

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

May 10, 2016

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on May 10, 2016.

The meeting was called to order by Mrs. Matlack at 6:15 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON MAY 5, 2016.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON MAY 5, 2016.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON MAY 5, 2016.

A roll call recorded the following Board Members as present:

Dr. J. Barry Dickinson	Mr. Elliot Roth
Mr. Eric Goodwin	Mrs. Lisa Saidel
Mrs. Kathy Judge	Mrs. Jane Scarpellino
Mr. Steven Robbins	Mr. Ken Tomlinson
	Mrs. Carol A. Matlack

Student Representatives:

Drew Meklinsky, H.S. East	Timothy Intelisano, H.S. West
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Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mr. J. Devereaux, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Ms. L. Weathington, Dr. F. Mahan, and Mrs. B. Wilson.

Board of Education Work Session and Special Action Meeting Minutes
May 10, 2016

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS AND HUMAN RESOURCES MATTER. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Matlack led the Pledge of Allegiance.

Mrs. Judge made and Mrs. Saidel seconded a motion to adjourn to Executive Session for matters pertaining to Student Matters and Human Resources Matter at 6:15 P.M.

Mrs. Matlack called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:00 P.M.

Presentations:

Display of our nineteen schools' Earth Festival displays in the Malberg APR prior to Board Work Session / Special Action Meeting.

Mrs. Matlack opened the floor for public discussion

Public Discussion:

A speaker commented on Human Resources / Negotiations Special Action Agenda, appointment of principal at High School East.

District attorney cautioned against slander or libel.

Speaker continued and commented on 504 needs and HIB procedures at Beck Middle Schools.

Mrs. Matlack called the meeting to order from the recess for public discussion for the purpose of considering and voting on the items presented in the Special Action Agenda which is incorporated as part of the minutes.

Dr. Meloche introduced the new principal for High School East, Dr. Dennis Perry.

Dr. D. Perry thanked the Board and pledged his continued dedication to Cherry Hill Public Schools. Mrs. Matlack, on behalf of the Board, welcomed Dr. Perry to his new position.

Mrs. Matlack called the Board Work Session to order from the Special Action meeting.

SPECIAL ACTION AGENDA

May 10, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	John Cafagna Carusi	2016 NJ Schools of Character, Lawrenceville, NJ	5/20/16	\$22.44 Mileage General Funds
B	Theresa Wisniewski Carusi	2016 NJ Schools of Character, Lawrenceville, NJ	5/20/16	\$22.44 Mileage General Funds

SPECIAL ACTION AGENDA

May 10, 2016

A. CURRICULUM & INSTRUCTION

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2015-2016 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Nicholas Lampe Carusi	2016 NJ Schools of Character, Lawrenceville, NJ	5/20/16	\$22.44 Mileage General Funds
D	Jason Hare Carusi	2016 NJ Schools of Character, Lawrenceville, NJ	5/20/16	\$22.44 Mileage General Funds
E	Constance Spencer Carusi	2016 NJ Schools of Character, Lawrenceville, NJ	5/20/16	\$22.44 Mileage General Funds
F	Sharon Whitehead Resurrection Catholic	Help Your Students Achieve Computational Fluency, Cherry Hill, NJ	5/25/16	\$239.00 Registration Title IIA Funds

Motion Mrs. Saidel Second Mr. Goodwin Vote Ayes - 9 No - 0

SPECIAL ACTION AGENDA

May 10, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. *Financial Reports*
2. *Acceptance of Donation*

ITEM 1. FINANCIAL REPORTS

APPROVAL OF BILL LIST

It is recommended that the Bill List dated May 10, 2016 in the amount of \$1,554,418.69 be approved as submitted.

ITEM 2. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
East HS	Monetary -Purchase of a Fence for Girls Varsity Softball Field.	East Synapse (previously accepted 8/26/2014) and East Athletics	\$7,000 \$9,700

Motion: Dr. Dickinson Second: Mr. Goodwin Vote: Ayes - 9 No - 0

Exceptions:

Item #1 Approval of Bill List (Cooper Health System)

Motion: Dr. Dickinson Second: Mr. Goodwin Vote: Ayes - 8 No - 0-1*

*Mrs. Judge abstained due to a conflict of interest with Cooper Health System

Item #1 Approval of Bill List (NJ American Water Co.)

Motion: Dr. Dickinson Second: Mr. Goodwin Vote: Ayes - 8 No - 0-1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1 Approval of Bill List (CDW-G, Inc.)

Motion: Dr. Dickinson Second: Mr. Goodwin Vote: Ayes - 8 No - 0-1*

*Mrs. Sidel abstained due to a conflict of interest with CDW-G, Inc.

Item #1 Approval of Bill List (Bancroft Neuro Health)

Motion: Dr. Dickinson Second: Mr. Goodwin Vote: Ayes - 8 No - 0-1*

*Mr. Tomlinson abstained due to a conflict of interest with Bancroft Neuro Health.

SPECIAL ACTION AGENDA

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Contract Renewals—Certificated-Offer of Employment
6. Contract Renewals—Certificated Staff
7. Contract Renewals—Non-Certificated Staff
8. Assignment/Salary Change—Certificated
9. Assignment/Salary Change—Non-Certificated
10. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Emily Briggs	Beck-World Language (\$48,777)	7/01/16	Personal
Kendra LeMauro	Kingston-Special Education (\$57,326)	7/01/16	Personal

SPECIAL ACTION AGENDA

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Richard Williams	Marlkress-HVAC Lead (\$58,108)	5/09/16	Personal
Frederik Potgieter	Marlkress-Maintenance (\$34,052)	4/27/16	Personal

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the person listed be approved in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Elizabeth Begley	CHHS West-Math (Replacing M. Lombardi-budget #11-140-100-101-55-0100)	5/23/16-6/30/16 (revised for dates)	\$52,698 prorated (Masters-step 1)

(b) Curriculum Committee— Camp Infusion—Title I

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the curriculum committee to create curriculum for Camp Infusion for Title I students at CHHS West effective 5/11/16-6/15/16 at the rate of \$35.71/hr (not to exceed \$10,750). Monies budgeted from account #20-232-200-101-55-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Steven Ansert	Caroline Babula	Christine Buchanan
Sherrilynne Buttenbaum-Adamson	Sondra Castellani	Heather Farnath
Kevin Frost	Brian Grillo	Adam Kovalevich
Heather Kurzeja	Megan Langman	Elena Lattin
Kristen McGrath	Daniel McMaster	Carolyn Messias
Dolores Reilly	Jennifer Tan	Carole Roskoph

SPECIAL ACTION AGENDA

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED- continued

(c) Camp Infusion—Title I

RECOMMENDATION:

Be it resolved that the persons listed be approved to instruct during Camp Infusion for Title I students at CHHS West effective 7/05/16-8/04/16 at the rate of \$42.60/hr (not to exceed 3 hrs/day-total amount not to exceed \$30,000). Monies budgeted from account #20-233-100-101-55-0140.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Steven Ansert	Caroline Babula	Christine Buchanan
Sherrilynne Buttenbaum-Adamson	Sondra Castellani	Heather Farnath
Kevin Frost	Brian Grillo	Adam Kovalevich
Heather Kurzeja	Megan Langman	Elena Lattin
Kristen McGrath	Daniel McMaster	Carolyn Messias
Dolores Reilly	Jennifer Tan	

(d) Camp Infusion—Title I

RECOMMENDATION:

Be it resolved that Carole Roskoph be approved as Lead Teacher during Camp Infusion for Title I students at CHHS West effective 7/05/16-8/04/16 at the rate of \$45.20/hr (not to exceed 62 hrs/\$2850 total). Monies budgeted from account # 20-233-100-101-55-0140.

(e) Curriculum Writing—Perkins Grant

RECOMMENDATION:

Be it resolved that the person listed be approved as members of the curriculum writing committee to support the content specific areas of the Perkins grant effective 4/27/16-6/10/16 at the rate of \$35.71/hr (not to exceed \$12,000). Monies budgeted from account #20-362-200-101-99-0101.

<u>Name</u>	<u>Name</u>
Christine Miller	Cathleen Morgan

SPECIAL ACTION AGENDA

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED- continued

(f) Title I Summer Reading Program Development

RECOMMENDATION:

Be it resolved that the persons listed be approved for Title I Summer Reading Program Development effective 5/15/16-6/15/16 at the rate of \$35.71/hr (not to exceed 45 hrs/\$1606.95). Monies budgeted from account #20-232-100-101-45-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Melissa Ciavarella	Michelle Corona	Jenna Dunn
Joyce Humpert-Nece	Alison McCartney	Marcie Pullano
Denise Santucci	Danielle Scibilia	Gretchen Seibert

(g) Title I Enrichment Planning and Support Material Development

RECOMMENDATION:

Be it resolved that the persons listed be approved for Title I Enrichment Planning and Support Material Development effective 5/15/16-6/15/16 at the rate of \$35.71/hr (not to exceed a total of 15 hrs/\$535.65). Monies budgeted from account #20-232-100-101-45-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
<u>Paula Antonelli</u>	<u>Lindsay Ciemiengo</u>	<u>Janice Shima</u>

ITEM 4. APPOINTMENTS—NON—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the person listed be approved in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Harold Anderson	District Technology-Field Technician (Replacing R. Coxson-budget #11-000-252-100-92-0100)	On or about 5/16/16-6/30/16	\$33,000 prorated

SPECIAL ACTION AGENDA

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON—CERTIFICATED - continued

(b) Vendor STEP Program

RECOMMENDATION:

Be it resolved that Color Me Mines instructor Christina Granato be approved as a vendor for the STEP program effective 5/11/16-6/16/16. Monies budgeted from account #60-990-320-100-58-0004.

ITEM 5. CONTRACT RENEWALS-CERTIFICATED
OFFER OF EMPLOYMENT

(a) Offer of Employment-Non-Tenured Teaching Staff

RECOMMENDATION:

Be it resolved that the following resolution be adopted:

RESOLUTION

IT IS RESOLVED by this Board of Education that the non-tenured teaching staff members listed in Section A of Ms. Adrian's report dated May 6, 2016, which is on file in the office of Human Resources, be given a written offer of a contract for employment for the 2016-2017 school year; and

BE IT FURTHER RESOLVED that said written offer contract a provision that the staff member accept such offer in writing on or before the first day of June 2016; and

BE IT FURTHER RESOLVED that any contract resulting from the aforementioned offer shall be in writing and in a form heretofore used by this Board of Education.

SPECIAL ACTION AGENDA

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. CONTRACT RENEWALS—CERTIFICATED STAFF
2016-17 SCHOOL YEAR

(a) CHEA

Be it resolved that the following resolution be adopted:

RESOLVED that this Board hereby authorize the renewal of contracts for tenured/non-tenured teachers affiliated with the Cherry Hill Education Association bargaining unit for the 2016-17 year, effective 9/01/16-6/30/17 with the understanding that salaries will be adjusted in accordance with the salary settlement approved between the Cherry Hill Education Association and the Cherry Hill Board of Education.

(b) CHASA

RECOMMENDATION:

Be it resolved that the principals/assistant principals listed in Ms. Adrian’s report dated May 6, 2016, which shall become part of the official minutes of this meeting, who are affiliated with the Cherry Hill Association of School Administrators bargaining unit be reemployed for the 2016-17 year, effective 7/01/16-6/30/17 with the understanding that salaries will be adjusted in accordance with the salary settlement finally approved under negotiations between the Cherry Hill Association of School Administrators and the Cherry Hill Board of Education.

(c) Non-Affiliated Certificated Employees

RECOMMENDATION:

Be it resolved that the non-affiliated employees in the following positions listed in Ms. Adrian’s report dated May 6, 2016, which shall become part of the official minutes of this meeting, be appointed for the 2016-17 year effective 7/01/16-6/30/17 and that their salary payments based on the 2016-17 rates be continued until salary guidelines have been established and approved.

Assistant Superintendents	Directors	Speech Therapist Consultants
School Psychologist Consultants	Social Worker Consultants	LDT-C Consultants
Assistant Business Administrator		

SPECIAL ACTION AGENDA

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. CONTRACT RENEWALS—CERTIFICATED STAFF
2016-17 SCHOOL YEAR - continued

(d) Homebound/Supplemental Instructor

RECOMMENDATION:

Be it resolved that the teachers listed in Ms. Adrian's report dated May 6, 2016, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be approved for homebound and supplemental instruction for the 2016-17 fiscal school year.

(e) Substitute Teachers/Nurses

RECOMMENDATION:

Be it resolved that the employees listed in Ms. Adrian's report dated May 6, 2016, which shall become a part of the official minutes of this meeting, be approved for the 2016-17 school year.

(f) Substitute Teachers/ESY Program

RECOMMENDATION:

Be it resolved that the teachers listed in Ms. Adrian's report dated May 6, 2016, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be approved to substitute during the 2016 ESY Summer Program.

SPECIAL ACTION AGENDA

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. CONTRACT RENEWALS—NON-CERTIFICATED STAFF

(a) Secretaries - (CHEA)

RECOMMENDATION:

Be it resolved that the secretarial personnel listed in Ms. Adrian's report dated May 6, 2016, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be reemployed for the 2016-17 year, effective 7/01/16-6/30/17 with the understanding that salaries will be adjusted in accordance with the salary settlement approved between the Cherry Hill Education Association and the Cherry Hill Board of Education.

(b) Support Staff - (CHEA)

RECOMENDATION:

Be it resolved that the employees listed in Ms. Adrian's report dated May 6, 2016, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be reemployed for the 2016-17 year, effective 7/01/16-6/30/17 with the understanding that salaries will be adjusted in accordance with the salary settlement approved between the Cherry Hill Education Association and the Cherry Hill Board of Education.

(c) Technology Staff - (CHEA)

RECOMENDATION:

Be it resolved that the employees listed in Ms. Adrian's report dated May 6, 2016, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be reemployed for the 2016-17 year, effective 7/01/16-6/30/17 with the understanding that salaries will be adjusted in accordance with the salary settlement approved between the Cherry Hill Education Association and the Cherry Hill Board of Education.

SPECIAL ACTION AGENDA

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. CONTRACT RENEWALS—NON- CERTIFICATED STAFF

continued

(d) Non-Affiliated Employees

RECOMMENDATION:

Be it resolved that the non-affiliated employees in the following positions listed in Ms. Adrian’s report dated May 6, 2016, which shall become a part of this official meeting, be appointed for the 2016-17 year and that their salary payments based on the 2015-16 rates be continued until salary guidelines have been established and approved.

Managers/Assistant Managers	Directors	Supervisors/Assistant Supervisors
Student Advocates	Treasurer of Monies	District Medical Inspector
Accountant	Senior Accountant	Finance Technician
Secretaries	Administrative Assistants	High School Student Supervisors
Public Information Officer	Assistant Director of Technology	Technology
Transportation Facilitators	Transportation Coordinators	Travel Trainer
Coordinators	COTA	Physical Therapy Consultants
School Supportive Assistants	Occupational Therapy Consultants	Consulting Psychiatrists
Neurological Consultants	Clerk	

(e) Supervisory

RECOMMENDATION:

Be it resolved that the employees listed in Ms. Adrian’s report dated May 6, 2016, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Supervisory Association bargaining unit, be reemployed for the 2016-17 school year, effective 7/01/16-6/30/17 and that their salaries be adjusted in accordance with the contract settled between the Cherry Hill Supervisory Staff Association and the Cherry Hill Board of Education.

SPECIAL ACTION AGENDA

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. CONTRACT RENEWALS—NON- CERTIFICATED STAFF –

continued

(f) Supportive

RECOMMENDATION:

Be it resolved that the employees listed in Ms. Adrian's report dated May 6, 2016, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Supportive Staff Association bargaining unit be reemployed for the 2016-17 school year effective 7/01/16-6/30/17 and that their salaries be adjusted in accordance with the contract settled between the Cherry Hill Supportive Staff Association and the Cherry Hill Board of Education.

(g) Campus Police

RECOMMENDATION:

Be it resolved that the employees listed in Ms. Adrian's report dated May 6, 2016, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Campus Police Association bargaining unit, be reemployed for the 2016-17 school year, effective 9/01/16-6/30/17, with the understanding that salaries will be adjusted in accordance with the salary settlement approved under negotiations between the Cherry Hill Campus Police Association and the Cherry Hill Board of Education.

(h) Educational Assistants

RECOMMENDATION:

Be it resolved that the employees listed in Ms. Adrian's report dated May 6, 2016, which shall become a part of the official minutes of this meeting, who are affiliated with the Educational Association of Cherry Hill bargaining unit, be reemployed for the 2016-17 school year, effective 9/01/15-6/30/16 and that their salaries be adjusted with the salary settlement finally approved under negotiations between the Educational Association of Cherry Hill and the Cherry Hill Board of Education.

(i) Substitute Secretaries

RECOMMENDATION:

Be it resolved that the employees listed in Ms. Adrian's report dated May 6, 2016, which shall become a part of the official minutes of this meeting, be approved for the 2016-17 school year.

(j) Substitute Educational Assistants/ESY Program

RECOMMENDATION:

Be it resolved that the educational assistants listed in Ms. Adrian's report dated May 6, 2016, which shall become a part of the official minutes of this meeting, who are affiliated with the EACH bargaining unit be approved to substitute during the 2016 ESY Summer Program.

SPECIAL ACTION AGENDA

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the person listed be reassigned for the 2016-17 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Dennis Perry	Beck-Principal (budget #11-000- 240-103-40-0100)	CHHS East- Principal (Replacing L. Chapman-budget # 11-000-240-103-50- 0100)	7/01/16-6/30/17	*\$155,994

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHASA

(b) Revised Athletic/Co-Curricular Stipends

RECOMMENDATION:

Be it resolved that the Athletic and Co-Curricular Stipends of the persons listed in the report on file in the office of Human Resources, which shall become a part of the official minutes of this meeting be adjusted for the 2015-16 school year in accordance with the ratification of the contract between the Cherry Hill Board of Education and CHEA.

ITEM 9. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the person listed be reassigned for the 2015-16 school year in accord with data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Laurence Dougherty	Marlkress- Groundskeeper (\$43,903-budget # 11-000-263-100-86- 0100)	Marlkress- Grounds Crew Leader (Replacing T. Fazio-budget #11-000-263-100- 86-0100)	5/11/16-6/30/16	\$44,903 prorated

SPECIAL ACTION AGENDA

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 10. OTHER MOTIONS

(a) Withholding Increment

Resolved, upon the recommendation of the Superintendent of Schools, that the Cherry Hill Board of Education withholds the employment and adjustment salary increment of staff member #4164 effective for the 2016-17 school year.

(b) Withholding Increment

Resolved, upon the recommendation of the Superintendent of Schools, that the Cherry Hill Board of Education withholds the employment and adjustment salary increment of staff member #4282 effective for the 2016-17 school year.

(c) Withholding Increment

Resolved, upon the recommendation of the Superintendent of Schools, that the Cherry Hill Board of Education withholds the employment and adjustment salary increment of staff member #5510 effective for the 2016-17 school year.

Motion Mrs. Judge Second Mrs. Saidel Vote Ayes - 9 No - 0

SPECIAL ACTION AGENDA

May 10, 2016

D. POLICY & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS

Board of Education Work Session and Special Action Meeting Minutes
May 10, 2016

The proposed Action Agenda for May 24, 2016 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

New Business:

Mr. Roth asked Mrs. Matlack and Mrs. Judge to report to the public regarding the South Jersey hearing they attended regarding a later start time to the school day for seventh through twelfth grade students.

They were the only two persons in attendance other than a school board member from Pennsylvania.

They did speak with people from the State Department and expressed what we have done in our district as well as some comments from community members and parents but did not give public testimony. They were told that people were allowed to reply online to express their opinions.

Mrs. Matlack opened the floor for a second public discussion

Second Public Discussion:

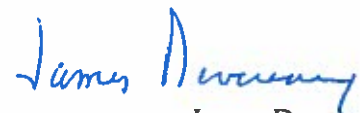
A speaker asked the status of Source 4 Teachers, full time kindergarten and Charter Schools, contact information given to public information officer for follow up to questions.

A speaker gave information regarding MaST Charter Schools.

Mrs. Matlack called the meeting to order from public discussion.

Mr. Goodwin made and Mrs. Scarpellino seconded a motion to adjourn at 7:50 P.M.

Respectfully submitted,



James Devereaux
Assistant Superintendent
Business/Board Secretary

memorandum

Date: May 5, 2016

To: Members, Board of Education

From: Dr. Joseph Meloche, Superintendent

AGENDA

EXECUTIVE SESSION 6:15 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action

May 10, 2016 - Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Steve Robbins, Jane Scarpellino, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Jane Scarpellino, Ken Tomlinson, Jr.

Policy & Legislation Committee Members (green)

Chairperson: Eric Goodwin

Administrative Liaison: Donald Bart

Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel

BOARD WORK SESSION

May 10, 2016

PRESENTATIONS

Display of our 19 schools' Earth Festival display in the Malberg APR prior to the meeting.

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

May 10, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Approval of Out of District Student Placements for 2015-2016 School Year
3. Approval of Middle School Supplemental Literature Books for the 2016-2017 school year
4. Approval of Summer Middle School Reading List

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	George Guy Rosa	The Limits & Possibilities of Education Making a Difference for Every Child, King of Prussia, PA	5/26/16	\$46.33 Mileage/Tolls/ Parking General Funds

BOARD WORK SESSION

May 10, 2016

A. CURRICULUM & INSTRUCTION

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
B	Sean Sweeney Barton	The Limits & Possibilities of Education Making a Difference for Every Child, King of Prussia, PA	5/26/16	\$41.38 Mileage/Tolls/ Parking General Funds
C	Karen Russo Beck	The Limits & Possibilities of Education Making a Difference for Every Child, King of Prussia, PA	5/26/16	\$46.42 Mileage/Tolls/ Parking General Funds

ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2015-16 school year during the May 2016 cycle. There are 3 submissions.

VENDOR	ID	TERM	RSY TUITION	RSY Aide	ESY	Out of Co fee	Total
Bonnie Brae	2030610	7/6/15-7/17/15			3,300		3,300
Burlington Co. SSD	3018033	1/19/16-6/30/16	22,408	11,306		1,723	35,437
Gloucester Co Vo Tech	3002368	2/1/16-6/30/16	1,103			2,880	3,983

42,720

ITEM 3. APPROVAL OF MIDDLE SCHOOL SUPPLEMENTAL LITERATURE FOR 2016-2017 SCHOOL YEAR

It is recommended that the Board approve the middle school supplemental literature books listed below as discussed at the May 2, 2016 Curriculum and Instruction committee meeting.

<u>TITLE</u>	<u>AUTHOR</u>	<u>GRADE LEVEL</u>
A Long Walk to Water	Linda Sue Park	7
The Crossover	Kwame Alexander	7
Bomb: The Race to Build-and Steal-The World's Most Dangerous Weapon	Steven Sheinken	8
Brown Girl Dreaming	Jacqueline Woodson	8

BOARD WORK SESSION

May 10, 2016

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF MIDDLE SCHOOL SUMMER READING

It is requested that the Board approve the middle school summer reading list below for the 2016-2017 school year.

Grade 6 Summer Reading Titles

Savvy by Ingrid Law
Hidden Talents by David Lubar
Inside Out and Back Again by Thanhaa Lai
Flipped by Wendelin Van Draanen

Grade 7 Summer Reading Titles

A Long Walk to Water by Linda Sue Park
The Crossover by Kwame Alexander
Island on Bird Street by Uri Orlev
The Dreamer by Pat Munoz Ryan and Peter Sis
The Alchemyst: The Secrets of the Immortal Nicholas Flamel by Michael Scott

Grade 8 Summer Reading Titles

Bomb: The Race to Build – and Steal – The World’s Most Dangerous Weapon by Steven Sheinken
Brown Girl Dreaming by Jacqueline Woodson
Freak the Mighty by Rodman Philbrick
Uglies by Scott Westerfeld
Black Diamond: The Story of the Negro Baseball Leagues by Patricia and Frederick McKissack

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

- A. Approval of Appointments
 - B. Approval of Reaffirmation of Policies, Actions, Rules and Regulations
 - C. Approval of Resolution – Educational Services
 - D. Approval of Resolution – Board Meeting Advertisements
 - E. Approval of Bank Accounts
 - F. Approval of Investment of Funds
 - G. Approval of Tax Receipt Schedule
-
1. Financial Reports
 2. Resolutions
 3. Resolution for the Award of Bids
 4. Resolution for the Award of Transportation
 5. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MARCH 2016
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MARCH 2016
- c) FOOD SERVICE OPERATING STATEMENT FOR MARCH 2016
- d) SACC FINANCIAL REPORT FOR MARCH 2016
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) SCHOOL BUS EMERGENCY EVACUATION SECOND DRILLS REPORT

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #1516-004 – A-WING HVAC SYSTEM REPLACEMENT AND RELATED WORK AT CHERRY HILL HIGH SCHOOL EAST (5-10-16)

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #Q-CSH – SHARP ELEMENTARY SCHOOL – DCP&P, CAMDEN, NJ

ITEM 5. ACCEPTANCE OF DONATIONS

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

A. APPROVAL OF APPOINTMENTS

1. Appointment of Board Secretary/Assistant Board Secretary

It is recommended that Lynn Shugars be appointed Board Secretary and Lisa Ridgway be appointed Assistant Board Secretary for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

2. Treasurer of School Monies

It is recommended that Debra DiMattia be appointed Treasurer of School Monies for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

3. Affirmative Action Officer

It is recommended that LaCoyya Weathington, Director of Pupil Services, be appointed Affirmative Action Officer for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

4. Public Agency Compliance Officer

It is recommended that the Assistant Superintendent/Business, Board Secretary be appointed Public Agency Compliance Officer for this Board of Education for bid specifications, construction contracts and procurement, and professional and service contracts for a term commencing July 1, 2016 through June 30, 2017.

5. Section 504 Officer/ADA Officer

It is recommended that James Riordan, Director of Guidance, be appointed as Section 504 Officer/ADA Officer for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

6. Title IX Officer

It is recommended that James Riordan, Director of Guidance, be appointed as Title IX Officer for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

7. Substance Awareness Coordinator

It is recommended that James Riordan, Director of Guidance, be appointed as Substance Awareness Coordinator for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

8. Homeless Liaison

It is recommended that Don Bart, Director of Support Operations, be appointed as Homeless Liaison for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

9. Indoor Air Quality Program Certifier

It is recommended that Thomas Carter, Director of Facilities, be appointed as the designated person to review and certify the Indoor Air Quality Program for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

10. Asbestos Management and NJ PEOSH Officer/Coordinator

It is recommended that Thomas Carter, Director of Facilities, be appointed as the designated person for this Board of Education for Asbestos Management and NJ PEOSH matters for a term commencing July 1, 2016 through June 30, 2017.

11. Integrated Pest Management Coordinator and IPM Plan

It is recommended that Thomas Carter, Director of Facilities, be appointed as Integrated Pest Management (“IPM”) Coordinator for this Board of Education for a term commencing July 1, 2016 through June 30, 2017, and that the Board approve the District IPM Plan for the 2016/2017 school year.

12. Right to Know Officer

It is recommended that Thomas Carter, Director of Facilities be appointed as the District Right to Know Officer for this Board of Education for a term commencing July 1, 2016 through June 30, 2017.

13. Custodian of Records

It is recommended that the Assistant Superintendent Business/Board Secretary be appointed as the District’s Custodian of Records (*N.J.S.A.47:1A-1 et seq.*) commencing July 1, 2016.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

14. Designation of Official Newspaper

It is recommended that the Courier Post and the Philadelphia Inquirer be designated as the official newspapers for the Cherry Hill Board of Education.

15. Purchasing Agent

BE IT RESOLVED that pursuant to the Public School Contracts Law (*N.J.S.A.* 18A:18A-1 *et seq*), the Assistant Superintendent, Business/Board Secretary, shall serve as the “Contracting Agent” of this school district for the 2016/2017 school year.

BE IT FURTHER RESOLVED that pursuant to *N.J.S.A.* 18A: 18A-3, the Assistant Superintendent, Business/Board Secretary, is hereby empowered to make, negotiate, and award any and all purchases, contracts, and agreements for the performance of any work or services, or the furnishing or hiring of materials or supplies where the cost or price thereof does not exceed \$40,000.00 and \$18,800.00 for pupil transportation contracts (as amended from time to time) in a fiscal year, without public advertising for bids and bidding, and in accordance with the provisions of this resolution.

BE IT FURTHER RESOLVED that pursuant to *N.J.S.A.* 18A:18A-37c., the Assistant Superintendent, Business/Board Secretary is authorized to award any contract or agreement, the aggregate cost or price of which is estimated at less than fifteen percent (15%) of the required bidding threshold, without soliciting competitive quotations.

16. Solicitor

WHEREAS, the Public School Contracts Law (*N.J.S.A.* 18A: 18A-1, *et seq*) authorizes the awarding of a contract for “Professional Services” without competitive bidding.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Cherry Hill, County of Camden, that Paul Green, of the law firm of Schenck, Price, Smith & King, LLP (“SPSK”), 220 Park Avenue, Florham Park, New Jersey 07932, be appointed the Solicitor of this Board for the period July 1, 2016 through June 30, 2017 to provide comprehensive legal services ordinarily provided by an Attorney at Law of the State of New Jersey in accordance with the terms and conditions more specifically set forth in the Retainer Agreement between the parties. Said Paul Green, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State, to wit; the profession of law. These professional services are necessary and are required by the Board of Education; and be it

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A.* 18A:18A-5a.(1).

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

17. Architect of Record

WHEREAS, the Public School Contracts Law (*N.J.S.A. 18A:18A-1 et seq*) authorizes the awarding of a contract for “Professional Services” without competitive bidding;

NOW, THEREFORE, BE IT RESOLVED that the firm of Becica Associates, LLC is hereby appointed as Architect of Record to the District commencing July 1, 2016, through June 30, 2017.

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

This effort and additional services will be performed on a pre-determined fixed fee and/or time and material basis in accordance with the schedule of rates presented in their 2016 proposal.

18. Engineer of Record

WHEREAS, the Public School Contracts Law (*N.J.S.A. 18A:18A-1 et seq*) authorizes the awarding of a contract for “Professional Services” without competitive bidding;

NOW, THEREFORE, BE IT RESOLVED that the firm of Concord Engineering is hereby appointed as Engineer of Record to the District commencing July 1, 2016 through June 30, 2017.

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

This effort and additional services will be performed on a pre-determined fixed fee and/or time and material basis in accordance with the schedule of rates presented in their 2016 proposal.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

19. RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH TTI ENVIRONMENTAL, INC. FOR PROVISION OF ENVIRONMENTAL SERVICES

WHEREAS, the Cherry Hill Board of Education requires the services of an appropriately licensed and qualified environmental services company to provide industrial hygiene services, environmental consulting, and safety and health training services; and

WHEREAS, the Board has previously engaged the services of TTI Environmental, Inc. (“TTI”) to provide such services, and finds that continuing the services of TTI Environmental, Inc. will result in the provision of the required services in an efficient and cost effective manner; and

WHEREAS, TTI Environmental, Inc. is qualified to provide the services, which constitute professional services within the meaning of the Public School Contracts Law; and

WHEREAS, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5a(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education awards a non-exclusive contract to TTI Environmental, Inc. for the 2016/2017 school year for the provision of industrial hygiene services relating to asbestos and indoor air quality monitoring and sampling, environmental consulting, and safety and health training services, on a time and materials basis in accordance with TTI Environmental, Inc.’s proposal dated _____, 2016; and be it

FURTHER RESOLVED, that the Board President and Assistant Superintendent-Business/Board Secretary are authorized to execute the contract with TTI Environmental, Inc.; and be it

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a(1)*.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

20. Auditor

WHEREAS, the Cherry Hill Board of Education (“Board”) is required by law to appoint a licensed public school accountant to conduct its annual audit, and requires the provision of other accounting services; and

WHEREAS, the firm of Wiss & Company is a licensed public school accountant qualified to perform the required services; and

WHEREAS, the Board acknowledges the receipt, review and evaluation of Wiss & Company’s external peer/quality report and letter of comment as required by *N.J.A.C. 6A:23-2.2(i)*; and

WHEREAS, the services to be rendered are professional services pursuant to *N.J.S.A. 18A:18A-5*, in that they are to be performed by persons authorized by law to practice a recognized profession and whose practice is regulated by law, and therefore a contract for said services may be negotiated and awarded without public bidding; and

WHEREAS, these professional services are necessary and are required by the Board of Education;

NOW, THEREFORE, BE IT, RESOLVED by the Cherry Hill Board of Education that Scott A. Clelland, Partner of Wiss & Company, L.L.P., 354 Eisenhower Parkway, Livingston, New Jersey, be appointed the Public School Accountant of this Board beginning July 1, 2016 until June 30, 2017 to perform the professional services ordinarily provided by a New Jersey Licensed Public School Accountant, including the examination of the financial statements of the Board of Education for the fiscal year ending June 30, 2016 and performance of the annual audit required by law, and to receive such compensation as may be reasonable for such services; and be it

FURTHER RESOLVED, that the Board President is hereby authorized to execute all necessary contracts and documentation to effectuate the provision of the Services, contingent upon the approval of the contents and form of such contracts and documentation by the Board Solicitor; and be it

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

21. Appointment - Healthcare Insurance Portability & Accountability Act (HIPAA) Officer

It is recommended that Nancy Adrian, Director of Human Resources, be designated as the Healthcare Insurance Portability & Accountability Act (HIPAA) compliance officer for the 2016/2017 school year.

22. Tax Shelter Annuity Companies and Disability Insurance Companies

It is recommended that the Board of Education approves the following list of TSA representatives that are authorized for payroll deductions and the list of Disability Insurance companies that are authorized for payroll deductions.

TAX SHELTER ANNUITIES

Equitable
Lincoln Investment
Met Life
Valic - (AIG)
State of New Jersey Division of Pensions
The Legend Group
Vanguard (Grandfathered-closed TSA)

DISABILITY INSURANCE

Aetna
Prudential Ins. Co. of America - CHEA
American General Insurance
Prudential Ins. Co. of America - CHASA
AFLAC

23. Ratification of Paid Bills and Budget Transfers

It is recommended that the Assistant Superintendent, Business/Board Secretary be authorized to execute payment of bills and budget transfers prior to Board Approval. Such actions will be made when necessary to facilitate the normal operations of the district and shall be presented at the next Board Action meeting for ratification.

24. Insurance Broker of Record

It is recommended that Conner Strong, 40 Lake Center Executive Park, 401 Rt. 73 North, Suite 300, Marlton, NJ be appointed Insurance Broker of Record for the Board of Education for a term commencing July 1, 2016 through June 30, 2017.

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

25. RESOLUTION TO APPROVE BOND COUNSEL

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined that it is necessary to retain the services of Bond Counsel; and

WHEREAS, said services are in the nature of professional services pursuant to *N.J.S.A. 18A:18A-5* and, therefore, a contract for said services may be negotiated and awarded without public bidding; and

WHEREAS, the Board has determined that the law firm of Wilentz, Goldman & Spitzer, P.A. is qualified to provide such legal services, and that appointment of such firm is in the best interest of the School District and will result in provision of the highest quality services at a fair and competitive price;

NOW, THEREFORE, BE IT, RESOLVED, that the Cherry Hill Board of Education hereby appoints Lisa Gorab of the firm of Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey (“Wilentz”) as Bond Counsel in accordance with the terms of Wilentz’s proposal, continuing for a term of twelve months from the date of this resolution; and be it

FURTHER RESOLVED, that the Board approves the Bond Counsel Services Agreement with Wilentz on file in the office of the Assistant Superintendent, Business/Board Secretary and authorizes its President and Secretary to execute same on behalf of the Board; and be it

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

26. OMNI GROUP 403(B) TPA

Motion to renew the annual services agreement with the OMNI GROUP for the 2016/2017 school year as administrator for the 403B Plan in the amount of \$2,040.00.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

27. A RESOLUTION AWARDING AN EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT TO PHOENIX ADVISORS, LLC FOR FINANCIAL ADVISOR SERVICES

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined that it requires the services of a qualified financial advisor to provide management advice, guidance and assistance in connection with financing of various projects; and

WHEREAS, the services are in the nature of an extraordinary unspecifiable service (“EUS”) and not subject to public bidding per *N.J.S.A.* 18A:18A-5(a)(2), in that the need for expertise, extensive training and proven reputation in the field of endeavor are critical and essential to the project for which the contract is being awarded, and the services are of such a qualitative nature that the performance of the services cannot be reasonably described by written specifications; and

WHEREAS, the anticipated total expenditure for the services is in any event below the bid threshold established by the Public School Contracts Law; and

WHEREAS, Phoenix Advisors, LLC has the necessary background and expertise to effectively provide such service and has previously provided such services to the Board in an effective and efficient manner;

NOW THEREFORE, BE IT, RESOLVED, upon the recommendation of the Assistant Superintendent, Business/Board Secretary, the Board hereby approves a contract between the Board and Phoenix Advisors, LLC for the provision of financial advisor services in accordance with the terms of their proposal, at a total cost not to exceed Seventeen Thousand Five Hundred Dollars (\$17,500) for the period July 1, 2016 through June 30, 2017; and be it

FURTHER RESOLVED, that the Board President and Secretary are authorized to execute an Agreement with Phoenix Advisors, LLC on behalf of the Board of Education upon final approval of the form of any such Agreement by the Board Solicitor; and be it

FURTHER RESOLVED that the District shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

B. APPROVAL OF REAFFIRMATION OF POLICIES, ACTIONS, RULES AND REGULATIONS

1. POLICIES

It is recommended that it be resolved that the policies, actions, rules and regulations, participation in NJSIAA adopted by prior Boards of Education of the Cherry Hill School District, which were in effect immediately prior to this Board Meeting, be reaffirmed and adopted by the Board of Education.

2. CODE OF ETHICS

It is recommended that the Board adopts the Code of Ethics to include:

- a. That the School Ethics Act and Code of Ethics for School Board Members has been received and discussed.
- b. That Policies and Procedures regarding training of district Board of Education members has been adopted, Policy #0144 (Approved 2/23/2016) and,
- c. That each Board of Education acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics.

C. APPROVAL OF RESOLUTION – EDUCATIONAL SERVICES

BE IT HEREBY RESOLVED that the Cherry Hill Township Board of Education has approved continuation of its membership in the Camden County Educational Services Commission, a consortium of school districts, for the purpose of providing:

- Compensatory Education, Handicapped Pupil Services and Homebound Instruction for Non-Public Schools pupils as provided under Chapters 192 and 193 subject to separate agreement
- I.D.E.A. Services for Non-Public Schools subject to separate agreement
- Aid in Lieu of Transportation per the general services contract
- Non-Public Transportation per the general services contract
- District Homebound Instruction per the general services contract
- Child Study Team Evaluations per the general services contract

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

D. APPROVAL OF RESOLUTION – BOARD MEETING ADVERTISEMENTS

WHEREAS, the Cherry Hill Board of Education is directed to meet at least once every two months during the period in which the schools in the district are in session (*N.J.S.A 18A:10-6*), and

WHEREAS, the Open Public Meetings Act requires posting and dissemination of the annual notice of regularly scheduled meetings within seven days following the Annual Organization Meeting of the Board, and the posting and dissemination within seven days of any subsequent revision to the schedule of regular meetings;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education, that the following notice of regularly scheduled meetings be adopted:

Notice is hereby given that a Regular Meeting of the Cherry Hill Board of Education will be held on or about the second and fourth Tuesday of each month, as more specifically listed below;

1. That the notice of regularly scheduled meetings will be posted in the Board of Education Administrative Office, 45 Ranoldo Terrace, Cherry Hill, New Jersey;
2. That the aforesaid notice shall be mailed to the Courier Post and the Philadelphia Inquirer, the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act;
3. That the aforesaid notice be filed with the Clerk of Cherry Hill Township;
4. That the regular meetings of the Cherry Hill Board of Education during the period of July 2016 through June 2017 shall be listed as follows.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

**MONTHLY RESOLUTION – BOARD MEETING ADVERTISEMENTS REGULAR
OFFICIAL PUBLIC MEETINGS**

All such meetings to be held at 7:00 p.m. at the Malberg Administration Building. Formal official action may be taken at such meetings on any and all business involving the school district.

<u>Date 2016</u>	<u>Location</u>	<u>Date 2017</u>	<u>Location</u>
July 26	Malberg	January 24	Malberg
August 23	Malberg	February 28	Malberg
September 27	Malberg	March 28	Malberg
October 18	Malberg	April 18	Malberg
November 29	Malberg	May 23	Malberg
December 20	Malberg	June 27	Malberg

Organization Meeting will be held on January 3, 2017

REGULAR MONTHLY WORK SESSIONS

All such meetings will be BOARD WORK SESSIONS and/or Special Meetings to be held at 7:00 p.m. at the Malberg Administration Building, 45 Ranoldo Terrace, Cherry Hill, New Jersey, unless noted to be different. Formal action may be taken on the matters on Special Meeting Agendas. The purpose of these meetings, to the extent now known, involves a review of the agenda for the next scheduled Regular Monthly Meeting.

<u>Date 2016</u>	<u>Location</u>	<u>Date 2017</u>	<u>Location</u>
July 12	Malberg	January 10	Malberg
August 9	Malberg	February 14	Malberg
September 13	Malberg	March 14	Malberg
October - none	Malberg	April - none	Malberg
November 15	Malberg	May 9	Malberg
December 13	Malberg	June 13	Malberg

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

E. APPROVAL OF BANK ACCOUNTS

1. Current Account

It is recommended that an account in the name of this Board of Education – Current Account be kept with Republic Bank and all monies, checks, drafts or funds coming into the possession of this Board of Education be deposited in said bank to the credit of this Board and that said bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the President or Vice President, Secretary of the Board of Education and the Treasurer of School Monies.

2. Payroll Account

It is recommended that the Payroll Account in the name of this Board of Education be kept with Republic Bank and that said bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the Treasurer of School Monies.

3. Cafeteria Account

It is recommended that the Cafeteria Account in the name of this Board of Education be kept with the Republic Bank for the deposit of Cafeteria Funds to the credit of this Board of Education and that all such Cafeteria Funds coming into the possession of the Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, Accountant, or Senior Accountant.

4. Student Activity Fund Account (Middle/Elementary)

It is recommended that an account in the name of this Board of Education be deposited with the Republic Bank for the deposit of Middle & Elementary Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, Accountant, or Senior Accountant.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

E. APPROVAL OF BANK ACCOUNTS - continued

5. Student Activity Fund Account (High School East)

It is recommended that an account in the name of this Board of Education be deposited with the Republic Bank for the deposit of High School East Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Principal, Assistant Principal - Activity Fund, or Coordinator of Student Activities.

6. Student Activity Fund Account (High School West)

It is recommended that an account in the name of this Board of Education be deposited with the Republic Bank for the deposit of High School West Student Activity Funds to the credit of the Board of Education and that all such Student Activity Funds coming into the possession of this Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by any two of the following: Principal, Assistant Principal - Activity Fund, or Coordinator of Student Activities.

7. Unemployment Trust Account

It is recommended that the Unemployment Trust Account in the name of this Board of Education be kept with the Republic Bank for the deposit of Unemployment Trust Funds to the credit of this Board of Education and that all such Unemployment Funds coming into the possession of the Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, Accountant, or Senior Accountant.

8. Capital Reserve Account

It is recommended that the Capital Reserve Account in the name of this Board of Education be kept with the Republic Bank for the deposit of Capital Reserve Funds to the credit of this Board of Education and that all such Capital Reserve Funds coming into the possession of the Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, Accountant, or Senior Accountant.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

E. APPROVAL OF BANK ACCOUNTS - continued

9. Internal Service Fund – Prescription Account

It is recommended that the Internal Service Fund - Prescription Account in the name of this Board of Education be kept with the Republic Bank for the deposit of Internal Service - Prescription Fund to the credit of this Board of Education and that all such Internal Service Funds coming into the possession of the Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Assistant Business Administrator/Assistant Board Secretary, Accountant, or Senior Accountant.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

E. APPROVAL OF BANK ACCOUNTS - continued

10. Petty Cash Account

It is recommended that the Business Administrator be authorized to open a petty cash account as described below in the amount of \$4,050.00 in the name of this Board of Education be kept with the Republic Bank for the deposit of said funds to the credit of this Board of Education, and that all such petty cash funds coming into the possession of this Board of Education be deposited in said Republic Bank which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by any two of the following: Assistant Superintendent, Business/Board Secretary, Accountant, Senior Accountant, or Assistant Business Administrator/Assistant Board Secretary.

School	Amount	Person Responsible	Purpose
Barclay Elementary School	\$100	Principal	General
Barton Elementary School	\$100	Principal	General
Cooper Elementary School	\$100	Principal	General
Harte Elementary School	\$100	Principal	General
Johnson Elementary School	\$100	Principal	General
Kilmer Elementary School	\$100	Principal	General
Kingston Elementary School	\$100	Principal	General
Knight Elementary School	\$100	Principal	General
Mann Elementary School	\$100	Principal	General
Paine Elementary School	\$100	Principal	General
Paine Elementary School	\$100	Principal	Life Skills Coach
Sharp Elementary School	\$100	Principal	General
Stockton Elementary School	\$100	Principal	General
Woodcrest Elementary School	\$100	Principal	General
Beck Middle School	\$150	Principal	General
Carusi Middle School	\$150	Principal	General
Rosa Middle School	\$150	Principal	General
Alternative HS	\$100	Principal	General
East HS	\$200	Principal	General
West HS	\$1200	Principal	Job Coach
West HS	\$200	Assistant Principal	General
Security	\$100	Director	General
Building/Grounds	\$400	Director	General

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

E. BANK ACCOUNTS - continued

11. Payroll Agency Account

It is recommended that an account in the name of Cherry Hill Board of Education Payroll Agency Account be kept with the Republic Bank for the deposit of deductions from employees' pay and said bank be and is hereby authorized to make payment from such funds on deposit with it on warrants or drafts signed by one of the following: the Treasurer of School Monies, Assistant Superintendent, Business/Board Secretary, or Assistant Business Administrator/Assistant Board Secretary.

12. School Age Child Care Program Account

It is recommended that the School Age Child Care Program Account in the name of this Board of Education be kept with the Republic Bank for the deposit of School Age Child Care Program funds to the credit of this Board of Education and that all such funds coming into the possession of the Board of Education be deposited in said Republic Bank which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by two of the following: Principal of Barclay Early Childhood Center and SACC, Accountant, or Senior Accountant, Assistant Superintendent, Business/Board Secretary, or Assistant Business Administrator/Assistant Board Secretary.

13. Scholarship Accounts

It is recommended that the following Scholarship Accounts, in the name of this Board of Education be kept with the Republic Bank for the deposit of the Elizabeth Conner Scholarship Fund and Kaufman Scholarship Fund to the credit of this Board of Education and that all such scholarship funds coming into the possession of the Board of Education be deposited in said Republic Bank, which bank be and is hereby authorized to make payment from the funds on deposit with it on warrants or drafts signed by the Assistant Superintendent, Business/Board Secretary.

14. Lease Purchase #1 and Lease Purchase #2 Escrow Accounts

It is recommended that accounts in the name of this Board of Education be deposited with TD Bank for the deposit of Lease Purchase proceeds to the credit of the Board of Education and that all such Lease Purchase proceeds that come into the possession of this Board of Education shall be deposited in said TD Bank, which bank be and is hereby authorized to make payment for such funds on deposits with it on warrants or drafts signed by any one of the following: Assistant Superintendent, Business/Board Secretary or the Assistant Business Administrator/Assistant Board Secretary.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

F. APPROVAL OF INVESTMENT OF FUNDS

1. Certificates of Deposit/U.S. Treasury Obligations

It is recommended that the Assistant Superintendent, Business/Board Secretary, the Assistant Business Administrator/Assistant Board Secretary or Accountant or Senior Accountant shall be authorized to invest idle funds or monies of the Board of Education between Action Meetings, in such interest bearing securities or accounts as may be legal under the laws of the State of New Jersey, said investments to be ratified and affirmed at the next Action Meeting of the Board of Education.

2. Participation in the State of New Jersey Cash Management Fund

It is recommended that the Cherry Hill Board of Education participate in the New Jersey Cash Management Fund with said fund authorized to purchase and sell participations in the funds on the approval of the Assistant Superintendent, Business/Board Secretary, the Assistant Business Administrator/Assistant Board Secretary, Accountant or Senior Accountant.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

G. APPROVAL OF TAX RECEIPT SCHEDULE

<u>Month and Day Payable</u>	<u>General Fund</u>	<u>Debt Service</u>
July 8, 2016	6,858,187.75	
July 22, 2016	6,858,187.75	
August 1, 2016		1,000,000.00
August 12, 2016	13,716,375.50	
September 9, 2016	13,716,375.50	
October 7, 2016	13,716,375.50	
November 11, 2016	13,716,375.50	
December 9, 2016	13,716,375.50	
Total July through December, 2016	82,298,253.00	1,000,000.00
January 13, 2017	13,716,375.50	
February 6, 2017		1,794,417.00
February 10, 2017	13,716,375.50	
March 10, 2017	13,716,375.50	
April 7, 2017	13,716,375.50	
May 12, 2017	13,716,375.50	
June 9, 2017	13,716,375.50	-
Total January through June, 2017	82,298,253.00	1,794,417.00
TOTAL 2016-2017 YEAR	<u>164,596,506.00</u>	<u>2,794,417.00</u>

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MARCH 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of March 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MARCH 2016**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR MARCH 2016**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending March 2016 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR MARCH 2016**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of March 2016 be accepted as submitted.

BOARD WORK SESSION
May 10, 2016

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates:
Food Service	\$	
SACC	\$	thru
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated _____, 2016 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **SCHOOL BUS EMERGENCY EVACUATION SECOND DRILLS REPORT**

SCHOOL	DATE & TIME	SCHOOL LOCATION	ROUTES	WALKERS	PRINCIPAL/ SUPERVISOR
Alternative High School	2/19/16 2:10PM	45 Ranoldo Terrace	AV1-6	All Transported	Mr. Riordan
High School East	4/6/16 6:50AM	1750 Kresson Road	E1-32, EW1-8, CHV75	Completed in 1st drill	Mr. Hulme
High School West	3/2/16 7:00AM	2101 Chapel Avenue	W1-16, WE1-4, CHV65-69	Completed in 1st drill	Ms. Gendelman
Beck Middle School	3/18/16 & 3/31/16 7:40AM	950 Cropwell Road	B1-19, CHV2-5,,CHV25	Yes	Dr. Russo / Dr. Perry
Carusi Middle School	4/25/16 8:00AM	315 Roosevelt Drive	C1-C20, CHV8,11,14, Q-PEN, Q-WS	Yes	Dr. Cafagna / Dr. Miles
Rosa Middle School	3/17/16 7:45AM	485 Browning Lane	R1-21, CHV10, CHV22, CHV24, CHV74	All Transported	Mr. Zografos
Barclay Pre-School	4/5/16 9AM & 3:30PM	1220 Winston Way	BCV3,4,5,8,10,11,12,13,14,15,17,18,19,28,29 BCV9,22,23,24,25,26,27	Completed in 1st drill	Ms. Rockhill
Barton Elementary School	3/29/16 9:00AM	223 Rhode Island Avenue	CB1-8, CHV26, BCV16	Completed in 1st drill	Mr. Sweeney
Cooper Elementary School	3/11/16 10:30AM	1960 Greentree Road	CHV15-20, JC1-2, JCK1-2MD	Completed in 1st drill	Ms. Taylor
Harte Elementary School	3/1/16 9:00AM	1909 Queen Ann Drive	BH1-3, CHV13,34-37	Completed in 1st drill	Dr. Burti / Debra Race
Johnson Elementary School	4/5/16 8:45AM	500 Kresson Road	JJ1-10, RS7, CHV28-CHV32, CHV79	Completed in 1st drill	Mr. Peltzman
Kilmer Elementary School	3/29/16 8:45AM	2900 Chapel Avenue	JK1-7	Completed in 1st drill	Ms. Tiernan
Kingston Elementary School	4/14/16 8:55AM	320 Kingston Road	CHV38-43, KG1-2, QVPH, QLK	Completed in 1st drill	Dr. Marble
Knight Elementary School	3/30/16 9:15AM	140 Old Carriage Road	RK1-RK6, CHV44-48	Yes	Mr. Park
Mann Elementary School	3/10/16 8:30AM	150 Walt Whitman Boulevard	HM1-5, CHV49-52	Completed in 1st drill	Ms. Dalal
Paine Elementary School	4/15/16 8:55, 9:05, 12:50	4001 Church Road	TP1-8, CHV53-56, TPK1-2	Completed in 1st drill	Dr. Rickansrud/C. Ackroyd
Sharp Elementary School	3/30/16 8:40AM	300 Old Orchard Road	JS1,3,5, CHV27,57-62	Completed in 1st drill	Mr. Miscioscia / Ms. Gilmour
Stockton Elementary School	3/17/16 8:40AM	200 Wexford Drive	RS1-6, RS-9, CHV63,64,76,77, BCV6	Completed in 1st drill	Mr. Baldoni/ Ms. Thomas
Woodcrest Elementary School	4/14/16 & 4/19/16 8:45AM	400 Cranford Drive	WC1-6, CHV72,73	Yes	Mr. Cohen

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #1516-004 – A-WING HVAC SYSTEM REPLACEMENT AND RELATED WORK AT CHERRY HILL HIGH SCHOOL EAST (5-10-16)

INFORMATION TO BE READY FOR ACTION MEETING. Bid opens May 10, 2016.

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #Q-CSH – SHARP ELEMENTARY SCHOOL – DCP&P, CAMDEN, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from West Berlin Bus Service. It is recommended that prior administrative approval be ratified for West Berlin Bus Service to transport (1) one DCP&P student residing in Camden, NJ to/from Joseph D. Sharp Elementary School, as listed below.

Route: Q-CSH / Quote
School: Joseph D. Sharp Elementary School
Company: West Berlin Bus Service
Cost per diem: \$169.00
Date(s): 5/4/16 thru 6/16/16
Total # of days: (31) Thirty-One
Total Cost: \$5,239.00

PO #16-06878
Account Code: 11-000-270-511-83-0001

BOARD WORK SESSION

May 10, 2016

B. BUSINESS AND FACILITIES

ITEM 5. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
District Middle Schools	Monetary – Mt. Misery Program	Cherry Hill Education Foundation and TD Bank, through the TD Bank Charitable Foundation*	\$5,000
Johnson ES	Monetary – Elmo Document Camera & Ceiling Projector (installed)	Cherry Hill Education Foundation*	\$2,278
Kilmer ES	Monetary – SmartBoard	Cherry Hill Education Foundation*	\$5,500
Paine ES	Monetary – SmartBoard	Cherry Hill Education Foundation*	\$5,500
Sharp ES	Monetary – SmartBoard	Cherry Hill Education Foundation*	\$5,500
Barton ES	Monetary – SmartBoard Room #7	Cherry Hill Education Foundation*	\$5,500
Barton ES	Monetary – SmartBoard Room #12	Cherry Hill Education Foundation*	\$5,500
East HS	Monetary – Shirts & Food for Freshman Orientation Program	Cherry Hill Education Foundation*	\$2,901
West HS	Monetary – Shirts & Cords “Peer Leader Program”	Cherry Hill Education Foundation*	\$2,030

*Unexpended funds will be returned to Cherry Hill Education Foundation

BOARD WORK SESSION

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Other Compensation—Certificated
9. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Ana Delgado	Mann-Kindergarten (\$72,275)	7/01/16	Personal

BOARD WORK SESSION

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Timika Smalls	Kilmer-Educational Assistant (\$15,889)	7/01/16	Disability Retirement

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Classroom Observation

RECOMMENDATION:

Be it resolved that the person listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Nicholas Karcher	Kutztown	4/26/16-4/29/16	Nina Anastasia/Carusi

(b) Student Teaching

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Samuel Gorelick	Rutgers	9/07/16-12/16/16	Benjamin Acquesta/Carusi
Samuel Gorelick	Rutgers	10/24/16-12/16/16	Alexis Henderson/Barton-Harte
Christian Thomas	Rowan	9/19/16-10/26/16	Lindsay Karp/Knight
Christian Thomas	Rowan	10/31/16-12/07/16	Christopher Convery/Rosa

BOARD WORK SESSION

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(c) Graduate School Internship

RECOMMENDATION:

Be it resolved that the person listed be approved for a school and mental health counseling internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Victoria Wong	Penn	2016-17 school year	Cathleen Enderle/Margaret Regan-CHHS East

(d) Externship Field Placement

RECOMMENDATION:

Be it resolved that Ann Gambuzza-Brugnolo, student at Rowan University be approved for an externship field placement effective 6/27/16-8/31/16 with Leanne Bernosky/Knight Elementary School as the cooperating LDT-C.

(e) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed by approved for intermediate fieldwork placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Lauren Guidotti	Stockton	9/06/16-12/15/16	Angela Naccarato/Harte
John Fecich	Rowan	9/19/16-10/26/16	John Lauk/Kilmer-Harte
John Fecich	Rowan	10/31/16-12/07/16	George Hanna/Carusi

BOARD WORK SESSION

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(f) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for a co-curricular position in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Karen Lignana	CHHS West-Co-Advisor, Freshman Class (budget #11-401-100-100-55-0101)	9/01/15-3/31/16	\$ 917
Karen Lignana	CHHS West-Advisor, Freshman Class (budget #11-401-100-100-55-0101)	4/01/16-6/30/16	\$ 784
Karen Block	Beck-Co-Advisor, Peer Leaders (budget #11-401-100-100-40-0101)	9/01/15-6/30/16	\$1265
Deborah Nemerofsky	Beck-Co-Advisor, Peer Leaders (budget #11-401-100-100-40-0101)	9/01/15-6/30/16	\$1265

(g) Nursing Policy and Procedure Committee

RECOMMENDATION:

Be it resolved that the nursing staff listed be approved as members of the policy and procedure committee in accord with the data presented

Lead Nurse—Not to Exceed \$1977.50—Monies budgeted from account #11-000-213-100-71-0105

<u>Name</u>	<u>Number of Hours</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Barbara Kase-Avner	50	7/01/16-8/3/16	\$39.55

Not to Exceed - \$3218.60 - Monies budgeted from account #11-000-213-100-71-0103

<u>Name</u>	<u>Number of Hours</u> <u>Not to Exceed</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Jacqueline Naddeo	20	7/01/16-8/31/16	\$43.85
Angela Mooney	20	7/01/16-8/31/16	\$37.92
Cheryl Osnayo	20	7/01/16-8/31/16	\$40.39
Joy Atkins	20	7/01/16-8/31/16	\$38.77

BOARD WORK SESSION

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(h) Family Life Curriculum

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the Family Life Curriculum committee effective 7/01/16-8/31/16 in accord with the data presented.

Not to Exceed \$1548.90-Monies budgeted from account #11-000-221-110-72-0101

<u>Name</u>	<u>School</u>	<u>Number of Hours</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>
		<u>Not to Exceed</u>		
Robin Olin	Cooper	10	\$63.65	\$636.50
Jacqueline Naddeo	Kingston	10	\$43.85	\$438.50
Lynn Richter	Woodcrest	10	\$47.39	\$473.90

(i) Summer Employment - Student Activities

RECOMMENDATION:

Be it resolved that the person listed be approved for summer employment in accord with the data presented.

CHHS West-Monies budgeted from account #11-401-100-100-55-0101

<u>Name</u>	<u>Total Days</u>	<u>Effective Dates</u>	<u>Per Diem Rate</u>
	(not to exceed)		
Carole Roskoph	10	7/01/16-8/31/16	\$456

(j) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistants) be approved as substitute teachers effective 5/25/16-6/30/16. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Carrie Mastowski	Marc Spivak	Sonia Lindsay	Lisa O'Rourke

BOARD WORK SESSION

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(k) Kindergarten Summer Enrichment—Title I

RECOMMENDATION:

Be it resolved that the persons listed be approved for the Title I Kindergarten Summer Enrichment Program at Kilmer Elementary School effective 7/05/16-8/01/16 at the rate of \$45.20/hr (not to exceed total program of \$4973). Monies budgeted from account #20-233-100-101-15-0140.

<u>Name</u>	<u>Name</u>
Hilary Meola	Jenna Martin

(l) Summer Counseling

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer counseling in accord with the data presented. Monies budgeted from account #11-000-218-104-40-0101.

Beck Middle School – budget #11-000-218-104-40-0101

<u>Name</u>	<u>Not to Exceed # of Days</u>	<u>1/200th of Salary 7/01/16-8/31/16</u>
Julie Lane	5	\$286.52
Margaret Malcarney	5	\$497.11
Regina Henry	5	\$265.54

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Summer Employment – Copy Machine Operator

RECOMMENDATION:

Be it resolved that the copy machine operator listed be approved for summer employment in accord with the data presented.

<u>Name</u>	<u>School</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Hansa Kanzaria	CHHS West (budget #11-401-100-100-55-0101)	7/01/16-8/31/16 (20 days)	\$26.37

BOARD WORK SESSION

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(b) Kindergarten Summer Enrichment—Title I

RECOMMENDATION:

Be it resolved that the person listed be approved for the Title I Kindergarten Summer Enrichment Program at Kilmer Elementary School effective 7/05/16-8/01/16 at the rate of \$13.20/hr (not to exceed total program of \$4973). Monies budgeted from account #20-233-100-101-15-0140.

Name

Kathleen Ricchezza

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Ann Cottone	CHHS West-French	Leave with pay 4/18/16-4/19/16 a.m.; without pay 4/19/16 p.m.-5/06/16
Helene Eksterowicz	Carusi-Psychologist	Leave with pay 4/18/16-6/08/16; without pay 6/09/16-6/30/16; without pay 7/01/16-1/03/17 (revised for dates)
Justin Meyers	Mann-Special Education	Leave without pay 11/01/16-1/06/17
Kathryn Pendleton	Stockton-Grade 3	Leave with pay 5/09/16-6/30/16; without pay 9/01/16-1/16/17
Cecil Leonard	CHHS East/West-Industrial Arts	Leave with pay 5/17/16-6/30/16
Susanne Casey	CHHS East-Science	Leave with pay 5/13/16-6/03/16
Sharon Davis	District-LDT-C	Leave without pay 4/11/16-5/17/16
Janet Merin	Rosa-Special Education	Leave with pay 4/21/16-4/28/16; 5/12/16-5/19/16; 6/02/16-6/10/16 (revised for dates)
Leslie Williams	Knight/Barton-Kindergarten	Leave without pay 3/21/16-6/30/16 (leave extended)
Francis Madison	CHHS West-Math	Leave with pay 4/18/16-6/30/16
Geraldine Hewitt	Rosa-World Language	Leave with pay 5/23/16-6/02/16 a.m.; without pay 6/02/16 p.m.-6/30/16; 9/01/16-10/31/16

BOARD WORK SESSION
May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Susan Loney	Harte-Teacher II, SACC	Leave without pay 5/01/16-6/30/16
Toni Carter	Barclay-Secretary	Leave with pay 5/05/16-6/16/16
Thomas Fazio	District-Groundskeeper	Leave without pay 4/19/16-until a determination is made regarding a return to work.
Debbie Maista	Malberg-Payroll Clerk	Leave with pay 3/08/16-5/31/16; without pay 6/01/16-7/25/16 (revised for dates)

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Salary Adjustment—Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 9/01/15-6/30/16.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Danielle Douglas	Johnson	B	2	\$48,777	C	2	\$ 49,922
Angela Mooney	Rosa	C	8	\$53,480	E	8	\$ 56,456
Danielle Newbill	Barton	C	12	\$62,417	E	12	\$ 65,393
Cheryl Osnayo	CHHS East	D	9	\$55,707	G	9	\$ 61,430
Bridget Schaeffer	Carusi	B	3	\$48,987	C	3	\$ 50,132
Christopher Willey	Mann	E	4	\$53,681	F	4	\$ 55,512
Christine Giannopoulos	Barclay	D	3	\$51,276	E	3	\$ 53,108
Susan Fortin	Woodcrest	F	17	\$100,469	G	17	\$102,529
Jennifer Tomasetti	Kilmer	F	16	\$90,565	G	16	\$ 92,625
Rosaria Norkus	Beck	D	15	\$80,940	G	15	\$ 86,663

BOARD WORK SESSION

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED- continued

(b) Salary Adjustment—Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a prorated salary adjustment for credits earned effective 2/01/16-6/30/16.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Lauren Arno	Alternative High School	D	9	\$55,707	E	9	\$ 57,539
Lillian Barna	Barton	D	6	\$52,903	F	6	\$ 56,566
Leanne Bernosky	Knight	F	17	\$110,516	G	17	\$112,782
Danielle Douglas	Johnson	C	2	\$49,922	D	2	\$ 51,066
Lisa Feinstein	Kilmer	D	12	\$69,917	E	12	\$ 71,932
Rebecca Muller	Beck	C	4	\$50,705	D	4	\$ 51,849
Yusef Smith	CHHS West	D	10	\$56,904	E	10	\$ 58,736

BOARD WORK SESSION

May 10, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION - CERTIFICATED

(a) Flex Options

RECOMMENDATION:

Be it resolved that the persons listed be approved to facilitate professional development sessions on approved topics on 6/20/16 at the rate of \$53.56/hr (not to exceed a total of \$6427.20). Monies budgeted from account #20-272-200-101-99-0101.

Name

Mary Ann Alomar
Emily Cajigas
Kristen Hildebrand
Karen Fulcher
Angela Lancos
Patrick McHenry
Dianna Morris
Paula Pennington
Jennifer Sedlock
Christine Smith

Name

Amanda Aslanian
Jeanine Caplan
Jacqueline Kamison
Mary Kline
Kimberly Laskey
Susan Melograna
Linda Patterson
Jacqueline Schnapp
Nora Smaldore
Amanda Squillace

ITEM 9. OTHER MOTIONS

(a) Approval of Employee Assistance Program

RECOMMENDATION:

Be it resolved that the letter of renewal dated 3/26/16 of the Employee Assistance Program, Employer Services Agreement between Rutgers University Behavioral Healthcare EAP and the Cherry Hill Public Schools be approved as presented.

BOARD WORK SESSION

May 10, 2016

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Second Reading and Adoption of Revised Policies
2. First Reading of Revised Policies
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. SECOND READING OF REVISED POLICIES

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for first reading.

FINANCES

<u>Number</u>	<u>Title</u>
6111	Special Education Medicaid Initiative (SEMI) Program (M)
6112	Reimbursement of Federal and Other Grant Expenditures (M)
6141	Tax Revenues
6150	Tuition Income
6160	Grants from Private Sources
6162	Corporate Sponsorships
6210	Fiscal Planning
6220	Budget Preparation (M)
6230	Budget Hearing (M)
6311	Contracts for Goods or Services Funded by Federal Grants
6320	Purchases Subject to Bid
6340	Multiple Year Contracts
6350	Competitive Contracting
6360	Political Contributions (M)
6362	Contributions to Board Members and Contract Awards (M)
6421	Purchases Budgeted
6421.01	Environmentally Preferable Purchasing (Green Purchasing Policy)
6422	Budget Transfers (M)
6423	Expenditures for Non-Employee Activities, Meals, and Refreshments
6424	Emergency Contracts
6440	Cooperative Purchasing
6450	Choice of Vendor

BOARD WORK SESSION

May 10, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 1. SECOND READING OF REVISED POLICIES (continued)

FINANCES (continued)

<u>Number</u>	<u>Title</u>
6470	Payment of Claims (M)
6471	School District Travel (M)
6472	Tuition Assistance
6480	Purchase of Food Supplies (M)
6510	Payroll Authorization (M)
6511	Direct Deposit
6520	Payroll Deductions
6521	Retirement
6620	Petty Cash (M)
6640	Cafeteria Fund
6650	Scholarship Fund
6660	Student Activity Fund (M)
6700	Investments
6740	Reserve Accounts
6810	Financial Objectives (M)
6820	Financial Reports (M)
6830	Audit and Comprehensive Annual Financial Report (M)
6831	Withholding or Recovering State Aid
6832	Conditions of Receiving State Aid

PROPERTY

<u>Number</u>	<u>Title</u>
7100	Long-Range Facilities Planning (M)
7101	Educational Adequacy of Capital Projects
7102	Site Selection and Acquisition
7130	School Closing
7230	Gifts, Grants, and Donations
7243	Supervision of Construction
7250	School and Facility Names
7300	Disposition of Property
7320	Lease of School Premises
7410	Maintenance and Repair (M)
7420	Hygienic Management (M)
7421	Indoor Air Quality Standards
7422	School Integrated Pest Management Plan (M)
7430	School Safety (M)
7432	Eye Protection (M)
7433	Hazardous Substances
7434	Smoking in School Buildings and on School Grounds (M)
7435	Alcoholic Beverages on School Premises
7436	Drug Free Workplace (M)
7440	Security of School Premises
7441	Electronic Surveillance In School Buildings and On School Grounds
7450	Property Inventory

BOARD WORK SESSION

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D. POLICIES & LEGISLATION COMMITTEE

ITEM 1. SECOND READING OF REVISED POLICIES (continued)

PROPERTY (continued)

<u>Number</u>	<u>Title</u>
7460	Energy Conservation
7490	Animals on School Property
7510	Use of School Facilities
7513	Recreational Use of Playgrounds
7522	School District Provided Technology Devices to Staff Members
7523	School District Provided Technology Devices to Pupils
7610	Vandalism
7650	School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)

OPERATIONS

<u>Number</u>	<u>Title</u>
8110	Attendance Areas
8130	School Organization (M)
8140	Pupil Enrollments (M)
8210	School Year
8220	School Day
8310	Public Records
8311	Managing Electronic Mail
8320	Personnel Records
8330	Pupil Records (M)
8335	Family Educational Rights and Privacy Act
8420	Emergency and Crisis Situations (M)
8441	Care of Injured and Ill Persons (M)
8442	Reporting Accidents
8451	Control of Communicable Disease (M)
8453	HIV/AIDS
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Abuse (M)
8462	Reporting Potentially Missing or Abused Children (M)
8465	Hate Crimes and Bias-Related Acts (M)
8467	Weapons (M)
8468	Crisis Response
8470	Response to Concerted Job Action
8500	Food Services
8505	Wellness Policy/Nutrient Standards for Meals and Other Foods (M)
8506	School Lunch Program Biosecurity Plan (M)
8507	Breakfast Offer Versus Serve (OVS)
8508	Lunch Offer Versus Serve (OVS)
8540	Free and Reduced Rate Meals
8600	Transportation (M)
8601	Pupil Supervision After School Dismissal (M)
8630	Bus Driver/Bus Aide Responsibility (M)

BOARD WORK SESSION

May 10, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 1. SECOND READING OF REVISED POLICIES (continued)

OPERATIONS (continued)

<u>Number</u>	<u>Title</u>
8660	Transportation by Private Vehicle (M)
8670	Transportation of Disabled Pupils (M)
8690	Monitoring Devices on School Vehicles
8710	Property Insurance
8740	Bonding
8750	Employee Indemnification
8760	Pupil Accident Insurance
8770	School Board Insurance Group
8810	The Use of Cultural, Ethnic, or Religious Themes In Our Educational Program
8811	Observance of Holidays
8820	Opening Exercises

ITEM 2. FIRST READING OF REVISED POLICIES

PROGRAM

<u>Number</u>	<u>Title</u>
2110	Philosophy of Education/District Mission Statement (M)
2132	School District Goals and Objectives
2200	Curriculum Content (M)
2210	Curriculum Development (M)
2220	Adoption of Courses (M)
2230	Curriculum Guides (M)
2240	Controversial Issues
2260	Affirmative Action Program for School and Classroom Practices (M)
2270	Religion in the Schools
2271	The Use of Cultural, Ethnic, or Religious Themes in Our Educational Program
2310	Pupil Grouping
2312	Class Size
2330	Homework
2340	Field Trips
2360	Use of Technology
2361	Acceptable Use of Computer Networks/Computers and Resources (M)
2363	Use of Privately-Owned Technology
2411	Guidance Counseling (M)
2412	Home Instruction Due to Health Condition (M)
2415	No Child Left Behind Programs (M)

BOARD WORK SESSION

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D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES (continued)

PROGRAM (continued)

<u>Number</u>	<u>Title</u>
2415.01	Academic Standards, Academic Assessments, and Accountability (M)
2415.02	Title I – Fiscal Responsibilities (M)
2415.03	Highly Qualified Teachers (M)
2415.04	Title I – District-Wide Parental Involvement (M)
2415.05	Pupil Surveys, Analysis and/or Evaluations (M)
2415.06	Unsafe School Choice Option (M)
2415.20	No Child Left Behind Complaints (M)
2416	Programs for Pregnant Pupils (M)
2417	Student Intervention and Referral Services (M)
2422	Health Education (M)
2423	Bilingual and ESL Education (M)
2425	Physical Education
2428.1	Standards-Based Instructional Priorities
2430	Co-Curricular Activities (M)
2431	Athletic Competition (M)
2431.3	Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics
2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)
2432	School Sponsored Publications
2435	NJSIAA Random Testing for Interscholastic Athletics
2436	Activity Participation Fee Program
2440	Summer Session
2460	Special Education (M)
2462	Pupil Placement-Basic Skills Improvement Program
2464	Gifted and Talented Pupils (M)
2466	Needless Public Labeling of Pupils with Disabilities (M)
2467	Surrogate Parents and Foster Parents (M)
2468	Independent Educational Evaluations
2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M)
2510	Adoption of Textbooks
2520	Instructional Supplies (M)
2530	Resource Materials
2530.1	Philosophy and Policy on Learning Resource Center Materials
2531	Use of Copyrighted Materials
2551	Musical Instruments
2560	Live Animals in School

BOARD WORK SESSION

May 10, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES (continued)

PROGRAM (continued)

<u>Number</u>	<u>Title</u>
2610	Educational Program Evaluation (M)
2622	Student Assessment (M)
2624	Grading System
2631	New Jersey Quality Single Accountability Continuum (QSAC)
2700	Services to Nonpublic School Pupils (M)

STUDENTS

<u>Number</u>	<u>Title</u>
5111.2	Open Enrollment
5111.3	Tuition – Nonresident Students
5112	Entrance Age
5114	Children Displaced by Domestic Violence
5116	Education of Homeless Children
5120	Assignment of Pupils (M)
5130	Withdrawal from School (M)
5200	Attendance (M)
5230	Late Arrival and Early Dismissal
5240	Tardiness
5250	Excusal from Class or Program
5300	Automated External Defibrillators (AEDs) (M)
5305	Health Services Personnel
5306	Health Services To Nonpublic Schools (M)
5307	Nursing Services Plan (M)
5308	Student Health Records (M)
5310)	Health Services (M)
5320	Immunization
5330	Administration of Medication (M)
5331	Management of Life-Threatening Allergies in Schools (M)
5332	Do Not Resuscitate Orders (M)
5335	Treatment of Asthma (M)
5337	Use of Service Animals for Student Needs
5338	Diabetes Management (M)
5339	Screening for Dyslexia (M)
5350	Pupil Suicide Prevention
5410	Promotion and Retention (M)
5411	Graduation From Eighth Grade
5420	Reporting Pupil Progress (M)
5430	Class Rank
5431	“Good Pupil” Status
5440	Honoring Pupil Achievement

BOARD WORK SESSION

May 10, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. FIRST READING OF REVISED POLICIES (continued)

STUDENTS (continued)

<u>Number</u>	<u>Title</u>
5460	High School Graduation (M)
5460.1	Graduation Ceremonies Early Graduation (M)
5465	
5466	Graduation and Yearbook Fees (M)
5500	Expectations for Pupil Conduct (M)
5511	Dress and Grooming
5513	Care of School Property (M)
5514	Pupil Use of Vehicles
5516	Use of Electronic Communication and Recording Devices (ECRD) (M)
5517	Pupil Identification Cards
5519	Dating Violence at School (M)
5520	Disorder and Demonstration
5530	Substance Abuse (M)
5533)	Pupil Smoking (M)
5535	Passive Breath Alcohol Sensor Device
5550	Disaffected Pupils (M)
5560	Disruptive Pupils (M)
5561	Use of Physical Restraint
5570	Sportsmanship
5600	Student Discipline/Code of Conduct (M)
5610	Suspension (M)
5611	Removal of Students for Firearms Offenses (M)
5612	Assaults on District Board of Education Members or Employees (M)
5613	Removal of Students for Assaults with Weapons Offenses (M)
5615	Suspected Gang Activity
5620	Expulsion
5700	Pupil Rights
5701	Plagiarism
5710	Pupil Grievance
5721	Independent Publications
5770	Pupil Right of Privacy
5820	Student Government
5830	Pupil Fund Raising
5841	Secret Societies
5842	Equal Access of Pupil Organizations
5850	Social Events and Class Trips
5860	Safety Patrol (M)
5880	Public Performances by Pupils

BOARD WORK SESSION

May 10, 2016

D. POLICIES & LEGISLATION COMMITTEE

**ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING
INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
15-16:33	Pulled	15-16:1269	Affirmed	15-16:1285	Affirmed
15-16:34	Affirmed	15-16:1272	Affirmed	15-16:1287	Affirmed
15-16:1244	Affirmed	15-16:1273	Affirmed	15-16:1292	Affirmed
15-16:1245	Affirmed	15-16:1282	Affirmed	15-16:1338	Affirmed
15-16:1246	Affirmed	15-16:1283	Affirmed	15-16:1339	Affirmed
15-16:1262	Affirmed	15-16:1284	Affirmed		

BOARD WORK SESSION

May 10, 2016

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

DISCUSSION ITEMS:

- Turf Field Update
- Long Term Planning: Discussion for Future Consideration