

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

COMMITTEE OF THE WHOLE AND SPECIAL ACTION MEETING MINUTES

July 10, 2018

A Committee of the Whole and Special Action Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on July 10, 2018.

The meeting was called to order by Dr. Dickinson at 6:00 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON JULY 5, 2018.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON JULY 5, 2018.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON JULY 5, 2018.

A roll call recorded the following Board Members as present:

Mr. Eric Goodwin	Mrs. Lisa Saidel
Mrs. Kathy Judge	Mrs. Ruth Schultz
Mrs. Carol A. Matlack	Mr. Ken Tomlinson
	Dr. J. Barry Dickinson

Mrs. Jane Scarpellino – absent  
Dr. Edward Wang – absent

Student Representatives:

None

Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Dr. J. Campisi, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Mrs. L. Weathington and Mrs. B. Wilson.

Committee of the Whole and Special Action Meeting Minutes  
July 10, 2018

Dr. Dickinson read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO HUMAN RESOURCE MATTERS AND LEGAL MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Dr. Dickinson led the Pledge of Allegiance.

Mrs. Judge made and Mrs. Matlack seconded a motion to adjourn to Executive Session for matters pertaining to human resource matters and legal matters. All Board members present voted in favor of the motion.

Dr. Dickinson called the meeting to order in public session from Executive Session at 7:00 P.M.

Public Discussion:

The floor was opened for public discussion. There being no public discussion, Dr. Dickinson called the meeting to order for the purpose of discussing all items on the Committee of the Whole Agenda and considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes.

Committee of the Whole:

Curriculum and Instructions:

Dr. Campisi presented highlights from 2017/2018 and what is to come in 2018/2019.

Business and Facilities and Strategic Planning:

Mrs. Shugars presented an update on current facilities projects going on in the District.

Human Resources / Negotiations:

Mrs. Judge gave a recruitment update.

Policies and Legislation:

Dr. Campisi presented Policy and Regulation 5350 for Board discussion. He also reviewed policies on the agenda for first reading (Policies 5533 and 5535). He also reviewed second readings on various policies and regulations.

Strategic Planning:

Dr. Meloche spoke about District Goals for the upcoming school year.

The Board agreed to move the items on the proposed Action Agenda for July 24, 2018.

**COMMITTEE OF THE WHOLE**

**July 10, 2018**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future”, to encompass items to be included in a referendum.**

*Discussion items:*

- Highlights from 2017 – 2018 school year
- What’s coming for 2018 – 2019 school year
- East Theatrical Production “The Man Who Came to Dinner”

The Superintendent recommends the following:

1. Approval of Out of District Student Placements for 2017-2018 School Year
2. Approval of Comprehensive Equity Plan Annual Statement of Assurance 2018-2019

**ITEM 1. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-18 school year during the July 2018 cycle. There is 1 submission.

Vendor	ID	Term	RSY	Amt
East Mountain School*	3018194	12/4/17-6/25/18	370	370
			<b>Total</b>	<b>370</b>

\*Tuition adjustment

**ITEM 2. APPROVAL OF COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE FOR THE ACADEMIC YEAR 2018-2019**

Be it resolved that the Cherry Hill Board of Education approve the Comprehensive Equity Plan Statement of Assurance for the academic year 2018-2019.

**COMMITTEE OF THE WHOLE**

**July 10, 2018**

**B. BUSINESS AND FACILITIES**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

*Discussion items:*

- Project Update

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolution for the Award of Bids
3. Resolution for the Award of Transportation

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR MAY 2018**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of May 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of May 31, 2018 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MAY 2018**

It is recommended that the 2017/2018 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

**COMMITTEE OF THE WHOLE**

**July 10, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** – continued

c) FOOD SERVICE OPERATING STATEMENT FOR MAY 2018

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending May 2018 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR MAY 2018

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of May 2018 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	<b>Payroll Dates: /18 –/18</b>
Food Service	\$	/18
SACC Bill List	\$	/18
	<hr/>	
Grand Total	\$	
	<hr/>	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List(s) dated July 24, 2018 in the amount(s) of be approved as submitted.

**COMMITTEE OF THE WHOLE**

**July 10, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

- a) #1819-15 TRANSPORTATION ATHLETICS –HIGH SCHOOL SPRING  
2018/2019 SCHOOL YEAR (7-3-18)

INFORMATION TO BE READY FOR ACTION MEETING PENDING REVIEW.  
Bid opens July 3, 2018. High School West

- b) #1819-16 TRANSPORTATION ATHLETICS – HIGH SCHOOL SPRING  
2018/2019 SCHOOL YEAR (7-3-18)

INFORMATION TO BE READY FOR ACTION MEETING PENDING REVIEW.  
Bid opens July 3, 2018. High School East

**ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) JOINTURE

**RECOMMENDATION:**

It is recommended that administrative approval be given for the following:

School	Route	Transport From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
The Bridge Academy (Host)	BG-1	Lenape Regional High School District	T & L Transportation, Inc.	1	9/4/18-6/18/19	180	\$88.29	n/a	\$15,892.80

Account Code: 11-000-270-514-83-0001

**COMMITTEE OF THE WHOLE**

**July 10, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

*Discussion items:*

- Recruitment Update

The Superintendent recommends the following:

1. Leaves of Absence—Certificated
2. Leaves of Absence—Non-Certificated

**ITEM 1. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Michael Ciavarella	CHHS West – Special Education	Leave with pay 6/13/18-6/30/18
Jill Jeffers	Johnson – Media Specialist	Leave with pay 9/04/18-9/07/18; Leave without pay 9/10/18-12/14/18
Diana Polito	Barclay – Special Education	Leave with pay 9/04/18-10/17/18; Leave without pay 10/18/18-4/03/19

**COMMITTEE OF THE WHOLE**

**July 10, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Cathleen Clark	Beck – Educational Assistant	Leave without pay 5/21/18-6/12/18
Hansa Kanzaria	CHHS West – Copy Machine Operator	Leave with pay 10/08/18-10/09/18; Leave without pay 10/10/18-11/05/18
Patricia Tigre	Johnson – Lead Cleaner	Leave without pay 6/20/18-TBD
Wanda Toledo	CHHS West – Cleaner	Leave with pay 6/22/18-6/28/18; Leave without pay 6/29/18-TBD



**COMMITTEE OF THE WHOLE**

**July 10, 2018**

**D. POLICIES & LEGISLATION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

***Discussion items:***

- Review of Policy 5350 and Regulation 5350

The Superintendent recommends the following:

1. First Reading of Policies
2. Second Reading of Policies and Regulations
3. Approval of “New Jersey Principal Evaluation for Professional Learning Observation Instrument”

**ITEM 1. FIRST READING OF POLICIES**

**RECOMMENDATION:**

Be it resolved that the policies and regulations listed be approved for first readings as revised.

- Draft Policy 5533: Student Smoking
- Draft Policy 5535: Passive Breath Alcohol Sensor Device

**ITEM 2. SECOND READING OF POLICIES AND REGULATIONS**

**RECOMMENDATION:**

Be it resolved that the policies and regulations listed be approved for second reading and adoption as presented.

- Draft Policy 1550: Equal Employment/Anti-Discrimination Practices
- Draft Regulation 1550: Equal Employment/Anti-Discrimination Practices
- Draft Policy 2431: Athletic Competition (M) (Revised)
- Draft Regulation 2431.2: Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- Draft Policy 2431.8: Varsity Letters for Interscholastic Extracurricular Activities (M) (New)
- Draft Policy 5350: Student Suicide Prevention (M) (Revised)
- Draft Regulation 5350: Student Suicide Prevention (M) (Revised)
- Draft Policy 8462: Reporting Potentially Missing or Abused Children (M) (Revised)

**COMMITTEE OF THE WHOLE**

**July 10, 2018**

**D. POLICIES & LEGISLATION**

**ITEM 3. APPROVAL OF “NEW JERSEY PRINCIPAL EVALUATION FOR PROFESSIONAL LEARNING OBSERVATION INSTRUMENT”**

Be it resolved that the Cherry Hill Board of Education approves the use of the New Jersey Principal Evaluation for Professional Learning Observation Instrument for the 2018-2019 school year.

**COMMITTEE OF THE WHOLE**

**July 10, 2018**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

*Discussion items:*

- Project Update

Committee of the Whole and Special Action Meeting Minutes  
July 10, 2018

Dr. Dickinson called the Special Action Meeting to order from the Committee of the Whole Meeting.

New Business:

Dr. Dickinson opened the floor for a second public discussion.

Second Public Discussion:

A speaker stated they would like to know who the special education parent is on the kindergarten curriculum and commented on concerns about the extended school year program and expressed concerns about Policy 5535 to include special education students being prepped when they attend school functions, and security cameras in schools.

A speaker expressed concerns about Policy 5535 regarding notification of parents and random screenings.

A speaker commented on Policy 2431.8 and whether it should apply to Middle School activities, additional funding for the District through hiring a grant writer, and Policy 5350.

A speaker commented on the emergent project at High School East.

A speaker commented on additional funding, student violence against teachers, and spending the additional State Aid over returning it to the taxpayers.

Dr. Dickinson called the meeting to order from the recess for public discussion and for a motion to adjourn.

Mrs. Judge made and Mr. Goodwin seconded a motion to adjourn at 8:28 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,

Lynn E. Shugars  
Assistant Superintendent  
Business/Board Secretary

**SPECIAL ACTION AGENDA**

**July 10, 2018**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future”, to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2018-2019 School Year
2. Approval of Agreement for the 2018/2019 School Year – Resolution to Correct Previous Motion On June 26, 2018– Contract Amount
3. Approval of Comprehensive Equity Plan Annual Statement of Assurance 2018-2019
4. Approval to Submit FY2019 IDEA Application and Accept IDEA Allocation

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Jodi Bloch East	Forensic Symposium for Educations, Youngsville, NJ	7/18-20, 2018	\$300.00 Registration Title IIA
B	Holly Sassinsky East	Forensic Symposium for Educations, Youngsville, NJ	7/18-20, 2018	\$300.00 Registration Title IIA

**SPECIAL ACTION AGENDA**

**July 10, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF AGREEMENT FOR THE 2018/2019 SCHOOL YEAR – RESOLUTION TO CORRECT PREVIOUS MOTION ON JUNE 26, 2018– CONTRACT AMOUNT**

WHEREAS, the Special Education Department had compiled a list of private providers, qualified to perform professional consultations and services; and

WHEREAS, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

WHEREAS, the Board had determined, based upon the recommendation of its Administration, that there is a continued need for the professional consultations and services for the 2018/2019 school year and that the award of said contract will allow for the continued provision of high quality services at a fair and competitive price; and

WHEREAS, the total amount to be paid to the vendor listed was stated incorrectly for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the following Approved Private Provider to perform such professional consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2018/2019 school year at the corrected amount and shall not exceed the rates listed; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract awards shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5a.(1).

Effective School Solutions, LLC  
Provision  
Therapeutic Mental Health Services  
\$647,700 for 2018/2019 School Year  
\$8,000 for 2018/2019 Extended School  
Year

**Resolution #1-7'18**

**ITEM 3. APPROVAL OF COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE FOR THE ACADEMIC YEAR 2018-2019**

Be it resolved that the Cherry Hill Board of Education approve the Comprehensive Equity Plan Statement of Assurance for the academic year 2018-2019.

**SPECIAL ACTION AGENDA**

**July 10, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 4. APPROVAL TO SUBMIT FY2019 IDEA APPLICATION AND ACCEPT IDEA ALLOCATION**

Be it resolved that the Cherry Hill Board of Education authorizes the submission of the IDEA application for Fiscal Year 2019, and accepts the grant award of the funds upon subsequent approval of the FY 2019 IDEA application as detailed below:

IDEA Funding	2018-2019
Basic	
.... Public	\$2,284,330
.... Non Public	\$ 239,600
	\$2,523,930
Preschool	
.... Public	\$ 114,971
.... Non Public	\$ 0
	\$ 114,971
Total	\$2,638,901

**Resolution #2-7'18**

Motion Mrs. Saidel Second Mrs. Judge Vote Ayes - 7 No - 0  
Mrs. Scarpellino – absent  
Dr. Wang – absent

## SPECIAL ACTION AGENDA

July 10, 2018

### **B. BUSINESS AND FACILITIES**

#### Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.

*The Superintendent recommends the following:*

1. Approval of Bill Lists
2. Resolution Approving a Services Agreement Between The Cherry Hill Board of Education and Source 4 Teachers, LLC for the Provision of Temporary Certified Substitute Teacher/Support Staff Replacement
3. Acceptance of Donations

#### **ITEM 1. APPROVAL OF BILL LISTS**

It is recommended that the Bill List for July 10, 2018 in the amount of \$1,587,213.25 be approved as submitted.

It is recommended that the SACC Bill List for July 10, 2018 in the amount of \$2,297.81 be approved as submitted.

#### **ITEM 2. RESOLUTION APPROVING A SERVICES AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND SOURCE 4 TEACHERS, LLC FOR THE PROVISION OF TEMPORARY CERTIFIED SUBSTITUTE TEACHER/SUPPORT STAFF REPLACEMENT**

**WHEREAS**, effective January 11, 2017, the Cherry Hill Board of Education approved a services agreement for the period January 11, 2017 through June 30, 2018 for the provision of temporary certified substitute teacher/support staff replacement; and

**WHEREAS**, due to the continued need for such services, the parties wish to extend the term of the Agreement for a period of one (1) year as permitted under *N.J.S.A. 18A:18A-42*, thereby allowing for the continued provision of the services for the July 1, 2018 through June 30, 2019 period with the option to renew one (1) additional year; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute an agreement to the services contract incorporating the above extension of the contract in accordance with the terms of the Request for Proposals and Source 4 Teachers LLC’s response.

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract awards shall be published once in an official newspaper of record for the school district in accordance with the requirements of *N.J.S.A. 18A*

**Resolution #3-7’18**



**SPECIAL ACTION AGENDA**

**July 10, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 3. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Rosa	Monetary- To be used to purchase 19 Chromebooks & 46 electric pencil sharpeners	Rosa PTA	\$6,750.00

Motion: Mr. Goodwin Second: Mrs. Matlack Vote: Ayes - 7 No - 0  
Mrs. Scarpellino – absent  
Dr. Wang – absent

Exceptions:

Item #1 Approval of Bill List (Cooper Health Systems)

Motion: Mr. Goodwin Second: Mrs. Matlack Vote: Ayes - 6 No - 0-1\*  
Mrs. Scarpellino – absent  
Dr. Wang – absent

\*Mrs. Judge abstained due to a conflict of interest with Cooper Health Systems.

Item #1 Approval of Bill List (Bayada Home Health Care)

Motion: Mr. Goodwin Second: Mrs. Matlack Vote: Ayes - 6 No - 0-1\*  
Mrs. Scarpellino – absent  
Dr. Wang – absent

\*Mrs. Schultz abstained due to a conflict of interest with Bayada Home Health Care.

Item #1 Approval of Bill List (Bancroft Neuro Health)

Motion: Mr. Goodwin Second: Mrs. Matlack Vote: Ayes - 6 No - 0-1\*  
Mrs. Scarpellino – absent  
Dr. Wang – absent

\*Mr. Tomlinson abstained due to a conflict of interest with Bancroft Neuro Health.

**SPECIAL ACTION AGENDA**

**July 10, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
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- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Certificated
6. Assignment/Salary Change—Non-Certificated
7. Other Motions
8. Other Compensation—Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Lucia Ibanez Torres	Carusi	Director, Cheerleading (Winter)	9/01/18	Decline Position
Jenny Bello	CHHS West	World Language-Spanish	6/30/18	Personal
Kelly Lepkoski	Mann	Special Education	6/30/18	Personal

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Marilyn Cohen	District	SACC, Substitute Teacher II	7/02/18	Personal

**SPECIAL ACTION AGENDA**

**July 10, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED-** continued

(a) Resignations – continued

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Matthew Osmond	Marlkress	Groundskeeper	6/29/18	Personal
James Washington	Marlkress	Assistant Manager, Custodial	11/01/18	Retirement

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Suzanne Clarke	Carusi – Language Arts Teacher (Replacing J. Humpert-Nece)	9/01/18-6/30/19	\$59,576 (Masters, Step 11)
Dawn Fichera	Carusi –Title I English Teacher (New Position – budget #20-233-100-101-45- 0000)	9/01/18-6/30/19	\$54,321 (Masters, Step 2)
Cooper Gorelick	CHHS West – Title I-English (New Position- budget #20-233-100-101-55- 0100)	9/01/18-6/30/19	\$54,121 (Masters, Step 1)
Denise Lieberman	CHHS West – Title I-Mathematics (New Position- budget #20-233-100-101-55- 0100)	9/01/18-6/30/19	\$54,321 (Masters, Step 2)
Marc Lopez	Beck – World Language Teacher – Spanish (Replacing D. Gonzalez)	9/01/18-6/30/19	\$55,455 (Bachelors, Step 11)
Molly McHugh	CHHS West – Title I-English (New Position- budget #20-233-100-101-55- 0100)	9/01/18-6/30/19	\$55,811 (Masters, Step 7)
Stephanie Mirmina	District – Teacher Coach (11-Month Position – replacing E. Kaplow)	7/01/18-6/30/19	*\$76,980 Prorated (Masters+15, Step 13)
Lisa Mrvica	CHHS East – Science Teacher (Replacing B. Scharff)	9/01/18-6/30/19	\$60,312 (Masters+30, Step 8)
Megan Sanders	Carusi –Title I English Teacher (New Position – budget #20-233-100-101-45- 0000)	9/01/18-6/30/19	\$50,200 (Bachelors, Step 2)
Elizabeth Scola	Stockton – Media Specialist (Replacing J. Rion)	9/01/18-6/30/19	\$59,576 (Masters, Step 11)
Laura Sutter	Beck – Special Education Teacher (Replacing R. Muller)	9/01/18-6/30/19	\$54,321 (Masters, Step 2)

\*Revised for salary

**SPECIAL ACTION AGENDA**

**July 10, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(b) Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Christopher Convery	Rosa – Assistant Coach, Girls Soccer	9/01/18-6/30/19	*\$3,538
Christopher Delrossi	Rosa – Head Coach, Softball	9/01/18-6/30/19	\$5,725
Scott Graser	Rosa – Director, Glee Club	9/01/18-6/30/19	\$2,830
Scott Graser	Rosa – Director, Glee Club (6 <sup>th</sup> Grade)	9/01/18-6/30/19	\$2,830
Edward Hernandez	Rosa – Head Coach, Boys Wrestling	9/01/18-6/30/19	\$5,725
Matt Levin**	CHHS East – Assistant Coach, Girls Volleyball	9/01/18-6/30/19	\$2,398
Susan Mark	Rosa – Director, Wind Ensemble	9/01/18-6/30/19	\$2,830

\*Revised for stipend amount

\*\*Outside district employee

(c) School Rotation for CHOP Psychiatry

**RECOMMENDATION:**

Be it resolved that the persons listed who are Psychiatry fellows at The Children’s Hospital of Philadelphia be approved for a school rotation with Theresa Molony/Kingston Elementary as the cooperating supervisor in accord with the data presented.

<u>Name</u>	<u>Effective Dates</u>
Azka Bilal	9/21/18-10/19/18
Kris Borreggine	10/24/18-11/21/18
Eric Shute	11/28/18-12/12/18
Angela Anderson	1/02/19-2/01/19
Ram Makani	2/06/19-3/08/19
Lila Aboueid	3/13/19-4/12/19
Lisa Adler	4/17/19-5/17/19

**SPECIAL ACTION AGENDA**

**July 10, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(d) Counseling Internship

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a counseling internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Mollie Wraga	University of Pennsylvania	9/01/18-6/30/19	Eileen Lynch/CHHS East

(e) Early Childhood Internship

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for an early childhood internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Caitlin Long	Arizona State	8/20/18-11/30/18	Carla Sedacca & Emily Sierra/Knight

(f) Summer Employment – I&RS Team

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for 2 days of summer work at CHHS West at the rate of \$35.71/hour effective 7/01/18-8/31/18 in accord with the data presented.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Nicholas Caputi	Heather Esposito	Melissa Franzosi	Brittany Gibbs
Ashley Giles	Cooper Gorelick	Megan Langman	Denise Lieberman
Molly McHugh	Todd Powers	Lisa Saffici	Jessica Semar
Cynthia Snowden	Margaret Strimel		

(g) Summer Employment – 504 Team

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for 2 days of summer work at CHHS West at the rate of \$35.71/hour effective 7/01/18-8/31/18 in accord with the data presented (revised for rate).

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Heidi Brunswick	Monica Ciechon	Beth Coffey	Sean Wolosin

**SPECIAL ACTION AGENDA**

**July 10, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(h) Homebound Tutor

**RECOMMENDATION:**

Be it resolved that the homebound tutors listed below be reemployed for the 2018-19 school at the rate of \$41.03/hour.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Carol Boswell	Marta DeGisi	Elinor Edenbaum	Judith Hepps
Amy Mastil	Barbara Mitidieri	Nicholas Mitidieri	Joseph O'Donnell
Mark Pinzur	Lawrence Sankey	Karen Speight	Ida Varon
Susan Wilby	Bonnie Witt		

(i) Supplemental Instructor

**RECOMMENDATION:**

Be it resolved that the supplemental instructors listed below be reemployed for the 2018-19 school at the rate of \$42.60/hour.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Carol Boswell	Robert Canzanese	Richard Head
Judith Hepps	Karen Speight	

(j) Summer ESL Testing

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to participate in ESL summer testing effective 7/11/18-8/31/18 at the rate of \$35.71/hr. Monies budgeted from account #20-245-100-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Maria Campagna	Angela Capio	Kathleen Countey	Ivonne D'Amato-Suarez
Jennifer Green	Nina Israel-Zucker	Michele Kains	Kristen McGrath
Arielle Simon	Kimyen Tran		

**SPECIAL ACTION AGENDA**

**July 10, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(k) Summer Counseling

**RECOMMENDATION:**

Be it resolved that the person listed by approved for summer counseling in accord with the data presented.

CHHS West

<u>Name</u>	<u>Not to Exceed # of Days</u>	<u>1/200<sup>th</sup> of Salary 7/11/18-8/31/18</u>
Suzanne Elsherif	4	\$322.64

(l) Title I Summer Academy-Wrap Around and Child Care

**RECOMMENDATION:**

Be it resolved that the person listed be approved for the wrap around and child care program at Paine Elementary School effective 7/11/18 – 8/02/18.

Teacher – Hourly Rate \$15.20 – (#20-233-100-100-58-0140)

Name

Michael Jankaitis

(m) Title I SIA PD Instructors Curriculum

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to support lesson development and curriculum work at CHHS West in accord with the data presented and at the rate of \$35.71/hr. Monies budgeted from account #20-233-200-101-55-1101.

<u>Name</u>	<u>Effective Dates</u>	<u>Not to Exceed # of Hours</u>
Joseph Boiler	7/25/18-8/16/18	24
Heather Esposito	7/18/18-6/16/18	24
Andrea Hahn-Walsh	7/09/18-8/16/18	24
Megan Langman	7/12/18-8/16/18	30
Dolores Reilly	7/10/18-7/30/18	30

**SPECIAL ACTION AGENDA**

**July 10, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(n) Homebound/Supplemental Instructor

**RECOMMENDATION:**

Be it resolved that the teachers who are affiliated with the Cherry Hill Education Association bargaining unit be approved for summer tutoring effective 6/22/18-8/31/18 at the rate of \$41.03/hr. for homebound and the rate of \$42.60/hr. for supplemental instruction.

(o) AP Exams

**RECOMMENDATION:**

Be it resolved the persons listed be approved to proctor AP exams from 5/07/18-5/17/18 in accord with the data presented.

CHHS West

<u>Name</u>	<u>Assignment</u>	<u>Stipend Amount</u>
Barbara Rakoczy	AP Proctor	\$250

(p) Title I Booster Program

**RECOMMENDATION:**

Be it resolved that the persons listed be added to the previously approved list for the Title I Summer Booster Program at Carusi Middle School effective 7/11/18-8/24/18 at the rate of \$45.20/hr. Monies budgeted from account #20-233-100-101-45-0140.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Kevin Brake	Lindsay Ciemiengo	Abbe Morris
Bridget Schaeffer	Danielle Scibilia	

(q) Summer Music Enrichment Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the summer music enrichment program effective 6/13/18-8/01/18 (revised for dates) at the rate of \$45.20/hr. in accord with the data presented.

<u>Name</u>	<u>Position</u>	<u>Not to Exceed # of hours</u>
Timothy Keleher	Program Director	60



**SPECIAL ACTION AGENDA**

**July 10, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Jeff Schofield	Marlkress – Assistant Manager, Grounds (Replacing J. Vargas)	On or about 8/08/18-6/30/19	\$61,500 Prorated
Lisa Woolston	Malberg – Payroll Clerk (Replacing C. Knab)	On or about 8/15/18-6/30/19	\$52,000 Prorated

(b) Substitute Secretary

**RECOMMENDATION:**

Be it resolved that Concetta Doney be approved as a substitute secretary for the 2018-19 school year effective 9/01/18-6/30/19.

(c) ESY Summer Program

**RECOMMENDATION:**

Be it resolved that the persons listed be added to the approved list of educational assistants for the ESY Summer Program as effective 7/11/18-8/07/18.

<u>Name</u>	<u>Hourly Rate</u>
Shannon Murphy	\$10.22

**ITEM 5. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2018-19 school year effective 9/01/18-6/30/19 at the same salaries previously approved for the 2018-19 school year.

<u>Name</u>	<u>From</u>	<u>To</u>
Amy Meyer	Barclay - .8 Speech Language Therapist (\$45,082)	Barclay – Speech Language Therapist (\$56,352)
Kimberly Pratt	Barclay – Speech Language Therapist (\$64,952)	Barclay - .8 Speech Language Therapist (\$51,962)

**SPECIAL ACTION AGENDA**

**July 10, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2018-19 school year effective 7/01/18-6/30/19 at the same salary previously approved for the 2018-19 school year.

<u>Name</u>	<u>From</u>	<u>To</u>
Deborah DiTore Tabbita	Paine- Exceptional Educational Assistant	Kilmer- Exceptional Educational Assistant
John Griffieth	CHHS West – Cleaner	Paine – Cleaner
Sabrina Mayes-Russell	Cooper – Cleaner	CHHS West – Cleaner
William Mennig	Paine – Cleaner	Cooper – Cleaner
Philip Moses	Marlkress – Cleaner	Carusi – Cleaner
Jeffrey Smith	CHHS East – Cleaner	CHHS West – Cleaner

**ITEM 7. OTHER MOTIONS**

(a) Contract Renewal

**RECOMMENDATION:**

Be it resolved that approval be given for contract renewal and salary adjustment for Lynn Shugars, Assistant Superintendent for Business/Business Administrator/Board Secretary for the 2018-19 school year as approved by the County Superintendent.

(b) Contract Renewal

**RECOMMENDATION:**

Be it resolved that approval be given for contract renewal and salary adjustment for Dr. Joseph Campisi, Assistant Superintendent Pre-K-12, from July 1, 2018 through August 31, 2018 as approved by the County Superintendent.

**SPECIAL ACTION AGENDA**

**July 10, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 8. OTHER COMPENSATION—CERTIFICATED**

(a) Professional Development – Train the Trainer

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to participate in Train the Trainer Technology Summer Workshops on 7/24/18 or 8/07/18 at the rate of \$52.25/half day (3 hours each).

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Mary Ann Alomar	Lauren Arno	Paul Arno	Colleen Atchison
Karen Bannett	Genene Barnes	Sherrilynne Buttenbaum-Adamson	Lisa Campisi
Juliana Carone	Kirpa Chohan	Janet Chow	Lindsay Ciemiengo
Christopher Convery	Stephanie Corey	Joyce D’Alessandro	Kimberly Davies
Stacey DeCaro	Christopher DelRossi	Courtney Donahue	Heather Esposito
Derek Field	Jennifer Foltz	Jennifer Gallagher	Laurie Gibson-Parker
Lisa Gilbert	Sarah Guy	Heather Hayes	Jennifer Henry
Elizabeth Holsman	Jessica Inver	Renee Johnson	Kimberly Laskey
Tracy Linblad-Hensley	Kristin Lovenberg	Michael Mancinelli	Stephanie Metal
Rachel Morgan	Gina Oh	Cynthia O’Reilly	Dolores Reilly
Bridget Schaeffer	Francesca Secrest	Brian Shields	Leanne Shine
Toby Silverstein	Rachel Solomon	Lisa Steel	Eileen Steidle
Jessica Stiglich-Creamer	Melissa Stoffers	Nicole Sutton	Ami Tabares
Jennifer Taylor	Heather Vaughn	Tess Wellborn	Richard Worrell

Motion Mrs. Judge                      Second Mr. Goodwin                      Vote Ayes - 7    No - 0  
Mrs. Scarpellino – absent  
Dr. Wang – absent

**SPECIAL ACTION AGENDA**

**July 10, 2018**

**D. POLICY & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

**NO ITEMS**

## **SPECIAL ACTION AGENDA**

**July 10, 2018**

### **E. STRATEGIC PLANNING COMMITTEE**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

**NO ITEMS**