

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

April 26, 2016

The regular monthly meeting of the Cherry Hill Township Board of Education was held in Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on April 26, 2016.

The meeting was called to order by Mrs. Matlack at 6:00 P.M who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON APRIL 21, 2016.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON APRIL 21, 2016.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON APRIL 21, 2016.

A roll call recorded the following Board Members as present:

Dr. J. Barry Dickinson	Mr. Elliot Roth
Mr. Eric Goodwin	Mrs. Lisa Saidel
Mrs. Kathy Judge	Mrs. Jane Scarpellino
Mr. Steven Robbins	Mr. Ken Tomlinson
	Mrs. Carol A. Matlack

Student Representatives:

Drew Meklinsky, H.S. East	Justin Gick, H.S. West Alternate
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Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mr. J. Devereaux, Mr. J. Gallagher, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Ms. L. Weathington, Dr. F. Mahan, and Mrs. B. Wilson.

Mrs. Matlack led the Pledge of Allegiance.

Regular Meeting Minutes
April 26, 2016

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO NEGOTIATIONS AND STUDENT MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Saidel made and Mrs. Judge seconded a motion to adjourn to Executive Session for matters pertaining to negotiations and student matters at 6:00 P.M.

Mrs. Matlack called the Regular Meeting to order in public session from the Executive Session at 7:15 P.M.

Mrs. Scarpellino made and Mrs. Saidel seconded a motion to approve the Minutes of the Regular Meeting dated March 29, 2016, the Board Work Session and Special Action Meeting dated March 8, 2016, Special Meetings dated March 5, 2015 (Board Retreat) and March 15, 2016. Executive Session Meetings dated March 8, 2016 and March 29, 2016.

Ayes - 9 No - 0

Exceptions:

March 8, 2016 Board Work Session and Special Action Meeting and Executive Session.

*Mrs. Judge abstained.

Ayes - 8 No - 0-1*

Regular Meeting Minutes
April 26, 2016

Correspondence:

None

Presentations:

Presentation of the 2016/2017 Budget for Public Hearing and Adoption.

Mr. Devereaux reported that the County Business Administrator and the Executive County Superintendent have approved the 2016/2017 Budget. As required, the Budget was advertised in the Courier Post on April 18, 2016.

Mrs. Matlack thanked Mr. Devereaux and his team for their work on the budget.

Student Representative Reports:

The student representatives from High School East and High School West reported on the activities and events at their respective schools.

Mrs. Matlack opened the floor for public discussion.

Public Discussion:

A speaker asked for clarification with regard to extraordinary or adjustment aid in the budget. Mr. Devereaux responded.

Mrs. Matlack thanked Mr. Gallagher on behalf of the Board for his work at the district.

Superintendent's Comments:

Dr. Meloche expressed thanks and gratefulness on behalf of the district to Mr. Gallagher for his dedicated hard work. Also commented, that it is a good time to reflect on accomplishments made thus far this year and to begin setting goals for the next academic year.

Volley for Support at High School East

Earth Day Celebration at Croft Farm on April 30th – all nineteen schools will have displays at the festival

High School West Stadium progress is going along rapidly

High School East Stadium and track work to begin very soon

New fields and tracks at the High Schools for the start of the 2016/2017 academic year

Regular Meeting Minutes
April 26, 2016

Mrs. Matlack called the meeting to order from the recess for public discussion and Superintendent's Comments for the purpose of considering and voting on the items presented in the Action Agenda which is incorporated as part of the minutes.

Dr. Meloche and Mrs. Matlack congratulated Mrs. Lynn Shugars on her appointment as District-Assistant Superintendent for Business/Business Administrator/Board Secretary.

Mrs. Matlack opened the floor for a second public discussion.

Second Public Discussion:

A speaker commented on Summer Reading Selection.

Many speakers commented on lab periods and the science curriculum.

Mrs. Matlack asked Mrs. Saidel to talk to administration at Curriculum and Instruction Committee Meeting regarding lab periods and the science curriculum.

Dr. Meloche thanked the students for coming out and taking the time to describe their academic programs. Stated that discussions regarding the science curriculum started in 2007.

A speaker commented on availability of track team participation at the middle school level due to busing.

Dr. Meloche reported that transportation is an issue, it is not about funds. It is about a shortage of drivers within the bus companies.

A speaker commented on the track and cross country program at High School West.

Several speakers commented on track program at Rosa International Middle School and their long jump pit.

A speaker commented on the softball fields and fence at High School East and High School West.

Several speakers commented on the softball program, fields and fences at High School East.

A speaker commented on parent and student input with regard to academics and athletics. Also commented on upcoming appointment of High School East principal.

ACTION AGENDA

April 26, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Resolution Approving Rider to Professional Services Agreement for the 2015-2016 school year
2. Approval of Summer High School Reading List
3. Attendance at Conferences and Workshops for the 2015-2016 school year
4. Approval of Mt. Misery Mileage
5. Approval of Out of District Student Placements for 2015-2016 School Year
6. Approval of Amendment to NCLB FY16 Title III
7. Approval of Amendment to Perkins FY 2016
8. Approval of Services Contract with NJ Commission for the Blind and Visually Impaired 2015-2016
9. Approval of Special Education Agreements for the 2015-2016 School Year under \$17,500
10. Approval of Professional Development Agreements for 2015-2016 School Year for Professional Development Services - Under \$17,500
11. Resolution Approving Services Agreement

ITEM 1. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT FOR THE 2015-2016 SCHOOL YEAR

BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND THE CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION

WHEREAS, as of September 1, 2015, the Board entered into an agreement (“Agreement”) with the Camden County Educational Services Commission (“Commission”) for the provision of instructional assistants and related services/counseling to certain nonpublic school students (“Services”);

WHEREAS, the Services are being provided utilizing Federal IDEA Part B funding for the period beginning September 1, 2015 and ending June 30, 2016;

WHEREAS, due to an increased need for the Services at Camden Catholic High School, the Board must increase its expenditure by \$15,000.00 for the Services provided to students at that school, resulting in a total expenditure of \$90,687.50;

WHEREAS, due to an increased need for the Services at Resurrection Catholic School, the Board must increase its expenditure by \$29,475.00 for the Services provided to students at that school, resulting in a total expenditure of \$107,215.00; and

WHEREAS, the total increase in cost amounts to \$44,475.00 for a total expenditure under the Agreement of \$230,877.50;

ACTION AGENDA

April 26, 2016

A. CURRICULUM & INSTRUCTION

ITEM 1. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

NOW, THEREFORE, BE IT RESOLVED, that the total expenditures for the Services provided by the Commission under the Agreement shall not exceed \$230,877.50; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a Rider to the Agreement incorporating the above expenditure limitation therein.

PO # 16-04623

Account Code 20-252-200-300-59-0000

Resolution #205-4'16

ITEM 2. APPROVAL OF HIGH SCHOOL SUMMER READING

It is requested that the Board approve High School East and West summer reading list below for the **2016-2017** school year.

<u>GRADE</u>	<u>TITLE</u>	<u>AUTHOR</u>
9 (H, A, R)	The Good Thief	Hannah Tinti
9 (H)	Jane Eyre	Charlotte Bronte
10 (H, A, R)	The Color of Water	James McBride
10 (H)	The Once and Future King	T. H. White
11 (AP, H, A, R)	The Bean Trees	Barbara Kingsolver
11 (H, AP)	The Grapes of Wrath	John Steinbeck
12 (AP, A, R)	The Namesake	Jhumpa Lahiri
12 (AP)	Tess d'Urbervilles	Thomas Hardy

ITEM 3. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and **THEREFORE** authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

ACTION AGENDA

April 26, 2016

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Lisa Ridgeway Central	Annual NJASBO Conference, Atlantic City, NJ	6/7-10, 2016	\$550 Registration/Lodging/ Mileage/Tolls/ Parking/Meals/Tips General Funds
B	Kathy Judge Board Member	Garden State Coalition of Schools, Monroe Twp., NJ	5/25/16	\$96.00 Registration/Mileage General Funds
C	Farrah Mahan Central	NJASA/NJAPSA Annual Spring Leadership Conference, Atlantic City, NJ	5/13/16	\$396.23 Registration/Mileage/ Tolls/Parking General Funds
D	Sean Sweeney Barton	National School of Character Senate Briefing, Washington, DC	5/10/16	\$78.00 Rail General Funds
E	Diane Bonanno Barton	National School of Character Senate Briefing, Washington, DC	5/10/16	\$78.00 Rail General Funds

ITEM 4. APPROVAL OF MT. MISERY MILEAGE

It is requested that Christopher Puche and Christian Rattel of Beck Middle school be approved for mileage reimbursement to and from Mt. Misery during the weeks of March 15-18, 2016, March 29-April 1, 2016 and April 5-8, 2016. The cost is \$0.31 per mile for the round trip of 48.02 miles at a cost of \$14.89 per round trip. Monies budgeted from account # 11-190-100-580-72-2000.

ACTION AGENDA

April 26, 2016

A. CURRICULUM & INSTRUCTION

ITEM 5. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2015-16 school year during the April 2016 cycle. There are 7 submissions (including 4 new and 2 revisions).

VENDOR	ID	TERM	RSY TUITION	RSY Aide	Out of Co fee	Total
Archway (new)	3009816	4/4/16-6/30/16	9,734	6,860		16,594
Bonnie Brae	2011530	4/12/16-6/30/16	15,180			15,180
Burlington Co. SSD (new)	3016259	2/5/16-6/30/16	38,092		3,100	41,192
New Hope Academy (new)	3003359	3/3/16-6/30/16	14,770			14,770
YALE (new)	3001059	2/22/16-6/30/16	24,565			24,565
Woods Services *	2031414	7/1/15-6/30/16		40,222		40,222
Woods Services **	2031414	4/23/15-6/30/15		7,898		7,898
						160,421

*Increase exist. P.O.16-3218 to \$110,130 for aide services which were not included in orig contract

** Aide services not included in original contract P.O. 15-7614

Resolution #206-4'16

ITEM 6. APPROVAL OF AMENDMENT TO NCLB FY16 TITLE III

It is recommended that the NCLB FY 16, Title III grant be amended to allow a transfer of greater than 10%. Funds were reallocated from:

Other Supplies – Account #20-242-200-600-99-0000

Other Purchased Services – Account #20-242-200-300-99-0000 and

Instructional Supplies – Account #20-242-100-600-99-0000

The aforementioned transfers will allow for expansion of the 1:1 Chromebook initiative at the elementary level.

Resolution #207-4'16

ITEM 7. APPROVAL OF AMENDMENT TO PERKINS FY16

It is recommended that the Perkins Grant FY16 be amended to reflect changes recommended during the NJDOE Monitoring visit in January 2016 which included:

- Update of all course curriculum to include Career and Technical Standards
- Teachers' participation in industry based professional development
- Funds allocated to the Business program.

The aforementioned changes did not require a monetary transfer of funds just adjustments to detailed language in the grant application.

Resolution #208-4'16

ACTION AGENDA

April 26, 2016

A. CURRICULUM & INSTRUCTION

ITEM 8. APPROVAL OF SERVICES CONTRACT WITH NJ COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED 2015-2016\$894.00.....Encumbered under P.O. 16-01763

It is requested that the following Services Contract with NJ Commission for the Blind and Visually Impaired be submitted to the Board of Education for approval for the 2015-16 academic school year during the April 2016 cycle.

SCHOOL	I.D.	LEVEL	COST	DATES
Barclay	3015599	1	\$894.00	2/9/16-6/30/16
			\$894.00	

Resolution #209-4'16

ITEM 9. APPROVAL OF SPECIAL EDUCATION AGREEMENTS FOR 2015-2016 SCHOOL YEAR-UNDER \$17,500

WHEREAS, the Cherry Hill Board of Education (the "Board") has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with private providers for the provision of certain necessary evaluations, consultations and services to classified students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2015-2016 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5a.(1).

Desiree Marasa
To provide psychological evaluations for the 2015-16 school year
PO Amount \$4,000
Increase of \$2,000
Amount not to exceed \$6,000
PO #16-04482
11-000-219-320-71-0001

ACTION AGENDA

April 26, 2016

A. CURRICULUM & INSTRUCTION

ITEM 9. APPROVAL OF SPECIAL EDUCATION AGREEMENTS FOR 2015-2016 SCHOOL YEAR-UNDER \$17,500-CONTINUED

Lynn Hart

To provide psychological evaluations for the 2015-16 school year

PO Amount \$5,500

Increase of \$1,000

Amount not to exceed \$6,500

PO #16-03463

11-000-219-320-71-0001

Stephanie Romano Calkin

To provide psychological evaluations for the 2015-16 school year

PO Amount \$6,000

Increase of \$1,000

Amount not to exceed \$7,000

PO #16-01548

11-000-219-320-71-0001

Kim Sieftring

To provide learning evaluations for the 2015-16 school year

PO Amount \$9,500

Increase of \$6,500

Amount not to exceed \$16,000

PO #16-01544

11-000-219-320-71-0001

Resolution #210-4'16

ITEM 10. APPROVAL OF PROFESSIONAL DEVELOPMENT AGREEMENTS FOR 2015-2016 SCHOOL YEAR FOR PROFESSIONAL DEVELOPMENT SERVICES - UNDER \$17,500

WHEREAS, the Cherry Hill Board of Education has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with vendors who provide professional development services;

WHEREAS school district personnel have compiled a list of qualified vendors who provide professional development services; and

WHEREAS, the total amount to be paid to any one vendor included on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that it hereby approves the appended list of vendors of professional development services as determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2015-2016 school year.

Weber Associates, Inc.

Professional Development presented to teachers

June 17, 2016 in-service

Total Amount not to exceed \$7,000

PO # 16-06601

20-272-200-300-99-0000

Resolution #211-4'16

ACTION AGENDA

April 26, 2016

A. CURRICULUM & INSTRUCTION

ITEM 11. RESOLUTION APPROVING SERVICES AGREEMENT

BETWEEN THE BOARD AND INTERACTIVE KIDS, LLC FOR SERVICES AT THE POLITZ DAY SCHOOL

WHEREAS, the Cherry Hill Board of Education (the "Board") has determined that it is necessary to retain the services of Interactive Kids, LLC, to provide educationally based services to students at the Politz Day School who need assistance during the 2015-2016 school year; and

WHEREAS, Interactive Kids has in the past successfully provided services to students in the school district and has the requisite skills to provide same to students at the Politz Day School;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education hereby approves a services agreement between the Board and Interactive Kids, LLC for the provision of educationally based services to students at the Politz Day School during the 2015/2016 school year, in an amount not to exceed Five Thousand Eight Hundred Eighty-Nine Dollars (\$5,889.00); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute the negotiated professional services contract with Interactive Kids, LLC.

PO # 16-06603
20-252-200-300-59-0000

Resolution #212-4'16

Motion _____ Mrs. Saidel _____ Second _____ Mrs. Judge _____ Vote _____ Ayes - 9 No - 0

Exceptions:

Item 3 (B) Approval of Attendance at Conferences and Workshops

Motion _____ Mrs. Saidel _____ Second _____ Mrs. Judge _____ Vote _____ Ayes - 8 No - 0-1*

*Mrs. Judge abstained due to a conflict of interest.

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Financial Reports
2. Resolution for the Award of Bids
3. Resolution for the Award of Transportation
4. Adoption of the 2016/2017 Budget
5. Maximum Travel Expenditure
6. Motion to Approve Use of Capital Reserve to Fund School Development Authority Approved Projects
7. Resolution Approving Dental Plan With Delta Dental Of New Jersey Inc.
8. Resolution Approving Contract Between the Cherry Hill Board of Education and Certain Landscaping Vendors
9. Resolution Approving E-Rate Purchase Agreement Between Cherry Hill Board Of Education And ePlus Technology, Inc.
10. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR FEBRUARY 2016
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF FEBRUARY 2016
- c) FOOD SERVICE OPERATING STATEMENT FOR FEBRUARY 2016
- d) SACC FINANCIAL REPORT FOR FEBRUARY 2016
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- a) #BSD-041216 – SITE DRAINAGE IMPROVEMENTS AND RELATED WORK AT BARCLAY EARLY CHILDHOOD CENTER (4-12-16)
- b) #1516-003 – DOMESTIC WATER PIPING SYSTEM REPLACEMENT AND RELATED WORK AT WOODCREST ELEMENTARY SCHOOL (4-13-16)
- c) #1516-001 – PARTIAL HVAC SYSTEM REPLACEMENT AND RELATED WORK AT WOODCREST ELEMENTARY SCHOOL (4-13-16)

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS continued

- d) #1617-1 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – SPECIAL EDUCATION – EXTENDED SCHOOL YEAR – IN DISTRICT AND OUT OF DISTRICT – 2016/2017 SCHOOL YEAR (4-15-16)
- e) #1617-3 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – SPECIAL EDUCATION – OUT OF DISTRICT – 2016/2017 SCHOOL YEAR (4-15-16)
- f) #1617-4 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – SPECIAL EDUCATION – IN DISTRICT – 2016/2017 SCHOOL YEAR (4-15-16)
- g) #1617-2 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – REGULAR EDUCATION – IN DISTRICT 2016/2017 SCHOOL YEAR (4-15-16)

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #BLR-8 – BECK MIDDLE SCHOOL / SHUTTLE
- b) ROUTE #Q-BEV – HIGH SCHOOL EAST – MCKINNEY-VENTO, BEVERLY, NJ
- c) ROUTE #Q-BP – BARCLAY EARLY CHILDHOOD CENTER / DCP&P, PENNSAUKEN, NJ
- d) ROUTE #Q-CEAS – HIGH SCHOOL EAST / MCKINNEY-VENTO, CAMDEN, NJ
- e) ROUTE #Q-SIW – CARUSI MIDDLE SCHOOL AND HIGH SCHOOL WEST / DCP&P AND MCKINNEY-VENTO, SICKLERVILLE, NJ
- f) ROUTE #Q-DEPT – HIGH SCHOOL EAST / MCKINNEY-VENTO, DEPTFORD, NJ

ITEM 4. ADOPTION OF THE 2016/2017 BUDGET

ITEM 5. MAXIMUM TRAVEL EXPENDITURE

ITEM 6. MOTION TO APPROVE USE OF CAPITAL RESERVE TO FUND SCHOOL DEVELOPMENT AUTHORITY APPROVED PROJECTS

ITEM 7. RESOLUTION APPROVING DENTAL PLAN WITH DELTA DENTAL OF NEW JERSEY, INC.

ITEM 8. RESOLUTION APPROVING EXTENSION OF CONTRACT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND CERTAIN LANDSCAPING VENDORS

ITEM 9. RESOLUTION APPROVING E-RATE PURCHASE AGREEMENT BETWEEN CHERRY HILL BOARD OF EDUCATION AND EPLUS TECHNOLOGY, INC.

ITEM 10. ACCEPTANCE OF DONATIONS

ACTION AGENDA
April 26, 2016

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR FEBRUARY 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 29, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of February 29, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF FEBRUARY 2016**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR FEBRUARY 2016**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending February 2016 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR FEBRUARY 2016**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of February 2016 be accepted as submitted.

ACTION AGENDA
April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$8,869,703.34	Payroll Dates: 3/18/2016; 4/8/2016; 4/22/2016
Food Service	\$904,695.66	April 26, 2016
SACC	<u>\$20,577.85</u>	3/15/2016 thru 4/18/2016
Grand Total	\$9,794,976.85	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated April 26, 2016 in the amount of \$3,639,118.20 be approved as submitted.

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- a) #BSD-041216 – SITE DRAINAGE IMPROVEMENTS AND RELATED WORK AT BARCLAY EARLY CHILDHOOD CENTER (4-12-16)

WHEREAS, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for site drainage improvements and related work at the Barclay Early Childhood Center (Project No. 15CHS01012) (the “Project”);

WHEREAS, bids were received for a single overall contract and publicly opened and read aloud at the Board’s offices on April 12, 2016;

WHEREAS, the Project will be funded in part by the New Jersey Schools Development Authority in accordance with grant number G5-5039; and

WHEREAS, seven (7) contractors submitted base bids and alternate bids in the following amounts:

<u>BIDDERS</u>	R.D. Zeuli, Inc. West Berlin, NJ	Ranco Const., Inc. Southampton NJ	The Mount Group Berlin, NJ	Mathis Const. Tuckerton, NJ	Jersey Const., Inc. Hammonton, NJ	Coastal Land Contractors Pittsgrove, NJ	West Bay Const., Inc. Absecon, NJ
<u>BASE BID SOC-1</u> Site Drainage Improvements and Related Work at Barclay Early Childhood Center	\$118,628.00	\$118,350.00	\$142,309.40	\$157,905.00	\$130,500.00	\$132,044.00	\$180,000.00
<u>ALTERNATE BID NO.</u> <u>SOC-1A</u> Provide piped storm water management system along front of the bldg.	\$19,446.00	\$25,750.00	\$22,117.93	\$30,000.00	\$22,500.00	\$25,025.00	\$26,500.00
<u>ALTERNATE BID NO.</u> <u>SOC-1B</u> Provide piped storm water management system along rear of bldg.	\$51,685.00	\$65,750.00	\$49,225.63	\$94,250.00	\$58,000.00	\$61,586.00	\$82,500.00
<u>ALTERNATE BID NO.</u> <u>SOC-1C</u> Provide concrete sidewalk, concrete curb, paving and drainage improvements along rear classroom wing	\$27,998.00	\$35,750.00	\$43,333.84	\$43,132.00	\$31,500.00	\$42,988.00	\$38,500.00
<u>TOTAL</u>	\$217,757.00	\$245,600.00	\$256,986.80	\$325,287.00	\$242,500.00	\$261,643.00	\$327,500.00

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- a) #BSD-041216 – SITE DRAINAGE IMPROVEMENTS AND RELATED WORK AT BARCLAY EARLY CHILDHOOD CENTER (4-12-16) continued

WHEREAS, the Board's administration has determined that R.D. Zeuli, Inc. submitted the lowest responsive/responsible bid in the total amount of \$217,757.00, inclusive of all alternate bids;

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Board solicitor and the Assistant Superintendent-Business, that the Board hereby awards a construction contract to R.D. Zeuli, Inc. for the Project in the amount of Two Hundred Seventeen Thousand Seven Hundred and Fifty-Seven Dollars (\$217,757.00); and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

PO #16-06604

Account Code: 30-000-400-450-61-8103

Resolution #213-4'16

ACTION AGENDA
April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

b) #1516-003 – DOMESTIC WATER PIPING SYSTEM REPLACEMENT AND RELATED WORK AT WOODCREST ELEMENTARY SCHOOL (4-13-16)

WHEREAS, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for the replacement of a domestic water piping system at the Woodcrest Elementary School (Project No. 15CH13018) (the “Project”);

WHEREAS, bids were received for a single overall contract and publicly opened and read aloud at the Board’s offices on April 13, 2016;

WHEREAS, the Project will be funded in part by the New Jersey Schools Development Authority in accordance with grant number G5-5069; and

WHEREAS, three (3) contractors submitted base bids and alternate bids in the following amounts:

<u>BIDDERS</u>	Kaser Mechanical, LLC	Air Control Technology Beverly, NJ	Dolan Mechanical, Inc. Sicklerville, NJ
<u>BASE BID SOC-1</u> Domestic Water Piping System Replacement at Woodcrest Elementary School	\$50,500.00	\$97,112.00	\$206,000.00
<u>ALTERNATE BID NO. SOC-1A</u> Replace domestic cold water piping mains in original portion of building	\$38,000.00	\$63,999.00	\$73,000.00
<u>ALTERNATE BID NO. SOC-1B</u> Replace domestic hot water, domestic hot water return, and domestic cold water piping in the boiler room of the original building	\$25,000.00	\$28,400.00	\$38,000.00
<u>TOTAL</u>	\$113,500.00	\$189,511.00	\$317,000.00

WHEREAS, the Board’s administration has determined that Kaser Mechanical, LLC submitted the lowest responsive/responsible bid in the total amount of \$113,500.00, inclusive of all alternate bids;

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- b) #1516-003 – DOMESTIC WATER PIPING SYSTEM REPLACEMENT AND RELATED WORK AT WOODCREST ELEMENTARY SCHOOL (4-13-16) continued

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Board solicitor and the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Kaser Mechanical, LLC for the Project in the amount of One Hundred Thirteen Thousand Five Hundred Dollars (\$113,500.00); and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

PO #16-06606

Account Code: 30-000-400-450-36-8101

Resolution #214-4'16

ACTION AGENDA
April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- c) #1516-001 – PARTIAL HVAC SYSTEM REPLACEMENT AND RELATED WORK AT WOODCREST ELEMENTARY SCHOOL (4-13-16)

WHEREAS, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for the partial replacement of the HVAC system with related work at the Woodcrest Elementary School (Project No. 15CH13016) (the “Project”);

WHEREAS, bids were received for a single overall contract and publicly opened and read aloud at the Board’s offices on April 13, 2016;

WHEREAS, the Project will be funded in part by the New Jersey Schools Development Authority in accordance with grant number G5-5069; and

WHEREAS, three (3) contractors submitted base bids and alternate bids in the following amounts:

<u>BIDDERS</u>	Air Control Technology, Inc. West Berlin, NJ	EACM Corp. Sea Bright, NJ	W.H.L. Enterprises, Inc. Metuchen NJ
<u>BASE BID SOC-1</u> Partial HVAC System Replacement and Related Work at Woodcrest Elementary School	\$77,900.00	\$104,000.00	\$93,000.00
<u>ALTERNATE BID NO. SOC-1A</u> Duct cleaning	\$1,912.00	\$2,300.00	\$7,000.00
<u>ALTERNATE BID NO. SOC-1B</u> Controls	\$13,068.00	\$15,728.00	\$15,500.00
<u>TOTAL</u>	\$92,880.00	\$122,028.00	\$115,500.00

WHEREAS, the Board’s administration has determined that Air Control Technology, Inc. submitted the lowest responsive/responsible bid in the total amount of \$92,880.00, inclusive of all alternate bids;

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Board solicitor and the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Air Control Technology, Inc. for the Project in the amount of Ninety-Two Thousand Eight Hundred and Eighty Dollars (\$92,880.00); and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

PO #16-06605
Account Code: 30-000-400-450-36-8101

Resolution #215-4’16

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- d) #1617-1 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – SPECIAL EDUCATION – EXTENDED SCHOOL YEAR – IN DISTRICT AND OUT OF DISTRICT – 2016/2017 SCHOOL YEAR (4-15-16)

INFORMATION:

Specifications for the procurement of a vendor to provide ten (10) line items of Student Transportation Services to and from School for Special Education for the Extended School Year, for In-District and Out of District for the 2016/2017 school year were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>PER DIEM TOTAL</u>
Holcomb Bus Service, Bellmawr, NJ	5	\$1,794.00
West Berlin Bus Service, Inc., West Berlin, NJ	3	1,372.00
T & L Transportation Gibbsboro, NJ	10	2,915.00
Hillman’s Bus Service, West Berlin, NJ	5	1,288.50
First Student, Wall Township, NJ	10	3,012.00

RECOMMENDATION:

It is recommended that ten (10) line items from BID #1617-1 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – SPECIAL EDUCATION – EXTENDED SCHOOL YEAR – IN DISTRICT AND OUT OF DISTRICT – 2016/2017 SCHOOL YEAR be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>AIDE PER DIEM</u>	<u>ESY TOTAL</u>
Hillman’s Bus Service, West Berlin, NJ	S-BC5 - Barclay	\$188.00	25¢	\$47.50	\$3,768.00
Hillman’s Bus Service, West Berlin, NJ	S-BC11 – Barclay	188.00	25¢	47.50	3,768.00

ACTION AGENDA
April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- d) #1617-1 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – SPECIAL EDUCATION – EXTENDED SCHOOL YEAR – IN DISTRICT AND OUT OF DISTRICT – 2016/2017 SCHOOL YEAR (4-15-16)
 continued

RECOMMENDATION:

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>AIDE PER DIEM</u>	<u>ESY TOTAL</u>
T & L Transportation Gibbsboro, NJ	S-BC14 – Barclay	\$230.00	\$1.00	\$30.00	\$4,160.00
T & L Transportation Gibbsboro, NJ	S-BC16 – Barclay	230.00	1.00	30.00	4,160.00
Hillman’s Bus Service, West Berlin, NJ	S-J20 – Johnson	228.00	25¢	44.50	4,360.00
First Student, Wall Township, NJ	S-BN2 – Bancroft	197.00	1.50	63.25	8,328.00
First Student, Wall Township, NJ	S-KM1 – Kingsway	227.75	1.50	63.25	8,730.00
T & L Transportation Gibbsboro, NJ	S-BCS1 – Burlington County Special Services	290.00	1.00	30.00	6,400.00
T & L Transportation Gibbsboro, NJ	S-L1 – Larc	280.00	1.00	30.00	9,300.00
T & L Transportation Gibbsboro, NJ	S-SJ1 – Archbishop Damiano	285.00	1.00	30.00	9,765.00

All routes home to school/round trip – Monday through Thursday.
 2016/2017 budget – subject to availability of funds.

Resolution #216-4’16

ACTION AGENDA
April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- e) #1617-3 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – SPECIAL EDUCATION – OUT OF DISTRICT – 2016/2017 SCHOOL YEAR (4-15-16)

INFORMATION:

Specifications for the procurement of ten (10) line items of Student Transportation Services to and from School for Special Education, Out of District for the 2016/2017 School Year were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>PER DIEM TOTAL</u>
Holcomb Bus Service, Bellmawr, NJ	8	\$2,514.00
T & L Transportation Gibbsboro, NJ	10	2,440.00*
Hillman’s Bus Service, West Berlin, NJ	10	2,907.30
First Student, Wall Township, NJ	10	3,027.00

*Vendor offers 5% bulk bid discount.

RECOMMENDATION:

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>AIDE PER DIEM</u>	<u>PER ANNUM TOTAL*</u>
T & L Transportation Gibbsboro, NJ	BB-4 – Gloucester County Institute of Technology	\$190.00	\$1.00	N/A	\$32,490.00
T & L Transportation Gibbsboro, NJ	JFK-1 – JFK Memorial	200.00	1.00	\$45.00	41,895.00
T & L Transportation Gibbsboro, NJ	YA-1 - Y.A.L.E.	250.00	1.00	45.00	51,005.50

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- e) #1617-3 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – SPECIAL EDUCATION – OUT OF DISTRICT – 2016/2017 SCHOOL YEAR (4-15-16) continued

RECOMMENDATION:

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>AIDE PER DIEM</u>	<u>PER ANNUM TOTAL*</u>
T & L Transportation Gibbsboro, NJ	YV-1 - Y.A.L.E.	\$255.00	\$1.00	\$45.00	\$51,870.00
T & L Transportation Gibbsboro, NJ	CCVP-1 – Camden County Technical	190.00	1.00	N/A	32,851.00
T & L Transportation Gibbsboro, NJ	CCVS-2 – Camden County Technical	154.00	1.00	N/A	26,626.60
T & L Transportation Gibbsboro, NJ	EI-1 – Eden Institute	259.00	1.00	N/A	45,519.25
T & L Transportation Gibbsboro, NJ	GP-1 – Garfield Park	199.00	1.00	N/A	34,596.15
T & L Transportation Gibbsboro, NJ	LC-1 – Larc	253.00	1.00	45.00	51,524.20
T & L Transportation Gibbsboro, NJ	YE-1 - Y.A.L.E.	265.00	1.00	45.00	53,599.00

*Per Annum total reflects 5% bulk bid discount.
All routes home to school/round trip – Monday through Friday.
2016/2017 budget – subject to availability of funds.

Resolution #217-4'16

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- f) #1617-4 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – SPECIAL EDUCATION – IN DISTRICT – 2016/2017 SCHOOL YEAR (4-15-16)

INFORMATION:

Specifications for the procurement of a vendor to provide nine (9) line item of Student Transportation Services to and from School for Special Education, In District for the 2016/2017 School Year were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>PER DIEM TOTAL</u>
Holcomb Bus Service, Bellmawr, NJ	9	\$3,140.00
T & L Transportation Gibbsboro, NJ	8	1,947.00
Hillman's Bus Service, West Berlin, NJ	9	1,607.25*
First Student, Wall Township, NJ	9	2,559.42

*Vendor offers 10% bulk bid discount.

RECOMMENDATION:

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>AIDE PER DIEM</u>	<u>PER ANNUM TOTAL*</u>
Hillman's Bus Service, West Berlin, NJ	CHV-8 – Carusi	\$131.50	25¢	50.00	\$29,729.70
Hillman's Bus Service, West Berlin, NJ	CHV-36 – Harte	127.75	25¢	50.00	29,114.54
Hillman's Bus Service, West Berlin, NJ	CHV-21 – Barton	127.75	25¢	50.00	29,114.54

ACTION AGENDA
April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- f) #1617-4 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – SPECIAL EDUCATION – IN DISTRICT – 2016/2017 SCHOOL YEAR (4-15-16) continued

RECOMMENDATION:

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>AIDE PER DIEM</u>	<u>PER ANNUM TOTAL*</u>
Hillman's Bus Service, West Berlin, NJ	CHV-65 – West	\$121.50	25¢	\$50.00	\$28,091.70
Hillman's Bus Service, West Berlin, NJ	CHV-30 – Johnson	135.75	25¢	50.00	30,424.94
Hillman's Bus Service, West Berlin, NJ	CHV-22 – Rosa	121.50	25¢	50.00	28,091.70
Hillman's Bus Service, West Berlin, NJ	CHV-4 – Beck	121.50	25¢	50.00	28,091.70
Hillman's Bus Service, West Berlin, NJ	CHV-3 – Beck	135.00	25¢	50.00	30,303.00
Hillman's Bus Service, West Berlin, NJ	BCV-24 – Barclay	135.00	25¢	50.00	30,303.00

*Per Annum total reflects 10% bulk bid discount.
 All routes home to school/round trip – Monday through Friday.
 2016/2017 budget – subject to availability of funds.

Resolution #218-4'16

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- g) #1617-2 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – REGULAR EDUCATION – IN DISTRICT 2016/2017 SCHOOL YEAR (4-15-16)

INFORMATION:

Specifications for the procurement of a vendor to provide twenty-five (25) lines items of Student Transportation Services to and from School for Regular Education, In District were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>PER DIEM TOTAL</u>
Holcomb Bus Service, Bellmawr, NJ	25	\$3,600.00
T & L Transportation Gibbsboro, NJ	25	3,204.00*
Hillman's Bus Service, West Berlin, NJ	25	2,864.00*
First Student, Wall Township, NJ	25	7,054.81**
Maytav Bus Company, Philadelphia, PA	25	4,090.00

*Vendors offered 10% bulk bid discount.

**Vendor offered 50% bulk bid discount.

RECOMMENDATION:

It is recommended that BID #1617-2 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – REGULAR EDUCATION – IN DISTRICT 2016/2017 SCHOOL YEAR be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>PER ANNUM TOTAL*</u>
Hillman's Bus Service, West Berlin, NJ	EW-7 – East	\$129.50	25¢	\$21,212.10
Hillman's Bus Service, West Berlin, NJ	JK-5 – Kilmer	129.50	25¢	21,212.10

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- g) #1617-2 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – REGULAR EDUCATION – IN DISTRICT 2016/2017 SCHOOL YEAR (4-15-16) continued

RECOMMENDATION:

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>PER ANNUM TOTAL*</u>
Hillman's Bus Service, West Berlin, NJ	EW-4 – East	\$129.50	25¢	\$21,212.10
Hillman's Bus Service, West Berlin, NJ	HM-2 – Mann	129.50	25¢	21,212.10
Hillman's Bus Service, West Berlin, NJ	EW-1 – East	129.50	25¢	21,212.10
Hillman's Bus Service, West Berlin, NJ	JK-6 – Kilmer	129.50	25¢	21,212.10
Hillman's Bus Service, West Berlin, NJ	E-6 – East	86.33	25¢	14,139.58
Hillman's Bus Service, West Berlin, NJ	R-9 – Rosa	86.34	25¢	14,139.58
Hillman's Bus Service, West Berlin, NJ	JJ-4 – Johnson	86.33	25¢	14,139.58
Hillman's Bus Service, West Berlin, NJ	W-16 – West	86.33	25¢	14,139.58
Hillman's Bus Service, West Berlin, NJ	C-12 – Carusi	86.34	25¢	14,139.58
Hillman's Bus Service, West Berlin, NJ	TP-1 – Paine	86.33	25¢	14,139.58

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- g) #1617-2 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – REGULAR EDUCATION – IN DISTRICT 2016/2017 SCHOOL YEAR (4-15-16) continued

RECOMMENDATION:

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>PER ANNUM TOTAL*</u>
Hillman's Bus Service, West Berlin, NJ	E-31 – East	86.33	25¢	\$14,139.58
Hillman's Bus Service, West Berlin, NJ	B-12 – Beck	86.34	25¢	14,139.58
Hillman's Bus Service, West Berlin, NJ	BH-1 – Harte	86.33	25¢	14,139.58
Hillman's Bus Service, West Berlin, NJ	E-27 – East	86.33	25¢	14,139.58
Hillman's Bus Service, West Berlin, NJ	B-4 – Beck	86.34	25¢	14,139.58
Hillman's Bus Service, West Berlin, NJ	RS-5 – Stockton	86.33	25¢	14,139.58
Hillman's Bus Service, West Berlin, NJ	W-6 – West	86.33	25¢	14,139.58
Hillman's Bus Service, West Berlin, NJ	C-5 – Carusi	86.34	25¢	14,139.58
Hillman's Bus Service, West Berlin, NJ	CB-3 – Barton	86.33	25¢	14,139.58

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- g) #1617-2 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – REGULAR EDUCATION – IN DISTRICT 2016/2017 SCHOOL YEAR (4-15-16) continued

RECOMMENDATION:

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>PER ANNUM TOTAL*</u>
Hillman's Bus Service, West Berlin, NJ	RLR-5 – Rosa	\$66.00	25¢	\$10,810.80
Hillman's Bus Service, West Berlin, NJ	RLR-6 – Rosa	66.00	25¢	10,810.80
Hillman's Bus Service, West Berlin, NJ	RLR-7 – Rosa	66.00	25¢	10,810.80
Hillman's Bus Service, West Berlin, NJ	WLR-1 – West	66.00	25¢	10,810.80
Hillman's Bus Service, West Berlin, NJ	WLR-2 – West	66.00	25¢	10,810.80
Hillman's Bus Service, West Berlin, NJ	WLR-3 – West	66.00	25¢	10,810.80
Hillman's Bus Service, West Berlin, NJ	BLR-1 – Beck	66.00	25¢	10,810.80
Hillman's Bus Service, West Berlin, NJ	BLR-2 – Beck	66.00	25¢	10,810.80
Hillman's Bus Service, West Berlin, NJ	BLR – 3 – Beck	66.00	25¢	10,810.80

ACTION AGENDA
April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- g) #1617-2 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – REGULAR EDUCATION – IN DISTRICT 2016/2017 SCHOOL YEAR (4-15-16) continued

RECOMMENDATION:

<u>BIDDER</u>	<u>ROUTE #</u>	<u>PER DIEM RATE</u>	<u>INC/DEC RATE PER MILE</u>	<u>PER ANNUM TOTAL*</u>
Hillman’s Bus Service, West Berlin, NJ	CLR-1 - Carusi	\$66.00	25¢	\$10,810.80
Hillman’s Bus Service, West Berlin, NJ	CLR-2 – Carusi	66.00	25¢	10,810.80
Hillman’s Bus Service, West Berlin, NJ	CLR-3 - Carusi	66.00	25¢	10,810.80

*Per Annum total reflects 10% bulk bid discount.
 All routes home to school/round trip – Monday through Friday.
 2016/2017 budget – subject to availability of funds.

Resolution #219-4’16

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) ROUTE #BLR-8 – BECK MIDDLE SCHOOL / SHUTTLE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman’s Bus Service, Inc. to transport (1) one classified student on a shuttle, from school to home as listed below.

Route: BLR-8 / Shuttle
School: Henry C. Beck Middle School
Company: Hillman’s Bus Service, Inc.
Cost per diem: \$174.00
Date(s): 4/7/16 thru 5/12/16 (Thursdays only)
Total # of days: (6) Six
Total Cost: \$1,044.00

PO #16-06472
Account Code: 11-000-270-514-83-0001

b) ROUTE #Q-BEV – HIGH SCHOOL EAST – MCKINNEY-VENTO,
BEVERLY, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified for Holcomb Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Beverly, NJ to / from Cherry Hill High School East, as listed below.

Route: Q-BEV / Quote
School: Cherry Hill High School East
Company: Holcomb Bus Service, Inc.
Cost per diem: \$304.00
Date(s): 4/8/16 thru 6/16/16
Total # of days: (49) Forty-Nine
Total Cost: \$14,896.00

PO #16-06473
Account Code: 11-000-270-514-83-0001

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- c) ROUTE #Q-BP – BARCLAY EARLY CHILDHOOD CENTER / DCP&P, PENNSAUKEN, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified for Holcomb Bus Service, Inc. to transport (1) one DCP&P student residing in Pennsauken, NJ to / from Barclay Early Childhood Center, as listed below.

Route: Q-BP / Quote
School: Barclay Early Childhood Center
Company: Holcomb Bus Service, Inc.
Cost per diem: \$222.00
Date(s): 4/18/16 thru 6/16/16
Total # of days: (43) Forty-Three
Total Cost: \$9,546.00

PO #16-06656
Account Code: 11-000-270-514-83-0001

- d) ROUTE #Q-CEAS – HIGH SCHOOL EAST / MCKINNEY-VENTO, CAMDEN, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified for Holcomb Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Camden, NJ to / from Cherry Hill High School East, as listed below.

Route: Q-CEAS / Quote
School: Cherry Hill High School East
Company: Holcomb Bus Service, Inc.
Cost per diem: \$251.00
Date(s): 4/26/16 thru 6/16/16
Total # of days: (37) Thirty-Seven
Total Cost: \$9,287.00

PO #16-06657
Account Code: 11-000-270-514-83-0001

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- e) ROUTE #Q-SIW – CARUSI MIDDLE SCHOOL AND HIGH SCHOOL WEST / DCP&P AND MCKINNEY-VENTO, SICKLERVILLE, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from First Student, Inc. It is recommended that administrative approval be granted for First Student, Inc. to transport (1) one DCP&P student and (2) two McKinney-Vento students residing in Sicklerville, NJ to / from John A. Carusi Middle School and Cherry Hill High School West, as listed below.

Route: Q-SIW / Quote
School: John A. Carusi Middle School and Cherry Hill High School West
Company: First Student, Inc.
Cost per diem: \$349.00
Date(s): 4/28/16 thru 6/16/16
Total # of days: (35) Thirty-Five
Total Cost: \$12,215.00

PO #16-06658
Account Code: 11-000-270-511-83-0001

- f) ROUTE #Q-DEPT – HIGH SCHOOL EAST / MCKINNEY-VENTO, DEPTFORD, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that administrative approval be granted for Holcomb Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Deptford, NJ to / from Cherry Hill High School East, as listed below.

Route: Q-DEPT / Quote
School: Cherry Hill High School East
Company: Holcomb Bus Service, Inc.
Cost per diem: \$267.00
Date(s): 5/3/16 thru 6/16/16
Total # of days: (32) Thirty-Two
Total Cost: \$8,544.00

PO #16-06659
Account Code: 11-000-270-511-83-0001

Resolution #220-4'16

ACTION AGENDA
April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 4. ADOPTION OF THE 2016/2017 BUDGET

BE IT RESOLVED, to adopt the budget for the 2016/2017 school year and submit to the County Superintendent of Schools for Department of Education as follows:

The District has used all allowable automatic adjustments; and

Utilizes the Adjustment for Increase in Health Care Costs in the amount of \$1,454,966; and

Also utilizes \$821,262 of Banked Cap (\$569,528 from 2013/2014 that will expire if unused and \$251,734 of the total amount available from 2015/2016 - \$545,894) in order to continue the educational program in the District of Cherry Hill at its current level and due to the higher cost of employee benefits, out-of-district placements and substitute teachers.

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$191,489,114	\$164,596,506
Special Revenue Fund	4,463,414	--
Debt Service Fund	<u>3,926,700</u>	<u>2,794,417</u>
Total Base Budget	\$199,879,228	\$167,390,923

Resolution #221-4'16

ITEM 5. MAXIMUM TRAVEL EXPENDITURE

WHEREAS, pursuant to *N.J.S.A. 18A:11-12(p)*, the District Board of Education is required to establish a maximum travel expenditure amount for the budget year that may not be exceeded; and

WHEREAS, the District Board of Education has determined that the maximum travel expenditure amount will include all travel that is supported by federal, state and local funds; and

WHEREAS, the District Board of Education has determined that the total maximum travel expenditure for the 2015/2016 school year is \$213,175 and the district has spent \$58,948 as of March 8, 2016 now, therefore be it

RESOLVED, that the District Board of Education hereby establishes the maximum travel expenditure amount for the 2016/2017 school year as \$160,460 in the general fund and estimated \$25,000 in the special revenue fund.

Resolution #222-4'16

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 6. MOTION TO APPROVE USE OF CAPITAL RESERVE TO FUND SCHOOL DEVELOPMENT AUTHORITY APPROVED PROJECTS

Motion to approve the use of \$2,479,333.00 from Capital Reserve to fund three School Development Authority approved projects:

	<u>Amount from Capital Reserve</u>		
Kingston	Soffit and Sanitary Sewer – Kingston	G5-5063	\$100,205.00
East	Groundwater Infiltration – East	G5-5031	166,890.00
East	Stormwater Infiltration – East	G5-5032	<u>2,212,238.00</u>
			\$2,479,333.00

Resolution #223-4'16

ITEM 7. RESOLUTION APPROVING DENTAL PLAN WITH DELTA DENTAL OF NEW JERSEY INC.

Resolved, that the Cherry Hill Board of Education ratifies and approves the agreement between the Board and Delta Dental of New Jersey Inc. for provision of dental insurance to District employees for the period July 1, 2013 through June 30, 2015 and the amendment to the contract for the period July 1, 2015 through June 30, 2016; and be it

Further Resolved, that the Board approves and accepts the amendment to its agreement with Delta Dental for the period July 1, 2016 through June 30, 2017, on file in the office of the Assistant Superintendent-Business.

Resolution #226-4'16

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 8. RESOLUTION APPROVING EXTENSION OF CONTRACTS BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND CERTAIN LANDSCAPING VENDORS

WHEREAS, effective March 25, 2014, following a competitive bidding process pursuant to N.J.S.A. 18A:18A-1 et seq., the Cherry Hill Board of Education authorized the provision of landscaping services provided by four vendors at various school district locations; and

WHEREAS, pursuant to N.J.S.A. 18A:18A-42, the Board would like to continue its contractual relationship with Shearon Environmental Design Company, All-Green Turf Management, Corp., Clear Solutions Property Maintenance, LLC and Eaise Design & Landscaping, Inc. (the "Landscaping Vendors") for a period of one year with no increase in rates, thereby allowing for the continued provision of landscaping services from March 26, 2016 to March 25, 2017; and

WHEREAS, the Landscaping Vendors have acted as both primary and secondary providers in connection with specific school district locations and pricing as follows:

School	Location Code	Primary Vendor	Base Bid Awarded Price	1st time edging Per serv/per linear foot	Secondary Vendor	Base Bid Awarded Price
Barclay	61	Shearon	\$310.00	.03	All-Green	\$345.00
Barton	03	Eaise	240.00	.10	Shearon	350.00
Cooper	06	Shearon	250.00	.03	All Green	275.00
Harte	09	Clear Solutions	170.00	.10	Eaise	175.00
Johnson	12	All-Green	750.00	.15	Shearon	750.00
Kilmer	15	Eaise	475.00	.10	Clear Solutions	500.00
Kingston	18	Clear Solutions	200.00	.10	Shearon	210.00
Knight	21	Eaise	190.00	.10	All-Green	240.00
Mann	24	Eaise	195.00	.10	Shearon	200.00
Paine	27	All-Green	150.00	.15	Eaise	290.00
Sharp	30	All-Green	275.00	.15	Eaise	280.00
Stockton	33	Eaise	180.00	.10	Shearon	200.00
Woodcrest	36	Shearon	210.00	.03	Eaise	230.00
				.10		
Beck	40	Eaise	570.00	.10	Clear Solutions	600.00
Carusi	45	Eaise	500.00	.10	All-Green	525.00
Rosa	48	Eaise	295.00	.10	Clear Solutions	350.00
				.03		
East	50	Eaise	350.00	.10	Shearon	380.00
West	55	Shearon	260.00	.03	Eaise	320.00
AHS	60	Eaise	180.00	.10	All Green	200.00

ACTION AGENDA

April 26, 2016

B. BUSINESS AND FACILITIES

**ITEM 8. RESOLUTION APPROVING EXTENSION OF CONTRACTS
BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND
CERTAIN LANDSCAPING VENDORS** continued

WHEREAS, the Board finds, pursuant to N.J.S.A. 18A:18A-42(o), that the Landscaping Vendors have provided the Services in an effective and efficient manner;

NOW, THEREFORE, BE IT RESOLVED, that contracts with Shearon Environmental Design Company, All-Green Turf Management, Corp., Clear Solutions Property Maintenance, LLC and Eaise Design & Landscaping, Inc., entered into for the provision of landscaping services at the above-referenced school district locations, be extended for the period March 26, 2016 to March 25, 2017, on a primary and secondary basis. The school district will ask for secondary landscaping services only on an as needed basis; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute contracts with each Landscaping Vendor, incorporating the above-referenced pricing and service locations into each contract.

Account Code: 11 000 263 420 XX 0001
PO#'S 16-00255, 16-00256, 16-00257, 16-00327

Resolution #227-4'16

ACTION AGENDA
April 26, 2016

B. BUSINESS AND FACILITIES

**ITEM 9. RESOLUTON APPROVING E-RATE PURCHASE AGREEMENT
BETWEEN CHERRY HILL BOARD OF EDUCATION AND
EPLUS TECHNOLOGY, INC.**

WHEREAS, the Cherry Hill Board of Education issued a request for proposals for provision of certain managed network equipment for the Carusi, Beck and Rosa Middle Schools, the Malberg Alternative School and the Barton Elementary School by way of E-Rate Form 470, Application Number 160023784; and

WHEREAS, the process followed by the Board qualifies for an exception pursuant to *N.J.S.A. 18A:18A-5a.(20)* from any requirement to formally bid the services pursuant to the Public School Contracts Law; and

WHEREAS, after consideration of the proposals received in response to the RFP, the Board's Administration has recommended an award of a contract to ePlus Technology, Inc., as the responsible proposer whose response to the RFP is most advantageous to the District, price and other factors considered;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education accepts the proposal of ePlus Technology, Inc. dated April 14, 2016 for provision of network equipment to the Cherry Hill Public School District at a total cost of \$32,975; and be it

FURTHER RESOLVED, that the Assistant Superintendent-Business/Board Secretary is authorized and directed to execute an appropriate form of agreement with ePlus Technology, Inc. and any other documents necessary to complete the purchase, upon approval of the form of same by the Board Solicitor.

Resolution #228-4'16

ACTION AGENDA
April 26, 2016

B. BUSINESS AND FACILITIES

ITEM 10. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Mann ES	Monetary – Smartboard Installation included	Mann PTA	\$2,360.25
Rosa MS – <i>pending contractor obtaining necessary permits</i>	Monetary - Gymnasium Sound System	Cherry Hill Education Foundation*	\$9,355

*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 9 No - 0

Exceptions:

Item #1 Approval of Bill List (Cooper Health System)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1*

*Mrs. Judge abstained due to a conflict of interest with Cooper Health System

Item #1 Approval of Bill List (NJ American Water Co.)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1 Approval of Bill List (CDW-G, Inc.)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1*

*Mrs. Sidel abstained due to a conflict of interest with CDW-G, Inc.

Item #1 Approval of Bill List (Bancroft Neuro Health)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1*

*Mr. Tomlinson abstained due to a conflict of interest with Bancroft Neuro Health.

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Other Compensation—Certificated
9. Approval of Revised Job Description
10. Ratification of Campus Police Agreement
11. Approval of CHEA Sidebar Agreement

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Grace Min	Kingston-Grade 5 (\$53,681)	7/01/16	Personal
Kathryn Cuartas	Mann-Special Education (\$61,212)	7/01/16	Personal
Raymond Okuda	Beck-Math (\$48,777)	7/01/16	Personal
Gregory Battipaglia	Barton-Grade 3 (\$50,614)	7/01/16	Personal
Nicole Glazebrook	Barclay- Speech/Language Therapist (\$57,539)	7/01/16	Personal
Guinvere Hedden	Beck-Language Arts (\$50,247)	7/01/16	Personal

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT-NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Barbara Morrone	CHHS East-Educational Assistant (\$21,403)	7/01/16	Retirement
William Howell	Marlkress-Groundskeeper (\$42,847)	5/01/16	Retirement
Kristen Thompson	Harte-Educational Assistant (\$10,200)	4/16/16	Personal
Richard Hawk	District-HVAC Lead (\$58,139)	5/01/16	Retirement
Eileen Barkhymer	Cooper-Teacher II, SACC	4/01/16	Personal
Michele Gibson	Cooper-Teacher II, SACC	4/12/16	Personal
Krystina Grayson	Barclay-Educational Assistant (\$10,200)	4/25/16	Personal

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Practicum Experience

RECOMMENDATION:

Be it resolved that the person listed be approved for a practicum experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Krysta Herrera	Rutgers	5/16/16-5/26/16	Maria Rivas Mintz/CHHS West

(b) Speech/Language Externship

RECOMMENDATION:

Be it resolved that Katelyn Wheeler graduate student at Loyola University be approved for a speech/language externship effective 9/06/16-12/16/16 at Kilmer Elementary School with Lori Combs at the cooperating speech/language pathologist.

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(c) Student Teaching

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Marcy Gregg	Temple	10/24/16-12/16/16	Scott Graser/Rosa
Lindsay Shulman	Wilmington	9/01/16-12/16/16	Janene Fiore/Beck
Samuel Gorelick	Rutgers	9/07/16-12/16/16	Benjamin Acquesta/Rosa

(d) Clinical Practicum

RECOMMENDATION:

Be it resolved that the person listed be approved for a speech pathology practicum experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Speech Pathologist/School</u>
Melinda Catalana	LaSalle	9/06/16-12/09/16	Shirley Graves/Harte

(e) Co-Curricular

RECOMMENDATION:

Be it resolved that the person listed be approved for a co-curricular position in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Thomas Kemmerle*	CHHS East-Assistant Coach, Boys Volleyball (budget #11-402-100-100-50-0101)	3/04/16-6/30/16	\$1655 prorated

*Outside District Coach

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(f) AP Exams

RECOMMENDATION:

Be it resolved the persons listed be approved to proctor AP exams on 5/02/16-5/13/16 in accord with the data presented.

CHHS East-budget #11-190-100-106-66-0102

<u>Name</u>	<u>Assignment</u>	<u>Stipend Amount</u>
Margaret Regan	AP Coordinator	\$5200
Carly Friedman	Assistant AP Coordinator	\$ 850
Letitia Schuman	Assistant AP Coordinator	\$ 850
Cathleen Enderle	AP Pre Administration	\$ 500
Darren Gamel	AP Proctor	\$ 320
Tracye Walsh	AP Proctor	\$ 320
Roberto Figueroa	AP Proctor	\$ 320
Eileen Lynch	AP Proctor	\$ 320
Laurie Grossman	AP Proctor	\$ 320
Yolanda McLain	AP Proctor	\$ 320

CHHS West-budget #11-190-100-106-66-0102

<u>Name</u>	<u>Assignment</u>	<u>Stipend Amount</u>
Melissa Franzosi	AP Coordinator	\$2800
Cigus Vanni	AP Proctor/Assistant	\$ 300
Lisa Saffici	Assistant AP Coordinator	\$ 800
Nicholas Caputi	AP Proctor	\$ 200
Michelle Pryor	AP Proctor	\$ 200
Maggie Strimel	AP Proctor	\$ 250
Brittany Gibbs	AP Proctor	\$ 250
Cynthia Snowden	AP Proctor	\$ 200
Kiesha Nelson	AP Proctor	\$ 200

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(g) Summer Counseling

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer counseling in accord with the data presented.

CHHS East – budget #11-000-218-104-50-0101

<u>Name</u>	<u>Not to Exceed</u> <u># of Days</u>	<u>1/200th of Salary</u> <u>6/21/16-6/30/16</u>	<u>1/200th of Salary</u> <u>7/01/16-8/31/16</u>
Mollie Crincoli	2	\$395.55	\$397.69
Cathleen Enderle	6	\$291.30	\$292.73
Eileen Lynch	6	\$525.80	\$529.72
Letitia Schuman	6	\$372.30	\$395.08
Carly Friedman	6	\$301.74	\$305.97
Tracye Walsh	6	\$414.00	\$437.18
Viney McClain	6	\$463.13	\$484.72
Roberto Figueroa	7	\$303.35	\$312.52
Darren Gamel	7	\$493.19	\$497.11
Jennifer DiStefano	7	\$452.83	\$474.42
Margaret Regan	8	\$512.65	\$516.57

CHHS West – budget #11-000-218-104-55-0101

<u>Name</u>	<u>Not to Exceed</u> <u># of Days</u>	<u>1/200th of Salary</u> <u>6/21/16-6/30/16</u>	<u>1/200th of Salary</u> <u>7/01/16-8/31/16</u>
Mollie Crincoli	2	\$395.55	\$397.69
Cynthia Snowden	2	\$463.13	\$484.72
Margaret Strimel	6	\$277.48	\$281.23
Melissa Franzosi	6	\$287.70	\$292.38
Brittany Gibbs	6	\$274.45	\$274.70
Nicholas Caputi	7	\$293.68	\$303.86
Michelle Pryor	8	\$512.65	\$516.56
Lisa Saffici	8	\$326.97	\$347.20

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(h) Summer Program Scheduling

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer scheduling at the rate of \$13.86/hour in accord with the data presented.

CHHS East-budget #11-000-218-104-50-0101

<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
Carly Friedman	6/21/16-6/30/16	200
	7/01/16-8/31/16	
Paul Koester	6/21/16-6/30/16	100
	7/01/16-8/31/16	
Cathleen Enderle	6/21/16-6/30/16	100
	7/01/16-8/31/16	

CHHS West-budget #11-000-218-104-55-0101

<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
Lisa Saffici	6/21/16-6/30/16	200
	7/01/16-8/31/16	
Paul Koester	6/21/16-6/30/16	100
	7/01/16-8/31/16	
Margaret Strimel	6/21/16-6/30/16	100
	7/01/16-8/31/16	

(i) Summer Employment—Nurses Charting Immunizations

RECOMMENDATION:

Be it resolved that the persons listed be approved for charting immunizations in accord with the data presented total not to exceed \$12,123.92. Monies budgeted from account #11-000-213-100-71-0104.

Elementary - Not to exceed 3 hrs/each -Effective 7/01/16-8/31/16

<u>Name</u>	<u>School</u>	<u>Hourly Rate</u>	<u>Total Wages</u>
Carolyn Gorman	Barclay	\$68.77	\$206.31
Lillian Barna	Barton	\$37.33	\$111.99
Robin Olin	Cooper	\$63.65	\$190.95
Therese DiMedio	Harte	\$51.44	\$154.32
Ophillia Dominique	Kilmer	\$34.93	\$104.79

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(i) Summer Employment—Nurses Charting Immunizations -
continued

Elementary - Not to exceed 3 hrs/each -Effective 7/01/16-8/31/16- continued

<u>Name</u>	<u>School</u>	<u>Hourly Rate</u>	<u>Total Wages</u>
Jacqueline Naddeo	Kingston	\$43.85	\$131.55
Lee Anne Keesal	Johnson	\$40.32	\$120.96
Amy Hawthorne	Knight	\$69.58	\$208.74
Stacey Hollander	Mann	\$43.04	\$129.12
Patricia Lee	Paine	\$35.34	\$106.02
Marci Shapiro-Goldman	Sharp	\$41.05	\$123.15
Eileen Reilly	Stockton	\$67.95	\$203.85
Lynn Richter	Woodcrest	\$47.39	\$142.17

Middle School - Not to exceed 20 hrs/each - Effective 7/01/16-8/31/16

<u>Name</u>	<u>School</u>	<u>Hourly Rate</u>	<u>Total Wages</u>
Barbara Kase-Avner	Beck	\$39.55	\$ 791.00
Michele Taylor	Carusi	\$67.95	\$1359.00
Angela Mooney	Rosa	\$37.92	\$ 758.40

High School - Not to exceed 40 hrs/each - Effective 7/01/16-8/31/16

<u>Name</u>	<u>School</u>	<u>Hourly Rate</u>	<u>Total Wages</u>
Marie Smith	CHHS West	\$67.95	\$2718.00
Michele Sondeen	CHHS West	\$34.93	\$1397.20
Joy Atkins	CHHS East	\$38.77	\$1550.80
Cheryl Osnayo	CHHS East	\$40.39	\$1615.60

(j) ESY Summer Program – Speech Therapy

RECOMMENDATION:

Be it resolved that the persons listed be approved to provide coordination of Speech Therapy for the ESY program at the rate of \$45.20/hr. for a total of 20 hours (total amount not to exceed \$904). Monies budgeted from account #11-204-100-101-71-0101.

<u>Name</u>	<u>Number of Hours</u> <u>Not to Exceed</u>	<u>Effective Date</u>	<u>Not To Exceed</u>
Heather Ackerman	10	6/20/16-6/30/16	\$452
Heather Ackerman	10	7/01/16-7/08/16	\$452

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(k) ESY Summer Program – Related Services
Occupational Therapy/Physical Therapy

RECOMMENDATION:

Be it resolved that the persons listed be approved to provide coordination of related services Occupational Therapy/Physical Therapy for the ESY program at the rate of \$45.20/hr. (not to exceed a total of 20 hrs). Monies budgeted from account #11-204-100-106-71-0103.

<u>Name</u>	<u>Total Number of Hours</u>	<u>Effective Date</u>	<u>Not to Exceed</u>
Doreen Peterson	3	6/20/16-6/30/16 7/01/16-7/08/16	\$452 \$452
Bernadette Hickey	2	6/20/16-6/30/16 7/01/16-7/08/16	\$452 \$452
Karen Korobellis	3	6/20/16-6/30/16 7/01/16-7/08/16	\$452 \$452
Debi Kardon-Duff	2	6/20/16-6/30/16 7/01/16-7/08/16	\$452 \$452

(l) ESY Summer Program – Teacher-in Charge

RECOMMENDATION:

Be it resolved that the persons listed be approved as teachers-in-charge for the ESY summer program effective 7/07/16-8/11/16 in accord with the data presented (total amount not to exceed \$1500). Monies budgeted from account #11-204-100-101-71-0102.

<u>Name</u>	<u>Amount</u>	<u>Name</u>	<u>Amount</u>
Mary Kopczynski	\$500	Frank Edwards	\$500
Andrea Finkel	\$250	Martina Wilkerson	\$250

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(m) ESY Summer Program – Nurses/Substitute Nurses

RECOMMENDATION:

Be it resolved that the persons listed be approved as ESY nurses at the rate of \$45.20/hr. (not to exceed \$15,000) effective 7/07/16-8/11/16. Monies budgeted from account #11-204-100-106-71-0104.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Allison Balmer	Patricia Lee	Susan Bruce
Angela Mooney	Kathleen Butler	Marci Shapiro-Goldman
Therese DiMedio	Michelle Taylor	Amy Hawthorne
Beverly Thomas		

(n) ESY Summer Program – Occupational Therapy/Physical Therapy/Speech Therapy

RECOMMENDATION:

Be it resolved that the persons listed be approved to provide Occupational Therapy/Physical Therapy and Speech Therapy for the ESY program effective 7/07/16-8/11/16 at the rate of \$45.20/hr. (not to exceed a total of \$47,500). Monies budgeted from account #11-204-100-106-71-0103.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Heather Ackerman	Sarina Hoell	Doreen Peterson
Jane Combs	Debbie Kardon-Duff	Susan Pettijohn
Lori Goldberg	Karen Korobellis	Mary Ann Salvitti
Shirley Graves	Pamela Moore	Nicole Walsh
Kathleen Mullee	Bernadette Hickey	

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(o) Camp Thomas Paine – Title I Summer Academy

RECOMMENDATION:

Be it resolved that the persons listed be approved for the Title I Summer Academy effective 7/05/16-7/28/16.

TEACHER IN CHARGE – budget #20-233-200-101-99-0140

<u>Name</u>	<u>Hourly Rate</u>
Richard D’Alessandro	\$45.20 (not to exceed \$5424)

Teachers– \$45.20 hourly (not to exceed \$45,104) Budget #20-233-100-101-99-0140

<u>Name</u>	<u>Name</u>
Asia Brown	Amanda Fry
Caryn Cutler	Danielle Douglas
David Helgeson	Deborah Jacobs
Hillary Daniels	Irena Amato
Jacqueline Kamison	Victoria Fieni
Karla Smith	Lynn Kahan
Marie Curry de Suarez	Melina Espaillat
Melissa Reitano	Michelle Kosmaczewski
Patrick McHenry	Sarah Cervo
Stephanie Rogers	Timothy Dempster

Substitutes

<u>Name</u>	<u>Name</u>
Christina Henes	Jennifer Carey
Linda Weiss	Marie O’Neil
Marie Taylor	Jacqueline Schnapp

(p) Camp Thomas Paine – Title I Summer Academy

RECOMMENDATION:

Be it resolved that Maryann Alomar be approved as a teacher for the Title I Summer Academy effective 7/05/16-7/28/16 at the rate of \$45.20/hr (not to exceed \$2034). Monies budgeted from account #20-243-100-101-99-0101.

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(q) Curriculum Writing – Middle Level Science

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the middle level science curriculum writing committee effective 5/10/16-6/30/16 at the rate of \$35.71/hr (not to exceed \$4570.88-total of 128 hours/16 hrs per person). Monies budgeted from account #11-000-221-110-72-0101.

Name

Karen Block
Kristina Weigel
Jennifer Wojs-Robbins
Alexandra Romano

Name

Susan Young
Stacie Dykes
Jacqueline Frockowiak
Kimberly Keyack

(r) Curriculum Writing – Elementary Science (Biology)

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the elementary school science (biology) curriculum writing committee effective 5/10/16-6/30/16 at the rate of \$35.71/hr (not to exceed \$4285.20- total of 120 hrs./24 hrs. per person). Monies budgeted from account #11-000-221-110-72-0101.

Name

Nicholas Wright
Theresa Fox

Name

Sukhpreet Singh
Rachel Amsden

Name

Mary Powelson

(s) Curriculum Writing – Chemistry

Be it resolved that the persons listed be approved as members of the chemistry curriculum writing committee effective 5/10/16-6/30/16 at the rate of \$35.71/hr (not to exceed \$2856.80- total of 80 hrs/16 hrs. per person). Monies budgeted from account #11-000-221-110-72-0101.

Name

Susanne Casey
Angela Sablich

Name

Nancy Hinrichsen
Elizabeth Endres

Name

Maureen Smith

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(t) Curriculum Writing – Physics

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the physics curriculum writing committee effective 5/10/16-6/30/16 at the rate of \$35.71/hr (not to exceed \$2285.44- total of 64 hrs/16 hrs per person). Monies budgeted from account #11-000-221-110-72-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Aileen Constans	William Segrest	Mark Brandreth	Jennifer Tan

(u) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Elizabeth Begley	CHHS West-Math (Replacing M. Lombardi-budget #11-140-100-101-55-0100)	5/16/16-6/30/16	\$52,698 prorated (Masters-step 1)
Lynn Shugars	District-Assistant Superintendent for Business/Business Administrator/Board Secretary (budget #11-000-251-100-90-0100)	7/01/16-6/30/17	\$175,000
Alan Goldberg	Carusi-LDT-C (Replacing S. Celentano-budget #11-000-219-104-71-0100)	7/01/16-6/30/17	\$61,871 (Masters-step 8)

(v) Curriculum Writing – Perkins Grant

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the curriculum writing to support specific content areas of the Perkins grant effective 4/27/16-6/10/16 at the rate of \$35.71/hr (not to exceed \$12,000). Monies budgeted from account #20-362-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Bernadette Calnon-Buote	Gregory deWolf	Kevin Frost
Rachel Friedman	Peggy Hager	William Kovat
Louis Marano	Cheryl Melleby	Evelyn Minutolo
Andrea Savidge	Sandra Sharp	

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(w) ESL Parent Training—Title I

RECOMMENDATION:

Be it resolved that the dates of the persons listed previously approved to participate in ESL Parent Training sessions to provide through Title I to parents of Johnson Elementary School be revised from 1/04/16-3/31/16 (not to exceed 12 weeks, total not to exceed \$2571.12) to 3/03/16-5/26/16 at the rate of \$42.60/hr. (not to exceed 12 weeks, total not to exceed \$2571.12). Monies budgeted from account #20-232-100-101-12-0101.

Name

Name

Danielle DiRenzo

Lisa Seward

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) ESY Summer Program – Travel Training

RECOMMENDATION:

Be it resolved that Irv Wolf be approved to coordinate travel training for the ESY program effective 6/20/16-6/30/16 at the rate of \$27.51/hr (not to exceed \$300). Monies budgeted from account #11-204-100-101-71-0101.

Be it resolved that he also be approved for ESY travel training effective 7/11/16-8/11/16 at the rate of * \$27.51/hr (not to exceed \$2700). Monies budgeted from account #11-204-100-101-71-0101.

*Hourly rate to be adjusted pending outcome of the guidelines finally established and approved.

(b) Summer Program Scheduling

RECOMMENDATION:

Be it resolved that the person listed be approved for summer scheduling at the rate of \$13.86/hour in accord with the data presented.

CHHS East-budget #11-000-218-104-50-0101

<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
Sharon Wames	6/21/16-6/30/16 7/01/16-8/31/16	50

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(c) Summer SACC Substitutes

RECOMMENDATION:

Be it resolved that the persons listed be approved for the Summer SACC program effective 6/20/16-8/31/16. Monies budgeted from account #60-990-320-101-58-0001.

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
Jennifer Fasbinder	Cooper-Substitute Teacher II	\$21.63
Nicole Gilbert	Cooper-Substitute Teacher II	\$19.00
Marilyn Cohen	Cooper-Substitute Teacher, II	\$13.12

(d) AP Exams

RECOMMENDATION:

Be it resolved the persons listed be approved to proctor AP exams on 5/02/16-5/13/16 in accord with the data presented.

CHHS East-budget #11-190-100-106-66-0102

<u>Name</u>	<u>Assignment</u>	<u>Stipend Amount</u>
Carol Cook	Clerical Assistant	\$700

CHHS West-budget #11-190-100-106-66-0102

<u>Name</u>	<u>Assignment</u>	<u>Stipend Amount</u>
Donna Kane	Clerical Assistant	\$400

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Sharon Schreiber	Johnson-Grade 1	Leave without pay 11/30/15-6/30/16 (leave extended)
Christina Giannopoulos	Barclay-Special Education	Leave with pay 2/12/16-2/22/16; without pay 2/23/16-4/11/16 (leave extended)
John Wade	Beck-Health & P.E.	Leave with pay 5/23/16-6/30/16
Valerie Sweeten- Dippner	Cooper-Grade 1	Leave with pay 5/05/16-5/25/16 (revised for dates)
Nancy Paley	Barton-Grade 4	Leave with pay 2/22/16-4/01/16 (revised for dates)
Michelle Mader	Carusi-Special Education	Leave with pay 3/09/16-4/14/16; without pay 4/15/16-6/30/16
Leslie Williams	Barton/Knight-Kindergarten	Leave without pay 3/21/16-5/07/16
Elise Kaplow	Cooper-Teacher Coach	Leave without pay 4/25/16-4/29/16
Dana Hawkey	Paine-Special Education	Leave with pay 1/04/16-1/08/16; without pay 1/11/16-5/20/16
Jada Thurman	Knight-Special Education	Leave without pay 10/21/15-6/30/16 (leave extended)
Karen Kuliczowski	Beck-Math	Leave without pay 5/06/16-12/30/16

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kimberly Phillips	Stockton-Educational Assistant	Intermittent leave without pay 12/01/15-2/04/16

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED- continued

(a) Leave of Absence, With/Without Pay- continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Mary Ott	Kingston-Educational Assistant	Leave with pay 2/22/16-3/25/16
John Earl	Knight-Head Custodian	Leave with pay 1/11/16-2/12/16; without pay 2/15/16-4/18/16 (revised for dates)
Mary Matzer	District-HR Benefits Coordinator	Leave with pay 2/17/16-5/10/16 (revised for dates)
Patricia Roberto	Mann-Educational Assistant	Leave with pay 3/07/16-3/11/16
Mary McKenzie	CHHS East-Secretary	Intermittent leave without pay 3/15/16-6/15/16
Edward Hart	District-Groundskeeper	Leave with pay 3/10/16-6/30/16; with pay 7/01/16-7/29/16
Joanna Johnson	Malberg-Secretary, CST	Leave with pay 3/31/16-4/08/16
Florence George	Marlkress-Secretary, Building & Grounds	Leave with pay 4/04/16-5/13/16
Susan Baptiste	Malberg-Accounts Payable Clerk	Leave with pay 5/25/16-7/19/16

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Salary Adjustment—Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 9/01/14-6/30/15.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Lillian Barna	Barton	C	5	\$51,392	D	5	\$ 52,536
Richard Beckman	Sharp/Harte	G	16A	\$99,463	H	16A	\$102,094
Rachel Boswell	CHHS East	D	7	\$53,869	E	7	\$ 55,701
Evelyne Bittout	Rosa	E	11	\$61,908	F	11	\$63,739
Caroline Buscher	Barton	F	17	\$99,710	G	17	\$101,770

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED- continued

(a) Salary Adjustment—Credits Earned- continued

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Lindsay Ciemiengo	Carusi	C	6	\$51,876	E	6	\$ 54,852
Megan Curtis	Johnson	B	3	\$48,777	C	3	\$ 50,132
James DiCicco	CHHS West	C	7	\$53,869	E	7	\$ 55,701
Maureen DiVietro	Woodcrest	C	17	\$94,903	E	17	\$ 97,879
Brian Drury	CHHS West	G	17	\$101,770	H	17	\$104,401
Lisa Feinstein	Sharp	B	11	\$57,787	D	11	\$ 60,076
Susan Fortin	Woodcrest	E	17	\$97,879	F	17	\$ 99,710
Christina Giannopoulos	Barclay	C	2	\$48,777	D	2	\$ 51,066
Brian Grillo	CHHS West	C	5	\$51,392	D	5	\$ 52,536
Sara Guy	Knight	F	9	\$59,639	G	9	\$ 61,699
Da'vet Hornsby Furgason	Knight	C	16	\$87,160	D	16	\$ 88,304
Jennifer McCarron	CHHS West	C	13	\$68,890	E	13	\$ 71,866
Angela Mooney	Rosa	B	7	\$51,580	C	7	\$ 52,725
Danielle Newbill	Barton	B	11	\$57,787	C	11	\$ 58,932
Susan Pettijohn	Johnson	F	17	\$99,710	G	17	\$101,770
Karen Russo (11 month)	Malberg (14-15 school year)	G	10	\$69,216	H	10	\$72,111
Andrea Savidge	CHHS West	D	15	\$82,515	E	15	\$84,347
Rose Torres	Johnson	E	5	\$54,368	F	5	\$56,199
Alyson Wiecek	Kingston	E	14	\$77,844	F	14	\$79,675

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED- continued

(b) Salary Adjustment—Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a prorated salary adjustment for credits earned effective 2/01/15-6/30/15.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Shana Bennett	Harte	D	9	\$55,976	E	9	\$57,808
Da'vet Hornsby Furgason	Knight	D	16	\$ 88,304	E	16	\$90,136
Michele Lombardi	CHHS West	D	3	\$51,276	E	3	\$53,108
Min Sohn	Rosa	B	3	\$48,987	C	3	\$50,132
Nicole Squazzo	Carusi	B	7	\$51,580	D	7	\$53,869
Jennifer Tomasetti	Kilmer	E	15	\$84,347	F	15	\$86,178
Melissa Wohlforth (11 month)	Woodcrest	E	11	\$68,099	F	11	\$70,113

(c) Revised Athletic/Co-Curricular Stipends

RECOMMENDATION:

Be it resolved that the Athletic and Co-Curricular Stipends of the persons listed in the report on file in the office of Human Resources, which shall become a part of the official minutes of this meeting be adjusted for the 2014-15 school year in accordance with the ratification of the contract between the Cherry Hill Board of Education and CHEA.

ITEM 8. OTHER COMPENSATION—CERTIFICATED

(a) Payment to Presenters

RECOMMENDATION:

Be it resolved that the person listed be added to the previously approved list of flex option presenters effective 9/11/15-5/21/16 at the rate of 53.56/hr (not to exceed a grand total of \$35,547.24). Monies budgeted from account #20-272-200-101-99-0101.

Name

Matthew Cieslik

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION—CERTIFICATED- continued

(b) Payment to Presenter – Title I Summer Academy

RECOMMENDATION:

Be it resolved that Mary Ann Alomar, teacher at Barton Elementary be approved to participate in the Camp Thomas Paine parent information night on 5/11/16 at the rate of \$71.42/hr (not to exceed \$71.42). Monies budgeted from account #20-232-200-101-99-0125.

(c) Professional Development Planning

RECOMMENDATION:

Be it resolved that Mary Ann Alomar, teacher at Barton Elementary School be approved to participate in the Camp Thomas Paine parent professional development planning session on 6/21/16 at the rate of \$104.50/day (not to exceed \$104.50). Monies budgeted from account #20-242-100-101-99-0101.

(d) Payment to Presenters – Title I Summer Academy

RECOMMENDATION:

Be it resolved that the persons listed be approved to participate in the Camp Thomas Paine parent information night on 5/11/16 at the rate of \$71.42/hr (not to exceed \$1499.82). Monies budgeted from account #20-232-200-101-99-0125.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Amanda Fry	Asia Brown	Caryn Cutler	Danielle Douglas
David Helgeson	Deborah Jacobs	Hillary Daniels	Irena Amato
Jacqueline Kamison	Jacqueline Schnapp	Karla Smith	Lynn Kahan
Marie Curry deSuarez	Melina Espaillat	Melissa Reitano	Michelle Kosmaczewski
Patrick McHenry	Sarah Cervo	Stephanie Rogers	Timothy Dempster
Richard D’Alessandro			

(e) Payment to Presenters – Title I Summer Academy

RECOMMENDATION:

Be it resolved that the persons listed be approved to participate in the Camp Thomas Paine parent professional development planning session on 6/21/16 at the rate of \$104.50/day (not to exceed \$2194). Monies budgeted from account #20-232-100-101-99-0140.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Amanda Fry	Asia Brown	Caryn Cutler	Danielle Douglas

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION—CERTIFICATED- continued

(f) Payment to Presenters – Title I Summer Academy- continued

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
David Helgeson	Deborah Jacobs	Hillary Daniels	Irena Amato
Jacqueline Kamison	Jacqueline Schnapp	Karla Smith	Lynn Kahan
Marie Curry deSuarez	Melina Espaillat	Melissa Reitano	Michelle Kosmaczewski
Patrick McHenry	Sarah Cervo	Stephanie Rogers	Timothy Dempster
Richard D’Alessandro			

(g) Teacher Extra Pay – Title I

RECOMMENDATION:

Be it resolved that the persons listed be approved for extra pay during the month of May 2016 at Kilmer Elementary School at the rate of \$42.60/hr. (not to exceed \$2000). Monies budgeted from account #20-232-100-101-15-0101.

<u>Name</u>	<u>Name</u>
Hilary Meola	Lisa Ehmann
Kimberly Tran	Jenna Martin

ITEM 9. APPROVAL OF REVISED JOB DESCRIPTION

RECOMMENDATION:

Be it resolved that the job description listed be revised and approved as presented effective 4/27/16.

- Budget Specialist

ITEM 10. RATIFICATION OF CAMPUS POLICE AGREEMENT

(a) Ratification of Memorandum of Agreement-Campus Police
July 1, 2015-June 30, 2018

RESOLVED, that the Cherry Hill Board of Education hereby ratifies and adopts the Memorandum of Agreement dated 4/13/16 between the negotiating teams of the Board of Education and the Campus Police of Cherry Hill, directs that the terms of the Memorandum be implemented, and authorizes its President and Secretary to execute a successor Collective Negotiations Agreement incorporating the terms and conditions of the Memorandum.

ACTION AGENDA

April 26, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 11. APPROVAL OF CHEA SIDEBAR AGREEMENT

RECOMMENDATION:

Be it resolved that the sidebar agreement between the Cherry Hill Board of Education and CHEA be approved as presented.

Motion _____ Mrs. Judge _____ Second _____ Mrs. Saidel _____ Vote _____ Ayes - 9 No - 0

ACTION AGENDA

April 26, 2016

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Second Reading and Adoption of Revised Policies
2. First Reading of Revised Policies
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for second reading and adoption.

TEACHING STAFF MEMBERS

<u>Number</u>	<u>Title</u>
3111	Creating Positions
3112	Abolishing Positions
3124	Employment Contract
3125	Employment of Teaching Staff Members (M)
3125.2	Employment of Substitute Teachers
3126	Induction Program for Provisional Teachers
3130	Assignment and Transfer
3134	Assignment of Additional Duties
3141	Resignation
3142	Nonrenewal of Nontenured Teaching Staff Member
3143	Dismissal
3144	Certification of Tenure Charges
3144.12	Certification of Tenure Charges – Inefficiency (M)
3144.3	Suspension Upon Certification of Tenure Charge
3146	Conduct of Reduction in Force
3152	Withholding an Increment
3159	Teaching Staff Member/School District Reporting Responsibilities
3160	Physical Examination (M)
3161	Examination for Cause
3211	Code of Ethics
3211.3	Consulting Outside the District
3150	Discipline
3212	Attendance

ACTION AGENDA

April 26, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES **(continued)**

TEACHING STAFF MEMBERS (continued)

<u>Number</u>	<u>Title</u>
3216	Dress and Grooming
3216.1	Staff Photo Identification System
3217	Use of Corporal Punishment
3218	Substance Abuse (M)
3221	Evaluation of Teachers (M)
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
3224	3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
3232	Tutoring Services
3233	Political Activities
3244	In-Service Training (M)
3245	Research Projects by Staff Members
3270	Professional Responsibilities
3280	Liability for Pupil Welfare
3281	Inappropriate Staff Conduct
3282	Use of Social Networking Sites
3283	Electronic Communications Between Teaching Staff members and Students (M)
3310	Academic Freedom
3321	Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members
3322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
3324	Right of Privacy
3340	Grievance
3351	Healthy Workplace Environment
3362	Sexual Harassment (M)
3373	Tenure Upon Transfer or Promotion
3374	Tenure Upon Transfer to an Underperforming School
3381	Protection Against Retaliation
3410	Compensation
3420	Benefits
3425	Work Related Disability Pay
3431	Uncompensated Leave
3431.1	Family Leave (M)
3431.3	New Jersey's Family Leave Insurance Program
3432	Sick Leave
3432.1	Employee Absence - Reporting
3433	Vacations
3435	Anticipated Disability
3436	Personal Leave
3437	Military Leave
3439	Jury Duty

ACTION AGENDA

April 26, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES
(continued)

SUPPORT STAFF MEMBERS

<u>Number</u>	<u>Title</u>
4111	Creating Positions
4124	Employment Contract
4125	Employment of Support Staff Members (M)
4140	Termination
4145	Layoffs
4146	Nonrenewal of Nontenured Support Staff Member
4150	Discipline
4159	Support Staff Member/School District Reporting Responsibilities
4160	Physical Examination (M)
4161	Examination for Cause
4211.3	Consulting Outside the District
4212	Attendance
4215	Code of Ethics
4216	Staff Attire
4216.1	Staff Photo Identification System
4218	Substance Abuse (M)
4219	Commercial Driver Controlled Substance and Alcohol Use Testing (M)
4220	Employee Evaluation
4230	Outside Activities
4233	Political Activities
4250	Hours and Days of Work
4281	Inappropriate Staff Conduct
4282	Use of Social Networking Sites
4283	Electronic Communications Between Support Staff Members and Students (M)
4321	Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members
4322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
4324	Right of Privacy
4340	Grievance
4351	Healthy Workplace Environment
4352	Sexual Harassment (M)
4360	Support Staff Member Tenure
4410	Compensation
4413	Overtime Compensation
4415	Substitute Wages

ACTION AGENDA

April 26, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES
(continued)

SUPPORT STAFF MEMBERS (continued)

<u>Number</u>	<u>Title</u>
4420	Benefits
4425	Work Related Disability Pay
4425.1	Modified Duty Early Return to Work Program – Support Staff Members
4431	Uncompensated Leave
4431.1	Family Leave (M)
4431.3	New Jersey’s Family Leave Insurance Program
4432	Sick Leave
4433	Vacations
4434	Holidays
4435	Anticipated Disability
4436	Personal Leave
4437	Military Leave
4438	Jury Duty

ITEM 2. FIRST READING OF REVISED POLICIES

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for first reading.

FINANCES

<u>Number</u>	<u>Title</u>
6111	Special Education Medicaid Initiative (SEMI) Program (M)
6112	Reimbursement of Federal and Other Grant Expenditures (M)
6141	Tax Revenues
6150	Tuition Income
6160	Grants from Private Sources
6162	Corporate Sponsorships
6210	Fiscal Planning
6220	Budget Preparation (M)
6230	Budget Hearing (M)
6311	Contracts for Goods or Services Funded by Federal Grants
6320	Purchases Subject to Bid
6340	Multiple Year Contracts
6350	Competitive Contracting
6360	Political Contributions (M)
6362	Contributions to Board Members and Contract Awards (M)
6421	Purchases Budgeted
6421.01	Environmentally Preferable Purchasing (Green Purchasing Policy)
6422	Budget Transfers (M)
6423	Expenditures for Non-Employee Activities, Meals, and Refreshments
6424	Emergency Contracts
6440	Cooperative Purchasing
6450	Choice of Vendor

ACTION AGENDA

April 26, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES (continued)

FINANCES (continued)

<u>Number</u>	<u>Title</u>
6470	Payment of Claims (M)
6471	School District Travel (M)
6472	Tuition Assistance
6480	Purchase of Food Supplies (M)
6510	Payroll Authorization (M)
6511	Direct Deposit
6520	Payroll Deductions
6521	Retirement
6620	Petty Cash (M)
6640	Cafeteria Fund
6650	Scholarship Fund
6660	Student Activity Fund (M)
6700	Investments
6740	Reserve Accounts
6810	Financial Objectives (M)
6820	Financial Reports (M)
6830	Audit and Comprehensive Annual Financial Report (M)
6831	Withholding or Recovering State Aid
6832	Conditions of Receiving State Aid

PROPERTY

<u>Number</u>	<u>Title</u>
7100	Long-Range Facilities Planning (M)
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7130	School Closing
7230	Gifts, Grants, and Donations
7243	Supervision of Construction
7250	School and Facility Names
7300	Disposition of Property
7320	Lease of School Premises
7410	Maintenance and Repair (M)
7420	Hygienic Management (M)
7421	Indoor Air Quality Standards
7422	School Integrated Pest Management Plan (M)
7430	School Safety (M)
7432	Eye Protection (M)
7433	Hazardous Substances
7434	Smoking in School Buildings and on School Grounds (M)
7435	Alcoholic Beverages on School Premises
7436	Drug Free Workplace (M)
7440	Security of School Premises
7441	Electronic Surveillance In School Buildings and On School Grounds
7450	Property Inventory

ACTION AGENDA

April 26, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES (continued)

PROPERTY (continued)

<u>Number</u>	<u>Title</u>
7460	Energy Conservation
7490	Animals on School Property
7510	Use of School Facilities
7513	Recreational Use of Playgrounds
7522	School District Provided Technology Devices to Staff Members
7523	School District Provided Technology Devices to Pupils
7610	Vandalism
7650	School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)

OPERATIONS

<u>Number</u>	<u>Title</u>
8110	Attendance Areas
8130	School Organization (M)
8140	Pupil Enrollments (M)
8210	School Year
8220	School Day
8310	Public Records
8311	Managing Electronic Mail
8320	Personnel Records
8330	Pupil Records (M)
8335	Family Educational Rights and Privacy Act
8420	Emergency and Crisis Situations (M)
8441	Care of Injured and Ill Persons (M)
8442	Reporting Accidents
8451	Control of Communicable Disease (M)
8453	HIV/AIDS
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)
8462	Reporting Potentially Missing or Abused Children (M)
8465	Hate Crimes and Bias-Related Acts (M)
8467	Weapons (M)
8468	Crisis Response
8470	Response to Concerted Job Action
8500	Food Services
8505	Wellness Policy/Nutrient Standards for Meals and Other Foods (M)
8506	School Lunch Program Biosecurity Plan (M)
8507	Breakfast Offer Versus Serve (OVS)
8508	Lunch Offer Versus Serve (OVS)
8540	Free and Reduced Rate Meals
8600	Transportation (M)
8601	Pupil Supervision After School Dismissal (M)
8630	Bus Driver/Bus Aide Responsibility (M)

ACTION AGENDA

April 26, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES (continued)

OPERATIONS (continued)

<u>Number</u>	<u>Title</u>
8660	Transportation by Private Vehicle (M)
8670	Transportation of Disabled Pupils (M)
8690	Monitoring Devices on School Vehicles
8710	Property Insurance
8740	Bonding
8750	Employee Indemnification
8760	Pupil Accident Insurance
8770	School Board Insurance Group
8810	The Use of Cultural, Ethnic, or Religious Themes In Our Educational Program
8811	Observance of Holidays
8820	Opening Exercises

ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
15-16:1097	Affirmed	15-16:1192	Affirmed	15-16:1226	Affirmed
15-16:1108	Affirmed	15-16:1197	Affirmed	15-16:1229	Affirmed
15-16:1167	Affirmed	15-16:1198	Affirmed	15-16:1232	Affirmed
15-16:1168	Affirmed	15-16:1200	Affirmed	15-16:1237	Affirmed
15-16:1175	Affirmed	15-16:1202	Affirmed	15-16:1238	Affirmed
15-16:1181	Affirmed	15-16:1203	Affirmed	15-16:1239	Affirmed
15-16:1185	Affirmed	15-16:1215	Affirmed	15-16:1240	Affirmed
15-16:1186	Affirmed	15-16:1217	Affirmed	15-16:1241	Affirmed
15-16:1187	Affirmed	15-16:1218	Affirmed	15-16:1243	Affirmed
15-16:1188	Affirmed	15-16:1220	Affirmed	15-16:1249	Affirmed
15-16:1189	Affirmed	15-16:1222	Affirmed	15-16:1250	Affirmed
15-16:1190	Affirmed	15-16:1224	Affirmed	15-16:1256	Affirmed
		15-16:1225	Affirmed	15-16:1259	Affirmed
			Affirmed		

Motion Mr. Goodwin Second Mrs. Judge Vote Ayes - 9 No - 0

ACTION AGENDA

April 26, 2016

D. POLICIES & LEGISLATION COMMITTEE - Continued

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

3. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS - continued

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
15-16:32	Affirmed				

Motion Mr. Goodwin Second Mrs. Judge Vote Ayes - 9 No - 0

ACTION AGENDA

April 26, 2016

E. STRATEGIC PLANNING

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS

Regular Meeting Minutes
April 26, 2016

A speaker commented on school busing and Rosa International Middle School long jump pit.

Mrs. Matlack requested a motion to return to executive session to discuss negotiations and student matters. Mrs. Judge made and Mr. Roth seconded a motion to return to executive session at 9:20 P.M.

Mrs. Matlack called the meeting to order from executive session at 9:35 P.M. for the purpose of voting on HIB case #15-16:32.

Mrs. Saidel made and Dr. Dickinson made a motion to return to executive session at 9:40 P.M.

Mr. Robbins made and Mr. Roth seconded a motion to adjourn at 10:53 P.M.

Respectfully submitted,



James Devereaux
Assistant Superintendent
Business/Board Secretary