

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

February 9, 2016

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on February 9, 2016.

The meeting was called to order by Mrs. Matlack at 6:30 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON FEBRUARY 4, 2016.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON FEBRUARY 4, 2016.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON FEBRUARY 4, 2016.

A roll call recorded the following Board Members as present:

Dr. J. Barry Dickinson	Mr. Elliot Roth
Mr. Eric Goodwin	Mrs. Lisa Saidel
Mrs. Kathy Judge	Mrs. Jane Scarpellino
Mr. Steven Robbins	Mr. Ken Tomlinson
	Mrs. Carol A. Matlack

Student Representatives:

None

Also in attendance were: Dr. J. Meloche, Mr. J. Devereaux, Mr. J. Gallagher, Ms. N. Adrian, Mr. D. Bart, Ms. L. Weathington, Dr. F. Mahan, and Mrs. B. Wilson.

Board of Education Work Session and Special Action Meeting Minutes  
February 9, 2016

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS, SETTLEMENT AGREEMENT AND NEGOTIATIONS MATTER. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Judge made and Mrs. Saidel seconded a motion to adjourn to Executive Session for matters pertaining to Student Matters, Settlement Agreement and Negotiations at 6:30 P.M.

Mrs. Matlack called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:00 P.M.

Mrs. Matlack led the Pledge of Allegiance.

Public Discussion:

There being no public discussion, Mrs. Matlack called the meeting to order for the purpose of presentations and considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes.

Presentations:

“Beauty and the Beast” Spring Play preview, High School East.

Mrs. Matlack called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for February 23, 2016 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

# SPECIAL ACTION AGENDA

February 9, 2016

## A. CURRICULUM & INSTRUCTION

### Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Resolution Approving Professional Services Agreement for the 2015-2016 school year
3. Approval of Special Education Settlement Agreement

### ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Myron Hyman West	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
B	Joseph Boiler West	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
C	Nancy Schmarak West	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds

**SPECIAL ACTION AGENDA**

**February 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS  
FOR THE 2015-2016 SCHOOL YEAR-CONTINUED**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
D	Kristin Bradford West	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
E	Evelyn Minutolo West	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$420 Lodging General Funds
F	Cheryl Melleby West	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$420 Lodging General Funds
G	Jayshree Kanchi West	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
H	Michael Ciavarella West	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
I	Daniel Butler West	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
J	Bridget Garrity- Bantle West	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
K	Heidi Brunswick West	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
L	Kate McWilliams West	Federal Wage & Hour and Child Labor Laws...Online	11/2015- 10/2016	\$110 Registration General Funds
M	Kate McWilliams West	Designing & Implementing Student Training Plans, Mays Landing, NJ	2/17-19, 2016	\$330 Registration General Funds

## SPECIAL ACTION AGENDA

February 9, 2016

### A. CURRICULUM & INSTRUCTION

#### ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
N	Kate McWilliams West	OSHA 10 Plus, Mays Landing, NJ	2/25/16	\$225 Registration General Funds
O	Kate McWilliams West	NJ Wage & Hour and Wage Payment & Child Labor..., Mays Landing, NJ	3/24/16	\$110 Registration General Funds
P	Joann DiGiacomo Malberg	ASSA/NJASA/FEA Women's Leadership Conference, Monroe, NJ	3/9/16	\$187.75 Registration/Mileage General Funds
Q	Terry Nowakowski Data Center	Google Educator Certification Boot Camp, Mullica Hill, NJ	2/29/16 3/1/16	\$300 Registration Title IIA
R	Jane Combs Barclay	Annual Symposium for Speech Language Pathologists, Swedesboro, NJ	3/18/16	\$169 Registration IDEA
S	Nicole Kramer Barclay	Annual Symposium for Speech Language Pathologists, Swedesboro, NJ	3/18/16	\$169 Registration IDEA
T	Maria Castro Kilmer	Assessment & Intervention for Executive Function Difficulties, Mullica Hill, NJ	3/1/16	\$149 Registration General Funds
U	Nonie Steinmetz Resurrection Catholic	What's New in Children's Books & Strategies for Using Them, Cherry Hill, NJ	2/23/16	\$245 Registration Title IIA
V	Debbie Shumaker Resurrection Catholic	Best Apps, Digital Tools & Web Resources, Cherry Hill, NJ	3/16/16	\$239 Registration Title IIA

**SPECIAL ACTION AGENDA**

**February 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS  
FOR THE 2015-2016 SCHOOL YEAR-CONTINUED**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
W	Greg deWolfe East	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$420 Lodging General Funds
X	Katie Boyle East	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
Y	Sarah Cervo East	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
Z	Carly Friedman East	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
Aa	Rachel Friedman East	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$280 Lodging General Funds
Bb	Peter Gambino East	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
Cc	Monica Gonzales East	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
Dd	Peggy Hager East	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$420 Lodging General Funds
Ee	Lisa Hamill East	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
Ff	Nora Smaldore East	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds
Gg	Nick Wright East	DECA State Conference, Cherry Hill, NJ	2/21-23, 2016	\$140 Lodging General Funds

**SPECIAL ACTION AGENDA**

**February 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
Hh	Cathleen Fargo Rosa	National Autism Conference, Mt. Laurel, NJ	2/19/16	\$165 Registration General Funds

**ITEM #2. RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT FOR THE 2015-2016 SCHOOL YEAR**

BETWEEN THE CHERRY BOARD OF EDUCATION AND ROWAN UNIVERSITY SCHOOL OF  
OSTEOPATHIC MEDICINE-DEPARTMENT OF PEDIATRICS FOR THE PROVISION OF  
SCHOOL PHYSICIAN SERVICES

**WHEREAS**, the Cherry Hill Board of Education (the “Board”) has determined, based on the recommendation of its Superintendent, that it is necessary to retain the services of Rowan University School of Osteopathic Medicine-Department of Pediatrics (“Rowan”) to provide school physician services effective January 1, 2016; and

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the award of a contract for such services is in the best interest of the District and that the award of a contract hereunder will continue to provide the highest quality services at a fair and competitive price; and

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, the Board hereby approves a professional services contract between the Board and Rowan for the term of January 1, 2016 through December 31, 2016, for a total amount not to exceed Eighteen Thousand Six Hundred and Seventy-One Dollars (\$18,671.00) for the provision of school physician services; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Rowan upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the Board of Education in accordance with the requirements of *N.J.S.A. 18A:18A-5(a) (1)*.

PO #16-01541  
11-000-213-320-71-0001

**Resolution #163-2’9**

**SPECIAL ACTION AGENDA**

**February 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**ITEM #3. APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT**

Resolved, that the Cherry Hill Board of Education approves the special education settlement agreement with the parents of student number 3016606 and 3016607, on file in the office of the Superintendent, and authorizes its President to execute same on behalf of the Board.

**Resolution #164-2'9**

Motion \_\_\_\_\_ Mrs. Saidel \_\_\_\_\_ Second \_\_\_\_\_ Mrs. Judge \_\_\_\_\_ Vote \_\_\_\_\_ Ayes - 9 No - 0



**SPECIAL ACTION AGENDA**

February 9, 2016

**B. BUSINESS AND FACILITIES**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders (students and staff.)

*The Superintendent recommends the following:*

1. *Approval of Bill List*
2. *Resolution Approving the Transfer of Funds*

**ITEM 1. APPROVAL OF BILL LIST**

It is recommended that the Bill List dated February 9, 2016 in the amount of \$2,324,394.88 be approved as submitted.

**ITEM 2. RESOLUTION APPROVING THE TRANSFER OF FUNDS**

**WHEREAS**, the Cherry Hill Board of Education has previously expended funds in connection with various boiler improvement projects; and

**WHEREAS**, the Board has received partial reimbursement for such expenditures from the Schools Development Authority under Section 15 grant agreements; and

**WHEREAS**, the Board of Education deems it in the best interest of the District to transfer the Section 15 funds from their current budget location to the District's General Fund to partially reimburse the General Fund for the prior expenditures on the projects;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education hereby authorizes the following budgetary transfer pursuant to *N.J.A.C. 6A:23A-13.3*:

	ACCOUNT LINE	AMOUNT
FROM:	30-000-400-930-xxxx	\$100,391.92
TO:	10-5210-xxx	\$100,391.92

**Resolution #165-2'9**

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 9 No - 0

**EXCEPTIONS:**

Item #1 Approval of Bill List (Cooper Health Systems)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1\*

\*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems

Item #1 Approval of Bill List (NJ American Water Co.)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1\*

\*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1 Approval of Bill List (CDW)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1\*

\*Mrs. Saidel abstained due to a conflict of interest with CDW.

Item #1 Approval of Bill List (Bancroft Neuro Health)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1\*

\*Mr. Tomlinson abstained due to conflict of interest with Bancroft Neuro Health.

**SPECIAL ACTION AGENDA**

**February 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Other Compensation—Certificated
6. Approval of Sidebar Agreement—CHEA
7. Approval of Sidebar Agreement—EACH

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employee be approved for the reason listed and all resignations. listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jerilyn Turoff	Carusi-Speech & Language Specialist (\$97,169)	7/01/16	Retirement

**SPECIAL ACTION AGENDA**

**February 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Mary Ott	Kingston, Educational Assistant (\$22,241)	7/01/16	Retirement

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the person listed be appointed to the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary*</u>
Jill Jeffers	Johnson, Media Specialist (Replacing D. Gerber-budget #11-000- 222-104-12-0100)	2/29/16-6/30/16	\$58,259 prorated (Masters +30-step 6)

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**SPECIAL ACTION AGENDA**

**February 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(b) Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
Daniel McMaster	CHHS West-Head Coach, Spring Baseball (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$7841
Craig O’Connell	CHHS West-Head Coach, Spring Golf (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$2069
Brian Wright	CHHS West-Head Coach, Spring Boys La Crosse (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$6153
Melissa Venturi*	CHHS West-Head Coach, Spring Girls La Crosse (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$6828
Melissa Franzosi	CHHS West-Head Coach, Spring Softball (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$7841
Daniel Butler	CHHS West-Head Coach, Spring Boys Tennis (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$5725
Christopher Halladay	CHHS West-Head Coach, Spring Boys Track (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$6153
Brittany Gibbs	CHHS West-Head Coach, Spring Girls Track (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$5478
Julie Schneider	CHHS West-Head Coach, Spring Boys Volleyball (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$3452
Theresa Wisniewski	Carusi-Head Coach, Spring Boys & Girls Track (budget #11-402-100-100-45-0101)	9/01/15-6/30/16	\$4804

\*Stipend to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

\*Outside district employee

**SPECIAL ACTION AGENDA**

**February 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(c) Field Experience

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a field experience placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Gabriela Wurster	Camden County	1/25/16-2/26/16	Sioux Xenakis, Knight
Madeline Kemner	Camden County	1/25/16-2/26/16	Michelle Pryor/CHHS West
Courtney Mertiz	Camden County	1/25/16-2/26/16	Bernadette Calnon-Buote/CHHS East
Lucas Mikan	Temple	1/27/16-4/29/16	Jayne Schafer/Barclay
Andrea Procaccio	Temple (Volunteer Student)	1/27/16-4/29/16	Jayne Schafer/Barclay

(d) Classroom Observation

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Adrian Marinovich	Rutgers	1/14/16-5/20/16	Karen Lignana/HS West

(e) Substitute Teachers/Nurse

**RECOMMENDATION:**

Be it resolved that the persons listed (district educational assistants) be approved as substitute teachers effective 2/10/16-6/30/16. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>
Allison Pezzner	Patrick Moran
Ann Cush	Anna Rose Elson

**SPECIAL ACTION AGENDA**

**February 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(f) Clinical Rotation

**RECOMMENDATION:**

Be it resolved that the persons listed who are students at Our Lady of Lourdes School of Nursing be approved for a student rotation in accord with the data presented.

Effective - 2/03/16

<u>Name</u>	<u>Cooperating Nurse/School</u>
Michael Binder	Cheryl Osnayo/CHHS East
Alexa Ellis	Marie Smith/CHHS West
Nicole Liquori	Patricia Lee/Paine
Ashley McCall	Stacy Hollander/Mann
Samantha Notz	Amy Hawthorne/Knight
Doris Rauh	Lee Ann Keesal/Johnson
Ashley Spritzer	Therese DiMedio/Harte
Amber Ringenary	Lillian Barna/Barton
Bethzaida Ortiz	Barbara Kase Avener/Beck

Effective - 2/04/16

<u>Name</u>	<u>Cooperating Nurse/School</u>
Adam Belling	Cheryl Osnayo/CHHS East
Kelly Bonner	Marie Smith/CHHS West
Kelly Grant	Patricia Lee/Paine
Allyson Greene	Stacy Hollander/Mann
Jennifer Roman	Amy Hawthorne/Knight
Christopher Saviano	Lee Ann Keesal/Johnson
Amy Sokolowski	Therese DiMedio/Harte
Holly Ayers	Lillian Barna/Barton
Jennifer Connors	Carolyn Gorman/Barclay

Effective - 2/18/16

<u>Name</u>	<u>Cooperating Nurse/School</u>
Kimberly Foye	Cheryl Osnayo/CHHS East
Christine Jensen	Marie Smith/CHHS West
Megan Fuller	Patricia Lee/Paine
Alyssa Harrell	Stacy Hollander/Mann
Eric Jensen	Amy Hawthorne/Knight
Ashley Hamilton	Carolyn Gorman/Barclay

**SPECIAL ACTION AGENDA**

**February 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(g) Clinical Rotation

**RECOMMENDATION:**

Be it resolved that the persons listed who are students at Jefferson School of Nursing be approved for a student rotation in accord with the data presented.

Effective - 2/09/16-3/16/16

<u>Name</u>	<u>Cooperating Nurse/School</u>
Alysia Adams	Robin Olin/Cooper
Grace Chung	Marci Shapiro-Goldman/Sharp
Sara Valett	Barbara Kase-Avner/Beck
Kristen Ferguson	Michele Taylor/Carusi
Amber DeLece	Angela Mooney/Rosa
Jessica Liscomb	Cheryl Osnayo/CHHS East

(h) Homework Club Supervision—Title I

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to provide Homework Club supervision for Title I students if the primary supervisor is unavailable effective 2/01/16-6/17/16 at the rate of

\*\$42.60/hr (not to exceed \$852/wk-\$12,780 total). Monies budgeted from account #20-232-100-101-55-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Sherrilynne Buttenbaum Adamson	Steven Ansert	Thomas DiPatri, Jr
Sharon Ferguson	Andrea Hahn-Walsh	Daniel Herman
Adam Kovalevich	Megan Langman	Erin Riley
Dolores Reilly	Carole Roskoph	Jessica Semar
Walter Stern	Caroline Babula	Lisa Aleardi
Angela Berlehner	Michelle Brill	Elena Lattin
Brian Drury	Michele Lombardi	Francis Madison
Paul McNally	Subhash Patel	Timothy Querns
Leslie Wallace	Melissa Wilkins	

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**SPECIAL ACTION AGENDA**

**February 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Anna DeMarco	Harte-Peer Coach, SACC (budget #60-990-320-101-58-0001)	1/12/16-6/30/16	\$16.77
Jessica Filipponi	Cooper-Peer Coach, SACC (budget #60-990-320-101-58-0001)	1/12/16-6/30/16	\$16.77
Robert Thomas	Sharp-Program Aide, SACC (budget #60-990-320-101-58-0001)	1/04/16-6/30/16	\$ 8.93
Jerrell Hamilton	Barton-Teacher, SACC (budget #60-990-320-101-58-0001)	On or about 2/10/16-6/30/16	\$12.65
Catharine Buckwalter	District-Student Management Systems Coordinator (Replacing K. Moritz-budget #11-000-251-100-90-0100)	On or about 2/29/16-6/30/16	\$43,000 prorated
Anna Rose Elson	Beck-Educational Assistant (Replacing H. Swisa-30 hrs/wk-budget #11-204-100-106-40-0100)	2/10/16-6/30/16	\$9.34

**ITEM 5. OTHER COMPENSATION—CERTIFICATED**

(a) Before and After School Supervision—CHHS East

**RECOMMENDATION:**

Be it resolved that the person listed be added to the previously approved list for before and after school supervision at CHHS East effective 9/21/15-6/30/16 at the hourly rate of \*\$22.46 (not to exceed 1200 hrs/\$26,952). Monies budgeted from account #11-140-100-101-50-0101.

Name

Yanell Holiday

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA



**SPECIAL ACTION AGENDA**

**February 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. OTHER COMPENSATION—CERTIFICATED-** continued

(b) Saturday School Detention—CHHS East

**RECOMMENDATION:**

Be it revised that the person listed be added to the previously approved agenda for Saturday school detention at CHHS East effective 9/01/15-6/30/16 at the hourly rate of \*\$38.48 (not to exceed 240 hrs/\$9235.20). Monies budgeted from account #11-140-100-101-50-0101.

Name

Elizabeth Endres

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**ITEM 6. APPROVAL OF SIDEBAR AGREEMENT-CHEA**

**RECOMMENDATION:**

Be it resolved that the sidebar agreement between the Cherry Hill Board of Education and the Cherry Hill Education Association (CHEA) be approved as presented.

**ITEM 7. APPROVAL OF SIDEBAR AGREEMENT—EACH**

**RECOMMENDATION:**

Be it resolved that the sidebar agreement between the Cherry Hill Board of Education and the Educational Assistants of Cherry Hill (EACH) be approved as presented.

Motion \_\_\_\_\_ Mrs. Judge \_\_\_\_\_ Second \_\_\_\_\_ Mrs. Saidel \_\_\_\_\_ Vote \_\_\_\_\_ Ayes - 9 No - 0

**SPECIAL ACTION AGENDA**

**February 9, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Waiver of Procedure F-3: Secondary Field Trips

**ITEM 1. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS**

**RECOMMENDATION:**

It is recommended that the procedure be waived to accommodate the trips listed below.

<b>School</b>	<b>Trip</b>	<b>Location</b>	<b>Dates</b>	<b># School Days Missed</b>
CHHS East/West	DECA State Conference	Cherry Hill, NJ	February 21- 23, 2016	2

Motion Mr. Goodwin Second Mr. Robbins Vote Ayes - 9 No - 0

**SPECIAL ACTION AGENDA**

**February 9, 2016**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**

Board of Education Work Session and Special Action Meeting Minutes  
February 9, 2016

NEW BUSINESS:

None

PUBLIC DISCUSSION:

A speaker commented on PARCC and common core as well as concerns regarding the curriculum.

A speaker had comments and questions regarding policies and procedures.

Mrs. Matlack called the meeting to order from public discussion.

Mrs. Saidel made and Mr. Goodwin seconded a motion to adjourn at 8:17 P.M.

Respectfully submitted,



James Devereaux  
Assistant Superintendent  
Business/Board Secretary

# memorandum

**Date:** February 4, 2016

**To:** Members, Board of Education

**From:** Dr. Joseph Meloche, Superintendent

**AGENDA**

**EXECUTIVE SESSION 6:30 PM  
SPECIAL ACTION MEETING—7:00 PM  
BOARD WORK SESSION—Immediately following Special Action**

**February 9, 2016 - Malberg Board Room**

**BOARD OF EDUCATION COMMITTEES**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Steve Robbins, Jane Scarpellino, Ken Tomlinson, Jr.

**Business & Facilities Committee Members (blue)**

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Jane Scarpellino, Ken Tomlinson, Jr.

**Policy & Legislation Committee Members (green)**

Chairperson: Eric Goodwin

Administrative Liaison: James Gallagher

Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

**Strategic Planning (buff)**

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel

**BOARD WORK SESSION**

**February 9, 2016**

**PRESENTATIONS**

Beauty and the Beast.....H. S. East preview

**BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

**NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

**BOARD WORK SESSION**

**February 9, 2016**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval of Out of District Student Placements for 2015-2016 School Year

**ITEM #1. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2015-16 school year during the February 2016 cycle. There are 4 submissions (including 2 new and 1 revision).

<b>VENDOR</b>	<b>ID</b>	<b>TERM</b>	<b>RSY TUITION</b>	<b>AMT</b>
Bancroft (new)	3018097	2/5/16-6/30/16	10,752	10,752
Willowglen Academy	2010255	1/7/16-6/30/16	28,370	28,370
Garfield Park Academy (new)	3015226	1/8/16-6/30/16	28,795	28,795
YALE	2020502	12/14/15-6/30/16	31,560	31,560
				<b>99,477</b>

## **BOARD WORK SESSION**

**February 9, 2016**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Resolution Authorizing Professional Service Agreement with TTI, Inc. for Provision of Environmental Services
5. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2015
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2015
- c) FOOD SERVICE OPERATING STATEMENT FOR NOVEMBER 2015
- d) SACC FINANCIAL REPORT FOR DECEMBER 2015
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT
- b) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)
- c) RESOLUTION AUTHORIZING CHERRY HILL TO PARTICIPATE IN NEW JERSEY DIGITAL READINESS LEARNING & ASSEMENT BROADBAND COMPONENT, WIDE-AREA NETWORK & INTERNET COOPERATIVE PURCHASING INITIATIVE (DRLAP) THROUGH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)

#### **ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #Q-CWA – HIGH SCHOOL WEST AND ALTERNATIVE HIGH SCHOOL – MCKINNEY-VENTO, CAMDEN, NJ
- b) ROUTE #Q-WS – HIGH SCHOOL WEST AND CARUSI MIDDLE SCHOOL – MCKINNEY – VENTO, SICKLERVILLE, NJ
- c) ROUTE #Q-LIN – KINGSTON ELEMENTARY SCHOOL – MCKINNEY-VENTO, LINDENWOLD, NJ
- d) PARENT TRAVEL REIMBURSEMENT – MCKINNEY – VENTO, GLASSBORO, NJ STUDENT ID #'S 3010591, 3010592, 3013660 AND 3010593



**BOARD WORK SESSION**

**February 9, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) #HARTE-051215 – ROOF REPLACEMENT AND RELATED WORK AT BRET HARTE ELEMENTARY SCHOOL (5-12-15)

**ITEM 5. RESOLUTION AUTHORIZING PROFESSIONAL SERVICE AGREEMENT WITH TTI, INC. FOR PROVISION OF ENVIRONMENTAL SERVICES**

**ITEM 6. ACCEPTANCE OF DONATIONS**

**BOARD WORK SESSION**

**February 9, 2016**

**B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2015**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of December 31, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2015**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR NOVEMBER 2015**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending November 2015 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR DECEMBER 2015**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of December 2015 be accepted as submitted.

**BOARD WORK SESSION**  
**February 9, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates:
Food Service	\$	
SACC	\$	thru
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated \_\_\_\_\_ 2016 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**February 9, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2015/2016 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
83453	Govdeals Inc.	Auctioneering services; internet auction to sell surplus property	1-28-17	\$5,000
85580	Griffith Electric Supply Co.	Electrical Equipment and Supplies North, Central and South Regions	12-31-16	100,000

**BOARD WORK SESSION**

**February 9, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)

WHEREAS, the Cherry Hill Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-*et.seq.* and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods or services under the MRESC Cooperative Pricing System entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing the MRESC Cooperative Pricing System; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced MRESC Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current MRESC Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods and services from those approved MRESC Vendors as listed below for the 2015/2016 school years pursuant to all conditions of the individual bids for awarded technology product lines; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

BE IT FUTHER RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the MRESC Cooperative Pricing System, not to exceed the amounts stated shall be as follows:

<u>Bid Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>Expiration Date</u>	<u>Amount Not to Exceed</u>
MRESC 14/15-34	General Chemical and Supply	Custodial Supplies	1-21-17	\$200,000
MRESC 14/15-34	Supply Works	Custodial Supplies	1-21-17	100,000
MRESC 14/15-34	Accommodation Mollen Inc.	Custodial Supplies	1-21-17	20,000
MRESC 14/15-34	South Jersey Paper Products	Custodial Supplies	1-21-17	150,000
MRESC 1/16-27	Riddell	Athletic Equipment Reconditioning and Repair	11-18-16	20,000

**BOARD WORK SESSION**

**February 9, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

- c) RESOLUTION AUTHORIZING CHERRY HILL TO PARTICIPATE IN NEW JERSEY DIGITAL READINESS LEARNING & ASSESSMENT BROADBAND COMPONENT, WIDE-AREA NETWORK & INTERNET COOPERATIVE PURCHASING INITIATIVE (DRLAP) THROUGH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)

WHEREAS, the Middlesex Regional Educational Services Commission (“MRESC”) is acting as the lead agency for the Alliance for Competitive Telecommunications (“ACT”);  
and

WHEREAS, the MRESC operates a State-approved Cooperative Pricing System, identified by the Division of Local Government Services as #65MCESCCPS, for the provision of services to its members;  
and

WHEREAS, in its role as the lead agency for the Cooperative Pricing System, the MRESC has developed RFP specifications for the New Jersey Digital Readiness Learning & Assessment Broadband Component, Wide Area Network & Internet Cooperative Purchasing Initiative (“DRLAP”) in accordance with E-Rate guidelines;  
and

WHEREAS, the MRESC, used a competitive contracting format as approved by the Division of Local Government Services;  
and

WHEREAS, in compliance with E-Rate requirements, the MRESC posted a 470 form listing all districts submitting a letter of intent to participate in DRLAP and those public school district members of the MRESC Cooperative Pricing System not submitting a letter of intent to participate;  
and

WHEREAS, the MRESC advertised this competitive contract in accordance with NJSA 18A:18A-21 and publicly opened and read the DRLAP proposal on September 17, 2014;  
and

WHEREAS, the Cherry Hill Board of Education previously submitted a letter of intent to participate in DRLAP, and deems it in the best interests of the School District to enter into a contract with Comcast Cable Communications Management, LLC (“Comcast”) for provision of the DRLAP services through the MRESC Cooperative Pricing System;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education awards the DRLAP contract to Comcast Cable Communications Management, LLC for a period of three (3) years beginning July 1, 2016, and ending June 30, 2019, in accordance with the terms and conditions of Comcast’s response to the MRESC’s competitive contract solicitation;  
and be it

FURTHER RESOLVED, that the Board’s President and Assistant Superintendent-Business/Secretary are authorized to execute a contract with Comcast for provision of the services upon the approval of the form of same by the Board Solicitor.

**BOARD WORK SESSION**

**February 9, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #Q-CWA – HIGH SCHOOL WEST AND ALTERNATIVE HIGH SCHOOL – MCKINNEY-VENTO, CAMDEN, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified for Holcomb Bus Service, Inc. to transport (2) two McKinney-Vento students residing in Camden, NJ to / from Cherry Hill High School West and Alternative High School, as listed below.

Route: Q-CWA / Quote

School: Cherry Hill High School West and Alternative High School

Company: Holcomb Bus Service, Inc.

Cost per diem: \$217.00

Date(s): 1/22/16 thru 6/2/16

Total # of days: (86) Eighty-Six

Total Cost: \$18,662.00

PO #16-05683

Account Code: 11-000-270-511-83-0001

- b) ROUTE #Q-WS – HIGH SCHOOL WEST AND CARUSI MIDDLE SCHOOL – MCKINNEY – VENTO, SICKLERVILLE, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from First Student, Inc. It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (1) one DCP & P and (2) McKinney-Vento students residing in Sicklerville, NJ to / from Cherry Hill High School West and John A. Carusi Middle School, as listed below.

Route: Q-WS / Quote

School: Cherry Hill High School West and John A. Carusi Middle School

Company: First Student, Inc. (Lawnside)

Cost per diem: \$329.00

Date(s): 1/28/16 thru 4/27/16

Total # of days: (57) Fifty-Seven

Total Cost: \$18,753.00

PO #16-05684

Account Code: 11-000-270-511-83-0001

**BOARD WORK SESSION**

**February 9, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- c) ROUTE #Q-LIN – KINGSTON ELEMENTARY SCHOOL – MCKINNEY-VENTO, LINDENWOLD, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Lindenwold, NJ to / from Kingston Elementary School, as listed below.

Route: Q-LIN / Quote  
School: Kingston Elementary School  
Company: Hillman's Bus Service, Inc.  
Cost per diem: \$183.40  
Date(s): 1/28/16 thru 6/14/16  
Total # of days: (90) Ninety  
Total Cost: \$16,506.00

PO #16-05685  
Account Code: 11-000-270-511-83-0001

- d) PARENT TRAVEL REIMBURSEMENT – MCKINNEY – VENTO, GLASSBORO, NJ STUDENT ID #'S 3010591, 3010592, 3013660 AND 3010593

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Cherry Hill Public Schools, to provide reimbursement to a parent providing transportation to/from home in Glassboro, NJ as listed below.

Student: ID#'s 3010591, 3010592, 3013660, 3010593  
School: John A. Carusi Middle School and Joyce Kilmer Elementary  
Cost per diem: \$51.06  
Date(s): 9/1/15 thru 11/16/15  
Total # of days: (48) Forty-Eight  
Total Cost: \$2,450.88

PO #16-05695  
Account Code: 11-000-270-511-83-0001



**BOARD WORK SESSION**

**February 9, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) #HARTE-051215 – ROOF REPLACEMENT AND RELATED WORK AT BRET HARTE ELEMENTARY SCHOOL (5-12-15)

**INFORMATION:**

Board approval is requested for Change Order 001 to be issued to D. A. Nolt, Inc., Berlin, NJ to reduce the unexpended allowance for the Harte Elementary School Roof Replacement (deduct) \$25,000.00.

**RECOMMENDATION:**

It is recommended that Change Order 001 to reduce the unexpended allowance for the Harte Elementary School Roof Replacement (deduct) \$25,000.00 be issued to D. A. Nolt, Inc., Berlin, NJ.

Original PO #15-07501

Account Code: 30 000 400 450 09 8082

**ITEM 5. RESOLUTION AUTHORIZING PROFESSIONAL SERVICE AGREEMENT WITH TTI, INC. FOR PROVISION OF ENVIRONMENTAL SERVICES**

INFORMATION TO BE READY FOR ACTION MEETING.

**BOARD WORK SESSION**

**February 9, 2016**

**B. BUSINESS AND FACILITIES**

**ITEM 6. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Johnson ES	Monetary – Plant Wild Flowers on Johnson Grounds	Sustainable Jersey Corporation	\$2,000
Johnson ES	Monetary – Lowe’s Toolbox for Education Grant	Lowe’s	\$2,410
Harte ES	5 H P Chromebooks	Donors Choose	\$1,345
Sharp ES	2 wire display racks & library books and 3 Dell Projectors	Sharp PTA	\$1,700
Carusi MS	Monetary – LCD projector and control system in Carusi Cafeteria. Installation included	Carusi PTA	\$8,345
East HS	iPad Pro 32 GB with wifi, new	East PTA	\$800
Cooper ES	Monetary – Books	Cherry Hill Education Foundation	\$655*
Johnson ES	Monetary – Garden Supplies	Cherry Hill Education Foundation	\$1,241*
Kilmer ES	Monetary – 5 Printers	Cherry Hill Education Foundation	\$980*
Kilmer ES	Monetary – Books	Cherry Hill Education Foundation	\$1,200*
Mann ES	Monetary – Books	Cherry Hill Education Foundation	\$642*
East HS	Monetary – Project Graduation	Cherry Hill Education Foundation	\$1,000*
East HS	Monetary – T-Shirts	Cherry Hill Education Foundation	\$1,500*
West HS	Monetary – Project Graduation 2016	Cherry Hill Education Foundation	\$1,000*

\*Unexpended funds will be returned to Cherry Hill Education Foundation

**BOARD WORK SESSION**

**February 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Approval of Revised Job Descriptions

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employees be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Martin Sharofsky	District-President, CHEA (\$108,900)	7/01/16	Retirement
Michele Lombardi	CHHS West-Math (\$51,066)	4/01/16	Personal

**BOARD WORK SESSION**

**February 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Maria Reinholt	Malberg-Business Budget Specialist (\$67,528)	7/01/16	Retirement
James Wood	CHHS East-Campus Police (\$80,825)	7/01/16	Retirement
Tanuja Sardesai	Sharp-Educational Assistant (\$20,530)	7/01/16	Retirement

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the person listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
John Peruso	CHHS East-Volunteer Athletic Aide, Boy's LaCrosse	2/24/16-6/30/16	-----

**ITEM 4. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Helene Eksterowicz	Carusi-School Psychologist	Leave with pay 4/18/16-5/27/16; without pay 5/30/16-1/03/17

**BOARD WORK SESSION**  
**February 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. LEAVES OF ABSENCE—CERTIFICATED** - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Bridget McDermet	Harte-Special Education	Leave without pay 11/30/15-5/27/16 (leave extended)
Anita Bowser	CHHS East-Health & P.E.	Leave with pay 3/29/16-5/06/16; without 5/09/16-6/30/16 (revised for dates)

**ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Karen Hicks	CHHS East-Educational Assistant	Leave with pay 10/22/2015-11/24/15; without pay 11/25/15-1/12/16 (revised for dates)
Maxy Kazandjian	Mann-Educational Assistant	Leave with pay 11/05/15-1/22/16
Santina Digneo	Kilmer-Teacher II, SACC	Leave without pay 1/20/16-1/28/16
Ana Berrios	Barclay/Knight/Harte-Teacher II, SACC	Leave with pay 1/20/16-1/28/16
Susan Doyle	Mann-Educational Assistant	Leave with pay 2/16/16-2/29/16
John Earl	Marlkress-Head Custodian	Leave with pay 1/11/16-2/12/16 (revised for dates)
Terrilyn White	CHHS West-Secretary	Leave without pay 11/17/16-5/16/16
Mary Matzer	Malberg-Benefits Coordinator	Leave with pay 2/17/16-4/01/16
Mary McKenzie	CHHS East-Secretary	Leave without pay 1/12/16-until a determination is made regarding a return to work date (revised for dates)

**BOARD WORK SESSION**

**February 9, 2016**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. APPROVAL OF REVISED JOB DESCRIPTIONS**

**RECOMMENDATION:**

Be it resolved that the revised job description listed be approved as presented effective 2/24/16.

- Lead Automotive Mechanic

## **BOARD WORK SESSION**

**February 9, 2016**

### **D. POLICIES & LEGISLATION COMMITTEE**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Second Reading and Adoption of Revised Policies
2. Second Reading of New Policy
3. First Reading of Revised Policies
4. Waiver of Procedure
5. Approval of Harassment/Intimidation/Bullying Investigation Decisions

### **ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES**

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for second reading and adoption.

#### **BOARD BYLAWS**

<b>Number</b>	<b>Title</b>
0110	Identification
0120	Authority and Powers
0131	Bylaws and Policies
0132	Executive Authority
0133	Adjudication of Disputes
0134	Board Self Evaluation
0141	Board Member Number and Term
0142	Board Member Qualifications, Prohibited Acts, and Code of Ethics (M)
0142.1	Nepotism (M)
0143	Board Member Election and Appointment
0143.1	Board Member Appointment
0143.2	Pupil Representatives to the Board of Education
0144	Board Member Orientation and Training
0145	Board Member Resignation and Removal
0146	Board Member Authority
0148	Board Member Indemnification
0151	Organization Meeting
0152	Board Officers
0153	Annual Appointments
0153.1	School Boards Associations
0154	Annual Motions and Designations
0155	Board Committees
0157	Board of Education Website

**BOARD WORK SESSION**

**February 9, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES**  
**(continued)**

**BOARD BYLAWS (continued)**

<b>Number</b>	<b>Title</b>
0161	Call, Adjournment and Cancellation
0162	Notice of Board Meetings
0163	Quorum
0164	Conduct of Board Meetings
0165	Voting
0166	Executive Sessions
0167	Public Participation in Board Meetings
0167.1	Recognition of Employee Retirement
0167.2	Administrative Procedure Recognition of Employee Retirement by Other Groups
0168	Recording Board Meetings
0169	Board Member Use of Electronic Mail/Internet
0171	Duties of Board President and Vice President
0172	Duties of Treasurer of School Monies
0173	Duties of Public School Accountant
0174	Legal Services (M)
0175	Contracts with Independent Consultants
0176	Collective Bargaining and Contract Approval/Ratification
0177	Professional Services (M)
0178	Appointed District Positions

**ADMINISTRATION**

<b>Number</b>	<b>Title</b>
1100	District Organization
1110	Organizational Chart
1120	Management Team
1130	Staff Liaison Committees
1140	Affirmative Action Program (M)
1210	Board-Superintendent Relations
1220	Employment of Chief School Administrator (M)
1230	Superintendent's Duties (M)
1240	Evaluation of Superintendent (M)
1260	Incapacity of Superintendent
1310	Employment of Assistant Superintendent for Business/Board Secretary
1320	Duties of Assistant Superintendent for Business/Board Secretary
1330	Evaluation of the Assistant Superintendent for Business (M)
1331	Evaluation of the Board Secretary
1350	Incapacity of Assistant Superintendent for Business/Board Secretary
1400	Job Descriptions (M)
1510	Rights of Persons With Handicaps or Disabilities/Policy on Non-Discrimination (M)
1523	Comprehensive Equity Plan (M)
1530	Equal Employment Opportunities (M)



**BOARD WORK SESSION**

**February 9, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES**  
**(continued)**

**ADMINISTRATION(continued)**

<b>Number</b>	<b>Title</b>
1540	Administrator's Code of Ethics
1550	Affirmative Action Program for Employment and Contract Practices (M)
1570	Internal Controls (M)
1581	Victim of Domestic or Sexual Violence Leave (M)
1620	Administrative Employment Contracts
1631	Residency Requirement for Person Holding School District Office, Employment, or Position

**COMMUNITY**

<b>Number</b>	<b>Title</b>
9100	Public Relations
9120	Public Relations Program (M)
9125	School District Cable Television Channel
9130	Public Complaints and Grievances
9140	Citizens Advisory Committees (M)
9150	School Visitors
9160	Public Attendance at School Events
9161	Crowd Control
9180	School Volunteers
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants
9190	Community Organizations
9191	Booster Clubs
9193	Collection and Distribution of Money – Cherry Hill Zone PTA Sunshine Fund
9200	Cooperation Between Parents and School
9210	Parent Organizations
9230	Parental Responsibilities
9240	Rights of Parents
9260	Parental Liability for Vandalism
9270	Home Schooling and Equivalent Education Outside the Schools (M)
9280	Parent Conferences
9320	Cooperation with Law Enforcement Agencies (M)
9323	Notification of Juvenile Offender Case Disposition
9324	Sex Offender Registration and Notification
9400	News Media Relations
9541	Student Teachers/Interns
9550	Educational Research and Pilot Projects
9560	Administration of School Surveys
9700	Special Interest Groups
9713	Recruitment by Special Interest Groups (M)

**BOARD WORK SESSION**

**February 9, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 2. SECOND READING OF NEW POLICY**

<b>Number</b>	<b>Title</b>
5756	Transgender Students

It is recommended that the policy be approved for second reading and adoption as presented.

**ITEM 3. FIRST READING OF REVISED POLICIES**

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for first reading.

**COMPREHENSIVE EQUITY PLAN**

<b><u>Number</u></b>	<b><u>Title</u></b>
2200	Curriculum Content
2260	Affirmative Action Program for School and Classroom Practices
2411	Guidance Counseling
2415.01	Academic Standards, Academic Assessments and Accountability
2416	Programs for Pregnant Pupils
2423	Bilingual and ESL Education
2425	Physical Education
2460	Special Education
2610	Educational Program Evaluation
2622	Student Assessment
3240	Professional Development for Teachers and School Leaders
4240	Staff Development: Inservice Education/Visitations/Conferences (Non-Certificated)
5111	Eligibility of Resident/Nonresident Pupils
5512	Harassment, Intimidation and Bullying
5750	Equal Educational Opportunity
5751	Sexual Harassment
5752	Marital Status and Pregnancy
5755	Equity in Educational Programs and Services

**BOARD WORK SESSION**

**February 9, 2016**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 4. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS**

**RECOMMENDATION:**

It is recommended that the procedure be waived to accommodate the trips listed below.

<b>School</b>	<b>Trip</b>	<b>Location</b>	<b>Dates</b>	<b># School Days Missed</b>
CHHS West	National Music Competition	Williamsburg, VA	May 13-16, 2016	2

**ITEM 5. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

<b>Incident Report No.</b>	<b>Board Determination</b>	<b>Incident Report No.</b>	<b>Board Determination</b>	<b>Incident Report No.</b>	<b>Board Determination</b>
15-16:1014	Affirmed	15-16:1038	Affirmed	15-16:1052	Affirmed
15-16:1015	Affirmed	15-16:1041	Affirmed	15-16:1059	Affirmed
15-16:1028	Affirmed	15-16:1043	Affirmed	15-16:1061	Affirmed
15-16:1029	Affirmed	15-16:1048	Affirmed	15-16:1062	Affirmed
15-16:1034	Affirmed	15-16:1049	Affirmed	15-16:1063	Affirmed
15-16:1035	affirmed	15-16:1050	Affirmed		

**BOARD WORK SESSION**

**February 9, 2016**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**