

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

October 16, 2018

The regular monthly meeting of the Cherry Hill Township Board of Education was held at the Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on October 16, 2018.

The meeting was called to order by Dr. Dickinson at 6:00 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON OCTOBER 11, 2018.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON OCTOBER 11, 2018.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON OCTOBER 11, 2018.

A roll call recorded the following Board Members as present:

Mrs. Kathy Judge	Mrs. Ruth Schultz
Mrs. Carol A. Matlack	Mr. Ken Tomlinson
Mrs. Lisa Saidel	Dr. Edward Wang
Mrs. Jane Scarpellino	Dr. J. Barry Dickinson

Mr. Eric Goodwin – absent

Student Representatives:

Julia Langmuir, H.S. East	Norina Cobb, H.S. West Alternate
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Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Mrs. L. Weathington, Dr. F. Mahan and Mrs. B. Wilson.

Dr. Dickinson led the Pledge of Allegiance.

Regular Meeting Minutes  
October 16, 2018

Dr. Dickinson read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS AND LEGAL MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Judge made and Mr. Tomlinson seconded a motion to adjourn to Executive Session for matters pertaining to student matters and legal matters. All Board members present voted in favor of the motion.

Dr. Dickinson called the Regular Meeting to order in public session from the Executive Session at 7:05 P.M.

Mrs. Judge made and Mrs. Matlack seconded a motion to approve the Minutes of the Regular Meeting dated September 25, 2018 and the Board Work Session and Special Action Meeting dated August 14, 2018. Executive Session Meetings dated August 14, 2018 and September 25, 2018.

Ayes - 7 No - 0  
Mr. Goodwin – absent  
Mr. Tomlinson – abstained

Exceptions:

August 14, 2018 Board Work Session / Special Action and Executive Session.

\*Mrs. Schultz abstained.

Ayes - 6 No - 0-1\*  
Mr. Goodwin – absent  
Mr. Tomlinson – abstained

Regular Meeting Minutes  
October 16, 2018

Presentations:

Mrs. Weathington presented the 2017/2018 school year District HIB District Self-Assessment and Assessment Data Report.

Mrs. Sadwin and Mrs. Holmgren presented the Assessment Report from the 2017/2018 school year.

The following Board reports were made:

Mrs. Judge reported on the most recent Garden State Coalition of Schools Meeting. There will be two GSCS meetings next week in Atlantic City at the NJ School Boards Conference. The first will be on October 23<sup>rd</sup> when GSCS will join with New Jersey Association for School Administrators for a legislative committee meeting and the second is the Joint School Boards Garden State Legislative update session which will occur on October 24<sup>th</sup>. She also commented on the Cherry Hill Education Foundation Golf Outing on October 3, 2018.

Mrs. Saidel spoke about an overview presentation, with Mrs. Scarpellino, to the Zone PTA on October 9<sup>th</sup> regarding the role and responsibility of a school board member.

Student Representative Reports:

The student representatives from High School East and High School West reported on the activities and events at their respective schools.

First Public Comment:

A speaker commented on the cost of wall repairs and roof repair at East.

Anne Einhorn commented on change orders on projects.

A speaker commented on her son bringing home a live cockroach in his shoebox project from Health Class.

Superintendent's Comments:

School is in full swing.

Theater season is beginning.

National Conference on Districts of Character in Washington D. C.

Concerning pamphlets that were distributed in neighborhoods.

School visits.

Upcoming Referendum info on website.

Cherry Hill Education Foundation Golf outing.

Dr. Dickinson called the meeting to order from the recess for public comment for the purpose of considering and voting on the items presented in the Action Agenda which is incorporated as part of the minutes.

## ACTION AGENDA

October 16, 2018

### A. CURRICULUM & INSTRUCTION

#### Board Goals

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2018-2019 School Year
2. A Resolution Approving a Service Agreement
3. Approval of Out of District Student Placements for 2017-2018 School Year
4. Approval of Out of District Student Placements for 2018-2019 School Year
5. Approval of Special Education Settlement Agreement

#### ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Michelle Smith Central	ASCD Conference on Educational Leadership, Nashville, TN	11/1-4, 2018 (previously approved 8/14/18, hotel increased)	\$2,500.00 Registration/Air/ Lodging/Mileage/ Meals/Parking/ Incidentals CHASA Funds
B	Scott Shaw Beck	Safe Schools Resource Officer/School Liaison Training, Gloucester Twp., NJ	1/7-11, 2019	\$384.50 Registration/Mileage

**ACTION AGENDA**

**October 16, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Randy Smith Malberg	Safe Schools Resource Officer/School Liaison Training, Gloucester Twp., NJ	1/7-11, 2019	\$399.60 Registration/Mileage
D	Donna Kane West	The Administrative Assistants Conference, Wilmington, DE	12/5/18	\$226.70 Registration/ Mileage/Tolls
E	Damaris Benetiz West	The Administrative Assistants Conference, Wilmington, DE	12/5/18	\$226.70 Registration/ Mileage/Tolls
F	Melissa Conklin SACC	National Afterschool Conference, NYC, NY	3/15-17/19	\$1218.00 Registration/ Lodging/Bus

**ITEM 2. A RESOLUTION APPROVING A SERVICE AGREEMENT**

**BETWEEN THE CHERRY HILL BOARD OF EDUCATION  
AND THE CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION FOR  
IDEA PART B FUNDING FOR THE 2018/2019 SCHOOL YEAR**

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that it is in its best interests to enter into an agreement (the "Agreement") with the Camden County Educational Services Commission for the provision of instructional assistants and related services to nonpublic school students; and

**WHEREAS**, said services must be provided utilizing Federal IDEA Part B funding for the period beginning September 1, 2018 and ending June 30, 2019;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education approves the Agreement with the Camden County Educational Services Commission for a term beginning September 1, 2018 and ending June 30, 2019, for the above-referenced services; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a contract with the Commission upon final approval of the form of contract by the Board Solicitor.

**Resolution #30-10'18**

**ACTION AGENDA**

**October 16, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-18 school year during the October 2018 cycle. There is 1 submission.

<b>Vendor</b>	<b>ID</b>	<b>Term</b>	<b>ESY</b>	<b>Amt</b>
Mercer County SSSD	4001124	7/17/17-8/18/17	\$5,525.00	\$5,525.00
			<b>Total</b>	\$5,525.00

**Resolution #31-10'18**

**ITEM 4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2018-2019 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2018-19 school year during the October 2018 cycle. There are 7 submissions.

<b>Vendor</b>	<b>ID</b>	<b>Term</b>	<b>RSY</b>	<b>RSY Aide</b>	<b>Out of Co Fee</b>	<b>Amt</b>
Bancroft	4003054	9/17/18-6/30/19	\$34,056.00			\$34,056.00
Berlin Township	3014319	9/6/18-6/18/19	\$70,170.88			\$70,170.88
GC Vo-Tech	3002368	9/6/18-6/18/19	\$2,395.00		\$5,620.00	\$8,015.00
Hampton	3014801	9/5/18-6/30/19	\$51,024.60			\$51,024.60
Katzenbach	3007351	9/10/18-6/30/19	\$78,657.00	\$35,000.00		\$113,657.00
Kingsway	2020375	9/6/18-6/30/19	\$45,502.20			\$45,502.20
Kingsway	4003471	9/6/18-6/30/19	\$57,486.60	\$30,600.00		\$88,086.60
					<b>Total</b>	\$376,456.28

**Resolution #32-10'18**

**ACTION AGENDA**

**October 16, 2018**

**A. CURRICULUM & INSTRUCTION**

**ITEM 5. APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT**

**RESOLVED**, that the Cherry Hill Board of Education approves the special education settlement agreement with the parents of student number 3015808, on file in the office of the Superintendent, and authorizes its president to execute same on behalf of the Board.

Motion Mrs. Saidel Second Mrs. Judge Vote Ayes - 8 No - 0  
Mr. Goodwin – absent

**Exceptions:**

Item #4 Approval of Out of District Student Placements for 2018/2019 School Year (Bancroft Neuro Health)

Motion Mrs. Saidel Second Mrs. Judge Vote Ayes - 7 No - 0-1\*

Mr. Goodwin – absent

\*Mr. Tomlinson abstained due to a conflict of interest with Bancroft Neuro Health.

## **ACTION AGENDA**

**October 16, 2018**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

Mrs. Shugars reviewed the budget calendar for the development of the 2019/2020 budget, as was discussed with the Business and Facilities Committee at the October 2, 2018 committee meeting.

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution Approving the Transfer of Local Share Funds to Allow for Funding of Exterior Door Replacement and Related Work at Various Cherry Hill Public Schools Sites and Wall Repair and Related Work at Mann Elementary School Construction Projects at East High School
5. Resolution for the Award of Transportation
6. Acceptance of Donations

#### **ITEM 1. FINANCIAL REPORTS**

##### **a) BOARD SECRETARY’S CERTIFICATION FOR AUGUST 2018**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of August 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:17-36 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of August 31, 2018 and after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16:10 the Board Secretary certifies that anticipated revenue has changed for the month ending August 2018 as follows:

Increase \$0

Decrease \$0



**ACTION AGENDA**  
**October 16, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** – continued

b) TREASURER’S REPORT FOR AUGUST 2018

The Board Secretary further certifies that as of August 31, 2018 that the Treasurer’s Report is in accordance with 18A:17-36 and 18A:17-9. The Treasurer’s Report and the Secretary’s Report are in agreement for the month of August 2018.

c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF AUGUST 2018

It is recommended that the 2018/2019 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report.

d) SACC FINANCIAL REPORT FOR AUGUST 2018

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of August 2018 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$11,040,617.00	Payroll Dates: 9/28/18-/10/15/18
Food Service	<u>\$19,261.35</u>	10/16/18
Total	\$11,059,878.35	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List(s) for October 16, 2018, the 1<sup>st</sup> Bill List in the amount of \$2,742,657.86, the 2<sup>nd</sup> Bill List in the amount of \$598.00 and the 3<sup>rd</sup> Bill List in the amount of \$1,257,272.10 be approved as submitted.

It is recommended that the SACC Bill List(s) for October 16, 2018, 1<sup>st</sup> Bill List in the amount of \$9,564.28 and the 2<sup>nd</sup> Bill List in the amount of \$1,296.50 be approved as submitted.

**ACTION AGENDA**

**October 16, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTIONS**

a) **RESOLUTION AUTHORIZING THE USE OF COOPERATIVE PURCHASING AGREEMENTS**

**WHEREAS**, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing cooperative purchasing agreements through the following cooperatives;

Educational Services Commission  
Sourcewell (formally NJPA)  
Camden County Educational Services Commission

**NOW, THEREFORE, BE IT RESOLVED**, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods from the approved cooperative purchasing agreement as listed below for the 2018/2019 school year pursuant to all conditions of the individual awarded bids; and

**BE IT FURTHER RESOLVED** that Lynn E. Shugars, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods.

<u>Vendor</u>	<u>Commodity</u>	<u>Method</u>	<u>Award</u>
Cherry Valley Tractor	Grounds Equipment	Educational Services Commission	MRESC 15/16-08
Buller Fixture-A Division of Cash-Wa Distributing	Food & Food Service Equipment	Sourcewell	112917-MUG
CM3 Building Solutions	Integrated Building Automated Solutions	CCESC	RFP#FY17-02

**Resolution #34-10'18**

b) **MOTION TO APPROVE USE OF CAPITAL RESERVE FUND TO FUND APPROVED CAPITAL PROJECTS – UNFORSEEN CONDITIONS**

Motion to approve the use of \$2,769,500 from Capital Reserve to fund unforeseen conditions in three (3) board approved Capital Projects:

Project number	Description/Activity	Additional Cost	Total Revised Budget
8122	Barclay Roof Ductwork	\$ 19,000	\$ 29,000
8131	East Auditorium Roof	\$1,000,000	\$1,600,000
8132	Wall Repairs at East HS	\$1,750,500	\$2,080,750

**Resolution #35-10'18**

**ACTION AGENDA**

**October 16, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #1819-19 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – SPECIAL EDUCATION – IN DISTRICT AND OUT OF DISTRICT / REGULAR EDUCATION 2018/2019 SCHOOL YEAR (9-27-18)

**RECOMMENDATION:**

Specifications for the procurement of a vendor to provide ten (10) line items of student transportation services were advertised and solicited.

It is recommended that nine (9) line items from Bid #1819-19 – Student Transportation Services to and from School – Out of District Special Education, In-District Special Education and In-District Public for the 2018/2019 School Year be awarded as follows based on the lowest responsive and responsible bidder.

<b>Out of District - Special Education</b>		
Total Bids Solicited	4	
Hillman's Total Bid Award	1	\$ 57,198.57
Holcomb Transportation Total Bid Award	1	\$ 55,801.20
West Berlin Total Bid Award	<u>1</u>	<u>\$ 19,599.00</u>
Total Bid Award	3	\$ 132,598.77
<b>In District - Special Education</b>		
Total Bids Solicited	3	
Hillman's Total Bid Award	<u>3</u>	<u>\$ 84,716.25</u>
Total Bid Award	3	\$ 84,716.25
<b>In District - Public</b>		
Total Bids Solicited	3	
Holcomb Transportation Bid Award	2	\$ 87,638.00
West Berlin Bid Award	<u>1</u>	<u>\$ 41,905.00</u>
Total Bid Award	3	\$ 129,543.00
Grand Total Bids Solicited	10	
Total of Bids Awarded	9	\$ 346,858.02

**Resolution #36-10'18**

**ACTION AGENDA**

**October 16, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS** - continued

- b) #1819-20 – 2018 EXTERIOR WALL EMERGENT CONDITION NOTICE AND ELECTRICAL EQUIPMENT REPLACEMENT AT CHERRY HILL HIGH SCHOOL EAST (10-5-18)

**INFORMATION:**

Specifications for the procurement of a vendor to provide Exterior Wall Emergent Condition Notice and Electrical Equipment Replacement at Chery Hill High School East were advertised and solicited with the following results.

<u>Vendor</u>	<u>SOC-1</u>
Dandrea Construction Co., West Berlin, NJ	\$1,554,000.00
Hessert Construction, Marlton, NJ	1,743,000.00

The following vendors picked up bid packages but did not submit a proposal;  
Belyea Co., Inc., Easton, PA – Coastal Land Contractors, Elmer, NJ; J.H. Williams Enterprises, Moorestown, NJ;  
and MJJ Construction LLC, Atco, NJ.

**RECOMMENDATION:**

It is recommended that BID #1819-20 – 2018 EXTERIOR WALL EMERGENT CONDITION NOTICE AND ELECTRICAL EQUIPMENT REPLACEMENT AT CHERRY HILL HIGH SCHOOL EAST be awarded as follows based on the lowest responsive and responsible bidder.

<u>Vendor</u>	<u>SOC-1</u>
Dandrea Construction Co., West Berlin, NJ	\$1,554,000.00

**Resolution #37-10'18**

**ACTION AGENDA**  
**October 16, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS** - continued

c) #1819-21 – SNOW REMOVAL 2018/2019 SCHOOL YEARS (10-5-18)

**INFORMATION:**

Specifications for the procurement of a vendor to provide Snow Removal for the secondary schools were advertised and solicited with the following results.

Bidder	TLC Landscape Co., Williamstown, NJ	Rahn Landscaping, Blackwood, NJ
<u>Snow removal</u>		
<u>Accumulation total</u>	<u>Flat Rate</u>	<u>Flat Rate</u>
0.00 – 3.99”	\$8,770.00	\$8,200.00
4.00 – 7.99”	12,150.00	14,500.00
8.00 – 11.99”	15,950.00	26,200.00
12.00 – 15.99”	19,800.00	39,100.00
16.00” – and up	32,000.00	58,799.00
<u>Alt. No. 1 – Snow removal from sidewalks</u>		
<u>Accumulation total</u>	<u>Flat Rate</u>	<u>Flat Rate</u>
0.00 – 3.99”	4,650.00	5,100.00
4.00 – 7.99”	6,975.00	8,390.00
8.00 – 11.99”	8,100.00	12,200.00
12.00 – 15.99”	9,300.00	19,400.00
16.00” – and up	11,625.00	34,100.00
<u>Alt. No. 2 – Treatment of parking lots with contractor supplied product (price per ton)</u>	225.00	265.00
<u>Alt. No. 3 – Treatment of parking lots with district supplied product</u>	125.00	160.00
<u>Alt. No. 4 – To be provided on an as needed basis for additional district sites (hourly rate)</u>	150.00	125.00
¾ ton or larger truck with 8’ plow and operator	250.00	165.00
Skid steer type machine with an 8’ snow box and operator	65.00	65.00
28” or larger snow blower with an operator	50.00	42.50

**ACTION AGENDA**  
**October 16, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS** - continued

- c) #1819-21 – SNOW REMOVAL 2018/2019 SCHOOL YEARS (10-5-18) - continued

**RECOMMENDATION:**

It is recommended that a single overall contract, based on the lowest average for snow removal accumulation, on BID #1819-21 – SNOW REMOVAL 2018/2019 SCHOOL YEAR at the secondary level be awarded, to include alternates on an as needed bases, as follows based on the lowest responsive and responsible bidder. The award period is from November 16, 2018 through October 15, 2019 with the option to renew for (2) one-year renewals.

Bidder	TLC Landscape Co., Williamstown, NJ
<u>SOC</u> (based on lowest average cost)	\$17,734.00
<u>Alt. No. 1 – Snow removal from sidewalks</u>	
<u>Accumulation total</u>	<u>Flat Rate</u>
0.00 – 3.99”	4,650.00
4.00 – 7.99”	6,975.00
8.00 – 11.99”	8,100.00
12.00 – 15.99”	9,300.00
16.00” – and up	11,625.00
<u>Alt. No. 2 – Treatment of parking lots with contractor supplied product (price per ton)</u>	225.00
<u>Alt. No. 3 – Treatment of parking lots with district supplied product</u>	125.00
<u>Alt. No. 4 – To be provided on an as needed basis for additional district sites (hourly rate)</u>	150.00
¾ ton or larger truck with 8’ plow and operator	250.00
Skid steer type machine with an 8’ snow box and operator	65.00
28” or larger snow blower with an operator	50.00

**Resolution #38-10’18**

**ACTION AGENDA**

**October 16, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 4. RESOLUTION APPROVING THE TRANSFER OF LOCAL SHARE FUNDS TO ALLOW FOR FUNDING OF EXTERIOR DOOR REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOLS SITES AND WALL REPAIR AND RELATED WORK AT MANN ELEMENTARY SCHOOL CONSTRUCTION PROJECTS AT EAST HIGH SCHOOL**

**WHEREAS**, The Board has entered into a construction contract for exterior door replacements and has approved Change Order 003 to concrete sill repairs at High School East entrances #4 and #18, Board approval is requested to fund additional necessary work dependent on the transfer of excess local funds from the budget line items:

School	Project Description	NJDOE STATE PLAN #	SDA GRANT NO.	BUDGET ITEM NO.	LOCAL SHARE TO TRANSFER
Harte Elementary School	Drainage, Fire Alarm, Sanitary Sewer	# 0800-068-14-1020-G04	G5-5042	8073	(\$4,189.50)
Joseph D. Sharp Elementary School	Fire Alarm system replacement, fire door replacements	# 0800-100-14-1027-G04	G5-5058	8084	(\$2,500.00)
Richard Stockton Elementary School	Fire Alarm system replacement	# 0800-113-14-1030-G04	G5-5065	8085	(\$3,500.00)
Alternative High School	Boiler and Domestic Hot Water	# 0800-060-14-1041-G04	G5-5037	8080	(\$3,500.00)
High School East	Exterior Door Replacement	Do not have this number	N/A	8125	\$13,689.50

**NOW, THEREFORE, BE IT RESOLVED**, that the Board in accordance with the above schedule, hereby authorizes the transfer of Thirteen Thousand Six Hundred and Eighty-Nine Dollars and fifty cents (\$13,689.50) from budget line numbers 8073 (Drainage, Fire Alarm, etc.) in the amount of Four Thousand One hundred Eighty-Nine dollars and Fifty cents, and from budget line number 8084 (Fire Alarm System Replacement) in the amount of Two Thousand Five Hundred Dollars, and from budget line number 8085 (Fire Alarm Replacement System) in the amount of Three Thousand Five Hundred dollars and from budget line number 8080 (Boiler and Domestic Hot Water) in the amount of Three Thousand Five Hundred Dollars to budget line number 8125 (Exterior Door Replacement).

**Resolution #39-10'18**

**ACTION AGENDA**  
**October 16, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

- a) ROUTE #Q-C21 – CARUSI MIDDLE SCHOOL / ALTERNATIVE HIGH SCHOOL

**RECOMMENDATION:**

Quotes were solicited with the low quote awarded. It is recommended that administrative approval be granted for the following route(s):

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
John A. Carusi Middle School, Cherry Hill Alternative High School	Q-C21	n/a	Holcomb Transportation, Inc.	3	10/1/18-10/31/18	22	\$302.20	n/a	\$2,216.13* \$4,432.27**

Account Code: 11-000-270-514-000-83-0001 \*1/3 of cost  
 Account Code: 11-000-270-511-000-83-0001 \*\*2/3 of cost

**Resolution #40-10'18**

- b) McKINNEY-VENTO / DCP&P

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that administrative approval be granted for the following route to transport McKinney-Vento / DCP&P student(s):

School	Route	Transport From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Lenape Regional High School Medford, NJ	Q-LP1	Cherry Hill, NJ	Hillman's Bus Service, Inc.	1	9/24/18-11/30/18	45	\$259.99	n/a	\$11,699.55

Account Code: 11-000-270-511-000-83-0001

**Resolution #41-10'18**



**ACTION AGENDA**  
**October 16, 2018**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION – continued**

c) JOINTURES

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for the following:

School	Route	Host District	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost Receivable
SCSSD, Salem Campus	SS452	Salem Cty./Gloucester Cty Special Svcs.	B.R. Williams, Inc.	1	7/9/18 – 8/16/18	21	Approx. \$35.15	n/a	\$770.87
SCSSD, Salem Campus	Y521	Salem Cty./Gloucester Cty Special Svcs.	B.R. Williams, Inc.	1	9/1/18- 6/30/19	180	Approx. \$40.74	n/a	\$7,333.20

Account Code: 11-000-270-515-000-83-0001

**Resolution #42-10'18**

**ITEM 6. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
West	Monetary- to be used for the purchase of freshman orientation t-shirts	Cherry Hill Education Foundation	\$1,220.00*
Kingston	8 Cherry Trees	Kingston PTA	\$900.00

\*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion Mr. Tomlinson Second Mrs. Matlack Vote Ayes - 8 No - 0  
 Mr. Goodwin – absent

**Exceptions:**

Item #1(f) Approval of Bill List (CDW-G, Inc.)

Motion Mr. Tomlinson Second Mrs. Matlack Vote Ayes - 7 No - 0-1\*  
 Mr. Goodwin – absent

\*Mrs. Saidel abstained due to a conflict of interest with CDW-G, Inc.

BUDGET DEVELOPMENT  
2019-2020 CALENDAR

<u>Day</u>	<u>Date</u>	<u>Activity</u>	<u>Notes</u>
Monday	October 8, 2018	Release Budget Information to Schools and Departments	Lisa Ridgway to visit schools/departments upon request.
Friday	November 30, 2018	Budget Input Deadline/PCR due	
	December 2018 & January 2019	Administrative Review of Budget	
Tuesday	February 5, 2019	Initial Budget Discussion with B&F Committee	
	February 2019	Governors Budget Address/Release of State Aid	
Tuesday	February 26, 2019	Full BOE Budget Discussion at February Action Meeting	
Tuesday	March 5, 2019	Discussion of Budget with B&F Committee	
Tuesday	March 12, 2019	Initial Submission Approval Date.	Statutory Deadline for Initial Budget Submission is <b>March 20, 2019</b>
Tuesday	April 30, 2019	Public Hearing	Must be held between April 24 and May 7
Tuesday	May 14, 2019	Statutory deadline to adopt budget	

**ACTION AGENDA**  
**October 16, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Other Compensation—Certificated
10. Other Compensation—Non-Certificated
11. Approval of Revised Job Description
12. Ratification of EACH contract

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Kristen Phillips	CHHS East	PLC Coordinator – WL / Health & PE	8/15/18	Declined Position

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Harold Anderson	Marlkress	Field Technician	10/08/18	Personal

**ACTION AGENDA**  
**October 16, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED** -  
 continued

(a) Resignations - continued

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Karen Hicks	CHHS East	Educational Assistant	9/01/18	Disability Retirement
Sharen Hoffman	Woodcrest	SACC, EDCC Teacher II	10/15/18	Personal
Anthony Incollingo	CHHS West	Exceptional Educational Assistant	5/31/18	Disability Retirement

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

None at this time.

(b) Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Robert Cormier*	CHHS West – Co-Assistant Coach, Football	10/03/18-6/30/19	\$1,230
Joseph Cucinotti	CHHS East- PLC Coordinator (Cross Curricular)	9/01/18-6/30/19	\$2,375
Bernard Hynson*	CHHS East – Head Coach, Girls Basketball (Replacing C. Corey)	9/01/18-6/30/19	\$9,969
Jason Speller	CHHS East – Head Coach, Baseball (Spring)	9/01/18-6/30/19	\$7,841**

\*Outside district employee    \*\*Revised for Stipend amount

(c) Substitute Teachers

**RECOMMENDATION:**

Be it resolved that Amanda Brandt (district educational assistant) be approved as a substitute teacher effective 10/17/18-6/30/19.

(d) Student Teacher

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Melanie Hudson	Grand Canyon	1/02/19-6/20/19	Gina Haney/Johnson

**ACTION AGENDA**  
**October 16, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(e) Field Experience

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Brittany Eggert	Camden County	10/02/18-10/30/18	Candace Keenan/Paine
Tanya Moser	Rowan	10/02/18-10/30/18	Ann Cotton/CHHS West

(f) Clinical Experience

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a TOSD clinical experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Brittany Green	Rowan	9/20/18-10/29/18	Vanessa Brittin/Barclay

(g) Classroom Observation

**RECOMMENDATION:**

Be it resolved that the person listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Diana Franco	Inter-American University of Puerto Rico	9/24/18-10/30/18	Maria Rivas-Mintz/CHHS West

(h) Health Teaching Internship

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a health teaching internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Counselor/School</u>
Diana Chiu	Rowan	1/08/19-4/15/19	Joy Malko/Beck

**ACTION AGENDA**  
**October 16, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(i) Mentors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Genevieve Barnes	Emily Peterson	CHHS East	10/08/18-6/30/19	\$1,000
Timothy Querns	Emily Mahler	CHHS West	9/04/18-6/30/19	\$550
Jennifer Woolston	Leeanna Lennon	CHHS West	9/04/18-6/30/19	\$550

(j) Summer Employment—Lead Nurse

**RECOMMENDATION:**

Be it resolved that Barbara Kase-Avner be approved for summer hours as lead nurse effective 7/02/18-8/31/18 for a total of 42\* hours at the hourly rate of \$41.17.

\*Revised for number of hours.

(k) Circle Club—Supervisors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to serve as Circle Club Supervisors at CHHS West effective on or about 10/25/18-on or about 5/16/19 at the rate of \$42.60/hr for 1.5 hours a week.

<u>Name</u>	<u>Name</u>
Jeanine Caplan	Chelsea Ronayne

(l) Circle Club—Substitute Supervisors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to serve as Circle Club Substitutes Supervisors at CHHS West once a week effective on or about 10/25/18 - on or about 5/16/19, at the rate of \$42.60/hr. for 1.5 hours a week.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Caroline Babula	Lisa Besser	Aaron Burt	Dina Campbell-Mathias
Bridget Garrity-Bantle	Karen Howard	Sarah Jamrogowicz	Katelyn McWilliams

**ACTION AGENDA**  
**October 16, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** - continued

(m) Substitute Nurse – Class Trip

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as substitute nurse in accord with the data presented for school trips at the rate of \$175/day and \$175/night.

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Trip Location</u>
Kayla Livechhi	Beck	5/21/19-5/22/19	Washington DC
	Carusi	6/03/19-6/04/19	Washington DC

(n) Affirmative Action Officer

**RECOMMENDATION:**

Be it resolved that the persons listed be appointed as Affirmative Action Officers for the 2018-19 school year.

<u>Name</u>	<u>School</u>
Jayne Schafer	Barclay
Maryann Alomar	Barton
Asia Brown	Cooper
Sara Egan	Harte
Leeanne Keesal	Johnson
Jeffrey Davis	Kilmer
Eileen Steidle	Kingston
Amy Hawthorne	Knight
Kristina Murphy	Mann
Melissa Santiago	Paine
Jacqueline Sleeth	Sharp
Alicia Lomba	Stockton
Annette Page	Woodcrest
James Southard	Beck
Danielle Scibilia	Carusi
John Young	Rosa
Jennifer DiStefano	CHHS East
Margaret Strimel	CHHS West
Judith Tait	Alternative High School

**ACTION AGENDA**  
**October 16, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(o) STEP Program—Teachers

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the STEP program effective 10/10/18-6/21/19 at the elementary schools at the rate of \$45.20/hr.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Michael Brown	Timothy Dempster	Michael Eng	Christine Guglielmucci
Daniel Herman	Michael Melograna	Stephanie Metal	Linda Pezzella
Michael Robinson	Jodi Rosenfeld	Melissa Santiago	Hamisi Tarrant
Jill Trainor	Tessa Wellborn		

(p) Family Friendly Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the Family Friendly program effective 9/26/18-6/14/19.

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
Michelle Swartz	Supervising Teacher/Paine	\$28.08
Deana Deller	Supervising Teacher/Kilmer	\$28.08
Laura Barker	Teacher/Kilmer	\$22.46
Michael Cheeseman	Teacher/Paine	\$22.46
Hannah Choi	Teacher/Paine	\$22.46
Barbara Cohen	Teacher/Kilmer	\$22.46
Maureen DiVietro	Teacher/Kilmer	\$22.46
Jennifer Green	Teacher/Kilmer	\$22.46
Karla Smith	Teacher/Paine	\$22.46
Michael Jankaitis	Teacher/Kilmer	\$22.46
Candace Keenan	Teacher/Paine	\$22.46
Tara Kershner	Teacher/Kilmer	\$22.46
April Kon	Teacher/Kilmer	\$22.46
Maryellen MacLeon	Teacher/Kilmer	\$22.46
Jenna Martin	Teacher/Kilmer	\$22.46
Hilary Meola	Teacher/Kilmer	\$22.46
Gloria Miller	Teacher/Kilmer	\$22.46
Myra Nicoletti	Teacher/Kilmer	\$22.46
Kristina Potter	Teacher/Paine	\$22.46
Denise Roskey	Teacher/Kilmer	\$22.46
Melissa Santiago	Teacher/Paine	\$22.46
Nicole Schopfer	Teacher/Kilmer	\$22.46
Caroline Speakman	Teacher/Paine	\$22.46



**ACTION AGENDA**  
**October 16, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(p) Family Friendly Program – continued

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
Kimyen Tran	Teacher/Kilmer	\$22.46
Jasmine Vale	Teacher/Paine & Kilmer	\$22.46
Linda Weiss	Teacher/Paine	\$22.46
Sandra Wilcox	Teacher/Kilmer	\$22.46
Ilene Windreich	Teacher/Kilmer	\$22.46

(q) Kindergarten Curriculum Writing

**RECOMMENDATION:**

Be it resolved that Patrick McHenry be approved participate in Kindergarten curriculum writing work between 9/17/18-5/03/19 at the rate of \$35.71/hour. (Name previously omitted)

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Steven Ascola	CHHS East – Exceptional Educational Assistant (Replacing J. DiCarlo– 35 hrs./wk.)	On or about 10/09/18-6/30/19	\$11.53
Daniel Ennis	Marlkress – Groundskeeper (Replacing M. Osmond)	On or about 10/17/18-6/30/19	\$29,500 Prorated
Stephanie Fulton	Cooper – Exceptional Educational Assistant (Replacing S. Naling – 32.5 hrs. /wk.)	On or about 10/09/18-6/30/19	\$11.53
Lori Kambeck	Paine – Exceptional Educational Assistant (New Position – 30 hrs./wk.)	On or about 10/17/18-6/30/19	\$11.53
Christine Mehr	Harte – Educational Assistant (Replacing M. Thompson – 30 hrs./wk.)	On or about 10/17/18-6/30/19	\$10.22
Susan Root	Cooper – SACC, Teacher II (New Position – 10 hrs./wk.)	On or about 10/16/18-6/30/19	\$11.00
Brett Rosen	CHHS East - Office Clerk	9/01/18-6/30/19	\$8.60
Gina Salvucci	Kingston – Title I, Educational Assistant (New Position – 32.5 hrs./wk. – Budget #20-233-100-106-18-0100)	On or about 10/01/18-6/30/19	\$10.22
Dyanne Taylor	CHHS East – Cleaner (Replacing S. Rodriguez)	On or about 10/17/18-6/30/19	\$28,000 Prorated

**ACTION AGENDA**  
**October 16, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** – continued

(b) Circle Club—Educational Assistant Supervisors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to serve as Circle Club Educational Assistant Supervisors at CHHS West effective on or about 10/25/18-on or about 5/16/19 at the rate of \$21.10/hr. for 1.5 hours a week.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Gina Bateman	Kellie Brining	Elba Fekete

(c) Circle Club—Educational Assistant Substitute Supervisors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to serve as Circle Club Educational Assistant Substitutes Supervisors at CHHS West once a week effective on or about 10/25/18 - on or about 5/16/19, at the rate of \$21.10/hr. for 1.5 hours a week.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Pamela Augustin	David Bolanos	Patricia Buffo	Chelsea Burke
Mario Castelan	Mona Elmowitz	James Hoyle	Marilyn Hyman
Susan Joslin	Cheryl Little	Jeanne St. Clair	Deborah Wasson
Janice Wilensky			

(d) Family Friendly Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as Educational Assistants for the Family Friendly program effective 9/26/18-6/14/19.

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
Faith Cheetham	Kilmer	\$15.11
Helen Gallagher	Kilmer	\$19.36
Nancy DiGiovanni	Paine	\$13.76
Donna Tkacz	Kilmer	\$21.10
Demafeles Yniguez	Paine	\$10.98

**ACTION AGENDA**  
**October 16, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED** - continued

(e) STEP Program – Site Monitors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the STEP Program as Site Monitors effective 10/10/18-6/21/19 in accord with the data presented.

<u>Name</u>	<u>Hourly Rate</u>
Shirley Armstrong	\$17.22
Jessica Filipponi	\$18.34
Dolores Franquiz	\$17.46
David Sonnheim	\$19.50
Susan Stoots-Dickinson	\$12.13

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Heather Ackerman	Stockton – Speech Language Specialist	Leave with pay 9/10/18-9/27/18
Asia Brown	Cooper – 5 <sup>th</sup> Grade	Leave without pay 9/04/18-11/23/18 (Revised for dates)
Stephanie Corey	Mann/Woodcrest/Stockton/Cooper - Supplemental Instruction	Leave with pay 11/12/18-12/21/18; Leave without pay 12/24/18-6/30/19
Dina Dodd	Kilmer – 4 <sup>th</sup> Grade	Leave with pay 12/06/18-1/04/19
Amy Edinger	Malberg – Teacher Coach	Leave with pay 9/24/18-11/12/18; Leave without pay 11/13/18-11/16/18
Kevin Finn	CHHS West – Special Education	Leave without pay 10/23/18-1/01/19
Cynthia Jaffe	District – Occupational Therapist	Intermittent leave with pay 9/05/18-12/05/18
Shanelle Minaya-Levy	Johnson – Guidance Counselor	Leave without pay 9/04/18-1/01/19 (Revised for dates)
Kimberly Redfearn	Knight – 3 <sup>rd</sup> Grade	Leave without pay 9/20/18-10/31/18

**ACTION AGENDA**  
**October 16, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Stephanie Brooks	Rosa – Educational Assistant	Leave with pay 9/05/18-9/21/18; Leave without pay 9/25/18-11/26/18
James Hoyle	CHHS West – Educational Assistant	Leave with pay 10/16/18-1/21/19
Joanna Johnson	Malberg – Secretary, CST	Leave with pay 11/15/18-12/19/18
Janis Jones	Knight – Secretary to the Principal	Intermittent leave with pay 9/19/18-12/19/18
Karen Levin	Stockton – SACC, EDCC Teacher II	Leave with pay 10/01/18-10/02/18; Leave without pay 10/03/18-10/05/18; 12/10/18-12/14/18; 5/14/19-5/17/19
Esther Pela	Knight – Educational Assistant	Intermittent leave without pay 9/27/18-12/27/18
Kimberly Phillips	Stockton – Educational Assistant	Leave without pay 10/11/18-10/19/18
Cheryl Shreeves	Barclay – Educational Assistant	Leave with pay 10/04/18-10/29/18 Leave without pay 10/30/18-1/01/19
Carolyn Spak	Beck – Educational Assistant	Leave with pay 9/25/18-11/07/18; Leave without pay 11/08/18-11/19/18
Danielle Verano	Malberg – Transportation Coordinator	Intermittent leave without pay 1/02/18-1/02/19
Janice Wilensky	CHHS West – Educational Assistant	Leave without pay 10/23/18-11/02/18

**ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2018-19 school year effective 9/01/18-6/30/19 at the same salaries previously approved for the 2018-19 school year.

<u>Name</u>	<u>From</u>	<u>To</u>
Stephanie Corey	.4 Kilmer/.4 Mann/.1 Knight/ .1 Woodcrest - Supplemental Instruction	.4 Mann/.1 Woodcrest/.3 Stockton/.2 Cooper - Supplemental Instruction
Darlene Fleming	CHHS West – Special Education	CHHS West - Science

**ACTION AGENDA**  
**October 16, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED** - continued

(a) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>
Brian Shields	.4 Barton/.2 Cooper/.1 Kingston/3 Stockton - Supplemental Instruction	.4 Barton/.35 Kilmer/.05 Harte/.1 Kingston/.1 Knight - Supplemental Instruction

**ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Jennifer Jagust Weiss	Harte – Educational Assistant (\$11.53/hr., - 30 hrs./wk.)	Harte – Educational Assistant (32.5 hrs/wk)	10/01/18-6/30/19	\$11.53

(b) Salary Adjustment

**RECOMMENDATION:**

Be it resolved that the salary of the person listed, district cleaner be adjusted for adding a boiler license effective 9/01/18-6/30/19.

<u>Name</u>	<u>From</u>	<u>To</u>
Sandra Suarez De Irizarry	\$29,145	\$29,489 prorated (includes \$344 for boiler license)

**ITEM 9. OTHER COMPENSATION—CERTIFICATED**

(a) Light & Sound Management

**RECOMMENDATION:**

Be it resolved that the following staff be approved for Light & Sound management for theater rentals at CHHS East/West on an as needed basis effective 9/01/18-6/30/19 at the rate of \$22.46/hr.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Burjis Cooper	David Martin	Jonathan Hunt

**ACTION AGENDA**  
**October 16, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 9. OTHER COMPENSATION—CERTIFICATED** - continued

(b) Flex Options

**RECOMMENDATION:**

Be it resolved that Jennifer DiStefano be approved to present flex option workshops effective 10/01/18-5/31/19 at the rate of \$53.56/hr. Monies budgeted from account #20-273-200-101-99-0101. (Name previously omitted)

(c) Payment for Teachers with Split Kindergarten

**RECOMMENDATION:**

It is recommended that the teachers listed, with split kindergarten, be approved for payment at the rate indicated for days actually worked from 9/01/18-6/30/19.

<u>Name</u>	<u>Assignment</u>	<u>20 Minutes Per Day</u> <u>(Sept-June)</u>	<u>Rate</u>
Angela Carroll	Barton/Kilmer	Monday thru Friday	\$11.98
Maureen Duffy	Stockton/Woodcrest	Monday thru Friday	\$13.45
Christina Gentile	Kingston/Johnson	Monday thru Friday	\$23.89
Theresa Mohrfeld	Stockton/Sharp	Monday thru Friday	\$12.89

(d) Payment to Presenter

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to present to the Kindergarten curriculum writing team effective 10/16/18 at the rate of \$53.56/hr.

<u>Name</u>	<u>Name</u>
Debi Kardon-Duff	Karen Korobellis

(e) Payment to Presenter - Zone PTA HIB

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to present at the Zone PTA HIB Seminar on the night of 10/25/18 at the rate of \$71.42/hr.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Jennifer DiStefano	Kara LaGamba	Constance Spencer

**ACTION AGENDA**  
**October 16, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 9. OTHER COMPENSATION—CERTIFICATED** - continued

(f) Payment to Presenters – New Teacher Refresher

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as presenters for new teacher orientation follow-up Session: Curriculum & Instruction New Teacher Refresher Session on 11/06/18 from 4:00-6:00pm at the rate of \$71.42/hr. (not to exceed \$428.52). Monies budgeted from account #20-273-200-101-000-99-0101.

<u>Name</u>	<u>Name</u>
Angela Capio	Michelle Dowd

(g) Payment for Additional Class

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Genevieve Barnes	Algebra	CHHS East	1/28/19-6/30/19	\$7,552
Susan Dollarton	SAT Review	CHHS East	9/01/18-1/25/19	\$7,970

**ITEM 10. OTHER COMPENSATION—NON-CERTIFICATED**

(a) Additional Payment for Head Custodians

**RECOMMENDATION:**

It is recommended that the head custodians listed be approved for an additional \$160/month to compensate for the use of black seal during lunch hours effective 10/15/18-4/15/19.

<u>Name</u>	<u>School</u>	<u>Name</u>	<u>School</u>
Mercedes Barrios-Nunez	Barclay	Bienvenido Germosen Tavares	Barton
David Robinson	Cooper	Lester Jones	Harte
Yohanny Garden	Johnson	Nelson Henriquez-Gil	Kilmer
Jose Afanador	Kingston	William Buff	Knight
Sara Pacheco	Paine	Humberto Estevez	Stockton
Edward Perrino	Sharp	Eddy Arias	Woodcrest
Cenobia Vinas	Alternative High School/ Central Administration	John Earl	District (Floater)

**ACTION AGENDA**  
**October 16, 2018**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 10. OTHER COMPENSATION—NON-CERTIFICATED** - continued

(b) Light & Sound Management

**RECOMMENDATION:**

Be it resolved that the following staff be approved for Light & Sound management for theater rentals at CHHS East/West on an as needed basis effective 9/01/18-6/30/19 at the rate of \$22.46/hr.

<u>Name</u>	<u>Name</u>
Christopher E. Miller*	Paul Paulson*

\*Outside district employees

**ITEM 11. APPROVAL OF REVISED JOB DESCRIPTION**

**RECOMMENDATION:**

Be it resolved that the revised job description listed be approved as presented effective 10/17/18.

- High School Bookkeeper

**ITEM 12. RATIFICATION OF EACH CONTRACT**

(a) Ratification of Memorandum of Agreement-  
Campus Police Contract

**BE IT RESOLVED**, that the Cherry Hill Board of Education hereby ratifies and adopts the Memorandum of Agreement dated 9/25/18 between the negotiating teams of the Board of Education and the Educational Assistants of Cherry Hill, for the period of July 1, 2018 through June 30, 2021, directs that the terms of the Memorandum be implemented, and authorizes its President and Secretary to execute a successor Collective Negotiations Agreement incorporating the terms and conditions of the Memorandum.

Motion  Mrs. Judge Second  Mrs. Matlack Vote  Ayes - 8 No - 0  
Mr. Goodwin – absent

Exceptions:

Item #3 (e) (f) (h) Appointments – Certificated (Rowan University)  
Motion  Mrs. Judge Second  Mrs. Matlack Vote  Ayes - 7 No - 0-1\*  
Mr. Goodwin – absent

\*Dr. Wang abstained due to a conflict of interest with Rowan University.



**ACTION AGENDA**  
**October 16, 2018**

**D. POLICIES & LEGISLATION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Cherry Hill Public Schools’ HIB Self Assessments and Statements of Assurances
2. Waiver of Regulation 2340: Field Trips
3. Approval of Harassment/Intimidation/Bullying Investigation Decisions
4. Resolution Approving a Contract between the Cherry Hill Board of Education and Maitre Gims

**ITEM 1. APPROVAL OF CHERRY HILL PUBLIC SCHOOLS’ HIB SELF ASSESSMENTS AND STATEMENTS OF ASSURANCES**

**RECOMMENDATION:**

It is recommended that each Cherry Hill Public Schools’ Self Assessments for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR) and Statements of Assurances for the period of July 1, 2017 through June 30, 2018 be submitted to the New Jersey Department of Education as required in N.J.S.A. 18: 17-46.

**SCHOOL SELF ASSESSMENT SUMMARY**

SCHOOL	17-18 Grades	SCHOOL	17-18 Grades
BARCLAY	52	KNIGHT	62
BARTON	61	MANN	67
COOPER	67	PAINE	65
HARTE	68	SHARP	64
JOHNSON	69	STOCKTON	62
KILMER	62	WOODCREST	69
KINGSTON	62		
BECK	70	EAST	73
CARUSI	72	WEST	64
ROSA	66	ALTERNATIVE	69

**ACTION AGENDA**  
**October 16, 2018**

**D. POLICIES & LEGISLATION**

**ITEM 2. WAIVER OF REGULATION 2340: FIELD TRIPS**

It is recommended that the Regulation be waived to accommodate the trips listed below.

<u>School</u>	<u>Trip</u>	<u>Location</u>	<u>Dates</u>	<u># School Days Missed</u>
Beck Middle School	8 <sup>th</sup> grade trip	Washington, DC	5/21-22/19	2
Carusi Middle School	8 <sup>th</sup> grade trip	Washington, DC	6/3-4/19	2
Rosa Middle School	8 <sup>th</sup> grade trip	Washington, DC	6/5-6/19	2

**ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
163555	Affirmed	163401	Affirmed	163373	Affirmed
163438	Affirmed	163375	Affirmed	163329	Affirmed
163402	Affirmed				

**ITEM 4. RESOLUTION APPROVING A CONTRACT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND MAITRE GIMS**

It is recommended that a resolution authorizing a contract between the Cherry Hill Board of Education and Maitre Gims for Performances on November 1 and 2, 2018 be approved.

Motion Mrs. Scarpellino Second Mrs. Saidel Vote Ayes - 8 No - 0  
 Mr. Goodwin – absent

**ACTION AGENDA**

**October 16, 2018**

**E. STRATEGIC PLANNING**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

**NO ITEMS**

Regular Meeting Minutes  
October 16, 2018

Dr. Dickinson opened the floor for a second public discussion.

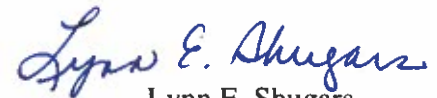
Second Public Comment:

A speaker commented on the pamphlet issue and the Bond Referendum information. They felt the Cherry Hill information is not itemized enough.

Dr. Dickinson called the meeting to order from the recess for public comment and for a motion to adjourn.

Mrs. Scarpellino made and Mrs. Matlack seconded a motion to adjourn at 8:20 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,



Lynn E. Shugars  
Assistant Superintendent  
Business/Board Secretary