

**GOVERNING BOARD MEETING MINUTES – June 21, 2023**

**A. Meeting Opening**

Call to Order

Mr. Montero called the meeting to order at 5:00 PM.

Roll Call

Board Members present: Armando Montero (President), Amanda Steele (Vice President), Andres Barraza, Berdetta Hodge, and Sarah James. Absent: None.

Adoption of the Agenda

On motion of Mr. Montero, seconded by Mrs. James and passed 5-0 (Mr. Montero: aye; Mrs. Steele: aye; Mr. Barraza: aye; Ms. Hodge: aye; Mrs. James: aye), the Governing Board approved the meeting agenda.

**B. Executive Session**

On motion of Mr. Montero, seconded by Ms. Hodge and passed 5-0 (Mr. Montero: aye; Mrs. Steele: aye; Mr. Barraza: aye; Ms. Hodge; Mrs. James: aye), the Governing Board met in Executive Session from 5:02 to 5:56 PM, pursuant to ARS 38-431.03.A.3 for discussion or consultation for legal advice with the attorney of the public body concerning Superintendent employment contract terms; and to ARS 38-431.03.A.1 for personnel matters to discuss the terms of the Superintendent's employment contract; and to ARS 38-431.03.A.2 for discussion or consideration of records exempt by law from public inspection.

**C. Study Session**

Study Session was held from 5:58 to 6:19 PM.

C-1—Tempe Union High School District Vision, Mission and Values

- Dr. Mendivil presented design team recommendations from the June 5, 2023 draft.
- Mrs. James said she would like “excellence in teaching and learning” to remain, and proposed adding supportive terms under the vision (connect, innovate, thrive, lead).
- Mr. Barraza said he likes the current vision and believes it to be a solid statement. Mr. Barraza spoke of the potential financial costs that could result from changing the vision completely (letterhead, signage).
- Ms. Hodge said she loves the current vision statement and would agree to add the supportive terms under the current vision (connect, innovate, thrive, lead).
- Mrs. James said she feels that diversity and inclusion need representation as values.
- Mrs. Steele said she wants to see diversity, inclusion, and connection included because she feels there is a lot of disconnect.
- Mrs. James suggested some more work on defining the value of connection.
- Mr. Montero said adding wording for diversity and inclusion explicitly would be a good idea, as well as “students first” under the mission.
- Dr. Mendivil reiterated the revision requests from Governing Board members.

**D. Reconvene**

Welcome—Mr. Montero welcomed everyone at 7:00 PM.

Pledge of Allegiance/Moment of Silence—Mrs. Steele led the Pledge of Allegiance. Mr. Montero asked those in attendance to observe a moment of silence.

Land Acknowledgement—Ms. Hodge read a statement acknowledging Tempe Union’s presence on the ancestral lands of the Akimel O’odham and Pee Posh Indigenous peoples.

**E. Report from Superintendent**

E-1—Staff Recognition – Patricia Chriswell

Dr. Mendivil recognized Patricia Chriswell as the new Director of Purchasing & Warehouse. Patricia was formerly the Senior Buyer for the district. Patricia thanked Governing Board members and Dr. Mendivil and said she is proud to continue serving the district.

**F. Public Comment**

None.

**G. Consent Agenda**

Mr. Montero moved approval of Consent Agenda Items G-1 through G-11. The motion was seconded by Ms. Hodge and passed 5-0 (Mr. Montero: aye; Mrs. Steele: aye; Mr. Barraza: aye; Ms. Hodge: aye; Mrs. James: aye.

G-1—Minutes, Governing Board Meeting – May 17, 2023

The Governing Board approved the submitted May 17, 2023, Governing Board meeting minutes.

G-2— Ratification of \$1,573,163.90 Expense Vouchers and \$16,411,664.90 Payroll Vouchers

The Governing Board approved the following submitted payroll and expense vouchers:

<b>EXPENSE VOUCHERS:</b>			
<b>Fiscal Year</b>	<b>Voucher #</b>	<b>Voucher Date</b>	<b>Amount</b>
2022-2023	1462	6/8/2023	\$299.53
2022-2023	1477	6/1/2023	\$168,325.24
2022-2023	1479	6/1/2023	\$256,492.54
2022-2023	1489	6/1/2023	\$649.35
2022-2023	1490	6/1/2023	\$3,469.35
2022-2023	1491	6/8/2023	\$479,666.70
2022-2023	1492	6/8/2023	\$628,850.77
2022-2023	1493	6/8/2023	\$2,508.73
2022-2023	1495	6/8/2023	\$242.94
2022-2023	1496	6/8/2023	\$32,658.75
<b>Summary</b>			<b>\$1,573,163.90</b>

<b>PAYROLL VOUCHERS:</b>			
<b>Fiscal Year</b>	<b>Voucher #</b>	<b>Voucher Date</b>	<b>Amount</b>
2022-2023	23	5/16/2023	\$4,555,680.19
2022-2023	24	5/30/2023	\$11,855,984.71
<b>Summary</b>			<b>\$16,411,664.90</b>
<b>Grand Total: 2022-2023</b>			<b>\$16,411,664.90</b>

G-3—Approval of Personnel Actions

The Governing Board approved the following submitted personnel actions:

Last Name	First Name	Position	Site	Effective Date	Comments	Board Action
Hernandez	Arturo	Teacher Social Studies	MDN	7/12/2023		New Hire
Moran	Keegan	Teacher English	MHS	7/12/2023		New Hire
Glazier	Aubrey	Teacher Social Studies	MTP	7/12/2023		New Hire
Rooney	Christopher	Teacher Social Studies	THS	7/12/2023		New Hire
Gertson	Courtney	Summer Math Academy Teacher Math Session II	Teaching & Learning	6/15/2023		New Hire
Christian	Joy	Paraprofessional	DVH	7/14/2023		New Hire
Domey	Jennifer	Paraprofessional HQ	DVH	7/14/2023		Rehire
Stern	Matthew	Camps/Clinics Assistant Coach	DVH	6/5/2023		New Hire
Wimbish	Tyler	Safety & Security Officer	MTP	7/10/2023		New Hire
Schroeder	Cynthia	CTE Support Specialist	THS	7/14/2023		New Hire
Aguirre	Martin	Food & Nutrition Custodian	Food & Nutrition	7/14/2023		Rehire
Reid	Shawndra	Teacher English	CDS	7/14/2023	From Teacher English/Academic Interventionist/Dropout Prevention Coordinator	Change
Garza	Rebecca	Paraprofessional HQ	MDN	7/14/2023	From MHS	Transfer
Frey	Aidan	Paraprofessional HQ	MHS	7/14/2023	From Teacher Special Education	Change
Hatfield	Dianne	Teacher Spanish	CDS	5/30/2023	Curriculum Writer	Extra Duty
Lewis	Michelle	Teacher Spanish	CDS	5/30/2023	Summer Education Academy Online Teacher Spanish Session I	Extra Duty
Reid	Shawndra	Teacher English	CDS	7/14/2023	Department Leader English	Extra Duty
Gibson	Stacey M	Teacher Science	DVH	1/9/2023	Mentor Teacher Spring	Extra Duty

Hollow	Sarah	School Counselor	DVH	5/30/2023	Summer Education Academy Online School Counselor Substitute	Extra Duty
Niemann	Robert	Teacher Social Studies	DVH	5/30/2023	Summer Education Academy Teacher Substitute	Extra Duty
Morrissey	Meredith	Teacher Science/CTE Bioscience/AVID Student Support	MDN	6/8/2023	Mentor Teacher Spring	Extra Duty
Flores	Ivan	Summer Education Academy Math Session I	Teaching & Learning	6/15/2023	Summer Education Academy Teacher Math Session II	Extra Duty
Alexander	Keri L	Library Media Technician	CDS	7/5/2023	Classified Additional Hours	Extra Duty
Hawkins	Anita F	English Assistant	CDS	7/5/2023	Classified Additional Hours	Extra Duty
Martinet	Donia T	School Nurse RN	CDS	7/5/2023	Classified Additional Hours	Extra Duty
Wilson	Christy B	Library Media Technician	CDS	7/5/2023	Classified Additional Hours	Extra Duty
Feldhaus	Claire	Teacher Special Education	MDN	5/26/2023		Resignation
Feldhaus	Cagney	Teacher Science	MTP	5/26/2023		Resignation
Fabela Marina	Zamara	College and Career Advisor	THS	5/25/2023		Resignation
Bowen	Nicholas	IT User Support Technician	IT	6/16/2023		Resignation

G-4—Gifts and Donations

The Governing Board approved the following submitted gift and donation items:

- \$8,664.00 to CDS from Corona del Sol Touchdown Club
- \$1,909.20 to MTP from Fundsports, Inc.
- \$ 712.80 to CDS from Robert Kane
- \$ 500.00 to MTP from Basilio F. Aja
- \$ 500.00 to CDS from Corona del Sol PTO
- \$ 142.05 to MDN from Kroger
- \$ 30.00 to CDS from Brett Nunn
- \$ 30.00 to DVH from Tricia Rothery
- \$ 10.00 to MDN from Wells Fargo
- Cesar Gabriel Mata to MDN – Violin, violin case, and bow est. value \$330.00
- Desert Vista Mountain Bike Team Booster Organization to DVH – Cargo Trailer est. value \$4,000.00

G-5—Approval of Contract Award for Ergonomic and Accessible Furniture and Accessories

The Governing Board approved the award of 23-023EE-28IFB to Arizona Furnishings, Goodmans Interior Structures, Performance Ergonomics, and VARI Sales Corporation.

G-6—Approval of Contract Award for Weight Room Equipment and Services

The Governing Board approved the award of 23-033EE-28IFB to Buddy’s All Stars, Combat Brands LLC, Game One, and Johnson Fitness.

G-7—Approval of Contract Award for White Copy Paper

The Governing Board approved the award of 24-003EE-24IFB for white copy paper to Liberty Paper.

G-8—Approval of Facilities Use Agreement with Maricopa County Human Services Department

The Governing Board approved the Facilities Use Agreement with Maricopa County Human Services Department to extend the term of the Head Start program at the Innovation Center through June 30, 2028.

G-9—Renewal of Arizona School Alliance for Workers’ Compensation Membership 2023-2024 Policy Year

The Governing Board approved renewal of the Arizona School Alliance of Workers’ Compensation membership for fiscal year 2023-2024 and designated Roland Carranza, Assistant Superintendent for Business Services, to execute all coverage documents on behalf of the district.

G-10—Authorization of Bank Account Signers

The Governing Board approved and authorized the updated list of employees who can sign on District bank accounts effective July 1, 2023.

G-11—Renewal of Specific and Aggregate Stop Loss Insurance Term Contract #22-024DR-27RFP

The Governing Board approved renewal of term contract #22-024DR-27RFP with Stealth Partner Group through Tokio Marine HCC for the specific and aggregate stop loss coverage for the district’s self-funded medical insurance for the 2023-2024 plan year.

**H. Board Policies**

H-1—Policy JICA – Student Dress (Third Reading)

**On motion of Ms. Hodge, seconded by Mr. Barraza and passed 5-0 (Mr. Montero: aye; Mrs. Steele: aye; Mr. Barraza: aye; Ms. Hodge: aye; Mrs. James: aye), the Governing Board approved Policy JICA, Student Dress.**

**I. Business Services**

I-1—Superintendent’s 2023-2024 Budget Recommendation – Part 2

The Governing Board approved the Superintendent’s budget recommendation part two for the 2023-2024 school year.

**On motion of Mrs. James, seconded by Ms. Hodge and passed 5-0 (Mr. Montero: aye; Mrs. Steele: aye; Mr. Barraza: aye; Ms. Hodge: aye; Mrs. James: aye), the Governing Board approved the Superintendent’s 2023-2024 Budget Recommendation – Part 2.**

I-2—Proposed 2023-2024 Expenditure Budget

The Governing Board approved the proposed 2023-2024 expenditure budget and signed the budget cover page.

**On motion of Ms. Hodge, seconded by Mrs. Steele and passed 5-0 (Mr. Montero: aye; Mrs. Steele: aye; Mr. Barraza: aye; Ms. Hodge: aye; Mrs. James: aye), the Governing Board approved the Proposed 2023-2024 Expenditure Budget.**

The Governing Board agreed to vote on Business Services Items I-3 through I-10 in one motion. **Mr. Montero moved approval of Business Services items I-3 through I-10, seconded by Mrs. James. The motion passed 5-0 (Mr. Montero: aye, Mrs. Steele: aye, Mr. Barraza: aye; Ms. Hodge: aye, Mrs. James: aye).**

I-3—Termination of Tri-District Investment IGA

The Governing Board approved the issuance of a written notice of intent to terminate the Tri-District Investment IGA.

I-4—Approval of Nationwide Retirement Solutions for Optional Employee 403b/457b Investment Services

The Governing Board approved moving the option 403b/457b retirement savings program for district employees to Nationwide Retirement Solutions, effective January 1, 2024, and approved Roland Carranza, Assistant Superintendent for Business Services, to execute all necessary documents on behalf of the district.

I-5—Approval of Sale Price for Obsolete Student Laptops

The Governing Board approved the sale price of \$40 each for obsolete student laptops.

I-6—Approval of Revised Laptop Protection Plan (LPP) Fee Schedule for Student Laptop Coverage

The Governing Board approved recommended changes to the student Laptop Protection Plan (LPP) coverage option.

I-7—Approval of Sole Sources for Fiscal Year 2023-2024

The Governing Board approved the sole source list for fiscal year 2023-2024.

I-8—Approval of Contract Renewals for Fiscal Year 2023-2024

The Governing Board approved renewal of the submitted contracts for fiscal year 2023-2024.

I-9—Approval of Annual Cooperative Contract Usage for Fiscal Year 2023-2024

The Governing Board approved the cooperative contract usage for fiscal year 2023-2024.

I-10—Renewal of Arizona Risk Retention Trust Membership for Policy Year 2023-2024

The Governing Board approved the renewal of the district's membership in the Arizona School Risk Retention Trust for policy year 2023-2024 and designated Roland Carranza, Assistant Superintendent for Business Services, to execute all coverage documents on behalf of the district.

**J. New Business**

J-1—Tempe Union High School District Vision, Mission and Values

**On motion of Mr. Montero, seconded by Ms. Hodge and passed 5-0 (Mr. Montero: aye; Mrs. Steele: aye; Mr. Barraza: aye; Ms. Hodge: aye; Mrs. James: aye) the Governing Board tabled this agenda item.**

J-2—TUHSD Comprehensive School Safety Plan – Final Update

**On motion of Mr. Montero, seconded by Ms. Hodge and passed 5-0 (Mr. Montero: aye; Mrs. Steele: aye; Mr. Barraza: aye; Ms. Hodge: aye; Mrs. James: aye), the Governing Board approved the TUHSD Comprehensive School Safety Plan findings.**

**K. Information Items**

K-1—Requests for Future Agenda Items

None.

K-2—Governing Board Committee/Conference Update

Mr. Montero said all five governing board members attended the Arizona School Board Association (ASBA) Summer Leadership Institute Conference and attended workshops on leadership building, goal setting, and role refinement.

K-3—Governing Board Retreat

Mr. Montero said a Governing Board Retreat will be held Thursday, July 13, 2023, from 9:00 AM-3:00 PM, still working on a location and will post publicly once details are confirmed.

K-4—Financial Reports through June 13, 2023

None.

**L. Communications**

L-1—From Governing Board Members

- Ms. Hodge wished everyone a Happy Fourth of July holiday.

- Mr. Barraza thanked Sean McDonald for a tour of the Innovation Center and Transportation and Warehouse departments. Mr. Barraza also thanked the district executive team for ensuring safety and security and for the success of the summer academy.
- Mrs. James enjoyed the AJ Crabill event held June 20, 2023, at the district office and thanked Dr. Mendivil for facilitating the event.
- Mrs. Steele said she too enjoyed the AJ Crabill event and the focus on governance. Mrs. Steele said she missed school tours and is excited for them to soon resume.
- Mr. Montero wished everyone a happy summer, Pride Month, and Juneteenth.

L-2—From Superintendent and Executive Team

None.

**M. Meeting Closing**

Next Regular Meeting – July 12, 2023

Adjournment – On motion of Mr. Montero, seconded by Ms. Hodge and passed 5-0 (Mr. Montero: aye; Mrs. Steele: aye; Mr. Barraza: aye; Ms. Hodge: aye; Mrs. James: aye, the meeting adjourned at 8:27 PM.

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*Armando Montero, President*

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*Amanda Steele, Vice President*

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