Mr. Harper

Second: Ms. Catlett

Vote: Yes- Motion Carried

Forrest Y	Hayes - Y	Arterbridge - Abstained	Catlett - Y
Cauthorne - Y	Harper n- Y	Kittles - Y	Still - Y

BOARD OF EDUCATION
426 Charleston Avenue
Lawnside, New Jersey 08045

RONN H. JOHNSON, ED. D.
SUPERINTENDENT
856-546-4850
FAX:856-310-0901
ronnjohanson@lawnside.k12.nj.us



KAREN WILLIS
BUSINESS ADMINISTRATOR
56-547-2585
FAX: 856-547-3865
kwillis@lawnside.k12.nj.us

RESOLUTION 129

The Superintendent recommends approval to adopt the Tentative Budget for FY 2024-2025:

BE IT RESOLVED that the tentative budget be approved for the 2024-25 School Year using the 2024-2025 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue Fund	Debt Service	TOTAL
2023-24 Total Expenditures	\$ 13,954,336	\$1,050,777	258,497	\$15,263,613
Less: Anticipated Revenues				
Taxes to be Raised	\$4,993,582		\$258,497	\$5,252,079

And to advertise said tentative budget in the Courier Post Newspaper in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Lawnside Board of Education located at 426 E. Charleston Ave., Lawnside New Jersey on May 14, 2024 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2023-2024 School Year.

Use of Banked Cap

BE IT RESOLVED that the _Lawnside Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.1(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$_____0_____ for the purpose of _____N/A_____. The district intends to complete said purposes by June 2024.

Capital Reserve Deposit – Other Capital Projects

BE IT RESOLVED that included in the general fund appropriations is \$_____0_____ for deposit into the Board of Education's approved Capital Reserve Account for future funding of _____ and represent expenditures for construction elements or projects that are in addition to the facilities efficiency standards necessary to achieve the New Jersey Student Learning Standards.

Capital Reserve Withdrawal – Other Capital Projects

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of \$_____0_____ for other capital project costs of _____0_____. The total cost of this project is \$_____0_____ which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as

necessary to achieve the New Jersey Student Learning Standards.

Capital Reserve Withdrawal – Excess Costs

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Excess Costs & Other Capital Projects in the amount of \$ 0 for excess costs of 0. The total costs of this school facility project is \$ for which \$ 0 was determined as the final eligible cost and within the facilities efficiency standards and the \$ 0 was determined as excess costs and represent expenditures for construction elements or projects that exceed the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Maintenance Reserve Withdrawal

BE IT RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriations include a \$100,000 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26-20.5.

Emergency Reserve Withdrawal

BE IT RESOLVED that the general fund appropriations include a \$ withdrawal from the Emergency Reserve Account for the to improve school security in the district/ or increase health benefits costs.

Tuition Reserve Withdrawal

BE IT RESOLVED that the general fund appropriations include a \$0 withdrawal from the Tuition Reserve Account which were deposited into the account in SY 2021-2022 and are now required to be withdrawn to pay tuition obligations in the 2023-2024 SY.

Travel and Related Expense Reimbursement 2023-2024

WHEREAS, the Lawnside Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Lawnside Board of Education established 20,000 as the maximum travel amount for the current school year and has expended \$ __10,342.00____ as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$ __36,430.00____ for the 2024-2025 school year.

Final Budget Adoption

WHEREAS, the Lawnside Board of Education adopted a tentative budget on March 14, 2024, and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on _____, and

WHEREAS, the tentative budget was advertised in the legal section of the Courier Post on Friday, April 18, 2024 and

WHEREAS, the final budget was presented to the public during a hearing held in the Lawnside Board of Education, Board Conference Room, Lawnside, NJ, on May 9, 2024.

	General Fund	Special Revenue	Debt Service	TOTAL
2023-24 Total Expenditures	\$ 13,954,336	\$ 1,050,777	258,497	\$15,263.613sx
Less: Anticipated Revenues				
Taxes to be Raised	\$4,993,582	- 0	\$258,497	\$5,252,079

Date: March 14, 2024
 Motion: Mr. Harper

Ms. Catlette

Forrest - Y	Hayes -Y	Arterbridge - Y	Catlett - Y
Cauthorne -Y	Harper - Abstained	Kittles -Y	Still -Y

Vote
 Motion Carried