

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

September 13, 2016

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on September 13, 2016.

The meeting was called to order by Mrs. Matlack at 6:15 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON SEPTEMBER 8, 2016.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON SEPTEMBER 8, 2016.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON SEPTEMBER 8, 2016.

A roll call recorded the following Board Members as present:

| | |
|------------------------|-----------------------|
| Dr. J. Barry Dickinson | Mr. Elliot Roth |
| Mr. Eric Goodwin | Mrs. Lisa Saidel |
| Mrs. Kathy Judge | Mrs. Jane Scarpellino |
| Mr. Steven Robbins | Mr. Ken Tomlinson |
| | Mrs. Carol A. Matlack |

Student Representatives:

| | |
|----------------------------------|-----------------------------------|
| Ezra Nugiel, H.S. East Alternate | Abby Spencer, H.S. West Alternate |
|----------------------------------|-----------------------------------|

Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Ms. L. Weathington, Dr. F. Mahan, and Mrs. B. Wilson.

Board of Education Work Session and Special Action Meeting Minutes
September 8, 2016

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS, HUMAN RESOURCES MATTERS AND NEGOTIATIONS UPDATE. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Saidel made and Mrs. Judge seconded a motion to adjourn to Executive Session for matters pertaining to student matters, human resources matters and negotiations update at 6:15 P.M. All Board members present voted in favor of the motion.

Mrs. Matlack called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session at 7:00 P.M.

Mrs. Matlack led the Pledge of Allegiance.

Public Discussion:

Mrs. Matlack opened the floor for public discussion. There being no public discussion, Mrs. Matlack called the meeting to order for the purpose of the PARCC 2016 Score Presentation and considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes.

Presentations:

Dr. Mahan, Mrs. Holmgren, and Mrs. Sadwin gave the PARCC 2016 Score Presentation. Questions from the Board were answered by the presenters and Dr. Meloche.

SPECIAL ACTION AGENDA

September 13, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Approval of Non Public School Textbooks for 2016-2017 school year
2. Approval of Non Public School Technology for 2016-2017 School Year
3. Approval of Attendance at Conferences and Workshops for the 2016-2017 School Year
4. Approval of Out of District Student Placements for 2016-2017 School Year
5. Approval of Services Contract with NJ Commission for the Blind and Visually Impaired 2016-17
6. Approval of Family Friendly Proposal
7. Approval of the Fiscal Impact of the Professional Development Plan
8. Approval of Contractual Agreement with Dr. John O’Breza
9. Approval of Special Education Settlement Agreement

ITEM 1. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2016-2017 SCHOOL YEAR

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2016-2017 school year.

Discovery Corner

| <u>Subject - Textbook Name</u> | <u>Publisher</u> | <u>ISBN#</u> | <u>GR</u> |
|--------------------------------|------------------|---------------|-----------|
| Science 2012 Student Edition | Pearson | 9780328527489 | k |
| Elementary Social Studies | Pearson | 9780328703371 | k |

ITEM 2. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2016-2017 SCHOOL YEAR

It is recommended that the Board approve technology for the Non-Public Schools for the 2016-2017 school year.

Delaware Valley Foxman Torah

| <u>Product Name and Description</u> | <u>Vendor</u> | <u>Mftr</u> | <u>Part #</u> |
|---------------------------------------|---------------|-------------|-------------------------------|
| Viewsonic PJD5155 SVGA HDMI Projector | Staples | ViewSonic | Item # 1564453 Part # PJD5155 |

SPECIAL ACTION AGENDA

September 13, 2016

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|------------------------------|--|---|---|
| A | Scott Goldthorp Central | NJ Science Convention, Princeton, NJ | 10/25-26, 2016 | \$25.85 Mileage General Funds |
| B | John A. Vargas Facilities | Public Grounds Management Certificate, New Brunswick, NJ | 11/9-10, 2016 12/5,12/9,12/16, 12/20, 2016 1/3/17 (previously approved 8/23/16, new date) | \$1,928.66 Registration/Mileage/ Tolls General Funds |
| C | Michelle Smith Central | Data Analysis That Improves Schools, Blackwood, NJ | 10/14/16 (previously approved 8/23/16, new date & location) | \$155.29 Registration/Mileage General Funds |
| D | Violeta Katsikis Central | Data Analysis That Improves Schools, Blackwood, NJ | 10/14/16 (previously approved 8/23/16, new date & location) | \$155.29 Registration/Mileage General Funds |

SPECIAL ACTION AGENDA

September 13, 2016

A. CURRICULUM & INSTRUCTION

**ITEM 3. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2016-2017 SCHOOL YEAR-CONTINUED**

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|--|---|---|--|
| E | Scott Goldthorp Central | Data Analysis That Improves Schools, Blackwood, NJ | 10/14/16 | \$165.29 Registration/Mileage General Funds |
| F | Faith Holmgren Central | Data Analysis That Improves Schools, Blackwood, NJ | 10/14/16 (previously approved 8/23/16, new date & location) | \$155.29 Registration/Mileage General Funds |
| G | Rebecca Metzger Central | Project Management Workshop, Cherry Hill, NJ | 10/20/16 | \$199.00 Registration General Funds |
| H | Karen Rockhill Barclay | Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ | 9/15/16 10/28/16 | \$10.32 Mileage General Funds |
| I | Tanya Myers Barclay | Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ | 9/15/16 10/28/16 | \$10.32 Mileage General Funds |
| J | Kristen Corkery Barclay | Improving the Pre-K Classroom Environment for Young Children w/Disabilities, Trenton, NJ | 9/15/16, 10/28/16 | \$10.32 Mileage General Funds |
| K | Violeta Katsikis Central | Dyslexia: What Educators Need to Know, Blackwood, NJ | 10/6/16 | \$159.29 Registration/Mileage General Funds |
| L | Marcella Nazzario- Clark Central | Dyslexia: What Educators Need to Know, Blackwood, NJ | 10/6/16 | \$160.41 Registration/Mileage General Funds |
| M | Noni Steinmetz Resurrection Catholic | Achieving Fast Results for Struggling Readers, Cherry Hill, NJ | 10/24/16 | \$245.00 Registration Title IIA |
| N | Allison Staffin West H.S. | NJ PSA/FEA/NJ ASCD Fall Conference, Long Branch, NJ | 10/20-21, 2016 | \$401.50 Lodging/Mileage/ Meals CHASA Funds |

SPECIAL ACTION AGENDA
September 13, 2016

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2016-17 school year during the September 2016 cycle. There are 30 submissions.

| Vendor | ID | Term | RSY | RSY Aide | ESY | ESY Aide | Extra | Res | Amt |
|--------------------|-----------|-----------------|------------|-----------------|------------|-----------------|--------------|------------|------------|
| Archway | 3015303 | 7/1/16-6/30/17 | | | 6,972 | | | | 6,972 |
| Bancroft | 7104035 | 7/5/16-6/30/17 | 34,944 | | 6,272 | | | | 41,216 |
| Bancroft | 3018097 | 7/5/16-6/30/17 | 20,000 | | | | | | 20,000 |
| Bancroft | 3004018 | 7/7/16-6/30/17 | 57,314 | 27,720 | 10,190 | 4,928 | | | 100,152 |
| Burlington Co. SSD | 3018033 | 7/1/16-7/29/16 | | | 3,670 | 4,900 | | | 8,570 |
| Burlington Co. SSD | 3002401 | 7/1/16-7/29/16 | | | 3,670 | | | | 3,670 |
| Burlington Co. SSD | 2031627 | 7/1/16-7/29/16 | | | 3,670 | 4,900 | | | 8,570 |
| Durand | 2021639 | 7/6/16-6/30/17 | | | | | 53,800 | | 53,800 |
| Gloucester Co SSSD | 3005738 | 7/11/16-8/11/16 | | | | 3,300 | | | 3,300 |
| Gloucester Co SSSD | 3007797 | 7/11/16-8/11/16 | | | | 3,300 | | | 3,300 |
| Hampton Academy | 2030646 | 7/11/16-6/30/17 | 45,216 | 25,830 | 1,900 | 900 | | | 73,846 |
| Hampton Academy | 3017831 | 9/7/16-6/30/17 | 45,216 | | | | | | 45,216 |
| Kingsway | 3015337 | 7/5/16-6/30/17 | 51,207 | 27,360 | 8,250 | 4,408 | | | 91,225 |
| Kingsway | 2020375 | 9/6/16-6/30/17 | 40,853 | | | | | | 40,853 |

SPECIAL ACTION AGENDA
September 13, 2016

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2016-2017 SCHOOL YEAR-CONTINUED

| Vendor | ID | Term | RSY | RSY Aide | ESY | ESY Aide | Extra | Res | Amt |
|-------------------|---------|-----------------|--------|----------|--------|----------|-------|--------------|------------------|
| Kingsway | 3004865 | 9/6/16-6/30/17 | 40,853 | | | | | | 40,853 |
| Larc School | 2011691 | 7/6/16-6/30/17 | 43,440 | | 7,240 | | | | 50,680 |
| New Hope Academy | 3001703 | 9/1/16-6/30/17 | 40,900 | | | | | | 40,900 |
| New Hope Academy | 3001916 | 9/1/16-6/30/17 | 40,900 | | | | | | 40,900 |
| New Hope Academy | 2021467 | 9/1/16-6/30/17 | 40,900 | | | | | | 40,900 |
| New Hope Academy | 3003614 | 9/1/16-6/30/17 | 40,900 | | | | | | 40,900 |
| Newgrange School | 3000806 | 9/6/16-6/30/17 | 55,714 | | | | | | 55,714 |
| Ranch Hope/Strang | 3006018 | 7/12/16-6/30/17 | 55,925 | | 10,564 | | | | 66,489 |
| Ranch Hope/Strang | 3006332 | 7/5/16-6/30/17 | 55,925 | | 10,564 | | | | 66,489 |
| YALE | 3005474 | 7/5/16-6/30/17 | 48,195 | | 8,033 | | | | 56,228 |
| YALE | 3014287 | 9/8/16-6/30/17 | 48,195 | | | | | | 48,195 |
| YALE | 3012276 | 7/5/16-6/30/17 | 48,195 | | 8,033 | | | | 56,228 |
| YALE | 7104124 | 9/1/16-6/30/17 | 48,195 | | | | | | 48,195 |
| YALE | 2031567 | 9/8/16-6/30/17 | 48,195 | | | | | | 48,195 |
| YALE | 3018387 | 7/5/16-6/30/17 | 48,195 | 34,200 | 8,033 | 5,700 | | | 96,128 |
| YALE | 3011498 | 7/5/16-6/30/17 | | 34,200 | | 5,700 | | | 39,900 |
| | | | | | | | | Total | 1,342,484 |

Resolution #64-9*16

ITEM 5. APPROVAL OF SERVICES CONTRACT WITH NJ COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED 2016-17\$7,600Encumbered under P.O. 17-01681

It is requested that the following Services Contract with NJ Commission for the Blind and Visually Impaired be submitted to the Board of Education for approval for the 2016-17 academic school year during the September 2016 cycle.

| SCHOOL | I.D. | LEVEL | COST | DATES |
|------------------|------------|-------|----------|----------------|
| Camden Catholic* | Non Public | 1 | \$ 1,900 | 9/1/16-6/30/17 |
| CHHS West | 3000414 | 1 | \$ 1,900 | 9/1/16-6/30/17 |
| CHHS West | 3000769 | 1 | \$ 1,900 | 9/1/16-6/30/17 |
| Larc School | 2011691 | 1 | \$ 1,900 | 9/1/16-6/30/17 |
| | | | \$ 7,600 | |

*Charged to Non Public Funds

Resolution #65-9*16

SPECIAL ACTION AGENDA

September 13, 2016

A. CURRICULUM & INSTRUCTION

ITEM 6. APPROVAL OF FAMILY FRIENDLY PROPOSAL

It is recommended that the Family Friendly Proposal (renewal package) and acceptance of funding from the State of New Jersey be approved as submitted for the 2016-2017 school year.

ITEM 7. APPROVAL OF THE FISCAL IMPACT OF THE PROFESSIONAL DEVELOPMENT PLAN

It is requested that the Board approve the fiscal impact of the Professional Development Plan for the District and 19 schools for the 2016-2017 school year.

Resolution #66-9'16

ITEM 8. APPROVAL OF THE CONTRACTUAL AGREEMENT WITH DR. JOHN O'BREZA

It is requested that the Board approve the contractual agreement with Dr. John O'Breza. Dr. John O'Breza agrees to provide professional development and mentoring to the principals of the Cherry Hill Public Schools district for the 2016-2017 school year. There will be seven (7) mentoring sessions scheduled by level and will consist of sessions of no more than 90 minutes not to exceed a total of \$6,000. Money budgeted to account 20-273-200-300-99-0000.

Resolution #67-9'16

ITEM 9. APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT

Resolved, that the Cherry Hill Board of Education approves the special education settlement agreement with the parents of student number 3008712, on file in the office of the Superintendent, and authorizes its President to execute same on behalf of the Board.

Resolution #68-9'16

Motion Mrs. Saidel Second Mrs. Scarpellino Vote Ayes - 9 No - 0

Exceptions:

Item #4 Approval of Out of District Student Placements for 2016-2017 School Year (Bancroft Neuro Health)

Motion Mrs. Saidel Second Mrs. Scarpellino Vote Ayes - 8 No - 0-1*

*Mr. Tomlinson abstained due to conflict of interest with Bancroft Neuro Health.

Item #8 Approval of Contractual Agreement with Dr. John O'Breza

Motion Mrs. Saidel Second Mrs. Scarpellino Vote Ayes - 8 No - 0-1*

*Mr. Roth voted no.

SPECIAL ACTION AGENDA
September 13, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. *Approval of Bill List*

ITEM 1. FINANCIAL REPORTS

APPROVAL OF BILL LIST

It is recommended that the 1st Bill List dated September 13, 2016 in the amount of \$163,734.80; the 2nd Bill List dated September 13, 2016 in the amount of \$968,531.32 and the 3rd Bill List dated September 13, 2016 in the amount of \$1,892,111.16 be approved as submitted.

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 9 No - 0

Exceptions:

Item #1 Approval of Bill List (Cooper Health Systems)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1*

*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems.

Item #1 Approval of Bill List (NJ American Water Co.)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1*

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1 Approval of Bill List (CDW-G, Inc.)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1*

*Mrs. Saidel abstained due to a conflict of interest with CDW-G, Inc.

Item #1 Approval of Bill List (Bancroft Neuro Health)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 8 No - 0-1*

Mr. Tomlinson abstained due to conflict of interest with Bancroft Neuro Health.

SPECIAL ACTION AGENDA

September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Certificated
6. Assignment/Salary Change—Non-Certificated
7. Other Compensation—Certificated
8. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|-------------|---|-----------------------|---------------|
| Risa Cohen | Beck-Head Coach, Girls Spring Softball (this position only) | 7/01/16 | Personal |

SPECIAL ACTION AGENDA

September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|-----------------------|--|-----------------------|-------------------|
| Amanda Kaufman | Knight/Johnson-Educational Assistant (\$10,200) | 7/01/16 | Personal |
| Nikolette Volpe | Beck-Educational Assistant (\$11,050) | 7/01/16 | Personal |
| Patrick Moran | Johnson-Educational Assistant (\$10,200) | 7/01/16 | Personal |
| Ryan Brydzinski | Cooper/Stockton-Educational Assistant (\$10,200) | 7/01/16 | Personal |
| Zachary Tannoia | Harte-Educational Assistant (\$11,050) | 7/01/16 | Personal |
| Louisa Coffin-Tilsner | Knight-Teacher II, SACC (this position only) | 7/01/16 | Personal |
| Syde Orange | Cooper-Teacher, SACC | 8/30/16 | Declined Position |

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary</u> |
|----------------|--|-----------------------|--------------------------------|
| David Green | CHHS West-Volunteer Athletic Aide, (Football) | 9/01/16-6/30/17 | ----- |
| Jaimie DeMarco | Harte-Grade 3 (Replacing J. Gonzales-budget #11-120-100-101-09-0100) | 9/01/16-6/30/17 | \$48,577 (Bachelors-step 1) |

SPECIAL ACTION AGENDA

September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(a) Regular - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary</u> |
|--------------|--|---|---|
| Kevin Finn | CHHS West-Special Education (Replacing L. Giordano-budget #11-213-100-101-5-0100) | On or about 9/26/16-6/30/17 (revised for dates) | \$52,698 (Masters-step 1) |
| Andrew Graff | CHHS East- .8 German (Replacing A. Feinleib-budget #11-140-100-101-50-0100) | 9/12/16-6/30/17 | \$48,110 prorated (.8 Masters+30-step 8) |

(b) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistants/secretary) be approved as substitute teachers effective 9/01/16-6/30/17. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|------------------|-------------|------------------|--------------|
| Deborah Jastrow | Amy Hinkle | Linda Bieberbach | Caleb Bishop |
| Lauren Tomasello | | | |

(c) 2016 College Essay/SAT/PSAT Summer Tutorial Program

RECOMMENDATION:

Be it resolved that the person listed be added to the previously approved list for a college essay and SAT/PSAT tutorial program effective on the dates indicated at the rate of \$45.20/hr. (total of a not to exceed amount of \$21,112.75). Monies budgeted from account #11-190-100-106-66-0102.

| <u>Name</u> | <u>Total Amount</u> | <u>Number of Classes</u> | <u>Number of Hours</u> | <u>Effective Date</u> |
|----------------|-------------------------|----------------------------------|--------------------------------|-----------------------|
| Carole Roskoph | \$723.20 | 1 | 16 | Week of 8/08/16 |

SPECIAL ACTION AGENDA

September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED -continued

(d) School Rotations for CHOP Psychiatry

RECOMMENDATION:

Be it resolved that the persons listed who are Psychiatry fellows at The Children’s Hospital of Philadelphia be approved for a school rotation with Theresa Molony/Elementary-Middle Schools and Dale Schulz/High Schools as the cooperating psychiatrists in accord with the data presented.

| <u>Name</u> | <u>Effective Dates</u> |
|---------------------------|------------------------|
| Adrienne Clark | 9/19/16-11/27/16 |
| Juliet Muzere | 11/28/16-2/05/17 |
| Barbara Robles-Ramanurthy | 2/06/17-4/16/17 |
| Andi Fu | 4/17/17-6/25/17 |
| Stacy McAllister | 4/17/17-5/21/17 |

(e) Family Friendly Program

RECOMMENDATION:

Be it resolved that the persons listed be approved for the Family Friendly program effective 9/21/16-6/09/17. Monies budgeted from account #60-990-320-107-58-0000.

| <u>Name</u> | <u>Assignment</u> | <u>Hourly Rate</u> |
|-------------------|----------------------------|--------------------|
| Michael Cheeseman | Supervising Teacher/Paine | \$28.08 |
| Judith Cuning | Supervising Teacher/Kilmer | \$28.08 |
| Laura Barker | Teacher/Kilmer | \$22.46 |
| Maureen DiVietro | Teacher/Kilmer | \$22.46 |
| Michael Jankaitis | Teacher/Kilmer | \$22.46 |
| Candice Keenan | Teacher/Paine | \$22.46 |
| April Kon | Teacher/Kilmer | \$22.46 |
| Maryellen MacLean | Teacher/Kilmer | \$22.46 |
| Jenna Martin | Teacher/Kilmer | \$22.46 |
| Hillary Meola | Teacher/Kilmer | \$22.46 |
| Myra Nicoletti | Teacher/Kilmer | \$22.46 |
| Kristina Potter | Teacher/Paine | \$22.46 |
| Allison Pezzner | Teacher/Kilmer | \$22.46 |
| Melissa Santiago | Teacher/Paine | \$22.46 |
| Karla Smith | Teacher/Paine | \$22.46 |
| Nicole Schopfer | Teacher/Kilmer | \$22.46 |
| Caroline Speakman | Teacher/Paine | \$22.46 |
| Deana Travers | Teacher/Kilmer | \$22.46 |
| Ilene Windreich | Teacher/Kilmer | \$22.46 |

SPECIAL ACTION AGENDA

September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED -continued

(f) Student Teacher

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

| Name | College/University | Effective Dates | Cooperating Teacher/School |
|-----------------|--------------------|------------------|----------------------------|
| Jessica McGlynn | Temple | 9/23/16-12/22/16 | Rachel Konchar/Barclay |
| Sally Marsh | Temple | 9/23/16-12/22/16 | Rachel Konchar/Barclay |

(g) Title I Homework Club

RECOMMENDATION:

Be it resolved that the persons listed be approved to provide Homework Club Supervision for Title I students at CHHS West effective 9/20/16-6/09/17 at the rate of \$42.60/hr (not to exceed \$426/wk or \$15,000 total.) Monies budgeted from account #20-233-100-101-55-0101.

| <u>Name</u> | <u>Name</u> |
|-----------------|-------------------------------|
| Aaron Burt | Elizabeth Begley |
| Elena Lattin | Leslie Wallace |
| Edith Birnbaum | Karen Lignana |
| Michelle Brill | Sherrilynn Bittenbaum Adamson |
| Heather Kurzeja | |

Be it further resolved that the persons listed be approved to provide Homework Club Supervision for Title I students at CHHS West effective 9/20/16-6/09/17 at the rate of \$42.60/hr (not to exceed \$426/wk or \$15,000 total) in the event that one of the primary supervisors is unavailable. Monies budgeted from account #20-233-100-101-55-0101.

SPECIAL ACTION AGENDA

September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED -continued

(g) Title I Homework Club - continued

| <u>Name</u> | <u>Name</u> |
|--------------------------------|------------------|
| Sherrilynne Buttenbaum Adamson | Lisa Aleardi |
| Steven Ansert | Angela Berlehner |
| Tracy Cooper | Brian Drury |
| Thomas DiPatri, Jr. | Walter Stern |
| Heather Esposito | Paul McNally |
| Sharon Ferguson | Timothy Querns |
| Andrea Hahn-Walsh | Kirpa Chohan |
| Daniel Herman | Kevin Tully |
| Adam Kovalevich | Melissa Wilkins |
| Megan Langman | Carolyn Messias |
| Molly McHugh | Dolores Reilly |
| Carole Roskoph | Jessica Semar |

(h) Title I—Circle Club

RECOMMENDATION:

Be it revised that the persons listed be approved to serve as Circle Club Supervisors effective on or about 9/26/16-on or about 6/02/16 at the rate of \$42.60/hr (1.5 hrs/wk-not to exceed \$63.90/wk and \$2175 total) Monies budgeted from account # 20-233-100-101-55-0101.

| <u>Name</u> | <u>Name</u> |
|-----------------|----------------|
| Heather Farnath | Janice Simpson |

SPECIAL ACTION AGENDA

September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary/Hourly Rate</u> |
|---------------------|---|--------------------------------|---------------------------|
| Sarah Penn | Harte-Educational Assistant (Replacing M. Spivak-32.5 hrs/wk-budget #11-213-100-106-09-0100) | On or about 9/01/16-6/30/17 | \$9.34 |
| Brittany Dwyer | Sharp-Educational Assistant (Replacing M. Myer-30 hrs/wk-budget #11-204-100-106-30-0100) | On or about 9/01/16-6/30/17 | \$9.34 |
| Charlie Thompson | Paine-Educational Assistant (Replacing M. Swartz-32.5 hrs/wk-budget #11-212-100-106-27-0100) | On or about 9/01/16-6/30/17 | \$9.34 |
| Lori Sky | Mann-Educational Assistant (Replacing A. Pizzo-30 hrs/wk-budget #11-214-100-106-24-0100) | On or about 9/01/16-6/30/17 | \$9.34 |
| Brian Hueber | Johnson-Educational Assistant (Replacing P. Moran-30 hrs/wk-budget #11-204-100-106-12-0100) | On or about 9/01/16-6/30/17 | \$9.34 |
| Tara Treppiedi | CHHS West-Educational Assistant (Replacing A. Incollingo-32.5 hrs/wk-budget #11-213-100-106-55-0100) | On or about 9/01/16-6/30/17 | \$9.34 |
| Katherine Margiotti | Barclay-Educational Assistant (Replacing R. DelRosario-30 hrs/wk-budget #11-216-100-106-61-0100) | On or about 9/01/16-6/30/17 | \$9.34 |
| Joseph DiCarlo | Beck-Educational Assistant (Replacing N. Volpe-32.5 hrs/wk-budget #11-213-100-106-40-0100) | On or about 9/01/16-6/30/17 | \$9.34 |
| Alissa Rodriquez | Harte-Educational Assistant (Replacing Z. Tannoia-32.5 hrs/wk-budget #11-213-100-106-09-0100) | On or about 9/01/16-6/30/17 | \$ 9.34 |

SPECIAL ACTION AGENDA

September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON—CERTIFICATED - continued

(a) Regular - continued

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary/Hourly Rate</u> |
|----------------|--|--------------------------------|---------------------------|
| Timothy Kerper | Marlkress-Groundsman, Grade 1 (Replacing W. Howell-budget #11-000-263-100-86-0100) | On or about 9/14/16-6/30/17 | \$29,500 prorated |
| Rebecca Devine | Johnson-Teacher II, SACC (also educational assistant-budget #60-990-320-101-58-0001) | 9/01/16-6/30/17 | \$11.00 |
| Christine Cox | CHHS East-Educational Assistant (new position-32.5 hrs/wk-budget #11-213-100-106-50-0100) | On or about 9/01/16-6/30/17 | \$ 9.34 |

(b) Family Friendly Program

RECOMMENDATION:

Be it resolved that the persons listed be approved for the Family Friendly program effective 9/21/16-6/09/17. Monies budgeted from account #60-990-320-107-58-0000.

| <u>Name</u> | <u>Assignment</u> | <u>Hourly Rate</u> |
|------------------|-------------------|--------------------|
| Faith Cheetham | Kilmer | \$12.10 |
| Helen Gallagher | Kilmer | \$18.80 |
| Nancy DiGiovanni | Paine | \$10.97 |
| Donna Tkacz | Kilmer | \$21.10 |

SPECIAL ACTION AGENDA

September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2016-17 school year at the same salaries previously approved for the 2016-17 school year in accord with the data presented.

| <u>Name</u> | <u>From</u> | <u>To</u> |
|----------------|---|---|
| Barbara Clarke | Mann-Special Education (budget #11-213-100-101-24-0100) | Mann .6/Johnson .4-Special Education (budget #11-213-100-101-24/12-0100) |
| Dianna Morris | Mann .6/Johnson .4-Special Education (budget #11-213-100-101-24/12-0100) | Mann-Special Education (budget #11-213-100-101-24-0100) |

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2016-17 school year in accord with the data presented.

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> | <u>Hourly Rate</u> |
|--------------------|---|--|-----------------------|--------------------|
| Sheila Shedaker | Johnson-Teacher II, SACC (budget #60-990-320-101-58-0001) | Woodcrest-Teacher II, SACC/Site Leader (budget #60-990-320-101-58-0001) | 9/01/16-6/30/17 | \$15.10 |
| Leona Rothstein | Carusi-Exceptional Educational Assistant (35 hr/wk-\$15.10/hr- budget #11-000-217-106-45-0100) | Carusi- Educational Assistant (35 hr/wk- budget #11-212-100-106-45-0100) | 9/01/16-6/30/17 | \$13.20 |

SPECIAL ACTION AGENDA

September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON—CERTIFICATED - continued

(a) Reassignment - continued

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> | <u>Hourly Rate</u> |
|------------------|---|---|-----------------------|---|
| Danielle Guernon | Harte-Educational Assistant (30 hrs/wk-budget #11-213-100-106-09-0100) | Harte-Educational Assistant (32.5 hrs/wk-budget #11-213-100-106-09-0100) | 9/01/16-6/30/17 | \$ 9.34 |
| Cynthia Kunz | Cooper-Exceptional Educational Assistant (32.5 hrs/wk-budget #11-000-217-106-06-0100) | Kilmer-Exceptional Educational Assistant (32.5 hrs/wk-budget #11-000-217-106-15-0100) | 9/01/16-6/30/17 | \$10.97 |
| Katrina Knott | Harte-Educational Assistant (32.5 hrs/wk-budget #11-209-100-106-09-0100) | Harte-Educational Assistant (30 hrs/wk-budget #11-209-100-106-09-0100) | 9/01/16-6/30/17 | \$ 9.34 |
| John Doyle, Jr. | CHHS East-Cleaner (budget #11-000-262-100-50-0100) | Beck-Lead Night Cleaner (Replacing N. Henriquez-Gill-budget #11-000-262-100-40-0100) | 9/14/16-6/30/17 | \$32,532 prorated (includes \$992 for boiler license) |

ITEM 7. OTHER COMPENSATION—CERTIFICATED

(a) Mentor/Buddy Teacher Training

RECOMMENDATION:

Be it resolved that the person listed be added to the approved list for the mentor/buddy teacher training effective 8/31/16 at the rate of \$104.50/per person. Monies budgeted from account #11-120-100-101-98-0102.

MIDDLE SCHOOL/HIGH SCHOOL – August 31st, 2016

| <u>Name</u> | <u>School</u> |
|---------------|---------------|
| Megan Langman | CHHS West |

SPECIAL ACTION AGENDA

September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. OTHER COMPENSATION—CERTIFICATED - continued

(b) 2016 College Essay/SAT/PSAT Summer Tutorial Program

RECOMMENDATION:

Be it resolved that the person listed be added to the previously approved list for a college essay and SAT/PSAT tutorial program effective on the dates indicated at the rate of \$45.20/hr. (total of a not to exceed amount of \$21,112.75). Monies budgeted from account #11-190-100-106-66-0102.

| <u>Name</u> | <u>Total Amount</u> | <u>Number of Classes</u> | <u>Number of Hours</u> | <u>Effective Date</u> |
|------------------|-------------------------|----------------------------------|--------------------------------|-----------------------|
| Genevieve Barnes | \$ 723.20 | 1 | 16 | Week of 8/08/16 |

(c) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>School</u> | <u>Effective Dates</u> | <u>Amount</u> |
|-----------------|-------------------|---------------|------------------------|-------------------|
| Alexander Falat | Science | CHHS East | 9/06/16-6/30/17 | \$13,326 |
| Lisa Aleardi | Math | CHHS West | 9/06/16-12/02/16 | \$15,883 prorated |
| Kevin Tully | Math | CHHS West | 9/06/16-12/02/16 | \$ 8535 prorated |
| Melissa Wilkins | Math | CHHS West | 9/06/16-12/02/16 | \$ 8726 prorated |

ITEM 8. OTHER MOTIONS

(a) Affiliation Agreements

WHEREAS, the Cherry Hill Board of Education has entered into an agreement with the Colleges and Universities to which students provided services at no charge to the Board of Education and under the supervision of Board of Education personnel; and

WHEREAS, parties desire to continue that arrangement for the 2016-17 school year;

NOW, THEREFORE, BE IT RESOLVED that the Business/Board Secretary is authorized to execute the Agreement with the Colleges and Universities which is available for review in the Human Resources office.

SPECIAL ACTION AGENDA

September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER MOTIONS – continued

(a) Affiliated Agreements

It is further recommended that the affiliation agreements received for practicum, field placement, student teacher, clinical experience, observation and internship between the following college and universities and Cherry Hill Public Schools be approved.

Name

Thomas Jefferson University

Motion Mrs. Judge Second Mr. Goodwin Vote Ayes - 9 - No - 0

SPECIAL ACTION AGENDA

September 13, 2016

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Uniform State Memorandum of Agreement
2. Approval of Cherry Hill Public Schools’ HIB Self Assessments and Statements of Assurances

ITEM 1. UNIFORM STATE MEMORANDUM OF AGREEMENT

WHEREAS, the Cherry Hill Board of Education and its Chief School Administrator have reviewed the 2016 Revisions to the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (MOA) and have determined that the school district will work with local law enforcement to discuss any matters of mutual concern;

NOW THEREFORE, BE IT

RESOLVED that the Board of Education approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (MOA) for the 2016-2017 school year.

SPECIAL ACTION AGENDA

September 13, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. APPROVAL OF CHERRY HILL PUBLIC SCHOOLS' HIB SELF ASSESSMENTS AND STATEMENTS OF ASSURANCES

RECOMMENDATION:

It is recommended that each Cherry Hill Public Schools' Self Assessments for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR) and Statements of Assurances for the period of July 1, 2015 through June 30, 2016 be submitted to the New Jersey Department of Education as required in N.J.S.A. 18: 17-46.

SCHOOL SELF ASSESSMENT SUMMARY

| SCHOOL | 15-16 Grades | SCHOOL | 15-16 Grades |
|----------|-----------------|-------------|-----------------|
| | | | |
| BARCLAY | 49 | KNIGHT | 60 |
| BARTON | 60 | MANN | 55 |
| COOPER | 54 | PAINE | 52 |
| HARTE | 60 | SHARP | 67 |
| JOHNSON | 58 | STOCKTON | 65 |
| KILMER | 67 | WOODCREST | 63 |
| KINGSTON | 54 | | |
| | | | |
| BECK | 60 | EAST | 72 |
| CARUSI | 65 | WEST | 61 |
| ROSA | 60 | ALTERNATIVE | 60 |

Motion Mr. Robbins Second Mrs. Scarpellino Vote Ayes - 9 No - 0

SPECIAL ACTION AGENDA
September 13, 2016

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

NO ITEMS

Board of Education Work Session and Special Action Meeting Minutes
September 13, 2016

Mrs. Matlack called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for September 27, 2016 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

New Business:

None

Mrs. Matlack opened the floor for a second public discussion.

Second Public Discussion:

A speaker commented on PARCC, the turf fields and floating a bond.

Mrs. Matlack called the meeting to order from public discussion and called for a motion for the public meeting to adjourn and go into a Second Executive Session for the purpose of discussing negotiations.

Mr. Goodwin made and Mrs. Saidel seconded a motion to adjourn to Executive Session for matters pertaining to negotiations at 9:08 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,



Lynn E. Shugars
Assistant Superintendent
Business/Board Secretary

memorandum

Date: September 8, 2016

To: Members, Board of Education

From: Dr. Joseph Meloche, Superintendent

AGENDA

EXECUTIVE SESSION 6:15 PM
SPECIAL ACTION MEETING—7:00 PM
BOARD WORK SESSION—Immediately following Special Action
September 13, 2016 - Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Carol Matlack, Steve Robbins, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: Lynn E. Shugars

Committee Members: Eric Goodwin, Elliott Roth, Ken Tomlinson, Jr.

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino

Policy & Legislation Committee Members (green)

Chairperson: Steve Robbins

Administrative Liaison: Donald Bart

Committee Members: J. Barry Dickinson, Jane Scarpellino

Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: Joe Meloche, Lynn E. Shugars

Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel

BOARD WORK SESSION
September 13, 2016

PRESENTATIONS

- PARCC 2016 Score Presentation

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION
September 13, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Approval of Research by Dr. Joseph Boyle from Temple University
2. Approval of Leanne Bernosky Research
3. Approval of Non Public School Technology for 2016-2017 School Year
4. Approval of Non Public School Textbooks for 2016-2017 school year
5. Approval of Attendance at Conferences and Workshops for the 2016-2017 School Year

ITEM 1. APPROVAL OF RESEARCH BY DR. JOSEPH BOYLE FROM TEMPLE UNIVERSITY

Approval of research by Dr. Joseph Boyle, Professor from Temple University, at Rosa Middle School through the National Science Foundation grant on Argumentation, Reasoning, and Evidence skills to support Science learning. This was presented at the September 6, 2016 Curriculum and Instruction Committee Meeting.

ITEM 2. APPROVAL OF LEANNE BERNOSKY RESEARCH

It is recommended that the Board approve Leanne Bernosky at Knight, Barton and Paine Elementary Schools to conduct research to support completion of doctoral requirements at Grand Canyon University as discussed at the Curriculum and Instruction Committee Meeting on September 6, 2016.

ITEM 3. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2016-2017 SCHOOL YEAR

It is recommended that the Board approve technology for the Non-Public Schools for the 2016-2017 school year.

The King's Christian School

| <u>Product Name and Description</u> | <u>Vendor/Distributor</u> | <u>Part #</u> |
|-------------------------------------|---------------------------|---------------|
| ASUS Chromebook 13.3 Black | Promevo | C300SA-DS02 |
| Google Chrome Mgmt Console | Promevo | CROSSWDISEDU |

BOARD WORK SESSION

September 13, 2016

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2016-2017 SCHOOL YEAR

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2016-2017 school year.

The King's Christian School

| <u>Subject - Textbook Name</u> | <u>Publisher</u> | <u>ISBN#</u> |
|--------------------------------|------------------|-------------------|
| World History | Houghton Mifflin | 978-061869010-7 |
| Progress in Math Grade 1 | William Sadlier | 978 0 8215 3601 2 |
| Progress in Math SE Grade 4 | William Sadlier | 978 0 8215 3604 9 |
| Vocab Workshop Grade 4 | William Sadlier | 978 0 8215 8004 2 |
| Vocab Workshop Grade 5 | William Sadlier | 978 0 8215 8005 9 |
| Progress in Math Grade 4 | William Sadlier | 978 0 8215 8234 3 |
| Progress in Math Grade 5 | William Sadlier | 978 0 8215 5105 9 |
| Grammar Workshop Grade 3 | William Sadlier | 978 1 4217 1053 2 |
| Grammar Workshop Grade 4 | William Sadlier | 978 1 4217 1054 9 |
| Sonrisas Level III | Sonrisas | Quote |
| Kindergarten Handwriting | Zaner Bloser | 978 1 4531 1794 1 |
| Grade 1 Handwriting | Zaner Bloser | 978 1 4531 1795 8 |
| Grade 2 Cursive | Zaner Bloser | 978 1 4531 1797 2 |
| Grade 3 Handwriting | Zaner Bloser | 978 1 4531 1798 9 |

BOARD WORK SESSION

September 13, 2016

A. CURRICULUM & INSTRUCTION

ITEM 5. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2016-2017 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|---|---|-------------|--|
| A | Don Bart Malberg | Technical Assistance Session for McKinney-Vento Students, Princeton, NJ | 10/21/16 | \$25.85 Mileage General Funds |
| B | Chris Sheehan Resurrection Catholic | Number and Number Sense and the Problem of Teaching Algorithms, Glassboro, NJ | 11/3/16 | \$149.00 Registration Title II Funds |

BOARD WORK SESSION

September 13, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Tuition Agreement with ETTC, Camden County Technical Schools, Gloucester Township Campus
5. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

- a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JULY 2016**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of July 31, 2016 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of July 31, 2016 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JULY 2016**

It is recommended that the 2016/2017 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

- c) **FOOD SERVICE OPERATING STATEMENT FOR JULY 2016**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending July 2016 be accepted as submitted.

BOARD WORK SESSION
September 13, 2016

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

d) SACC FINANCIAL REPORT FOR JULY 2016

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of July 2016 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

| <u>FUND</u> | <u>AMOUNT</u> | <u>REPORT DATED</u> |
|----------------|---------------|---------------------|
| Payroll & FICA | \$ | Payroll Dates: |
| Food Service | \$ | |
| SACC | \$ | thru |
| Grand Total | \$ | |

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated _____, 2016 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

September 13, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS
THROUGH CAMDEN COUNTY COOPERATIVE PRICING SYSTEM**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Camden County Cooperative Pricing System provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with the Camden County Cooperative Pricing System to participate in the cooperative bids for supplies and services;

NOW, THEREFORE, BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors that have been awarded bids through the Camden County Cooperative Pricing System.

COPY, COMPUTER PAPER AND

ENVELOPES – BID #A26-16

(Bid expires February 28, 2017)

W. B. Mason

Paper Mart

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) **ROUTE #Q-MDM1 – HIGH SCHOOL EAST – MCKINNEY-VENTO,
MARLTON, NJ**

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Marlton, NJ to / from Cherry Hill High School East, as listed below.

Route: Q-MDM1 / Quote

School: Cherry Hill High School East

Company: Hillman's Bus Service, Inc.

Cost per diem: \$208.00

Date(s): 9/6/16 thru 1/20/17

Total # of days: (86) Eighty-Six

Total Cost: \$17,888.00

PO #17-03438

Account Code: 11-000-270-511-83-0001

BOARD WORK SESSION

September 13, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

continued

- b) ROUTE #Q-MHM – MANN ELEMENTARY SCHOOL – DCP&P,
GLENDDORA, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from First Student, Inc. It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (1) one DCP&P student residing in Glendora, NJ to / from Horace Mann Elementary School, as listed below.

Route: Q-MHM / Quote
School: Horace Mann Elementary School
Company: First Student, Inc. (Lawnside)
Cost per diem: \$155.00
Date(s): 9/6/16 thru 2/28/17
Total # of days: (111) One Hundred and Eleven
Total Cost: \$17,205.00

PO #17-03437
Account Code: 11-000-270-514-83-0001

- c) ROUTE #QS-BMT – BARCLAY EARLY CHILDHOOD CENTER – DCP&P,
GLENDDORA, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc., to transport (1) one classified DCP & P student residing in Glendora, NJ to/from Barclay Early Childhood Center, for extended school year, as listed below.

Route: QS-BMT
School: Barclay Early Childhood Center
Company: Hillman's Bus Service, Inc.
Cost per diem: \$223.23
Date(s): 7/18/16 thru 8/11/16 (Monday thru Thursday Only)
Total # of days: (16) Sixteen
Total Cost: \$3,571.68

P.O. #17-03453
Account Code: 11-000-270-514-83-0002

BOARD WORK SESSION
September 13, 2016

B. BUSINESS AND FACILITIES

**ITEM 4. TUITION AGREEMENT WITH ETTC, CAMDEN COUNTY
TECHNICAL SCHOOLS, GLOUCESTER TOWNSHIP CAMPUS**

INFORMATION TO BE READY FOR ACTION MEETING.

ITEM 5. ACCEPTANCE OF DONATIONS

| <u>SCHOOL</u> | <u>DONATION</u> | <u>GROUP OFFERING DONATION</u> | <u>VALUE</u> |
|---------------------------------------|--|-------------------------------------|--------------|
| Barton ES | Monetary – 30 Chromebooks | Barton PTA | \$7,700 |
| District All Elementary Schools | Science books that support K-5 science | Subaru | \$1,000 |
| Sharp ES | Classroom Carpets (3) Bound 9x12 ft. each | Sharp PTA | \$600 |
| West HS | Monetary – Empire Mock Trial | Cherry Hill Education Foundation | \$3,600* |

BOARD WORK SESSION

September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Assignment/Salary Change—Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Non-Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—NON—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|----------------|-----------------------------|-----------------------|---------------|
| Heather Baker | Cooper-Teacher, SACC | 7/01/16 | Personal |
| Debra Stout | Kingston-Program Aide, SACC | 7/01/16 | Personal |
| Michele Sample | Knight-Teacher II, SACC | 7/01/16 | Personal |

BOARD WORK SESSION
September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Field Placement

RECOMMENDATION:

Be it resolved that the persons listed, who are students at Rowan University be approved for a field placement effective 9/28/16-11/23/16.

| <u>Name</u> | <u>Cooperating Teacher</u> |
|---------------|----------------------------|
| Kristen Mizia | Megan Manns/Mann |
| Kevin Moore | Megan Manns/Mann |

(b) Mentors

RECOMMENDATION:

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

| <u>Name</u> | <u>Protégé</u> | <u>School</u> | <u>Effective Date</u> | <u>Amount</u> |
|-------------------|------------------|---------------|-----------------------|--------------------|
| Jennifer Tan | Elizabeth Begley | CHHS West | 9/01/16-6/30/17 | \$550 |
| Donna Morocco | Caitlin Sullivan | Beck | 9/01/16-6/30/17 | \$550 |
| Jessica Semar | Jenny Bello | CHHS West | 9/01/16-12/31/16 | \$1000 prorated |
| Min Felix | Gioia Covelli | Rosa | 9/01/16-6/30/17 | \$550 |
| Maureen Duffy | Karen Barnett | Stockton | 9/01/16-6/30/17 | \$550 |
| Sandra Wilcox | Julia Kozak | Stockton | 9/01/16-6/30/17 | \$550 |
| Melissa Bergstrom | Samantha Gariano | Knight | 9/01/16-6/30/17 | \$550 |
| Maureen DiVietro | Andrew Prettelt | Kilmer | 9/01/16-6/30/17 | \$550 |
| Linda Weiss | Michele Swartz | Paine | 9/01/16-6/30/17 | \$550 |
| Emily Batt | Jaimie DeMarco | Harte | 9/01/16-6/30/17 | \$550 |

BOARD WORK SESSION
September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—NON—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2016-17 school year in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary/Hourly Rate</u> |
|---------------------|--|--------------------------------|---------------------------|
| Paul Crozier | District-Substitute Program Aide, SACC (budget #60-990-320-106-58-0001) | On or about 9/28/16-6/30/17 | \$8.50 |
| Alexandra Nester | Harte-Teacher, SACC (budget #60-990- 320-101-58-0001) | On or about 9/28/16-6/30/17 | \$12.65 |
| Michael Roney | Harte-Program Aide, SACC (budget #60-990-320-106-58-0001) | On or about 9/28/16-6/30/17 | \$13.75 |

ITEM 4. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|------------------|-----------------------------|---|
| Renee Gavio | Barclay-Special Education | Leave with pay 9/01/16-9/19/16; without pay 9/20/16-12/22/16 |
| Nicole Sutton | Kingston-Media Specialist | Leave with pay 9/01/16-9/15/16; without pay 9/16/16-11/30/16 |
| Julie Cabnet | Mann-Special Education | Leave without pay 9/01/16- 10/31/16 (revised for dates) |
| Stephanie Weiss | Rosa-Special Education | Leave without pay 9/01/16- 12/30/16 (leave extended) |
| Karen Howard | CHHS West-Special Education | Leave with pay 9/01/16-9/23/16 |
| Francis Madison | CHHS West-Math | Leave with pay 9/01/16-10/05/16; without pay 10/06/16-12/02/16 |
| Elizabeth Wegoye | Rosa-Language Arts | Leave without pay 9/01/16- 11/23/16; without pay 11/24/16- 2/22/17 (leave extended) |

BOARD WORK SESSION
September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|----------------------|-----------------------------|---|
| Evi Kampouri-Lagonik | Sharp-Educational Assistant | Leave with pay 9/01/16-9/12/16; without pay 9/13/16-12/05/16 |
| Dawn Hoffman | CHHS East-Secretary | Leave with pay 9/08/16-9/16/16 |
| Keisha Nelson | CHHS West-Student Advocate | Leave with pay 9/01/16-9/19/16; without pay 9/19/16-12/30/16 |

ITEM 6. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the person listed be reassigned for the 2016-17 school year at the same salary previously approved for the 2016-17 school year in accord with the data presented.

| <u>Name</u> | <u>From</u> | <u>To</u> | <u>Effective Date</u> |
|-------------|--|---|-----------------------|
| Robin Olin | Cooper-Nurse (budget #11-000-213- 104-06-0100) | Barclay-Nurse (Replacing C. Gorman- budget #11-000-213- 104-61-0100) | 10/01/16-6/30/17 |

BOARD WORK SESSION
September 13, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Salary Adjustment

RECOMMENDATION:

Be it resolved that the salary of the person Angel Gomez, district groundsmen be adjusted effective 8/25/16-6/30/17 for obtaining a boiler license.

| <u>Name</u> | <u>From</u> | <u>To</u> |
|-------------|-------------|--|
| Angel Gomez | \$30,953 | \$31,297 (includes \$344 for boiler license) |

ITEM 8. OTHER COMPENSATION—NON—CERTIFICATED

(a) Additional Payment for Head Custodians

RECOMMENDATION:

It is recommended that the head custodians listed be approved for an additional \$160/month to compensate for the use of black seal during lunch hours effective 10/15/15-4/13/16.

| <u>Name</u> | <u>School</u> | <u>Name</u> | <u>School</u> |
|---|--|---|---------------|
| David Shade (budget #11-000-262-100-61-0100) | Barclay | Jose Afanador (budget #11-000-262-100-03-0100) | Barton |
| David Robinson (budget #11-000-262-100-06-0100) | Cooper | Lester Jones (budget #11-000-262-100-09-0100) | Harte |
| Yohanny Garden (budget #11-000-262-100-12-0100) | Johnson | Nelson Henriquez-Gil (budget #11-000-262-100-15-0100) | Kilmer |
| Cenobia Vinas (budget #11-000-262-100-18-0100) | Kingston | William Buff (budget #11-000-262-100-21-0100) | Knight |
| Sara Pacheco (budget #11-000-262-100-27-0100) | Paine | Edward Perrino (budget #11-000-262-100-30-0100) | Sharp |
| Humberto Estevez (budget #11-000-262-100-33-0100) | Stockton | Eddy Arias (budget #11-000-262-100-36-0100) | Woodcrest |
| John Read (budget #11-000-262-100-60-0100) | Alternative High School/Central Administration | | |

BOARD WORK SESSION

September 13, 2016

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Policy Renumbering: Standards of Proficiency
2. Resolution for Recognition of Week of Respect
3. Resolution for Recognition of School Violence Awareness Week
4. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. POLICY RENUMBERING

The Superintendent recommends that Policy 2623 [# 6147]: Standards of Proficiency be renumbered to align with the Strauss Esmay policy numbering system.

ITEM 2. RESOLUTION FOR RECOGNITION OF WEEK OF RESPECT

RECOMMENDATION:

WHEREAS, Public Law 2010, Chapter 122 which supplements chapter 36 of Titles 18A of the New Jersey Statutes declares the week of October 3, 2016 as “Week of Respect” and

WHEREAS, For the 2016-2017 school year, all public school districts and approved charter schools are required to designate the first full week in October as “Week of Respect” and

WHEREAS The Cherry Hill Public School district supports the value of providing an opportunity for students, parents, school district personnel to recognize the importance of character education; and to provide appropriate instruction focusing on preventing harassment, intimidation or bullying; now be it

RESOLVED That the Cherry Hill Board of Education designates the week of October 3, 2016 as “Week of Respect” and directs the Superintendent to have all schools participate in activities appropriately designed to promote character education in our schools.

BOARD WORK SESSION

September 13, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 3. RESOLUTION FOR RECOGNITION OF SCHOOL VIOLENCE AWARENESS WEEK

RECOMMENDATION:

WHEREAS, Public Law 2001, Chapter 298 which supplements chapter 36 of Titles 18A of the New Jersey Statutes declares the week of October 17, 2016 as “School Violence Awareness Week” and

WHEREAS, For the 2016-2017 school year, all public school districts and approved charter schools are required to designate the third week in October as School Violence Awareness Week; and

WHEREAS The Cherry Hill Public School district supports the value of providing an opportunity for students, parents, school district personnel and law enforcement personnel to discuss methods for keeping our schools safe from violence; to create school safety plans; and to recognize those students in need of help; and

WHEREAS, The Cherry Hill Public School district encourages the participation of law enforcement personnel in discussion of methods designed to keep our schools safe from violence and welcomes their participation in safety education for our children; now be it

RESOLVED That the Cherry Hill Board of Education designates the week of October 17, 2016 as “Annual School Violence Awareness Week” and directs the Superintendent to have all schools participate in activities appropriately designed to prevent violence in our schools.

ITEM 4. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISION

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

| Incident Report No. | Board Determination |
|---------------------|---------------------|
| 16-17:1558 | |

BOARD WORK SESSION

September 13, 2016

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

Discussion Item

- **Cherry Hill Board of Education and Cherry Hill Township Turf Field Usage Agreement**