

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

January 9, 2018

A Board of Education Work Session and Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on January 9, 2018.

The meeting was called to order by Mr. Goodwin at 6:15 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON JANUARY 5, 2018.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON JANUARY 5, 2018.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON JANUARY 5, 2018.

A roll call recorded the following Board Members as present:

Mr. Eric Goodwin	Mrs. Jane Scarpellino
Mrs. Kathy Judge	Mrs. Ruth Schultz
Mrs. Carol A. Matlack	Mr. Ken Tomlinson
Mrs. Lisa Saidel	Dr. Edward Wang

Dr. J. Barry Dickinson – absent

Student Representatives:

Joshua Sodicoff, H.S. East	Carlee Cohen, H.S. West
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Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Dr. J. Campisi, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Mrs. L. Weathington (arrived at 6:35 P.M.), Dr. F. Mahan, Mrs. B. Wilson and Mr. T. Carter.

Board of Education Work Session and Special Action Meeting Minutes  
January 9, 2018

Mr. Goodwin read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS AND HUMAN RESOURCES MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mr. Goodwin led the Pledge of Allegiance.

Mrs. Judge made and Mrs. Matlack seconded a motion to adjourn to Executive Session for matters pertaining to student matters and human resources matters at 6:18 P.M. All Board members present voted in favor of the motion.

Mr. Goodwin called the Board of Education Work Session and Special Action meeting to order in public session from the Executive Session at 7:00 P.M.

Presentations:

Dr. Meloche, Mrs. Wilson and Mr. Gagliardi provided recognition to Eastside newspaper students for their achievements at the NSPA/JEA Awards.

Joshua Sodicoff (H.S. East) and Carlee Cohen (H.S. West) Student Representatives to the Board of Education read statements in support of the School Board Members in honor of School Board Recognition Month.

Public Discussion:

A speaker commented in support of the approval of Dr. Meloche's contract.

A speaker questioned why Dr. Meloche's contract is being renewed at this early date. A comment was made regarding the "Goals 2020 Vision", feels it should have a broader approach to a long term vision.

Mr. Goodwin called the meeting to order from the recess for public discussion for the purpose of considering and voting on the items presented in the Special Action Agenda which is incorporated as part of the minutes.

**SPECIAL ACTION AGENDA**

**January 9, 2018**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year
2. Approval of Michelle Giambrone Research

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Howard Sexton Camden Catholic H.S.	Link Crew Basic Training, Southbury, CT	3/19-21, 2018	\$3,059.78 Registration/Mileage / Tolls Title IIA
B	Ann Clinton Camden Catholic H.S.	Link Crew Basic Training, Southbury, CT	3/19-21, 2018	\$3,059.78 Registration/Mileage / Tolls Title IIA

**SPECIAL ACTION AGENDA**

**January 9, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR -CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Ilana Fireman Camden Catholic H.S.	Strategies for Improving Science Instruction, Cherry Hill, NJ	2/2/18	\$229.00 Registration Title IIA
D	Dianne Heck Camden Catholic H.S.	Strategies for Improving Science Instruction, Cherry Hill, NJ	2/2/18	\$229.00 Registration Title IIA
E	Pamela Palazzo Camden Catholic H.S.	Strategies for Improving Science Instruction, Cherry Hill, NJ	2/2/18	\$229.00 Registration Title IIA

**ITEM 2. APPROVAL OF MICHELLE GIAMBRONE RESEARCH**

It is recommended that the Board approve Michelle Giambrone at Cooper and Stockton Elementary Schools to conduct research to support completion of masters' requirements at Rowan University as discussed at the Curriculum and Instruction Committee Meeting on January 2, 2018.

Motion Mrs. Saidel Second Mrs. Judge Vote Ayes - 8 No - 0  
Dr. Dickinson – absent

**SPECIAL ACTION AGENDA**

**January 9, 2018**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

*The Superintendent recommends the following:*

1. Financial Reports

**ITEM 1. FINANCIAL REPORTS**

a) APPROVAL OF BILL LIST

It is recommended that the Bill Lists dated January 9, 2018, 1<sup>st</sup> Bill List in the amount of \$319,806.79, the 2<sup>nd</sup> Bill List in the amount of \$3,403,700.63, the 3<sup>rd</sup> Bill List in the amount of \$660,125.80 and the 4<sup>th</sup> Bill List in the amount of \$246,812.39 be approved as submitted.

b) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
SACC Bill List	\$3,567.58	1/9/18

Motion: Mr. Goodwin Second: Mrs. Judge Vote: Ayes - 8 No - 0  
Dr. Dickinson – absent

Item #1a) Approval of Bill List (CDW-G, Inc.)

Motion: Mr. Goodwin Second: Mrs. Judge Vote: Ayes - 7 No - 0-1\*  
Dr. Dickinson – absent

\*Mrs. Saidel abstained due to a conflict of interest with CDW-G, Inc.

Item #1a) Approval of Bill List (Bayada Home Health Care)

Motion: Mr. Goodwin Second: Mrs. Judge Vote: Ayes - 7 No - 0-1\*  
Dr. Dickinson – absent

\*Mrs. Schultz abstained due to a conflict of interest with Bayada Home Health Care

Item #1a) Approval of Bill List (Bancroft Neuro Health)

Motion: Mr. Goodwin Second: Mrs. Judge Vote: Ayes - 7 No - 0-1\*  
Dr. Dickinson – absent

\*Mr. Tomlinson abstained due to a conflict of interest with Bancroft Neuro Health.

**SPECIAL ACTION AGENDA**

**January 9, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Compensation—Certificated
7. Contract Rescission and Replacement—Superintendent
8. Other Appointments

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Carol Bastian	Kilmer	3 <sup>rd</sup> Grade	\$98,137	3/01/18	Retirement

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary/ Hrly Rate</u>	<u>Effective Date</u>	<u>Reason</u>
Danielle Decker	Woodcrest	SACC, Aide II	\$8.44	11/15/17	Declined Position
Joan D’Ottavio	Barclay	Cleaner	\$28,000	12/20/17	Personal

**SPECIAL ACTION AGENDA**

**January 9, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED** -continued

(a) Resignations - continued

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary/ Hrly Rate</u>	<u>Effective Date</u>	<u>Reason</u>
Rita Palma	Stockton/ Woodcrest	SACC, Teacher II/EDCC, Substitute Teacher II	\$11.00	11/29/17	Declined Position
Sharon Wames	CHHS East	Educational Assistant	\$16,279	4/01/18	Retirement
Benjamin Whitcraft	Beck	Educational Assistant	\$12,091	12/25/17	Personal

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Linda Bieberbach	Barton– .5 Title I Teacher (New Position – Budget #20-233-100- 101-03-0100)	On or about 1/10/18-6/30/18	\$25,600 (.5 Bachelors, Step 6) Prorated

(b) Regular – Grant Funded

**RECOMMENDATION:**

Be it resolved that the persons listed be re-appointed to the positions indicated in accord with the data presented. Salaries are funded 100% through the grant.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Angela Carroll	Barton – Title I Teacher (budget #20-233- 100-101-03-0100)	9/01/17-6/30/18	\$50,200 (Bachelors, Step 2)
Suzann Clarke	CHHS West –.4 Title I-English Teacher (budget #20-233-100-101-55-0100)	9/01/17-6/30/18	\$23,345 (.4 Masters, Step 10)
Dawn Fichera	Carusi –Title I Teacher (budget #20-233- 100-101-45-0100)	9/18/17-6/30/18	\$54,121 (Masters, Step 1) Prorated
Jennifer Jagust Weiss	Kilmer – Title I Teacher (budget # 20- 233-100-101-15-0100)	9/01/17-6/30/18	\$54,121 (Masters, Step 1)

**SPECIAL ACTION AGENDA**

**January 9, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(b) Regular – Grant Funded – continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Denise Lieberman	CHHS West – Title I, Mathematics Teacher (budget #20-233-100-101-55-0100)	12/01/17-6/30/18	\$54,121 (Masters, Step 1) Prorated
Molly McHugh	CHHS West – Title I-English (budget #20-233-100-101-55-0100)	9/01/17-6/30/18	\$55,321 (Masters, Step 6)

(c) Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Laceda Nelson*	CHHS West - Assistant Director, Spring Show-Choreographer	9/01/17-6/30/18	\$1,538

\*Outside district employee

(d) Substitute Teachers

**RECOMMENDATION:**

Be it resolved that Mario Castelan (district educational assistant) be approved as a substitute teacher effective 1/10/18-6/30/18.

(e) Classroom Observation

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a classroom observation/field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Jessica Barr	Drexel	1/08/18-3/19/18	Nicholas Baldoni & Carlye Hay/Stockton



**SPECIAL ACTION AGENDA**

**January 9, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(f) Title I Approval for Guided Study

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for Title I Guided Study at Carusi Middle School effective 1/08/18-6/01/18 at the rate of \$42.60/hr. Monies budgeted from account #20-233-100-101-45-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Luke Alvarez	Paula Antonelli	Kevin Brake	Joanna Browne	Dawn Fichera
Jamie Grenier	Donna Kelly	Thomas Kelly	Susan Pitzorella	Marcie Pullano
Luz Rodriguez-Vazques	Lisa Schoen	Constance Spencer		

(g) Curriculum Committee - ESL

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for ESL Curriculum writing effective 12/01/17-6/30/18 at the rate of \$35.71/hr. Monies budgeted from account 20-245-100-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Maryann Alomar	Angela Capió	Jennifer Green
Abbey Greenblatt	Nina Israel-Zucker	Michele Kains
Kristen McGrath	Lisa Seward	

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Melissa Cattai	Harte – Educational Assistant (New Position – 30 hrs/wk)	1/02/18-6/30/18	\$10.22
William DiMedio	Paine – Educational Assistant (Replacing L. Petrella – 30 hrs/wk)	On or about 1/10/18-6/30/18	\$10.22
Pamela Morlock	Harte – Educational Assistant (New Position – 30 hrs/wk)	On or about 1/10/18-6/30/18	\$10.22
JoAnn Reynik	Cooper – SACC, Teacher II (New Position – 8.75 hrs/wk)	1/02/18-6/30/18	\$11.00
Erica Trunfio	Cooper – SACC, Teacher II (New Position – 8.75 hrs/wk)	1/02/18-6/30/18	\$11.00

**SPECIAL ACTION AGENDA**

**January 9, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** - continued

(a) Regular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Deborah Swietanski	Malberg – .8 Senior Accountant (Replacing M. Bakey)	On or about 2/20/18-6/30/18	\$70,000 Prorated

(b) Regular – Grant Funded

**RECOMMENDATION:**

Be it resolved that the persons listed be reappointed to the positions indicated in accord with the data presented. Salaries are funded 100% through the grant.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Kevin Clark	Kingston – Title I, Educational Assistant (32.5 hrs/wk-budget #20-233-100-106-18-0140)	10/02/17-6/30/18	\$10.22
Fallon Duffy	Paine – Title I, Educational Assistant (30 hrs/wk., budget # 20-232-100-106-27-0100)	10/23/17-6/30/18	\$10.22
Karen Missler	Barton – Title I, Educational Assistant (20 hrs/wk-budget #20-233-100-101-03-0100)	9/01/17-6/30/18	\$10.32
Ilana Morris	Johnson – Title I, Educational Assistant (30 hrs/wk-budget #20-233-100-101-12-0100)	9/26/17-6/30/18	\$10.22
Lauren Routhenstein	Paine – Title I, Educational Assistant (30 hrs/wk-budget #20-232-100-106-27-0100)	9/01/17-6/30/18	\$10.22
Lawrence Sankey	Carusi – Title I, Educational Assistant (32.5 hrs/wk-budget #20-233-100-101-45-0100)	9/18/17-6/30/18	\$10.22

(c) IDEA Grant

**RECOMMENDATION:**

Be it resolved that the person listed be reappointed to the positions indicated in accord with the data presented. Salary is funded 100% through the grant.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Bernadette Hickey	District-COTA (IDEA PS FY17-budget #20-253-200-104-99-0100)	9/01/17-6/30/18	\$42,765

**SPECIAL ACTION AGENDA**

**January 9, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Salary Adjustment – Increase in Minimum Wage

**RECOMMENDATION:**

It is recommended that the hourly rate of the persons listed be adjusted to \$8.60/hr. effective 1/01/18-6/30/18 to meet state requirements for minimum wage.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Alexandra Birbilis	Lisa Hockel	Maria Jemas	Barbara Long
Quadsia Niaz	Candace North	Gillian Ranes	Aniyah Rijos
Brett Rosen	Sarah Shannon	Lauren Trunfio	

(b) Salary Adjustment

**RECOMMENDATION:**

Be it resolved that the salary of the person listed, be adjusted for adding a boiler license effective 1/01/18-6/30/18.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>
Joseph Miller	Kilmer - Cleaner	\$31,993	\$32,337 prorated (includes \$992 for boiler license)

**ITEM 6. OTHER COMPENSATION—CERTIFICATED**

(a) Payment to Presenter

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to present after school workshops effective 10/11/17-5/31/18 at the rate of \$53.56/hr. Monies budgeted from account number 20-273-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Maryann Alomar*	Therese DiMedio*	Jennifer Green*
Lynn Richter*	Eileen Steidle*	Kimyen Tran*

\*Names previously omitted

**SPECIAL ACTION AGENDA**

**January 9, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. CONTRACT RESCISSION AND REPLACEMENT–  
SUPERINTENDENT**

WHEREAS, the Cherry Hill Board of Education previously entered into an employment contract with its Superintendent of Schools, Dr. Joseph Meloche, for the period September 1, 2015 through June 30, 2020; and

WHEREAS, the Board wishes to rescind the Superintendent’s current employment contract and replace it with a new contract for the effective period of July 1, 2017 through June 30, 2022; and

WHEREAS, the Executive County Superintendent has approved the new employment contract;

NOW, THEREFORE, BE IT RESOLVED, that the current employment contract of Superintendent Dr. Joseph Meloche is hereby rescinded as of July 1, 2017; and be it

FURTHER RESOLVED, that the Board hereby appoints Dr. Meloche to the position of Superintendent of Schools for the period July 1, 2017 through June 30, 2022; and be it

FURTHER RESOLVED, that the Board approves the Superintendent employment contract between the Board and Dr. Meloche for the period July 1, 2017 through June 30, 2022, on file in the office of the Assistant Superintendent-Business /Board Secretary, and authorizes its President and Secretary to execute same on behalf of the Board.

**ITEM 8. OTHER APPOINTMENTS**

(a) School Safety Specialist

**RECOMMENDATION:**

Be it resolved that Lynn Shugars, Assistant Superintendent/Board Secretary be appointed as the School Safety Specialist for the district.

Mrs. Judge read a statement regarding Item 7 prior to the vote.

Motion     Mrs. Judge     Second     Mrs. Matlack     Vote   Ayes - 8  No - 0    
Dr. Dickinson – absent

Exceptions:

Item #7 Contract Rescission and Replacement - Superintendent

Motion     Mrs. Judge     Second     Mrs. Matlack     Vote   Ayes - 7  No - 0-1\*    
Dr. Dickinson – absent  
Dr. Wang voted No

**SPECIAL ACTION AGENDA**

**January 9, 2018**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions
2. Waiver of Policy 2431: Athletic Competition

**ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
17-18: 3851	Affirmed	17-18: 3928	Affirmed	17-18: 3984	Affirmed
17-18: 3852	Affirmed	17-18: 3949	Affirmed	17-18: 3985	Affirmed
17-18: 3895	Affirmed	17-18: 3951	Affirmed	17-18: 3932	Affirmed
17-18: 3908	Affirmed	17-18: 3959	Affirmed	17-18: 4004	Affirmed
17-18: 3922	Affirmed	17-18: 3962	Affirmed		

**ITEM 2. WAIVER OF POLICY 2431: ATHLETIC COMPETITION**

Resolved that Policy 2431: Athletic Competition be waived to permit student # 2030600 to participate in NJSIAA sanctioned competitions.

Motion Mrs. Scarpellino Second Mrs. Saidel Vote Ayes - 8 No - 0  
Dr. Dickinson – absent

**SPECIAL ACTION AGENDA**

**January 9, 2018**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

**NO ITEMS**

Board of Education Work Session and Special Action Meeting Minutes  
January 9, 2018

Mr. Goodwin called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for January 23, 2018 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

New Business:

Mr. Goodwin opened the floor for a second public discussion.

Second Public Discussion:

Mr. Goodwin opened the floor for a second public discussion. There being no public discussion Mr. Goodwin called for the meeting to be adjourned.

Mrs. Judge made and Mrs. Schultz seconded a motion to adjourn at 8:00 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,

Lynn E. Shugars  
Assistant Superintendent  
Business/Board Secretary

# memorandum

**Date:** January 3, 2018

**To:** Members, Board of Education

**From:** Dr. Joseph Meloche, Superintendent



**BOARD WORK SESSION**  
**January 9, 2018**

Attach

**BOARD WORK SESSION**

**January 9, 2018**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

3. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year
4. Approval of Out of District Student Placements for the 2017-2018 School Year

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Jillian Arnold Cooper EDCC	2018 Conference for NJ Pre-Kindergarten, Atlantic City, NJ	2/26-2/27/2018	\$454.92 Registration, Mileage, Tolls, Parking
B	Chanette Orange Cooper SACC	2018 Conference for NJ Pre-Kindergarten, Atlantic City, NJ	2/26-2/27/2018	\$454.92 Registration, Mileage, Tolls, Parking

**BOARD WORK SESSION**

**January 9, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR – continued**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Jessica Fillipponi Cooper EDCC	2018 Conference for NJ Pre- Kindergarten, Atlantic City, NJ	2/26-2/27/2018	\$454.92 Registration, Mileage, Tolls, Parking
D	Nicole Gaunt Woodcrest EDCC	2018 Conference for NJ Pre- Kindergarten, Atlantic City, NJ	2/26-2/27/2018	\$454.92 Registration, Mileage, Tolls, Parking
E	Nicole Gilbert Woodcrest EDCC	2018 Conference for NJ Pre- Kindergarten, Atlantic City, NJ	2/26-2/27/2018	\$454.92 Registration, Mileage, Tolls, Parking
F	Michael Beirao East/West	Active Member 2018 Conference/NJ Athletics Director, Atlantic City, NJ	3/13-3/16/2018	\$375.00 Registration
G	Sue Mark Rosa	NJMEA Conference, East Brunswick, NJ	2/23-2/24/2018	\$344.22 Registration, Lodging, Mileage
H	Maria Campagna Kingston	NJTESOL/NJBE 2018 Spring Conference, New Brunswick, NJ	5/30-6/1/2018	\$540.76 Registration, Mileage, Tolls and Parking Title III
I	Nina Zucker Barton	NJTESOL/NJBE 2018 Spring Conference, New Brunswick, NJ	5/30-6/1/2018	\$377.83 Registration, Mileage, Tolls and Parking Title III
J	Rae Savett Paine	NJTESOL/NJBE 2018 Spring Conference, New Brunswick, NJ	5/30-6/1/2018	\$537.41 Registration, Mileage, Tolls and Parking Title III
K	Kristen McGrath CHHS West	NJTESOL/NJBE 2018 Spring Conference, New Brunswick, NJ	5/30-6/1/2018	\$477.25 Registration, Mileage, Tolls and Parking Title III
L	Jennifer Green Kilmer	NJTESOL/NJBE 2018 Spring Conference, New Brunswick, NJ	5/30-6/1/2018	\$505.57 Registration, Mileage, Tolls and Parking Title III

**BOARD WORK SESSION**

**January 9, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-18 school year during the January 2018 cycle. There are 8 submissions.

<b>Vendor</b>	<b>ID</b>	<b>Term</b>	<b>RSY</b>	<b>RSY Aide</b>	<b>ESY</b>	<b>Out of Dist. Fee</b>	<b>Amt.</b>
BCSSSD*	3007028	9/6/17-6/30/18	47,791	37,900		3,200	88,891
BCSSSD*	2010157	9/6/17-6/30/18	47,791	37,900		3,200	88,891
BCSSSD*	3002401	9/6/17-6/30/18	47,791			3,200	50,991
BCSSSD*	2031627	9/6/17-6/30/18	47,791	37,900		3,200	88,891
BCSSSD*	3005740	9/6/17-6/30/18	47,791	37,900		3,200	88,891
Bonnie Brae*	3015281	7/10/17-8/10/17			7,200		7,200
East Mountain School	3018194	12/4/17-6/30/18	66,435				66,435
YALE**	3008572	7/5/17-6/30/18		25,270			25,270
						Total	505,460

*\*Contract received on 12/14/17.*

*\*\*Revised contract for RSY Aide services beginning on 11/20/17 was received 12/13/17.*

**BOARD WORK SESSION**

**January 9, 2018**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolution for the Award of Bids
3. Resolution for the Award of Transportation
4. Acceptance of Donations

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR NOVEMBER 2017**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of November 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of November 30, 2017 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**BOARD WORK SESSION**

**January 9, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** – continued

b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF NOVEMBER 2017

It is recommended that the 2017/2018 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) FOOD SERVICE OPERATING STATEMENT FOR NOVEMBER 2017

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending November 2017 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR NOVEMBER 2017

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of November 2017 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates: /17 – /18
Food Service	\$	/18
SACC Bill List	\$ _____	/18
Grand Total	\$ _____	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated \_\_\_\_\_, 2018 in the amount of \$ \_\_\_\_\_ be approved as submitted.

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

a) #1718-21 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – MCKINNEY-VENTO TRANSPORTATION AND SPECIAL EDUCATION TRANSPORTATION / MIDDLE SCHOOL SPRING ATHLETICS 2017-2018 SCHOOL YEAR (1-17-18)

INFORMATION TO BE READY FOR ACTION MEETING. Bid opens January 17, 2018.

**BOARD WORK SESSION**  
**January 9, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) QUOTED ROUTES – BANCROFT – MT. LAUREL, NJ

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route(s):

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Bancroft (Mt.Laurel)	BN-3	n/a	West Berlin Bus Service, Inc.	5	1/3/18-1/31/18	20	\$329.00	\$40.00 (per Aide/2 Aides)	\$8,180.00
Bancroft (Mt.Laurel)	BN-1	n/a	First Student, Inc. (Lawnside)	3	1/3/18-1/31/18	20	\$247.00	\$53.00	\$6,000.00

Account Code: 11-000-270-514-83-0001

b) JOINTURE – DURAND ACADEMY

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for the following:

School	Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Durand Academy Jointure; (Host)	DA-2	Holcomb Trans.	1	12/18/17-6/14/18	110	\$24.50	n/a	\$2,695.00

Account Code: 11-000-270-514-83-0001

**BOARD WORK SESSION**

**January 9, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION** - continued

c) McKINNEY – VENTO / DCP&P

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route to transport McKinney-Vento / DCP&P student(s):

School	Route	Transport From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Rosa International Middle School / James H. Johnson Elem. School	RJ-1	Willingboro, NJ	All Occasions Transport Service	2	1/2/18-6/19/18	110	\$220.00	n/a	\$24,200.00
Henry C. Beck Middle School	Q-TAB1217	Tabernacle, NJ	Holcomb Transportation, LLC.	1	1/2/18-1/31/18	21	\$300.00	n/a	\$6,300.00
Cherry Hill H.S. West / John A. Carusi Middle School	CW-1	Camden, NJ	T&L Transportation, Inc.	4	1/2/18-6/19/18	110	\$168.00	n/a	\$18,480.00

Account Code: 11-000-270-511-83-0001

**ITEM 4. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Knight	Monetary- to be used for miscellaneous computer equipment	Mr. Scott Burnham	\$2,000.00
Beck	Monetary- to be used for flipper tables and chairs for Media Center	PTSA	\$7,775.82
West	Monetary- to be used for Project Graduation	Cherry Hill Education Foundation	\$1,000.00*
East	Monetary- to be used for Project Graduation	Cherry Hill Education Foundation	\$1,000.00*

\*Unexpended funds will be returned to Cherry Hill Education Foundation



**BOARD WORK SESSION**

**January 9, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Appointments—Certificated
2. Leaves of Absence—Certificated
3. Leaves of Absence—Non-Certificated

**ITEM 1. APPOINTMENTS—CERTIFICATED**

(a) Regular

None at this time.

(b) Clinical Practice Placement

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a clinical practice placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Mackenzie Mauro	Rowan	1/16/18-3/08/18 & 10/29/18-12/21/18	Andrea Savidge/CHHS West
Mackenzie Mauro	Rowan	3/13/18-5/03/18 & 9/04/18-10/26/18	Arthur Johnston/Kilmer & Johnson

**BOARD WORK SESSION**

**January 9, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 1. APPOINTMENTS—CERTIFICATED** - continued

(c) Field Experience

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Jennifer Batezel	Rowan	2/07/18-4/04/18	Sheri Turner/Barclay
Chantel Bennett	Rowan	2/07/18-4/04/18	Sheri Turner/Barclay
Dezhane Davis	Rowan	2/07/18-4/04/18	Jean Mattia-Butler/Barclay
Kyani Davis	Rowan	2/07/18-4/04/18	Jean Mattia-Butler/Barclay
Alysa Elwell	Rowan	2/07/18-4/04/18	Christina Costantino/Barclay
Taylor Gillman	Rowan	2/07/18-4/04/18	Christina Costantino/Barclay
Rachel Januse	Rowan	2/07/18-4/04/18	Jayne Schafer/Tracy Maita/Barclay
Honesty Lemeshuk	Rowan	2/07/18-4/04/18	Jayne Schafer/Tracy Maita/Barclay
Teresa Meagher	Rowan	2/07/18-4/04/18	Sheri Turner/Barclay
Courtney Mirrione	Rowan	2/07/18-4/04/18	Jean Mattia-Butler/Barclay
Rachel Pape	Rowan	2/07/18-4/04/18	Christina Costantino/Barclay
Lizedly Vazquez	Rowan	2/07/18-4/04/18	Jayne Schafer/Tracy Maita/Barclay
Trevor Hahn	Rowan	3/01/18-3/08/18	Bridget Schaeffer/Carusi
Raphael Jackson	Rowan	3/01/18-3/08/18	Bridget Schaeffer/Carusi
Paige Landgraf	Rowan	3/01/18-3/08/18	Bridget Schaeffer/Carusi
Chase Luisi	Rowan	3/01/18-3/08/18	Bridget Schaeffer/Carusi
Ramata Mansaray	Rowan	3/01/18-3/08/18	Bridget Schaeffer/Carusi
John Pizzo	Rowan	3/01/18-3/08/18	Bridget Schaeffer/Carusi
Rafael Santiago	Rowan	3/01/18-3/08/18	Richard D' Alessandro/Carusi
Ashley Seifert	Rowan	3/01/18-3/08/18	Richard D' Alessandro/Carusi
Ryan Surman	Rowan	3/01/18-3/08/18	Richard D' Alessandro/Carusi
Garrett Troisi	Rowan	3/01/18-3/08/18	Richard D' Alessandro/Carusi
Dymire Williams	Rowan	3/01/18-3/08/18	Richard D' Alessandro/Carusi

**BOARD WORK SESSION**

**January 9, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Brian Hanlon	Rosa – Special Education	Leave with pay 11/27/17-12/01/17; Leave without pay 12/04/17-2/16/18 (revised for dates)
Janet Merin	Rosa – Special Education	Leave with pay 12/12/17-2/28/18; Leave without pay 3/01/18-TBD
Michael Robinson	Woodcrest/Harte – Art	Leave without pay 11/27/17-1/01/18 (revised for dates)

**ITEM 3. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Suzanne Bohus	Barclay – Educational Assistant	Leave with pay 1/24/18-2/20/18; Leave without pay 2/21/18-3/02/18
Jean Bowman	Cooper–SACC/EDCC, Teacher II	Leave with pay 9/01/17-11/14/17; Leave without pay 11/15/17-2/02/18 (revised)
Lisa Semple	Sharp – Educational Assistant	Intermittent leave without pay 9/01/17-1/22/18; Leave without pay 1/23/18-4/30/18
Stephanie Stahl	Barclay – Educational Assistant	Leave with pay 10/02/17-10/17/17; Leave without pay 10/18/17-12/18/17 (revised for dates)
Esther Twum-Acheampong	Sharp – Educational Assistant	Leave with pay 12/18/17-12/19/17; Leave without pay 12/20/17-12/22/17
Danielle Verano	Malberg – Transportation Coordinator	Intermittent leave without pay 1/02/18-3/30/18

## **BOARD WORK SESSION**

**January 9, 2018**

### **D. POLICIES & LEGISLATION COMMITTEE**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Second Reading of Policies
2. First Reading of Policies

#### **ITEM 1. SECOND READING OF POLICIES**

- Draft Policy 2700: Services to Non Public School Students
- Draft Policy 7100: Long Range Facilities Planning
- Draft Policy 7101: Educational Adequacy of Capital Projects
- Draft Policy 7102: Site Selection and Acquisition
- Draft Policy 7130: School Closing
- Draft Policy 7300: Disposition of Property
- Draft Policy 7481: Unmanned Aircraft Systems (Drones)

#### **RECOMMENDATION:**

It is recommended that the policies be approved for second reading and adoption as presented.

#### **ITEM 2. FIRST READING OF POLICIES**

- Draft Policy 3437: Military Leave (Revised)
- Draft Policy 4437: Military Leave (Revised)
- Draft Policy 7440: School District Security (M) (Revised)
- Draft Policy 7441: Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
- Draft Policy 8507: Breakfast Offer Versus Serve (OVS) (M) (Revised)
- Draft Policy 8630: Bus Driver/Bus Aide Responsibility (M) (Revised)

#### **RECOMMENDATION:**

It is recommended that the policies be approved for first reading as revised.

**BOARD WORK SESSION**

**January 9, 2018**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

**NO ITEMS**