

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

July 12, 2016

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on July 12, 2016.

The meeting was called to order by Mrs. Matlack at 6:40 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON JULY 7, 2016.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON JULY 7, 2016.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON, JULY 7, 2016.

A roll call recorded the following Board Members as present:

Dr. J. Barry Dickinson	Mr. Elliot Roth
Mr. Eric Goodwin	Mrs. Lisa Saidel
Mrs. Kathy Judge	Mrs. Jane Scarpellino
Mr. Steven Robbins	Mr. Ken Tomlinson
	Mrs. Carol A. Matlack

Student Representative:

Molly Burch, H.S. West

Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Ms. L. Weathington, and Dr. F. Mahan.

Board of Education Work Session and Special Action Meeting Minutes
July 12, 2016

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO ATTORNEY CLIENT PRIVILEGE. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Saidel made and Mr. Robbins seconded a motion to adjourn to Executive Session for matters pertaining to attorney client privilege at 6:40 P.M. All Board members present voted in favor of the motion.

Mrs. Matlack led the Pledge of Allegiance.

Mrs. Matlack called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:05 P.M.

Presentations:

None

Public Discussion:

The floor was opened for public discussion. There being no public discussion, Mrs. Matlack called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes.

Dr. Meloche introduced Dr. Joseph Campisi who was appointed District Assistant Superintendent K-12 effective on or about November 1, 2016.

Dr. Campisi thanked the Board and the Superintendent for the opportunity to be part of Cherry Hill Public Schools.

Dr. Meloche recognized Mrs. Shugars as the new Assistant Superintendent for Business, Business Administrator/Board Secretary.

Board of Education Work Session and Special Action Meeting Minutes
July 12, 2016

Mrs. Matlack called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for July 26, 2016 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Discussion Items:

Curriculum and Instruction

- Dr. Kline and Dr. Rickansrud were introduced by Dr. Mahan to speak about approval of elementary school supplemental literature for the 2016/2017 school year “The One and Only Ivan” (Paine Elementary School).
- Dr. Mahan and Dr. Rickansrud discussed the First Grade Initiative Proposal for Paine Elementary School.

Business and Facilities

- Mrs. Shugars introduced Mr. John Middleton, Engineer, Becica Associates, LLC, who provided an update on SDA facilities projects.
- Mr. Middleton also clarified a proposal to conduct an update on the Long Range Facilities Plan and a Needs Assessment for facilities planning purposes.

Human Resources/Negotiations

- Mrs. Judge provided an update on Human Resources/Negotiations issues.
- Candidates for the Beck Middle School principal and the interim assistant principal at Carusi Middle School were discussed at the Human Resources/Negotiations committee meeting.

Policy and Legislation

- Mr. Goodwin asked Mr. Bart to provide an update on District policies. Mr. Bart stated that all policies have been submitted to Strauss Esmay and the goal is to have the update complete by September 30, 2016.

Strategic Planning

- Dr. Meloche reviewed the proposed District Mission Statement and Goals for the 2016/2017 school year. He hopes to have the Goals approved at the July 26, 2016 meeting.
- Mr. Roth reviewed the history of the Turf field usage agreement. Mr. Middleton then provided an update on the turf field projects. Dr. Meloche reviewed changes made to the usage agreement for the field between the District and the Township. The Board reviewed and asked questions about the proposed agreement.

SPECIAL ACTION AGENDA

July 12, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS

SPECIAL ACTION AGENDA

July 12, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. *Approval of Bill List*

ITEM 1. FINANCIAL REPORTS

APPROVAL OF BILL LIST

It is recommended that the Bill List dated June 29, 2016 in the amount of \$963,768.78 be approved as submitted.

Motion Dr. Dickinson Second Mrs. Judge Vote Ayes - 9 - No - 0

Exceptions:

Item #1 Approval of Bill List (Cooper Health Systems)

Motion Dr. Dickinson Second Mrs. Judge Vote Ayes - 8 - No - 0-1*

*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems

Item #1 Approval of Bill List (NJ American Water Co.)

Motion Dr. Dickinson Second Mrs. Judge Vote Ayes - 8 - No - 0-1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1 Approval of Bill List (Bancroft Neuro Health)

Motion Dr. Dickinson Second Mrs. Judge Vote Ayes - 8 - No - 0-1*

*Mr. Tomlinson abstained due to conflict of interest with Bancroft Neuro Health.

SPECIAL ACTION AGENDA

July 12, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Assignments/Salary Change – Non-Certificated
5. Other Compensation – Certified
6. Other Motions
7. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Allison Spence	Barton .5/CHHS East .5- ESL (\$53,681)	7/01/16	Personal
Kelly Germscheid	CHHS East-World Language (Spanish-\$52,335)	7/01/16	Personal
Annemarie Hunt	Stockton-Grade 1 (\$94,517)	7/01/16	Retirement
Michelle Bransfield	Kingston-Grade 4 (\$54,615)	7/01/16	Personal
Subhash Patel	CHHS East-Math (\$98,638)	7/01/16	Personal

SPECIAL ACTION AGENDA

July 12, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Angela Carroll	Barton-Title I (Replacing K. Staeck-budget #20-233-100-101-03-0100)	9/01/16-6/30/17	\$48,577 (Bachelors-step 1)
Joseph Campisi	District-Assistant Superintendent K-12 (Replacing J. Meloche-budget #11-000-230-100-72-0100)	On or about 11/01/16-6/30/17	\$165,000 prorated
Jessica Nuzzo	Beck-French (Replacing E. Briggs-budget #11-130-100-101-40-0100)	9/01/16-6/30/17	\$48,987 (Bachelors-step 3)
Emma Officer	Beck-Special Education (Replacing J. McCoy-budget #11-213-100-101-40-0100)	9/01/16-6/30/17	\$48,577 (Bachelors-step 1)

(b) Title I Summer Academy-
Wrap Around and Child Care

RECOMMENDATION:

Be it resolved that the hourly rate of the persons listed be adjusted from the rate approved on the previous agenda for the wrap around and child care program at Paine Elementary School (including a meeting on 7/01/16). Monies budgeted from account #20-233-100-101-58-0140 (not to exceed \$21,000).

Nurses – Hourly Rate \$45.20

Name

Lillian Bloyne
Lee Anne Keesal

Name

Lynn Richter

SPECIAL ACTION AGENDA

July 12, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED – continued

(c) Title I Booster Program

RECOMMENDATION:

Be it resolved that the persons listed be approved for the Title I Summer Booster Program at Carusi Middle School effective 7/15/16-8/30/16 at the rate of \$45.20/hr (not to exceed a total of \$12,204). Monies budgeted from account #20-233-100-101-45-0140.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Benjamin Acquesta	Rilana Alvarez	Luke Alvarez
Nina Anastasia	Paula Antonelli	Denise Augustyn
Parry Barclay	Rosemarie Blumenstein	Robert Bonnet
Katelyn Bower	Ayanna Boxley	Kevin Brake
Martha Brown	Joanna Browne	Carmella Buono-Tomasetti
Kathleen Burns	Meredith Callahan	Lindsay Ciemiengo
Kathleen Connelly	Michelle Cornoa	Michelle Corona
Richard D' Alessandro	Joseph Davidson	Deborah Jacobs
Michael Deffner	Allison Dillon	Danielle DiRenzo
Margaret Dolan	Thea Veronica Dorado	Jenna Dunn
Laura Farrington	Jacqueline Frockowiak	Jamie Grayson
Jamies Grenier	George Hanna	Joshua Hare
Christina Henes	Joyce Humpert-Nece	Jonathan Hunt
Lucia Ibanez-Torres	Justin James	Brian Kain
Donna Kelly	Thomas Kelly	Larissa Kohler
Beth Inez Korff	Lydia Krupa	Nicholas Lampe
Rina Lagas	Caryn Lipkowitz	Gregory Louie
Michelle Mader	Michele Martino	Kenneth McCall
Kathryn Mead	Alejandra Meder	Opal Minio
Anthony Musumeci	Elizabeth Nieradka	Kevin Owens
Susanne Pitzorella	Marcie Pullano	Richard Reidenbaker
Garwood Reynolds	Denise Santucci	Andrea Schaeffer
Lisa Schoen	Patricia Schuhl	Danielle Scibilia
Francesca Secrest	William Secrest	Gretchen Seibert
Zachary Semar	Rachel Solomon	Constance Spencer
Nicole Squazzo	Carolyn Strasle	Michele Taylor
Alex Tedesco	Patricia Tirado	Betsy Turgeon
Dana Ward	Theresa Wisniewski	Kimberly Wolozen
Richard Worrell	Brian Zaun	

SPECIAL ACTION AGENDA

July 12, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED – continued

(d) Curriculum Writing Middle School English

RECOMMENDATION:

Be it resolved that the person listed be approved as a member of the middle school English curriculum writing program effective 7/19/16-7/20/16 at the rate of \$35.71/hr (not to exceed \$428.52). Monies budgeted from account #11-000-221-110-72-0101.

Name

Michelle Corona

(e) Summer Music Enrichment Program

RECOMMENDATION:

Be it resolved that the positions listed be revised from the previously approved agenda of teachers and substitute teachers (as needed) for summer music enrichment program 6/27/16-7/28/16 at the rate of \$45.20/hr in accord with the data presented. Monies budgeted from account #11-190-100-106-66-0102.

Name

Position

Not to Exceed
of hours

Christine Macaulay

Jazz Ensemble

8

Lisa Badger

Beginning Band

26

(f) Summer IEP Meetings

RECOMMENDATION:

Be it resolved that the persons listed who are affiliated with the Cherry Hill Education Association bargaining unit be approved to attend Summer IEP meetings effective 6/17/16-8/31/16 at the rate of \$35.71/hr. (rate revised from previously approved agenda). Monies budgeted from account #11-213-100-101-71-0101.

SPECIAL ACTION AGENDA

July 12, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED – continued

(g) ESY Summer Program

RECOMMENDATION:

Be it resolved that the persons listed be added to the approved list of teachers for the ESY Summer Program effective 7/07/16-8/11/16 at the rate of \$45.20/hr (not to exceed \$190,000). Monies budgeted from account #11-204-100-101-71-0101.

<u>Name</u>	<u>Name</u>
Tanitra Rogers	Lucia Ibanez-Torres

**(h) Title I Summer Academy –
Wrap Around and Child Care**

RECOMMENDATION:

Be it resolved that the person listed be added to the approved list for the wrap around and child care program at Paine Elementary School. Monies budgeted from account #20-233-100-101-58-0140 (not to exceed \$21,000).

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Deana Travers (Replacing R. DelRosario-Thomas)	Teacher	7/13/16-7/28/16	\$15.20

ITEM 3. APPOINTMENTS—NON—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the person listed be approved in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Natalie Petroski	Woodcrest-Secretary (Replacing J. Braswell-budget #11-000-240-105-36-0100)	7/18/16-6/30/17	\$38,628 prorated
Sandra Schaefer	Malberg-Transportation Coordinator (Replacing L. King-budget #11-000-270-107-83-0100)	On or about 8/01/16-6/30/17	\$35,000 prorated

SPECIAL ACTION AGENDA

July 12, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON—CERTIFICATED - continued

(b) ESY Summer Program

RECOMMENDATION:

Be it resolved that Lisa Semple be added to the previously approved list of educational assistants for the ESY Program effective 7/11/16-8/11/16 at the rate of \$14.00/hr (not to exceed \$102,000). Monies budgeted from account #11-204-100-106-71-0101.

(c) Substitute Secretary

RECOMMENDATION:

Be it resolved that the person listed be approved as a substitute secretary effective on or about 7/13/16-6/30/17. Monies budgeted from account #11-000-230-100-98-0150.

Name

Diane Slotkin

(d) Title I Summer Academy-
Wrap Around and Child Care

RECOMMENDATION:

Be it resolved that the persons listed be added to the previously approved list of educational assistants for the ESY Program effective 7/11/16-8/11/16 (not to exceed budgeted amount of \$102,000). Monies budgeted from account #11-204-100-106-71-0101.

Name

Hourly Rate

Patricia Buffo

\$14.55

Donna Cooke

\$ 9.34

SPECIAL ACTION AGENDA

July 12, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Salary Adjustment

RECOMMENDATION:

Be it resolved that the salary of the persons listed, who are members of CHASP be adjusted due to the increase of lunch room coverage from \$250/year to \$500/year per the CHASP agreement effective 7/01/16 and that their salaries be adjusted accordingly.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Raymond Hawthorne	Pierce McKie, Jr.	Sergio Pagan, Jr.	William Rosario	Joseph Sutton

ITEM 5. OTHER COMPENSATION—CERTIFICATED

(a) Professional Development

RECOMMENDATION:

Be it resolved that the person listed be approved to participate in a professional development session to support the middle school English curriculum writing in accord with the data presented. Monies budgeted from account #20-273-200-101-99-0101.

<u>Name</u>	<u>Effective Date</u>	<u>Amount</u>
Michelle Corona	7/14/16	\$104.50 (not to exceed \$104.50)
Michelle Corona	7/18/16	\$104.50 (not to exceed \$104.50)

ITEM 6. OTHER MOTIONS

RESOLVED, that the contract of Joseph Campisi, Assistant Superintendent K-12 effective on or about 11/01/16-6/30/17, approved by the Executive County Superintendent, be approved.

SPECIAL ACTION AGENDA

July 12, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. OTHER MOTIONS

RECOMMENDATION:

Be it resolved that the sidebar agreement between the Cherry Hill Education Association and the Cherry Hill Board of Education be approved as presented.

Motion _____ Mrs. Judge _____ Second _____ Dr. Dickinson _____ Vote _____ Ayes - 9 No - 0

SPECIAL ACTION AGENDA

July 12, 2016

D. POLICY & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS

Board of Education Work Session and Special Action Meeting Minutes
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New Business:

None

Mrs. Matlack opened the floor for a second public discussion.

Second Public Discussion:

A speaker commented on the upcoming election and getting the vote out. Commented on the format of the meeting this evening. Asked the Strategic Planning Committee to consider naming rights for fields and auditorium at High School West.

Mrs. Matlack called the meeting to order from public discussion.

Mr. Roth made and Mr. Robbins seconded a motion to adjourn at 8:55 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,



Lynn E. Shugars
Assistant Superintendent
Business/Board Secretary

memorandum

Date: July 7, 2016

To: Members, Board of Education

From: Dr. Joseph Meloche, Superintendent

AGENDA

**EXECUTIVE SESSION 6:40 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action

July 12, 2016 - Malberg Board Room**

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Steve Robbins, Jane Scarpellino, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: Lynn E. Shugars

Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Jane Scarpellino, Ken Tomlinson, Jr.

Policy & Legislation Committee Members (green)

Chairperson: Eric Goodwin

Administrative Liaison: Donald Bart

Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: Lynn E. Shugars

Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel

BOARD WORK SESSION

July 12, 2016

PRESENTATIONS

- None

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

July 12, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

DISCUSSION ITEM(S):

- Discussion and approval of The One and Only Ivan (Paine School)
- First Grade Proposal – Paine School

The Superintendent recommends the following:

1. Approval of High School Textbooks
2. Approval of Agreements for 2016-2017 school year \$17,500 and under

ITEM 1. APPROVAL OF HIGH SCHOOL TEXTBOOKS

It is recommended that the Board approve textbooks Cracking the AP English Literature and Composition Exam by The Princeton Review and AP English Literature and Composition Crash Course by Research & Education Association to be used by the students at East and West High Schools as outlined in the AP English Literature Curriculum.

BOARD WORK SESSION

July 12, 2016

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR-\$17,500 AND UNDER

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with private providers for the provision of certain necessary evaluations, consultations and services to classified students; and

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2016-2017 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Lois Albanese

To provide learning evaluations for the 2016-2017 school year

Amount not to exceed \$1,000

PO 17-01726

Account 11-000-219-320-71-0001

Vicki Baker

To provide learning evaluations for the 2016-2017 school year

Amount not to exceed \$7,000

PO 17-01727

Account 11-000-219-320-71-0001

Best Practices Psychiatry

To provide psychological & neuropsychological evaluations for the 2016-2017 school year

Amount not to exceed \$3,500

PO 17-01778

Account 11-000-219-320-71-0001

BOARD WORK SESSION

July 12, 2016

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR-\$17,500 AND UNDER-CONTINUED

Camden County Educational Services Commission
To provide CST evaluations as needed for the 2016-2017 school year
Amount not to exceed \$17,000
PO 17-01780
Account 11-000-219-320-71-0001

Camden County Educational Services Commission
To provide Home Instruction for the 2016-2017 school year
Amount not to exceed \$12,000
PO 17-01781
Account 11-150-100-320-71-0001

Jen Carroll
To provide psychological evaluations for the 2016-2017 school year
Amount not to exceed \$2,000
PO 17-01740
Account 11-000-219-320-71-0001

Centra
To provide psychiatric evaluations for the 2016-2017 school year
Amount not to exceed \$1,000
PO 17-01736
Account 11-000-219-320-71-0001

Josephine Colicelli
To provide learning evaluations for the 2016-2017 school year
Amount not to exceed \$2,000
PO 17-01741
Account 11-000-219-320-71-0001

Cooper Health System
To provide neurological evaluations for the 2016-2017 school year
Amount not to exceed \$10,000
PO 17-01679
Account 11-000-219-320-71-0001

Cross County Clinical
To provide multilingual evaluations for the 2016-2017 school year
Amount not to exceed \$16,000
PO 17-01670
Account 11-000-219-320-71-0001

BOARD WORK SESSION

July 12, 2016

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR-\$17,500 AND UNDER-CONTINUED

EIRC

To provide comprehensive evaluations for the 2016-2017 school year
Amount not to exceed \$1,000
PO 17-01735
Account 11-000-219-320-71-0001

Genesis

To provide drug screenings for the 2016-2017 school year
Amount not to exceed \$4,000
PO 17-01734
Account 11-000-213-320-71-0001

Janine Gentilini

To provide learning evaluations for the 2016-2017 school year
Amount not to exceed \$2,000
PO 17-01742
Account 11-000-219-320-71-0001

Hampton Academy Educational Services

To provide Home Instruction for the 2016-2017 school year
Amount not to exceed \$6,000
PO 17-01779
Account 11-150-100-320-71-0001

Barbara Hannmann

To provide psychological evaluations for the 2016-2017 school year
Amount not to exceed \$2,000
PO 17-01728
Account 11-000-219-320-71-0001

Lynn Hart

To provide learning evaluations for the 2016-2017 school year
Amount not to exceed \$6,000
PO 17-01724
Account 11-000-219-320-71-0001

Dr. Barbara Leech

To provide neuro-psychiatric evaluations for the 2016-2017 school year
Amount not to exceed \$17,500
PO 17-01744
Account 11-000-219-320-71-0001

BOARD WORK SESSION

July 12, 2016

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR-\$17,500 AND UNDER-CONTINUED

Katherine Martin

To provide psychological evaluations for the 2016-2017 school year

Amount not to exceed \$2,500

PO 17-01725

Account 11-000-219-320-71-0001

Desiree Marasa

To provide psychological evaluations for the 2016-2017 school year

Amount not to exceed \$5,000

PO 17-017310

Account 11-000-219-320-71-0001

Stephanie Newcomb

To provide learning evaluations for the 2016-2017 school year

Amount not to exceed \$1,000

PO 17-01777

Account 11-000-219-320-71-0001

Occupational Therapy Associates of Princeton, LLC (OTAP)

To provide occupational therapy services for the 2016-2017 school year

Amount not to exceed \$12,000

PO 17-01739

Account 11-000-216-320-71-0001

Onward Health

To provide substitute nursing services for the 2016-2017 school year

Amount not to exceed \$10,000

PO 17-01738

Account 11-000-217-320-71-0001

Jim Priest

To provide psychological evaluations for the 2016-2017 school year

Amount not to exceed \$9,000

PO 17-01731

Account 11-000-219-320-71-0001

Princeton Healthcare

To provide related services for the 2016-2017 school year

Amount not to exceed \$12,500

PO 17-01682

Account 11-000-216-320-71-0001

BOARD WORK SESSION

July 12, 2016

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF AGREEMENTS FOR 2016-2017 SCHOOL YEAR-\$17,500 AND UNDER-CONTINUED

REM Audiology Associates

To provide audiology services for the 2016-2017 school year

Amount not to exceed \$8,000

PO 17-01737

Account 11-000-219-320-71-0001

Riverside Publishing

Renewal of contract for Easy CBM Subscriber for Progress Monitoring for the 2016-2017 school year

Amount not to exceed \$9,200

PO 17-01680

Account 11-000-219-590-71-0001

Kim Seifring

To provide learning evaluations for the 2016-2017 school year

Amount not to exceed \$15,000

PO 17-01743

Account 11-000-219-320-71-0001

Stephanie Romano Calkin

To provide psychological evaluations for the 2016-2017 school year

Amount not to exceed \$6,000

PO 17-01723

Account 11-000-219-320-71-0001

Cathleen Saxon Jenkins

To provide learning evaluations for the 2016-2017 school year

Amount not to exceed \$1,000

PO 17-01729

Account 11-000-219-320-71-0001

Shayna Sukoneck

To provide learning evaluations for the 2016-2017 school year

Amount not to exceed \$2,000

PO 17-01732

Account 11-000-219-320-71-0001

Gloria Wuhl

To provide psychological evaluations for the 2016-2017 school year

Amount not to exceed \$4,000

PO 17-01733

Account 11-000-219-320-71-0001

BOARD WORK SESSION

July 12, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

DISCUSSION ITEM(S):

- SDA Project Update
- Long Range Facilities Plan/Needs Assessment Proposal

The Superintendent recommends the following:

1. Financial Reports
2. Resolution for the Award of Transportation
3. Resolution for the Award of Change Orders
4. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MAY 2016
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MAY 2016
- c) FOOD SERVICE OPERATING STATEMENT FOR MAY 2016
- d) SACC FINANCIAL REPORT FOR MAY 2016
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) CONTRACT RENEWALS – 2016/2017 SCHOOL YEAR

ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) BID #HSS-111015 – SANITARY SEWER RESTORATION AT BRET HARTE ELEMENTARY SCHOOL (12-9-15)

ITEM 4. ACCEPTANCE OF DONATIONS

BOARD WORK SESSION

July 12, 2016

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MAY 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of May 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of May 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MAY 2016**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR MAY 2016**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending May 2016 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR MAY 2016**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of May 2016 be accepted as submitted.

BOARD WORK SESSION
July 12, 2016

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates:
Food Service	\$	
SACC	\$	thru
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated _____, 2016 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

July 12, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) **CONTRACT RENEWALS – 2016/2017 SCHOOL YEAR**

INFORMATION:

The Cherry Hill Transportation Department has the request to renew all 2016/2017 contracted bus routes per Mr. Bart's report dated July 7, 2016.

RECOMMENDATION:

It is recommended that the contract renewals for the 2016/2017 school year be approved and operated by their respective contractors.

Account No. 11-000-270-511-83-0001 Public
11-000-270-514-83-0001 Special Ed
11-000-270-503-83-0003 AIL Choice

ITEM 3. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

a) **BID #HSS-111015 –SANITARY SEWER RESTORATION AT BRET HARTE ELEMENTARY SCHOOL (12-9-15)**

INFORMATION:

Board approval is requested for Change Order 001 to be issued to Fred M. Schiavone Construction, Inc., Malaga, NJ to omit interior coating of manhole and provide additional precast concrete exterior ring (MH#1) and to omit interior coating of manhole and omit fiberglass ladder (MH#2), (deduct) \$4,000.00 at Harte Elementary School.

RECOMMENDATION:

It is recommended that Change Order 001 to omit interior coating of manhole and provide additional precast concrete exterior ring (MH#1) and to omit interior coating of manhole and omit fiberglass ladder (MH#2) at Harte Elementary School (deduct) \$4,000.00 be issued to Fred M. Schiavone Construction, Inc., Malaga, NJ.

Original contract amount	\$123,500.00
Less CO 001	<u><4,000.00></u>
New contract amount	\$119,500.00

Original PO #16-05147

Account Code: 30-000-400-450-09-8073

BOARD WORK SESSION

July 12, 2016

B. BUSINESS AND FACILITIES

ITEM 4. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>

*Unexpended funds will be returned to Cherry Hill Education Foundation

BOARD WORK SESSION

July 12, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Appointments—Certificated
3. Leaves of Absence—Certificated
4. Leaves of Absence—Non-Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Compensation—Certificated
7. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jennifer Caporale	CHHS West-Special Education (\$48,777)	7/01/16	Personal
Molly Webb	Kingston-Grade 5 (\$48,777)	7/01/16	Personal

BOARD WORK SESSION

July 12, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Field Placement

RECOMMENDATION:

Be it resolved that the persons listed, who are students at Rowan University be approved for a field placement effective 9/28/16-11/23/16 at Barclay School.

<u>Name</u>	<u>Cooperating Teacher</u>
Samantha Emerson	Jean Mattia
Sarah Murphy	Jean Mattia
Megan Wolvin	Jayne Schaefer
Lauren Finlayson	Jayne Schaefer
Jazmine Martin	Kristin Corkery
Jessica Weiner	Kirstin Corkery
Rachael Schupak	Rachel Konchar
Jenna Fowler	Rachel Konchar
Kayla Harrison	Susan Donaldson
Sydney Thomson	Susan Donaldson
Justine Lorenz	Vanessa Brittin
Brie Stites	Vanessa Brittin

(b) Student Teacher

RECOMMENDATION:

Be it resolved that the persons listed for approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Stephanie Naling	Drexel	9/05/16-12/09/16	Carol Pletcher/Cooper
Kaylee Baldwin	Rider	9/07/16-12/15/16	Angela Naccarato/Harte

BOARD WORK SESSION
July 12, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Michelle Mader	Carusi-Special Education	Leave without pay 4/15/16-6/30/16; without pay 9/01/16-12/13/16 (revised for dates)
Amy Edinger	Malberg-Teacher Coach, Special Education	Leave with pay 5/31/16-6/30/16; with pay 7/01/16-7/25/16
Helene Eksterowicz	District-School Psychologist	Leave without pay 6/09/16-6/30/16; without pay 7/01/16-1/16/17 (revised for dates)
Kelly Hands-McKenzie	Carusi-Assistant Principal	Leave with pay 7/01/16-7/15/16; without pay 7/18/16-12/30/16 (revised for dates)

ITEM 4. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kimberly Moritz	Malberg-Bid Coordinator/Expeditor	Leave without pay 5/06/16-6/30/16; without pay 7/01/16-7/04/16
Virginia Pelfrey	Harte-Educational Assistant	Leave with pay 6/03/16-6/13/16
Evi Kampouri-Lagonik	Sharp-Educational Assistant	Leave with pay 9/01/16-9/08/16; without pay 9/09/16-12/01/16
Susan McGunnigle	District-Field Technician	Leave with pay 7/13/16-8/09/16; without pay 8/10/16-9/07/16
Rosemarie Maxwell	Knight-Lead Cleaner	Leave without pay 5/09/16-5/13/16

BOARD WORK SESSION

July 12, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2016-17 school year effective 9/01/16-6/30/17 in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>
Nittaya Klim	Stockton-Educational Assistant (32.5 hrs/wk-\$9.40/hr-budget #11-204-100-106-33-0100)	Woodcrest-Educational Assistant (32.5 hrs/wk-\$9.40/hr-budget #11-213-100-106-36-0100)
Pamela Lam	Cooper-Exceptional Educational Assistant (32.5 hrs/wk-\$15.10/hr-budget #11-000-217-106-06-0100)	Cooper-Educational Assistant (32.5 hrs/wk-\$14.00/hr-budget #11-213-100-106-06-0100)
Samuel Lee	Cooper-Educational Assistant (32.5 hr/wk-\$9.34/hr-budget #11-213-100-106-06-0100)	Cooper-Exceptional Educational Assistant (32.5 hrs/wk-\$10.97/hr-budget #11-000-217-106-06-0100)
Erica Trunfio	Cooper-Exceptional Educational Assistant (32.5 hrs/wk-\$12.65/hr-budget #11-000-217-106-06-0100)	Cooper-Educational Assistant (32.5 hr/wk-\$11.53/hr-budget #11-204-100-106-06-0100)
Susan Stoots-Dickinson	Cooper-Educational Assistant (32.5 hr/wk-\$13.20/hr-budget #11-204-100-106-06-0100)	Cooper-Exceptional Educational Assistant (32.5 hrs/wk-\$15.10/hr-budget #11-000-217-100-06-0100)
Laura Kolmins	Mann-Educational Assistant (27.5 hrs/wk-\$9.40/hr-budget #11-214-100-106-24-0100)	Mann-Educational Assistant (30 hrs/wk-\$9.40/hr-budget #11-214-100-106-24-0100)
Steven Sharofsky	Woodcrest-Educational Assistant (30 hrs/wk-\$9.40-budget #11-212-100-106-36-0100)	Woodcrest-Educational Assistant (27.5 hrs/wk-\$9.40-budget #11-212-100-106-36-0100)

BOARD WORK SESSION

July 12, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. OTHER COMPENSATION—CERTIFICATED

(a) Payment to Presenters—Title I Identified Students

RECOMEMNDATION:

Be it resolved that Mary Kline listed be approved as a presenter for the Lesson Development for Title I identified students effective August 2016 for 3 days/6 hrs/day at the rate of \$53.56/hr. (not to exceed \$964.08). Monies budgeted from account #20-233-200-101-27-0101.

(b) Title I “At Promise” Kids

RECOMMENDATION:

Be it resolved that the persons listed be approved to attend a workshop on lesson development for Title I identified students for 3 days in August 2016 for 15 teachers/day on a rotating basis at the rate of \$104.50/day (not to exceed \$4702.50). Monies budgeted from account #20-233-200-101-27-0101.

Name

Elizabeth Alcamo
Michael Cheeseman
Lori Duffy
Jodi Gellman
Maria Hafner
Candace Keenan
Jennifer McCarron
Anita Plum
Christina Robertson
Rae Savett
Karla Smith
Linda Weiss

Name

Nina Bart
Stephen Bon
Lisa Davis
Sara Gilgore
Orville Harris
Patricia Lee
Marie O’Neil
Kristina Potter
Nicole Santana
Jacqueline Schnapp
Jasmine Vale
Genna Wilensky

Name

Mary Carpenter
Amanda Costanzo
Jeanne Dunlevy
Maureen Gravante
Dana Hawkey
Allyson Little
Linda Petz
Carolyn Robey
Melissa Santiago
Justin Smith
Marci Weiner
Jacob Weber

ITEM 7. OTHER MOTIONS

RECOMMENDATION:

Be it resolved that the sidebar agreement between the Cherry Hill Education Association and the Cherry Hill Board of Education be approved as presented.

BOARD WORK SESSION

July 12, 2016

D. POLICY & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

DISCUSSION ITEM(S):

- Policy update

NO ITEMS

BOARD WORK SESSION

July 12, 2016

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

DISCUSSION ITEM(S):

- 1. District Goals 2016-2017**
- 2. Usage Agreement**