

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

February 28, 2017

The regular monthly meeting of the Cherry Hill Township Board of Education was held in Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on February 28, 2017.

The meeting was called to order by Dr. Dickinson at 6:30 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON FEBRUARY 23, 2017.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON FEBRUARY 23, 2017.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON FEBRUARY 23, 2017.

A roll call recorded the following Board Members as present:

Mr. Eric Goodwin	Mrs. Jane Scarpellino
Mrs. Kathy Judge	Mrs. Ruth Schultz
Mrs. Carol A. Matlack	Mr. Ken Tomlinson
Mrs. Lisa Saidel	Dr. Edward Wang
	Dr. J. Barry Dickinson

Student Representatives:

Kaitlyn Boyle, H.S. East	Molly Burch, H.S. West
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Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Dr. J. Campisi, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Mrs. L. Weathington, Dr. F. Mahan, and Mrs. B. Wilson.

Regular Meeting Minutes
February 28, 2017

Dr. Dickinson read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Matlack made and Mrs. Judge seconded a motion to adjourn to Executive Session for matters pertaining to student matters. All Board members present voted in favor of the motion.

Dr. Dickinson called the Regular Meeting to order in public session from the Executive Session at 7:02 P.M. Dr. Dickinson led the pledge of allegiance.

Mrs. Matlack made and Mrs. Saidel seconded a motion to approve the Minutes of the Regular Meeting dated January 24, 2017, the Board Work Session and Special Action Meeting dated January 10, 2017 and the Organization Meeting dated January 3, 2017. Executive Session Meetings dated January 10, 2017 and January 24, 2017.

Ayes - 9 No - 0

Regular Meeting Minutes
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Correspondence:

Mrs. Judge reported that she attended the Garden State Coalition of Schools meeting and the NJSBA County meeting.

Presentations:

The Board recognized the winners of the Cherry Hill African American Civic Associations' Poster, Essay, and Video Contest for Black History Month for 2017.

“Ragtime” Spring Play Preview – High School East.

Student Representative Reports:

The student representatives from High School East and High School West reported on the activities and events at their respective schools.

The floor was opened for public discussion.

Public Discussion:

Public comment was taken on the Underfunding in State Aid Resolution and Policy 5337 – Service Animals on the agenda for action.

Superintendent's Comments:

Thanked Ms. Jenkins for running the annual CHAACA Poster/Essay/Video Contest.

Black History Month Celebrations.

High School West African American Culture Club Living History Museum.

Congratulated High School East's swim team for winning the State Championship.

High School East boys' basketball team.

Spring sports starting.

Wrestlers, one from High School East and one from High School West, two of the top ranked in their weight class in South Jersey competed at the Regional Competition.

DECA State Competition in Atlantic City.

Cherry Hill Police Departments' presentation on internet safety at Carusi Middle School.

Plays at the High Schools.

Musicals in the Middle Schools.

Dr. Dickinson called the meeting to order from the recess for public discussion for the purpose of considering and voting on the items presented in the Action Agenda which is incorporated as part of the minutes.

ACTION AGENDA
February 28, 2017

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Approval of Out of District Student Placements for the 2016-2017 School Year
2. First Reading of Revised Policies
3. Approval of Non Public School Textbooks for 2016-2017 school year
4. Approval of Attendance at Conferences and Workshops for the 2016-2017 School Year
5. Approval of Agreements for 2016-2017 School Year-\$17,500 and Under

ITEM 1. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2016-17 school year during the February 2017 cycle. There are 6 submissions.

Vendor	ID	Term	RSY	RSY Aide	ESY	Out of County Fee	Amt
Archway	4001369	2/2/17-6/30/17	16,534	11,620			28,154
Garfield Park	3018029	1/11/17-6/30/17	29,745				29,745
Mercer County SSSD	4001124	11/28/16-6/30/17	33,366			3,082	36,448
YALE	4001216	12/7/16-6/30/17	33,918				33,918
YALE	4000765	11/21/16-6/30/17	39,335				39,335
YALE	3011792	7/5/16-8/31/16			8,033		8,033
					Total		175,633

Resolution #142-2’17

ACTION AGENDA
February 28, 2017

A. CURRICULUM & INSTRUCTION

ITEM 2. FIRST READING OF REVISED POLICIES

- Draft Policy 1140: Affirmative Action Program
- Draft Policy 1523: Comprehensive Equity Plan
- Draft Policy 2200: Curriculum Content
- Draft Policy 2260: Affirmative Action Program for School and Classroom Practices
- Draft Policy 2340: Field Trips
- Draft Policy 2411: Guidance Counseling
- Draft Policy 2431: Athletic Competition
- Draft Policy 5339: Screening for Dyslexia
- Draft Policy 5350: Student Suicide Prevention
- Draft Policy 5750: Equal Educational Opportunity
- Draft Policy 5755: Equity in Educational Programs and Services

RECOMMENDATION:

It is recommended that the revised policies be approved for first reading as presented.

ITEM 3. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2016-2017 SCHOOL YEAR

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2016-2017 school year.

The King's Christian School

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>
Biology E-student Edition 6 Year/Sub	Glencoe	978-0-07-677439-5
Biology E-student Edition 6 Year Sub Bundle	Glencoe	978-0-07-677570-5
Biology Complete Teacher 6 Year Sub Bundle	Glencoe	978--0-07-677575-0
Chemistry Matter & change E-student Edition 6 Yr Sub	Glencoe	979-0-07-677471-5
Chemistry Matter & change E-student Edition 6 Yr Sub	Glencoe	978-0-07-677584-2

ACTION AGENDA
February 28, 2017

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Farrah Mahan Malberg	NJASA/AASA FEA Women's Leadership Conference, Monroe Twp., NJ	3/30-31, 2017	\$359.71 Registration/ Mileage/Tolls General Funds
B	George Guy Rosa	Navigating Today While Anticipating Tomorrow if Elephants Could Talk, Philadelphia, PA	3/1/17	\$34.60 Mileage/Tolls/ Parking General Funds
C	James Hollander Marlkress	AERCO Certification, New York, NY	4/2-6, 2017	\$850.80 Lodging/Mileage/ Tolls/Meals General Funds
D	LaCoyya Weathington Malberg	NJASA/AASA FEA Women's Leadership Conference, Monroe Twp., NJ	3/30-31, 2017	\$359.71 Registration/ Mileage/Tolls General Funds

ACTION AGENDA
February 28, 2017

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR –CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
E	Gail Stulb Sharp	Facts of Dyslexia by Cooper Learning Center, Stratford, NJ	4/29/17	\$95.00 Registration General Funds
F	Lynn Shugars Malberg	NJASBO 55 th Annual Conference, Atlantic City, NJ	6/7-9, 2017	\$275.00 Registration General Funds
G	Lisa Ridgway Malberg	NJASBO 55 th Annual Conference, Atlantic City, NJ	6/6-9, 2017	\$782.93 Registration/ Lodging/Mileage/ Tolls/Parking/Meals/ Incidentals General Funds
H	Joseph Campisi Malberg	NJASA – The Power of Legal Information, Trenton, NJ	3/13/17	\$170.46 Registration/Mileage General Funds

ITEM 5. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR- \$17,500 AND UNDER

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with private providers for the provision of certain necessary evaluations, consultations and services to classified students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2016-2017 school year; and be it

ACTION AGENDA
February 28, 2017

A. CURRICULUM & INSTRUCTION

ITEM 5. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR- \$17,500 AND UNDER -CONTINUED

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Voorhees Pediatric Rehabilitation Services (VPRS)
To provide Related Services (Speech, Occupational and Physical Therapy)
For student #3018097 for 2016-2017 school year
PO Amount \$6,000
Increase of \$9,000
Amount not to exceed \$15,000
PO# 17-03787
Account 11-000-216-320-71-0001

Resolution #143-2'17

Motion: Mrs. Saidel Second: Mrs. Judge Vote: Ayes - 9 No - 0

ACTION AGENDA
February 28, 2017

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of December 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2016**

It is recommended that the 2016/2017 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

ACTION AGENDA
February 28, 2017

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

c) FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2016

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending December 2016 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR DECEMBER 2016

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of December 2016 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$10,443,972.13	Payroll Dates: 1/30/17- 2/15/17
Food Service	\$614,710.24	2/28/17
SACC	<u>\$33,013.84</u>	1/18/17 thru 2/21 /17
Grand Total	\$11,091,696.21	

f) APPROVAL OF BILL LIST

It is recommended that the 1st Bill List dated February 28, 2017 in the amount of \$557,065.85 and 2nd Bill List dated February 28, 2017 in the amount of \$2,223,307.95 be approved as submitted.

ACTION AGENDA
February 28, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) SPRING PLAY EXPENSE – HIGH SCHOOL EAST

In anticipation of revenue in the amount of \$46,637.25, it is recommended that High School East be given permission to procure the following items for the Spring Play “RAGTIME” without exceeding the stated amounts.

Royalties	\$8,437.25
Costumes	3,000.00
Lighting	3,400.00
Printing	1,000.00
Music	800.00
Set Construction	6,000.00
Sound Equipment	4,000.00
Make-up	500.00
Publicity	1,500.00
Rental Set	<u>9,700.00</u>
	\$38,337.25

Anticipated Profit \$8,300.00

b) SPRING PLAY EXPENSE – HIGH SCHOOL WEST

In anticipation of revenue in the amount of \$46,745.00, it is recommended that High School West be given permission to procure the following items for the Spring Play “SISTER ACT” without exceeding the stated amounts.

Royalties	\$8,945.00
Costumes	10,500.00
Lighting	10,000.00
Printing	2,000.00
Music	- 0 -
Set Construction	6,000.00
Sound Equipment	6,500.00
Make-up	- 0 -
Publicity	- 0 -
Rental Set	<u>- 0 -</u>
	\$43,945.00

Anticipated Profit \$2,800.00

ACTION AGENDA
February 28, 2017

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following route:

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Y.A.L.E. School (Cherry Hill)	YC-2A	YC-2	Safety Bus Service, Inc.	1	1/23/17-6/19/17	95	n/a	\$65.00	\$6,175.00

Account Code: 11-000-270-514-83-0001

RECOMMENDATION:

Quotes were solicited with the low quote awarded. It is recommended that prior administrative approval be ratified for the following shuttle:

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Bankbridge Regional	787	n/a	West Berlin Bus Service, Inc.	1	1/11/17-3/29/17 (Wed. only)	12	\$125.00	n/a	\$1,500.00
Durand Academy	DA-X3	n/a	Hillman's Bus Service, Inc.	5	3/1/17-5/18/17 (Mon.-Thurs. Only)	42	\$352.00	\$48.00	\$16,800.00
New Hope Academy	NH-1X2	n/a	Safety Bus Service, Inc.	5	3/1/17-6/14/17 (Mon.-Thurs. Only)	56	\$189.99	n/a	\$10,639.44

Account Code: 11-000-270-514-83-0001

ACTION AGENDA
February 28, 2017

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION continued

RECOMMENDATION:

Quotes were solicited with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route to transport McKinney-Vento / DCP&P student(s):

School	Route	Transport Form	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
John A. Carusi Middle School	Q-CWC3	Westmont, NJ	West Berlin Bus Service, Inc.	1	2/1/17-2/2/17	2	\$292.00	n/a	\$584.00
Cherry Hill High School East	Q-AE2	Camden, NJ	Holcomb Bus Service, Inc.	1	3/1/17-6/16/17	71	\$222.00	n/a	\$15,762.00
Cherry Hill High School East	Q-MDM2	Marlton, NJ	Hillman's Bus Service, Inc.	1	1/23/17-5/31/17	84	\$214.00	n/a	\$17,976.00

Account Code: 11-000-270-511-83-0001

School	Route	Transport Form	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Archway-Lower School	Q-MA1	Magnolia, NJ	West Berlin Bus Service, Inc.	1	2/6/17-6/14/17	83	\$139.00	\$40.00	\$14,857.00

Account Code: 11-000-270-514-83-0001

ACTION AGENDA
February 28, 2017

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION continued

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following Jointure(s):

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Kingsway Ln.Ctr. Moorestown	KH-1 Jointure (CHPS Host)	n/a	T&L Transportation, Inc.	1	1/3/17-6/16/17	109	\$50.48	\$50.00	\$10,952.32
Gloucester County Special Services	BB-2 Jointure (CHPS Host)	n/a	T&L Transportation, Inc.	1	9/22/16-6/16/17	170	\$83.45	n/a	\$14,187.00

Account Code: 11-000-270-514-83-0001

Resolution #144-2'17

ITEM 4. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Cherry Hill-West	Monetary for Project Graduation 2017	Cherry Hill Education Foundation	\$1,000
Cherry Hill-East	Monetary for Project Graduation 2017	Cherry Hill Education Foundation	\$1,000
Cherry Hill-East	Monetary for DiBart Gym Sound System	Advocare Orthopedic Associates	\$2,000

*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion: Mr. Goodwin Second: Mrs. Judge Vote: Ayes - 9 No - 0

Exception:

Item #1 (f) Approval of Bill List (CDW-G, Inc.)

Motion: Mr. Goodwin Second: Mrs. Judge Vote: Ayes - 8 No - 1*

*Mrs. Sidel abstained due to a conflict of interest with CDW-G, Inc.

Item #1 (f) Approval of Bill List (Bayada Home Health Care)

Motion: Mr. Goodwin Second: Mrs. Judge Vote: Ayes - 8 No - 1*

*Mrs. Schultz abstained due to a conflict of interest with Bayada Home Health Care.

Item #1 (f) Approval of Bill List (Bancroft Neuro Health)

Motion: Mr. Goodwin Second: Mrs. Judge Vote: Ayes - 8 No - 1*

*Mr. Tomlinson abstained due to conflict of interest with Bancroft Neuro Health.

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated
9. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jaqueline Schnapp	Woodcrest/Paine/Knight/Johnson – Elementary Supplemental Instruction (\$95,300)	7/01/17	Retirement
Christine Lind	Rosa – Special Education (\$99,421)	7/01/17	Retirement
Leslie Sacharow	Barclay – Special Education (\$101,252)	7/01/17	Retirement

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Michelle King	Sharp – Teacher, SACC (\$15.20/hr)	8/09/16	Personal
Brittany Dwyer	Sharp – Educational Assistant (\$10,658)	2/27/17	Personal
Linda Bieberbach	Barton – Educational Assistant (\$8,500) revised salary	1/27/17	Personal
Gary Schmidt	District - HVAC Lead (\$59,149)	9/01/17	Retirement

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Guidance Internship

RECOMMENDATION:

Be it resolved that the person listed be approved for guidance internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Sara Martone	Drexel	9/25/17-3/30/18	Darren Gamel/CHHS East

(b) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Ryan Black	Saint Joseph's	1/20/17-2/17/17	Michelle Freundlich/CHHS West
April Szymczyk	Rowan	3/23/17	Michael Melograna/CHHS East (revised for teacher)
Eric Villar	Rowan	3/23/17	Michael Melograna /CHHS East (revised for teacher)

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Field Experience - continued

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Peter Walski	Rowan	3/23/17	Michael Melograna /CHHS East (revised for teacher)
Marissa Williamson	Rowan	3/23/17	Michael Melograna /CHHS East (revised for teacher)
Brian Zales	Rowan	3/23/17	Michael Melograna /CHHS East (revised for teacher)
April Szymczyk	Rowan	4/06/17 (revised for date)	Neil Mullin/CHHS East
Eric Villar	Rowan	4/06/17 (revised for date)	Neil Mullin/CHHS East
Peter Walski	Rowan	4/06/17 (revised for date)	Neil Mullin/CHHS East
Marissa Williamson	Rowan	4/06/17 (revised for date)	Neil Mullin/CHHS East
Brian Zales	Rowan	4/06/17 (revised for date)	Neil Mullin/CHHS East
Christina Ma	Camden County	1/30/17-2/28/17	Megan Langman/CHHS West
Jake Cominsky	Camden County	1/30/17-2/28/17	Kathleen McEleney/Woodcrest
Valeria Henkel	Camden County	1/30/17-2/28/17	Kelly Smith/Beck
Mildred Lavigna	Camden County	2/6/17-2/17/17	Kathryn Ripple-Gilmour/Sharp
Rachel Nepp	Camden County	1/30/17-2/28/17	Judianne Mayo/Harte

(c) Substitute Nurse

RECOMMENDATION:

Be it resolved that that the persons listed be approved as substitute nurses effective 3/01/17-6/30/17. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

Name

Name

Regina Kao

Laura Bennet

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(d) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Lisa Besser	CHHS West-Assistant Coach, Girls Spring Softball (budget #11-402-100-100-55-0101)	9/01/16-6/30/17	\$4128
Ronald Myers*	CHHS West-Assistant Coach, Boys Spring Baseball (budget #11-402-100-100-55-0101)	9/01/16-6/30/17	\$5725
Hamisi Tarrant	CHHS West-Assistant Coach, Boys & Girls Spring Track (budget #11-402-100-100-55-0101)	9/1/16-6/30/17	\$5725
Benjamin Whitcraft	CHHS East-Assistant Coach, Boys Spring Lacrosse (budget #11-402-100-100-50-0101)	9/1/16-6/30/17	\$3452

*Outside district employee

(e) School Rotation for CHOP Psychiatry

RECOMMENDATION:

Be it resolved that Juliet Muzere who is Psychiatry fellow at The Children’s Hospital of Philadelphia be approved for a school rotation with Theresa Molony/Elementary-Middle Schools as the Cooperating Supervisor effective 3/01/17-4/12/17.

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Manuel Natividad	CHHS East – Night Cleaner (Replacing J. Vennell- budget #11-000-262-100-50-0100)	On or about 3/06/17-6/30/17	\$30,953 prorated

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Anthony Brocco	CHHS-East – Math	Leave with pay 1/09/17-1/31/17 (revised for dates)
Dina Campbell Mathias	CHHS West – Special Education	Leave without pay 1/30/17-2/17/17
Jennifer Cyr	Johnson – 4 th Grade	Leave with pay 12/20/16-1/11/17 (revised for dates)
Maureen Duffy	Stockton/Woodcrest – Special Education	Leave with pay 2/14/17-2/21/17
Joy Malko	Beck – Health and Physical Education	Leave with pay 1/09/17-1/23/17 Leave without pay 1/24/17-4/06/17 (revised for dates)
Samantha Vanaman	CHHS East – Special Education	Leave with pay 1/02/17-1/06/17
Brian Grillo	CHHS West – Science	Leave without pay 2/21/17-3/07/17 (revised for dates)
Ryan Nixon	Beck – Special Education	Leave without pay 2/21/17-3/03/17
Katie Foley	Knight – 5 th Grade	Leave with pay 1/13/17-2/08/17
Judithann Albuquerque	Rosa – Special Education	Leave without pay 3/14/17-4/05/17
Jessica Bruno	Sharp – Speech Language Specialist	Leave with pay 1/02/17-1/06/17
Kimberly Hall	Mann – 2 nd Grade	Leave without pay 9/1/16-6/30/17 (revised for dates)
Christina Curlett	Johnson – 2 nd Grade	Leave with pay 2/03/17-2/16/17
Diana Ragasa Tavares	Barton – 3 rd Grade	Leave with pay 1/30/17-2/03/17
Sharon Davis	CHHS West – Learning Disabilities Teacher Consultant	Leave without pay 2/13/17-3/01/17
Shanna Hetzell	Carusi – Speech Language Specialist	Leave without pay 4/03/17-5/12/17
Martina Wilkerson	Rosa – Learning Disabilities Teacher Consultant	Leave with pay 1/06/17-1/18/17; Leave without pay 1/19/17-2/24/17
Lauren Mann	Kingston – Special Education	Leave with pay 2/01/17-3/09/17; Leave without pay 3/10/17-3/17/17 (revised for dates)

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Allison Flanigan	CHHS East – Cleaner	Leave with pay 11/4/16-12/09/16 Leave without pay 12/12/16-3/10/17 (revised for dates)
Debbie Maista	Malberg – Payroll	Leave with pay 1/09/17-1/13/17
Michelle Jimenez	Johnson – Secretary	Leave with pay 3/07/17-5/30/17
Toni Giampietro	Knight – Educational Assistant	Leave with pay 1/19/17-1/27/17
Marilyn Cohen	Kilmer – Teacher II, SACC	Leave with pay 1/23/17-3/01/17 Leave without pay 3/02/17-4/21/17
Virginia Pelfrey	Harte – Educational Assistant	Intermittent Leave without pay 12/13/16- 6/30/17
Arleen Tiedeken	CHHS East – Registrar	Leave with pay 12/05/16-12/09/16
Cynthia Valentino	Stockton – Educational Assistant	Intermittent Leave without pay 2/01/17- 3/31/17
Mary McKenzie	CHHS East – Secretary	Intermittent Leave without pay 8/29/16- 3/31/17 (dates extended)
Esther Fishman	Harte – Educational Assistant	Leave with pay 12/14/16-2/24/17 (revised for dates)
Deborah Ditore- Tabbita	Paine/Barton – Educational Assistant	Leave with pay 2/13/17-5/05/17

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned to the positions indicated in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Todd Sharofsky	Johnson-Teacher, SACC (\$16.92/hr.-budget #60-990-320-101-58-0001)	Stockton-Site Leader, SACC (budget #60-990-320-101-58-0001)	1/09/17-6/30/17	\$16.92
Robert Thomas	Stockton-Aide, SACC (\$9.37/hr.-budget #60-990-320-101-58-0001)	Sharp-Aide, SACC (budget #60-990-320-101-58-0001)	1/12/17-6/30/17	\$9.37
Candida Hernandez	Stockton-Cleaner (\$31,297-budget #11-000-262-100-33-0100)	Stockton- Lead Cleaner (budget #11-000-262-100-33-0100)	1/26/17-6/30/17	\$32,532 prorated (includes \$992 for Black Seal/boilers license)
Rafael Villalona-Mancebo	Johnson-Cleaner (\$31,297-budget #11-000-262-100-12-0100)	Stockton-Cleaner (budget #11-000-262-100-33-0100)	2/06/17-6/30/17	\$31,297 (includes \$344 for Black Seal/boilers license)
Aida Cordova	Rosa-Cleaner (\$30,953-budget #11-000-262-100-48-0100)	Johnson-Cleaner (budget #11-000-262-100-12-0100)	2/06/17-6/30/17	\$30,953
David Shade	Barclay-Head Custodian (\$43,381-budget #11-000-262-100-61-0100)	Marlkress-Maintenance (Replacing F. Potgieter budget #11-000-261-100-86-0100)	3/01/17-6/30/17	\$42,833 prorated (includes \$344 for Boilers license \$100 for longevity)
Domenic Lacava	Marlkress-Grounds Grade 1 (\$32,274 budget #11-000-263-100-86-0100)	Marlkress-Warehouse Grade 3 (Replacing E. Hart budget #11-000-263-100-86-0100)	3/01/17-6/30/17	\$34,274 prorated
Thomas Vasta	Marlkress-Maintenance Grade 3 (\$38,581 budget #11-000-261-100-86-0100)	Marlkress-Lead Auto Mechanic (Replacing J. Oyola budget #11-000-261-100-86-0100)	3/01/17-6/30/17	\$52,444 prorated (includes \$344 for Boilers license \$100 for longevity)

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION—CERTIFICATED

(a) After School Detention

RECOMMENDATION:

Be it resolved that the persons listed be added to the previously approved list of certificated staff members at CHHS West for after school detention for the 2016-17 school at the rate of \$22.46/hr (not to exceed 360 hrs/total program cost \$8085.60) effective 9/01/16-6/30/17. Monies budgeted from account #11-140-100-101-55-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Erik Ball	Kirpa Chohan	Kevin Finn
Chelsea Ronayne	Amy Schurer	Justin Smith

(b) Saturday School Detention

RECOMMENDATION:

Be it resolved that the persons listed be added to the previously approved list of certificated staff members at CHHS West for Saturday School detention for the 2016-17 school at the rate of \$38.48/hr (not to exceed 360 hrs/total program cost \$13,852.80) effective 9/01/16-6/30/17. Monies budgeted from account #11-140-100-101-55-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Erik Ball	Kirpa Chohan	Kevin Finn
Chelsea Ronayne	Amy Schurer	Justin Smith

(c) Before and After School Supervision

RECOMMENDATION:

Be it resolved that the persons listed be added to the previously approved list of certificated staff members at CHHS West for Before and After School Supervision for the 2016-17 school at the rate of \$22.46/hr (not to exceed 1170 hrs/total program cost \$26,278.20) effective 9/01/16-6/30/17. Monies budgeted from account #11-140-100-101-55-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Erik Ball	Kirpa Chohan	Kevin Finn
Chelsea Ronayne	Amy Schurer	Justin Smith

ACTION AGENDA

February 28, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION—CERTIFICATED - continued

(d) Training of SACC and EDDC Staff

RECOMMENDATION:

Be it resolved that Jennifer DiStefano be approved for training of SACC and EDDC effective 3/06/17 at the hourly rate of \$71.42 (not to exceed 2 hrs). Monies budgeted from account #60-990-320-104-58-0109.

ITEM 9. OTHER MOTIONS

(a) First Reading of Revised Policy

<u>Draft Policy Number</u>	<u>Title</u>
1220	Employment of Chief School Administrator
1310	Employment of School Business Administrator/Board Secretary
1530	Equal Employment Opportunities
1550	Affirmative Action Program for Employment and Contract Practices
3111	Creating Position
3124	Employment Contract
3125	Employment of Teaching Staff Members
3125.2	Employment of Substitute Teachers
3126	District Mentoring Program
3141	Resignation
3144	Certification of Tenure Charges
3159	Teaching Staff Member/School District Reporting Responsibilities
3212	Attendance (Teaching Staff)
3231	Outside Employment as Athletic Coach
3240	Professional Development for Teachers and School Leaders
3431	Uncompensated Leave (Teaching Staff)
3432	Sick Leave (Teaching Staff)
3436	Personal Leave (Teaching Staff)
4159	Support Staff Member/School District Reporting Responsibilities
4212	Attendance (Support Staff)
4431	Uncompensated Leave (Support Staff)
4432	Sick Leave (Support Staff)
4436	Personal Leave (Support Staff)
9541	Student Teachers/Interns

RECOMMENDATION:

Be it resolved that the policies listed be approved for first readings as presented

Motion: Mrs. Judge Second: Mrs. Matlack Vote: Ayes - 9 No - 0

ACTION AGENDA
February 28, 2017

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Second Reading of Revised Policies
2. First Reading of Revised Policy
3. Approval of Harassment/Intimidation/Bullying Investigation Decision
4. Approval of Harassment/Intimidation/Bullying Hearing Decision
5. Approval of Harassment/Intimidation/Bullying Hearing Decision
6. Approval of Harassment/Intimidation/Bullying Hearing Decision
7. Approval of Resolution on Underfunding in State Aid to Schools

ITEM 1. SECOND READING OF REVISED POLICIES

- Draft Policy and related Regulation 2423: Bilingual and ESL Education
- Draft Policy 5337: Service Animals

RECOMMENDATION:

It is recommended that the revised policies and regulation be approved for second reading as presented.

ITEM 2. FIRST READING OF REVISED POLICY

- Draft Policy 0168: Recording Board Meetings

RECOMMENDATION:

It is recommended that the revised policy be approved for first reading as presented.

ACTION AGENDA
February 28, 2017

D. POLICIES & LEGISLATION COMMITTEE

ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISION

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
16-17: 2379	Affirmed	16-17: 2466	Affirmed	16-17: 2494	Affirmed
16-17: 2402	Affirmed	16-17: 2473	Affirmed	16-17: 2500	Affirmed
16-17: 2409	Affirmed	16-17: 2474	Affirmed	16-17: 2501	Affirmed
16-17: 2414	Affirmed	16-17: 2480	Affirmed	16-17: 2506	Affirmed
16-17: 2424	Affirmed	16-17: 2489	Affirmed	16-17: 09	Affirmed
16-17: 2425	Affirmed	16-17: 2491	Affirmed	16-17: 10	Affirmed
16-17: 2426	Affirmed	16-17: 2493	Affirmed	16-17: 11	Affirmed

ITEM 4. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING HEARING DECISION

Resolved, that the Cherry Hill Board of Education approves and adopts the written HIB appeal decision in HIB Incident Number 16-17:2143, affirming the Board's prior determination that the actions did constitute HIB, and directs the Superintendent to provide a copy of the decision to the parents of the affected pupils.

ITEM 5. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING HEARING DECISION

Resolved, that the Cherry Hill Board of Education approves and adopts the written HIB appeal decision in HIB Incident Number 16-17:2177, affirming the Board's prior determination that the actions did constitute HIB, and directs the Superintendent to provide a copy of the decision to the parents of the affected pupils.

ITEM 6. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING HEARING DECISION

Resolved, that the Cherry Hill Board of Education approves and adopts the written HIB appeal decision in HIB Incident Number 16-17:2240, affirming the Board's prior determination that the actions did not constitute HIB, and directs the Superintendent to provide a copy of the decision to the parents of the affected pupils.

ACTION AGENDA
February 28, 2017

D. POLICIES & LEGISLATION COMMITTEE

ITEM 7. APPROVAL OF RESOLUTION ON UNDERFUNDING IN STATE AID TO SCHOOLS

WHEREAS, state leaders are currently preparing the fiscal year spending plan for 2017-2018 (FY18) in the form of budget proposals in which school aid amounts will be announced; and

WHEREAS, the School Funding Reform Act of 2008 (SFRA) remains the current law to provide state aid to public school districts; and

WHEREAS, pursuant to the SFRA, the Cherry Hill Public Schools have a deficit in state aid in excess of \$14,000,000 for 2016-2017 (FY17) alone; and

WHEREAS, in FY17, the Cherry Hill Public Schools received only 40% of their uncapped SFRA funding; and

WHEREAS, in FY17, 209 New Jersey school districts received more than 100% of their uncapped SFRA funding, largely through Adjustment Aid that was intended to be phased out years ago; and

WHEREAS, this unfair distribution of state aid has caused the taxpayers of the Township of Cherry Hill to pay in excess of \$25,000,000 more than their local fair share of property taxes in FY17; and

WHEREAS, the failure to fully fund the SFRA, or to fairly distribute available state aid to schools, or to increase the amount of Underadequacy Aid has denied the students of the Cherry Hill Public Schools the resources needed for their educational success; and

WHEREAS, the Cherry Hill Board of Education has held regular, public discussions about the ongoing, severe underfunding in state aid to the school district; and

WHEREAS, the Cherry Hill Board of Education has met with local and state legislators in support of school funding fairness; and

WHEREAS, the Cherry Hill Board of Education has informed citizens about the lack of equity in state aid distribution through publication, social media posts, and participation with the Cherry Hill Fair Funding Committee;

NOW THEREFORE BE IT RESOLVED, that the Cherry Hill Board of Education does appeal to the New Jersey Commissioner of Education and the Governor of the State of New Jersey to put forth a spending plan that fully funds the SFRA; and

BE IT FURTHER RESOLVED, that if the SFRA cannot be fully funded due to fiscal conditions, that the funds available for state aid to schools be fairly and proportionally divided per the SFRA formula; and

ACTION AGENDA
February 28, 2017

D. POLICIES & LEGISLATION COMMITTEE

ITEM 7. APPROVAL OF RESOLUTION ON UNDERFUNDING IN STATE AID TO SCHOOLS continued

BE IT FURTHER RESOLVED, that if full redistribution is not possible this year, that sufficient additional monies be allocated to Underadequacy Aid to close the adequacy gap; and

BE IT FURTHER RESOLVED, that a copy of this resolution be presented to the New Jersey Commissioner of Education, the Governor of the State of New Jersey, the State Senator and State Assemblypersons from Legislative District 6, and the Mayor and Council President of Cherry Hill.

Resolution #145-2'17

Motion: Mrs. Scarpellino Second: Mrs. Saidel Vote: Ayes - 9 No - 0

Exceptions:

Item #4 Approval of Harassment/Intimidation/Bullying Hearing Decision

Motion: Mrs. Scarpellino Second: Mrs. Saidel Vote: Ayes - 8 No - 0-1*

*Mrs. Judge abstained.

Item #5 Approval of Harassment/Intimidation/Bullying Hearing Decision

Motion: Mrs. Scarpellino Second: Mrs. Saidel Vote: Ayes - 8 No - 0-1*

*Mrs. Judge abstained.

Item #6 Approval of Harassment/Intimidation/Bullying Hearing Decision

Motion: Mrs. Scarpellino Second: Mrs. Saidel Vote: Ayes - 8 No - 0-1*

*Mrs. Judge abstained.

ACTION AGENDA

February 28, 2017

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

NO ITEMS

Regular Meeting Minutes
February 28, 2017

Dr. Dickinson opened the floor for a second public discussion.

Second Public Discussion:

Public comment was taken on the cancellation of elementary school concerts during non-school hours, parent's rights of special education students, Chinese language education, District communication, DECA competition and the passing of Mr. Tom Redmond.

Dr. Dickinson called the meeting to order from the recess for public discussion.

Mrs. Saidel made and Mrs. Scarpellino seconded a motion to adjourn at 9:04 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,



Lynn E. Shugars
Assistant Superintendent
Business/Board Secretary