

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND/OR SPECIAL MEETING MINUTES

August 11, 2015

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on August 11, 2015.

The meeting was called to order by Mrs. Matlack at 6:30 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON August 6, 2015.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON August 6, 2015.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON August 6, 2015.

A roll call recorded the following Board Members as present:

Mrs. Lisa Conn	Mrs. Kathy Judge
Dr. J. Barry Dickinson	Mr. Steven Robbins
Mrs. Colleen Horiates	Mrs. Lisa Saidel
	Mrs. Carol A. Matlack

Mr. Eric Goodwin - absent  
Mr. Elliott Roth - absent

Also in attendance were: Mr. M. Cowell, Mr. P. Green, Esq., Dr. J. Meloche, Ms. N. Adrian, Mr. D. Bart, Mr. P. Todd, Ms. L. Weathington, Dr. F. Mahan, and Mrs. B. Wilson.

Mrs. Matlack led the Pledge of Allegiance.

Board of Education Work Session and Special Action Meeting Minutes  
August 11, 2015

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act at 6:30 P.M.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Judge made and Dr. Dickinson seconded a motion to go into public session at 7:00 p.m.

Public Discussion:

There being no public discussion, Mrs. Matlack called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes on pages 3 through 26 which follow.

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Approval of Agreements for 2015-2016 school year under \$17,500
3. A Resolution Approving a Rider Extending the Hosting Services License Agreement Between the Cherry Hill Board of Education and Performance Matters, LLC

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Michelle Davis The King’s Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
B	Michelle Brougham The King’s Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
C	Dave Hallahan The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
D	Jack Savidge The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
E	Ramon Nieves The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
F	Danelle Stow The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
G	Kathy Francis The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
H	Susan Bowman The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
I	Joyce Fazio The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
J	William Shellenberger The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
K	Marty Babitz The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
L	Ron Simpson The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
M	Jamie McHale The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS  
FOR THE 2015-2016 SCHOOL YEAR-CONTINUED**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
N	Brad Leonard The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
O	Marilyn Eller The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
P	Evelyn Waite The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
Q	David Eller The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
R	Elizabeth Filip The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
S	Lorraine Scaffidi The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
T	Terri Maines The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
U	Shannon Reid The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
V	Grace Richmond The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
W	George Stouff The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
X	Jessica Jones The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds

# SPECIAL ACTION AGENDA

August 11, 2015

## A. CURRICULUM & INSTRUCTION

### ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
Y	Rebekah Wilson The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
Z	Pam Saverese The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
AA	Sue Anderson The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
BB	Cheryl Wolf The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
CC	Kelli Beaver The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
DD	Jessica Newton The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
EE	John Walsh The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
FF	Jane Fort The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
GG	Pam Silverman The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
HH	Stephanie Brant The King's Christian School	NEXUS-Virtual Conference, Haddon Heights, NJ	10/15-16, 2015	\$95.00 Registration Title II Funds
II	Lisa Conn Board Member	NJBSA Annual Workshop, Atlantic City, NJ	10/27-29, 2015	\$488.07 Lodging/Mileage/ Tolls/Parking/Meals General Funds

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF AGREEMENTS FOR 2015-2016 SCHOOL YEAR-UNDER \$17,500**

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2015-2016 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Spectrum Diversity  
D/B/A Spectrum Diversity, LLC  
Cultural Proficiency Consultant for 2015/2016 School Year  
Amount not to exceed \$8,000  
11-000-223-320-72-0001  
P.O. #16-02726

**Resolution #35-8'15**

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. A RESOLUTION APPROVING A RIDER EXTENDING THE HOSTING SERVICES LICENSE AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND PERFORMANCE MATTERS, LLC**

**WHEREAS**, effective July 1, 2013, following a competitive contracting process pursuant to *N.J.S.A. 18A:18A-4.1 et seq.*, the Cherry Hill Board of Education approved a hosting services license agreement (“Agreement”) between the Board and Performance Matters, LLC (“PMI”) for the provision of certain software services designed to collect and analyze achievement data (the “Services”);

**WHEREAS**, the Board authorized annual expenditures of \$156,346.00 for the July 1, 2013 through June 30, 2015 contract period;

**WHEREAS**, due to the continued need for the Services, the parties wish to extend the term of their Agreement for a period of two (2) years as permitted under *N.J.S.A. 18A:18A-42*, thereby allowing for the continued provision of the Services from July 1, 2015 to June 30, 2017;

**WHEREAS**, the Board must establish a limit on the amount of expenditure authorized for the provision of the Services for the period from July 1, 2015 through June 30, 2017;

**WHEREAS**, due to an increase in student enrollment, the Board and PMI have agreed to an increase in the annual cost of the Services, resulting in an annual maximum amount of \$159,805.00; and

**WHEREAS**, the Board finds, pursuant to *N.J.S.A. 18A:18A-42(o)*, that PMI has provided the Services in an effective and efficient manner;

**NOW, THEREFORE, BE IT RESOLVED**, that the Agreement with PMI be and hereby is extended for the July 1, 2015 through June 30, 2017 period, and that the total expenditure for the Services provided by PMI for said period shall not exceed One Hundred Fifty-Nine Thousand Eight Hundred and Five Dollars (\$159,805.00) per year; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the Agreement, incorporating the above extension of the contract and expenditure limitation into the contract.

PO #16-02717

Total amount not to exceed \$159,805.00 per year

11-190-100-590-72-0001

**Resolution #36-8’15**

Motion Mrs. Saidel Second Mrs. Conn Vote Ayes - 7 No - 0  
Mr. Goodwin – absent  
Mr. Roth – absent

**EXCEPTION:**

Item #1 – II – Lisa Conn

Motion Mrs. Saidel Second Mrs. Conn Vote Ayes - 6 No - 0 - 1\*

\*Mrs. Conn abstained

Mr. Goodwin – absent

Mr. Roth – absent



## **SPECIAL ACTION AGENDA**

August 11, 2015

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

*The Superintendent recommends the following:*

1. *Approval of Bill List*
2. *School Alliance Insurance Fund Resolution for Renewal of Membership*
3. *Resolution to Join the New Jersey Schools Insurance Group BACCEIC 2015-2018*
4. *Resolution Authorizing Professional Service Agreements with TTI, Inc. For Provision Of Environmental Services*

### **ITEM 1. FINANCIAL REPORTS**

#### **APPROVAL OF BILL LIST**

It is recommended that the 1<sup>st</sup> Bill List dated August 11, 2015 in the amount of \$27,861.28 and the 2<sup>nd</sup> Bill List dated August 11, 2015 in the amount of \$2,306,992.28 be approved as submitted.

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 2. SCHOOL ALLIANCE INSURANCE FUND RESOLUTION FOR RENEWAL OF MEMBERSHIP**

**WHEREAS,** The Cherry Hill Board of Education, hereafter referred to as “**Educational Facility**” is a member of the School Alliance Insurance Fund, hereinafter referred to as “**Fund**”; and

**WHEREAS,** Said renewal membership terminates as of July 1, 2015 at 12:01 a.m. standard time, unless earlier renewed by agreement between the **Educational Facility** and the **Fund**; and

**WHEREAS,** The **Educational Facility** is afforded the following types of coverages:

- Workers’ Compensation
- Foreign Travel Liability
- X • Package – Property, Boiler & Machinery, General and Auto Liability, Environmental Impairment Liability
- X • Excess Liability (AL/GL)
- X • School Leaders Professional Liability
- X • Excess Liability (SL/PL)
- Student Accident
- Supplemental Indemnity – Workers’ Compensation
- Security Guard Liability

**WHEREAS,** The **Educational Facility** desires to renew said membership;

**NOW THEREFORE, BE IT RESOLVED as follows:**

1. The **Educational Facility** agrees to renew its membership in the **Fund** for a period of three years beginning July 1, 2015 and ending July 1, 2018 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the **Fund** presently existing or as from time to time amended by the **Fund** and / or the Department of Banking and Insurance.
2. The **Educational Facility**’s Business Official, **James Devereaux**, is hereby appointed as the **Educational Facility**’s Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement on file in the office of the Assistant Superintendent, Business/Board Secretary and to deliver same to the **Fund** the **Educational Facility**’s renewal of its membership.

**Resolution #37-8’15**

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION TO JOIN THE NEW JERSEY SCHOOLS INSURANCE GROUP BACCEIC 2015-2018**

**WHEREAS,** N.J.S.A. 18A:18B-1, et seq., enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services: and

**WHEREAS,** The Board of Education of the Cherry Hill Public School District desires to secure protection, services and savings relating to insurance and self-insurance for itself and its departments and employees; and

**WHEREAS,** The Board of Education of the Cherry Hill Public School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

**WHEREAS,** The Board of Education of the Cherry Hill Public School District under its obligations as a member of the New Jersey Schools Insurance Group does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE CHERRY HILL PUBLIC SCHOOL DISTRICT:**

**THAT** THE Board of Education of the Cherry Hill Public School District joins with other school districts in organizing and becoming members of the New Jersey Schools Insurance Group; and

**THAT** By adoption and signing of this resolution, the Board of Education is hereby joining the New Jersey Schools Insurance Group in accordance with the terms of the Indemnity and Trust Agreement, on file in the office of the Assistant Superintendent Business/Board Secretary, effective the date indicated, for the following types of insurance:

- Workers' Compensation

**Resolution #38-8'15**

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 4. A RESOLUTION AUTHORIZING PROFESSIONAL SERVICE AGREEMENTS WITH TTI, INC. FOR PROVISION OF ENVIRONMENTAL SERVICES**

**WHEREAS**, the Cherry Hill Board of Education requires the services of a Licensed Site Remediation Professional (“LSRP”) for various projects; and

**WHEREAS**, based upon the advice of its Administration, the Board determines that TTI Environmental, Inc. (“TTI”) has been providing various professional environmental services to the Board in a satisfactory and cost effective manner, and

**WHEREAS**, the Board has previously engaged the services of TTI for specific remediation projects, and continuing the services of TTI for additional work required on such projects will be the most efficient means of procuring such services; and

**WHEREAS**, TTI is qualified to provide LSRP services, which constitute professional services within the meaning of the Public School Contracts Law; and

**WHEREAS**, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5a(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education accepts TTI’s proposal to perform additional LSRP services for the following sites, at a total additional cost of \$76,882.68:

<u>Site</u>	<u>Proposal Dated</u>	<u>Cost</u>	<u>P O #'s</u>
• Woodcrest Elementary School	June 9, 2015	\$ 9,195.00	15-08030
• Cooper Elementary School	June 10, 2015	\$ 34,093.23	15-08032
• Carusi Middle School	June 16, 2015	\$ 31,890.67	15-08031
• Markkress Facility	June 30, 2015	<u>\$ 1,703.78</u>	15-08033
	<b>Total</b>	<b>\$ 76,882.68</b>	

and be it

**FURTHER RESOLVED**, that the Assistant Superintendent-Business is authorized to execute an acceptance of TTI’s written proposal, which shall serve as the parties’ written contract in this matter; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5a(1).

**Resolution #39-8’15**

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 7 No - 0  
Mr. Goodwin – absent  
Mr. Roth – absent

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**B. BUSINESS AND FACILITIES**

**EXCEPTIONS:**

Item #1 - Approval of Bill List (Cooper Health Systems)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 6 No - 0 - 1\*

\*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems

Mr. Goodwin – absent

Mr. Roth – absent

Item #1 - Approval of Bill List (CDW)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 6 No - 0 - 1\*

\*Mrs. Saidel abstained due to a conflict of interest with CDW.

Mr. Goodwin – absent

Mr. Roth – absent

Item #1 - Approval of Bill List (NJ American Water Co.)

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Aye - 6 No - 0 - 1\*

\*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Mr. Goodwin – absent

Mr. Roth – absent

**SPECIAL ACTION AGENDA**

August 11, 2015

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders (students and staff.)

The Superintendent recommends the following:

1. Termination of Employment—Non-Certificated
2. Appointments—Certificated
3. Appointments—Non-Certificated
4. Assignment/Salary Change—Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Compensation—Certificated
7. Other Motions

**ITEM 1. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Melissa Hafner McIntosh	Beck-Educational Assistant (\$11,050)	7/01/15	Personal

## SPECIAL ACTION AGENDA

August 11, 2015

### C. HUMAN RESOURCES/NEGOTIATIONS

#### ITEM 2. APPOINTMENTS—CERTIFICATED

(a) Regular

#### RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Fawn Mutschler	Kilmer-Guidance (Replacing D. Ward-budget #11-000-218-104-15-0100)	8/31/15-6/30/16	\$53,681* (Masters-step 5)
Dennis Gray	Sharp .6/Woodcrest .4-Physical Education (Replacing C. Belinsky-budget #11-120-100-101-30/36-0100)	8/31/15-6/30/16	\$48,987* (Bachelors-step 4)
Richard Connor	Carusi-Math (Replacing A. Brocco-budget #11-130-100-101-45-0100)	8/31/15-6/30/16	\$52,898* (Masters-step 3)
Tanitra Rogers	CHHS East-Special Education (Replacing A. Malatesta-budget #11-213-100-101-50-0100)	On or about 8/31/15-6/30/16	\$58,144 (Masters-step 10)
Marcie Pullano	Carusi-Language Arts (Replacing A. Budniak-budget #11-130-100-101-45-0100)	8/31/15-6/30/16	\$52,898* (Masters-step 3)
Jenai Gonzalez	Harte-Grade 1 (new position-budget #11-120-100-101-09-0100)	8/31/15-6/30/16	\$49,560* (Bachelors-step 5)
Elizabeth Martines	Johnson-Title 1 (new position-budget #20-232-100-101-12-0100)	8/31/15-6/30/16	\$48,377* (Bachelors-step 1)
Patrice Taylor	Cooper-Principal (Replacing E. Price-budget #11-000-240-103-06-0100)	On or about 8/19/15-6/30/16	\$137,494 prorated
Katina Anthony	CHHS West-Health & P.E. (Replacing S. Smith-budget # 11-140-100-101-55-0100)	8/31/15-6/30/16	\$48,377 (Bachelors-step 1)
Amanda Whitehead	CHHS West-Special Education (Replacing P. Schuhl-budget #11-213-100-101-55-0100)	8/31/15-6/30/16	\$48,577 (Bachelors-step 2)
Alexandro Estrada	CHHS West-Spanish (Replacing T. Erat - budget #11-140-100-101-55-0100)	8/31/15-6/30/16	\$51,392 (Bachelors+15-step 6)
Kathleen Connelly	Beck-Language Arts (Replacing A. Baker-budget #11-130-100-101-40-0100)	8/31/15-6/30/16	\$53,681 (Masters-step 5)
Lindsay Jones	Stockton/Woodcrest-Co-Teacher, Special Education, Kindergarten (Replacing D. Sonnheim-budget #11-213-100-101-33/36-0100)	8/31/15-6/30/16	\$48,577 (Bachelors-step 2)

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Stephanie Miller	Beck-Math (Replacing L. Gratch-budget #11-130-100-101-40-0100)	On or about 8/31/15-6/30/16	\$48,577 prorated (Bachelors-step 2)
Katarina Lucic	CHHS East-Special Education (Replacing Jay Cohen-budget #11-213-100-101-50-0100)	On or about 10/12/15-6/30/16	\$48,987 prorated (Bachelors-step 4)
Eileen Conover	Beck-Student Assistance Coordinator (Replacing G. DeMonte-budget #11-000-218-104-40-0100)	8/31/15-6/30/16	\$54,939 prorated (Masters+15-step 4)
Edena DiMeola	Kilmer-Grade 1 (Replacing D. Roskey-budget #11-120-100-101-15-0100)	8/31/15-6/30/16	\$48,377 (Bachelors-step 1)
Catherine Corcoran	Beck-Spanish (Replacing T. Litz-budget #11-130-100-101-40-0100)	8/31/15-6/30/16	\$48,777 (Bachelors-step 3)
Juan Rosario	Beck-Spanish (Replacing V. Medina-budget #11-130-100-101-40-0100)	8/31/15-6/30/16	\$48,377 (Bachelors-Step 1)
Raymond Okuda	Beck-Math (Transfer of M. Mancinelli-Budget #11-130-100-101-40-0100)	On or about 10/11/15-6/30/16	\$48,577 prorated (Bachelors-step 2)

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(b) Summer Counseling

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for summer counseling at Carusi Middle School in accord with the data presented. Monies budgeted from account #11-000-218-104-45-0101.

<u>Name</u>	<u>Not To Exceed Days</u>	<u>1/200<sup>th</sup> of Salary*</u>
Martha Brown	5	\$485.85
Christina Robertson	5	\$485.85
Rosemarie Blumenstein	5	\$485.85

\*Rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(c) Substitute Nurse – Class Trip

**RECOMMENDATION:**

Be it resolved that Andrea Gurst be approved as a substitute nurse at CHHS West for the 2015 Senior Class Trip from 5/21/15-5/24/15 at the rate of \$120/day and \$120/night (not to exceed \$960 total). Monies budgeted from 2014-15 school year #11-140-100-101-55-0101.



**SPECIAL ACTION AGENDA**

**August 11, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(d) Sports Physicals

**RECOMMENDATION:**

Be it resolved that the hourly rate for the person listed be revised from the previously approved agenda for 3 hours to compensate her for providing nursing coverage for sports physicals on 6/25/15. Monies budgeted from account # 11-000-213-100-71-0102.

<u>Name</u>	<u>Hourly Rate*</u>
Jacquelyn Naddeo	\$39.35 (not to exceed \$118.05) (revised from previously approved agenda for hourly rate)

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(e) Character Education

**RECOMMENDATION:**

Be it resolved that the persons list be approved to participate in curriculum work at Mann Elementary School using the Fostering Change in School Culture Through Character Education from Rutgers University on 8/18/15 at the rate of \*\$35.71/hr (not to exceed 5 hrs). Monies budgeted from account #20-010-200-100-24-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Kristina Murphy	Ana Delgado	Justin Meyers

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(f) Athletic and Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed in the report on file in the office of Human Resources dated 8/04/15, which shall become a part of the official minutes of this meeting, be added to the approved list of athletic and co-curricular and be reemployed for the 2015-16 school year effective 7/01/15-6/30/16 and that their stipends be adjusted in accordance with the contract finally settled between the Cherry Hill Education Association and CHEA.

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(g) Advisory Resource Revision/Development

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for revising/development of resources to support the advisory period for the 2015-16 school year at Carusi Middle School at the rate of \*\$35.71/hr (not to exceed 32 hrs/8 hrs/person/\$1142.72) effective 8/01/15-8/30/15. Monies budgeted from account #11-130-100-101-45-0101.

Name

Name

Joshua Hare

Anthony Musumeci

Constance Spencer

Theresa Wisniewski

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(h) Title I Summer Academy-  
Wrap Around and Child Care

**RECOMMENDATION:**

Be it resolved that the person listed be added to the approved list to be appointed for the 2015-16 Title I Summer Academy Wrap Around and Child Care program at Paine Elementary School effective 7/01/15-7/30/15 in accord with the data presented. Monies budgeted from account #20-232-100-101-58-0140 (not to exceed total approved amount of \$20,000).

Teachers – Hourly Rate \$15.20\*

Name

Victoria Malandro

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(i) Title I Summer Academy

**RECOMMENDATION:**

Be it resolved that the Marie Taylor be added to the previously approved list of teachers as a substitute teacher for the Title I Summer Academy at Camp Paine at a rate of \*\$45.20/hr. (not to exceed previously approved amount of \$54,240) effective 7/01/15-7/30/15. Monies budgeted from account #20-232-100-101-99-0140/#20-232-100-101-18-0101.

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(j) Title I Kindergarten Summer Enrichment Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the Title I Kindergarten Summer Enrichment Program at Kilmer Elementary School effective 7/06/15-7/30/15 (total program not to exceed \$4750) at the rate of \*\$45.20/hr. Monies budgeted from account #20-232-100-101-15-0101.

Name

Name

Hilary Meola

Gloria Miller

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(k) Library Services

**RECOMMENDATION:**

Be it resolved that Michael Cheeseman be approved for library services effective 7/02/15-7/31/15 at the rate of \*\$22.46/hr (not to exceed \$795.60). Monies budgeted from account Title I #20-232-100-101-27-0101.

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(l) ELA Curriculum Writing

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to participate in summer curriculum writing work to support the Elementary ELA curriculum writing effective 8/12/15-8/31/15 at the rate of \*\$35.71/hr (not to exceed \$642.78). Monies budgeted from account #11-000-221-110-72-0101.

Name

Name

Name

Trudi Figueroa

Benica Kim

Alisa Zmijewski

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(m) Curriculum Development – Mt. Misery

**RECOMMENDATION:**

Be it resolved that Gary Haaf be approved as a member of the Mt. Misery curriculum development for the Cherry Hill Environmental Education Residency program at Mt. Misery effective 7/01/15-8/31/15 at the rate of \*\$35.71/hr (not to exceed 10 hrs total and \$357.10). Monies budgeted from FY15-16 account #11-000-221-110-72-0101.

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** – continued

(n) Summer Counseling

**RECOMMENDATION:**

Be it resolved that the person listed be approved for summer counseling effective 7/29/15-8/15/15 in accord with the data presented.

CHHS West – Budget #11-000-218-104-55-0101

<u>Name</u>	<u>Days Not Exceed</u>	<u>1/200<sup>th</sup> of Salary*</u>
Melissa Franzosi	2	\$279.85

\*1/200<sup>th</sup> salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—NON-CERTIFICATED**

(a) Title I Kindergarten Summer Enrichment Program

**RECOMMENDATION:**

Be it resolved that Kathleen Ricchezza be approved for the Title I Kindergarten Summer Enrichment Program at Kilmer Elementary School effective 7/06/15-7/30/15 (total program not to exceed \$4750) at the rate of \$13.20/hr. Monies budgeted from account #20-232-106-101-15-0101.

(b) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/ Hourly Rate</u>
Nercido Gonzalez	Kingston-Night Lead Cleaner (Replacing N. Suarez-budget #11-000-262-100-18-0100)	8/12/15-6/30/16	\$28,766 prorated
Mayra Hernandez	Carusi-Night Clearer (Replacing S. Lopez-budget #11-000-262-100-45-0100)	8/12/15-6/30/16	\$28,179 prorated
Maria Hernandez	Barclay-Night Cleaner (Replacing W. Toledo-budget #11-000-262-100-61-0100)	8/12/15-6/30/16	\$28,179 prorated
Jaimie DeMarco	Harte- Educational Assistant (Reassignment of D. Race-30 hrs/wk-budget #11-213-100-106-09-0100)	9/01/15-6/30/16	\$9.34
Natalie Boyle	Barclay-Educational Assistant (Replacing C. McCloud-30 hrs/wk-budget #11-216-100-106-61-0100)	9/01/15-6/30/16	\$9.34

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2015-16 school year at the same salary previously approved in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>
Maureen DiVietro	Paine-Special Education (budget #11-213-100-101-36-0100)	Kilmer-Grade 5 (budget #11-120-100-101-15-0100)
John Munday	CHHS West-World Language-Latin (budget #11-140-100-101-55-0100)	CHHS East.2/CHHS West.8-World Language (budget #11-140-100-101- 50/55-0100)
Tiffany Cipriano	CHHS West-World Language- Spanish/Italian (budget #11-140-100- 101-55-0100)	CHHS East .4/CHHS West .6-World Language Spanish/Italian (budget #11- 140-100-101-50/55-0100)
Joyce D'Alessandro	CHHS East .4/CHHS West .6-World Language (budget #11-140-100-101- 50/55-0100)	CHHS East .6/CHHS West .4-World Language (budget #11-140-100-101- 50/55-0100)
Toby Silverstein	CHHS East-English (budget #11-140- 100-101-50-0100)	Rosa-Media Specialist (budget #11- 000-222-104-48-0100)

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHASA

**SPECIAL ACTION AGENDA**

August 11, 2015

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Salary Adjustment

**RECOMMENDATION:**

Be it resolved that the salary of the person listed be adjusted for renewal of his boiler license in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Sergio Pagan	Rosa-Head Custodian (budget # 11-000-262-100- 48-0100)	\$40,181 prorated	\$41,531 prorated (includes \$1100 for boiler license)	8/12/15-6/30/16

**ITEM 6. OTHER COMPENSATION—CERTIFICATED**

(a) Payment for Additional Class

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for teaching an additional class during the 2015-16 school year in accord with the data presented.

CHHS East – Effective 8/31/15-6/30/16

<u>Name</u>	<u>Amount*</u>
Aimee Hird	\$ 9,500
Nora Smaldore	\$ 9,061
Kristen Phillips	\$11,140
Theresa Fox	\$ 9,500
Nicholas Wright	\$8783

CHHS West – Effective 8/31/15-6/30/16 (unless otherwise noted)

<u>Name</u>	<u>Amount*</u>
Kevin Frost	\$11,331
Cecil Leonard	\$15,699
Carolyn Messias (8/31/15-1/29/16)	\$ 5,635
Edward Hart	\$15,699

\*Amount to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. OTHER COMPENSATION—CERTIFICATED**

(b) Payment to Presenters

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for presenting workshops for new teacher orientation on 8/25/15, 8/26/15, 8/27/15 and 8/27/14 (not to exceed 3 hrs/each) at the rate of \*\$53.56/hr. Monies budgeted from account #20-275-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Amy Edinger	Alison McCartney	Patrick McHenry
Jada Thurman	James Wence	

\*Rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(c) ESY Program

**RECOMMENDATION:**

Be it resolved that the not to exceed amount previously approved for the ESY Program be adjusted in accord with the data presented.

<u>Budget #</u>	<u>Increase Amount</u>	<u>Not to Exceed Amount</u>
11-204-100-101-71-0102	\$ 500	\$ 1,500
11-204-100-106-71-0103	\$12,000	\$ 52,000
11-204-100-101-71-0101	\$30,000	\$220,000



**SPECIAL ACTION AGENDA**

**August 11, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. OTHER MOTIONS**

**RESOLVED**, that the Cherry Hill Board of Education authorizes its Solicitor to submit the superintendent contract for Dr. Joseph Meloche on the attachment for Board members, to the Executive County Superintendent for approval prior to the Board's action to approve the contract.

Motion Mrs. Judge Second Mrs. Saidel Vote Ayes - 7 No - 0  
Mr. Goodwin – absent  
Mr. Roth – absent

**SPECIAL ACTION AGENDA**

**August 11, 2015**

**D. POLICY & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**

Board of Education Work Session and Special Action Meeting Minutes  
August 11, 2015

Mrs. Matlack called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for August 25, 2015 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act at 7:36 P.M.

**RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT, THAT THE BOARD MEET IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO ATTORNEY CLIENT PRIVILEGE AND NEGOTIATIONS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.**

Mrs. Saidel made and Mrs. Horiates seconded a motion to go into executive session for the purpose of discussing attorney-client privilege and negotiations.

Mrs. Matlack called the Board Work Session Meeting to order in public session from the Executive Session.

Mr. Robbins made and Mrs. Judge seconded a motion to adjourn at 8:07 P.M.

Respectfully submitted,

Paul Todd  
Assistant Business Administrator

# memorandum

**Date:** August 6, 2015

**To:** Members, Board of Education

**From:** Mr. Mark Cowell, Interim Superintendent

## AGENDA

**EXECUTIVE SESSION 6:30 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**BOARD WORK SESSION—Immediately following Special Action**

**August 11, 2015 - Malberg Board Room**

## BOARD OF EDUCATION COMMITTEES

### Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Joseph Meloche, LaCoyya Weathington

Committee Members: Carol Matlack, Steve Robbins, Lisa Conn

### Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

### Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Colleen Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Lisa Conn

### Policy & Legislation Committee Members (green)

Chairperson: Eric Goodwin

Administrative Liaison:

Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

### Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel

**BOARD WORK SESSION**

**August 11, 2015**

**PRESENTATIONS**

**BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

**NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

**BOARD WORK SESSION**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Approval of Non Public Textbook for 2015-2016 school year
3. Approval of Non Public Technology for 2015-2016 school year
4. Approval of Out of District Student Placements for 2015-2016 school year
5. Approval of Services Contract with NJ Commission for the Blind and Visually Impaired 2015-2016
6. Approval of Agreements for 2014-2015 school year under \$17,500
7. Resolution Approving Rider to Professional Services Agreement for the 2014-2015 school year

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Kelli Prisk Barclay	Social Thinking, Mt. Laurel, NJ	10/26-27, 2015	\$347.20 Registration General Funds

**BOARD WORK SESSION**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
B	Jennifer Mihalecsko Rosa	Thinking About You Thinking About Me, Mt. Laurel, NJ	10/26-27, 2015	\$347.20 Registration General Funds
C	Jennifer Wojs Rosa	Thinking About You Thinking About Me, Mt. Laurel, NJ	10/26-27, 2015	\$347.20 Registration General Funds

**ITEM #2. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2015-2016 SCHOOL YEAR**

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2015-2016 school year.

The King's Christian School

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>
Ibsen Volume I: Four Major Plays; Lyme, New Hampshire	Smith and Kraus Pub Inc;	978-1880399675

**ITEM #3. APPROVAL OF NON-PUBLIC SCHOOL TECHNOLOGY FOR 2015-2016 SCHOOL YEAR**

It is recommended that the Board approve technology for the Non-Public Schools for the 2015-2016 school year.

Cherry Hill Montessori

<u>Product Name and Description</u>	<u>Vendor/Distributor</u>	<u>Part #</u>
Nikon coolpix L840 Point & Shoot Camera 38x optical zoom 16 megapixel	Dell	A8216855
Western Digital 500GB USB 3.0 WD My Passport Ultra Portable External Hard Drive	Dell	A8475221
Pick-A-Trick Building Words Interactive Game Class License	Lakeshore	PP154CP

**BOARD WORK SESSION**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2015-16 school year during the August 2015 cycle. There are 86 submissions.

<b>VENDOR</b>	<b>ID</b>	<b>TERM</b>	<b>RSY TUITION</b>	<b>RSY AIDE</b>	<b>ESY</b>	<b>ESY AIDE</b>	<b>Extra Services</b>	<b>AMT</b>
Archbishop Damiano	7103956	7/6/15-6/30/16	42,423	31,461	7,071	5,244		86,199
Archbishop Damiano	2021495	7/6/15-6/30/16	42,423		7,071			49,494
Archbishop Damiano	3002936	7/6/15-6/30/16	42,423	31,461	7,071	5,244		86,199
Archbishop Damiano	2031431	7/6/15-6/30/16	42,423	31,461	7,071	5,244		86,199
Archway	3011210	7/1/15-6/30/16	35,757		6,953			42,710
Archway	3000872	7/1/15-6/30/16	35,757		6,953			42,710
Bancroft	3004105	7/7/15-6/30/16	52,807	27,720	9,388	4,928		94,843
Bancroft	2010381	7/7/15-6/30/16	52,807	27,720	9,388	4,928		94,843
Bancroft	2031479	7/7/15-6/30/16	52,807	31,680	9,388	5,632		99,507
Bancroft	2031480	7/7/15-6/30/16	52,807	31,680	9,388	5,632		99,507
Bancroft	7103969	7/7/15-6/30/16	52,807	27,720	9,388	4,928		94,843
Bancroft (new)	3013003	7/7/15-6/30/16	47,843	27,720	8,666	4,928		89,157
Bancroft/Voorhees Ped.	7104035	7/6/15-6/30/16	30,000					30,000
Bridge Academy	3002321	6/29/15-6/30/16	40,232		1,200			41,432
Bridge Academy	2020691	9/2/15-6/30/16	19,869					19,869
Bridge Academy	3004180	9/2/15-6/30/16	40,232					40,232
Brookfield Academy	3009254	9/3/15-6/30/16	23,262					23,262
Brookfield Elementary	3005692	9/3/15-6/30/16	49,860					49,860
Brookfield Elementary	3006018	7/6/15-6/30/16	49,860		5,540	2,580		57,980
Brookfield Elementary	3002865	7/6/15-6/30/16	49,860		5,540			55,400
Brookfield Transition	7104008	9/1/15-6/30/16	41,400					41,400
Brookfield Transition	3010367	9/1/15-6/30/16	41,400					41,400
Crescent Hill	3010640	7/1/15-6/30/16	54,914		9,153			64,067
Durand Academy	3000791	7/6/15-6/30/16	55,662	33,300	10,824	6,475	37,900	144,161
Durand Academy	3004693	7/6/15-6/30/16	55,662	33,300	10,824	6,475	138,450	244,711
Durand Academy	3016522	7/6/15-6/40/16	55,662		8,659			64,321
Durand Academy	3012981	7/6/15-6/30/16	55,662	33,300	10,824	6,475	12,900	119,161
Durand Academy	3000704	7/6/15-6/40/16	55,662		10,824			66,486
Durand Academy	3016840	7/6/15-6/30/16	55,662	33,300	10,824	6,475		106,261
Durand Academy	2011471	7/6/15-6/30/16	55,662	33,300	10,824	6,475	120,400	226,661
Eden Institute	3000932	7/6/15-6/30/16	71,322		17,349		24,893	113,564



**BOARD WORK SESSION**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR- CONTINUED**

<b>VENDOR</b>	<b>ID</b>	<b>TERM</b>	<b>RSY TUITION</b>	<b>RSY AIDE</b>	<b>ESY</b>	<b>ESY AIDE</b>	<b>Extra Services</b>	<b>AMT</b>
Garfield Park Academy	3016510	7/6/15-6/30/16	50,814					50,814
Hampton Academy	2030646	7/6/15-7/25/15			1,800	900		2,700
Hollydell School	3003437	7/1/15-6/30/16	67,752		13,927			81,679
Hollydell School	2021423	7/1/15-6/30/16	67,752	30,960	13,927	6,364		119,003
Katzenbach	3007351	7/6/15-7/31/15			3,200	6,500		9,700
Kingsway Haddonfield	3004865	7/6/15-6/30/16	53,765		8,961			62,726
Kingsway Haddonfield	3011802	7/6/15-6/30/16	53,765		8,961			62,726
Kingsway Haddonfield	3013605	7/6/15-6/30/16	53,765	27,360	8,961	2,730		92,816
Kingsway Moorestown	3001507	7/6/15-6/30/16	38,169		6,362			44,531
Kingsway Moorestown	2021617	7/6/15-6/30/16	38,169		6,362			44,531
Kingsway Moorestown	3016728	7/6/15-6/30/16	38,169	29,160	6,362	3,030		76,721
Larc School	3012956	7/8/15-6/30/16	42,223	7,038				49,261
Larc School	2011691	7/8/15-6/30/16	42,223	7,038				49,261
Larc School	7103907	7/8/15-6/30/16	42,223	28,800	7,038	4,800		82,861
Larc School	3015299	7/8/15-6/30/16	42,223		7,038			49,261
Larc School	3013692	7/8/15-6/30/16	42,223		7,038			49,261
Larc School	7103918	7/8/15-6/30/16	42,223		7,038			49,261
Legacy	2010831	7/6/15-6/30/16	57,636		9,606			67,242
Mill Creek	3003432	9/8/15-6/30/16	44,280					44,280
Mill Creek	2020744	9/8/15-6/30/16	44,280					44,280
Mill Creek	2030286	9/8/15-6/30/16	44,280					44,280
Mill Creek (new)	3008497	9/8/15-6/30/16	44,280					44,280
Mt. Laurel	3004006	7/6/15-8/13/15			3,000			3,000
New Hope Academy	2020828	<b>7/1/15-6/30/16</b>	40,900		4,772			45,672
New Hope Academy	3001703	<b>7/1/15-6/30/16</b>	40,900		4,772			45,672
New Hope Academy	2020502	<b>7/1/15-6/30/16</b>	40,900		4,772			45,672
New Hope Academy	3001916	9/1/15-6/30/16	40,900					40,900
New Hope Academy	2020560	9/1/15-6/30/16	40,900					40,900
New Hope Academy	2030118	9/1/15-6/30/16	40,900					40,900
Orchard Friends	3003210	7/6/15-6/30/16	38,500		4,500			43,000
Woods Services	2031414	7/1/15-6/30/16	60,418		9,490			69,908
Woods Services	2010250	7/1/15-6/30/16	60,418	34,762	9,490	5,460		110,130
YALE	2031594	7/6/15-6/30/16	48,554		8,093			56,647
YALE	3015870	7/6/15-6/30/16	48,554		8,093			56,647
YALE	3007264	7/6/15-6/30/16	48,554		8,093			56,647
YALE	3002211	7/6/15-6/30/16	48,554		8,093			56,647

**BOARD WORK SESSION**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR- CONTINUED**

VENDOR	ID	TERM	RSY TUITION	RSY AIDE	ESY	ESY AIDE	Extra Services	AMT
YALE	3009943	7/6/15-6/30/16	48,554		8,093			56,647
YALE	3003348	7/6/15-6/30/16	48,554		8,093			56,647
YALE	7104047	7/6/15-6/30/16	48,554		8,093			56,647
YALE ATLANTIC	3011498	7/6/15-6/30/16	50,940	33,428	8,490	5,572		98,430
YALE-ELLISBURG	3016885	7/6/15-6/30/16	52,805		8,801			61,606
YALE-ELLISBURG	3016886	7/6/15-6/30/16	52,805		8,801			61,606
YALE-ELLISBURG	3015281	7/6/15-6/30/16	52,805		8,801			61,606
YALE NORTH	3001599	7/6/15-6/30/16	43,298	33,428	7,217	5,572		89,515
YALE SOUTHEAST	3014295	7/6/15-6/30/16	60,981		10,164			71,145
YALE SOUTHEAST	3004464	7/6/15-6/30/16	60,981	33,428	10,164	5,572		110,145
YALE SOUTHEAST	3003114	7/6/15-6/30/16	60,981	33,428	10,164	5,572		110,145
YALE SOUTHEAST	3008572	7/6/15-6/30/16	60,981		10,164			71,145
YALE SOUTHEAST	3008543	7/6/15-6/30/16	60,981		10,164			71,145
YALE SOUTHEAST II	3006705	7/6/15-6/30/16	54,794	33,428	9,133	5,572		102,927
YALE SOUTHEAST II	2011807	7/6/15-6/30/16	54,794		9,133			63,927
YALE WILLIAMSTOWN	3010656	7/6/15-6/30/16	52,805		8,801			61,606
							<b>TOTAL</b>	<b>5,861,932</b>

**ITEM # 5. APPROVAL OF SERVICES CONTRACT WITH NJ COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED 2015-16 ...\$34,200.00..... ENCUMBERED UNDER P.O. 16-01763**

It is requested that the following Services Contract with NJ Commission for the Blind and Visually Impaired be submitted to the Board of Education for approval for the 2015-16 academic school year during the August 2015 cycle.

SCHOOL	I.D.	LEVEL	COST	DATES
Barclay	3015148	1	\$ 1,900	9/1/15-6/30/16
Stockton	3009983	1	\$ 1,900	9/1/15-6/30/16
Larc	3012956	1	\$ 1,900	9/1/15-6/30/16
Larc	2011691	1	\$ 1,900	9/1/15-6/30/16
Rosa	3009920	1	\$ 1,900	9/1/15-6/30/16
Rosa	3006362	1	\$ 1,900	9/1/15-6/30/16
Barclay	3015219	1	\$ 1,900	9/1/15-6/30/16
Larc	7103907	1	\$ 1,900	9/1/15-6/30/16

**BOARD WORK SESSION**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM # 5. APPROVAL OF SERVICES CONTRACT WITH NJ COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED 2015-16 ....\$34,200.00.....ENCUMBERED UNDER P.O. 16-01763-CONTINUED**

<b>SCHOOL</b>	<b>I.D.</b>	<b>LEVEL</b>	<b>COST</b>	<b>DATES</b>
Bankbridge	3007797	1	\$ 1,900	9/1/15-6/30/16
Camden Catholic	3006235	1	\$ 1,900	9/1/15-6/30/16
CH West	3000414	1	\$ 1,900	9/1/15-6/30/16
Kilmer	3016719	1	\$ 1,900	9/1/15-6/30/16
Hollydell	3003437	1	\$ 1,900	9/1/15-6/30/16
Barclay	3016678	1	\$ 1,900	9/1/15-6/30/16
Barclay	3014443	1	\$ 1,900	9/1/15-6/30/16
Camden Catholic		1	\$ 1,900	9/1/15-6/30/16
Durand	3002324	1	\$ 1,900	9/1/15-6/30/16
Barclay	3013307	1	\$ 1,900	9/1/15-6/30/16
			<b>\$ 34,200</b>	

**ITEM #6. APPROVAL OF AGREEMENTS FOR 2014-2015 SCHOOL YEAR-UNDER \$17,500**

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2014-2015 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5a.(1).

Camden County Educational Services  
To provide Non-Public Homebound Instruction for the 2014-2015 school year  
Original Amount  
\$6,000.00  
Increase \$4,700.00  
Total amount not to exceed \$10,700.00  
PO #15-04986  
20-504-100-300-59-0000

**BOARD WORK SESSION**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #7. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT FOR THE 2014-2015 SCHOOL YEAR**

**7a) BETWEEN THE BOARD AND INVO HEALTHCARE ASSOCIATES, LLC FOR THE PROVISION OF SPEECH THERAPY, OCCUPATIONAL THERAPY AND CST SERVICES**

**WHEREAS**, effective July 1, 2014, the Cherry Hill Board of Education approved a professional services contract between the Board and Invo Healthcare Associates, LLC for the provision of speech therapy, occupational therapy and Child Study Team services (“the Services”) to certain District pupils for the July 1, 2014 through June 30, 2015 period;

**WHEREAS**, due to an increased need for the Services, the Board must increase its expenditures by \$127,601.00 for the Services via Rider to the contract, increasing its expenditures under the contract from \$1,677,000.00 to \$1,804,601.00 for the 2014/2015 contract term, with no change to contract service rates; and

**WHEREAS**, Invo Healthcare Associates, LLC has agreed to the above change in the maximum amount for the Services.

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for speech and occupational therapy services and CST services provided by Invo Healthcare Associates, LLC from July 1, 2014 to June 30, 2015 shall not exceed One Million Eight Hundred Four Thousand Six Hundred and One Dollars (\$1,804,601.00), with no change to contract service rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the services contract with Invo Healthcare Associates, LLC, incorporating the above expenditure limitation into the contract.

P.O. #15-00269  
Original Amount \$1,677,000.00  
Increase - \$127,601.00  
Amount not to exceed \$1,804,601.00  
11-000-216-320-71-0001

**BOARD WORK SESSION**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #7. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT FOR THE 2014-2015 SCHOOL YEAR-CONTINUED**

**7b) BETWEEN THE BOARD OF EDUCATION AND REHAB CONNECTION, P.C. TO PROVIDE OCCUPATIONAL/PHYSICAL THERAPY SERVICES**

**WHEREAS**, effective July 1, 2014, the Cherry Hill Board of Education approved a professional services contract between the Board and Rehab Connection, P.C. for the provision of Occupational/Physical Therapy services (the "Services") to certain District pupils for the July 1, 2014 through June 30, 2015 period;

**WHEREAS**, due to an increased need for the Services, the Board must increase its expenditures by \$10,548.00 for the Services via Rider to the contract, increasing its expenditures under the contract from \$181,500.00 to \$192,048.00 for the 2014/2015 contract term; and

**WHEREAS**, Rehab Connection, P.C. has agreed to the above change in the maximum contract amount.

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for the services provided by Rehab Connection, P.C. for the 2014/2015 contract term shall not exceed One Hundred Ninety-Two Thousand and Forty Eight Dollars (\$192,048.00), with no change to existing contract service rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Board Secretary to execute a Rider to the contract with Rehab Connection, P.C., incorporating the above expenditure limitation into the contract.

P.O. #15-00270  
Original Amount \$181,500.00  
Increase \$10,548.00  
Amount not to exceed \$192,048.00  
11-000-216-320-71-0001

**BOARD WORK SESSION**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #7. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT FOR THE 2014-2015 SCHOOL YEAR-CONTINUED**

**7c) RESOLUTION APPROVING AN INCREASE IN CHILD STUDY SERVICES PROVIDED BY THE CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION FOR THE 2014-2015 SCHOOL YEAR**

**WHEREAS**, on July 14, 2014, the Board issued Purchase Order #15-01522 for the provision of Child Study Team evaluation services (“Services”) by the Camden County Educational Services Commission (“Commission”);

**WHEREAS**, said Purchase Order set forth a not-to-exceed amount of \$17,000 for the 2014/2015 school year; and

**WHEREAS**, due to an increased need for the Services, the Board and Commission have agreed to an increase of \$5,000 to cover additional Child Study Team Services during the 2014-2015 school year, resulting in a maximum not-to-exceed amount of \$22,000;

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditures for the Services originally provided by the Commission under Purchase Order #15-01522 shall not exceed \$22,000; and be it

**FURTHER RESOLVED**, that the Board authorizes its Assistant Superintendent for Business and Board Secretary to increase Purchase Order #15-01522.

P.O. #15-01522  
Original Amount \$17,000  
Increase \$5,000  
Amount not to exceed \$22,000  
11-000-219-320-71-0001

**BOARD WORK SESSION**

**August 11, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #7. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT FOR THE 2014-2015 SCHOOL YEAR-CONTINUED**

**7d) RESOLUTION APPROVING A RIDER TO AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND THE CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION FOR CHAPTER 192 AND CHAPTER 193 SERVICES**

**WHEREAS**, as of September 1, 2014, the Board entered into an agreement (“Agreement”) with the Camden County Educational Services Commission (“Commission”) for the provision of Chapter 192 and Chapter 193 services to non-public students;

**WHEREAS**, said services have been provided utilizing funding under Chapters 192 and 193 for the period beginning September 1, 2014 and ending June 30, 2015;

**WHEREAS**, due to an increased need for the Chapter 193 services during the 2014/2015 school year, the project cost for the Chapter 193 services increased by \$4,708.30, increasing its expenditures under the contract from \$823,636.00 resulting in a total expenditure of \$828,344.30 for the Chapter 192 and Chapter 193 services; and

**WHEREAS**, the Commission has agreed to the above change in maximum contract amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditures for Chapter 192 and Chapter 193 Services provided by the Commission under the Agreement shall not exceed Eight Hundred Twenty-Eight Thousand Three Hundred Forty-Four Dollars and Thirty Cents (\$828,344.30) for the 2014/2015 school year; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the Agreement incorporating the above expenditure limitation therein.

P.O. #15-04545  
Original Amount  
\$823,636.00  
Increase \$4,708.30  
Total amount not to exceed \$828,344.30  
20-506-100-890-59-0000

## **BOARD WORK SESSION**

**August 11, 2015**

### **B. BUSINESS AND FACILITIES**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Resolution for the Award of Change Orders
5. Approval of Agreement / Contract for the Provision of Student Residency Investigation Services
6. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JUNE 2015
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JUNE 2015
- c) FOOD SERVICE OPERATING STATEMENT FOR JUNE 2015
- d) SACC FINANCIAL REPORT FOR JUNE 2015
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT
- b) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)
- c) ALTERNATIVE METHOD OF COMPLIANCE – TOILET ROOMS FOR EARLY INTERVENTION, PRE-KINDERGARTEN AND KINDERGARTEN CLASSROOMS

#### **ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #NHS – NEW HOPE ACADEMY, YARDLEY, PA - SHUTTLE
- b) ROUTE #CHV-66A – CHERRY HILL HIGH SCHOOL WEST – ADDED AIDE

#### **ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) BID #PARCC-011615 – DISTRICT-WIDE ELECTRICAL DISTRIBUTION IMPROVEMENTS (1-22-15)

#### **ITEM 5. APPROVAL OF AGREEMENT / CONTRACT FOR THE PROVISION OF STUDENT RESIDENCY INVESTIGATION SERVICES (“Services”)**

#### **ITEM 6. ACCEPTANCE OF DONATIONS**



**BOARD WORK SESSION**

**August 11, 2015**

**B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR JUNE 2015**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of June 30, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of June 30, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JUNE 2015**

It is recommended that the 2014/2015 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR JUNE 2015**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending June 2015 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR JUNE 2015**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of June 2015 be accepted as submitted.

**BOARD WORK SESSION**

August 11, 2015

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates:
SACC	\$	thru
Food Service	\$	
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated \_\_\_\_\_, 2015 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**BOARD WORK SESSION**

**August 11, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2015/2016 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
89272	H. A. DeHart	Maint. & repair heavy duty vehicles (class 5 or higher, over 15, 000 lb. GVWR	7-20-18	\$5,000
81393	Major Petroleum	Fuel oil #2 - heating	6-30-16	35,000

**BOARD WORK SESSION**

**August 11, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)**

WHEREAS, the Cherry Hill Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-*et.seq.* and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods or services under the MRESC Cooperative Pricing System entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing the MRESC Cooperative Pricing System; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced MRESC Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current MRESC Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods and services from those approved MRESC Vendors as listed below for the 2015/2016 school years pursuant to all conditions of the individual bids for awarded technology product lines; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

BE IT FUTHER RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the MRESC Cooperative Pricing System, not to exceed the amounts stated shall be as follows:

<u>Bid Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>Expiration Date</u>	<u>Amount Not to Exceed</u>
14/15-10	Keyboard Consultants	SMART Board Technology	6-30-16	\$15,000
14/15-51	W. B. Mason	Copy paper – color paper	12-31-15	150,000

**BOARD WORK SESSION**

**August 11, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

- c) ALTERNATIVE METHOD OF COMPLIANCE – TOILET ROOMS FOR EARLY INTERVENTION, PRE-KINDERGARTEN AND KINDERGARTEN CLASSROOMS

It is recommended that approval be granted to submit to the County Superintendent's Office the District's alternative method of toilet room compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii at Stockton, Barclay, and Barton by providing toilet rooms outside the classroom in lieu of individual toilet rooms in each classroom with the children being supervised by educational assistants.

**BOARD WORK SESSION**

**August 11, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) ROUTE #NHS – NEW HOPE ACADEMY, YARDLEY, PA - SHUTTLE

**RECOMMENDATION:**

It is recommended that administrative approval be granted for Hillman’s Bus Service, Inc. to transport (1) one classified student, on a shuttle, from school to home as listed below.

Route: NHS / Shuttle  
School: New Hope Academy, Yardley, PA  
Company: Hillman’s Bus Service, Inc.  
Cost per diem: \$204.00  
Date(s): 9/1/15 thru 1/27/16  
Total # of days: (90) Ninety  
Total Cost: \$18,360.00

PO #16-02405  
Account Code: 11-000-270-514-83-0001

b) ROUTE #CHV-66A – CHERRY HILL HIGH SCHOOL WEST – ADDED AIDE

**RECOMMENDATION:**

It is recommended that administrative approval be granted for Hillman’s Bus Service, Inc. to transport (1) one classified student, with an aide, as listed below.

Route: CHV-66A / Added Aide  
School: Cherry Hill High School West  
Company: Hillman’s Bus Service, Inc.  
Original Route: CHV-66  
Cost per diem: \$58.00  
Date(s): 9/1/15 thru 6/16/16  
Total # of days: (182) One Hundred and Eighty-Two  
Total Cost: \$10,556.00

PO #16-02406  
Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**August 11, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) **BID #PARCC-011615 – DISTRICT-WIDE ELECTRICAL DISTRIBUTION IMPROVEMENTS (1-22-15)**

**INFORMATION:**

Board approval is requested for Change Order 001 to be issued to DEC Electrical, Inc., Berlin, NJ for power quality troubleshooting at Johnson Elementary School (add \$1,650.00), branch circuit repairs at Kingston Elementary School (add \$2,056.03), Knight Elementary School (add \$2,710.53) and Woodcrest Elementary School (add \$1,138.02) for a total add of \$7,554.58.

**RECOMMENDATION:**

It is recommended that Change Order 001 for power quality troubleshooting at Johnson Elementary School (add \$1,650.00), branch circuit repairs at Kingston Elementary School (add \$2,056.03), Knight Elementary School (add \$2,710.53) and Woodcrest Elementary School (add \$1,138.02) for a total add of \$7,554.58 be issued to DEC Electrical, Inc., Berlin, NJ.

PO #15-08009

Account Code: 12 000 400 450 90 1300

**ITEM 5. APPROVAL OF AGREEMENT / CONTRACT FOR THE PROVISION OF STUDENT RESIDENCY INVESTIGATION SERVICES (“Services”)**

It is recommended that the Cherry Hill Township Board of Education approve the agreement between the Cherry Hill Board of Education (“Board”) and Carmen DiTore (“Contractor”) for the Provision of Student Residency Investigation Services (“Services from July 1, 2015 through June 30, 2016”) in the amount not to exceed Fifteen Thousand Five Hundred Dollars (\$15,500).

PO #16-02468

Account Code: 11-000-211-320-63-0001

**BOARD WORK SESSION**

**August 11, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 6. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
District K – 5 Schools	Science Books that Support K-5 Science	Subaru Loves Learning School Donation Program	\$1,000
Sharp ES	2 Magnetic Whiteboards & 3 Classroom Rugs	Sharp PTA	\$1,500
Harte ES	Monetary – Support Performing Arts	5 <sup>th</sup> Grade Class of 2015 – Gift to Harte	\$1,000
Harte ES	Monetary – 2 Smart Boards	Harte PTA	\$11,020
Harte ES	Monetary – Aid Green Team	Sustainable Jersey for Schools	\$2,000
Barclay ECC - <i>tentative</i>	Monetary – Finance “Little Green Thumbs” program	Sustainable Jersey for Schools	\$2,000
Barton ES – <i>tentative</i>	Monetary – Beautify Courtyard & Create Sustainable Learning Environment	Sustainable Jersey for Schools	\$2,000
East HS	Monetary – Signage and Blue Recycle Bins for East Classrooms	Sustainable Jersey for Schools	\$2,000
Beck MS	Monetary – funds to pay consulting fee to artist and purchase supplies needed for projects	Recycle Bank Grant	\$3,000
East & West HS; Beck, Carusi & Rosa MS	Monetary – to support Library / Media Center	University of Pennsylvania	\$2,500 (\$500 each school)
West HS	Monetary – Participation of Students “Empire Mock Trial” World Championships	Cherry Hill Education Foundation	\$2,000
*Unexpended funds will be returned to Cherry Hill Education Foundation			



**BOARD WORK SESSION**

**August 11, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders (students and staff.)

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Appointments—Certificated
3. Leaves of Absence—Non-Certificated
4. Assignment/Salary Change—Non-Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Francis Vanni	CHHS West-Guidance (\$95,337)	7/01/16	Retirement

**BOARD WORK SESSION**

**August 11, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED**

(a) Practicum Experience

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a practicum experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
John Austin	Rowan	9/23/15-11/18/15	Stacie Dykes/Rosa
Elizabeth Ayres	Rowan	9/23/15-11/18/15	Stacie Dykes/Rosa
Erin Brooks	Rowan	9/23/15-11/18/15	Susan Young/Rosa
Teresa Brown	Rowan	9/23/15-11/18/15	Susan Young/Rosa
Kelsey Chatten	Rowan	9/23/15-11/18/15	Susan Young/Rosa
Donna DiMatto	Rowan	9/23/15-11/18/15	Kristina Weigel/Rosa
Rachel Fausey	Rowan	9/23/15-11/18/15	Kristina Weigel/Rosa
Robert Figueroa	Rowan	9/23/15-11/18/15	Kristina Weigel/Rosa
Ian Griffin	Rowan	9/23/15-11/18/15	Jennifer Wojs-Robbins/Rosa
Lauren Johnson	Rowan	9/23/15-11/18/15	Jennifer Wojs-Robbins/Rosa
Carolyn Kampfe	Rowan	9/23/15-11/18/15	Caryn Mazol/Rosa
Melissa Lawlor	Rowan	9/23/15-11/18/15	Caryn Mazol/Rosa
Melanie Ledoux	Rowan	9/23/15-11/18/15	Matthew Cieslik/Rosa
Katherine Light	Rowan	9/23/15-11/18/15	Matthew Cieslik/Rosa

**BOARD WORK SESSION**

**August 11, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. APPOINTMENTS—CERTIFICATED** - continued

(b) Middle Level Professional Development

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to attend a middle level professional development workshop on 8/26/15 at the rate of \*\$104.50/day (not to exceed \$2195). Monies budgeted from account #11-000-223-110-72-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Donna Morocco	Carolyn Strasle	Karen Barry
Laurie Gibson-Parker	Thomas Kelly	Susan Mark
Rebecca Berkowitz	Constance Spencer	Marcia Ruberg
Lauren Miscioscia	Richard Reidenbaker	Jennifer Foltz
Robert Bonnet	Susan Young	Emily Briggs
Inez Korff	Dennis Kaiblinger	Jules Farkas
Lisa Castillo	Allison Dillon	Min Sohn

\*Rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**ITEM 3. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Frederik Potgieter	Marlkress-Maintenance	Leave without pay 8/23/15-10/02/15
Dawn Hoffman	CHHS East-Secretary	Leave with pay 8/10/15-9/18/15
Barbara Cohen	Rosa-Educational Assistant	Leave with pay 6/08/15-6/30/15; without pay 8/31/15-12/01/15

**BOARD WORK SESSION**

**August 11, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Salary Adjustment

**RECOMMENDATION:**

Be it resolved that the salary of the persons listed be adjusted for removal of their boiler license in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Laurence Dougherty	District-Groundskeeper (budget #11-000-263-100-86-0100)	\$42,583	\$42,239	7/01/15-/630/16
John Read	Malberg/Alternative High School-Head Custodian (budget #11-000-262-100-60-0100)	\$35,276	\$34,284	7/01/15-6/30/16
Joseph Campbell	District-Groundskeeper (budget #11-000-263-100-86-0100)	\$38,206	\$37,862	7/01/15-6/30/16

**BOARD WORK SESSION**

**August 11, 2015**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval of Cherry Hill Public Schools HIB Self Assessments and Statements of Assurance
2. Waiver of Procedure F-3: Secondary Field Trips

**ITEM 1. APPROVAL OF CHERRY HILL PUBLIC SCHOOLS HIB SELF ASSESSMENTS AND STATEMENTS OF ASSURANCE**

**RECOMMENDATION:**

It is recommended that each Cherry Hill Public School’s Self Assessments for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR) and Statement of Assurances for the period of July 1, 2014 through June 30, 2015 be submitted to the New Jersey Department of Education as required in N.J.S.A. 18: 17-46.

**SCHOOL SELF ASSESSMENT SUMMARY**

<b>SCHOOL</b>	<b>14-15 GRADE</b>	<b>SCHOOL</b>	<b>14-15 GRADE</b>	<b>SCHOOL</b>	<b>14-15 GRADE</b>
Barclay	51	Kilmer	76	Sharp	76
Barton	70	Kingston	68	Stockton	58
Cooper	65	Knight	59	Woodcrest	70
Harte	70	Mann	65		
Johnson	57	Paine	66		
Beck	65	Carusi	68	Rosa	65
H.S. East	73	H.S. West	70	Alternative H.S.	62

**BOARD WORK SESSION**

**August 11, 2015**

**D. POLICIES & LEGISLATION COMMITTEE**

**ITEM 2. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS**

**RECOMMENDATION:**

It is recommended that the procedure be waived to accommodate the trips listed below.

<b>School</b>	<b>Trip</b>	<b>Location</b>	<b>Dates</b>	<b># School Days Missed</b>
CHHS East	Senior Trip	Orlando, FL	March 10-14, 2016	2
CHHS West	Senior Trip	Orlando, FL	May 25-29, 2016	2

**BOARD WORK SESSION**

**August 11, 2015**

**E. STRATEGIC PLANNING**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS