

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

July 28, 2015

The regular monthly meeting of the Cherry Hill Township Board of Education was held in Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on July 28, 2015.

The meeting was called to order by Mrs. Matlack at 5:15 P.M who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON July 23, 2015.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON July 23, 2015.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON July 23, 2015.

A roll call recorded the following Board Members as present:

Dr. J. Barry Dickinson	Mr. Steven Robbins
Mrs. Colleen Horiates	Mr. Elliott Roth
Mrs. Kathy Judge	Mrs. Lisa Saidel
	Mrs. Carol A. Matlack

Mr. Eric Goodwin arrived at 6:10 p.m.

Student Representatives:

Timothy Intelisano, H.S. West
Justin Gick, H.S. West Alternate

Also in attendance were: Mr. Mark Cowell, Mr. P. Green, Esq., Mr. J. Devereaux, Dr. J. Meloche, Mr. P. Todd, Ms. L. Weathington, Dr. F. Mahan, and Mrs. B. Wilson.

Mayor Cahn was in attendance to talk about turf fields and answer questions.

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The Board of Education conducted a Board Retreat to discuss board goals at 5:15 p.m.

The board retreat ended at 6:20 p.m.

Mr. Robbins made and Mrs. Judged seconded a motion to go into Executive Session at 6:45 p.m.

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO HUMAN RESOURCES AND STUDENT MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Matlack called the Regular Meeting to order in public session from the Executive Session at 7:00 P.M.

Mrs. Matlack led the Pledge of Allegiance.

Mr. Roth made and Dr. Dickinson seconded a motion to approve the Minutes of the Regular Meeting dated June 23, 2015, the Board Work Session and Special Meeting dated June 9, 2015, and the Special meeting dated June 16, 2015. Executive Session Meetings dated June 9, 2015, June 16, 2015, and June 23, 2015.

Ayes - 8 No - 0

EXCEPTION:

June 23, 2015 Minutes
Mr. Goodwin and Mr. Robbins abstained

Ayes - 6 No - 0 - 2*

The following are board reports:

The student representative from H.S. West reported on activities and events held at H.S. West.

Mrs. Matlack commented on discussions with the Township in reference to turf fields at the high schools.

ACTION AGENDA

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Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

ITEM 1. RESOLUTION TO FILL VACANCY IN MEMBERSHIP OF THE BOARD OF EDUCATION

Resolved, that the Cherry Hill Board of Education appoints Lisa Conn as a member of the Cherry Hill Board of Education to fill the vacancy created by the resignation of Sherrie Cohen, effective immediately and continuing until the Board's next organizational meeting in January, 2016.

Motion Mrs. Matlack Second Mr. Robbins Vote Ayes - 8 No - 0

Resolution #1-7'15

Paul Green, Board Solicitor, administered the Oath of Allegiance to Mrs. Lisa Conn.

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The meeting was recessed for public discussion. There being no public discussion Mrs. Matlack called the meeting to order.

Superintendent Comments:

Dr. Mark Cowell stated that it is a pleasure and honor to be the Interim Superintendent for the Cherry Hill Township Board of Education.

Mrs. Matlack called the meeting to order for the purpose of considering and voting on the items presented on the Action Agenda which is incorporated as part of the minutes on pages 5 through 58 which follow.

ACTION AGENDA

July 28, 2015

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval of Non Public Textbooks for 2015-2016 school year
2. Approval of Family Friendly Proposal for 2015-2016 school year
3. Approval of Out of District Student Placement 2014-2015 school year
4. Attendance at Conferences and Workshops for the 2015-2016 school year
5. Resolution Approving Rider to Professional Services Agreement for the 2014-2015 school year

ITEM 1. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2015-2016 SCHOOL YEAR

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2015-2016 school year.

The King's Christian School

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>
The Light in the Forrest	Knopf Doubleday Publishing group	978-1-4000-7788-5
Fundations Multi-level Kit K-2: F2FMK2	Wilson Language	978-1-5677-8457-2
Wilson: Foundations Student Durables, second edition 10-pack F2FSDTPK	Wilson Language	978-1-5677-8465-7
Wilson: Foundations Student Durables, second edition; 10-pack: F2FSDTP1	Wilson Language	978-1-5677-8462-6
Wilson: Foundations Student Durables, second edition; 10-pack: F2FSDTP2	Wilson Language	978-1-5677-8463-3
Wilson: Foundations Student Durables, second edition; 10-pack: F2FSDTP3	Wilson Language	978-1-5677-8464-0
Reading A to Z: Levelled reading program; online subscription	https://www.readinga-z.com/	

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A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2015-2016 SCHOOL YEAR-CONTINUED

Katz JCC

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>
Harcourt Math	Harcourt	13-978-0-153-52221-5

Resurrection Catholic

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>
Science A Closer Look	McGraw	978-0-022880-071

ITEM 2. APPROVAL OF FAMILY FRIENDLY PROPOSAL FOR 2015-2016 SCHOOL YEAR

It is recommended that the Family Friendly Proposal (renewal package) and acceptance of funding from the State of New Jersey be approved as submitted for the 2015-2016 school year.

ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS 2014-2015 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2014-15 school year during the July 2015 cycle. There are 6 submissions (5 new and 1 revised contract).

VENDOR	ID	TERM	RSY Tuition \$	Total \$
YALE -Ellisburg (New)	3016885	5/12/15-6/30/15	8,409	8,409
YALE -Ellisburg (New)	3016886	5/12/15-6/30/15	8,409	8,409
YALE -Ellisburg (New)	3015281	5/26/15-6/30/15	5,887	5,887
Pinelands Learning Ctr. (New)	2010255	5/27/15-6/30/15	5,404	5,404
Legacy (New)	2010831	5/12/15-6/30/15	9,795	9,795
Newgrange School*	7104044	9/04/14-6/30/15	12,885	12,885

* Increase to tuition to existing P.O. 15-03995 - revised amount \$53,112

Resolution #2-7'15

ACTION AGENDA

July 28, 2015

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	James Riordan Alternative H.S.	2015 National Assoc. of College Admissions Counselors National Conference, San Diego, California	9/30-10/5, 2015	\$2,446.20 Registration/Air/ Lodging/Mileage/ Tolls/Parking/Meals / Tips CHASA Funds
B	Thomas Carter Markkress	CEFM Certification Program, Somerdale and Mays Landing, NJ	9/8/15, 9/10/15 9/15/15,9/17/15 9/22/15,9/24/15 9/29/15,10/1/15 10/6/15,10/13/15 10/15/15,10/20/15 11/3/15,11/5/15 11/10/15,11/12/15 11/17/15,11/24/15 12/1/15,12/3/15 12/11/15	\$2,447.51 Registration/Mileag e General Funds
C	James Washington Markkress	CEFM Classes, Somerdale and Mays Landing, NJ	9/8/15,9/10/15 9/15/15,9/17/15 9/22/15,9/24/15 9/29/15,10/1/15 10/6/15,11/12/15 11/17/15,11/24/15 12/1/15,12/3/15 12/11/15	\$1,728.98 Registration/Mileag e General Funds

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A. CURRICULUM & INSTRUCTION

D	Carol Matlack Board Member	NJSBA Annual Workshop 2015, Atlantic City, NJ	10/27-29, 2015	\$448.87 Lodging/Mileage/ Tolls/Parking/Meals General Funds
E	Kathy Judge Board Member	NJSBA Annual Workshop 2015, Atlantic City, NJ	10/27-29, 2015	\$447.55 Lodging/Mileage/ Tolls/Parking/Meals General Funds
F	Lisa Saidel Board Member	NJSBA Annual Workshop 2015, Atlantic City, NJ	10/27-29, 2015	\$446.68 Lodging/Mileage/ Tolls/Parking/Meals General Funds
G	Eric Goodwin Board Member	NJSBA Annual Workshop 2015, Atlantic City, NJ	10/27-29, 2015	\$451.90 Lodging/Mileage/ Tolls/Parking/Meals General Funds
H	Steve Robbins Board Member	NJSBA Annual Workshop 2015, Atlantic City, NJ	10/27-29, 2015	\$447.07 Lodging/Mileage/ Tolls/Parking/Meals General Funds
I	Mark Cowell Interim Superintendent	NJSBA Annual Workshop 2015, Atlantic City, NJ	10/27-29, 2015	\$447.77 Lodging/Mileage/ Tolls/Parking/Meals General Funds
J	Nancy Adrian Malberg	NJSBA Annual Workshop 2015, Atlantic City, NJ	10/27-29, 2015	\$447.77 Lodging/Mileage/ Tolls/Parking/Meals General Funds
K	Joseph Meloche Malberg	NJSBA Annual Workshop 2015, Atlantic City, NJ	10/27-29, 2015	\$447.77 Lodging/Mileage/ Tolls/Parking/Meals General Funds
L	Barbara Wilson Malberg	NJSBA Annual Workshop 2015, Atlantic City, NJ	10/27-29, 2015	\$82.77 Mileage/Tolls/ Parking/Meals General Funds
M	Registration for #'s MM-UU <i>plus</i> 5 other CH staff members to include Board Members, Administrators	NJSBA Annual Workshop 2015, Atlantic City, NJ	10/27-29, 2015	\$1,300 General Funds

ACTION AGENDA

July 28, 2015

A. CURRICULUM & INSTRUCTION

ITEM 5. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT FOR THE 2014-2015 SCHOOL YEAR

5a) BETWEEN THE BOARD AND JOSEPH C. HEWITT, D.O. TO PROVIDE PSYCHOLOGICAL AND NEUROPSYCHOLOGICAL EVALUATIONS

WHEREAS, effective July 1, 2014, the Cherry Hill Board of Education approved a professional services contract between the Board and Joseph C. Hewitt, D.O. for the provision of psychological/neuropsychological evaluations of certain District pupils for the period July 1, 2014 through June 30, 2015;

WHEREAS, due to an increased need for the evaluations, the Board must increase its expenditures by \$17,950 for said services via Rider to the contract, increasing its expenditures under the contract from \$70,000 to \$87,950 for the 2014/2015 contract term, with no change to existing contract service rates; and

WHEREAS, Dr. Hewitt has agreed to the above change in the maximum contract amount.

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for the services provided by Joseph C. Hewitt, D.O. for the 2014/2015 contract term shall not exceed Eighty-Seven Thousand Nine Hundred Fifty Dollars (\$87,950), with no change to existing contract service rates; and be it

FURTHER RESOLVED, that the Board authorizes its President and Board Secretary to execute a Rider to the contract with Joseph C. Hewitt, D.O., incorporating the above expenditure limitation into the contract.

P.O. 15-01527
Original Amount \$70,000
Increase - \$17,950
Total amount not to exceed \$87,950
11-000-219-320-71-0001

Resolution #3-7'15

ACTION AGENDA

July 28, 2015

A. CURRICULUM & INSTRUCTION

ITEM 5. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT FOR THE 2014-2015 SCHOOL YEAR-CONTINUED

5b) BETWEEN THE BOARD AND INTERACTIVE KIDS TO PROVIDE BEHAVIORAL CONSULTATION SERVICES AND SOCIAL SKILLS CONSULTATION SERVICES AND INSTRUCTION

WHEREAS, effective September 1, 2011, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and Interactive Kids for the provision of behavioral consultation and social skills consultation services (the “Services”) for the term September 1, 2011 through June 30, 2013;

WHEREAS, pursuant to N.J.S.A. 18A:18A-42, the Board extended the term of the contract via Riders to include the periods July 1, 2013 through June 30, 2014 and July 1, 2014 through June 30, 2015, with no change to existing rates;

WHEREAS, due to an increased need for such services during the 2014-2015 contract term, the Board must amend the original agreement to increase the total contract cost by \$1,845, thereby increasing the total allowable expenditures from \$399,000 to \$400,845; and

WHEREAS, Interactive Kids has agreed to the above change in the maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for the services provided by Interactive Kids for the 2014/2015 contract term shall not exceed Four Hundred Thousand Eight Hundred and Forty-Five Dollars (\$400,845), with no change to existing rates; and be it

FURTHER RESOLVED, that the Board authorizes its President and Board Secretary to execute a Rider to the services contract with Interactive Kids, incorporating the above expenditure limitation into the contract.

P.O. 15-00267

Original Amount - \$399,000

Increase - \$1,845

Amount not to exceed \$400,845

11-204-100-320-71-0001

Resolution #4-7'15

ACTION AGENDA

July 28, 2015

A. CURRICULUM & INSTRUCTION

ITEM 5. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT FOR THE 2014-2015 SCHOOL YEAR-CONTINUED

5c) BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND TECHNOLOGY FOR EDUCATION AND COMMUNICATION CONSULTING, INC. TO PROVIDE AUGMENTATIVE COMMUNICATION AND ASSISTIVE TECHNOLOGY SERVICES

WHEREAS, effective September 1, 2011, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and Technology for Education and Communication Consulting, Inc. ("TECC, Inc.") for the provision of Augmentative Communication and Technology Assistive Services for the term of September 1, 2011 through June 30, 2013;

WHEREAS, pursuant to N.J.S.A. 18A:18A-42, the Board extended the term of the contract via Riders to include the periods July 1, 2013 through June 30, 2014 and July 1, 2014 through June 30, 2015;

WHEREAS, due to an increased need for such services during the 2014-2015 contract term, the Board must amend the original agreement to increase the total contract cost by \$10,100, thereby increasing the total allowable expenditures from \$151,500 to \$161,600; and

WHEREAS, TECC, Inc. has agreed to the above change in the maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for the services provided by TECC, Inc. for the 2014/2015 contract year shall not exceed One Hundred Sixty-One Thousand Six Hundred Dollars (\$161,600) with no change to existing rates; and be it

FURTHER RESOLVED, that the Board authorizes its President and Board Secretary to execute a Rider to the services contract with TECC, Inc., incorporating the above expenditure limitation into the contract.

P.O. 15-00277
Original Amount \$151,500
Increase - \$10,100
Total amount not to exceed \$161,600
11-000-216-320-71-0001

Resolution #5-7'15

ACTION AGENDA

July 28, 2015

A. CURRICULUM & INSTRUCTION

ITEM 5. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT FOR THE 2014-2015 SCHOOL YEAR-CONTINUED

**5d) BETWEEN THE BOARD AND KEVIN COHEN
TO PROVIDE AUGMENTATIVE COMMUNICATION AND ASSISTIVE
TECHNOLOGY SERVICES**

WHEREAS, effective September 1, 2011, following a competitive contracting process, the Cherry Hill Board of Education approved a services contract between the Board and Kevin Cohen for the provision of Augmentative Communication and Assistive Technology Services (the “Services”) to certain District pupils for the term of September 1, 2011 through June 30, 2013;

WHEREAS, pursuant to N.J.S.A. 18A:18A-42, the Board extended the term of the contract via Rider to include the period July 1, 2013 through June 30, 2014, for a maximum amount of \$66,500, with no change to existing rates;

WHEREAS, pursuant to N.J.S.A. 18A:18A-4, the Board again extended the term of the contract via Rider to include the period July 1, 2014 through June 30, 2015, for a maximum amount of \$66,500, with no change to existing rates;

WHEREAS, due to an increased need for such services during the 2014-2015 contract term, the Board must amend the agreement to increase the total contract cost by \$1,100, to an amount not to exceed \$67,600; and

WHEREAS, Kevin Cohen has agreed to the above change in the maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for services provided by Kevin Cohen for the 2014-2015 contract year shall not exceed Sixty-Seven Thousand Six Hundred Dollars (\$67,600), with no change to existing contract service rates; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Kevin Cohen incorporating the above expenditure limitation into the contract.

P.O. 15-01536
Original Amount – 66,500
Increase- \$1,100
Total amount not to exceed \$67,600
11-000-216-320-71-0001

Resolution #6-7'15

ACTION AGENDA

July 28, 2015

A. CURRICULUM & INSTRUCTION

ITEM 5. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT FOR THE 2014-2015 SCHOOL YEAR-CONTINUED

5e) BETWEEN THE BOARD OF EDUCATION AND REGIONAL ENRICHMENT AND LEARNING CENTER, LLC TO PROVIDE WILSON READING SERVICES

WHEREAS, effective July 1, 2014, the Cherry Hill Board of Education approved a professional services contract between the Board and Regional Enrichment and Learning Center, LLC (“REAL”) for the provision of, among other things, Wilson Reading Services to certain District pupils for the July 1, 2014 through June 30, 2015 period;

WHEREAS, due to an increased need for the Services, the Board must increase its expenditures by \$51,955 for the Wilson Reading Services via Rider to the contract, increasing its expenditures under the contract from \$90,000 to \$141,955 for the 2014/2015 contract term, with no change to contract service rates; and

WHEREAS, REAL has agreed to the above change in the maximum amount for the Services.

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for Wilson Reading Services from July 1, 2014 to June 30, 2015 shall not exceed One Hundred and Forty-One Thousand Nine Hundred and Fifty-Five Dollars (\$141,955), with no change to contract service rates; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a Rider to the services contract with REAL, incorporating the above expenditure limitation into the contract.

P.O. 15-00291
Original Amount - \$90,000
Increase - \$51,955.00
Total amount not to exceed \$141,955.00
11-201-100-320-71-0001

Resolution #7-7'15

Motion Mrs. Saidel Second Mrs. Horiates Vote Ayes - 8 No - 0 - 1*

*Mrs. Conn abstained

EXCEPTIONS:

Item #4 (G) - Eric Goodwin

Motion Mrs. Saidel Second Mrs. Horiates Vote Ayes - 7 No - 0 - 2*

*Mrs. Conn and Mr. Goodwin abstained.

Item #4 (E) – Kathy Judge

Motion Mrs. Saidel Second Mrs. Horiates Vote Ayes - 7 No - 0 - 2*

*Mrs. Conn and Mrs. Judge

ACTION AGENDA

July 28, 2015

B. BUSINESS AND FACILITIES

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Contract Renewals
6. Tuition Contract Agreements
7. Resolution Approving Contract with Benefit Express Services, LLC

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MAY 2015
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MAY 2015
- c) FOOD SERVICE OPERATING STATEMENT FOR MAY 2015
- d) SACC FINANCIAL REPORT FOR MAY 2015
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT
- b) RESOLUTION FOR INCREASING BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING AGENT IN A BOARD OF EDUCATION OR OTHER ENTITY SUBJECT TO THE PROVISIONS OF N.J.S.A. 18A:18A-1 et seq.
- c) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #HSATR-071415 – HIGH SCHOOL ATHLETIC TRANSPORTATION (7-14-15)

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #CHV-2W – BECK MIDDLE SCHOOL – WHEELCHAIR VAN
- b) ROUTE #CHV-53W – PAINE ELEMENTARY SCHOOL – WHEELCHAIR VAN
- c) ROUTE #CHV-38W – KINGSTON ELEMENTARY SCHOOL – WHEELCHAIR VAN
- d) ROUTE #JOINTURE #Y1165 – PINELAND LEARNING CENTER
- e) ROUTE #QS-J27 – JOHNSON ELEMENTARY SCHOOL - ESY
- f) ROUTE #QS-J28 – JOHNSON ELEMENTARY SCHOOL - ESY
- g) ROUTE #S-J1A – JOHNSON ELEMENTARY SCHOOL – ADDED AIDE - ESY

ACTION AGENDA

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B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION continued

- h) ROUTE #S-J17A – JOHNSON ELEMENTARY SCHOOL – ADDED AIDE - ESY
- i) ROUTE #S-J19A – JOHNSON ELEMENTARY SCHOOL – ADDED AIDE - ESY
- j) ROUTE #S-J21A – JOHNSON ELEMENTARY SCHOOL – ADDED AIDE - ESY
- k) ROUTE #S-J22A – JOHNSON ELEMENTARY SCHOOL – ADDED AIDE - ESY
- l) ROUTE #S-J23A – JOHNSON ELEMENTARY SCHOOL – ADDED AIDE - ESY
- m) ROUTE #CC-1A – CAMDEN COUNTY COLLEGE – ADDED AIDE
- n) ROUTE #CHV-34A – JOYCE KILMER ELEMENTARY SCHOOL – ADDED AIDE
- o) ROUTE #CHV-35A – JOYCE KILMER ELEMENTARY SCHOOL – ADDED AIDE
- p) ROUTE #CHV-36A – JOYCE KILMER ELEMENTARY SCHOOL – ADDED AIDE
- q) ROUTE #CHV-55A – THOMAS PAINE ELEMENTARY SCHOOL – ADDED AIDE
- r) ROUTE #CHV-55B – THOMAS PAINE ELEMENTARY SCHOOL – ADDED AIDE
- s) ROUTE #QS-NG – NEWGRANGE SCHOOL - ESY

ITEM 5. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS

- a) BID #ASMIR-062013 – ALARM SYSTEM MONITORING, INSPECTION AND REPAIR

ITEM 6. TUITION CONTRACT AGREEMENT

- a) DISTRICT EMPLOYEES TUITION AGREEMENT

ITEM 7. RESOLUTION APPROVING CONTRACT WITH BENEFIT EXPRESS SERVICES, LLC

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MAY 2015**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of May 31, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of May 31, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MAY 2015**

It is recommended that the 2014/2015 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR MAY 2015**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending May 2015 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR MAY 2015**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of May 2015 be accepted as submitted.

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B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$1,956,822.83	Payroll Dates: 7/02/2015 & 7/16/2015
SACC	\$34,197.51	6/16/2015 thru 7/20/2015
Food Service	<u>\$329,828.67</u>	7/28/2015
Grand Total	\$2,320,849.01	

f) APPROVAL OF BILL LIST

It is recommended that 1st the bill list dated July 28, 2015 in the amount of \$422,461.12; the 2nd bill list dated July 28, 2015 in the amount of \$2,964,957.69 and the 3rd bill list dated July 28, 2015 in the amount of \$1,569,848.84 be approved as submitted.

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2015/2016 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
51145	Xerox Corporation	GSA/FSS Reprographics Schedule Use	8-31-15	\$250,000
81663	Paper Mart, Inc.	Paper, fine, various agencies	6-14-16	25,000
76907	Cherry Valley Tractor Sales	Parts and repairs for lawn and grounds equipment	6-28-16	5,000

Resolution #8-7'15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- b) RESOLUTION FOR INCREASING BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING AGENT IN A BOARD OF EDUCATION OR OTHER ENTITY SUBJECT TO THE PROVISIONS OF N.J.S.A. 18A:18A-1 et seq.

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2010-13) that the Governor has authorized the following bid and quotation thresholds effective July 1, 2015,

	Bid Threshold	Quotation Threshold
Base Amount	\$29,000.00	\$4,350.00
With Qualified Purchasing Agent	\$40,000.00	\$6,000.00

WHEREAS, James J. Devereaux possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Cherry Hill Board of Education desires to increase its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED, that the governing body of the Cherry Hill Board of Education, in the County of Camden, in the State of New Jersey hereby increases its bid threshold to \$40,000.00 for QPA and its quotation threshold to \$6,000.00 and be it further

RESOLVED, that the governing body hereby appoints James J. Devereaux as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education.

Resolution #9-7'15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

c) **RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)**

WHEREAS, the Cherry Hill Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-*et.seq.* and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods or services under the MRESC Cooperative Pricing System entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing the MRESC Cooperative Pricing System; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced MRESC Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current MRESC Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods and services from those approved MRESC Vendors as listed below for the 2015/2016 school years pursuant to all conditions of the individual bids for awarded technology product lines; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

BE IT FUTHER RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the MRESC Cooperative Pricing System, not to exceed the amounts stated shall be as follows:

<u>Bid Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>Expiration Date</u>	<u>Amount Not to Exceed</u>
MRESC 12/13-24	LEPCO	Grounds Equipment	2-19-16	\$100,000
MRESC 12/13-24	Laurel Lawn Mower	Grounds Equipment	2-19-16	50,000
MRESC 12/13-35	Riddell	Athletic Equipment Reconditioning and Repair	11-18-15	20,000
MRESC 14/15-34	Bio-Shine	Custodial Supplies	1-21-16	50,000

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- c) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC) continued

<u>Bid Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>Expiration Date</u>	<u>Amount Not to Exceed</u>
MRESC 14/15-34	General Chemical and Supply	Custodial Supplies	1-21-16	200,000
MRESC 14/15-34	Supplyworks	Custodial Supplies	1-21-16	100,000
MRESC 14/15-34	Penn Jersey Paper	Custodial Supplies	1-21-16	100,000
MRESC 14/15-08	Marturano Recreation	Playground Equipment, Site Furnishings, Outdoor Circuit Training & Related Products	6-30-16	50,000
MRESC 15/16-11	CDW-g	Technology Supplies and Services	6-30-16	65,000

Resolution #10-7'15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #HSATR-071415 – HIGH SCHOOL ATHLETIC TRANSPORTATION – SCHOOL YEAR 2015/2016 (7-14-15)

INFORMATION:

Specifications for the procurement of a vendor to provide nine hundred and twenty-seven (927) line items of athletic transportation for High Schools East and West for the 2015/2016 school year were advertised and solicited with the following results.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
Hillman's Bus Service, Inc., West Berlin, NJ	927	\$302,883.00*
First Student, Wall Township, NJ		N/B

*Vendor offers 2% bulk bid discount.

RECOMMENDATION:

It is recommended that due to budgetary constraints that eight hundred and nine (809) line items from BID #HSATR-071415 – ATHLETIC TRANSPORTATION – 2015/2016 SCHOOL YEAR – HIGH SCHOOL SPORTS be awarded as follows based on the lowest responsive and responsible bidder.

<u>BIDDER</u>	<u>LINE ITEMS</u>	<u>BID TOTAL</u>
Hillman's Bus Service, Inc., West Berlin, NJ	809	\$255,007.76

Total reflects 2% bulk bid discount.
PO #'s 16-02227 through 16-02232
Account Code: 11 000 270 512 XX 2500

Resolution #11-7'15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) ROUTE #CHV-2W – BECK MIDDLE SCHOOL – WHEELCHAIR VAN

RECOMMENDATION:

It is recommended that administrative approval be granted for Hillman’s Bus Service, Inc. to transport one (1) classified student on a wheel chair van as listed below.

Route: CHV-2W / Wheelchair van
School: Beck Middle School
Company: Hillman’s Bus Service, Inc.
Original Route: CHV-2
Cost per diem: \$60.00
Date(s): 9/1/15 thru 6/16/16
Total # of days: (182) One Hundred and Eighty-Two
Total Cost: \$10,920.00

PO #16-01907
Account Code: 11-000-270-514-83-0001

Resolution #12-7’15

b) ROUTE #CHV-53W – PAINE ELEMENTARY SCHOOL – WHEELCHAIR VAN

RECOMMENDATION:

It is recommended that administrative approval be granted for Hillman’s Bus Service, Inc. to transport one (1) classified student on a wheel chair van as listed below.

Route: CHV-53W / Wheelchair van
School: Thomas Paine Elementary School
Company: Hillman’s Bus Service, Inc.
Original Route: CHV-53
Cost per diem: \$60.00
Date(s): 9/1/15 thru 6/16/16
Total # of days: (182) One Hundred and Eighty-Two
Total Cost: \$10,920.00

PO #16-01909
Account Code: 11-000-270-514-83-0001

Resolution #13-7’15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- c) ROUTE #CHV-38W – KINGSTON ELEMENTARY SCHOOL –
WHEELCHAIR VAN

RECOMMENDATION:

It is recommended that administrative approval be granted for Hillman's Bus Service, Inc. to transport one (1) classified student on a wheel chair van as listed below.

Route: CHV-38W / Wheelchair van
School: Kingston Elementary School
Company: Hillman's Bus Service, Inc.
Original Route: CHV-38
Cost per diem: \$60.00
Date(s): 9/1/15 thru 6/16/16
Total # of days: (182) One Hundred and Eighty-Two
Total Cost: \$10,920.00

PO #16-01908
Account Code: 11-000-270-514-83-0001
Resolution #14-7'15

- d) ROUTE #JOINTURE #Y1165 – PINELAND LEARNING CENTER

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Pennsville Public School District to provide transportation with a jointure contract for (1) one classified student to/from Pineland Learning Center as listed below.

Route: Jointure #Y1165
School: Pineland Learning Center
Company: Pennsville Board of Education
Cost per diem: \$68.48
Date(s): 5/21/15 thru 6/30/15
Total # of days: (25) Twenty- Five
Total Cost: \$1,712.00

PO #15-07998
Account Code: 11-000-270-514-83-0001
Resolution #15-7'15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

e) ROUTE #QS-J27 – JOHNSON ELEMENTARY SCHOOL - ESY

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc., to transport classified students, with an aide, for extended school year as listed below.

Route: QS-J27 / Quote
School: James H. Johnson Elementary
Company: Hillman's Bus Service, Inc.
Cost per diem: \$184.84
Cost per diem aide: \$36.90
Date(s): 6/29/15 thru 7/23/15 (Monday thru Thursday)
Total # of days: (16) Sixteen
Total Cost: \$3,547.84

PO #16-02014
Account Code: 11-000-270-514-83-0002
Resolution #16-7'15

f) ROUTE #QS-J28 – JOHNSON ELEMENTARY SCHOOL - ESY

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc., to transport classified students, with an aide, for extended school year as listed below.

Route: QS-J28 / Quote
School: James H. Johnson Elementary
Company: Hillman's Bus Service, Inc.
Cost per diem: \$229.39
Cost per diem aide: \$43.51
Date(s): 6/29/15 thru 7/23/15 (Monday thru Thursday)
Total # of days: (16) Sixteen
Total Cost: \$4,366.40

PO #16-02013
Account Code: 11-000-270-514-83-0002
Resolution #17-7'15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- g) ROUTE #S-J1A – JOHNSON ELEMENTARY SCHOOL – ADDED AIDE - ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport one (1) classified student with an aide as listed below for extended school year.

Route: S-J1A / Added Aide
School: James H. Johnson Elementary School
Company: Hillman's Bus Service, Inc.
Original Route: S-J1
Cost per diem: \$42.00
Date(s): 6/29/15 thru 7/23/15 (Monday-Thursday)
Total # of days: (16) Sixteen
Total Cost: \$672.00

PO #16-01906
Account Code: 11-000-270-514-83-0002

Resolution #18-7'15

- h) ROUTE #S-J17A – JOHNSON ELEMENTARY SCHOOL – ADDED AIDE - ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Laurel Enterprise, Inc. to transport classified students with an aide as listed below for extended school year.

Route: S-J17A / Added Aide
School: James H. Johnson Elementary School
Company: Laurel Enterprise, Inc.
Original Route: S-J17
Cost per diem: \$60.00
Date(s): 6/29/15 thru 7/30/15 (Monday-Thursday)
Total # of days: (20) Twenty
Total Cost: \$1,200.00

PO #16-01901
Account Code: 11-000-270-514-83-0002

Resolution #19-7'15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- i) ROUTE #S-J19A – JOHNSON ELEMENTARY SCHOOL – ADDED AIDE - ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Laurel Enterprise, Inc. to transport classified students with an aide as listed below for extended school year.

Route: S-J19A / Added Aide
School: James H. Johnson Elementary School
Company: Laurel Enterprise, Inc.
Original Route: S-J19
Cost per diem: \$60.00
Date(s): 6/29/15 thru 7/23/15 (Monday-Thursday)
Total # of days: (16) Sixteen
Total Cost: \$960.00

PO #16-01902
Account Code: 11-000-270-514-83-0002

Resolution #20-7'15

- j) ROUTE #S-J21A – JOHNSON ELEMENTARY SCHOOL – ADDED AIDE - ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for T&L Transportation, Inc. to transport classified students with an aide as listed below for extended school year.

Route: S-J21A / Added Aide
School: James H. Johnson Elementary School
Company: T&L Transportation, Inc.
Original Route: S-J21
Cost per diem: \$35.00
Date(s): 6/29/15 thru 7/23/15 (Monday-Thursday)
Total # of days: (16) Sixteen
Total Cost: \$560.00

PO #16-01903
Account Code: 11-000-270-514-83-0002

Resolution #21-7'15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- k) ROUTE #S-J22A – JOHNSON ELEMENTARY SCHOOL – ADDED AIDE - ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Laurel Enterprise, Inc. to transport classified students with an aide as listed below for extended school year.

Route: S-J22A / Added Aide
School: James H. Johnson Elementary School
Company: Laurel Enterprise, Inc.
Original Route: S-J22
Cost per diem: \$60.00
Date(s): 6/29/15 thru 7/23/15 (Monday-Thursday)
Total # of days: (16) Sixteen
Total Cost: \$960.00

PO #16-01904
Account Code: 11-000-270-514-83-0002

Resolution #22-7'15

- l) ROUTE #S-J23A – JOHNSON ELEMENTARY SCHOOL – ADDED AIDE - ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Laurel Enterprise, Inc. to transport classified students with an aide as listed below for extended school year.

Route: S-J23A / Added Aide
School: James H. Johnson Elementary School
Company: Laurel Enterprise, Inc.
Original Route: S-J23
Cost per diem: \$60.00
Date(s): 6/29/15 thru 7/23/15 (Monday-Thursday)
Total # of days: (16) Sixteen
Total Cost: \$960.00

PO #16-01905
Account Code: 11-000-270-514-83-0002

Resolution #23-7'15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

m) ROUTE #CC-1A – CAMDEN COUNTY COLLEGE – ADDED AIDE

RECOMMENDATION:

It is recommended that administrative approval be granted for Laurel Enterprises, Inc. to transport (1) one classified student, with an aide, as listed below.

Route: CC-1A / Added Aide (1:1)
School: Camden County College
Company: Laurel Enterprises, Inc.
Original Route: CC-1
Cost per diem: \$60.00
Date(s): 9/2/15 thru 6/10/16
Total # of days: (185) One Hundred and Eighty-Five
Total Cost: \$11,100.00

PO #16-02086
Account Code: 11-000-270-514-83-0001

Resolution #24-7'15

n) ROUTE #CHV-34A – JOYCE KILMER ELEMENTARY SCHOOL – ADDED AIDE

RECOMMENDATION:

It is recommended that administrative approval be granted for First Student, Inc. to transport (1) one classified student, with an aide, as listed below.

Route: CHV-34A / Added Aide
School: Joyce Kilmer Elementary School
Company: First Student, Inc. (Lawnside)
Original Route: CHV-34
Cost per diem: \$45.00
Date(s): 9/1/15 thru 6/16/16
Total # of days: (182) One Hundred and Eighty-Two
Total Cost: \$8,190.00

PO #16-02072
Account Code: 11-000-270-514-83-0001

Resolution #25-7'15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- o) ROUTE #CHV-35A – JOYCE KILMER ELEMENTARY SCHOOL – ADDED AIDE

RECOMMENDATION:

It is recommended that administrative approval be granted for T & L Transportation, Inc. to transport (1) one classified student, with an aide, as listed below.

Route: CHV-35A / Added Aide
School: Joyce Kilmer Elementary School
Company: T & L Transportation, Inc.
Original Route: CHV-35
Cost per diem: \$40.00
Date(s): 9/1/15 thru 6/16/16
Total # of days: (182) One Hundred and Eighty-Two
Total Cost: \$7,280.00

PO #16-02073
Account Code: 11-000-270-514-83-0001

Resolution #26-7'15

- p) ROUTE #CHV-36A – JOYCE KILMER ELEMENTARY SCHOOL – ADDED AIDE

RECOMMENDATION:

It is recommended that administrative approval be granted for T & L Transportation, Inc. to transport (1) one classified student, with an aide, as listed below.

Route: CHV-36A / Added Aide
School: Joyce Kilmer Elementary School
Company: T & L Transportation, Inc.
Original Route: CHV-36
Cost per diem: \$40.00
Date(s): 9/1/15 thru 6/16/16
Total # of days: (182) One Hundred and Eighty-Two
Total Cost: \$7,280.00

PO #16-02074
Account Code: 11-000-270-514-83-0001

Resolution #27-7'15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- q) ROUTE #CHV-55A – THOMAS PAINE ELEMENTARY SCHOOL – ADDED AIDE

RECOMMENDATION:

It is recommended that administrative approval be granted for T & L Transportation, Inc. to transport classified students, with an aide, as listed below.

Route: CHV-55A / Added Aide
School: Thomas Paine Elementary School
Company: T & L Transportation, Inc.
Original Route: CHV-55
Cost per diem: \$40.00
Date(s): 9/1/15 thru 6/16/16
Total # of days: (182) One Hundred and Eighty-Two
Total Cost: \$7,280.00

PO #16-02070
Account Code: 11-000-270-514-83-0001

Resolution #28-7'15

- r) ROUTE #CHV-55B – THOMAS PAINE ELEMENTARY SCHOOL – ADDED AIDE

RECOMMENDATION:

It is recommended that administrative approval be granted for T & L Transportation, Inc. to transport (1) one classified student, with an aide, as listed below.

Route: CHV-55B / Added Aide (1:1)
School: Thomas Paine Elementary School
Company: T & L Transportation, Inc.
Original Route: CHV-55
Cost per diem: \$40.00
Date(s): 9/1/15 thru 6/16/16
Total # of days: (182) One Hundred and Eighty-Two
Total Cost: \$7,280.00

PO #16-02071
Account Code: 11-000-270-514-83-0001

Resolution #29-7'15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

s) ROUTE #QS-NG – NEWGRANGE SCHOOL, HAMILTON, NJ - ESY

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified for Holcomb Bus Service, Inc. to transport (1) one classified student, for extended school year, as listed below.

Route: QS-NG / Quote
School: Newgrange School, Hamilton, NJ
Company: Holcomb Bus Service, Inc.
Cost per diem: \$243.00
Date(s): 7/1/15 thru 8/12/15
Total # of days: (30) Thirty
Total Cost: \$7,290.00

PO #16-02085
Account Code: 11-000-270-514-83-0002

Resolution #30-7'15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS

It is recommended that the following contracts be renewed for the 2015/2016 school year, to be used on an as needed bases, in compliance with N.J.S.A. 18A:18A based upon the Boards finding that the services are performed in an effective and efficient manner.

a) **BID #ASMIR-062013 – ALARM SYSTEM MONITORING, INSPECTION AND REPAIR (6-20-13)**

<u>BIDDER</u>	<u>SECOND RENEWAL</u> <u>2015/2016</u>
Bevan Security Systems, Inc., Riverside, NJ	
Monitoring of fire & burglary Alarm	\$9,204.00
Semi-annual fire alarm testing/inspections	58,996.00
Total	\$68,200.00
Hourly rate for fire & burglar panel work/repair work	
Regular rate (Monday- Friday: 7:30am to 4:30pm)	\$98.00
Regular rate (Monday- Friday: 4:30pm to 11:00 pm)	98.00
Overtime rate	147.00
Holiday rate	147.00
Parts cost mark-up	25%

PO# 16-00128

Account Code: 11 000 261 420 XX 0001

Resolution #31-7'15

ACTION AGENDA
July 28, 2015

B. BUSINESS AND FACILITIES

ITEM 6. TUITION CONTRACT AGREEMENT

a) **DISTRICT EMPLOYEES TUITION AGREEMENT**

Motion approving a tuition agreement for the 2015/2016 school year, with District employees in the amount \$6,250.50 each, for students #3015597 and #3017103 to attend Harte Elementary School.

Resolution #32-7'15

ITEM 7. RESOLUTION APPROVING CONTRACT WITH BENEFIT EXPRESS SERVICES, LLC

WHEREAS, the Board currently utilizes Benefit Express Services, LLC to provide a web-based service for enrollment of District personnel in health insurance coverage and related administration of such coverage, and the Board is satisfied that the services are being provided in an effective and efficient manner; and

WHEREAS, the parties desire to enter into a successor agreement to continue provision of such services; and

WHEREAS, the provision of such services is exempt from the requirements of public bidding pursuant to *N.J.S.A. 18A:18A-5a.(10)*;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves the services agreement with Benefit Express Services, LLC, on file in the office of the Assistant Superintendent-Business, for the term May 1, 2015 through April 30, 2018, and authorizes its President and Secretary to execute same on behalf of the Board upon approval of the final form of the contract by the Board Solicitor; and be it

FURTHER RESOLVED that the District shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board.

\$4,000
P.O. 16-00290
11-000-251-330-90-0001

Resolution #33-7'15

Motion Dr. Dickinson Second Mrs. Saidel Vote Ayes - 8 No - 1*

*Mrs. Conn abstained.

EXCEPTIONS:

Item #1 (f) Approval of Bill List (Cooper Health Systems)

Motion Dr. Dickinson Second Mrs. Saidel Vote Ayes - 7 No - 2*

*Mrs. Conn abstained

*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems

ACTION AGENDA

July 28, 2015

B. BUSINESS AND FACILITIES

Item #1 (f) Approval of Bill List (NJ American Water Co.)

Motion Dr. Dickinson Second Mrs. Saidel Vote Ayes - 7 No - 2*

*Mrs. Conn abstained

*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Item #1(f) Approval of Bill List (CDW)

Motion Dr. Dickinson Second Mrs. Saidel Vote Ayes - 7 No - 2*

*Mrs. Conn abstained

*Mrs. Saidel abstained due to a conflict of interest with CDW.

Item #2(c) CDW-g

Motion Dr. Dickinson Second Mrs. Saidel Vote Ayes - 7 No - 2*

*Mrs. Conn abstained

*Mrs. Saidel abstained due to a conflict of interest with CDW.

ACTION AGENDA

July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders (students and staff.)

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Other Compensation—Certificated
10. Approval of Sidebar Agreement
11. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Roseanne Perkins	CHHS East-English (\$93,048)	7/01/15	Retirement
Thomas Erat	CHHS West-Spanish (\$48,377)	7/01/15	Personal
Anmarie Budniak	Carusi-Language Arts (\$93,048)	7/01/15	Personal
Virginia Popoli	Kilmer-Teacher of the Deaf (\$59,974)	7/01/15	Personal
Emily Klinke	Beck-Spanish (\$49,560)	7/01/15	Declined Position

ACTION AGENDA

July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED - continued

(a) Resignations - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Susan Miller	Harte-Grade 2 (\$55,281)	4/01/15	Disability Retirement
Francis Vanni	CHHS West-Guidance (\$95,337)	7/01/16	Retirement
Erick Wood	CHHS East-Head Coach, Boys Lacrosse (This position only)	7/01/15	Declined Position
Laura Campbell	CHHS East/CHHS West- Science (\$66,154)	7/01/15	Personal
Lori Gratch	Beck-Math (\$56,999)	On or about 9/21/15	Personal
Desiree Endreson	Stockton-Special Education (\$48,377)	On or about 9/25/15	Personal

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Amy Tomalin	District-COTA (\$39,695)	7/01/15	Personal
Christine Badey	Harte-Educational Assistant (\$11,050)	7/01/15	Personal
Florann Scarduzio	Marlkress-Secretary, Buildings & Grounds (\$48,538)	11/01/15	Retirement
Anibal Rivera	Marlkress-Cleaner (\$28,179)	7/03/15	Terminated

ACTION AGENDA
July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the positions indicated for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Richard Connor	District-Homebound Tutor (budget #11-150-100-101-71-0101)	8/31/15-6/30/16	\$41.03***
Margot MacKay	CHHS East-English (Replacing H. Vanamburg-budget #11-140-100- 101-50-0100)	8/31/15-6/30/16	\$52,498** (Masters-step 1)
Natalie DiCiano	Rosa-Guidance (Replacing L. Vosbikian-budget #11-000-218-104- 48-0100)	8/31/15-6/30/16	\$53,681* (Masters-step 5)
Kathryn Lewis	CHHS East-Science (new position-budget #11-140-100-101-50- 0100)	8/31/15-6/30/16	\$59,630* (Doctorate-step 4)
Brian Connolly	CHHS East-English (Replacing J. Bathke- budget #11-140-100-101-50- 0100)	8/31/15-6/30/16	\$48,777* (Bachelors-step 3)
Janice Simpson	CHHS West-Special Education (Replacing A. Giles- budget #11-213- 100-101-55-0100)	8/31/15-6/30/16	\$48,377* (Bachelors-step 1)
Nicole Mantuano	CHHS East-English (Replacing M Smaldore- budget #11-140-100-101- 50-0100)	8/31/15-6/30/16	\$60,203* (Doctorate-step 5)
Aileen Constans	CHHS East-Science (Replacing J. Barski-budget #11-140-100-101-50- 0100)	8/31/15-6/30/16	\$62,035* (Masters +30-step 10)
Jodi Rosenfeld	Knight-Grade 5 (new position- budget #11-120-100-101-21-0100)	8/31/15-6/30/16	\$50,705* (Bachelors+15-step 5)
Nicholas Lampe	Carusi-Special Education (Replacing J. Pugliese-budget #11- 213-100-101-45-0100)	8/31/15-6/30/16	\$52,898* (Masters-step 3)
Erika Schultes	CHHS East-English (Replacing R. Perkins-budget #11-140-100-101-50- 0100)	8/31/15-6/30/16	\$52,498* (Masters-step 1)

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**Salary/Step to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

***Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

ACTION AGENDA
July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Brian Zaun	Carusi-Special Education (Replacing T. Bacani-budget #11-213-100-101-45-0100)	8/31/15-6/30/16	\$48,577* (Bachelors-step 2)
Burjis Cooper	CHHS West-Music Teacher (Replacing J. Flowers-budget #11-140-100-101-55-0100)	8/31/15-6/30/16	\$48,377* (Bachelors-step 1)
Jennifer Carey	Harte-Grade 2 (Replacing E. Decker-budget #11-120-100-101-09-0100)	8/31/15-6/30/16	\$48,577* (Bachelors-step 2)
Nicole Ciccotelli	Harte-Grade 4 (Replacing C. Teasley-budget #11-120-100-101-09-0100)	8/31/15-6/30/16	\$48,777* (Bachelors-step 3)
Erin Riley	CHHS West-English (Replacing P. Howe-budget #11-140-100-101-55-0100)	8/31/15-6/30/16	\$52,898* (Masters-step 3)
Karrie Augustine Puco	Beck-Spanish (Replacing W. Batista-budget #11-130-100-101-40-0100)	8/31/15-6/30/16	\$50,932* (Bachelors-step 7)

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(b) Student Teaching

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Rachel Shaffer	Drexel	9/07/15-12/11/15	Mary Ann Alomar/Barton
Zachary Tannoia	Stockton	9/01/15-12/04/15	Sara Weber/Harte

ACTION AGENDA
July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(c) Practicum Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a practicum experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Michelle Swartz	Wilmington	9/01/15-12/18/15	Dana Hawkey/Paine
Marie DiLeonardo	Rowan	9/24/15-11/19/15	Edward Hernandez/Rosa
Ana Sanchez- Hernandez	Rowan	9/24/15-11/19/15	Edward Hernandez/Rosa
Lindsay Shulman	Wilmington	9/01/15-12/18/15	Janene Fiore-Malone/Beck

(d) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Sarah Rondeau	Rowan	9/01/15-10/20/15	Renee Mancini/Barclay
Victoria Berenato	Rowan	9/01/15-10/20/15	Renee Mancini/Barclay

ACTION AGENDA
July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(e) Athletic and Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed in the report on file in the office of Human Resources dated 6/30/15, which shall become a part of the official minutes of this meeting, be added to the approved list of athletic and co-curricular and be reemployed for the 2015-16 school year effective 7/01/15-6/30/16 and that their stipends be adjusted in accordance with the contract finally settled between the Cherry Hill Education Association and CHEA.

(f) Math Curriculum Writing

RECOMMENDATION:

Be it resolved that the persons listed be added to the previously approved list to write math curriculum during July/August 2015 for a total of 150 hours at the rate of *\$35.71/hr (not to exceed previously approved amount of \$5356.50). Monies budgeted from account #11-000-221-110-72-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Kevin Tully	Beverly Vallies	Yusefa Smith

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(g) Supplemental Instructor

RECOMMENDATION:

Be it resolved that Elise Batterman be approved to provide supplemental reading instruction (10 hrs/wk, 5 weeks, not to exceed a total of 50 hours) effective 7/01/15-8/28/15 at a rate of *\$42.60/hr. Monies budgeted from account #11-150-100-101-71-0101.

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

ACTION AGENDA

July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(h) Summer Enrichment Program

RECOMMENDATION:

Be it resolved that the persons listed be approved for the Summer Enrichment Program at CHHS East at the rate of *\$45.20/hr for a total of 16 hrs/each (not to exceed \$8679.71). Monies budgeted from account #11-190-100-106-66-0102.

<u>Name</u>	<u>Assignment</u>	<u>Effective Dates</u>	<u>Amount</u>
Margaret Regan	Program Coordinator	8/03/15-8/13/15	\$ 2500.00
Lauren Arno	Drawing 101	8/03/15-8/06/15	\$ 723.20
Aimee Hird	Fun with Photo-Shop	8/03/15-8/06/15	\$ 723.20
Thomas Kelly	Introduction to Robotics	8/03/15-8/06/15	\$ 723.20
Carolyn Messias	Drama & Acting	8/03/15-8/06/15	\$ 723.20
William Kovnat	Animation for Beginners	8/10/15-8/13/15	\$ 723.20
Louis Marano	CAD for Beginners	8/10/15-8/13/15	\$ 723.20
Cecil Leonard	Model Rockets & CO ₂ Cars	8/10/15-8/13/15	\$ 723.20

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(i) 2015 College Essay/SAT/PSAT Summer Tutorial Program

RECOMMENDATION:

Be it resolved that the persons listed be approved for a college essay and SAT/PSAT tutorial program effective on the dates indicated at the rate of *\$45.20/hr. (total of a not to exceed amount of \$25,262.01). Monies budgeted from account #11-190-100-106-66-0102.

<u>Name</u>	<u>Total Amount</u>	<u>Number of Classes</u>	<u>Number of Hours</u>	<u>Effective Date</u>
Genevieve Barnes	\$ 813.60	1	18	Week of 8/10/15
Noreen Cunningham	\$ 813.60	1	18	Week of 8/10/15
Susan Dollarton	\$1536.80	2	34	Week of 8/03/15
Susan Fox	\$1356.00	2	30	Week of 8/03/15 and 8/10/15
Gregory Gagliardi	\$1356.00	2	30	Week of 8/03/15
Jennifer Greenwald	\$1356.00	2	30	Week of 8/03/15
Lisa Kelley-Cain	\$ 813.60	1	18	Week of 8/10/15
Mary Radbill	\$1836.80	2	34	Week of 8/10/15
Mary Radbill	\$300.00			Administrative Support
Jeffrey Killion	\$1513.60	1	18	Week of 8/03/15

ACTION AGENDA
July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(i) 2015 College Essay/SAT/PSAT Summer Tutorial Program- continued

<u>Name</u>	<u>Total Amount</u>	<u>Number of Classes</u>	<u>Number of Hours</u>	<u>Effective Date</u>
Jeffrey Killion	\$ 700.00			Administrator
Adam Kovalevich	\$ 813.60	1	18	Week of 8/03/15
Anthony Maniscalco	\$1536.80	1	16	Week of 8/03/15
Anthony Maniscalco		1	18	Week of 8/10/15
Paul McNally	\$ 813.60	1	18	Week of 8/10/15
Susan Melograna	\$ 813.60	1	18	Week of 8/03/15
Jodi Rinehart	\$ 813.60	1	18	Week of 8/10/15
Carole Roskoph	\$ 723.20	1	16	Week of 8/03/15
William Semus	\$ 813.60	1	18	Week of 8/03/15
Nora Smaldore	\$3386.80	2	34	Week of 8/03/15 and 8/10/15
Nora Smaldore	\$1850.00			Program Coordinator
John Vivone	\$1850.00	2	30	Week of 8/10/15

(j) ESY Summer Program – Teachers/Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed be added to the previously approved list as substitute teachers for the ESY summer program effective 7/14/15-7/30/15 at the rate of *\$45.20/hour (not to exceed previously approved amount of \$190,000) and substitute teachers in accord with the data presented. Monies budgeted from account #11-204-100-101-71-0101.

Teachers

<u>Name</u>	<u>Name</u>	<u>Name</u>
Sharri Koonce	Caryn Murtha	Constance Spencer

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

ACTION AGENDA
July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(j) ESY Summer Program – Teachers/Substitute Teachers- continued

<u>Substitute Teachers</u>			
<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
Sherry Lander	\$12.00	Jessica Broomfield	\$12.65
Christopher Puche	\$12.00	Paula Gunsallas	\$12.00
Leslie Caporaletti	\$15.65	Diana Gambacorta-Rosati	\$12.00
Josephine Sbrocco	\$12.00		

(k) Peer Leader Retreat

RECOMMENDATION:

Be it resolved that the persons listed be approve to participate in the peer leaders retreat effective 8/14/15-8/16/15 as well as participate in two days of training/planning between 8/01/15-8/18/15 for the 2015-16 Peer Leaders Program at the rate of *\$104.50/day (not to exceed \$522.50/teacher.) Monies budgeted from account #11-140-100-101-55-0101.

<u>Name</u>	<u>Name</u>
Dolores Reilly	Carole Roskoph
Brittney Gibbs	Brian Drury
Sherri Lynn Adamson	Keisha Nelson

*Rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(l) Homebound Tutor

RECOMMENDATION:

Be it resolved that Paula Saillard, as a homebound tutor effective 7/01/15-8/31/15 at the rate of *\$41.03/hr. Monies budgeted from account #11-150-100-101-71-0101.
*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(m) Summer Counseling

RECOMMENDATION:

Be it resolved that the person listed be approved for summer counseling effective 7/29/15-8/15/15 in accord with the data presented.

Rosa Middle School – Budget#11-000-218-104-48-0101

<u>Name</u>	<u>Days Not Exceed</u>	<u>1/200th of Salary*</u>
Natalie DiCiano (Reassignment of L. Vosbikian)	5	\$268.41

*1/200th salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

ACTION AGENDA

July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(n) Elementary ELA Curriculum Writing

RECOMMENDATION:

Be it resolved that the person listed be added to the previously approved agenda to participate in summer curriculum writing work to support the Elementary ELA curriculum writing at the rate of *\$35.71/hr (not to exceed \$9427.44-not to exceed amount increased) for a total of 252 hours-12 hours/person effective 7/01/15-8/31/15. Monies budgeted from account FY2015-16 #11-000-221-110-72-0101.

Name

Alisa Zmijewski

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(o) Outside Social Evaluations

RECOMMENDATION:

Be it resolved that James Southard be approved for five outside Social Evaluations effective 8/01/15-12/30/15 at the rate of \$250/evaluation (not to exceed \$1250). Monies budgeted from account #11-000-219-104-71-0101.

(p) Homebound/Supplemental Instructors

RECOMMENDATION:

Be it resolved that the persons listed in the report on file dated 7/20/15 in the offices of Human Resources, which shall become a part of these official minutes, be approved for the 2015-16 school year.

(q) Affirmative Action Officer

RECOMMENDATION:

Be it resolved that LaCoyya Weathington be appointed to the position of Affirmative Action Officer effective 7/01/15-6/30/16.

ACTION AGENDA
July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(r) 504 Officer

RECOMMENDATION:

Be it resolved that Rebecca Metzger be appointed to the position of 504 Officer effective 7/01/15-6/30/15.

(s) Title IX Officer

RECOMMENDATION:

Be it resolved that Farrah Mahan be appointed to the position of Title IX Officer effective 7/01/15-6/30/16.

(t) Summer Arts Enrichment Program

RECOMMENDATION:

Be it resolved that Lisa Badger be added to the list previously approved on the 6/23/15 agenda for the summer arts enrichment program as a substitute effective 7/07/15-7/31/15 at the rate of *\$45.20/hr total in accord with the data presented. Monies budgeted from account #11-190-100-106-66-0102.

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(u) AP Summer Readiness Program

RECOMMENDATION:

Be it resolved that the persons listed be approved to participate in the AP Summer Readiness Program at CHHS West effective 8/18/15-8/19/15 for 3 hrs/day at the rate of *\$45.20/hr (not to exceed \$271.20 total). Additionally each will participate in 2 days of planning for the program at the rate of **\$104.50/day (not to exceed \$209 total) effective 8/01/15-8/11/15. Monies budgeted from account #11-140-100-101-55-0101.

Name

Name

Name

Name

Derek Field

Michael Rickert

Nancy Schmarak

Carole Roskoph

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**Rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

ACTION AGENDA
July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(v) Sports Physicals

RECOMMENDATION:

Be it resolved that the persons listed be paid for 3 hrs each to compensate them for providing nursing coverage for sports physicals on 6/25/15. Monies budgeted from account # 11-000-213-100-71-0102.

Name

Hourly Rate*

Marcy Shapiro-Goldman

\$40.36 (not to exceed \$121.08)

Jacquelyn Naddeo

\$49.35 (not to exceed \$118.05)

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(w) Lesson Planning-Title I

RECOMMENDATION:

Be it resolved that Diane Bonanno be approved for Title I lesson planning and program development at Barton Elementary School effective 7/01/15-8/28/15 (revised for dates from previously approved agenda) at the rate of *\$35.71/hr. (not to exceed 40 hours). Monies budgeted from account #20-232-200-101-03-0101.

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

ACTION AGENDA

July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/ Hourly Rate</u>
Melissa Conklin	District-SACC Coordinator (Replacing K. Mueller-budget #60-990-320-104-58-0009)	On or about 8/10/15-6/30/16	\$70,000 prorated
Patricia Leia	Johnson-Teacher II, SACC (budget #60-990-320-101-58-0001)	8/24/15-6/30/16	\$11.00
Jordan Kelly	District-Program Aide II, SACC (budget #60-990-320-106-58-0001)	9/01/15-6/30/16	\$ 8.38
Alexandra Birbillis	Sharp-Program Aide II, SACC (budget #60-990-320-106-58-0001)	8/24/15-6/30/16	\$ 8.38
Anthony Saporito	District-Director of Security (Replacing M. Nuzzo-budget #11-000-266-100-65-0100)	8/10/15-6/30/16	\$80,000 prorated

ACTION AGENDA
July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(b) ESY Summer Program – Educational Assistants

RECOMMENDATION:

Be it resolved that the persons listed be added to the previously approved board agenda (5/26/15) for the ESY Summer Program as educational assistants effective 7/01/15-7/30/15 (not to exceed previously approved amount of \$102,000). Monies budgeted from account #11-204-100-106-71-0101.

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
Darla Miley Gibson	\$ 9.34	Linda Petterson	\$14.00
Nancy Puche	\$15.10	Thomas Thomas	\$14.00
Gabrielle Kains (hourly rate revised to one on one)	\$10.97	April Gardiner (start date 7/08/15--hourly rate revised to one on one)	\$10.97

(c) 2015 College Essay/SAT/PSAT Summer Tutorial Program

RECOMMENDATION:

Be it resolved that the persons listed be approved for a college essay and SAT/PSAT tutorial program effective on the dates indicated (total of a not to exceed program amount of \$25,262.01). Monies budgeted from account #11-190-100-106-66-0102.

<u>Name</u>	<u>Assignment</u>	<u>Amount</u>
Carol Cook	Program Administrative Support	\$700
Louise Head	Program Copying Support	\$300

(d) Holiday SACC Program

RECOMMENDATION:

Be it resolved that the persons listed in the report on file in the office of Human Resources dated 7/02/15 be approved for the holiday SACC Program in accord with data presented.

ACTION AGENDA
July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(e) Summer Enrichment Program

RECOMMENDATION:

Be it resolved that the person listed be approved for the summer enrichment program at CHHS East in accord with the data presented. Monies budgeted from account #11-190-100-106-66-0102.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Amount</u>
Joanne Kavanagh	Administrative Support	8/03/15-8/13/15	\$500 (not to exceed total program amount of \$8679.71)

(f) Summer Employment – Office Support

RECOMMENDATION:

Be it resolved that Rosa Zayas be approved for summer employment at Carusi Middle School to support the offices (due to retirement of Guidance Secretary) effective 8/01/15-8/28/15 for a total of 10 days at the rate of \$14.55/hr (not to exceed \$1309.50). Monies budgeted from account #11-000-218-104-45-0101.

(g) ESY Summer Program – Travel Training

RECOMMENDATION:

Be it resolved that Irv Wolf be approved for ESY travel training effective 6/01/15-6/30/15 at the rate of *\$27.51/hr (revised not to exceed amount of \$300 from previously approved agenda to not to exceed amount of \$630). Monies budgeted from account #11-204-100-101-71-0101.

ACTION AGENDA
July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Marsha Pecker	CHHS East-Assistant Principal	Leave with pay 5/21/15-7/31/15 (revised for dates)
Denise Augustyn	Carusi-World Language	Leave with pay 8/31/15-8/31/15; without pay 9/01/15-11/20/15
Ronda Meltzer	Stockton-School Psychologist	Leave without pay 7/01/15-1/01/16 (leave extended)
Judith Kelly	Kingston-Guidance	Leave with pay 6/08/15-6/30/15
Karen Cornelius	Rosa-LDT-C	Leave with pay 7/01/15-7/29/15

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Barbara Cohen	Rosa-Educational Assistant	Leave with pay 6/08/15-6/30/15
Debbie Maista	Malberg-Payroll Clerk	Intermittent leave without pay 3/20/15-9/20/15 (intermittent leave extended)
Gale Ellien	Barclay-Educational Assistant	Leave with pay 8/31/15-9/25/15

ACTION AGENDA
July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2015-16 school year effective 8/31/15-6/30/16 at the same *salaries previously approved (unless otherwise noted).

<u>Name</u>	<u>From</u>	<u>To</u>
Denise Roskey	Kilmer-Grade 1 (budget #11-120-100-101-15-0100)	Kilmer-Basic Skills/Remedial (budget #11-230-100-101-15-0100)
Jeanine Caplan	CHHS East-Math (budget #11-140-100-101-50-0100)	CHHS West-Special Education (budget #11-213-100-101-55-0100)
Anthony Brocco	Carusi-Math (budget #11-130-100-101-45-0100)	CHHS East-Math (budget #11-140-100-101-50-0100)
Alicia Lomba	Rosa-Humanities (budget #11-130-100-101-48-0100)	Stockton-Guidance (budget #11-000-218-104-33-0100)
Patricia Schuhl	CHHS West-Special Education (budget #11-213-100-101-55-0100)	Carusi-Special Education (budget #11-213-100-101-45-0100)
Cynthia O'Reilly	Rosa-Media Specialist (budget #11-130-100-101-48-0100)	CHHS East-Student Support Services/Media Specialist (budget #11-140-100-101-50-0100)
Lisa Feinstein	Sharp-Grade 3 (budget #11-120-100-101-30-0100)	Kilmer-Teacher Coach (11 month-\$60,809 (Bachelors-step 11) budget #11-230-100-101-15-0100)

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(b) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2015-16 school year effective 8/31/15-6/30/16 in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Salary*</u>
Vanessa Intriago	Beck-Spanish (budget #11-130-100-101-40-0100)	CHHS East-Spanish (budget #11-140-100-101-50-0100)	\$50,932** (Bachelors-step 7)

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**Salary adjusted for verification of previous experience

ACTION AGENDA
July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Salary Adjustment

RECOMMENDATION:

Be it resolved that the salary of the person listed be adjusted for renewal of his boiler license in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Juan Santana	CHHS East-Cleaner (budget #11-000-262-100-50-0100)	\$28,179 prorated	\$28,523 (includes \$344 for boiler license)	3/16/15-6/30/15

(b) Salary Adjustment

RECOMMENDATION:

Be it resolved that the salary of the persons listed in the report on file in the office of Human Resources, which shall become an official part of these minutes, be adjusted in accord with the data presented.

(c) Salary Adjustment

RECOMMENDATION:

Be it resolved that the salary of the person listed be adjusted for non-renewal of their boiler license in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Sergio Pagan	Rosa-Head Custodian (budget # 11-000-262-100-48-0100)	\$41,531 prorated	\$40,181 prorated	7/13/15-6/30/16

ACTION AGENDA
July 28, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED –
continued

(d) Reassignment

RECOMMENDATION:

Be it resolved that the person listed be reassigned for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Pamela Cowan	Malberg- Student Registration, Assistant Coordinator (budget #11-000- 211-100-63-0100)	Carusi- Secretary (budget #11-000- 240-105-45-0100)	7/27/15-6/30/16	\$39,838* prorated

*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

ITEM 9. OTHER COMPENSATION

(a) Registration Reimbursement-NJEXCEL

RECOMMENDATION:

Be it resolved that Michelle Smith, Supervisor Curriculum & Instruction be reimbursed for registration for NJEXCEL effective 1/01/15-5/31/15 in the amount of \$1165.04. Monies budgeted from account #11-000-223-580-98-0001.

ITEM 10. APPROVAL OF SIDEBAR AGREEMENT

Be it resolved that the sidebar agreement between Martin Sharofsky, President CHEA and the Cherry Hill Board of Education be approved as presented.

ITEM 11. OTHER MOTIONS

RESOLVED, that the Cherry Hill Board of Education approve the annual written performance report of former Superintendent of Schools Maureen Reusche for the 2014-15 school year.

Motion Mrs. Horiates Second Dr. Dickinson Vote Ayes - 8 No - 0 - 1*
*Mrs. Conn abstained

Mr. Mark Cowell, Interim Superintendent, introduced Mr. Anthony Saparito, the new District-Director of Security retiring from the Cherry Hill Police Department.

ACTION AGENDA

July 28, 2015

A. CURRICULUM & INSTRUCTION

EXCEPTIONS - continued

Item #4 (H) – Steve Robbins

Motion Mrs. Saidel Second Mrs. Horiates Vote Ayes - 7 No - 0 - 2*

*Mrs. Conn and Mr. Robbins abstained.

Item #4 (F) – Lisa Saidel

Motion Mrs. Saidel Second Mrs. Horiates Vote Ayes - 7 No - 0 - 2*

*Mrs. Conn and Mrs. Saidel abstained.

Item #4 (D) – Carol Matlack

Motion Mrs. Saidel Second Mrs. Horiates Vote Ayes - 7 No - 0 - 2*

*Mrs. Conn and Mrs. Matlack abstained.

ACTION AGENDA

July 28, 2015

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Second Reading of Policy
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. SECOND READING OF POLICIES

- Policy 5341: Concussions and Head Injuries
- Policy 6421.01: Environmentally Preferable Purchasing

RECOMMENDATION:

It is recommended that the policies be approved for second reading and adoption as presented.

ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination
15-16:661	Affirmed	15-16:662	Affirmed

Motion Mr. Goodwin Second Mr. Roth Vote Ayes - 8 No - 0 - 1*

*Mrs. Conn abstained

ACTION AGENDA

July 28, 2015

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent Recommends:

ITEM 1. APPROVAL OF LETTER OF INTENT WITH TOWNSHIP

RESOLVED, based upon the recommendation of the Interim Superintendent, that the Cherry Hill board of Education approve the letter of intent with the Township of Cherry Hill pertaining to the installation of multi-sport turf athletic fields at Cherry Hill East and West High Schools, as set forth on the attachment for Board members, and authorizes its President to execute the letter of intent on behalf of the Board of Education.

Resolution #34-7'15

Motion Mr. Roth Second Mrs. Judge Vote Ayes - 8 No - 0 - 1*

*Mrs. Conn abstained

ACTION AGENDA

July 28, 2015

E. STRATEGIC PLANNING

RE: TOWNSHIP OF CHERRY HILL AND CHERRY HILL BOARD OF EDUCATION, SHARED SERVICES FOR INSTALLATION OF TURF FIELDS AT CHERRY HILL EAST AND WEST HIGH SCHOOLS

The purpose of this Letter of Intent is to memorialize the understanding of the Cherry Hill Board of Education and the Township of Cherry Hill regarding the installation of multi-sport turf athletic fields at Cherry Hill East and West High Schools. This Letter of Intent does not constitute a Shared Services Agreement between the Parties. The Parties shall not be bound until the formal terms are agreed upon, reduced to writing in the form of a Shared Services Agreement, and said Shared Services Agreement is approved by the BOE and Township. It is understood that neither party will be liable to the other for damages, costs or expenses as a result of failure to execute a formal Shared Services Agreement.

The terms of a Shared Service Agreement as currently contemplated by the parties include the following: Phase I of the project will consist of field and track improvements at both Cherry Hill West and Cherry Hill East High Schools, including the installation of turf, necessary drainage, netting and D-zones.

- The Parties agree to proceed with engineering design services for Phases I and II and the preparation of all related construction documents for Phase I at a total cost of \$137,500.
- The Parties agree to share equally in the actual costs of the engineering design for Phases I and II and the preparation of all related bid and construction documents for Phase I.
- The BOE payment for 50% of the engineering costs, \$68,750, will be paid to the Township of Cherry Hill no later than August 31, 2015.
- Subject to the conditions to be contained in the negotiated Shared Services Agreement and approval of same by the Parties, the Parties commit to proceed with all related Phase I construction of this project contingent upon mutual consenting Resolutions of contract award.

The Township will proceed with the procurement of the necessary engineering design services and approve work to commence for those services in reliance on this letter of intent. The Township will prepare a Shared Service Agreement consistent with this Letter of Intent to be presented to the BOE no later than August 4, 2015.

Regular Meeting Minutes
July 28,2015

The meeting was again recessed for public discussion.

A speaker thanked the Board of Education for the Concussion policy.

Mrs. Matlack called the meeting to order from the recess for public discussion.

Mr. Robbins made and Mrs. Judged seconded a motion to go into Executive Session at 8:37 p.m.

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO HUMAN RESOURCES. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mr. Robbins made and Mr. Goodwin seconded a motion to adjourn at 10:40 p.m.

Respectfully submitted,

James Devereaux
Assistant Superintendent
Business/Board Secretary