

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

May 23, 2017

The regular monthly meeting of the Cherry Hill Township Board of Education was held in Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on May 23, 2017.

The meeting was called to order by Dr. Dickinson at 7:10 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON MAY 18, 2017.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON MAY 18, 2017.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON MAY 18, 2017.

A roll call recorded the following Board Members as present:

Mr. Eric Goodwin	Mrs. Jane Scarpellino
Mrs. Kathy Judge	Mrs. Ruth Schultz
Mrs. Carol A. Matlack	Mr. Ken Tomlinson
Mrs. Lisa Saidel	Dr. Edward Wang
	Dr. J. Barry Dickinson

Student Representatives:

Kaitlyn Boyle, H.S. East	Molly Burch, H.S. West Alternate
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Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Dr. J. Campisi, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Mrs. L. Weathington, Dr. Farrah Mahan, Mrs. B. Wilson and Mr. T. Carter.

Dr. Dickinson led the Pledge of Allegiance.

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Dr. Dickinson read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS AND HUMAN RESOURCES MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Judge made and Mrs. Matlack seconded a motion to adjourn to Executive Session at 6:00 P.M. for matters pertaining to student matters and human resources matters. All Board members present voted in favor of the motion.

Dr. Dickinson called the Regular Meeting to order in public session from the Executive Session at 7:10 P.M.

Mrs. Judge made and Mrs. Matlack seconded a motion to approve the Minutes of the Regular Meeting dated April 18, 2017 and the Special Action Meeting (Board Retreat) dated April 29, 2017. Executive Session Meetings dated April 18, 2017.

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Presentations:

Recognition of the Virtua Internship Program, which was presented via a PowerPoint to the Board highlighting the Internship Program.

Dr. Meloche and Mrs. Shugars presented on Cherry Hill Public Schools 2020.

Correspondence:

Mrs. Matlack attended the World Language Cook Off at West on Friday, May 19, 2017.

Mrs. Saidel attended the NJSBA Delegate Assembly on Saturday, May 20, 2017.

Dr. Dickinson attended the New Jersey State Schools of Character Award Ceremony. Dr. Dickinson also attended Rider University on May 19, 2017.

Mrs. Judge attended Our Community Salutes Dinner on May 16, 2017 honoring seniors in Camden County who are enrolling in the Armed forces after graduation. Mrs. Judge also attended the Joint School Boards PTA Legislation Day

Student Representative Reports:

The student representatives from High School East and High School West reported on the activities and events at their respective schools.

Superintendent's Comments:

Dr. Meloche talked about his visit to Rider University's for the New Jersey State Character of Education Awards. He thanked Molly and Kaitlyn for serving as our student representatives for the 2016-2017 school year and wished them both great success. Dr. Meloche shared that there were 17 more days of the school year.

The floor was opened for public discussion. Several people shared their concerns over the transfers of some Elementary School Principals and the abolishment of the Early Graduation Policy.

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Dr. Dickinson opened the floor for a second public discussion.

Second Public Discussion:

Several people spoke of the transfers of some Elementary School Principals, the Goals 2020 presentation, the Full Day Kindergarten Program, West's sports programs, the bidding process in Cherry Hill, and lack of State School funding.

Dr. Dickinson called the meeting to order from the recess for public discussion.

Mrs. Judge made and Mr. Goodwin seconded a motion to adjourn at 10:30 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,

Lynn E. Shugars  
Assistant Superintendent for Business  
Business Administrator/Board Secretary

## ACTION AGENDA

May 23, 2017

### A. CURRICULUM & INSTRUCTION

#### Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"

The Superintendent recommends the following:

1. Resolution Approving Agreements for the 2017/2018 School Year
2. Approval of Attendance at Conferences and Workshops for the 2016-2017 and 2017-2018 School Years
3. Approval of Out of District Student Placements for the 2016-2017 School Year
4. First Reading of Revised Policies

#### ITEM 1. RESOLUTION APPROVING AGREEMENTS FOR THE 2017/2018 SCHOOL YEAR

##### **1a) AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT TO PROVIDE K-12 EDUCATIONAL AND THERAPEUTIC SERVICES**

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that it is in its best interests to enter into an agreement with the Burlington County Special Services School District ("BCSSSD") for the provision of K-12 educational and therapeutic services; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves the provision of K-12 educational and therapeutic services by BCSSSD, a special education public school district, via an agreement between the Board and BCSSSD for the 2017/2018 school year; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute an agreement with BCSSSD upon final approval of the agreement's form by the Board Secretary

## ACTION AGENDA

May 23, 2017

### A. CURRICULUM & INSTRUCTION

#### ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 AND 2017-2018 SCHOOL YEARS

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Michelle Smith Malberg	Performance Matters NJ User Group, Englishtown, NJ	6/7/17	\$33.45 Mileage/Tolls General Funds
B	James Wence Malberg	Performance Matters NJ User Group, Englishtown, NJ	6/7/17	\$33.45 Mileage/Tolls General Funds
C	Scott Goldthorp Malberg	Performance Matters NJ User Group, Englishtown, NJ	6/7/17	\$33.45 Mileage/Tolls General Funds
D	Patrick McHenry Malberg	Performance Matters NJ User Group, Englishtown, NJ	6/7/17	\$33.45 Mileage/Tolls General Funds
E	Violeta Katsikis Malberg	Performance Matters NJ User Group, Englishtown, NJ	6/7/17	\$33.45 Mileage/Tolls General Funds
F	Joseph Campisi Malberg	32 <sup>nd</sup> Annual Educational Policy & School Law Seminar, Lincroft, NJ	6/2/17	\$57.19 Mileage/Tolls General Funds
G	Yenith Baron- Santana East	TPRS Workshop, Philadelphia, PA	6/27-29, 2017	\$359.00 Registration Title IIA Funds
H	Christopher Caskey East	TPRS Workshop, Philadelphia, PA	6/27-29, 2017	\$359.00 Registration Title IIA Funds

**ACTION AGENDA**

May 23, 2017

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 AND 2017-2018 SCHOOL YEARS-CONTINUED**

<b><u>#</u></b>	<b><u>NAME</u></b>	<b><u>CONFERENCE</u></b>	<b><u>DATE</u></b>	<b><u>COST NOT TO EXCEED</u></b>
I	Frank Console East	TPRS Workshop, Philadelphia, PA	6/27-29, 2017	\$359.00 Registration Title IIA Funds
J	Aileen Constans East	Mass Insight Education 2017 Summer Institute for Capstone, Boston, MA	7/30-8/4, 2017	Registration/Rail/ Lodging/Meals/Taxi \$1,789.50 Title IIA Funds
K	William Marble Barclay	Garden State Summit, Shrewsbury, NJ	6/7/17	\$199.00 Registration CHASA Funds
L	Sean Sweeney Barton	Leadership Consortium, Notre Dame, Indiana	7/25-26, 2017	\$523.61 Registration/Air CHASA Funds
M	James DiCicco West	AP Capstone Summer PD, Marietta, GA	6/18-23, 2017	\$2,785.90 Registration/Air/ Lodging/Meals/ Uber-Taxi Title IIA Funds
N	Angela Carroll Barton	Responsive Classroom, Philadelphia, PA	7/25-28, 2017	\$816.00 Registration/ Mileage/Tolls General Funds

**ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2016-17 school year during the May 2017 cycle. There are 3 submissions.

<b>Vendor</b>	<b>ID</b>	<b>Term</b>	<b>RSY</b>	<b>RSY Aide</b>	<b>Out of County Fee</b>	<b>Amt</b>
Bancroft	4001204	4/27/17-6/30/17	12,100	5,852		17,952
GCSSD	3018328	3/9/17-6/30/17	13,601		1,117	14,718
Larc School	3018370	4/24/17-6/30/17	9,654			9,654
<b>Total</b>						<b>42,324</b>

**ACTION AGENDA**

**May 23, 2017**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4. FIRST READING OF REVISED POLICIES**

- **Draft Policy 2464: Gifted and Talented Students (M)**
- **Draft Policy 2622: Student Assessment (M)**
- **Draft Policy 5460: High School Graduation (M)**

**RECOMMENDATION:**

**It is recommended that the revised policies be approved for first reading as presented.**

Motion: Mrs. Saidel Second: Mrs. Judge Vote: Ayes - 9 No - 0



**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

*The Superintendent recommends the following:*

- A. Approval of Appointments
  - B. Approval of Reaffirmation of Policies, Actions, Rules and Regulations
  - C. Approval of Resolution – Educational Services
  - D. Approval of Resolution – Board Meeting Advertisements
  - E. Approval of Bank Accounts and Bank Signatories
  - F. Approval of Tax Receipt Schedule
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- 1. Financial Reports
  - 2. Resolutions
  - 3. Resolution for the Award of Bids
  - 4. Resolution for the Award of Transportation Contracted Route Bids
  - 5. Resolution for the Award of Transportation
  - 6. Acceptance of Donations

*The Superintendent recommends the following:*

**A. APPROVAL OF APPOINTMENTS**

**1. Appointment of Board Secretary/Assistant Board Secretary**

It is recommended that Lynn Shugars be appointed Board Secretary and Lisa Ridgway be appointed Assistant Board Secretary for this Board of Education for a term commencing July 1, 2017 through June 30, 2018.

**2. Treasurer of School Monies**

It is recommended that Debra DiMattia be appointed Treasurer of School Monies for this Board of Education for a term commencing July 1, 2017 through June 30, 2018.

**3. Affirmative Action Officer**

It is recommended that LaCoyya Weathington, Director of Pupil Services, be appointed Affirmative Action Officer for this Board of Education for a term commencing July 1, 2017 through June 30, 2018.

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**A. APPROVAL OF APPOINTMENTS continued**

**4. Public Agency Compliance Officer**

It is recommended Lynn E. Shugars, Assistant Superintendent/Business, Board Secretary be appointed Public Agency Compliance Officer for this Board of Education for bid specifications, construction contracts and procurement, and professional and service contracts for a term commencing July 1, 2017 through June 30, 2018.

**5. Section 504 Officer/ADA Officer**

It is recommended that LaCoyya Weathington, Director of Pupil Services, be appointed as Section 504 Officer/ADA Officer for this Board of Education for a term commencing July 1, 2017 through June 30, 2018.

**6. Title IX Officer**

It is recommended that LaCoyya Weathington, Director of Pupil Services, be appointed as Title IX Officer for this Board of Education for a term commencing July 1, 2017 through June 30, 2018.

**7. Substance Awareness Coordinator**

It is recommended that LaCoyya Weathington, Director of Pupil Services, be appointed as Substance Awareness Coordinator for this Board of Education for a term commencing July 1, 2017 through June 30, 2018.

**8. Homeless Liaison**

It is recommended that LaCoyya Weathington, Director of Pupil Services, be appointed as Homeless Liaison for this Board of Education for a term commencing July 1, 2017 through June 30, 2018.

**9. Indoor Air Quality Program Certifier**

It is recommended that Thomas Carter, Director of Facilities, be appointed as the designated person to review and certify the Indoor Air Quality Program for this Board of Education for a term commencing July 1, 2017 through June 30, 2018.

**10. Asbestos Management and NJ PEOSH Officer/Coordinator**

It is recommended that Thomas Carter, Director of Facilities, be appointed as the designated person for this Board of Education for Asbestos Management and NJ PEOSH matters for a term commencing July 1, 2017 through June 30, 2018.

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**A. APPROVAL OF APPOINTMENTS - continued**

**11. Integrated Pest Management Coordinator and IPM Plan**

It is recommended that Thomas Carter, Director of Facilities, be appointed as Integrated Pest Management (“IPM”) Coordinator for this Board of Education for a term commencing July 1, 2017 through June 30, 2018, and that the Board approve the District IPM Plan for the 2017/2018 school year.

**12. Right to Know Officer**

It is recommended that Thomas Carter, Director of Facilities be appointed as the District Right to Know Officer for this Board of Education for a term commencing July 1, 2017 through June 30, 2018.

**13. Custodian of Records**

It is recommended that Lynn E. Shugars, Assistant Superintendent Business/Board Secretary be appointed as the District’s Custodian of Records (*N.J.S.A.47:1A-1 et seq.*) commencing July 1, 2017.

**14. Appointment - Healthcare Insurance Portability & Accountability Act (HIPAA) Officer**

It is recommended that Nancy Adrian, Director of Human Resources, be designated as the Healthcare Insurance Portability & Accountability Act (HIPAA) compliance officer for the 2017/2018 school year.

**15. Appointment – Chemical Hygiene Officer**

It is recommended that Scott Goldthorp, Supervisor of Curriculum & Instruction, be designated as the Chemical Hygiene Officer for the 2017/2018 school year.

**16. Designation of Official Newspaper**

It is recommended that the Courier Post and the Philadelphia Inquirer be designated as the official newspapers for the Cherry Hill Board of Education.

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**A. APPROVAL OF APPOINTMENTS - continued**

**17. Purchasing Agent**

**BE IT RESOLVED** that pursuant to the Public School Contracts Law (*N.J.S.A. 18A:18A-1 et seq*), that Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary, shall serve as the “Contracting Agent” of this school district for the 2017/2018 school year.

**BE IT FURTHER RESOLVED** that pursuant to *N.J.S.A. 18A: 18A-3*, the Assistant Superintendent, Business/Board Secretary, is hereby empowered to make, negotiate, and award any and all purchases, contracts, and agreements for the performance of any work or services, or the furnishing or hiring of materials or supplies where the cost or price thereof does not exceed \$40,000.00 and \$18,800.00 for pupil transportation contracts (as amended from time to time) in a fiscal year, without public advertising for bids and bidding, and in accordance with the provisions of this resolution.

**BE IT FURTHER RESOLVED** that pursuant to *N.J.S.A. 18A:18A-37c.*, the Assistant Superintendent, Business/Board Secretary is authorized to award any contract or agreement, the aggregate cost or price of which is estimated at less than fifteen percent (15%) of the required bidding threshold, without soliciting competitive quotations.

**18. Solicitor**

**WHEREAS**, the Public School Contracts Law (*N.J.S.A. 18A: 18A-1, et seq*) authorizes the awarding of a contract for “Professional Services” without competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Township of Cherry Hill, County of Camden, that Paul Green, of the law firm of Schenck, Price, Smith & King, LLP (“SPSK”), 220 Park Avenue, Florham Park, New Jersey 07932, be appointed the Solicitor of this Board for the period July 1, 2017 through June 30, 2018 to provide comprehensive legal services ordinarily provided by an Attorney at Law of the State of New Jersey in accordance with the terms and conditions more specifically set forth in the Retainer Agreement between the parties. Said Paul Green, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State, to wit; the profession of law. These professional services are necessary and are required by the Board of Education; and be it

**FURTHER RESOLVED**, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**A. APPROVAL OF APPOINTMENTS - continued**

**19. Architect of Record**

**WHEREAS**, the Public School Contracts Law (*N.J.S.A. 18A:18A-1 et seq*) authorizes the awarding of a contract for “Professional Services” without competitive bidding;

**NOW, THEREFORE, BE IT RESOLVED** that the firm of Becica Associates, LLC is hereby appointed as Architect of Record to the District commencing July 1, 2017, through June 30, 2018.

**FURTHER RESOLVED**, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

This effort and additional services will be performed on a pre-determined fixed fee and/or time and material basis in accordance with the schedule of rates presented in their 2017 proposal.

**20. RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH TTI ENVIRONMENTAL, INC. FOR PROVISION OF ENVIRONMENTAL SERVICES**

**WHEREAS**, the Cherry Hill Board of Education requires the services of an appropriately licensed and qualified environmental services company to provide industrial hygiene services, environmental consulting, and safety and health training services; and

**WHEREAS**, the Board has previously engaged the services of TTI Environmental, Inc. (“TTI”) to provide such services, and finds that continuing the services of TTI Environmental, Inc. will result in the provision of the required services in an efficient and cost effective manner; and

**WHEREAS**, TTI Environmental, Inc. is qualified to provide the services, which constitute professional services within the meaning of the Public School Contracts Law; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5a(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education awards a non-exclusive contract to TTI Environmental, Inc. for the 2017/2018 school year for the provision of industrial hygiene services relating to asbestos and indoor air quality monitoring and sampling, environmental consulting, and safety and health training services, on a time and materials basis in accordance with TTI Environmental, Inc.’s proposal dated May 2, 2017; and be it

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**A. APPROVAL OF APPOINTMENTS - continued**

**20. RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH TTI ENVIRONMENTAL, INC. FOR PROVISION OF ENVIRONMENTAL SERVICES continued**

**FURTHER RESOLVED**, that the Board President and Assistant Superintendent-Business/Board Secretary are authorized to execute the contract with TTI Environmental, Inc.; and be it

**FURTHER RESOLVED**, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

**21. Tax Shelter Annuity Companies and Disability Insurance Companies**

It is recommended that the Board of Education approves the following list of TSA representatives that are authorized for payroll deductions and the list of Disability Insurance companies that are authorized for payroll deductions.

**TAX SHELTER ANNUITIES**

Equitable  
Lincoln Investment  
Met Life /Brighthouse Financial  
Valic - (AIG)  
State of New Jersey Division of Pensions  
The Legend Group  
Vanguard (Grandfathered-closed TSA)

**DISABILITY INSURANCE**

Aetna  
Prudential Ins. Co. of America - CHEA  
American General Insurance  
Prudential Ins. Co. of America - CHASA  
AFLAC

**22. Ratification of Paid Bills and Budget Transfers**

It is recommended that Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary be authorized to execute payment of bills and budget transfers prior to Board Approval. Such actions will be made when necessary to facilitate the normal operations of the district and shall be presented at the next Board Action meeting for ratification.

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**A. APPROVAL OF APPOINTMENTS - continued**

**23. Insurance Broker of Record**

It is recommended that Conner Strong & Buckelew, 40 Lake Center Executive Park, 401 Rt. 73 North, Suite 300, Marlton, NJ be appointed Insurance Broker of Record for the Board of Education for a term commencing July 1, 2017 through June 30, 2018.

**FURTHER RESOLVED**, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

**24. RESOLUTION TO APPROVE BOND COUNSEL**

**WHEREAS**, the Cherry Hill Board of Education (the “Board”) has determined that it is necessary to retain the services of Bond Counsel; and

**WHEREAS**, said services are in the nature of professional services pursuant to *N.J.S.A. 18A:18A-5* and, therefore, a contract for said services may be negotiated and awarded without public bidding; and

**WHEREAS**, the Board has determined that the law firm of Wilentz, Goldman & Spitzer, P.A. is qualified to provide such legal services, and that appointment of such firm is in the best interest of the School District and will result in provision of the highest quality services at a fair and competitive price;

**NOW, THEREFORE, BE IT, RESOLVED**, that the Cherry Hill Board of Education hereby appoints Lisa Gorab of the firm of Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey (“Wilentz”) as Bond Counsel in accordance with the terms of Wilentz’s proposal, continuing for a term of twelve months from the date of this resolution; and be it

**FURTHER RESOLVED**, that the Board approves the Bond Counsel Services Agreement with Wilentz on file in the office of the Assistant Superintendent, Business/Board Secretary and authorizes its President and Secretary to execute same on behalf of the Board; and be it

**FURTHER RESOLVED**, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

**25. OMNI GROUP 403(B) TPA AND 457(b)**

Motion to renew the annual services agreement with the OMNI GROUP for the 2017/2018 school year as administrator for the 403B Plan and the 457(b) Plan.

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**A. APPROVAL OF APPOINTMENTS - continued**

**26. A RESOLUTION AWARDING AN EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT TO PHOENIX ADVISORS, LLC FOR CONTINUING DISCLOSURE AGENT SERVICES AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR**

**WHEREAS**, the Cherry Hill Board of Education (the “Board”) has determined that it requires the services of a qualified financial advisor to provide continuing disclosure agent services, management advice, guidance and assistance in connection with financing of various projects; and

**WHEREAS**, the services are in the nature of an extraordinary unspecifiable service (“EUS”) and not subject to public bidding per *N.J.S.A.* 18A:18A-5(a)(2), in that the need for expertise, extensive training and proven reputation in the field of endeavor are critical and essential to the project for which the contract is being awarded, and the services are of such a qualitative nature that the performance of the services cannot be reasonably described by written specifications; and

**WHEREAS**, the anticipated total expenditure for the services is in any event below the bid threshold established by the Public School Contracts Law; and

**WHEREAS**, Phoenix Advisors, LLC has the necessary background and expertise to effectively provide such service and has previously provided such services to the Board in an effective and efficient manner;

**NOW THEREFORE, BE IT, RESOLVED**, upon the recommendation of the Assistant Superintendent, Business/Board Secretary, the Board hereby approves a contract between the Board and Phoenix Advisors, LLC for the provision of continuing disclosure agent and financial advisor services in accordance with the terms of their proposal, at a total cost not to exceed Seventeen Thousand Five Hundred Dollars (\$17,500) for the period July 1, 2017 through June 30, 2018; and be it

**FURTHER RESOLVED**, that the Board President and Secretary are authorized to execute an Agreement with Phoenix Advisors, LLC on behalf of the Board of Education upon final approval of the form of any such Agreement by the Board Solicitor; and be it

**FURTHER RESOLVED** that the District shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board.



**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**A. APPROVAL OF APPOINTMENTS - continued**

**27. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND VIRTUA TO PROVIDE SCHOOL PHYSICIAN SERVICES**

**WHEREAS**, following issuance of a Request for Proposals for District Medical Inspector Services and receipt and review of responsive proposals, the Board's administration has recommended that the Board enter into a contract with Virtua Health ("Virtua") for the provision of such services, which constitute professional services within the meaning of the Public School Contracts Law; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves a professional services contract between the Board and Virtua to serve as the District's Medical Inspector pursuant to *N.J.S.A. 18A:40-1* for the term of July 1, 2017 through June 30, 2018, at an annual fee of \$20,000 plus a fee of \$200 per physician per game for physician services at home football games; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Virtua upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a) (1)*.

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**B. APPROVAL OF REAFFIRMATION OF POLICIES, ACTIONS, RULES AND REGULATIONS**

**1. POLICIES**

It is recommended that it be resolved that the policies, actions, rules and regulations, participation in NJSIAA adopted by prior Boards of Education of the Cherry Hill School District, which were in effect immediately prior to this Board Meeting, be reaffirmed and adopted by the Board of Education.

**2. CODE OF ETHICS**

It is recommended that the Board adopt and sign the Code of Ethics Form. The School Ethics Act and Code of Ethics for School Board Members has been received and discussed; and that the Policies and Procedures regarding training of District Board of Education members has been adopted; and that each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics.

**C. APPROVAL OF RESOLUTION – EDUCATIONAL SERVICES**

BE IT HEREBY RESOLVED that the Cherry Hill Township Board of Education has approved continuation of its membership in the Camden County Educational Services Commission, a consortium of school districts, for the purpose of providing:

- I.D.E.A. Services for Non-Public Schools subject to separate agreement
- Compensatory Education, Handicapped Pupil Services and Homebound Instruction for Non-Public Schools pupils as provided under Chapters 192 and 193 per the general services contract
- Aid in Lieu of Transportation per the general services contract
- Non-Public Transportation per the general services contract
- District Homebound Instruction per the general services contract
- Child Study Team Evaluations per the general services contract

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**D. APPROVAL OF RESOLUTION – BOARD MEETING ADVERTISEMENTS**

**WHEREAS**, the Cherry Hill Board of Education is directed to meet at least once every two months during the period in which the schools in the district are in session (*N.J.S.A 18A:10-6*), and

**WHEREAS**, the Open Public Meetings Act requires posting and dissemination of the annual notice of regularly scheduled meetings within seven days following the Annual Organization Meeting of the Board, and the posting and dissemination within seven days of any subsequent revision to the schedule of regular meetings;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education, that the following notice of regularly scheduled meetings be adopted:

Notice is hereby given that a Regular Meeting of the Cherry Hill Board of Education will be held on or about the second and fourth Tuesday of each month, as more specifically listed below;

1. That the notice of regularly scheduled meetings will be posted in the Board of Education Administrative Office, 45 Ranoldo Terrace, Cherry Hill, New Jersey;
2. That the aforesaid notice shall be mailed to the Courier Post and the Philadelphia Inquirer, the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act;
3. That the aforesaid notice be filed with the Clerk of Cherry Hill Township;
4. That the regular meetings of the Cherry Hill Board of Education during the period of July 2017 through June 2018 shall be listed as follows.

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**D. APPROVAL OF RESOLUTION – BOARD MEETING ADVERTISEMENTS**  
continued

**MONTHLY RESOLUTION – BOARD MEETING ADVERTISEMENTS REGULAR  
OFFICIAL PUBLIC MEETINGS**

All such meetings to be held at 7:00 p.m. at the Malberg Administration Building. Formal official action may be taken at such meetings on any and all business involving the school district.

<b><u>Date 2017</u></b>	<b><u>Location</u></b>	<b><u>Date 2018</u></b>	<b><u>Location</u></b>
July 25	Malberg	January 23	Malberg
August 22	Malberg	February 27	Malberg
September 26	Malberg	March 27	Malberg
October 17	Malberg	April 24	Malberg
November 28	Malberg	May 22	Malberg
December 19	Malberg	June 26	Malberg

**Organization Meeting will be held on January 3, 2018**

**REGULAR MONTHLY WORK SESSIONS**

All such meetings will be BOARD WORK SESSIONS and/or Special Meetings to be held at 7:00 p.m. at the Malberg Administration Building, 45 Ranoldo Terrace, Cherry Hill, New Jersey, unless noted to be different. Formal action may be taken on the matters on Special Meeting Agendas. The purpose of these meetings, to the extent now known, involves a review of the agenda for the next scheduled Regular Monthly Meeting.

<b><u>Date 2017</u></b>	<b><u>Location</u></b>	<b><u>Date 2018</u></b>	<b><u>Location</u></b>
July 11 – COW	Malberg	January 9	Malberg
August 8	Malberg	February 13	Malberg
September 12	Malberg	March 13	Malberg
October - none	Malberg	April 10 – COW	Malberg
November 14	Malberg	May 8	Malberg
December 5 – COW	Malberg	June 12	Malberg

COW – Committee of the Whole

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**E. APPROVAL OF BANK ACCOUNTS AND BANK SIGNATORIES**

It is recommended that Republic Bank be designated the official bank depository for the following Board accounts:

<b>Account</b>	<b>Account #</b>	<b>No. of Signatures</b>	<b>Signatories</b>
Current Account	1364383	3 of 3	Board President, Board Vice President, Secretary of the Board of Education, Treasurer
Payroll Account	1364405	1 of 1	Treasurer
Agency Account	1364413	1 of 3	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Treasurer
Food Service Account	1364588	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant
Student Activity Fund Account (Middle/Elementary)	1364537	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant
Student Activity Fund Account (High School East)	1364553	2 of 3	Principal, Asst. Principal-Activity Fund, Coordinator of Student Activities
Student Activity Fund Account (High School West)	1364561	2 of 3	Principal, Asst. Principal-Activity Fund, Coordinator of Student Activities
Unemployment Trust Account	1364545	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant
Capital Reserve Account	1364456	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**E. APPROVAL OF BANK ACCOUNTS AND BANK SIGNATORIES continued**

<b>Account</b>	<b>Account #</b>	<b>No. of Signatures</b>	<b>Signatories</b>
Internal Service Fund - Prescription Account	1364502	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant
School Age Child Care/STEP	1364464	2 of 5	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant, Principal of Barclay/SACC
Elizabeth Conner Scholarship Account	1364472	1 of 1	Assistant Superintendent Business/Board Secretary
Kauffman Scholarship Account	1364480	1 of 1	Assistant Superintendent Business/Board Secretary

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**E. APPROVAL OF BANK ACCOUNTS AND BANK SIGNATORIES continued**

Petty Cash Account

It is recommended that the following petty cash funds be established:

School	Amount	Person Responsible	Purpose
Barclay Elementary School	\$100	Principal	General
Barton Elementary School	\$100	Principal	General
Cooper Elementary School	\$100	Principal	General
Harte Elementary School	\$100	Principal	General
Johnson Elementary School	\$100	Principal	General
Kilmer Elementary School	\$100	Principal	General
Kingston Elementary School	\$100	Principal	General
Knight Elementary School	\$100	Principal	General
Mann Elementary School	\$100	Principal	General
Paine Elementary School	\$100	Principal	General
Paine Elementary School	\$100	Principal	Life Skills Coach
Sharp Elementary School	\$100	Principal	General
Stockton Elementary School	\$100	Principal	General
Woodcrest Elementary School	\$100	Principal	General
Beck Middle School	\$150	Principal	General
Carusi Middle School	\$150	Principal	General
Rosa Middle School	\$150	Principal	General
Alternative HS	\$100	Principal	General
East HS	\$200	Principal	General
West HS	\$1200	Principal	Job Coach
West HS	\$200	Assistant Principal	General
Security	\$100	Director	General
Building/Grounds	\$400	Director	General

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**F. APPROVAL OF TAX RECEIPT SCHEDULE**

<b><u>Month and Day Payable</u></b>	<b><u>General Fund</u></b>	<b><u>Debt Service</u></b>
July 7, 2017	7,073,564.50	
July 21, 2017	7,073,564.50	
August 1, 2017		1,000,000.00
August 11, 2017	14,147,129.00	
September 8, 2017	14,147,129.00	
October 6, 2017	14,147,129.00	
November 10, 2017	14,147,129.00	
December 8, 2017	14,147,129.00	
<hr/>		
Total July through December, 2017	84,882,774.00	1,000,000.00
January 12, 2018	14,147,129.00	
February 5, 2018		1,528,210.00
February 9, 2018	14,147,129.00	
March 9, 2018	14,147,129.00	
April 6, 2018	14,147,129.00	
May 11, 2018	14,147,129.00	
June 8, 2018	14,147,129.00	
<hr/>		
Total January through June, 2018	84,882,774.00	1,528,210.00
<b>TOTAL 2017-2018 YEAR</b>	<b>169,765,548.00</b>	<b>2,528,210.00</b>
<hr/> <hr/>		



**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MARCH 2017**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of March 31, 2017 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MARCH 2017**

It is recommended that the 2016/2017 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR MARCH 2017**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending March 2017 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR MARCH 2017**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of March 2017 be accepted as submitted.

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** continued

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$10,493,619.56	Payroll Dates: 4/28/17 and 5/15/17
Food Service	\$385,141.27	5/23/17
SACC	<u>\$42,408.16</u>	5/5/17 thru 5/15/17
Grand Total	\$10,921,168.99	

f) APPROVAL OF BILL LIST

It is recommended that the 1st bill list dated May 23, 2017 in the amount of \$2,852,012.93 be approved as submitted.

# **ACTION AGENDA**

**May 23, 2017**

## **B. BUSINESS AND FACILITIES**

### **ITEM 2. RESOLUTIONS**

#### a) SCHOOL BUS EMERGENCY EVACUATION SECOND DRILLS REPORT

<b><u>SCHOOL</u></b>	<b><u>DATE &amp; TIME</u></b>	<b><u>SCHOOL LOCATION</u></b>	<b><u>ROUTES</u></b>	<b><u>WALKERS</u></b>	<b><u>PRINCIPAL/ SUPERVISOR</u></b>
Alternative High School	4/3/17 2:15pm	45 Ranoldo Terrace	AV1-6	All Transported	Dr. Lawyer Chapman
High School East	4/19/17 6:50am	1750 Kresson Road	E1-32, EW1-8, QMDM2	n/a	Mr. Matt LaGrou
High School West	3/22/17 7:30am	2101 Chapel Avenue	WE1-4, W--16, CHV65,CHV66-69	n/a	Dr. Matt Covington
Beck Middle School	4/4/17 8am & 9:30am	950 Cropwell Road	B1-19, CHV2-5, 25	n/a	Mr. Sidney Dawson
Carusi Middle School	4/5/17 8:05am	315 Roosevelt Drive	C1-20, CHV8, CHV11, Q-CWC1	n/a	Dr. John Cafagna
Rosa Middle School	3/28,29/17 8:15am	485 Browning Lane	R1-21, CHV10, CHV22, CHV24, CHV74	All Transported	Mr. George Zografos
Barclay Pre-School	3/30/17 9am & 1pm	1220 Winston Way	BCV4,5,8,9,10,11,12,13,14,15,17,18,19,20,22-27	n/a	Ms. Karen Rockhill
Barton Elementary School	4/5/17 10:30am	223 Rhode Island Avenue	CB1-8, CHV12, CHV21, CHV26	Yes	Mr. Sean Sweeney
Cooper Elementary School	2/23/17 9:15am	1960 Greentree Road	CHV15,16,18,19,20, JC1,2	Yes	Ms. Patrice Taylor
Harte Elementary School	3/1/17 9:05am	1909 Queen Ann Drive	BH1-4, CHV13,34,35,36,37,	n/a	Dr. Neil Burti
Johnson Elementary School	4/4/17 9am	500 Kresson Road	JJ1-JJ10, CHV28, CHV32, CHV79	Yes	Mr. Jared Peltzman
Kilmer Elementary School	4/5/17 8:55am	2900 Chapel Avenue	JK1-7, TP5	Yes	Mrs. Rebecca Tiernan
Kingston Elementary School	3/8/17 8:55am	320 Kingston Road	KG1-2, CHV38-42	n/a	Dr. William Marble
Knight Elementary School	4/5/17 8:45am	140 Old Carriage Road	RK1-6	n/a	Mr. Eugene Park
Mann Elementary School	3/13/17 3:15pm	150 Walt Whitman Boulevard	HM1,2,3,5, CHV49-52	Yes	Ms. Shilpa Dave'
Paine Elementary School	4/18/17 8:35am	4001 Church Road	TP1-4,6,8, CHV53-56	Yes	Mr. Michael Cheeseman
Sharp Elementary School	3/23/17 8:40am	300 Old Orchard Road	JS1,3,5, CHV27, CHV57-62	n/a	Mr. Ric Miscioscia
Stockton Elementary School	4/5/17 9am	200 Wexford Drive	RS1-6,9, CHV63, CHV64, CHV76, CHV77, BCV6	n/a	Mr. Nick Baldoni
Woodcrest Elementary School	3/20/17 8:40am	400 Cranford Drive	CHV71-73, WC2-6	n/a	Mr. Jonathan Cohen

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **RESOLUTION FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM WITH CAMDEN COUNTY EDUCATION SERVICES COMMISSION CO-OP #66CCEPS**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Camden County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on May 23, 2017 the governing body of the Cherry Hill Public Schools, County of Camden, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Cherry Hill Public Schools.

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Assistant Superintendent for Business, Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

c) **RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED PENNSYLVANIA EDUCATION PURCHASING PROGRAM FOR VENDORS TO PROVIDE GOODS AND SERVICES**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 52:34-6.2(b)(3), may by resolution and without advertising for bids, purchase any goods or services under any National contracts entered into on behalf of the PEPPM; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods or services utilizing PEPPM; and

WHEREAS, the Cherry Hill Board of Education intends to enter into contracts with PEPPM through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current National contracts;

Now, Therefore, Be It Resolved, that the Cherry Hill Board of Education authorizes the Assistant Superintendent for Business to advertise according to Local Finance Notice 2012-10 to purchase certain goods or services from those approved PEPPM, pursuant to all conditions of the individual National contracts; and

Be It Further Resolved, that the duration of the contracts between the Cherry Hill Board of Education and PEPPM shall be according to law, LFN 2012-10 and any amended law forthcoming.

d) **RESOLUTION AUTHORIZING THE PURCHASING AND INSTALLATION OF SECURITY CAMERA SYSTEM FOR BARCLAY EARLY CHILDHOOD CENTER THROUGH STATE CONTRACT**

Approve the purchase of a Panasonic CCTV System with installation in the amount of \$61,692.99 from RFP Solutions, Inc., vendor for Panasonic, through the New Jersey State Contract #A89980, NASPO #MNWNC-124.

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #1617-16 – CRAWL SPACE MODIFICATIONS AND RELATED WORK AT BARTON ELEMENTARY SCHOOL (5-16-17)

**INFORMATION:**

Specifications for the procurement of a vendor to provide Crawl Space Modifications and related work at Barton Elementary School were advertised and solicited with no vendors submitting proposals. This project will be rebid at a later date.

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION CONTRACTED ROUTE BIDS**

It is recommended that Bid #'s 1718-2; 1718-5; 1718-6 and 1718-7 be awarded as follows based on the lowest responsive and responsible bidder.

Bid #	Type	Vendor	# of Routes	Per Diem	Inc/Dec	Total Annual Cost
1718-2	Regular	Hillman's	3	168.40	0.99	30,648.80
		Holcomb Trans	<b>17</b>	1,941.66	1.00	353,382.12
		T&L	2	204.00	1.00	37,128.00
			<b>22</b>			421,158.92
1718-5	Spec Ed - In District	Holcomb Trans	2	254.00	1.00	46,228.00
		First Student Berlin	<b>6</b>	747.00	1.00	135,954.00
		T&L	<b>2</b>	285.00	1.00	51,870.00
			<b>10</b>			234,052.00

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**  
**CONTRACTED ROUTE BIDS** continued

Bid #	Type	Vendor	# of Routes	Per Diem	Inc/Dec	Estimated Annual Cost
1718-6	ESY - In/Out of District	First Student Berlin	22	5,773.00	1.00	<b>113,220.00</b>
		Holcomb Trans	3	808.50	1.00	<b>11,900.00</b>
		Laurel	6	1,694.00	1.50	<b>42,470.00</b>
		Hillmans	11	2,345.60	0.99	<b>41,088.80</b>
			42			<b>208,678.80</b>
1718-7	Spec Ed - Out of District	First Student Berlin	2	481.00	1.00	86,580.00
		Holcomb Trans	2	654.00	1.00	117,720.00
		Safety	1	189.00	1.50	<b>34,398.00</b>
			5			<b>238,698.00</b>

**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for the following:

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Mercer High School (Jointure)	HS94	n/a	Rick Bus Company	1	12/15/16-6/28/17	n/a	n/a	n/a	\$1,887.90
Barclay Early Childhood Center (Added Aide)	BCV-14A	BCV-14	T&L Transportation, Inc.	1	5/8/17-6/16/17	29	n/a	\$40.00	\$1,160.00

**ITEM 6. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
East	Monetary- To be used for costs for VEX World Championship	Pepsi Cola & National Brands	\$1,000
East	Monetary- To be used for costs for VEX World Championship	Jason A. Ravitz	\$1,000
East	Monetary- To be used for costs for VEX World Championship	Quad Construction Company	\$1,000
Cherry Hill School District CST Dept.	Monetary- 2017 S.T.A.R Games	Cherry Hill Education Foundation	\$3,017*
Carusi	Monetary- To be used for SMART Board for Music Theory Classroom	Carusi PTA	\$5,555

\*Unexpended funds will be returned to Cherry Hill Education Foundation



**ACTION AGENDA**  
**May 23, 2017**

**B. BUSINESS AND FACILITIES**

Motion: Mr. Goodwin Second: Mrs. Matlack Vote: Ayes - 9 No - 0

Exceptions:

Item # Bill List (Bancroft Neuro Health)

Motion: Mr. Goodwin Second: Mrs. Matlack Vote: Ayes - 8 No - 0-1\*

\*Mr. Tomlinson abstained due to conflict of interest with Bancroft Neuro Health.

Item # Bill List (Cooper Health Systems)

Motion: Mr. Goodwin Second: Mrs. Matlack Vote: Ayes - 8 No - 0-1\*

\*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems

Item # Bill List ( CDW )

Motion: Mr. Goodwin Second: Mrs. Matlack Vote: Ayes - 8 No - 0-1\*

\*Mrs. Saidel abstained due to conflict of interest with CDW

Item # Bill Lists ( Bayada )

Motion: Mr. Goodwin Second: Mrs. Matlack Vote: Ayes - 8 No - 0-1\*

\*Mrs. Schultz abstained due to a conflict of interest with Bayada

**ACTION AGENDA**

May 23, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Other Compensation—Certificated
10. Approval of Revised Job Descriptions
11. Other Motions
12. Other Motions

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

**Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.**

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Cheryl Illiano	Harte	2 <sup>nd</sup> Grade	\$52,125	7/01/17	Personal
Patricia Lee	Paine	Nurse	\$49,560	7/01/17	Personal
Nicole Walsh	Beck	Speech Language	\$53,108	7/01/17	Personal

**ACTION AGENDA**

May 23, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Keisha Nelson	CHHS West	Student Advocate	\$59,199	6/17/17	Personal
Rafael Villalona-Mancebo	Stockton	Cleaner	\$31,297	7/01/17	Retirement

(b) Termination of Employment

**RECOMMENDATION:**

It is recommended that employee #12493 be terminated effective 5/24/17 for reasons on file in the office of Human Resources.

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Per Diem</u>
Megan Langman	District- Teacher Coach (HS) (Replacement substitute for A. McCartney on leave of absence-budget #11-230-100-101-72-0100)	7/01/17-8/31/17 (not to exceed 10 days)	\$305.97
Michelle Corona	District- Teacher Coach (MS) (Replacement substitute for A. McCartney on leave of absence-budget #11-230-100-101-72-0100)	7/01/17-8/31/17 (not to exceed 10 days)	\$426.87
Bonnie Mingin	Malberg- Supervisor of Pupil Services (New position – Budget #11-000-240-104-71-0100)	On or about 7/03/17-6/30/18	\$108,390 prorated

**ACTION AGENDA**

May 23, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** -continued

(b) Classroom Observation

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Darby O'Rourke	Rosemont	5/01/17-6/01/17	Lisa Gilbert/Sharp

(c) Student Teaching

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Rebecca Forrest	Rider	9/06/17-12/14/17	Wendy Sullivan/Barton

(d) Special Education Practicum

**RECOMMENDATION:**

Be it resolved that the persons listed by approved for Special Education Practicum placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Lisa Sadowski	Rutgers	7/10/17-8/10/17	Ashely Szwajkowski/Johnson

(e) School Rotation for CHOP Psychiatry

**RECOMMENDATION:**

Be it resolved that Stacy McAllister who is Psychiatry fellow at The Children's Hospital of Philadelphia be approved for a school rotation with Theresa Molony/Elementary-Middle Schools as the cooperating supervisor effective 4/17/17-6/25/17.

**ACTION AGENDA**

May 23, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** -continued

(f) Summer Employment—Nurses Charting

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for charting immunizations/sports physicals in accord with the data presented total not to exceed \$12,109.51. Monies budgeted from account #11-000-213-100-71-0104 for charting immunizations and account #11-000-213-100-71-0102 for charting sports physicals.

Elementary (immunizations)- Not to exceed 3 hrs/each -Effective 7/01/17-8/31/17

<u>Name</u>	<u>School</u>	<u>Hourly Rate</u>	<u>Total Wages</u>
Robin Olin	Barclay	\$66.83	\$200.49
Lillian Bylone	Barton	\$41.53	\$124.59
Jennifer Fleischmann	Cooper	\$36.51	\$109.53
Therese DiMedio	Harte	\$54.79	\$164.37
Ophillia Dominique	Kilmer	\$36.11	\$108.33
Jacqueline Naddeo	Kingston	\$46.47	\$139.41
LeeAnne Keesal	Johnson	\$42.07	\$126.21
Amy Hawthorne	Knight	\$69.97	\$209.91
Stacey Hollander	Mann	\$45.65	\$136.95
Marci Shapiro-Goldman	Sharp	\$42.01	\$126.03
Marie Smith	Stockton	\$68.34	\$205.02
Lynn Richter	Woodcrest	\$50.39	\$151.17

Middle School (sports physicals) - Not to exceed 20 hrs/each - Effective 7/01/17-8/31/17

<u>Name</u>	<u>School</u>	<u>Hourly Rate</u>	<u>Total Wages</u>
Barbara Kase-Avner	Beck	\$40.31	\$ 806.40
Michele Taylor	Carusi	\$68.34	\$1,366.80
Angela Mooney	Rosa	\$41.61	\$ 832.20

High School (sports physicals) - Not to exceed 40 hrs/each - Effective 7/01/17-8/31/17

<u>Name</u>	<u>School</u>	<u>Hourly Rate</u>	<u>Total Wages</u>
Amy Schurer	CHHS West	\$35.94	\$1,437.60
Michelle Sondeen	CHHS West	\$36.11	\$1,444.40
Joy Atkins	CHHS East	\$39.44	\$1,577.60
Eileen Reilly	CHHS East	\$68.34	\$2,733.60

**ACTION AGENDA**

**May 23, 2017**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED - continued**

(g) Summer Music Enrichment Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as teachers and substitute teachers (as needed) for summer music enrichment program 6/26/17-7/27/17 at the rate of \$45.20/hr in accord with the data presented. Monies budgeted from account #11-190-100-106-66-0102.

<u>Name</u>	<u>Position</u>	<u>Not to Exceed # of hours</u>
Timothy Keleher	Program Director	60
Lisa Badger	Beginning Band	52
Lisa Badger	Beginning Orchestra	52
Christine Macaulay	Intermediate Band	52
Christine Macaulay	Intermediate Orchestra	52
Timothy Keleher	Jazz Ensemble	52
Giacinta Walton	Substitute	52

(h) Mentor

**RECOMMENDATION:**

Be it resolved that the person listed be approved as a mentor in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Linda Rotella	Kevin Clark	Kingston	3/13/17-6/30/17	\$550 prorated

(i) Student Support

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to participate in support for Immigrant students from 5/24/17-6/30/17 at the rate of \$42.60/hr. (not to exceed \$596.40 (14 hrs) each, total not to exceed \$2,385.60). Monies budgeted from account #20-243-100-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Angela Capio	Viney McClain	Kristen McGrath	Margaret Strimel

**ACTION AGENDA**

May 23, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED - continued**

(j) ESY Summer Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as teachers for the ESY Summer Program effective 7/06/17-8/10/17 at the rate of \$45.20/hr (not to exceed \$245,000). Monies budgeted from account #11-204-100-101-71-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
John Aiello	Vincenzo Angelucci	Amanda Aslanian	Erik Ball
Laura Barker	Heather Bilingsley	Gregory Bristow	Vanessa Brittin
Kristopher Broadbelt	Jayne Brosnan	Joanna Browne	Julie Cabnet
Kristin Coleman	Kristen Corkery	Joseph Davidson	Josephine DiPaola
Frank Edwards	Cathleen Fargo	Katie Ferrara	Andrea Finkel
Janene Fiore-Malone	Amy Fowles	Jennifer Gallagher	Samantha Gariano
Lauren Giordano	Amy Graves	Dana Hawkey	Karen Howard
Annmarie Imperato	Lisa Jackson	Justin James	Meredith Keller
Mary Kopczynski	Kevin Krutoff	Angela Lancos	Rina Ligas
Gregory Louie	Julia Makofsky	Lauren Mann	Jennifer McCarron
Bridget McDermet	Katelyn McWilliams	Robert Metzger	Justin Meyers
Rebecca Muller	Angela Naccarato	Mindy Norlian	Marie O'Neill
Joy Patterson-Gross	Kristin Patrizzi	Beth Pease	Deborah Penrod
Sue Pitzorella	Karen Potter	Tanitra Rogers	Norri Rowan-McGrath
Bridget Schaeffer	Lisa Schoen	Emily Sierra	Ashley Swajkowski
Michelle Swartz	Sheri Turner	Lindsay Valentino	Samantha Vanaman
Elizabeth Walsh	Linda Wander	Josh Weinstein	Kari Wilwohl
Sioux Xenakis			

(k) Substitute Teachers

**RECOMMENDATION:**

Be it resolved that the persons listed (district educational assistants) be approved as substitute teacher effective 5/24/17-6/30/17. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Brian Hueber	Charlotte Burton	Debera Steiner-Silver

**ACTION AGENDA**

May 23, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Thomas Wescott	Marlkress-Lead Plumber (New position- budget #11-000-261-100-86-0100)	On or about 5/24/17-6/30/17	\$52,000 prorated

(b) Summer SACC Substitutes

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the Summer SACC program effective 6/20/17-8/31/17. Monies budgeted from account #60-990-320-101-58-0001.

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
Anna DeMarco	Cooper-Substitute Teacher II	\$17.26
Jennifer Fasbinder	Cooper-Substitute Teacher II	\$22.27
Jessica Filipponi	Cooper-Substitute Teacher II	\$17.26
Nicole Gilbert	Cooper-Substitute Teacher II	\$19.56

(c) ESY Summer Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the ESY Summer Program as educational assistants effective 7/10/17-8/10/17 (not to exceed \$110,000). Monies budgeted from account #11-204-100-106-71-0101.

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
Natalie Alonso	\$10.22	Gina Bateman	\$16.21
David Bolanos	\$10.22	Lynne Brady	\$10.22
Patricia Buffo	\$16.78	Charlotte Burton	\$16.78
Brenda Callari	\$17.40	Donna Chinnici	\$16.78
Tamika Clark-Harrison	\$10.22	Delene Coates	\$10.22
Louisa Coffin-Tilsner	\$16.21	Jennifer Craft	\$17.40
Lisa D'Antonio	\$17.40	Patricia Davies	\$10.70



**ACTION AGENDA**

May 23, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED-** continued

(c) ESY Summer Program - continued

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
Stephen DeCicco	\$10.22	Rebecca Devine	\$10.32
Nichole Dilks	\$13.76	Julie Dugan	\$16.21
Tracy Edmonds	\$10.22	Gale Ellien	\$17.40
Diane Fedele	\$15.11	Shawn Ferrell	\$12.66
Fitnet Balanca	\$10.22	Debra Formanek	\$15.66
Patricia Frisby	\$16.78	Anne Gallagher	\$14.56
Diana Gambacorta-Rosati	\$10.42	April Gardiner	\$10.42
Melissa Gardner	\$10.22	Doris Giuffre	\$14.56
Diane Greenberg	\$15.66	Kathleen Haar	\$16.78
Ruth Hall	\$15.11	Shelly Hollingsworth	\$10.70
James Hoyle	\$18.38	Marilyn Hyman	\$18.38
Anthony Incollingo	\$16.21	Susan Johnston	\$15.11
Marilyn Keeling	\$14.56	Danielle Korte	\$13.21
Patricia Kovacs	\$17.40	Nadine Lamanna	\$17.40
Claudia Long	\$16.78	Katherine Margiotti	\$10.22
Jeanne Markart	\$16.78	RoseMarie Martin	\$17.40
Carrie Mastowski	\$10.32	Diana Maxwell	\$17.40
Deborah McClure	\$16.21	Regina Melchiorre	\$17.40
Caren Morgan	\$18.38	Susan Murphy	\$16.78
Caryn Murtha	\$10.22	Dorothy Nicoletto	\$17.40
Lieren Pfannenstein	\$10.32	Michelle Pierce	\$17.40
Nancy Puche	\$17.40	Marilyn Radbill	\$15.66
Nancy Raymond	\$10.22	Neina Reinert	\$17.40
Joann Reynik	\$15.11	Katherine Rollin	\$17.40
Leona Rothstein	\$15.66	Lisa Sagan	\$16.78
Olga Sanchez	\$16.21	Lisa Semple	\$16.21
Steven Sharofsky	\$10.42	Lynn Silverstein	\$16.78
Julia Smith	\$10.22	Carol Solano	\$17.40
Jeanne St. Clair	\$16.21	Debera Steiner-Silver	\$16.21
Nicole String	\$10.70	Ellen Terzini	\$15.66
Thomsa Thomas	\$16.21	Charles Thompson	\$10.22
Ann Tirocke	\$16.21	Erica Trunfio	\$13.76
Cindy Velazquez	\$17.40	Cynthia Wallin	\$18.38
Deborah Wasson	\$16.21	Danielle Watson	\$10.22
Ilene Windreich	\$16.78	Fahmida Yeasmin	\$16.78
Rosa Zayas	\$16.78	Sharon Zbik	\$10.70
Dana Gunnarson	\$10.22		

**ACTION AGENDA**

May 23, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kim Achilly	CHHS East - Science	Leave without pay 6/20/17
Kristin Bradford	CHHS West – Health & PE	Leave with pay 5/12/17-6/09/17; Leave without pay 6/12/17-6/30/17 (revised for dates)
Christa Edolo	Rosa – Social Worker	Leave with pay 6/19/17-6/21/17; Leave with pay 7/1/17-7/5/17;
Victoria Fieni	Stockton – 5 <sup>th</sup> Grade	Leave without pay 7/6/17-7/31/17 Leave with pay 3/27/17-3/31/17; Leave with pay 5/22/17-6/14/17; Leave without pay 6/15/17-10/13/17
Christine Guglielmucci	Cooper – 5 <sup>th</sup> Grade	Leave without pay 9/01/17-12/08/17
Janice Hardin	Kingston – 4 <sup>th</sup> Grade	Leave with pay 6/01/17-6/30/17
Shanna Hetzell	Carusi – Speech Language Specialist	Leave with pay 4/04/17-4/14/17; Leave without pay 4/17/17-5/23/17 (revised for dates)
Heather Holland	Stockton – Special Education	Leave with pay 6/05/17-6/30/17
Michele Kains	District – ESL	Leave with pay 4/17/17-5/19/17 (revised for dates)
Elise Kaplow	Cooper – Teacher Coach	Leave with pay 3/15/17-5/09/17; Leave without pay 5/10/17-5/31/17 (revised for dates)
Kevin Krutoff	Beck – Special Education	Leave with pay 5/09/17-5/10/17; Leave without pay 5/11/17-5/19/17
John Lauk	Kilmer/Johnson – Health & PE	Leave with pay 4/18/17-5/09/17; Leave without pay 5/10/17-6/13/17
Alison McCartney	Malberg – Teacher Coach	Leave with pay 5/15/17-6/15/17; Leave without pay 6/16/17-11/17/17
Erik Radbill	CHHS East/Alternative HS – Special Education	Leave with pay 3/10/17-5/12/17; Intermittent leave with pay 5/15/17- 5/19/17 (revised for dates)
Michael Skalski	Woodcrest – 5 <sup>th</sup> Grade	Leave with pay 4/17/17-6/01/17; Leave without pay 6/02/17-6/30/17

**ACTION AGENDA**

May 23, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED** - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Julian Vann	CHHS East – Social Studies	Leave with pay 6/12/17-6/13/17; Leave without pay 6/14/17-6/20/17
Martina Wilkerson	Rosa – LDTC	Leave with pay 1/06/17-1/18/17; Leave without pay 1/19/17-6/30/17 (revised for dates)

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Ana Berrios	Barclay – SACC, Teacher II	Leave without pay 4/21/17-5/11/17
Stephanie Brooks	Rosa – Educational Assistant	Leave with pay 4/17/17-4/24/17(am); Leave without pay 4/24/17(pm)
Marilyn Cohen	Kilmer – SACC, Teacher II	Leave with pay 1/23/17-3/02/17; Leave without pay 3/03/17-6/30/17 (revised for dates)
Alice Fossell	CHHS West – Cleaner	Leave with pay 4/18/17-4/21/17; Leave without pay 4/22/17-5/02/17
Patricia Fowler	Malberg – HR Coordinator	Leave with pay 5/1/17-5/30/17(am); Leave without pay 5/30/17(pm)-7/21/17
Marianne Harms	Sharp – Educational Assistant	Leave with pay 3/13/17-5/01/17; Leave without pay 5/02/17-5/26/17 (revised for dates)
Katrina Knott	Harte – Educational Assistant	Leave without pay 4/17/17-4/26/17; Intermittent leave without pay 4/27/17-6/30/17
Juanita Rivera	Carusi – Lead Cleaner	Leave without pay 4/27/17-6/22/17
Keila Rosado	Malberg – HR Coordinator	Intermittent leave without pay 5/01/17-11/03/17
David Shade	Marlkress – Maintenance	Leave with pay 3/30/17-5/29/17 (revised for dates)

**ACTION AGENDA**

May 23, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED** - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Cynthia Valentino	Stockton – Educational Assistant	Leave without pay 4/05/17-5/19/17
Joseph Vennell	Carusi – Cleaner	Leave with pay 5/12/17-5/18/17 (am); Leave without pay 5/18/17 (pm)-6/26/17
Robert Zeligson	Paine – SACC, Teacher	Leave without pay 2/03/17-3/28/17

**ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the person listed be reassigned for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
R. Matthew Covington	CHHS West- Assistant Principal (budget #11-000-240-103-55-0100)	CHHS East-Assistant Principal (budget # 11-000-240-103-50-0100)	7/01/17-6/30/18
Louis Papa	CHHS West- Assistant Principal (budget #11-000-240-103-55-0100)	CHHS East-Assistant Principal (budget # 11-000-240-103-50-0100)	7/01/17-6/30/18
Donean Chinn-Parker	CHHS East-Assistant Principal (budget # 11-000-240-103-50-0100)	CHHS West- Assistant Principal (budget #11-000-240-103-55-0100)	7/01/17-6/30/18
John Burns	CHHS East-Assistant Principal (budget # 11-000-240-103-50-0100)	CHHS West- Assistant Principal (budget #11-000-240-103-55-0100)	7/01/17-6/30/18
Rebecca Metzger	Malberg-Supervisor of Special Education (budget #11-000-240-103-71-0100)	CHHS East-Assistant Principal (budget # 11-000-240-103-50-0100)	7/01/17-6/30/18
Rebecca Tiernan	Kilmer-Principal (budget #11-000-240-103-15-0100)	Cooper-Principal (budget #11-000-240-103-06-0100)	7/01/17-6/30/18
Eloisa DeJesus-Woodruff	Stockton-Principal (budget #11-000-240-103-33-0100)	Kilmer-Principal (budget #11-000-240-103-15-0100)	7/01/17-6/30/18
James Riordan	District-Director of Guidance (budget #11-000-240-103-72-0100)	Stockton-Principal (budget #11-000-240-103-33-0100)	7/01/17-6/30/18

**ACTION AGENDA**

May 23, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Salary Adjustment

**RECOMMENDATION:**

Be it resolved that the salary of the person listed be adjusted for the 2016-17 school year in accord with data presented.

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective</u>
		<u>From</u>	<u>To</u>
Mayra Hernandez-Rodriguez	Mann – Cleaner (budget #11-000-262-100-24-0100)	\$30,953	\$31,297 prorated (includes \$344 for boiler license) 5/11/17-6/30/17
Aurora Nunez	Barton – Cleaner (budget #11-000-262-100-03-0100)	\$30,953	\$31,297 prorated (includes \$344 for boiler license) 5/01/17-6/30/17
Maria Pena	Kingston – Cleaner (budget #11-000-262-100-18-0100)	\$30,953	\$31,297 prorated (includes \$344 for boiler license) 5/11/17-6/30/17
Sonia Tejada	Cleaner – CHHS West (budget #11-000-262-100-55-0100)	\$31,297 (includes \$344 for boiler license)	\$30,953 prorated 5/01/17-6/30/17

(b) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned to the positions indicated in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Robert Thomas	Sharp-Aide, SACC (\$9.37/hr.-budget #60-990-320-101-58-0001)	Sharp-Teacher II, SACC (budget #60-990-320-101-58-0001)	2/08/17-6/30/17	\$11.00

**ACTION AGENDA**

May 23, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 9. OTHER COMPENSATION—CERTIFICATED**

(a) Payment to Presenters – Title I Summer Academy

**RECOMMENDATION:**

Be it resolved that the date of the persons listed previously approved to participate in the Camp Thomas Paine professional development planning session be revised from 6/21/17 to 6/22/17, at the rate of \$104.50/day (not to exceed \$2403.50\*). Monies budgeted from account #20-233-200-101-99-0140.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Amanda Fry	Asia Brown	Caryn Cutler	Danielle Douglas
David Helgeson	Deborah Jacobs	Hilary Daniels	Irena Amato
Jacqueline Kamison	Melissa Santiago	Jennifer Carey	Karla Smith
Marie Curry De Suarez	Melina Espailat	Melissa Reitano	Michelle Kosmaczewski
Patrick McHenry	Sarah Cervo	Stephanie Corey	Timothy Dempster
Richard D'Alessandro	Lynn Kahan	Linda Weiss*	

\*revised

(b) Payment to Presenter

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to present at the Staff In-Service on 6/20/17 at the rate of 53.56/hr per person (not to exceed \$428.48). Monies budget from account #20-273-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Judithann Albuquerque	Stacey Butler	Sarina Hoell	Kevin Krutoff

(c) Flex Options

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to facilitate professional development sessions on approved topics on 6/21/17 at the rate of \$53.56/hr (not to exceed a total of \$5463.12). Monies budgeted from account #20-273-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Emily Cajigas	Jeanine Caplan	Susan Cappuccio	Nicole Ciccotelli
Stephanie Corey	Chiarina Dorety	Heather Esposito	Lisa Feinstein
Sandra Fox	Karen Fulcher	Laurie Gibson-Parker	Sarina Hoell
Kimberly Laskey	Michael Mancinelli	Brian Shields	Nora Smaldore
Sarah Thomas			

**ACTION AGENDA**

**May 23, 2017**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 10. APPROVAL OF REVISED JOB DESCRIPTIONS**

**RECOMMENDATION:**

Be it resolved that the revised job description listed be approved as presented effective 4/19/17.

- Director of Operations
- Director of Facilities Management

**ITEM 11. OTHER MOTIONS**

(a) First Reading of Revised Policy

<u>Draft Policy Number</u>	<u>Title</u>
1510	Americans with Disabilities Act

**RECOMMENDATION:**

Be it resolved that the policies listed be approved for first readings as presented.

**ITEM 12. OTHER MOTIONS**

(a) Approval of Contract Submission to County

RESOLVED, that the Cherry Hill Board of Education authorizes its Solicitor to submit the Assistant Superintendent, K-12, contract for Dr. Joseph Campisi on the attachment for Board members, to the Executive County Superintendent for approval prior to the Board's action to approve the contract.

(b) Approval of Contract Submission to County

RESOLVED, that the Cherry Hill Board of Education authorizes its Solicitor to submit the Assistant Superintendent for Business/Business Administrator/Board Secretary, contract for Lynn Shugars on the attachment for Board members, to the Executive County Superintendent for approval prior to the Board's action to approve the contract.

Motion Mrs. Judge Second Mrs. Matlack Vote Ayes - 7 No - 1 Abstention - 1

Mrs. Schultz voted no

Dr. Wang abstained

**ACTION AGENDA**

**May 23, 2017**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. First Reading of Policies
2. Abolishment of Policy
3. Approval of Revised 2017-2018 and 2018-2019 District Calendars
4. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. FIRST READING OF POLICIES**

- Draft Bylaw 0000.02: Introduction
- Draft Policy 2415.06: Unsafe School Choice Option
- Draft Policy 8350: Records Retention (New)

**RECOMMENDATION:**

It is recommended that the policies be approved for first reading as presented.

**ITEM 2. ABOLISHMENT OF POLICY**

- Policy 5465: Early Graduation

**RECOMMENDATION:**

It is recommended that the policy be abolished.

**ITEM 3. APPROVAL OF REVISED 2017-2018 and 2018-2019 DISTRICT CALENDARS**

**RECOMMENDATION:**

It is recommended that the revised 2017-2018 and 2018-2019 district calendars previously approved on June 28, 2016 be approved as presented.



**ACTION AGENDA**

**May 23, 2017**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 4. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING  
INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
16-17:2597	Affirmed	16-17:2938	Affirmed	16-17:2967	Affirmed
16-17:2877	Affirmed	16-17:2939	Affirmed	16-17:2972	Affirmed
16-17:2900	Affirmed	16-17:2959	Affirmed	16-17:3004	Affirmed
16-17:2932	Affirmed	16-17:2960	Affirmed	16-17:3012	Affirmed
16-17:2936	Affirmed	16-17:2963	Affirmed	16-17:18	Affirmed
16-17:2937	Affirmed	16-17:2966	Affirmed	16-17:19	Affirmed

Motion: Mrs. Scarpellino Second: Mrs. Saidel Vote: Ayes - 9 No - 0

**ACTION AGENDA**  
**May 23, 2017**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Approval of New Mission Statement

**Cherry Hill Public School District  
Mission Statement**

We shall provide all children with an education that develops open-minded thinkers with the strong academic and interpersonal skills to thrive in an ever-changing world and make it a better place for all.

**Belief Statements**

Because we value high quality education, we believe:

- All students can and will learn
- All learning must be standards-based, challenging, relevant, and developmentally appropriate
- All students need positive relationships with faculty and staff members
- All learning must occur in safe and secure environments
- All staff will dedicate themselves to supporting student achievement
- A variety of instructional modalities and technology tools must be used to accomplish student learning

Because we value creative, open-minded thinking, we believe:

- Students must be prepared to explore multiple perspectives
- Students must be able to analyze new ideas in ways that show healthy skepticism
- Students must be able to communicate respectfully with people from different cultures and backgrounds
- Students must have the opportunity to demonstrate proper respect, responsibility, and positive citizenship in their schools and community

Because we strive to produce well-prepared, inspired graduates, we believe:

- Students must graduate from our district ready and prepared to enter college and/or careers
- Schools must partner with families and our community to foster lifelong learning
- Students must be supported in their efforts to master social and emotional skills
- Students must be supported in their efforts to develop and pursue meaningful goals
- Staff must be supported in their efforts to grow professionally and to enhance their knowledge and improve their skills

Motion:  Mrs. Matlack       Second:  Mrs. Judge       Vote:  Ayes - 9 No - 0