

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

November 10, 2015

A Board of Education Work Session and/or Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on November 10, 2015.

The meeting was called to order by Mrs. Matlack at 6:15 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON NOVEMBER 4, 2015.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON NOVEMBER 4, 2015.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON , November 4, 2015.

A roll call recorded the following Board Members as present:

Mrs. Lisa Conn	Mrs. Kathy Judge
Dr. J. Barry Dickinson	Mr. Steven Robbins
Mr. Eric Goodwin	Mr. Elliott Roth
	Mrs. Carol A. Matlack

Mrs. Colleen Horiates - absent  
Mrs. Lisa Saidel - absent

Student Representatives:

Drew Meklinsky, H.S. East  
Timothy Intelisano, H.S. West

Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mr. J. Devereaux, Ms. N. Adrian, Mr. D. Bart, Ms. L. Weathington, Dr. F. Mahan, Mrs. B. Wilson and (Mr. Eric Harrison, Esq. – Executive Session Items 1 and 2 only).

Mrs. Matlack led the Pledge of Allegiance.

Board of Education Work Session and Special Action Meeting Minutes  
November 10, 2015

Mrs. Matlack read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS, NEGOTIATIONS UPDATE. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Conn made Mr. Goodwin seconded a motion to adjourn to Public Session at 7:04 p.m.

Mrs. Matlack called the Board of Education Work Session and/or Special meeting to order in public session from the Executive Session.

Mrs. Matlack congratulated the new and incumbent Board Members who were elected on November 3, 2015. The organization meeting will be held on January 6, 2016 at which time the new and incumbent Board Members will be installed for their new terms.

Public Discussion:

There being no public discussion, Mrs. Matlack called the meeting to order.

Presentations:

The Board recognized and commended the semifinalist students in the 2016 National Merit Scholarship Qualifying Test.

Dr. Chapman gave specials thanks to the parents of the commended students.

Mrs. Matlack called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes as follows.

**SPECIAL ACTION AGENDA**

**November 10, 2015**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Approval of Services Contract with NJ Commission for the Blind and Visually Impaired 2015-2016
3. Approval of Agreements for 2015-2016 school year under \$17,500
4. Approval of Special Education Settlement Agreement

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Toby Skye Silverstein Rosa	NJ Association of School Librarians Fall Conference, Long Branch, NJ	11/16-17, 2015	\$222.22 Registration/Mileage General Funds
B	Erica Price Central	NSTA Area Conference, Philadelphia, PA	11/12-14, 2015 <i>(Increase in registration fee. Previously approved 10/20/15)</i>	\$374.51 Registration/Mileage/ Tolls/Parking/Meals General Funds

**SPECIAL ACTION AGENDA**

**November 10, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS  
FOR THE 2015-2016 SCHOOL YEAR –CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Jim Devereaux Central	ACA Reporting Requirements, Mt. Laurel, NJ	12/1/15	\$50.00 Registration General Funds
D	Paul Todd Central	ACA Reporting Requirements, Mt. Laurel, NJ	12/1/15	\$50.00 Registration General Funds
E	Mellissa Conklin SACC	NJ SACC – From Steam to Sustainability, Princeton, NJ	11/13/15	\$188.42 Registration/Mileage General Funds
F	Nicole Gauntt SACC	NJ SACC – From Steam to Sustainability, Princeton, NJ	11/13/15	\$163.00 Registration General Funds
G	Jen Fasbinder SACC	NJ SACC – From Steam to Sustainability, Princeton, NJ	11/13/15	\$163.00 Registration General Funds
H	Nicole Gilbert SACC	NJ SACC – From Steam to Sustainability, Princeton, NJ	11/13/15	\$163.00 Registration General Funds
I	Sean Sweeney Barton	Using the Google Life, Delran, NJ	11/18/15	\$52.50 Registration/Mileage General Funds
J	George Guy Rosa	Category 1, 2 & 3 Diploma Workshops, Baltimore, MD	12/5-7, 2015	\$1224.34 Registration/Lodging/ Mileage/Tolls/Parking/ Meals General Funds

**SPECIAL ACTION AGENDA**

**November 10, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR –CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
K	Erica Price Central	NGSS: Waves and Energy, Galloway Twp., NJ	11/17/15	\$29.57 Mileage Title IIA
L	Linda Pezzella Cooper	NGSS: Waves and Energy, Galloway Twp., NJ	11/17/15	\$29.57 Mileage Title IIA
M	Jennifer Sedlock Cooper	NGSS: Waves and Energy, Galloway Twp., NJ	11/17/15	\$29.57 Mileage Title IIA
N	Mary Ann Alomar Barton	NGSS: Waves and Energy, Galloway Twp., NJ	11/17/15	\$29.57 Mileage Title IIA
O	Lisa Campisi Woodcrest	NGSS: Waves and Energy, Galloway Twp., NJ	11/17/15	\$29.57 Mileage Title IIA
P	Kim Laskey Sharp	NGSS: Waves and Energy, Galloway Twp., NJ	11/17/15	\$29.57 Mileage Title IIA

**ITEM #2. APPROVAL OF SERVICES CONTRACT WITH NJ COMMISSION FOR THE BLIND AND VISUALLY IMPAIRED 2015-2016 ....\$1,725.00.....Encumbered under P.O. 16-01763**

It is requested that the following Services Contract with NJ Commission for the Blind and Visually Impaired be submitted to the Board of Education for approval for the 2015-16 academic school year during the November 2015 cycle.

<b>SCHOOL</b>	<b>I.D.</b>	<b>LEVEL</b>	<b>COST</b>	<b>DATES</b>
Barclay	3017625	1	\$1,725	9/29/15-6/30/16
			\$1,725	

**Resolution #107-11'15**

**SPECIAL ACTION AGENDA**  
**November 10, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #3. APPROVAL OF AGREEMENTS FOR 2015-2016 SCHOOL YEAR-UNDER \$17,500**

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such **evaluations**, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2015-2016 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Salem County Special Services School District  
To provide Occupational Therapy Evaluation  
Amount not to exceed \$300  
11-000-216-320-71-0001  
PO #16-04371

Desiree Maraasa  
To provide Psychological Evaluations for the 2015-2016 school year  
Amount not to exceed \$2,000  
11-0000-219-320-71-0001  
PO #16-04482

**Resolution #108-11'15**

**ITEM 4. APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT**

Resolved, that the Cherry Hill Board of Education approves the special education settlement agreement with the parents of student number 3015808, on file in the office of the Superintendent, and authorizes its President to execute same on behalf of the Board

**Resolution #109-11'15**

Motion Mrs. Conn Second Mrs. Judge Vote Ayes - 7 No - 0  
Mrs. Colleen Horiates - absent  
Mrs. Lisa Saidel - absent

**SPECIAL ACTION AGENDA**

**November 10, 2015**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Enhance relationships with internal stakeholders (students and staff.)

*The Superintendent recommends the following:*

*1. Approval of Bill List*

**ITEM 1. FINANCIAL REPORTS**

**APPROVAL OF BILL LIST**

It is recommended that the Bill List dated November 11, 2015 in the amount of \$3,598,214.12 be approved as submitted.

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 7 No - 0

Mrs. Colleen Horiates- absent

Mrs. Lisa Saidel – absent

**EXCEPTIONS:**

**Item #1 Approval of Bill List (Cooper Health Systems)**

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 6 No - 0 – 1\*

\*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems

Mrs. Colleen Horiates- absent

Mrs. Lisa Saidel – absent

**Item #1 Approval of Bill List (NJ American Water Co.)**

Motion: Dr. Dickinson Second: Mrs. Judge Vote: Ayes - 6 No - 0 – 1\*

\*Mr. Robbins abstained due to a conflict of interest with NJ American Water Co.

Mrs. Colleen Horiates- absent

Mrs. Lisa Saidel – absent

**SPECIAL ACTION AGENDA**

**November 10, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Other Compensation—Certificated
6. Other Motions

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Juan Rosario	Beck-Spanish (\$48,377)	10/15/15	Personal



**SPECIAL ACTION AGENDA**

November 10, 2015

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the person listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Megan Arbuthnot	Paine-Educational Assistant (\$11,121)	10/15/16	Personal

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

It is recommended that the person listed be appointed to the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary*</u>
Shanelle Minaya	Johnson-Guidance Counselor (Replacing R. Torres-budget #11-000-218-104-12-0100)	11/09/15-6/30/16 (revised for dates)	*\$52,498 prorated (Masters-step 1)

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(b) Regular – Grant Funded

**RECOMMENDATION:**

It is recommended that the persons listed be appointed to the positions indicated in accord with the data presented. Salaries are funded 100% through the grant.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary*</u>
Melissa Ciavarella	Carusi-Title I, Language Arts (Semi-annual appointment-100% from Title I funds-budget #20-232-100-101-45-0100)	8/31/15-6/30/16	\$52,698 (Masters-step 2)

**SPECIAL ACTION AGENDA**

**November 10, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(b) Regular – Grant Funded - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary*</u>
Gretchen Seibert	Carusi-Title I, Language Arts (Semi-annual appointment-100% from Title I funds-budget #20- 232-100-101-45-0100)	8/31/15-6/30/16	\$71,877 (Masters+30-step 13)

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(c) Mentors

**RECOMMENDATION:**

Be it resolved that the person listed be approved as a mentor in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Megan Langman	Kimberly Real	CHHS West	11/01/15-6/30/16	\$550 prorated

(d) Co-Curricular

**RECOMMENDATION:**

Be it resolved that the person listed be approved for the co-curricular position in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
Donna Morocco	Beck-Co-Director, Newspaper (budget #11-401- 100-100-40-0101)	9/01/15-6/30/16	\$769

(e) Substitute Teachers

**RECOMMENDATION:**

Be it resolved that the person listed (district educational assistant) be approved as a substitute teacher effective 11/11/15-6/30/16. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

Name

Chelsea Monahan

**SPECIAL ACTION AGENDA**

November 10, 2015

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(f) Supervising Teacher—Family Friendly Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as supervising teachers in the Family Friendly Program effective 11/01/15-6/16/16 at the rate of \*\$28.08/hr. Monies budgeted from account #60-990-320-107-58-0000.

Name

Name

Judith Cunning

Michael Cheeseman

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(g) Weight Room Supervision

**RECOMMENDATION:**

Be it resolved that Christopher Halladay be approved for weight room supervision at CHHS West effective 9/01/15-6/30/16 at the rate of \*\$22.46/hr (total not to exceed \$2246). Monies budgeted from account #11-402-100-100-55-0102.

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Fabiola Carrera	Kilmer/Johnson- Educational Assistant (Replacing E. Martines-30 hrs/wk-budget #11-190- 100-106-15/12-0100)	11/03/15-6/30/16	\$9.34
Carrie Mastowski	Carusi-Educational Assistant (Replacing J. Loew-32.5 hrs/wk-budget #11-212-100-106-45- 0100)	11/16/15-6/30/16	\$9.34

**SPECIAL ACTION AGENDA**

**November 10, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Katrina Knott	Harte-Educational Assistant (Replacing M. McSweeny-32.5 hrs/wk-budget #11-213-100-106-09-0100)	On or about 11/09/15-6/30/16	\$9.34
Patricia Gunnarson	Markkress-Secretary, Building & Grounds (Replacing F. Scarduzzio-budget #11-000-262-100-86-0100)	On or about 11/11/15-6/30/16	*\$46,838 prorated

\*Salary to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(b) IDEA Grant

**RECOMMENDATION:**

Be it resolved that the person listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Bernadette Hickey	District-COTA (IDEA-PS FY15-16-budget #20-254-200-104-99-0100)	9/01/15-6/30/16	\$40,350

(c) Summer Employment

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for summer employment at Beck Middle School during the week of 8/17/15 for assisting in preparing for the 2015-16 school year (not to exceed 87 hrs.) in accord with the data presented. Monies budgeted from account #11-190-100-106-40-0100.

<u>Name</u>	<u>Number of Hours</u>	<u>Hourly Rate</u>
Margaret DiNapoli	6	\$ 9.40
Debbie Formanek	25	\$13.20
Lisa O'Rourke	14	\$ 9.40
Carolyn Barra	42	\$12.65

**SPECIAL ACTION AGENDA**

**November 10, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. OTHER COMPENSATION—CERTIFICATED**

(a) Payment for Teaching an Additional Class

**RECOMMENDATION:**

Be it resolved that the person listed be approved for teaching an additional Spanish class at Beck Middle School effective 10/16/15-6/30/16\* in accord with the data presented.

<u>Name</u>	<u>Amount**</u>
Ramona Bregatta	\$13,942

\*Or until a replacement is hired

\*\*Amount to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(b) Payment for Teaching an Additional Class

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for teaching an additional Math class at CHHS East effective 10/26/15-3/02/16 in accord with the data presented.

<u>Name</u>	<u>Amount*</u>
Deena Freedman	\$6000
Elizabeth Keeley-Cain	\$7059
Jodi Rinehart	\$4268
Joanne Burgess	\$5386
Genevieve Barnes	\$4488

\*\*Amount to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(c) Payment for Teaching an Additional Class

**RECOMMENDATION:**

Be it resolved that the person listed be approved for teaching an additional special education class at Harte Elementary School effective 10/12/15-6/30/16, 3 days/week-30 minutes/day.

<u>Name</u>	<u>Amount*</u>
Angela Francolino	\$2440

\*\*Amount to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**SPECIAL ACTION AGENDA**

**November 10, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. OTHER MOTIONS**

(a) Appointment of Interim Assistant Superintendent

**RECOMMENDATION:**

Be it resolved that James Gallagher be approved as the Interim Assistant Superintendent effective 11/16/15-4/30/16.

Be it further resolved that the contract of James Gallagher, Interim Assistant Superintendent effective 11/16/15-4/30/16, approved by the Executive County Superintendent, be approved.

Motion \_\_\_\_\_ Mrs. Judge \_\_\_\_\_ Second \_\_\_\_\_ Dr. Dickinson \_\_\_\_\_ Vote Ayes - 7 No - 0  
Mrs. Colleen Horiates- absent  
Mrs. Lisa Saidel – absent

Dr. Meloche introduced and welcomed Mr. Gallagher to the position of Interim Assistant Superintendent beginning November 16, 2015.

Mr. Gallagher thanked Dr. Meloche and the Board of Education for his appointment.

**SPECIAL ACTION AGENDA**

**November 10, 2015**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval of Waiver of Policy 5117: Attendance Areas

**1. APPROVAL OF WAIVER OF POLICY 5117: ATTENDANCE AREAS**

- a) Resolved, that the Cherry Hill Board of Education waive the attendance restrictions of Policy 5117 in order to permit student number 3003257 to attend Beck Middle School instead of Carusi Middle School for good cause shown, with transportation to be provided by the student's parents.
  
- b) Resolved, that the Cherry Hill Board of Education waive the attendance restrictions of Policy 5117 in order to permit student number 3014870 to attend Carusi Middle School instead of Beck Middle School for good cause shown, with transportation to be provided by the student's parents.

Motion: Mr. Goodwin                      Second: Mrs. Judge                      Vote: Ayes - 7    No - 0  
Mrs. Colleen Horiates- absent  
Mrs. Lisa Saidel – absent

**SPECIAL ACTION AGENDA**

**November 10, 2015**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**



Board of Education Work Session and Special Action Meeting Minutes  
November 10, 2015

Mrs. Matlack called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for November 24, 2015 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

Public Discussion:

A speaker commented on the SACC Program's new administration and stated her concerns.

A speaker expressed concerns regarding Source 4Teachers and also commented on PARCC testing assessment.

Mrs. Judge made and Mr. Robbins seconded a motion to adjourn at 8:15 P.M.

Respectfully submitted,

James Devereaux  
Assistant Superintendent  
Business/Board Secretary

# memorandum

**Date:** November 4, 2015

**To:** Members, Board of Education

**From:** Dr. Joseph Meloche, Superintendent

**AGENDA**

**EXECUTIVE SESSION 6:15 PM  
SPECIAL ACTION MEETING—7:00 PM  
BOARD WORK SESSION—Immediately following Special Action  
  
November 10, 2015 - Malberg Board Room**

**BOARD OF EDUCATION COMMITTEES**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Carol Matlack, Steve Robbins, Lisa Conn

**Business & Facilities Committee Members (blue)**

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Lisa Conn

**Policy & Legislation Committee Members (green)**

Chairperson: Eric Goodwin

Administrative Liaison: Joseph Meloche

Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

**Strategic Planning (buff)**

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Committee Members: Carol Matlack, Kathy Judge, Lisa Saidel

**BOARD WORK SESSION**  
**November 10, 2015**

**PRESENTATIONS**

- Recognition of Commended and Semifinalist Students in the 2016 National Merit Scholarship Qualifying Test

**BOARD WORK SESSION**

- First Public Discussion (Agenda Items -up to three minutes per person)

**NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

**BOARD WORK SESSION**

**November 10, 2015**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Approval of Out of District Student Placements for 2015-2016 school year
3. Approval of Mt. Misery Mileage
4. Approval of Non Public Textbook for 2015-2016 school year

**ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
A	Kimberly Laskey Sharp	Best Practical Strategies to Ensure Your School Library Program-State Standards, Voorhees, NJ	1/27/16	\$239.00 Registration General Funds

**BOARD WORK SESSION**

**November 10, 2015**

**A. CURRICULUM & INSTRUCTION**

**ITEM #2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2015-16 school year during the November 2015 cycle. There are 4 submissions (1 is new).

<b>VENDOR</b>	<b>ID</b>	<b>TERM</b>	<b>RSY TUITION</b>	<b>RSY AIDE</b>	<b>ESY</b>	<b>ESY AIDE</b>	<b>AMT</b>
Katzenbach	3007351	9/8/15-6/30/16	74,121	35,000			109,121
Ranch Hope/Strang (new)	3006332	8/10/15-6/30/16	42,572		2,366		44,938
Pennsville	2010255	7/6/15-8/14/15			7,878		7,878
YALE	3003196	8/3/15-6/30/16	51,002	33,428	1,417	929	86,776
							<b>248,713</b>

**ITEM #3. APPROVAL OF MT. MISERY MILEAGE**

It is requested that Bruce Krohn from Rosa be approved for mileage reimbursement to and from Mt. Misery during the week of October 13-16, 2015. The cost is \$.31 per mile for round trip of 54.83 miles at a cost of \$16.67 per round trip (not to exceed a total of \$66.68). Monies budgeted from account 11-190-100-580-72-2000.

**ITEM #4. APPROVAL OF NON-PUBLIC SCHOOL TEXTBOOKS FOR 2015-2016 SCHOOL YEAR**

It is recommended that the Board approve textbooks for the Non-Public Schools for the 2015-2016 school year.

The King's Christian School

<u>Subject - Textbook Name</u>	<u>Publisher</u>	<u>ISBN#</u>
Information & Narrative Writing - Grade 6	Houghton-Mifflin Harcourt	978-0-325-04714-0

## **BOARD WORK SESSION**

**November 10, 2015**

### **B. BUSINESS AND FACILITIES**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution to Accept Audit Report
6. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR SEPTEMBER 2015
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2015
- c) FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2015
- d) SACC FINANCIAL REPORT FOR SEPTEMBER 2015
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

#### **ITEM 2. RESOLUTIONS**

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT
- b) RESOLUTION TO REVISE PURCHASE ORDER AMOUNT

#### **ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #KSSD-111015 – STAIR DOOR REPLACEMENT AT KNIGHT AND SHARP ELEMENTARY SCHOOLS (11-10-15)
- b) #REW-111015 – EXTERIOR WALL RENOVATIONS AND RELATED WORK PHASE II – ROSA INTERNATIONAL MIDDLE SCHOOL (11-10-15)
- c) #HSSW-111015 – SANITARY SEWER RESTORATION – BRET HARTE ELEMENTARY SCHOOL (11-10-15)
- d) #NHA-102915 – STUDENT TRANSPORTATION SERVICES – SPECIAL EDUCATION – OUT OF DISTRICT – PER DIEM (11-13-15)

**BOARD WORK SESSION**

**November 10, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #NHX-1 – NEW HOPE ACADEMY, YARDLEY, PA - SHUTTLE
- b) ROUTE #CIRCLE CLUB #1 – HIGH SCHOOL WEST - SHUTTLE
- c) ROUTE #CIRCLE CLUB #2 – HIGH SCHOOL WEST - SHUTTLE
- d) ROUTE #SGCB – CAMDEN COUNTY EDUCATION SERVICES COMMISSION / JOINTURE
- e) ROUTE #BLR-5 – BECK MIDDLE SCHOOL / SHUTTLE
- f) ROUTE #Q-EM – HIGH SCHOOL EAST – MCKINNEY-VENTO, MARLTON, NJ

**ITEM 5. RESOLUTION TO ACCEPT AUDIT REPORT**

**ITEM 6. ACCEPTANCE OF DONATIONS**

**BOARD WORK SESSION**  
**November 10, 2015**

**B. BUSINESS AND FACILITIES**

*The Superintendent recommends the following:*

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR SEPTEMBER 2015**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of September 30, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2015**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2015**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending September 2015 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR SEPTEMBER 2015**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of September 2015 be accepted as submitted.



**BOARD WORK SESSION**  
**November 10, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates:
SACC	\$	thru
Food Service	\$	
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the 1<sup>st</sup> bill list dated \_\_\_\_\_, 2015 in the amount of \$ \_\_\_\_\_, 2015 in the amount of \$ \_\_\_\_\_ be approved as submitted. and the 2<sup>nd</sup> bill listed \_\_\_\_\_, 2015 in the amount of \$ \_\_\_\_\_

**BOARD WORK SESSION**  
**November 10, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2015/2016 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
WSCA 89967	Dell Marketing LP	WSCA Computer Contract	3-31-17	2,000,000
89850	Dell Marketing, LP	Software license & related services	6-30-2020	90,000
51145	Xerox Corporation	GSA/FSS Reprographics Schedule Use	11-30-15	\$850,000

**BOARD WORK SESSION**  
**November 10, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

b) **RESOLUTION TO REVISE PURCHASE ORDER AMOUNT**

It is recommended that approval be granted for the school year 2015/2016 for the Camden County Educational Commission to manage the services for Cherry Hill School District's Non-Public Schools student transportation and Aid-In-Lieu.

PO # 16-00136 (\$440,000) – No change  
Account Code: 11 000 270 503 83 0001 – Aide In Lieu

PO #16-00245 (\$370,200) – Change – increased by \$20,200  
Account Code: 11 000 270 511 83 0002 – Non-Public

Additional charge per CPI for 2015/16 school year not to exceed 1.34%.

**BOARD WORK SESSION**

**November 10, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #KSSD-111015 – STAIR DOOR REPLACEMENT AT KNIGHT AND SHARP ELEMENTARY SCHOOLS (11-10-15)
- b) #REW-111015 – EXTERIOR WALL RENOVATIONS AND RELATED WORK PHASE II – ROSA INTERNATIONAL MIDDLE SCHOOL (11-10-15)
- c) #HSSW-111015 – SANITARY SEWER RESTORATION – BRET HARTE ELEMENTARY SCHOOL (11-10-15)

INFORMATION FOR ITEMS a), b), and c) TO BE READY FOR ACTION MEETING. Bids open November 10, 2015.

- d) #NHA-102915 – STUDENT TRANSPORTATION SERVICES – SPECIAL EDUCATION – OUT OF DISTRICT – PER DIEM (11-13-15)

INFORMATION FOR ITEM d) TO BE READY FOR ACTION MEETING. Bid opens November 13, 2015.

**BOARD WORK SESSION**

**November 10, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) ROUTE #NHX-1 – NEW HOPE ACADEMY, YARDLEY, PA - SHUTTLE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (6) six classified students on a shuttle, from school to home as listed below.

Route: NHX-1 / Shuttle  
School: New Hope Academy, Yardley, PA  
Company: First Student, Inc. (Lawnside)  
Original Route: NH-1  
Cost per diem: \$259.00  
Date(s): 10/13/15 thru 2/11/16 (Monday – Thursday only)  
Total # of days: (60) Sixty  
Total Cost: \$15,540.00

PO #16-04174  
Account Code: 11-000-270-514-83-0001

b) ROUTE #CIRCLE CLUB #1 – HIGH SCHOOL WEST - SHUTTLE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman’s Bus Service Inc. to transport (7) seven classified students on a shuttle, from school to home as listed below.

Route: Circle Club #1 / Shuttle  
School: Cherry Hill High School West  
Company: Hillman’s Bus Service, Inc.  
Cost per diem: \$61.89  
Aide cost: \$11.11  
Date(s): 10/8/15 thru 6/2/16 (Thursdays only)  
Total # of days: (30) Thirty  
Total Cost: \$2,190.00

PO #16-04175  
Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**  
**November 10, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

c) ROUTE #CIRCLE CLUB #2 – HIGH SCHOOL WEST - SHUTTLE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Hillman's Bus Service Inc. to transport (6) six classified students on a shuttle, from school to home as listed below.

Route: Circle Club #2 / Shuttle  
School: Cherry Hill High School West  
Company: Hillman's Bus Service, Inc.  
Cost per diem: \$62.62  
Date(s): 10/8/15 thru 6/2/16 (Thursdays only)  
Total # of days: (30) Thirty  
Total Cost: \$1,878.60

PO #16-04176  
Account Code: 11-000-270-514-83-0001

d) ROUTE #SGCB – CAMDEN COUNTY EDUCATION SERVICES  
COMMISSION / JOINTURE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for Camden County Educational Services Commission to provide transportation with a Jointure Contract for (1) one classified Cherry Hill student residing at a residential facility in Camden, NJ to / from Bankbridge Regional High School, as listed below.

Route: SGCB  
School: Bankbridge Regional High School  
Company: West Berlin Bus Service, Inc.  
Cost route: 1/10 per month  
Date(s): 10/13/15 thru 6/15/16  
Total # of days: (156) One Hundred and Fifty-Six  
Total Cost: \$16,200.00

PO #16-04422  
Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**November 10, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

e) ROUTE #BLR-5 – BECK MIDDLE SCHOOL / SHUTTLE

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (1) one classified student on a shuttle, from school to home as listed below.

Route: BLR-5 / Shuttle  
School: Henry C. Beck Middle School  
Company: First Student, Inc. (Lawnside)  
Cost per diem: \$95.00  
Date(s): 10/16/15 thru 6/10/16 (Friday's only)  
Total # of days: (28) Twenty-Eight  
Total Cost: \$2,660.00

PO #16-04423  
Account Code: 11-000-270-514-83-0001

f) ROUTE #Q-EM – HIGH SCHOOL EAST – MCKINNEY-VENTO,  
MARLTON, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Marlton, NJ to / from Cherry Hill High School East, as listed below.

Route: Q-EM / Quote  
School: Cherry Hill High School East  
Company: Hillman's Bus Service, Inc.  
Cost per diem: \$284.84  
Date(s): 10/26/15 thru 2/10/16  
Total # of days: (66) Sixty-Six  
Total Cost: \$18,799.44

PO #16-04616  
Account Code: 11-000-270-511-83-0001

**BOARD WORK SESSION**  
**November 10, 2015**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION TO ACCEPT AUDIT REPORT**

RESOLVED, that the annual audit for the 2014/2015 school year, as submitted by the District's auditor and filed with the New Jersey Department of Education, be accepted by the Board and placed on file. The audit report is included in the financial section of the Comprehensive Annual Financial Report.

**ITEM 6. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Cooper ES	Moby Max Intervention & Enrichment Program	Cooper PTA	\$699
Harte ES	Monetary – Energy for the Arts Grant – to be spent on Art supplies	South Jersey Energy	\$1,000
Carusi MS	Monetary – Building Confidence & Leadership – T-shirts	Cherry Hill Education Foundation	\$1,000
*Unexpended funds will be returned to Cherry Hill Education Foundation			



**BOARD WORK SESSION**

November 10, 2015

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Leaves of Absence—Certificated
5. Leaves of Absence—Non-Certificated
6. Assignment/Salary Change—Non-Certificated
7. Approval of Revised Job Descriptions

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Janet Kolodzey	Stockton-Grade 4 (\$88,128)	2/01/16	Retirement
Caitlin Catanella	Beck-Director, Cheerleading (this position only)	9/01/15	Personal

**BOARD WORK SESSION**  
**November 10, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employee be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Joan Leonard	Barclay-Educational Assistant (\$15,889)	1/01/16	Retirement
Sara Parise	Mann-Educational Assistant	10/30/15	Declined Position

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Mentors

**RECOMMENDATION:**

Be it resolved that the person listed be approved as a mentor in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Janine Cooney	Janet Jang	CHHS East	8/31/15-6/30/16	\$550

(b) Student Teaching

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Bryan Baker	Temple	1/14/16-4/22/16	Brian Drury/CHHS West
Christina Jackson	Rutgers	1/20/16-5/06/16	Eileen Steidle/Kingston
Ashley Roller	Rutgers	1/20/16-5/06/16	Jules Farkas/Rosa
Genevieve Kelly	Drexel	1/04/16-4/08/16	Melissa Bergstrom/Knight
Rosemarie Del Rosario	Rutgers	1/25/16-5/06/16	Susan Donaldson/Barclay

**BOARD WORK SESSION**

November 10, 2015

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(c) Classroom Observation

**RECOMMENDATION:**

Be it resolved that the person listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Patrick Moran	Burlington County	10/20/15-11/30/15	Robert Bonnet/Carusi

(d) Field Experience

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a field experience placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
James Ball	Camden County	10/16/15-11/16/15	Tara Orsini/Sharp

(e) Practicum Placement

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a practicum placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Annemek Van Laar	Rutgers	10/19/15-12/22/15	Jennifer Peifer/CHHS East

**BOARD WORK SESSION**

**November 10, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(f) Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
Opal Minio	Carusi-Assistant Coach, Cross County-Fall (budget #11-402-100-100-45-0101)	9/01/15-6/30/16	\$5725
Caitlin Catanella	CHHS West-Director, Winter Cheerleading/Dance (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$3600
Christina Robertson	CHHS West-Head Coach, Winter Boys Swimming (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$5478
Daniel Rogers	CHHS West-Head Coach, Winter Girls Swimming (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$7841
Rachel Friedman	CHHS East-Advisor, Mock Trial Team (budget #11-401-100-100-50-0101)	9/01/15-6/30/16	\$2216

\*Stipend to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(g) Substitute Teachers/Nurse

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as substitute teachers/substitute nurses effective 11/21/15-6/30/16. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Nicole Weston (district educational assistant)	Jessica Giampierito (nurse)	Katrina Knott (district educational assistant)
Lieren Pfannenstein (district educational assistant)	Krystina Grayson	

(h) Curriculum Writing - ESL Technology

**RECOMMENDATION:**

Be it resolved that Cynthia O'Reilly be approved for eight hours to participate in curriculum writing to support informational technology effective 11/25/15-1/04/16 at the rate of \*\$35.71/hr (not to exceed \$285.68). Monies budgeted from account #20-242-100-101-99-0101.

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**BOARD WORK SESSION**

**November 10, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(i) Occupational Therapy Internship

**RECOMMENDATION:**

Be it resolved that Suzannah Limkeman, student at Salus University be approved for an occupational therapy internship effective 3/07/16-3/11/16 at Barclay School with Cynthia Jaffe as the cooperating occupational therapist.

(j) Morning Supervision

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for morning supervision at Carusi Middle School effective 11/01/15-6/30/16 at the rate of \*\$22.46/hr (not to exceed \$6300). Monies budgeted from account #11-130-100-100-45-0101.

Name

Name

Name

Luke Alvarez

Joseph Davidson

George Hanna

Gregory Louie

Kenneth McCall

Kathryn Mead

Garwood Reynolds

Lisa Schoen

Bridget Schaeffer

\*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**ITEM 4. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

Name

Assignment

Effective Date

Shana Bennett

Harte-Grade 3

Leave with pay 10/19/15-1/04/16

Angela Mooney

Rosa-Nurse

Leave with pay 11/10/15-12/18/15

Rachel Solomon

Carusi-Math

Leave with pay 10/27/15-11/06/15

Diane Dressler

Barclay-Speech/Language

Leave with pay 9/11/15-11/06/15  
(leave extended)

Joann Crane

Rosa-LDT-C

Leave with pay 9/14/15-10/16/15

Jada Thurman

Knight-Special Education

Leave without pay 10/21/15-  
11/06/15

Kathryn Cuartas

Mann-Special Education

Leave with pay 9/28/15-10/29/15;  
without pay 10/30/15-4/27/16

**BOARD WORK SESSION**  
**November 10, 2015**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. LEAVES OF ABSENCE—CERTIFICATED** - continued

(a) Leave of Absence, With/Without Pay – continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Dana Hawkey	Paine-Special Education	Leave with pay 1/04/16-1/08/16; without pay 1/11/16-4/01/16
Christopher Miller	Kilmer/Johnson/Cooper-Music	Leave without pay 11/30/15- 12/18/15
Sharon Schreiber	Johnson-Grade 1	Leave with pay 10/12/15-11/27/15; without pay 11/30/15-4/14/16

**ITEM 5. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jessica Filipponi	Cooper-Teacher, SACC	Leave with pay 10/22/15-10/23/15; without pay 10/26/15-10/27/15
Joan Leonard	Barclay-Educational Assistant	Leave with pay 10/05/15-10/16/15
Atiqa Khan	Kilmer-Teacher II, SACC	Leave with pay 10/06/15-10/06/15; without pay 10/07/15-10/23/15 (revised for dates)
Lori Jay	Paine-Educational Assistant	Leave without pay 10/14/15-11/23/15
Robin Rapport	Harte-Educational Assistant	Leave with pay 9/28/15-10/12/15
Timika Smalls	Kilmer-Educational Assistant	Leave with pay 10/01/15-10/14/15; without pay 10/19/15-until a determination is made regarding a return to work date
Marilyn Radbill	Carusi-Educational Assistant	Leave with pay 9/16/15-9/23/15
Stipo Lucic	Woodcrest-Lead Cleaner	Leave with pay 9/16/15-9/25/15
Tonette McDonough	CHHS West-Secretary	Leave with pay 9/08/15-10/06/15; without pay 10/07/15-1/01/16 (revised for dates)
Linda Pettersen	Mann-Educational Assistant	Leave with pay 10/19/15-10/28/15; without pay 10/29/15-11/30/15
Wilfredo Rodriguez	Marlkress-Assistant Manager, Building & Grounds	Leave with pay 9/18/15-10/28/15

**BOARD WORK SESSION**

November 10, 2015

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that hourly rate of the persons listed be adjusted for reassigned for the 2015-16 school year.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Lucila Bran	Stockton-Educational Assistant (25 hrs/wk-\$9.34 hr-budget #11-190-100-1106-33-0100)	Stockton-Exceptional Educational Assistant (32.5 hrs/wk-\$10.97/hr-budget #11-000-217-106-33-0100)	10/14/15-6/30/16
Amanda Barrish	Beck-Educational Assistant (32.5 hrs/wk-\$9.34/hr-budget #11-204-100-106-40-0100)	Beck-Exceptional Educational Assistant (32.5 hrs/wk-\$10.97/hr-budget #11-000-217-106-40-0100)	10/07/15-6/30/16

(b) Salary Adjustment

**RECOMMENDATION:**

Be it resolved that the salary of the person listed be adjusted for verification of boiler license.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>From</u>	<u>To</u>
John Doyle, Jr.	CHHS West-Night Cleaner (budget #11-000-262-100-55-0100)	10/21/15-6/30/16	\$28,179 prorated	\$28,523 (includes \$344 for boiler license)

**ITEM 7. APPROVAL OF REVISED JOB DESCRIPTIONS**

**RECOMMENDATION:**

Be it resolved that the job descriptions listed be approved as presented effective 11/21/15.

- Principal Elementary School
- Principal Middle School
- Principal High School
- Assistant Principal, Middle School
- Assistant Principal, High School
- Accountant

**BOARD WORK SESSION**

**November 10, 2015**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
15-16:684		15-16:771		15-16:802	
15-16:698		15-16:772		15-16:806	
15-16:706		15-16:777		15-16:807	
15-16:715		15-16:783		15-16:808	
15-16:716		15-16:784		15-16:809	
15-16:726		15-16:786		15-16:811	
15-16:728		15-16:788		15-16:822	
15-16:756		15-16:790		15-16:826	
15-16:762		15-16:793		15-16:827	
15-16:766		15-16:794			
15-16:767		15-16:795			
15-16:770		15-16:801			



**BOARD WORK SESSION**

**November 10, 2015**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

**NO ITEMS**