

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

April 24, 2018

The regular monthly meeting of the Cherry Hill Township Board of Education was held at the Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on April 24, 2018.

The meeting was called to order by Dr. Dickinson at 6:15 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON APRIL 19, 2018.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON APRIL 19, 2018.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON APRIL 19, 2018.

A roll call recorded the following Board Members as present:

Mr. Eric Goodwin  
Mrs. Kathy Judge  
Mrs. Carol A. Matlack  
Mrs. Lisa Saidel

Mrs. Jane Scarpellino  
Mrs. Ruth Schultz  
Mr. Ken Tomlinson  
Dr. Edward Wang  
Dr. J. Barry Dickinson

Student Representatives:

Lauren Atkin, H.S. East Alternate

Gay Brown, H.S. West Alternate

Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Dr. J. Campisi, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Mrs. L. Weathington, Dr. F. Mahan and Mrs. B. Wilson.

Dr. Dickinson led the Pledge of Allegiance.

Dr. Dickinson read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS AND HUMAN RESOURCE MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Judge made and Mrs. Scarpellino seconded a motion to adjourn to Executive Session for matters pertaining to student matters and human resource matters. All Board members present voted in favor of the motion.

Dr. Dickinson called the Regular Meeting to order in public session from the Executive Session at 7:06 P.M.

Presentations:

Pamela Lampitt presented a joint resolution from Senator James Beach, Assemblyman Louis Greenwald and Assemblywoman Pamela Lampitt honoring Dr. Joseph Meloche for his recent “Leaders To Learn From” Award.

Mrs. Shugars did a brief presentation on the 2018/2019 School District Budget.

Student Representative Reports:

The student representatives from High School East and High School West reported on the activities and events at their respective schools.

The following Board reports were made:

Mrs. Judge spoke about the most recent Garden State Coalition of Schools meeting. There will be another meeting tomorrow (April 25, 2018). The annual meeting will be Wednesday, May 30, 2018. She also attended recent budget hearings.

Mrs. Matlack recently attended the Camden County School Board Associations “Eighth Grade Dialogue Night” and the “Cherry Hill African American Civic Association” Scholarship Luncheon.

Teachers from High Schools East and West provided an update on happenings and events at the two High Schools.

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Dr. Dickinson opened the floor for public discussion.

Speakers commented on Policy and Regulation 5561 – Physical Restraint for students with disabilities.

Speakers commented on security concerns to include security upgrades provided for in the 2018/2019 Budget.

Dr. Dickinson shared some statistics about the District and commented on the strong leadership of the District in Dr. Joseph Meloche. He spoke of the award for “Leaders To Learn From” and recognition as “New Jersey Parent Teacher Association Superintendent of the Year”.

Superintendent’s Comments:

Dr. Meloche thanked the Board, District employees, Cherry Hill families and students. He also spoke about the remainder of the school year, fair funding for the District, the arming of campus police officers, the 2018/2019 school budget and upcoming “Community Conversations”.

Dr. Dickinson called the meeting to order from the recess for public discussion for the purpose of considering and voting on the items presented in the Action Agenda which is incorporated as part of the minutes.

**ACTION AGENDA**

**April 24, 2018**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year
2. Approval of Out of District Placements for the 2017-2018 School Year
3. Approval of Middle School Supplemental Literature Books for the 2018-2019 School Year
4. Approval of Middle School Summer Reading Books for the 2018-2019 School Year
5. Approval of High School Summer PSAT/SAT/ACT/ College Essay Summer Classes
6. Approval of Special Education Settlement Agreement

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	LaCoyya Weathington	NJASA/NJAPSA Spring Leadership Conference , Atlantic City	May 16-18, 2018	\$1034.26 CHASA Funds Registration, Travel, Mileage

**ACTION AGENDA**

**April 24, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
B	Heather Esposito/West	Garden State Summit – Google for Education, Georgian Court University	June 4, 2018	\$175 Registration
C	Tracy Lindblad Hensley/West	Garden State Summit – Google for Education, Georgian Court University	June 4, 2018	\$212.30 Registration, Mileage, Tolls
D	Joseph Boiler/West	Garden State Summit – Google for Education, Georgian Court University	June 4, 2018	\$175 Registration
E	Allison Staffin/West	Garden State Summit – Google for Education, Georgian Court University	June 4, 2018	\$175 Registration
F	Lisa Ridgway/Malberg	NJASBO Annual Conference, Atlantic City	June 5-8, 2018	\$871.75 Registration, Lodging, Mileage, Tolls, Meals
G	Deanna Denisar/Malberg	Rutgers University Public Purchasing Educational Forum	May 1-3, 2018	\$824.69 Registration, Lodging, Mileage, Meals
H	Julie Bittinger/ Camden Catholic High School	Accelerating Use of the Target Language, Cherry Hill	May 4, 2018	\$219 Title II Funds Registration

**ITEM 2 APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-18 school year during the April 2018 cycle. There is 1 submission.

Vendor	ID	Term	RSY	RSY Aide	Amt
Kingsway	3018402	4/16/18-6/30/18	13,836	7,920	21,756
Total					21,756

**Resolution #127-4'18**

## ACTION AGENDA

April 24, 2018

### A. CURRICULUM & INSTRUCTION

#### ITEM 3. APPROVAL OF MIDDLE SCHOOL SUPPLEMENTAL LITERATURE BOOKS FOR THE 2018-2019 SCHOOL YEAR

It is recommended that the Board approve the middle school supplemental literature books listed below as discussed at the March 5<sup>th</sup> and April 10<sup>th</sup> Curriculum and Instruction Meetings.

<u>TITLE</u>	<u>AUTHOR</u>	<u>GRADE LEVEL</u>
Fish in a Tree	Lynda Mullaly Hunt	6
Counting by 7s	Holly Goldberg Sloan	7
The Boys in the Boat (Young Readers Adaptation): The True Story of an American Team's Epic Journey to Win Gold at the 1936 Olympics	Daniel James Brown	7
Running Dream	Wendelin Van Draanen	8

#### ITEM 4. APPROVAL OF MIDDLE SCHOOL SUMMER READING BOOKS FOR THE 2018-2019 SCHOOL YEAR

It is recommended that the Board approve the middle school summer reading list below for the 2018-2019 school year.

<u>TITLE</u>	<u>AUTHOR</u>	<u>GRADE LEVEL</u>
The City of Ember	Jeanne DuPrau	6
Fish in a Tree	Lynda Mullaly Hunt	6
Flipped	Wendelin Van Draanen	6
Hidden Talents	David Lubar	6
Inside Out and Back Again	Thanhha Lai	6
The Boys in the Boat (Young Readers Adaptation): The True Story of an American Team's Epic Journey to Win Gold at the 1936 Olympics	Daniel James Brown	7
Counting by 7s	Holly Goldberg Sloan	7
The Crossover	Kwame Alexander	7
Island on Bird Street	Uri Orlev	7
The Alchemyst: The Secrets of the Immortal Nicholas Flamel	Michael Scott	7
Black Diamond: The Story of the Negro Baseball Leagues	Patricia and Frederick McKissack	8
Running Dream	Wendelin Van Draanen	8
Freak the Mighty	Rodman Philbrick	8
Bomb: The Race to Build – and Steal – The World's Most Dangerous Weapon	Steven Sheinken	8
Brown Girl Dreaming	Jacqueline Woodson	8

**ACTION AGENDA**

**April 24, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 5. APPROVAL OF HIGH SCHOOL SUMMER PSAT/SAT/ACT/COLLEGE ESSAY  
SUMMER CLASSES**

It is recommended that the Board approve the High School Summer PSAT/SAT/ACT/College Essay Summer Classes as presented at the March 5, 2018 C&I Committee meeting.

**ITEM 6. APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT**

Resolved, that the Cherry Hill Board of Education approves the special education settlement agreement with the parents of student number 4001136 on file in the office of the Superintendent, and authorizes its President to execute same on behalf of the Board.

**Resolution #128-4'18**

Motion Mrs. Saidel Second Mrs. Judge Vote Ayes - 9 No - 0

## **ACTION AGENDA**

**April 24, 2018**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

*The Superintendent recommends the following:*

1. Financial Reports
2. Adoption of the 2018/2019 Budget
3. Maximum Travel Expenditure
4. Motion to Approve Use of Capital Reserve to Fund Approved Projects for the 2018/2019 School Year
5. Resolution for Approval of Contract with Benecard Services LLC
6. Resolution for Approval of Contract with Horizon Blue Cross Blue Shield
7. Resolution for the Award of Change Orders

#### **ITEM 1. FINANCIAL REPORTS**

##### **a) BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR FEBRUARY 2018**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of February 28, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of February 28, 2018 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



**ACTION AGENDA**

**April 24, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** – continued

b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF FEBRUARY 2018

It is recommended that the 2017/2018 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) FOOD SERVICE OPERATING STATEMENT FOR FEBRUARY 2018

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending February 2018 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR FEBRUARY 2018

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of February 2018 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$10,764,839.82	Payroll Dates: 3/29/18- 4/15/18
SACC Bill List	<u>\$3,416.17</u>	4/24/18
Grand Total	<u><u>\$10,768,255.99</u></u>	

f) APPROVAL OF BILL LIST

It is recommended that the Bill Lists dated April 24, 2018, 1<sup>st</sup> Bill List in the amount of \$300,023.32, the 2<sup>nd</sup> Bill List in the amount of \$3,563.00, the 3<sup>rd</sup> Bill list in the amount of \$3,318,134.90, the 4<sup>th</sup> Bill List in the amount of \$310,397.12, and the 5<sup>th</sup> Bill List in the amount of \$2,020,215.07 be approved as submitted.

**ACTION AGENDA**

**April 24, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 2. ADOPTION OF THE 2018/2019 BUDGET**

BE IT RESOLVED, to adopt the budget for the 2018/2019 school year for submission to the County Superintendent of Schools for Department of Education review as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$200,308,954	\$173,160,859
Special Revenue Fund	4,303,513	--
Debt Service Fund	<u>3,633,000</u>	<u>2,592,069</u>
Total Base Budget	\$208,245,467	\$175,752,928

**Resolution #129-4'18**

**ITEM 3. MAXIMUM TRAVEL EXPENDITURE**

WHEREAS, pursuant to *N.J.S.A. 18A:11-12(p)*, the District Board of Education is required to establish a maximum travel expenditure amount for the budget year that may not be exceeded; and

WHEREAS, the District Board of Education has determined that the maximum travel expenditure amount will include all travel that is supported by federal, state and local funds; and

WHEREAS, the District Board of Education has determined that the total maximum travel expenditure for the 2017/2018 school year is \$178,382 and the district has spent \$51,958 as of March 27, 2018 now, therefore be it

RESOLVED, that the District Board of Education hereby establishes the maximum travel expenditure amount for the 2018/2019 school year as \$166,930 in the general fund and estimated \$25,000 in the special revenue fund.

**Resolution #130-4'18**

**ACTION AGENDA**

**April 24, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 4. MOTION TO APPROVE USE OF CAPITAL RESERVE TO FUND APPROVED PROJECTS FOR THE 2018/2019 SCHOOL YEAR**

Motion to approve the use of \$2,000,000 from Capital Reserve to fund three (3) Capital Projects for the 2018/2019 School Year.

Capital Projects List-0800 (CHERRY HILL TWP)		
Project Number	Description/Activity	Cost
8130	Security Upgrades at Paine & Woodcrest Elementary Schools	\$1,069,750
8131	Roofing at East High School Auditorium	600,000
8132	Wall Repairs at East High School	330,250

**Resolution #131-4'18**

**ITEM 5. RESOLUTION FOR APPROVAL OF CONTRACT WITH BENECARD SERVICES,LLC.**

WHEREAS, the Cherry Hill Board of Education has determined that there exists a need for a contract with a prescription insurance provider; and

WHEREAS, such contracts are exempt from public bidding pursuant to N.J.S.A. 18A:18A-5(a)(10); and

WHEREAS, the District worked with its insurance broker, Conner, Strong & Buckelew, to develop and solicit a request for proposals from reputable insurance providers; and

WHEREAS, the District's administration and the Insurance Broker reviewed and evaluated proposals from various companies and have provided a recommendation to the Board for award;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves an agreement with Benecard Services, LLC for the provision of prescription insurance for the term of July 1, 2018 through June 30, 2019 and authorizes its President and Secretary to execute the same on behalf of the Board upon approval of the final form of the contract with the Board Solicitor; and be it

FURTHER RESOLVED, that the Assistant Superintendent-Business shall forthwith cause to be printed once in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board, in accordance with the provisions of N.J.S.A. 18A:18A-5a.(2).

**Resolution #132-4'18**

**ACTION AGENDA**

**April 24, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 6. RESOLUTION FOR APPROVAL OF CONTRACT WITH HORIZON  
BLUE CROSS BLUE SHIELD**

WHEREAS, the Cherry Hill Board of Education has determined that there exists a need for a contract with a health insurance provider; and

WHEREAS, such contracts are exempt from public bidding pursuant to N.J.S.A. 18A:18A-5(a)(10); and

WHEREAS, the District worked with its insurance broker, Conner, Strong & Buckelew, to develop and solicit a request for proposals from reputable insurance providers; and

WHEREAS, the District's administration and the Insurance Broker reviewed and evaluated proposals from various companies and have provided a recommendation to the Board for award;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves an agreement with Horizon Blue Cross-Blue Shield for the provision of medical insurance for the term of July 1, 2018 through June 30, 2019 and authorizes its President and Secretary to execute the same on behalf of the Board upon approval of the final form of the contract with the Board Solicitor; and be it

Now, Therefore, Be It Resolved, that the Board approves an agreement with Horizon Blue Cross Blue Shield for the provision of medical insurance for the term of July 1, 2018 through June 30, 2019 and authorizes its President and Secretary to execute the same on behalf of the Board upon approval of the final form of the contract with the Board Solicitor; and be it

FURTHER RESOLVED, that the Assistant Superintendent-Business shall forthwith cause to be printed once in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board, in accordance with the provisions of N.J.S.A. 18A:18A-5a.(2).

**Resolution #133-4'18**

**ACTION AGENDA**

**April 24, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 7. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) BID #1718-18 - SITE IMPROVEMENTS AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL PROPERTIES (12/1/17)

**INFORMATION:**

Board approval is requested for Change Order 002, Bid #1718-18 – Site Improvements and Related Work at Various Cherry Hill Public School Properties, to be issued to Command Co. Inc., Egg Harbor City, NJ to provide additional concrete and asphalt improvements at Kilmer (add \$8,100.00).

**RECOMMENDATION:**

It is recommended that Change Order 002, Bid #1718-15 – Site Improvements and Related Work at Various Cherry Hill Public School Properties to provide additional concrete and asphalt improvements at Kilmer (\$8,100.00) be issued to Command Co. Inc., Egg Harbor City, NJ.

Revised contract amount	\$189,905.00
Plus Change Order 002	<u>8,100.00</u>
New contract amount	\$198,005.00

**Resolution #134-4'18**

Motion Mr. Goodwin Second Mrs. Matlack Vote Ayes - 9 No - 0

**Exceptions:**

Item #1(f) Approval of Bill List (Cooper Health Systems)

Motion Mr. Goodwin Second Mrs. Matlack Vote Ayes - 8 No - 0-1\*

\*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems

Item #1(f) Approval of Bill List (Bayada Home Health Care)

Motion Mr. Goodwin Second Mrs. Matlack Vote Ayes - 8 No - 0-1\*

\*Mrs. Schultz abstained due to a conflict of interest with Bayada Home Health Care.

Item #1(f) Approval of Bill List (Bancroft Neuro Health)

Motion Mr. Goodwin Second Mrs. Matlack Vote Ayes - 8 No - 0-1\*

\*Mr. Tomlinson abstained due to a conflict of interest with Bancroft Neuro Health.

**ACTION AGENDA**

**April 24, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Contract Renewals—Certificated
6. Contract Renewals—Non-Certificated
7. Leaves of Absence—Certificated
8. Leaves of Absence—Non-Certificated
9. Assignment/Salary Change—Certificated
10. Other Compensation—Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

**(a) Resignations**

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
George Gehring	Rosa	Mathematics	\$103,860	7/01/18	Retirement

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

**(a) Resignations**

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Hourly Rate/ Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Mark Harris	Beck	Educational Assistant	\$10.22	4/10/18	Declined Position
Nicole String	Kilmer	Educational Assistant	\$9,737	4/23/18	Personal

**ACTION AGENDA**

**April 24, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

None at this time.

(b) Substitute Teachers

**RECOMMENDATION:**

Be it resolved that Michael DeStefano (district educational assistant) be approved as substitute teachers effective 4/25/18-6/30/18.

(c) Field Experience

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Cheryl Frank	Camden County	4/09/18-5/25/18	Christina Boyle/Woodcrest
Amber Windsor	Capella	9/01/17-6/19/18	John Young/Rosa

(d) Externship Experience

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for LDT-C externship experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating LDT-C/School</u>
Robin Thorne	Rowan	6/26/18-8/07/18	Mary Kopczynski/Woodcrest

(e) Nursing Observation

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to complete a nursing observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating Nurse/School</u>
Brenna Strollo	The College of New Jersey	4/10/18	Amy Schurer/CHHS West

**ACTION AGENDA**

**April 24, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(f) Practicum Experience - ESL

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a ESL practicum experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Annette Rainear	Rowan	9/04/18-12/20/18	Kathleen Countey/Sharp

(g) Substitute Nurse – Class Trip

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as substitute nurse in accord with the data presented for school trips at the rate of \$120/day and \$120/night.

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Trip Location</u>
Susan O'Toole Bruce	Rosa	3/01/18-3/02/18	Liberty Science Center
		6/06/18-6/07/18	Washington DC

(h) Mentors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Tracy Cooper	Cooper Gorelick	CHHS West	4/16/18-6/30/18	\$1,000 Prorated



**ACTION AGENDA**

**April 24, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Bryan Bird	CHHS West – School Supportive Assistant (Replacing L. Giannopoulos)	On or about 4/25/18-6/30/18	\$24,000 Prorated

**ITEM 5. CONTRACT RENEWALS—CERTIFICATED**

(a) Substitute Teachers/Nurses & Mt. Misery

**RECOMMENDATION:**

Be it resolved that the employees listed in Ms. Adrian’s report dated April 24, 2018, which shall become a part of the official minutes of this meeting, be approved for the 2018-19 school year.

**ITEM 6. CONTRACT RENEWALS—NON-CERTIFICATED**

(a) Substitute Secretaries

**RECOMMENDATION:**

Be it resolved that the employees listed in Ms. Adrian’s report dated April 24, 2018, which shall become a part of the official minutes of this meeting, be approved for the 2018-19 school year.

**ITEM 7. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kelli Bankert	Barclay – Pre-Kindergarten	Leave with pay 4/10/18-4/26/18; Leave without pay 4/27/18-6/30/18 (revised for dates)
Eloisa DeJesus-Woodruff	Kilmer – Principal	Leave with pay 4/06/18-4/24/18
Heather Foote	Barclay – Special Education	Leave without pay 9/01/18-1/01/19
Annmarie Imperato	Stockton – Special Education	Leave with pay 5/29/18-6/30/18; Leave without pay 9/04/18-1/01/19

**ACTION AGENDA**

**April 24, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. LEAVES OF ABSENCE—CERTIFICATED** - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Keith Kovalevich	CHHS East – Health & PE	Leave without pay 5/21/18-6/30/18
Marissa Markus	Beck – Special Education	Leave without pay 9/01/18-11/16/18
Bridget McDermet	Harte – Special Education	Leave without pay 3/26/18-3/29/18
Rebecca Muller	Beck – Special Education	Leave with pay 3/12/18-4/16/18; Leave without pay 4/17/18-6/30/18 (revised for dates)
Emily Murray	Mann – 3 <sup>rd</sup> Grade	Leave without pay 9/01/18-1/01/19
Anita Plum	Paine – 3 <sup>rd</sup> Grade	Leave with pay 3/09/18-3/15/18
Kristina Potter	Paine – Special Education	Leave with pay 5/17/18-6/30/18
Alexandra Romano	Rosa – Science	Leave without pay 3/02/18-5/07/18 (leave extended)
Rae Savett	Paine – ESL	Leave without pay 3/30/18-5/04/18
Melissa Stoffers	Beck – Special Education	Leave with pay 9/18/17-11/10/17; Leave without pay 11/13/17-4/20/18 (revised for dates)

**ITEM 8. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Michelle Derer	Kingston – Educational Assistant	Leave without pay 1/25/18-4/13/18
Karen Hicks	CHHS East – Educational Assistant	Leave with pay 9/25/17-10/16/17; Leave without pay 10/17/17-6/30/18 (revised for dates)
Rosemarie Maxwell	Kilmer – Lead Cleaner	Leave without pay 3/21/18-3/29/18
Christine Sawyer	Barclay – Educational Assistant	Intermittent leave without pay 3/20/18-6/30/18
Julia Smith	Mann – Educational Assistant	Leave without pay 5/15/18-5/25/18
Theresa Solomon	Malberg - Administrative Assistant	Leave with pay 2/12/18-5/03/18; Leave without pay 5/04/18-6/12/18 (revised for dates)
Danielle Verano	Malberg – Transportation Coordinator	Intermittent leave without pay 4/02/18- 6/29/18

**ACTION AGENDA**

**April 24, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 9. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Salary Adjustment Credits Earned

**RECOMMENDATION:**

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 2/01/18-6/30/18.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Elizabeth Holsman	Stockton	C	7	\$52,835	E	7	\$55,811
Meredith Keller	Cooper	B	4	\$50,650	C	4	\$51,795
Kimberly Keyack	Beck	B	16A	\$87,777	C	16A	\$88,922
Cheryl McMillan*	Barton	E	17	\$109,966	F	17	\$111,980
Dianna Morris	Mann	F	8	\$58,252	G	8	\$60,312
Gina Oh	CHHS East	F	16A	\$93,729	G	16A	\$95,789
Bridget Schaeffer	Carusi	D	5	\$53,199	F	5	\$56,862
Sara Weber	Harte	B	12	\$59,000	C	12	\$60,145

\*11-Month Employee

**ITEM 10. OTHER COMPENSATION—CERTIFICATED**

(a) Payment for Additional Class

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented (revised for dates and/or amount).

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Joshua Weinstein	Special Education	Beck	11/29/17-4/20/18	\$7,290
Susan McKee	Social Studies	CHHS East	4/01/18-on or about 4/30/18	\$1,426 Prorated
Meghan Mikulski	Social Studies	CHHS East	4/01/18-on or about 4/30/18	\$1,233 Prorated
Marc Pierlott	Social Studies	CHHS East	4/01/18-on or about 4/30/18	\$1,311 Prorated
Julian Vann	Social Studies	CHHS East	4/01/18-on or about 4/30/18	\$850 Prorated

**ACTION AGENDA**

**April 24, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 10. OTHER COMPENSATION—CERTIFICATED** - continued

(b) Payment to Presenter

**RECOMMENDATION:**

Be it resolved that Genene Barnes be approved to present after school workshops effective 2/21/18-5/31/18 at the rate of \$53.56/hr. Monies budgeted from account number 20-273-200-101-99-0101.

Motion \_\_\_\_\_ Mrs. Judge \_\_\_\_\_ Second \_\_\_\_\_ Mrs. Saidel \_\_\_\_\_ Vote Ayes - 9 No - 0

**Exceptions:**

**Item #3(d) and (f) Appointments – Certificated (Rowan University)**

Motion \_\_\_\_\_ Mrs. Judge \_\_\_\_\_ Second \_\_\_\_\_ Mrs. Saidel \_\_\_\_\_ Vote Ayes - 8 No - 0-1\*

\*Dr. Wang abstained due to a conflict of interest with Rowan University.

**ACTION AGENDA**

**April 24, 2018**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. First Reading of Policy
2. Second Reading of Policies
3. Waiver of Regulation 2340: Field Trips
4. Approval of Harassment/Intimidation/Bullying Investigation Decisions

**ITEM 1. FIRST READING OF POLICY**

**RECOMMENDATION:**

It is recommended that the policy be approved for first reading as presented.

- Policy and Regulation 5561: Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (mandated revisions)

**RECOMMENDATION:**

It is recommended that the policies be approved for second reading and adoption as presented.

**ITEM 2. SECOND READING OF POLICIES**

- Policy 2431: Athletic Competition (revised)
- Policy 5512: Harassment, Intimidation, and Bullying (revised-mandatory)
- Policy 5533: Student Smoking (revised-mandatory)

**ITEM 3. WAIVER OF REGULATION 2340: FIELD TRIPS**

It is recommended that the Regulation be waived to accommodate the trip listed below.

School(s)	Trip	Location	Dates	# School Days Missed
Rosa Middle School	National History Day Competition	College Park, MD	6/10-6/15/18	4

**ACTION AGENDA**

**April 24, 2018**

**D. POLICIES & LEGISLATION COMMITTEE continued**

**ITEM 4. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
17-18: 4457	Affirmed	17-18: 4530	Affirmed	17-18: 4560	Affirmed
17-18: 4474	Affirmed	17-18: 4531	Affirmed	17-18: 4567	Affirmed
17-18: 4484	Affirmed	17-18: 4536	Affirmed	17-18: 4574	Affirmed
17-18: 4493	Affirmed	17-18: 4539	Affirmed	17-18: 4575	Affirmed
17-18: 4494	Affirmed	17-18: 4553	Affirmed	17-18: 4599	Affirmed
17-18: 4524	Affirmed	17-18: 4554	Affirmed	17-18: 4616	Affirmed
17-18: 4527	Affirmed	17-18: 4556	Affirmed	17-18: 4633	Affirmed
17-18: 4529	Affirmed				

Motion \_\_\_\_\_ Mrs. Scarpellino \_\_\_\_\_ Second \_\_\_\_\_ Mrs. Judge \_\_\_\_\_ Vote Ayes - 9 No - 0

**Exceptions:**

**Item #4 – Approval of Harassment/Intimidation/Bullying Investigation Decisions**

Motion Mrs. Scarpellino \_\_\_\_\_ Second \_\_\_\_\_ Mrs. Judge \_\_\_\_\_ Vote Ayes - 8 No - 0-1\*

\*Mr. Tomlinson abstained due to a conflict of interest with Incident Report #17-18: 4575

**ACTION AGENDA**

**April 24, 2018**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

**NO ITEMS**

Dr. Dickinson opened the floor for a second public discussion.

Second Public Discussion:

Speakers commented on physical restraint issues, armed campus police and how will they relate to special education students, the Parkland Florida incident, arming school teachers, security vestibule effectiveness, the “stop it” app, the teacher contract expiring and the research of security in the District.

A speaker commented specifically on Mt. Laurel School District security and broken cameras at High School East and lease purchase of cameras.

A speaker commented on their donations made to schools in the past, stated her daughter needed an evaluation in the past and could not get one.

Dr. Meloche commented on safety and security in the schools and how developing security protocols is an evolutionary process. He also talked about the upcoming security audit.

Dr. Dickinson called the meeting to order from the recess for public discussion.

Mrs. Matlack made and Mr. Goodwin seconded a motion to adjourn to a second Executive Session for matters pertaining to attorney client privilege. All Board members present voted in favor of the motion.

Dr. Dickinson called the meeting to order 9:18 P.M. and for a motion to adjourn.

Mr. Goodwin made and Mrs. Scarpellino seconded a motion to adjourn at 9:18 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,

Lynn E. Shugars  
Assistant Superintendent  
Business/Board Secretary