

CHERRY HILL PUBLIC SCHOOLS  
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

February 26, 2019

The regular monthly meeting of the Cherry Hill Township Board of Education was held at the Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on February 26, 2019.

The meeting was called to order by Mr. Goodwin at 6:30 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON FEBRUARY 21, 2019.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON FEBRUARY 21, 2019.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON FEBRUARY 21, 2019.

A roll call recorded the following Board Members as present:

Mrs. Carol A. Matlack	Mrs. Jane Scarpellino
Mrs. Laurie Neary	Mrs. Ruth Schultz
Mr. David Rossi	Mrs. Sally Tong
Mrs. Lisa Saidel	Dr. Edward Wang
	Mr. Eric Goodwin

Student Representatives:

Julia Langmuir, H.S. East	Sonia Kangaju, H.S. West
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Also in attendance were: Dr. J. Smith, Mr. P. Green, Esq., Mrs. L. Shugars, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Mrs. L. Weathington, Dr. F. Mahan and Mrs. B. Wilson.

Mr. Goodwin led the Pledge of Allegiance.

Regular Meeting Minutes  
February 26, 2019

Mr. Goodwin read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Matlack made and Mrs. Scarpellino seconded a motion to adjourn to Executive Session for matters pertaining to student matters. All Board members present voted in favor of the motion.

Mr. Goodwin called the Regular Meeting to order in public session from the Executive Session at  
7:14 P.M.

Matlack made and Mrs. Scarpellino seconded a motion to approve the Minutes of the Regular Meeting dated January 22, 2019, Special Meeting (Board Retreat) dated January 15, 2019, the Board Work Session and Special Action Meeting dated January 8, 2019 and the Organization Meeting dated January 3, 2019. Executive Session Meetings dated January 8, 2019 and January 22, 2019.

Ayes - 9 No - 0

Regular Meeting Minutes  
February 26, 2019

Presentations:

Video Preview of Cherry Hill High School East's Product of "Fiddler on the Roof"

Mrs. Cathleen Jenkins presented certificates to contest winners of CHAACA's Black History Month Poster / Essay / Video Contest.

Correspondence:

Mrs. Matlack, along with Mr. Goodwin, attended the Black History Month Presentation at High School West on Saturday, February 23, 2019.

Mrs. Matlack also attended the Camden County School Boards meeting in February.

She also provided a legislative update.

She shared a letter she received from Mr. Daniel Sinclair of the New Jersey School Boards Association. She has been appointed to the NJSBA Legislative Committee representing District 6.

Dr. Wang, on Sunday, February 25, 2019, attended the Robotics State Championships and had an opportunity to speak with the coach, Mr. Dilks.

Mr. Rossi attended NJ State Department of Education's first Black History Month Celebration on February 21<sup>st</sup> in Trenton.

Student Representative Reports:

Miss Sonia Kangaju and Miss Julia Langmuir provided updates on happenings at High School East and West.

Public Comment:

Yonni Yaris is pleased that Dr. Rickansrud is moving to Kilmer School from Paine School, Section C, Item 7.

Anne Einhorn congratulated Dr. Rickansrud.

Dr. Smith will hold comments until the Human Resources agenda.

Mr. Goodwin called the meeting to order from the recess for public comment for the purpose of considering and voting on the items presented in the Action Agenda which is incorporated as part of the minutes.

Regular Meeting Minutes  
February 26, 2019

Discussion Item:

Strategic Planning

The floor was turned over to Mrs. Matlack;

Survey questions should be released by the end of the week.

Town Hall Meetings, four have taken place so far and the final meeting will be held on March 10<sup>th</sup>, 1:00 P.M. at Rosa Middle School in the cafeteria.

Ad hoc committee, cross section of community members. Mrs. Wilson will be leading the ad hoc committee.

Interested parties should email Mrs. Shugars.

Mrs. Matlack requested that a Township representative be on the committee.

The Board had discussions about the size of the committee, the facilitator and the need for a charter.

Mr. Middleton and Mr. Becica of Becica Associates addressed the Board concerning the parapet wall issue at High School East.

The Board took a brief recess at 9:47 P.M.

**ACTION AGENDA**  
**February 26, 2019**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2018-2019 School Year
2. Approval for Out of District Student Placements for the 2018-2019 School Year
3. Approval of Middle School and High School Summer Reading Lists for the 2018-2019 School Year
4. Approval of Special Education Settlement Agreement

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Farrah Mahan Malberg	2019 Annual Visible Learning Conference Las Vegas, NV	7/6-9/2019	\$2,117.24 Registration/Travel/ Lodging/Mileage/ Tolls/Parking/Meals

**ACTION AGENDA**  
**February 26, 2019**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS**  
**FOR THE 2018-2019 SCHOOL YEAR - continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
B	Violeta Katsikis Malberg	2019 Annual Visible Learning Conference Las Vegas, NV	7/6-9/2019	\$2,117.24 Registration/Travel/ Lodging/Mileage/ Tolls/Parking/Meals
C	Jared Peltzman Johnson	2019 Annual Visible Learning Conference Las Vegas, NV	7/6-9/2019	\$2,117.30 Registration/Travel/ Lodging/Mileage/ Tolls/Parking/Meals
D	Wendy Wong Beck	2019 NSTA National Conference on Science St. Louis, MO	4/10 - 14/2019	\$2,571.00 Registration/Travel/ Lodging/ Mileage/ Tolls/ Parking/Meals
E	Nancy Adrian Malberg	Current Issues in NJ Workers' Compensation Mt. Laurel, NJ	4/11/2019	\$279.00 Registration
F	Jenine Del Palazzo Malberg	Current Issues in NJ Workers' Compensation Mt. Laurel, NJ	4/11/2019	\$279.00 Registration
G	Anthony Saporito Malberg	2019 NJ Juvenile Officers' Annual Conference Atlantic City, NJ	5/30-31/2019	\$272.62 Registration/Mileage Parking
H	Angela Capiro CHHS-East	NJTESOL/NJBE, Inc. 2019 Spring Conference New Brunswick, NJ	5/29 - 31/2019	\$544.28 Registration/Mileage Tolls/Parking Title III
I	Arielle Simon Paine	NJTESOL/NJBE, Inc. 2019 Spring Conference New Brunswick, NJ	5/29 - 31/2019	\$572.22 Registration/Mileage Tolls/Parking Title III
J	Barbara Cortese Camden Catholic	NJACAC Annual Conference Atlantic City, NJ	5/19-21/2019	\$250.00 Registration Title IIA
K	Nicole Barry Camden Catholic	NJACAC Annual Conference Atlantic City, NJ	5/19-21/2019	\$250.00 Registration Title IIA
L	Kyle Nichols Camden Catholic	NJACAC Annual Conference Atlantic City, NJ	5/19-21/2019	\$250.00 Registration Title IIA

**ACTION AGENDA**

**February 26, 2019**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS  
FOR THE 2018-2019 SCHOOL YEAR - continued**

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
M	Jonida Dapi CHHS-West	NJPSA/FEA Monroe, NJ	3/21/2019	\$184.58 Registration/Mileage/ Tolls/
N	Mike Beirao CHHS-East	2019 DAANJ Atlantic City, NJ	3/12 - 15/2019	\$418.56 Registration/Mileage
O	Farrah Mahan Malberg	SPARK! Assessment Conference Orlando, FL	6/12 – 14/2019	\$2,201.09 Registration/Travel/L odging/Mileage/ Tolls/Parking/Meals
P	Violeta Katsikis Malberg	SPARK! Assessment Conference Orlando, FL	6/12 – 14/2019	\$542.46 Travel/Parking/ Meals
Q	Barbara Kase-Avner Beck	NJSSNA Spring Conference Princeton, NJ	3/29 - 30/2019	\$282.03 Registration/Mileage
R	Kwame Morton CHHS-West	A Dream Deferred: The Future of African American Education Los Angeles, CA	3/11-15/2019 <i>(previously approved 2/12/19; change for lodging)</i>	\$2183.00 Registration/Travel/L odging/ Meals CHASA
S	Carole Roskoph CHHS-West	A Dream Deferred: The Future of African American Education Los Angeles, CA	3/12-15/2019 <i>(previously approved 2/12/19; change for lodging)</i>	\$2739.00 Registration/Travel/ Lodging/ Meals Title I
T	Ashley Giles CHHS-West	A Dream Deferred: The Future of African American Education Los Angeles, CA	3/12-15/2019 <i>(previously approved 2/12/19; change for lodging)</i>	\$2739.00 Registration/Travel/ Lodging/ Meals Title I
U	Hamisi Tarrant CHHS-West	A Dream Deferred: The Future of African American Education Los Angeles, CA	3/12-15/2019 <i>(previously approved 2/12/19; change for lodging)</i>	\$2739.00 Registration/Travel/ Lodging/ Meals Title I
V	Brittany Gibbs CHHS-West	A Dream Deferred: The Future of African American Education Los Angeles, CA	3/12-15/2019 <i>(previously approved 2/12/19; change for lodging)</i>	\$2739.00 Registration/Travel/ Lodging/ Meals Title I

**ACTION AGENDA**  
**February 26, 2019**

**A. CURRICULUM & INSTRUCTION**

**ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2018-2019 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2018-2019 school year during the February 2019 cycle. There is 1 submission.

<b>Vendor</b>	<b>ID</b>	<b>Term</b>	<b>RSY</b>	<b>Amount</b>
YALE - Ellisburg	3006945	1/22/19-6/30/19	\$30,742.21	30,742.21
<b>TOTAL</b>				<b>30,742.21</b>

**Resolution #80-2'19**

**ITEM 3. APPROVAL OF MIDDLE SCHOOL AND HIGH SCHOOL SUMMER READING LISTS FOR 2018-2019 SCHOOL YEAR**

It is recommended that the Board approve the middle school and high school summer reading lists as discussed at the C&I Committee meeting on February 4, 2019.

**ITEM 4. APPROVAL OF SPECIAL EDUCATION SETTLEMENT AGREEMENT**

Resolved, that the Cherry Hill Board of Education approves the special education settlement agreement with the parents of student number 3000806, on file in the office of the Superintendent, and authorizes its President to execute same on behalf of the Board.

**Resolution #81-2'19**

Motion Dr. Wang Second Mrs. Saidel Vote Ayes - 9 No - 0



## **ACTION AGENDA**

**February 26, 2019**

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

*The Superintendent recommends the following:*

- A. Approval of Resolution – Board Meeting Advertisements
1. Financial Reports
  2. Approval of Cherry Hill McKinney Vento/DCP&P Out of District Placements for the 2018/2019 School Year
  3. Resolution for the Award of Bids
  4. Resolution for the Award of Change Orders
  5. Resolution for the Award of Transportation
  6. Resolution for the Award of Contract Renewals
  7. Resolution to Accept Audit Report
  8. Acceptance of Donations

#### **A. APPROVAL OF RESOLUTION – BOARD MEETING ADVERTISEMENTS**

WHEREAS, the Cherry Hill Board of Education is directed to meet at least once every two months during the period in which the schools in the district are in session (*N.J.S.A 18A:10-6*), and

WHEREAS, the Open Public Meetings Act requires posting and dissemination of the annual notice of regularly scheduled meetings within seven days following the Annual Organization Meeting of the Board, and the posting and dissemination within seven days of any subsequent revision to the schedule of regular meetings;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education, that the following notice of regularly scheduled meetings be adopted:

Notice is hereby given that a Regular Meeting of the Cherry Hill Board of Education will be held on or about the second and fourth Tuesday of each month, as more specifically listed below;

1. That the notice of regularly scheduled meetings will be posted in the Board of Education Administrative Office, 45 Ranoldo Terrace, Cherry Hill, New Jersey;
2. That the aforesaid notice shall be mailed to the Courier Post and the Philadelphia Inquirer, the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act;
3. That the aforesaid notice be filed with the Clerk of Cherry Hill Township;
4. That the regular meetings of the Cherry Hill Board of Education during the period of January 2019 through December 2019 shall be listed as follows.

**ACTION AGENDA**  
**February 26, 2019**

**B. BUSINESS AND FACILITIES**

**A. APPROVAL OF RESOLUTION – BOARD MEETING ADVERTISEMENTS**  
 continued

**MONTHLY RESOLUTION – BOARD MEETING ADVERTISEMENTS REGULAR  
 OFFICIAL PUBLIC MEETINGS**

All such meetings to be held at 7:00 p.m. at the Malberg Administration Building. Formal official action may be taken at such meetings on any and all business involving the school district.

<u>Date 2019</u>	<u>Location</u>	<u>Date 2019</u>	<u>Location</u>
January 22	Malberg	July 23	Malberg
February 26	Malberg	August 27	Malberg
March 26	Malberg	September 24	Malberg
April 30	Malberg	October 15	Malberg
May 28	Malberg	November 26	Malberg
June 25	Malberg	December 17	Malberg

Organization Meeting will be held on January 3, 2019

**REGULAR MONTHLY WORK SESSIONS**

All such meetings will be **BOARD WORK SESSIONS** and/or Special Meetings to be held at 7:00 p.m. at the Malberg Administration Building, 45 Ranoldo Terrace, Cherry Hill, New Jersey, unless noted to be different. Formal action may be taken on the matters on Special Meeting Agendas. The purpose of these meetings, to the extent now known, involves a review of the agenda for the next scheduled Regular Monthly Meeting.

<u>Date 2019</u>	<u>Location</u>	<u>Date 2019</u>	<u>Location</u>
January 8	Malberg	July 9 – COW	Malberg
February 12	Malberg	August 13	Malberg
March 19	Malberg	September 10 –COW	Malberg
<del>March 12</del>			
April 9	Malberg	October – none	Malberg
May 14	Malberg	November 12	Malberg
June 11	Malberg	December – none	Malberg

COW – Committee of the Whole

**ACTION AGENDA**  
**February 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

a) **BOARD SECRETARY'S CERTIFICATION FOR DECEMBER 2018**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:17-36 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of December 31, 2018 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16:10 the Board Secretary certifies that anticipated revenue has changed for the month ending December 2018 as follows:

Increase \$0	Decrease \$0
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b) **TREASURER'S REPORT FOR DECEMBER 2018**

The Board Secretary further certifies that as of December 31, 2018 that the Treasurer's Report is in accordance with 18A:17-36 and 18A:17-9. The Treasurer's Report and the Secretary's Report are in agreement for the month of December 2018.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2018**

It is recommended that the 2018/2019 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report.

d) **FOOD SERVICE OPERATING STATEMENT FOR DECEMBER 2018**

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending December 2018 be accepted as submitted.

e) **SACC FINANCIAL REPORT FOR DECEMBER 2018**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of December 2018 be accepted as submitted.

**ACTION AGENDA**  
**February 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS** – continued

f) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$11,053,793.14	Payroll Dates: 1/30/19 -2/15/19
Food Service	<u>\$295,726.85</u>	1/15/19
Total	\$11,349,519.99	

g) APPROVAL OF BILL LIST(S)

It is recommended that the Bill List(s) for February 26, 2019 in the amount of \$4,409,738.59 be approved as submitted.

It is recommended that the SACC Bill List(s) for February 26, 2019 in the amount of \$7,692.98 be approved as submitted.

**ACTION AGENDA**  
**February 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 2. APPROVAL OF CHERRY HILL MCKINNEY VENTO/DCP&P  
OUT OF DISTRICT PLACEMENTS FOR THE 2018/2019 SCHOOL  
YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval of the 2018/2019 school year during the February 2019 cycle.

Student I.D.	To District	Term	Amount
3011621	Hackensack	1/25/19-6/25/19	\$8,862.89
4003905	Lenape	9/1/18-6/30/19	16,000.00
3012059	Stratford	9/5/18-6/30/19	19,515.50

**Resolution #82-2'19**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS**

- a) #1819-29 – TRANSPORTATION ATHLETICS –MIDDLE SCHOOL SPRING  
2018/2019 SCHOOL YEAR (1-24-19)

**RECOMMENDATION:**

Specifications for the procurement of a vendor to provide thirty five (35) line items of student athletic transportation services for Carusi Middle School were advertised and solicited.

It is recommended that thirty-five (35) line items of Spring Athletic Transportation for Carusi Middle School from BID #1819-29 – Transportation Athletics – Middle School Spring 2018/2019 School Year, which were advertised and solicited, be awarded as follows based on the lowest responsive and responsible bidder.

<u>Vendor</u>	<u>Line Items Awarded</u>	<u>Bid Award</u>
McGough Bus Company, Sewell, NJ	35	\$21,952.50

**Resolution #83-2'19**

**ACTION AGENDA**  
**February 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS** - continued

- b) #1819-30 – TRANSPORTATION ATHLETICS –MIDDLE SCHOOL SPRING 2018/2019 SCHOOL YEAR (1-24-19)

**RECOMMENDATION:**

Specifications for the procurement of a vendor to provide twenty five (25) line items of student athletic transportation services for Beck Middle School were advertised and solicited.

It is recommended that one (1) line item of spring athletic transportation for Beck Middle School from BID #1819-30 – Transportation Athletics – Middle School Spring 2018/2019 School Year, which were advertised and solicited, be awarded as follows based on the lowest responsive and responsible bidder.

<u>Vendor</u>	<u>Line Items Awarded</u>	<u>Bid Award</u>
First Student, Berlin, NJ	1	\$562.50

Twenty four (24) line items are being rebid.

**Resolution #84-2'19**

- c) #1819-31 – TRANSPORTATION ATHLETICS –MIDDLE SCHOOL SPRING 2018/2019 SCHOOL YEAR (1-24-19)

Specifications for the procurement of a vendor to provide ten (10) line items of student athletic transportation services for Rosa Middle School were advertised and solicited.

No recommendation can be made as no bids were received, this will be rebid.

- d) #1819-32 – TRANSPORTATION ATHLETICS – MIDDLE SCHOOL SPRING 2018/2019 SCHOOL YEAR (2-12-19)

**RECOMMENDATION:**

Specifications for the procurement of a vendor to provide twenty-four (24) line items of student athletic transportation services for rebid for Beck Middle School were advertised and solicited.

It is recommended that four (4) line items of spring athletic transportation for rebid for Beck Middle School from BID #1819-32 – Transportation Athletics – Middle School Spring 2018/2019 School Year, which were advertised and solicited, be awarded as follows based on the lowest responsive and responsible bidder.

<u>Vendor</u>	<u>Line Items Awarded</u>	<u>Bid Award</u>
Hillman's Bus Service, West Berlin, NJ	4	\$2,080.00
Total	4	\$2,080.00

**Resolution #85-2'19**

**ACTION AGENDA**  
**February 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 3. RESOLUTION FOR THE AWARD OF BIDS** - continued

- e) #1819-33 – TRANSPORTATION ATHLETICS – MIDDLE SCHOOL SPRING 2018/2019 SCHOOL YEAR (2-12-19)

**RECOMMENDATION:**

Specifications for the procurement of a vendor to provide ten (10) line items of student athletic transportation services for rebid for Rosa Middle School were advertised and solicited.

It is recommended that six (6) line items of spring athletic transportation for rebid for Rosa Middle School from BID #1819-33 – Transportation Athletics – Middle School Spring 2018/2019 School Year, which were advertised and solicited, be awarded as follows based on the lowest responsive and responsible bidder.

<u>Vendor</u>	<u>Line Items Awarded</u>	<u>Bid Award</u>
Hillman’s Bus Service, West Berlin, NJ	6	\$4,680.00
	6	\$4,680.00

**Resolution #86-2’19**

**ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS**

- a) BID #1819-22 – VESTIBULE MODIFICATIONS AND RELATED WORK AT PAINE AND WOODCREST ELEMENTARY SCHOOLS (10-30-18)

**RECOMMENDATION:**

It is recommended that Change Order 001 (deduct \$7,622.00), BID #1819-22 – VESTIBULE MODIFICATIONS AND RELATED WORK AT PAINE AND WOODCREST ELEMENTARY SCHOOLS to reduce the allowance of \$25,000.00, be issued to J. H. Williams Enterprises, Moorestown, NJ (no change to original contract amount).

<u>CO 001</u>		
Paine Elementary School – Abatement work (deduct)	\$3,922.00	
Allowance		<u>(\$15,000.00)</u>
Remaining allowance		\$11,078.00
Woodcrest Elementary School – Abatement work (deduct)	3,700.00	
Allowance		<u>(10,000.00)</u>
Remaining allowance		\$6,300.00

**Resolution #87-2’19**

**ACTION AGENDA**  
**February 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION**

a) **McKINNEY-VENTO / DCP&P**

**RECOMMENDATION:**

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route to transport McKinney-Vento / DCP&P student(s):

School	Route	Transport To	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Richard Stockton Elementary School	Q-RSX1	Maple Shade, NJ	Hillman's Bus Service, Inc.	1	2/11/19-6/21/19	85	\$79.69	n/a	\$6,773.65

**RECOMMENDATION:**

It is recommended that prior administrative approval be ratified for the following route to transport McKinney-Vento / DCP&P student:

School	Route	Transport To/From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Additional Cost
Bret Harte Elementary School	CHV-81	Browns Mill, NJ	Hillman's Bus Service, Inc.	1	2/11/19-6/21/19	85	*\$176.00	n/a	*\$14,960.00

\*To amend previously approved motion for additional mileage. Original Board approval on October 16, 2018, Bid#1819-19

**Resolution #88-2'19**



**ACTION AGENDA**  
**February 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 6. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS**

a) #1617-8 – LANDSCAPING SERVICES 2017-2019 SCHOOL YEARS (3-1-17)

It is recommended that a first renewal awarding a primary and secondary vendor for a one (1) year period from March 26, 2019 to March 25, 2020, services to be used on an as needed basis, with an option to be renewed for one (1) additional year be approved, in compliance with N.J.S.A. 18A:18A based upon the Boards finding that the services are performed in an effective and efficient manner.

School	Primary Vendor	Base Bid Amount	Alternate 1 (Deduct)	Alternate 2 (a) (Add)	Alternate 2 (b) (Add)	Alternate 2 (c) (Add)	Alternate 3 (Add)	Alternate 4 (Add)	Alternate 5 (Add)	Alternate 6 (Add)	Alternate 7 (Add)	Alternate 8 (Add)	Secondary Vendor	Base Bid Amount
			Jul & Aug Serv..	Weed Control	Pre-Emergent	Grub Control	Playground Mulch	Mulch	Leaf Collection	Weather Cleanup	Poison Weed Control	East - Richterman West-Lower Fields		
Barclay (61)	RPM	\$115.00	\$515.00	\$200.00	\$200.00	\$200.00	\$100.00	\$65.00	\$450.00	\$45.00	\$7.50		None	280.00
Barton (03)	RPM	180.00	810.00	125.00	125.00	125.00	100.00	65.00	450.00	45.00	7.50		Eaise	259.00
Beck (40)	RPM	225.00	1,012.50	160.00	160.00	160.00	100.00	65.00	550.00	45.00	7.50		Eaise	510.00
Cooper (06)	RPM	230.00	1,035.00	175.00	175.00	175.00	100.00	65.00	450.00	45.00	7.50		Eaise	239.00
Carusi (45)	RPM	250.00	1,125.00	150.00	150.00	150.00	100.00	65.00	525.00	45.00	7.50		None	480.00
Harte (09)	Eaise	158.00	632.00	100.00	100.00	100.00	38.00	38.00	158.00	35.00	0.40		Rahn	162.50
Johnson (12)	RPM	300.00	1,350.00	275.00	275.00	275.00	100.00	65.00	600.00	45.00	7.50		Rahn	698.00

**ACTION AGENDA**  
**February 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 6. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS** - continued

a) **#1617-8 – LANDSCAPING SERVICES 2017-2019 SCHOOL YEARS (3-1-17) – continued**

School	Primary Vendor	Base Bid Amount	Alternate 1 (Deduct)	Alternate 2 (a) (Add)	Alternate 2 (b) (Add)	Alternate 2 (c) (Add)	Alternate 3 (Add)	Alternate 4 (Add)	Alternate 5 (Add)	Alternate 6 (Add)	Alternate 7 (Add)	Alternate 8 (Add)	Secondary Vendor	Base Bid Amount
			Jul & Aug Serv.	Weed Control	Pre-Emergent	Grub Control	Playground Mulch	Mulch	Leaf Collection	Weather Cleanup	Poison Weed Control	East - Richterman West-Lower Fields		
Kilmer (15)	RPM	250.00	1,125.00	150.00	150.00	150.00	100.00	65.00	475.00	45.00	7.50		None	425.00
Kingston (18)	Eaise	179.00	716.00	75.00	75.00	75.00	38.00	38.00	179.00	35.00	0.40		Shearon	200.00
Knight (21)	RPM	150.00	675.00	125.00	125.00	125.00	100.00	65.00	450.00	45.00	7.50		Eaise	179.00
Malberg Admin (60)	Eaise	179.00	716.00	75.00	75.00	75.00	38.00	38.00	179.00	35.00	0.40		RPM	185.00
Mann (24)	Eaise	179.00	716.00	75.00	75.00	75.00	38.00	38.00	179.00	35.00	0.40		Shearon	180.00
Paine (27)	RPM	135.00	607.50	150.00	150.00	50.00	00.00	65.00	425.00	45.00	7.50		Eaise	149.00
Rosa (48)	Eaise	280.00	1,120.00	90.00	90.00	90.00	38.00	38.00	280.00	35.00	0.40		None	300.00
Sharp (30)	RPM	160.00	720.00	150.00	150.00	150.00	100.00	65.00	450.00	45.00	7.50		Eaise	257.00
Stockton (33)	Eaise	159.00	636.00	75.00	75.00	75.00	38.00	38.00	159.00	38.00	0.40		Shearon	180.00
Woodcrest (36)	Eaise	188.00	752.00	75.00	75.00	75.00	38.00	38.00	188.00	35.00	0.40		Shearon	210.00
West (55)	Eaise	229.00	916.00	75.00	75.00	75.00	38.00	38.00	229.00	35.00	0.40	\$950.00	Rahn	255.00

**Resolution #89-2'19**

**ACTION AGENDA**

**February 26, 2019**

**B. BUSINESS AND FACILITIES**

**ITEM 7. RESOLUTION TO ACCEPT AUDIT REPORT**

RESOLVED, that the annual audit for the 2017/2018 school year, as submitted by the District's auditor and filed with the New Jersey Department of Education, be accepted by the Board and placed on file. The audit report is included in the financial section of the Comprehensive Annual Financial Report.

Summary of Fiscal Year 2018  
Audit Report of the Cherry Hill Township School District  
Camden County, New Jersey  
as Required by N.J.S 18A:23-4

**Resolution #90-2'19**

**ITEM 8. ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Sharp	Various classroom and instructional items	Sharp PTA	\$5,000.00
Kilmer	8 Dell Chrome books and Epson camera	Kilmer PTA	\$2,417.00

\*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion  Mrs. Schultz  Second  Mrs. Scarpellino  Vote  Ayes - 9 No - 0

**Exceptions:**

Item #1(g) Approval of Bill List (CDW-G, Inc.)

Motion  Mrs. Schultz  Second  Mrs. Scarpellino  Vote  Ayes - 8 No - 0-1\*

\*Mrs. Saidel abstained due to a conflict of interest with CDW-G, Inc.

Item #1(g) Approval of Bill List (Bayada Home Health Care)

Motion  Mrs. Schultz  Second  Mrs. Scarpellino  Vote  Ayes - 8 No - 0-1\*

\*Mrs. Schultz abstained due to a conflict of interest with Bayada Home Health Care.

**ACTION AGENDA**

**February 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Certificated
8. Assignment/Salary Change—Non-Certificated
9. Other Compensation—Certificated
10. Approval of Job Description

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Maureen Masher	Woodcrest	2 <sup>nd</sup> Grade	7/01/19	Retirement
William Troutman	CHHS East	Assistant Coach, Softball	2/07/19	Personal
Theresa Wisniewski	Carusi	Head Coach, Track	2/26/19	Declined Position

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Joanne Erwin	Paine	Educational Assistant	3/04/19	Personal

**ACTION AGENDA**

**February 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED** - continued

(a) Resignations - continued

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Sharmila Nathan	Mann	Educational Assistant	2/07/19	Declined Position
Denise Yarnall	Warren- Kilmer	SACC, Teacher	1/22/19	Personal

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Christopher Cottee	Johnson - .4 Title I Teacher (New Position- Budget # 20-233-100-101-12-0100)	On or About 3/4/19-6/30/19	\$20,458 prorated
Martha Moore*	Johnson – .5 Title I Teacher (New Position – Budget # 20-233-100-101-12-0100)	9/01/18-6/30/19	\$27,516 (.5 Masters, Step 5)
Maureen Wade*	Johnson - .5 Title I Teacher (New Position – Budget # 20-233-100-101-12-0100)	On or about 2/13/19-6/30/19	\$29,181 (.5 Masters, Step 10) Prorated

\*Re-approved to include budget number.

(b) Co-Curricular

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Nicholas Caputi	CHHS West – Assistant Coach, Baseball	9/01/18-6/30/19	\$5,725
Christopher Convery	CHHS West – Volunteer Athletic Aide, Golf	9/01/18-6/30/19	--
Frank Edwards	CHHS West – Assistant Coach, Track	9/01/18-6/30/19	\$3,452
Joshua Hare	Carusi – Head Coach, Track (Spring)	9/01/18-6/30/19	\$5,725
Erik Radbill	CHHS East – Volunteer Athletic Aide, Golf	9/01/18-6/30/19	--
Mollie Wraga*	CHHS East – Assistant Coach, Girls Lacrosse (Spring)	9/01/18-6/30/19	\$3,452

\*Outside district employee

**ACTION AGENDA**

**February 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(c) Psychology Externship

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a psychology externship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Psychologist/School</u>
Whitney Conner	Rutgers	2/13/19-6/21/19	Theresa Molony/Kingston

(d) Clinical Practice

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for clinical practice placement in accord with the data presented.

<u>Name</u>	<u>University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Renee Collazo	Rowan	9/04/19-10/23/19; 3/16/20-5/06/20	Heidi Brunswick/CHHS West
Renee Collazo	Rowan	10/28/19-12/06/19; 1/21/20-3/06/20	Lindsay Karp/Knight
Christopher Donahue	Rowan	9/03/19-12/06/19; 1/21/20-5/06/20	Angela Berlehner/CHHS West
Michael Krier	Rowan	9/04/19-10/23/19; 3/16/20-5/06/20	Hamisi Tarrant/CHHS West
Michael Krier	Rowan	10/28/19-12/06/19; 1/21/20-3/06/20	Timothy Dempster/Mann

(e) Field Experience

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for field experience in accord with the data presented.

<u>Name</u>	<u>College</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Josette Cottman	Camden County	2/15/19-4/18/19	Dina Dodd/Kilmer

**ACTION AGENDA**

**February 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(f) Kilmer Get up and Grow Program—Title I

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the Title I Get up and Grow Program at Kilmer Elementary School effective 7/08/19-8/01/19 at the rate of \$45.20/hour. Monies budgeted from account #20-233-100-101-15-0140.

Name

Name

Melissa Gardner

Jenna Martin

(g) Camp Thomas Paine – Title I Summer Academy

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the Title I Summer Academy effective 7/08/19-8/01/19.

**TEACHER IN CHARGE – Budget #20-233-200-101-99-0140**

Name

Hourly Rate

Richard D' Alessandro

\$45.20

**Teachers– \$45.20 hourly – Budget #20-233-100-101-99-0140**

Name

Name

Irena Amato

Asia Brown

Jennifer Carey

Sarah Cervo

Marie Curry De Suarez

Caryn Cutler

Hilary Daniels

Timothy Dempster

Melina Espaillat

David Helgeson

Lynn Kahan

Jacqueline Kamison

Patrick McHenry

Kimberly Redfearn

Melissa Reitano

Melissa Santiago

Karla Smith

Eileen Steidle

Marie Taylor

Linda Weiss

**Substitutes**

Name

Name

Name

Alexa DiPiero

Victoria Fieni

Deborah Jacobs

Michelle Kosmaczewski

Gloria Miller

Arielle Peralta

Kelly Staeck

Alex Tedesco

**ACTION AGENDA**

**February 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(h) Camp Thomas Paine Curriculum

**RECOMMENDATION:**

Be it resolved that Richard D’Alessandro be approved for 6 hours of Camp Thomas Paine curriculum planning effective 5/01/19-6/30/19 at the rate of \$35.71/hour.

(i) Title I Summer Academy

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the Title I Summer Academy effective 7/01/19-8/01/19.

**Teachers– \$45.20 hourly – Budget #20-243-100-100-99-0140**

<u>Name</u>	<u>Name</u>
Arielle Simon	Sara Weber

(j) ESY Summer Program – Teacher-in Charge

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as teachers-in-charge for the ESY summer program effective 6/25/19-8/05/19 at a stipend of \$500/each.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Andrea Finkel	Alan Goldberg	Angelina Phelan

(k) ESY Summer Program – Related Services

Speech Therapy/Occupational Therapy/Physical Therapy

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to provide coordination of related services Speech Therapy/Occupational Therapy/Physical Therapy for the ESY program at the rate of \$45.20/hr. effective 6/25/19-8/05/19.

<u>Name</u>	<u>Total Number of Hours</u>	<u>Name</u>	<u>Total Number of Hours</u>
Heather Ackerman	24	Karen Korobellis	10
Debi Kardon-Duff	8	Doreen Peterson	10



**ACTION AGENDA**

**February 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

- (l) ESY Summer Program – Occupational Therapy/Physical Therapy/Speech Therapy

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to provide Occupational Therapy /Physical Therapy and Speech Therapy for the ESY program at the rate of \$45.20/hr. effective 6/25/19-8/05/19.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Heather Ackerman	Alana Annunziato	Jessica Bruno	Lori Goldberg
Shirley Graves	Bernadette Hickey	Sarina Hoell	Debi Kardon-Duff
Karen Korobellis	Amy Meyer	Pamela Moore	Kathleen Mullee
Susan Pettijohn	Doreen Peterson	Kimberly Pratt	Mary Salvitti

- (m) ESY Summer Program – Nurses/Substitute Nurses

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as ESY nurses and/or substitute nurses at the rate of \$45.20/hr. effective 6/25/19-8/05/19.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Allison Balmer	Kathleen Butler	Therese DiMedio	Susan O’Toole Bruce
Marci Shapiro-Goldman	Michele Taylor	Beverly Thomas	

- (n) Mentors

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Colleen Girgenti	Marion Morrone	Johnson	2/19/19-6/30/19	\$550 Prorated

**ACTION AGENDA**

**February 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(o) AP Exams

**RECOMMENDATION:**

Be it resolved the persons listed be approved to proctor AP exams from 5/06/19-5/17/19 in accord with the data presented.

**CHHS West**

<u>Name</u>	<u>Assignment</u>	<u>Stipend Amount</u>
Melissa Franzosi	AP Coordinator	\$4000
Lisa Saffici	AP Assistant Coordinator	\$1500
Nina Bertelsen	AP Clerical Assistant	\$250
Donna Kane	AP Clerical Assistant	\$250
Margaret Strimel	AP Proctor/Assistant	\$350
Nicholas Caputi	AP Proctor	\$250
Suzanne Elsherif	AP Proctor	\$250
Brittany Gibbs	AP Proctor	\$250
Ashley Giles	AP Proctor	\$250
Todd Powers	AP Proctor	\$250
Cynthia Snowden	AP Proctor	\$250

(p) Environmental Residency Program-Beck

**RECOMMENDATION:**

Be it resolved that the persons listed from Beck and Rosa Middle Schools be approved to participate in the environmental residency program at Mt. Misery effective 3/5/2019-3/22/19 at the overnight rate of \$190.98/night, per teacher (not to exceed 6 nights).

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Susan Avery	Ramona Bregetta	Stacy Butler	Lisa Castillo
Matthew Cieslik	Caitlin Cocco	Risa Cohen	Eileen Conover
Christopher Corey	Leah Dryden	Heather Farnath	Janine Fiore
Margaret Giordano	Amy Graves	Gary Haaf	Marlene Houlihan
Scott Klear	Bruce Krohn	Kevin Kruoff	Karen Kuliczowski
Nicholas Lampe	Marc Lopez	Marissa Markus	Valerie McDonald
Brendan McGovern	Erin Mleczo	Donna Morocco	Rose Noll
Alla Rose	Wendy Wong	Melanie Wyckoff	John Young
Diane Zeltner			

**ACTION AGENDA**

**February 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

Be it resolved that the persons listed be approved for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hrly Rate/Salary</u>
Kathleen Fallon	Student Assistant Registration Coordinator (Replacing C. Kunz)	On or About 3/13/19-6/30/19	\$41,302 prorated*

\*Salary may be adjusted pending proof of experience

(b) Kilmer Get up and Grow Program—Title I

**RECOMMENDATION:**

Be it resolved that Kathleen Ricchezza be approved as an Educational Assistant for the Title I Get up and Grow program at Kilmer Elementary School effective 7/08/19-8/01/19 at the rate of \$17.50/hour. Monies budgeted from account #20-233-100-106-15-0140.

(c) ESY Summer Program – Travel Training

**RECOMMENDATION:**

Be it resolved that Irving Wolf be approved for ESY travel training effective 6/25/19-6/28/19 at the rate of \$31.45/hr. and effective 7/01/19-8/05/19 at the rate of \*\$31.45/hr.

\*Hourly rate to be adjusted pending approval of non-affiliated salary increases.

**ACTION AGENDA**

**February 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued**

(d) ESY Summer Program – Related Services COTA

**RECOMMENDATION:**

Be it resolved that Bernadette Hickey be approved to provide coordination of related services Certified Occupational Therapy Assistant for a total of 4 hours for the ESY program at the rate of \$45.20/hr. effective 6/25/19-8/05/19.

(e) Environmental Residency Program - Beck

**RECOMMENDATION:**

Be it resolved that the persons listed from Beck Middle School be approved to participate in the district's environmental education residency program at Mt. Misery effective 3/5/19-3/22/19 at the overnight rate of \$22.50 per 24 hour period in addition to their regular hourly rate. Additional hours above 40 shall be compensated at 1.5 times the regular hourly rate.

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
Carol Barra	\$16.16	Rose Casey	\$16.71
Hui Hsieh	\$17.28	Kathleen McNulty	\$11.01
Tamie Paglione	\$15.06	Mindy Siegel	\$17.28
Perveen Sultana	\$11.01	Alyssa Washington	\$10.91

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Emily Batt	Harte – 2 <sup>nd</sup> Grade	Leave with pay 2/25/19-3/22/19
Katelyn Bower	Malberg – Teacher Coach	Leave without pay 10/22/18-3/29/19 (Revised for dates)
Stephanie Corey	Mann/Woodcrest/Stockton/Cooper - Supplemental Instruction	Leave with pay 11/06/18-2/11/19; Leave without pay 2/12/19-6/30/19 (Revised for dates)
Rachel Eister	CHHS East – World Language	Leave with pay 1/04/19-2/28/19; Leave without pay 3/01/19-6/30/19
Susan Fox	CHHS East – English	Leave without pay 2/04/19-TBD
Vanessa Intriago	CHHS East – World Language	Leave with pay 1/21/19-2/20/19; Leave without pay 2/21/19-4/12/19 (Revised for dates)

**ACTION AGENDA**

**February 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. LEAVES OF ABSENCE—CERTIFICATED** – continued

(a) Leave of Absence, With/Without Pay - continued

**RECOMMENDATION:**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Cynthia Jaffe	Barclay – Occupational Therapist	Intermittent leave with pay 9/05/18-3/05/19
Maryellen Macleon	Kilmer – 1 <sup>st</sup> Grade	Leave with pay 1/07/19-2/26/19 (Revised for dates)
Christine Mays	Johnson – 2 <sup>nd</sup> Grade	Leave with pay 1/29/19-2/19/19; Leave without pay 2/20/19-3/12/19
Joseph Meloche	Malberg – Superintendent	Leave with pay 1/14/19-TBD
Harriet Rickansrud	Knight – Guidance Counselor	Leave with pay 1/14/19-1/18/19
Kathleen Scott	CHHS West – Special Education	Leave with pay 4/10/19-5/29/19; Leave without pay 5/30/19-6/30/19
Michael Skalski	Woodcrest – 4 <sup>th</sup> Grade	Leave with pay 11/27/18-12/12/18; Leave without pay 12/13/18-3/11/19 (Revised for dates)
Nicole Slattery	Harte – 5 <sup>th</sup> Grade	Leave without pay 5/01/19-6/30/19

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED**

(a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jane Abo	CHHS East – HS Student Supervisor	Leave with pay 1/22/19-3/05/19
Carolyn Barra	Beck – Educational Assistant	Leave with pay 1/16/19-2/01/19
Charlotte Burton	Rosa – Educational Assistant	Leave without pay 2/04/19-3/01/19
Barbara Caruso	Rosa – Secretary	Leave with pay 1/29/19-3/01/19
Helene Drago	Woodcrest – SACC, Teacher II	Leave with pay 4/29/19 Leave without pay 4/30/19-5/06/19
James Hoyle	CHHS West – Educational Assistant	Leave with pay 1/09/19-3/22/19

**ACTION AGENDA**

**February 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED** – continued

(a) Leave of Absence, With/Without Pay – continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Lois Livecchi	Kilmer – SACC, Aide	Leave with pay 10/11/18-2/06/19; Leave without pay 2/07/19-2/08/19 (Revised for dates)
Diana Maxwell	Beck – Educational Assistant	Leave with pay 1/02/19-3/21/19; Leave without pay 3/21/19-TBD
Sasha McKelvie	Cooper – Educational Assistant	Leave with pay 3/04/19-3/22/19; Leave without pay 3/25/19-6/30/19
Lisa O'Rourke	Beck – Educational Assistant	Leave with pay 1/18/19-1/31/19
Kathleen Shevlin	Stockton – SACC/EDCC, Teacher II	Leave with pay 1/10/19-1/25/19

**ITEM 7. ASSIGNMENT/SALARY CHANGE—CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2019-20 school year effective 7/01/19-6/30/20.

<u>Name</u>	<u>From</u>	<u>To</u>
Kirk Rickansrud	Paine – Principal	Kilmer - Principal

**ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/ Hourly Rate</u>
Laura Kolmins	Mann – Educational Assistant (30 hrs/wk - \$11.48/hr.)	Mann – Exceptional Educational Assistant (30 hrs/wk)	1/25/19-6/30/19	\$13.16

**ACTION AGENDA**

**February 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 9. OTHER COMPENSATION—CERTIFICATED**

(a) Payment to Presenters – Title I Summer Academy

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to participate in the Camp Thomas Paine parent information night on 5/15/19, at the rate of \$71.42/hr. Monies budgeted from account #20-233-200-101-99-0125.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Irena Amato	Asia Brown	Jennifer Carey	Sarah Cervo
Marie Curry De Suarez	Caryn Cutler	Richard D'Alessandro	Hilary Daniels
Timothy Dempster	Melina Espailat	David Helgeson	Lynn Kahan
Jacqueline Kamison	Patrick McHenry	Michael Melograna	Kimberly Redfearn
Melissa Reitano	Melissa Santiago	Karla Smith	Eileen Steidle
Marie Taylor	Linda Weiss		

(b) Payment to Presenters – Title I Summer Academy

**RECOMMENDATION:**

Be it resolved that the persons listed be approved to participate in the Camp Thomas Paine professional development planning session on 6/24/19 and 6/25/19, at the rate of \$104.50/day. Monies budgeted from account #20-233-200-101-99-0140.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Irena Amato	Asia Brown	Jennifer Carey	Sarah Cervo
Marie Curry De Suarez	Caryn Cutler	Richard D'Alessandro	Hilary Daniels
Timothy Dempster	Melina Espailat	David Helgeson	Lynn Kahan
Jacqueline Kamison	Patrick McHenry	Michael Melograna	Kimberly Redfearn
Melissa Reitano	Melissa Santiago	Karla Smith	Eileen Steidle
Marie Taylor	Linda Weiss		

**ACTION AGENDA**

**February 26, 2019**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 9. OTHER COMPENSATION—CERTIFICATED** - continued

(c) Payment to Presenter – Title I Summer Academy

**RECOMMENDATION:**

Be it resolved that Arielle Simon and Sara Weber be approved to participate in the Camp Thomas Paine parent information night on 5/15/19, at the rate of \$71.42/hr. Monies budgeted from account #20-233-200-101-99-0125.

(d) Payment to Presenter – Title I Summer Academy

**RECOMMENDATION:**

Be it resolved that Arielle Simon and Sara Weber be approved to participate in the Camp Thomas Paine professional development planning session on 6/25/19, at the rate of \$104.50/day. Monies budgeted from account #20-233-200-101-99-0140 (revised for account number).

**ITEM 10. APPROVAL OF JOB DESCRIPTION**

**RECOMMENDATION:**

Be it resolved that the job description listed be approved as presented effective 2/27/19.

- World Language (Chinese) Teacher

Motion  Mrs. Saidel  Second  Dr. Wang  Vote  Ayes - 9 No - 0

**Exceptions:**

Item #3(d) Appointments – Certificated (Rowan University)

Motion  Mrs. Saidel  Second  Dr. Wang  Vote  Ayes - 8 No - 0-1\*

\*Dr. Wang abstained due to a conflict of interest with Rowan University.



**ACTION AGENDA**

**February 26, 2019**

**D. POLICIES & LEGISLATION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions
2. Approval of Waiver of Regulation 2340: Field Trips
3. Uniform State Memorandum of Agreement
4. Approval of Harassment/Intimidation/Bullying Hearing Decision

**ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
196680	Affirmed	197014	Affirmed	197265	Affirmed
196697	Affirmed	197022	Affirmed	197284	Affirmed
196707	Affirmed	197098	Affirmed	197457	Affirmed
196898	Affirmed	197204	Affirmed	197517	Affirmed
196929	Affirmed	197209	Affirmed	197653	Affirmed
196944	Affirmed	197230	Affirmed	197707	Affirmed

**ITEM 2. WAIVER OF REGULATION 2340: FIELD TRIPS**

It is recommended that the Regulation be waived to accommodate the trips listed below.

<u>School(s)</u>	<u>Trip</u>	<u>Location</u>	<u>Dates</u>	<u># School Days Missed</u>
CHHS East and West	DECA	Atlantic City, NJ	March 4-6, 2019	3

**ACTION AGENDA**

**February 26, 2019**

**D. POLICIES & LEGISLATION**

**ITEM 3. UNIFORM STATE MEMORANDUM OF AGREEMENT**

WHEREAS, the Cherry Hill Board of Education and its Chief School Administrator have reviewed the 2019 Revisions to the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (MOA) and have determined that the school district will work with local law enforcement to discuss any matters of mutual concern:

NOW THEREFORE, BE IT RESOLVED that the Board of Education approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials (MOA) for the 2018-2019 school year.

**ITEM 4. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING HEARING DECISION**

Resolved, that the Cherry Hill Board of Education approves and adopts the HIB appeal decision in HIB Incident Number 164832, affirming the Board's prior determination that the actions did constitute HIB, and directs the Superintendent to notify the parents of the affected pupils accordingly.

Motion Mrs. Scarpellino Second Mrs. Saidel Vote Ayes - 9 No - 0

Exceptions:

Item #4 Approval of Harassment/Intimidation/Bullying Hearing Decision

Motion Mrs. Scarpellino Second Mrs. Saidel Vote Ayes - 8 No - 0-1\*

\*Mrs. Tong abstained due to a conflict of interest.

## **ACTION AGENDA**

**February 26, 2019**

### **E. STRATEGIC PLANNING**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

#### *Discussion item:*

- **Bond Referendum**

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Mr. Goodwin called the meeting to order from recess at 9:54 P.M.

Mr. Goodwin opened the floor for a second public comment.

Second Public Comment:

Mr. Goodwin prefaced the second public comment by stating students first, then adults, on any item but the parapet wall.

Sean Roth, a junior at High School East and a member of the Robotics Club, spoke about Mr. Dilks as the club advisor and feels he deserves a stipend for his efforts. He also commented on not having the parts that are needed for the program.

Colleen Roth commented that there are no other clubs or teams that have the track record that the Robotics Club has. The club has operated without any funding from the District for many years.

Cheryl Micciche feels there needs to be more funding and support for the robotics program. The District should treat this club as it does all other clubs.

Joe Dilks, teacher at East and advisor of the Robotics Club, has been involved with the club for ten years and is not concerned about a stipend but the longevity of the club after he leaves in three to five years. A long range plan for STEM education is also needed.

John Fifis commented that his sons have been involved with the Robotics Club and this has been an outlet for them as they are not involved in sports. He knows what it has done for his kids and hopes it continues.

Leslie Sirken stated that even though her children are out of the District she continues to volunteer for the robotics program. Robotics programs are exploding and teaches participants many things.

Kristopher Broadbelt, a teacher and supervisor of the Robotics Club at High School West, stated he is continuing the program at West because of how important it is.

Miriam Stern commented on the Lenape Regional School District having five paid advisors for the program.

Sophia Lee commented about the bond and other District issues.

Jeff Potowitz commented on State Funding.

Yonni Yaris spoke about the Black History Program, the West play and other District issues.

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Miriam Stern read a statement from Missy Lang thanking the Board for their support on Fair Funding and joining forces with the District to move forward on Fair Funding issues.

Ben Ovadia spoke about Fair Funding, joining forces with the District administration and Board members.

Rick Short feels the ad hoc committee should be larger. He also commented on security at High School West.

Public Comment ended at 10:35 P.M. and parapet wall discussions continued.

Mr. Middleton will return to the B&F Committee Meeting next week for additional discussion.

Third Public Comment on Parapet Wall Issues:

Rich Short asked various questions about the parapet wall.

Ben Ovadia commented on the parapet wall and budget issues.

Yonni Yaris spoke about a revenue potential with a retiring teacher, for the auditorium, through the Education Foundation.

Mr. Goodwin called the meeting to order from the third public comment and for a motion to adjourn.

Mrs. Matlack made and Mrs. Saidel seconded a motion to adjourn at 11:20P.M. All Board members present voted in favor of the motion.

Respectfully submitted,

Lynn E. Shugars  
Assistant Superintendent  
Business/Board Secretary

**SYNOPSIS OF AUDIT REPORT FOR PUBLIC DISTRIBUTION**

**CHERRY HILL TOWNSHIP  
COUNTY OF CAMDEN**

As required by Title 18A:23-4, the following is a synopsis of the audit of the financial statements and supplementary data of the Governmental Activities for the year ended June 30, 2018.

ASSETS & OTHER DEBITS	GENERAL FUND	SPECIAL REVENUE FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	TOTAL
Cash & Cash Equivalents	\$ 10,816,180	\$ 803,982	\$ 2,111,098	\$ -	\$ 13,731,260
Accounts Receivable:					
State	2,430,735	259	1,116,963	-	3,547,957
Federal	-	620,152	-	-	620,152
Other	306,079	-	1	-	306,080
Interfund	923,470	-	-	-	923,470
Restricted Cash	13,240,875	-	-	-	13,240,875
<b>Total Assets</b>	<b>\$ 27,717,339</b>	<b>\$ 1,424,393</b>	<b>\$ 3,228,062</b>	<b>\$ -</b>	<b>\$ 32,369,794</b>
LIABILITIES & FUND BALANCES					
Liabilities:					
Accounts Payable	\$ 292,385	\$ 86,078	\$ -	\$ -	\$ 378,463
Payable to Federal Government	-	254,502	-	-	254,502
Interfund Payable	-	924,220	-	-	924,220
Deferred Revenue	90,703	159,593	-	-	250,296
Other Current Liabilities	43,509	-	-	-	43,509
<b>Total Liabilities</b>	<b>426,597</b>	<b>1,424,393</b>	<b>-</b>	<b>-</b>	<b>1,850,990</b>
Fund Balances:					
Restricted for:					
Capital Reserve	13,240,875	-	-	-	13,240,875
Capital Projects	-	-	3,228,062	-	3,228,062
Excess Surplus	1,592,144	-	-	-	1,592,144
Excess Surplus Designated for Subsequent Year	1,668,622	-	-	-	1,668,622
Assigned to:					
Designated for Subsequent Year's Expenditures	6,356,321	-	-	-	6,356,321
Designated for Subsequent Year's Expenditures (SEM)	39,094	-	-	-	39,094
Other Purposes	877,806	-	-	-	877,806
Unassigned:					
General Fund	3,515,880	-	-	-	3,515,880
<b>Total Fund Balances</b>	<b>27,290,742</b>	<b>-</b>	<b>3,228,062</b>	<b>-</b>	<b>30,518,804</b>
<b>Total Liabilities &amp; Fund Balances</b>	<b>\$ 27,717,339</b>	<b>\$ 1,424,393</b>	<b>\$ 3,228,062</b>	<b>\$ -</b>	<b>\$ 32,369,794</b>

**CHERRY HILL TOWNSHIP**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**GOVERNMENTAL FUNDS**  
**FOR FISCAL YEAR ENDED JUNE 30, 2018**

	GENERAL FUND	SPECIAL REVENUE FUND	CAPITAL PROJECTS FUND	DEBT SERVICE FUND	TOTAL
<b>Revenues:</b>					
<b>Local Sources:</b>					
Local Tax Levy	\$ 169,765,548	\$ -	\$ -	\$ 2,528,210	\$ 172,293,758
Tuition	747,743	-	-	-	747,743
Rents and Royalties	87,320	-	-	-	87,320
Interest on Investments	203,868	-	-	-	203,868
Interest on Capital Reserve	43,684	-	-	-	43,684
Miscellaneous	855,259	207,699	-	-	1,062,958
<b>Total Local Sources</b>	<b>171,703,422</b>	<b>207,699</b>	<b>-</b>	<b>2,528,210</b>	<b>174,439,331</b>
State Sources	40,676,485	1,205,080	1,001,460	1,015,290	43,898,315
Federal Sources	265,514	3,992,119	-	-	4,257,633
<b>Total Revenues</b>	<b>212,645,421</b>	<b>5,404,898</b>	<b>1,001,460</b>	<b>3,543,500</b>	<b>222,595,279</b>
<b>Expenditures:</b>					
<b>Current Expense:</b>					
Regular Instruction	54,148,852	4,213,664	-	-	58,362,516
Special Education Instruction	18,954,415	-	-	-	18,954,415
Other Special Instruction	3,124,353	-	-	-	3,124,353
Other Instruction	2,248,957	-	-	-	2,248,957
<b>Support Services:</b>					
Tuition	9,341,570	-	-	-	9,341,570
Student & Instruction Related Services	21,320,657	1,112,825	-	-	22,433,482
School Administrative Services	8,469,750	-	-	-	8,469,750
Other Administrative Services	4,066,639	-	-	-	4,066,639
Plant Operations & Maintenance	10,869,385	-	-	-	10,869,385
Pupil Transportation	10,993,260	-	-	-	10,993,260
Unallocated Benefits	34,083,949	-	-	-	34,083,949
On Behalf TPAF Pension and Social Security Contributions	24,536,350	-	-	-	24,536,350
Capital Outlay	3,287,528	78,409	3,706,000	-	7,071,937
Transfer to Charter Schools	237,087	-	-	-	237,087
<b>Debt Service:</b>					
Principal	481,948	-	-	3,210,000	3,691,948
Interest & Other Charges	67,659	-	-	333,500	401,159
<b>Total Expenditures</b>	<b>206,232,359</b>	<b>5,404,898</b>	<b>3,706,000</b>	<b>3,543,500</b>	<b>218,886,757</b>
<b>Excess/(Deficiency) of Revenues Over/ (Under) Expenditures</b>	<b>6,413,062</b>	<b>-</b>	<b>(2,704,540)</b>	<b>-</b>	<b>3,708,522</b>
<b>Other Financing Sources/(Uses):</b>					
Transfers In	-	-	2,647,250	-	2,647,250
Transfers Out	(2,647,250)	-	-	-	(2,647,250)
In-Kind Contribution from Township	1,255,000	-	-	-	1,255,000
Shared Service Agreement Loan Proceeds	1,255,000	-	-	-	1,255,000
<b>Total Other Financing Sources/(Uses)</b>	<b>(137,250)</b>	<b>-</b>	<b>2,647,250</b>	<b>-</b>	<b>2,510,000</b>
<b>Excess/(Deficiency) of Revenues &amp; Other Financing Sources Over/(Under) Expenditures &amp; Other Financing Uses</b>	<b>6,275,812</b>	<b>-</b>	<b>(57,290)</b>	<b>-</b>	<b>6,218,522</b>
<b>Fund Balances July 1</b>	<b>21,014,930</b>	<b>-</b>	<b>3,285,352</b>	<b>-</b>	<b>24,300,282</b>
<b>Fund Balances June 30</b>	<b>\$ 27,290,742</b>	<b>\$ -</b>	<b>\$ 3,228,062</b>	<b>\$ -</b>	<b>\$ 30,518,804</b>