

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

May 14, 2019

A Board of Education Work Session and Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on May 14, 2019.

The meeting was called to order by Mr. Goodwin at 6:00 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON MAY 9, 2019.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON MAY 9, 2019.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON MAY 9, 2019.

A roll call recorded the following Board Members as present:

Mrs. Carol A. Matlack	Mrs. Lisa Saidel
Mrs. Laurie Neary	Dr. Edward Wang
Mr. David Rossi	Mr. Eric Goodwin

Mrs. Jane Scarpellino – absent
Mrs. Ruth Schultz – absent
Mrs. Sally Tong – absent

Student Representatives:

None

Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Dr. J. Smith, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Weathington, Dr. F. Mahan and Mrs. B. Wilson.

Board of Education Work Session and Special Action Meeting Minutes
May 14, 2019

Mr. Goodwin read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS, HUMAN RESOURCE MATTERS AND LEGAL MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mr. Goodwin led the Pledge of Allegiance.

Mrs. Matlack made and Mrs. Saidel seconded a motion to adjourn to Executive Session for matters pertaining to student matters, human resource matters and legal matter at 6:02 P.M. All Board members present voted in favor of the motion.

Mr. Goodwin called the Board of Education Work Session and Special Action meeting to order in public session from the Executive Session at 7:00 P.M.

Presentations:

Dr. Meloche introduced Mr. Riordan and Mrs. Tiernan who gave a video presentation on “The Earth Festival” held on May 4, 2019.

Board Reports:

Mrs. Matlack reported on The Joint Camden-Gloucester County School Boards Association Meeting, The NJSBA Legislative Assembly coming up this weekend and NJSBA’s testimony on the new State school funding formula.

Mrs. Saidel reported on the last Camden County Educational Services Commission meeting held on May 1, 2019.

Public Comment:

Rich Short inquired about stipends for the Robotics Club and money spent on grounds equipment.

Kim Fridell asked about grant writing training on the C&I agenda.

Dr. Kirk Rickansrud welcomed the new principal at Paine Elementary School, Mrs. Melissa Gleason.

Mr. Goodwin called the meeting to order from the recess for public comment for the purpose of considering and voting on the items presented in the Special Action Agenda which is incorporated as part of the minutes.

SPECIAL ACTION AGENDA

May 14, 2019

A. CURRICULUM & INSTRUCTION

Board Goals

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2018-2019 School Year
2. Approval of Out of District Student Placements 2018-2019 School Year
3. A Resolution Approving a Professional Services Agreement Between the Cherry Hill Board of Education and Effective School Solutions to Provide Mental Health Services

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Lynn Shugars Malberg	Professional Grant Development Workshop New Brunswick, NJ	5/29 -5/30/19	\$696.42 Registration/Mileage Tolls/Parking

SPECIAL ACTION AGENDA

May 14, 2019

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2018-2019 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2018-19 school year during the May 2019 cycle. There are 3 submissions.

Vendor	ID	Term	RSY	RSY Aide	Amt
Archway*	4003982	3/13/19-6/30/19	\$13,228.98		\$13,228.98
Bancroft	3000932	4/17/19-6/30/19	\$13,786.94	\$7,104.00	\$20,890.94
BCSSSD	3012551	1/7/19-6/19/19	\$24,254.00		\$24,254.00
				TOTAL	\$58,373.92

*Revised amount for total RSY days student will attend.

Resolution #112-5'19

ITEM 3. A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND EFFECTIVE SCHOOL SOLUTIONS TO PROVIDE MENTAL HEALTH SERVICES

WHEREAS, the Cherry Hill Board of Education has need of a licensed mental health professional to provide therapeutic mental health services; and

WHEREAS, the Board currently contracts with Effective School Solutions, LLC for the provision of such services, and the Board has determined, based upon the recommendation of its Administration, that the provision of such services by Effective School Solutions is in the best interest of the District and that the award of a contract hereunder will provide high quality services at a fair and competitive price; and

WHEREAS, the services constitute professional services within the meaning of the Public School Contracts Law, and the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a professional services contract between the Board and Effective School Solutions, LLC for provision of therapeutic mental health services for the term of July 1, 2019 through June 30, 2020 in the amount of six hundred sixty thousand six hundred fifty dollars (\$660,650) for ten-month services during the regular academic year and eight thousand dollars (\$8,000) for provision of Extended School Year services, provided that the charge for Extended School Year services shall be waived by ESS if the contract is approved by May 15, 2019; and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute a professional services contract with Effective School Solutions, LLC; and be it

FURTHER RESOLVED, that the Assistant Superintendent-Business shall forthwith cause to be printed once in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board, in accordance with the provisions of *N.J.S.A. 18A:18A-5a.(2)*.

Resolution #113-5'19

Motion Dr. Wang Second Mrs. Saidel Vote Ayes - 6 No - 0

Mrs. Scarpellino – absent

Mrs. Schultz – absent

Mrs. Tong – absent

SPECIAL ACTION AGENDA

May 14, 2019

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Bill List(s)

ITEM 1. APPROVAL OF BILL LIST(S)

It is recommended that the Bill List(s) May 14, 2019 1st Bill List in the amount of \$3,352,969.72 and the 2nd Bill List in the amount of \$3,036,555.04 be approved as submitted.

It is recommended that the SACC Bill List for May 14, 2019 in the amount of \$1,858.75 be approved as submitted.

Motion: Mrs. Matlack Second: Mr. Goodwin Vote: Ayes - 6 No - 0
Mrs. Scarpellino – absent
Mrs. Schultz – absent
Mrs. Tong – absent

SPECIAL ACTION AGENDA

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Contract Renewals—Certificated-Offer of Employment
6. Contract Renewals—Certificated
7. Contract Renewals—Non-Certificated
8. Assignment/Salary Change—Non-Certificated
9. Other Compensation—Certificated
10. Other Compensation—Non-Certificated
11. Approval of Sidebar Agreement

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Vivian Bender	CHHS West	ROTC	7/01/19	Personal
Therese DiMedio	Harte	Teacher in Charge	5/01/19	Personal
Mary Kline	Paine	Teacher Coach	7/01/19	Retirement
John Lauk	Harte/Kilmer/Johnson	Health & P.E.	6/01/19	Personal

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Joshua Bruno	Mann	Educational Assistant	5/13/19	Personal
JoAnn Buzby	Kilmer	Educational Assistant	7/01/19	Retirement

SPECIAL ACTION AGENDA

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED- continued

(a) Resignations - continued

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
JoAnn Buzby	Barton	SACC, Teacher II/Site Leader	7/01/19	Retirement
Delene Coats	CHHS East	Educational Assistant	6/01/19	Personal
Joy Dickson	Knight	SACC, Teacher II	5/06/19	Personal
Helen Gallagher	Kilmer	Educational Assistant	7/01/19	Retirement
Raymond Hawthorne	Beck	Head Custodian	9/01/19	Retirement
Victoria Martinez	Woodcrest	EDCC, Teacher II	4/01/19	Personal
Michelle Smith*	Cooper	EDCC, Teacher II	4/02/19	Personal
Lindsey Wells	Rosa	Secretary	6/04/19	Personal

*Revised for effective date

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2019-20 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Melissa Gleason	Paine – Principal (Replacing K. Rickansrud)	7/01/19-6/30/20	\$118,000

(b) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Jennifer Aristone	Rosa – Co-Director, Student Council	9/01/19-6/30/20	\$1,253
Parry Barclay	Director - All Cherry Hill – Elementary Band	9/01/19-6/30/20	\$2,830
Richard Beckman	Assistant Director/Accompanist – All Cherry Hill – Elementary Band	9/01/19-6/30/20	\$2,506
Karen Block	Beck – Co-Advisor, Peer Leader	9/01/19-6/30/20	\$1,265
Teresa Convery	Rosa – Co-Director, Student Council	9/01/19-6/30/20	\$1,253
Teresa D’Amico Britton	Assistant Director/Accompanist – All Cherry Hill – Elementary Chorus	9/01/19-6/30/20	\$2,506

SPECIAL ACTION AGENDA

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Co-Curricular – continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Teresa D'Amico Britton	Assistant Director/Accompanist – All Cherry Hill – Elementary Orchestra	9/01/19-6/30/20	\$2,506
Gina Demonte	Rosa – Co-Advisor, Peer Leadership	9/01/19-6/30/20	\$1,265
Janene Fiore-Malone	Beck – Co-Advisor, Peer Leader	9/01/19-6/30/20	\$1,265
Kevin Flood	Harte – Teacher In Charge	5/01/19-6/30/19	\$439
Scott Graser	Rosa – Director, Glee Club	9/01/19-6/30/20	\$2,830
Scott Graser	Rosa – Director, Glee Club 6 th Grade	9/01/19-6/30/20	\$2,830
Lillian Halden	Rosa – Co-Advisor, Peer Leadership	9/01/19-6/30/20	\$1,265
Lillian Halden	Rosa – Co-Director, Newspaper	9/01/19-6/30/20	\$1,058
Brian Kain	Director – All Cherry Hill – Elementary Chorus	9/01/19-6/30/20	\$2,830
Brian Kain	Beck – Director, Glee Club	9/01/19-6/30/20	\$2,830
Gabriela Mandescu	Director – All Cherry Hill – Middle School Orchestra	9/01/19-6/30/20	\$1,118
Gabriela Mandescu	Beck – Director, Orchestra	9/01/19-6/30/20	\$2,830
Susan Mark	Rosa – Director, Winds Ensemble	9/01/19-6/30/20	\$2,830
Susan Mark	Rosa – Co-Director, Newspaper	9/01/19-6/30/20	\$1,058
Susan Mark	Rosa – Director, Orchestra	9/01/19-6/30/20	\$2,830
Susan Mark	Rosa – Director, Jazz Band	9/01/19-6/30/20	\$2,830
Susan Mark	Rosa – Director, Band #1	9/01/19-6/30/20	\$2,830
Susan Mark	Rosa – Director, Band #2	9/01/19-6/30/20	\$2,830
Stephen Marr	Beck – Director, Wind Ensemble	9/01/19-6/30/20	\$2,830
Stephen Marr	Beck – Director, Jazz Band	9/01/19-6/30/20	\$2,830
Stephen Marr	Beck – Director, Band	9/01/19-6/30/20	\$2,830
Valerie McDonald	Beck – Director, Yearbook	9/01/19-6/30/20	\$2,117
John Murtha	Rosa – Advisor, Junior School Drama	9/01/19-6/30/20	\$1,598
Emma Officer	Beck – Director, Junior School Drama	9/01/19-6/30/20	\$1,538
Jodi Raditz	Rosa – Director, Junior School Drama	9/01/19-6/30/20	\$2,117
Erin Riley Poller	Rosa – Advisor, Junior School Drama	9/01/19-6/30/20	\$1,308

SPECIAL ACTION AGENDA

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Co-Curricular – continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Meg Ruesch	Beck – Assistant Director, Drama	9/01/19-6/30/20	\$1,308
Francesca Secrest	Director – All Cherry Hill – Elementary Orchestra	9/01/19-6/30/20	\$2,830
Jacob Weber	Director – All Cherry Hill – Middle School Band	9/01/19-6/30/20	\$1,118
Wendy Wong	Beck – Assistant Director, Drama	9/01/19-6/30/20	\$869
John Young	Rosa – Director, Yearbook	9/01/19-6/30/20	\$2,117

(c) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistant) be approved as substitute teachers effective 9/01/19-6/30/20.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Lori Bobertz	Mario Castelan	Noelle Drake-Hollingsworth
Kaitlyn McCloskey	Lieren Pfannenstein	Christopher Puche

(d) Substitute Nurses

RECOMMENDATION:

Be it resolved that the persons listed be approved as a substitute nurse effective 9/01/19-6/30/20.

<u>Name</u>	<u>Name</u>
Mary Babcock	Nijita Rivera

(e) Clinical Practicum

RECOMMENDATION:

Be it resolved that the persons listed be approved for a Speech-Language clinical practicum in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Megan Zeidler	La Salle	9/01/19-12/20/19	Shirley Graves/Harte

SPECIAL ACTION AGENDA

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(f) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Kaeleigh Becker	Stockton	9/03/19-12/10/19	Sarah Guy/Knight
Vesile Ekiz	Drexel	4/01/19-6/08/19	Dana Tete/CHHS East

(g) Student Teacher

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Kaeleigh Becker	Stockton	1/02/20-4/17/20	Sarah Guy/Knight

(h) Clinical Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for clinical experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Nicole Cahill	Rowan	9/18/19-11/16/19	Megan Manns/Mann
Jessica Crecelius	Rowan	9/18/19-11/16/19	Jennifer Patouhas/Mann
Sara Giron	Rowan	9/18/19-11/16/19	Jennifer Patouhas/Mann
Christopher Kain	Rowan	9/18/19-11/16/19	Kristina Murphy/Mann
Elizabeth Kelly	Rowan	9/18/19-11/16/19	Megan Manns/Mann
Rachael Navarrete	Rowan	9/18/19-11/16/19	Kristina Murphy/Mann
Virginia Perrine	Rowan	9/18/19-11/16/19	Kimberly McAllister/Mann
Monica Segeren	Rowan	9/18/19-11/16/19	Joanna Stabile/Mann
Emily Shourds	Rowan	9/18/19-11/16/19	Sarah Boone/Mann
Brittany Still	Rowan	9/18/19-11/16/19	Kimberly McAllister/Mann
Alexandra Villegas	Rowan	9/18/19-11/16/19	Joanna Stabile/Mann
Andrew Kinash-Shipman	Rowan	9/18/19-11/16/19	Sarah Boone/Mann

SPECIAL ACTION AGENDA

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(i) Environmental Residency Program

RECOMMENDATION:

Be it resolved that the persons listed be approved to participate in the environmental residency program at Mt. Misery effective 9/24/19-5/01/20 at the rate of 1/187 of starting salary \$267.38/diem for Tuesday through Thursday and \$75.00 for Friday.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Linda Ascola	Donald Brubaker	Elaine Bryan
Norma Carter	Clifford Ireland	John McCormick
Hugh William Robertson	Kathleen Butler (nurse)	Michelle Cohen (nurse)
Andrea Gurst (nurse)	Susan O'Toole Bruce (nurse)	Susanne Pizzutilla (nurse)

(j) Related Service Evaluations

RECOMMENDATION:

Be it resolved that the person listed be approved for related service evaluations effective 6/25/19-8/28/19 at the rate of \$250/evaluation.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Heather Ackerman	Alana Annunziato	Ayanna Boxley	Alena Brooks	Jessica Bruno
Jane Combs	Lori Combs	Karin Davis	Amanda Dickinson	Amanda Duncan
Nicole Fornito	Lori Goldberg	Shirley Graves	Sarina Hoell	Cynthia Jaffe
Debi Kardon-Duff	Karen Korobellis	Nicole Kramer	Amy Meyer	Pamela Moore
Kathleen Mullee	Doreen Peterson	Susan Pettijohn	Linda Petz	Arielle Pisaniello
Kimberly Pratt	Karen Reitano	Lynda Slimm	Suzanne Vender	

(k) Related Service Evaluations

RECOMMENDATION:

Be it resolved that all current CST Case Managers be approved to provide Learning, Psychological, and Social Evaluations effective 6/25/19-6/30/20 at the rate of \$250/evaluation.

(l) Summer IEP Meetings

RECOMMENDATION:

Be it resolved that the teachers who are affiliated with the Cherry Hill Education Association bargaining unit be approved to attend Summer IEP meetings effective 6/25/19-8/28/19 at the rate of \$35.71/hr.

SPECIAL ACTION AGENDA

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(m) Related Service Evaluations

RECOMMENDATION:

Be it resolved that the person listed be approved for Speech therapy for the ESY summer program effective 6/25/19-8/05/2019 at the rate of \$45.20/hr.

Name

Arielle Pisaniello

(n) Substitute Teachers/ESY Program

RECOMMENDATION:

Be it resolved that the teachers listed in Ms. Adrian's report dated May 08, 2019, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be approved to substitute during the 2019 ESY Summer Program effective 7/01/19-8/05/19 at the rate of \$45.20/hour.

(o) Summer Employment—Nurses Charting

RECOMMENDATION:

Be it resolved that the persons listed be approved for charting immunizations/sports physicals in accord with the data presented.

Elementary (immunizations)- Not to exceed 3 hrs/each -Effective 7/02/19-8/31/19

<u>Name</u>	<u>School</u>	<u>Hourly Rate</u>
Beverly Thomas	Barclay	\$71.99
Lynn Becker	Barton	\$35.94
Jennifer Fleischmann	Cooper	\$37.29
Therese DiMedio	Harte	\$63.40
LeeAnne Keesal	Johnson	\$49.57
Robin Olin	Kilmer	\$73.30
Jacqueline Naddeo	Kingston	\$56.92
Amy Hawthorne	Knight	\$70.69
Stacey Hollander	Mann	\$53.98
Lisa Collins	Paine	\$36.86
Marci Shapiro-Goldman	Sharp	\$42.57
Marie Smith	Stockton	\$69.05
Lynn Richter	Woodcrest	\$59.53

SPECIAL ACTION AGENDA

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(o) Summer Employment—Nurses Charting

Middle School (sports physicals) - Not to exceed 20 hrs/each - Effective 7/02/19-8/31/19

<u>Name</u>	<u>School</u>	<u>Hourly Rate</u>
Barbara Kase-Avner	Beck	\$45.01
Michele Taylor	Carusi	\$69.05
Angela Mooney	Rosa	\$45.01

High School (sports physicals) - Not to exceed 40 hrs/each - Effective 7/02/19-8/31/19

<u>Name</u>	<u>School</u>	<u>Hourly Rate</u>
Amy Schurer	CHHS West	\$37.12
Eileen Reilly	CHHS East	\$69.05
Beverly Thomas	CHHS East	\$71.99

(p) Summer Employment—Lead Nurse

RECOMMENDATION:

Be it resolved that Barbara Kase-Avner be approved for summer hours as lead nurse effective 7/02/19-8/31/19 for a total of 42 hours at the hourly rate of \$45.01.

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Erin Crystall	Rosa – Educational Assistant (Replacing Z. Taylor – 35 hrs. /wk.)	On or about 5/15/19-6/30/19	\$10.91

(b) Substitute Educational Assistants/ESY Program

RECOMMENDATION:

Be it resolved that the educational assistants listed in Ms. Adrian’s report dated May 08, 2019, which shall become a part of the official minutes of this meeting, who are affiliated with the EACH bargaining unit be approved to substitute during the 2019 ESY Summer Program effective 7/01/19-8/05/19 at their 19-20 hourly rate.

SPECIAL ACTION AGENDA

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. CONTRACT RENEWALS—CERTIFICATED-OFFER OF EMPLOYMENT

(a) Offer of Employment-Non-Tenured Teaching Staff

RECOMMENDATION:

Be it resolved that the following resolution be adopted:

RESOLUTION

IT IS RESOLVED by this Board of Education that the non-tenured teaching staff members listed in Section A of Ms. Adrian’s report dated May 08, 2019, which is on file in the office of Human Resources, be given a written offer of a contract for employment for the 2019-2020 school year; and

BE IT FURTHER RESOLVED that said written offer contract a provision that the staff member accept such offer in writing on or before the first day of June 2019; and

BE IT FURTHER RESOLVED that any contract resulting from the aforementioned offer shall be in writing and in a form heretofore used by this Board of Education.

ITEM 6. CONTRACT RENEWALS—CERTIFICATED

(a) CHEA

Be it resolved that the following resolution be adopted:

RESOLVED that this Board hereby authorize the renewal of contracts for tenured/non-tenured teachers affiliated with the Cherry Hill Education Association bargaining unit for the 2019-20 year, effective 9/01/19-6/30/20.

(b) CHASA

RECOMMENDATION:

Be it resolved that the principals/assistant principals listed in Ms. Adrian’s report dated May 08, 2019, which shall become part of the official minutes of this meeting, who are affiliated with the Cherry Hill Association of School Administrators bargaining unit be reemployed for the 2019-20 year, effective 7/01/19-6/30/20.

(c) Non-Affiliated Certificated Employees

RECOMMENDATION:

Be it resolved that the non-affiliated employees in the following positions listed in Ms. Adrian’s report dated May 08, 2019, which shall become part of the official minutes of this meeting, be appointed for the 2019-20 year effective 7/01/19-6/30/20 and that their salary payments based on the 2018-19 rates be continued until salary guidelines have been established and approved.

Assistant Business Administrator	School Psychologist Consultants	Speech Therapist Consultants
Assistant Superintendents	Social Worker Consultants	LDT-C Consultants
Directors		

SPECIAL ACTION AGENDA

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. CONTRACT RENEWALS—CERTIFICATED - continued

(d) Substitute Teachers/Nurses

RECOMMENDATION:

Be it resolved that the employees listed in Ms. Adrian's report dated May 08, 2019, which shall become a part of the official minutes of this meeting, be approved for the 2019-20 school year.

ITEM 7. CONTRACT RENEWALS—NON-CERTIFICATED

(a) Secretaries - (CHEA)

RECOMMENDATION:

Be it resolved that the secretarial personnel listed in Ms. Adrian's report dated May 08, 2019, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be reemployed for the 2019-20 year, effective 7/01/19-6/30/20.

(b) Support Staff - (CHEA)

RECOMENDATION:

Be it resolved that the employees listed in Ms. Adrian's report dated May 08, 2019, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be reemployed for the 2019-20 year, effective 7/01/19-6/30/20.

(c) Technology Staff - (CHEA)

RECOMENDATION:

Be it resolved that the employees listed in Ms. Adrian's report dated May 08, 2019, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be reemployed for the 2019-20 year, effective 7/01/19-6/30/20.

(d) Custodial/Maintenance Staff - (CHEA)

RECOMENDATION:

Be it resolved that the employees listed in Ms. Adrian's report dated May 08, 2019, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Education Association bargaining unit be reemployed for the 2019-20 year, effective 7/01/19-6/30/20.

SPECIAL ACTION AGENDA

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. CONTRACT RENEWALS—NON-CERTIFICATED – continued

(e) CHASP

RECOMMENDATION:

Be it resolved that the employees listed in Ms. Adrian’s report dated May 08, 2019, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Supervisory Association bargaining unit, be reemployed for the 2019-20 school year, effective 7/01/19-6/30/20.

(f) Campus Police

RECOMMENDATION:

Be it resolved that the employees listed in Ms. Adrian’s report dated May 08, 2019, which shall become a part of the official minutes of this meeting, who are affiliated with the Cherry Hill Campus Police Association bargaining unit, be reemployed for the 2019-20 school year, effective 9/01/19-6/30/20.

(g) Non-Affiliated Employees

RECOMMENDATION:

Be it resolved that the non-affiliated employees in the following positions listed in Ms. Adrian’s report dated May 08, 2019, which shall become a part of this official meeting, be appointed for the 2019-20 year and that their salary payments based on the 2018-19 rates be continued until salary guidelines have been established and approved.

Accountant	High School Student Supervisors	Supervisors/Assistant Supervisors
Administrative Assistants	Managers/Assistant Managers	Technology
Assistant Director of Technology	Public Information Officer	Transportation Coordinators
Clerk	School Supportive Assistants	Transportation Facilitators
COTA	Secretaries	Travel Trainer
Coordinators	Senior Accountant	Treasurer of Monies
Directors	Student Advocates	

(h) EACH

RECOMMENDATION:

Be it resolved that the employees listed in Ms. Adrian’s report dated May 08, 2019, which shall become a part of the official minutes of this meeting, who are affiliated with the Educational Association of Cherry Hill bargaining unit, be reemployed for the 2019-20 school year, effective 9/01/19-6/30/20.

SPECIAL ACTION AGENDA

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. CONTRACT RENEWALS—NON-CERTIFICATED – continued

(i) Substitute Secretaries

RECOMMENDATION:

Be it resolved that the employees listed in Ms. Adrian’s report dated May 08, 2019, which shall become a part of the official minutes of this meeting, be approved for the 2019-20 school year.

ITEM 8. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Marie Hayes	Barton – SACC, Teacher II (\$11.00/hr., - 23.75 hrs./wk.)	Barton – SACC, Teacher II (10 hrs./wk.) / Woodcrest – EDCC, Teacher II (30 hrs./wk.)	4/29/19-6/30/19	\$11.00
Rosemarie Maxwell	Kilmer – Lead Cleaner (\$34,717 – includes \$992 boilers license)	Barton – Lead Cleaner	4/29/19-6/30/19	\$34,717 (Includes \$992 for boilers)

ITEM 9. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Elizabeth Begley*	Geometry	CHHS West	3/04/19-4/18/19	\$1,660
Angela Berlehner*	Geometry	CHHS West	3/04/19-4/18/19	\$1,769
Michelle Brill*	Geometry	CHHS West	3/04/19-4/18/19	\$3,100
Karen Lignana*	Pre-Calculus	CHHS West	3/04/19-4/18/19	\$3,045
Taylor Warne*	Geometry	CHHS West	3/04/19-4/18/19	\$1,522
Elizabeth Begley**	Calculus	CHHS West	4/30/19-6/21/19	\$3,710
Brian Drury**	Calculus	CHHS West	4/30/19-6/21/19	\$7,248
Paul McNally	Calculus	CHHS West	4/30/19-6/21/19	\$2,495
Taylor Warne	Geometry	CHHS West	4/30/19-6/21/19	\$1,701
Gregory Gagliardi*	English	CHHS East	2/01/19-3/26/19	\$2,895
Anthony Maniscalco*	English	CHHS East	2/01/19-3/26/19	\$2,248
Mary Radbill*	English	CHHS East	2/01/19-3/26/19	\$3,253
Karen Simeonides*	English	CHHS East	2/01/19-3/26/19	\$2,248
Samantha Vanaman*	English	CHHS East	2/01/19-3/26/19	\$2,016

*Revised for effective dates and amount

**Teaching two additional classes

SPECIAL ACTION AGENDA

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 10. OTHER COMPENSATION—NON-CERTIFICATED

(a) Service Bonus—CHEA CHSSA

RECOMMENDATION:

In accord with the current agreement the Board of Education and the Cherry Hill Education Association, it is recommended that the persons listed be paid a bonus of \$100 (lump sum) for execution of an employment contract for the completion of 10 years of employment effective 7/01/19.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
John Doyle	John Earl	Angela Espinal Madera	Bienvenido Germosen Tavarez
Nercido Gonzalez	Samuel Lopez-Nieves	Juan Madera	Rosemarie Maxwell
Maria Mejia	Dolores Rodriguez	Juan Santana	Sonia Tejada

(b) Service Bonus—CHEA CHSSA

RECOMMENDATION:

In accord with the current agreement the Board of Education and the Cherry Hill Education Association, it is recommended that the persons listed be paid a bonus of \$100 (lump sum) for execution of an employment contract for the completion of 15 years of employment effective 7/01/19.

<u>Name</u>	<u>Name</u>
Lester Jones	David Shade

(c) Service Bonus—CHASP

RECOMMENDATION:

In accord with the current agreement the Board of Education and the Cherry Hill Associated Supervisory Personnel, it is recommended that the persons listed be paid a bonus of \$100 (lump sum) for execution of an employment contract for the completion of 10 years of employment effective 7/01/19.

<u>Name</u>	<u>Name</u>
Sergio Pagan	Joseph Sutton

SPECIAL ACTION AGENDA

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 11. APPROVAL OF SIDEBAR AGREEMENT

Be it resolved that the sidebar agreement between the Cherry Hill Board of Education and CHASA be approved as presented effective 5/14/19.

Motion Mrs. Saidel Second Mrs. Matlack Vote Ayes - 6 No - 0

Mrs. Scarpellino – absent

Mrs. Schultz – absent

Mrs. Tong – absent

Exceptions:

Item #3(h) Appointments—Certificated (Rowan University)

Motion Mrs. Saidel Second Mrs. Matlack Vote Ayes - 5 No - 0-1*

*Dr. Wang abstained due to a conflict of interest with Rowan University.

Mrs. Scarpellino – absent

Mrs. Schultz – absent

Mrs. Tong – absent

SPECIAL ACTION AGENDA

May 14, 2019

D. POLICIES & LEGISLATION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions
2. Acceptance of Board Member Resignation
3. Approval of Harassment/Intimidation/Bullying Investigation Hearing Decision

ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
199420	Affirmed	199901	Affirmed	200042	Affirmed
199658	Affirmed	199942	Affirmed	200588	Affirmed

ITEM 2. ACCEPTANCE OF BOARD MEMBER RESIGNATION

RESOLVED, that the Cherry Hill Board of Education accept the resignation of Board Member David Rossi, effective June 12, 2019, and authorizes the Assistant Superintendent/Business, Board Secretary to advertise an appropriate notice of the vacant Board seat.

ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING HEARING DECISION

Resolved, that the Cherry Hill Board of Education approves and adopts the written HIB appeal decision in HIB Incident Number 197707, affirming the Board’s prior determination that the actions did constitute HIB, and directs the Superintendent to provide a copy of the decision to the parents of the affected pupils.

Motion Dr. Wang Second Mr. Goodwin Vote Ayes - 6 No - 0
Mrs. Scarpellino – absent
Mrs. Schultz – absent
Mrs. Tong – absent

Exceptions:

Item #2 Acceptance of Board Member Resignation

Motion Dr. Wang Second Mr. Goodwin Vote Ayes - 5 No - 0-1*
Mr. Rossi abstained due to a conflict of interest.
Mrs. Scarpellino – absent
Mrs. Schultz – absent
Mrs. Tong – absent

SPECIAL ACTION AGENDA

May 14, 2019

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

Discussion item:

- **Bond Referendum**

Board of Education Work Session and Special Action Meeting Minutes
April 9, 2019

Mr. Goodwin called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for May 28, 2019 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

New Business:

Mr. Goodwin opened the floor for a second public comment.

Second Public Comment:

Kim Fridell thanked Mr. Rossi for his service, welcomed Mrs. Gleason, and thanked Dr. Meloche for including her in the meeting with Dr. Repollet, commented on activity fees and enrollment.

Rich Short commented on the Ad Hoc Committee and the lunch program.

Yoni Yares commented on inconsistencies on the District website, remote attendance at Board of Education meetings for members of the public, District calendars, the Ad Hoc Committee on alternative funding and joint meetings between Council and District.

Mindy Rosen commented on the ADA information and the need to retrofit buildings and the front door at Malberg.

Jeff Potowitz commented State funding for the District.

Anne Einhorn commented on sharing funds with the Township from Pilot Programs. Suggested that Mayor and Council be invited to the Ad Hoc Committees presentation. She welcomed Mrs. Gleason.

Mr. Goodwin called the meeting to order from the recess for public comment.

Mrs. Matlack made and Mr. Rossi seconded a motion to adjourn at 8:40 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,



Lynn E. Shugars
Assistant Superintendent
Business/Board Secretary

APPENDIX A

BOARD WORK SESSION

May 14, 2019

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year
2. Approval of Comprehensive Equity Plan Statement of Assurance for the Academic Years 2019-2022
3. Approval of Agreement Between the Cherry Hill Board of Education and the Burlington County Special Services School District to Provide K-12 Educational Professional and Therapeutic Services

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2019-2020 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Alison McCartney	NCTE National Convention Baltimore, MD	11/21-11/24/19	\$1506.92 Registration/Lodging/ Mileage/Tolls/ Parking/Meals

BOARD WORK SESSION

May 14, 2019

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE FOR THE ACADEMIC YEARS 2019-2022

Be it resolved that the Cherry Hill Board of Education approve the Comprehensive Equity Plan Statement of Assurance for the academic years 2019-2022.

ITEM 3. APPROVAL OF AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT TO PROVIDE K-12 EDUCATIONAL PROFESSIONAL AND THERAPEUTIC SERVICES

WHEREAS, the Board has determined, based upon the recommendation of its Administration, that it is in its best interests to enter into an agreement with the Burlington County Special Services School District ("BCSSSD") for the provision of K-12 educational professional and therapeutic services; and

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves the provision of K-12 educational and therapeutic services by BCSSSD, a special education public school district, via an agreement between the Board and BCSSSD for the 2019/2020 school year; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute an agreement with BCSSSD upon final approval of the agreement's form by the Board Secretary

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

- A. Approval of Appointments
 - B. Approval of Reaffirmation of Policies, Actions, Rules and Regulations
 - C. Approval of Resolution – Educational Services
 - D. Approval of Bank Accounts and Bank Signatories
 - E. Approval of Tax Receipt Schedule 2019/2020
1. Financial Reports
 2. Resolutions
 3. Resolution for the Award of Bids
 4. Resolution for the Award of RFP’s
 5. Resolution for the Award of Transportation
 6. Resolution for Approval of Contract with Benecard Services LLC
 7. Resolution for Approval of Contract with Horizon Blue Cross Blue Shield
 8. Resolution Approving Dental Plan with Delta Dental of New Jersey, Inc.
 9. Acceptance of Donations

The Superintendent recommends the following:

A. APPROVAL OF APPOINTMENTS

1. Appointment of Board Secretary/Assistant Board Secretary

It is recommended that Lynn Shugars be appointed Board Secretary and Lisa Ridgway be appointed Assistant Board Secretary for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

2. Treasurer of School Monies

It is recommended that Debra DiMattia be appointed Treasurer of School Monies for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS – continued

3. Affirmative Action Officer

It is recommended that LaCoyya Weathington, Director of Pupil Services, be appointed Affirmative Action Officer for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

4. Public Agency Compliance Officer

It is recommended Lynn E. Shugars, Assistant Superintendent/Business, Board Secretary be appointed Public Agency Compliance Officer for this Board of Education for bid specifications, construction contracts and procurement, and professional and service contracts for a term commencing July 1, 2019 through June 30, 2020.

5. Section 504 Officer/ADA Officer

It is recommended that Bonnie Mingin, Supervisor of Pupil Services, be appointed as Section 504 Officer/ADA Officer for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

6. Title IX Officer

It is recommended that LaCoyya Weathington, Director of Pupil Services, be appointed as Title IX Officer for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

7. Substance Awareness Coordinator

It is recommended that Bonnie Mingin, Supervisor of Pupil Services, be appointed as Substance Awareness Coordinator for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

8. Indoor Air Quality Program Certifier

It is recommended that Gregory McCarty, Director of Operations & Facilities Management, be appointed as the designated person to review and certify the Indoor Air Quality Program for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

9. Asbestos Management and NJ PEOSH Officer/Coordinator

It is recommended that Gregory McCarty, Director of Operations & Facilities Management, be appointed as the designated person for this Board of Education for Asbestos Management and NJ PEOSH matters for a term commencing July 1, 2019 through June 30, 2020.

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS – continued

10. Integrated Pest Management Coordinator and IPM Plan

It is recommended that Gregory McCarty, Director of Operations & Facilities Management, be appointed as Integrated Pest Management (“IPM”) Coordinator for this Board of Education for a term commencing July 1, 2019 through June 30, 2020, and that the Board approve the District IPM Plan for the 2019/2020 school year.

11. Right to Know Officer

It is recommended that Gregory McCarty, Director of Operations & Facilities Management, be appointed as the District Right to Know Officer for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

12. School Safety Specialist

It is recommended that Anthony Saporito, Director of Security be appointed as the School Safety Specialist for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

13. Homeless Liaison

It is recommended that Bonnie Mingin, Supervisor of Pupil Services, be appointed as Homeless Liaison for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

14. Custodian of Records

It is recommended that Lynn E. Shugars, Assistant Superintendent Business/Board Secretary be appointed as the District’s Custodian of Records (*N.J.S.A.47:1A-1 et seq.*) commencing July 1, 2019.

15. Appointment - Healthcare Insurance Portability & Accountability Act (HIPAA) Officer

It is recommended that Nancy Adrian, Director of Human Resources, be designated as the Healthcare Insurance Portability & Accountability Act (HIPAA) compliance officer for the 2019/2020 school year.

16. Appointment – Chemical Hygiene Officer

It is recommended that Scott Goldthorp, Supervisor of Curriculum & Instruction, be designated as the Chemical Hygiene Officer for the 2019/2020 school year.

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS – continued

17. Purchasing Agent

BE IT RESOLVED that pursuant to the Public School Contracts Law (*N.J.S.A. 18A:18A-1 et seq*), that Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary, shall serve as the “Contracting Agent” of this school district for the 2019/2020 school year.

BE IT FURTHER RESOLVED that pursuant to *N.J.S.A. 18A: 18A-3*, the Assistant Superintendent, Business/Board Secretary, is hereby empowered to make, negotiate, and award any and all purchases, contracts, and agreements for the performance of any work or services, or the furnishing or hiring of materials or supplies where the cost or price thereof does not exceed \$40,000.00 and \$19,000.00 for pupil transportation contracts (as amended from time to time) in a fiscal year, without public advertising for bids and bidding, and in accordance with the provisions of this resolution.

BE IT FURTHER RESOLVED that pursuant to *N.J.S.A. 18A:18A-37c.*, the Assistant Superintendent, Business/Board Secretary is authorized to award any contract or agreement, the aggregate cost or price of which is estimated at less than fifteen percent (15%) of the required bidding threshold, without soliciting competitive quotations.

18. Ratification of Paid Bills and Budget Transfers

It is recommended that Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary be authorized to execute payment of bills and budget transfers prior to Board Approval. Such actions will be made when necessary to facilitate the normal operations of the district and shall be presented at the next Board Action meeting for ratification.

19. Tax Shelter Annuity Companies and Disability Insurance Companies

It is recommended that the Board of Education approves the following list of TSA representatives that are authorized for payroll deductions and the list of Disability Insurance companies that are authorized for payroll deductions.

TAX SHELTER ANNUITIES

Equitable
Lincoln Investment
Met Life
Valic - (AIG)
State of New Jersey Division of Pensions
The Legend Group
Vanguard (Grandfathered-closed TSA)

DISABILITY INSURANCE

Hartford
Prudential Ins. Co. of America - CHEA
Prudential Ins. Co. of America - CHASA
AFLAC
Colonial Life

20. OMNI Group 403(B) TPA and 457(b)

It is recommended that the Board of Education renew the annual services agreement with the OMNI GROUP for the 2019/2020 school year as administrator for the 403B Plan and the 457(b) Plan.

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

B. APPROVAL OF REAFFIRMATION OF POLICIES, ACTIONS, RULES AND REGULATIONS

It is recommended that it be resolved that the policies, actions, rules and regulations, for participation in NJSIAA adopted by prior Boards of Education of the Cherry Hill School District, which were in effect immediately prior to this Board Meeting, be reaffirmed and adopted by the Board of Education.

C. APPROVAL OF RESOLUTION – EDUCATIONAL SERVICES

BE IT HEREBY RESOLVED that the Cherry Hill Township Board of Education has approved continuation of its membership in the Camden County Educational Services Commission, a consortium of school districts, for the purpose of providing:

- I.D.E.A. Services for Non-Public Schools subject to separate agreement
- Compensatory Education, Handicapped Pupil Services and Homebound Instruction for Non-Public Schools pupils as provided under Chapters 192 and 193 per the general services contract
- Aid in Lieu of Transportation per the general services contract
- Non-Public Transportation per the general services contract
- District Homebound Instruction per the general services contract
- Child Study Team Evaluations per the general services contract
- Additional Services, on an as needed basis, per the general services contract

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

D. APPROVAL OF BANK ACCOUNTS AND BANK SIGNATORIES

It is recommended that Republic Bank be designated the official bank depository for the following Board accounts:

Account	Account #	No. of Signatures	Signatories
Current Account	1364383	3 of 3	Board President, Board Vice President, Secretary of the Board of Education, Treasurer
Payroll Account	1364405	1 of 1	Treasurer
Agency Account	1364413	1 of 3	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Treasurer
Food Service Account	1364588	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant
Student Activity Fund Account (Middle/Elementary)	1364537	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant
Student Activity Fund Account (High School East)	1364553	2 of 3	Principal, Asst. Principal-Activity Fund, Coordinator of Student Activities
Student Activity Fund Account (High School West)	1364561	2 of 3	Principal, Asst. Principal-Activity Fund, Coordinator of Student Activities
Unemployment Trust Account	1364545	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant
Capital Reserve Account	1364456	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

D. APPROVAL OF BANK ACCOUNTS AND BANK SIGNATORIES continued

Account	Account #	No. of Signatures	Signatories
Internal Service Fund - Prescription Account	1364502	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant
School Age Child Care/STEP	1364464	2 of 5	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant, Principal of Barclay/SACC
Elizabeth Conner Scholarship Account	1364472	1 of 1	Assistant Superintendent Business/Board Secretary
Kauffman Scholarship Account	1364480	1 of 1	Assistant Superintendent Business/Board Secretary
Scholarships (High School East)	1757113	1 of 1	Assistant Superintendent Business/Board Secretary
Scholarships (High School West)	1757105	1 of 1	Assistant Superintendent Business/Board Secretary

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

D. APPROVAL OF BANK ACCOUNTS AND BANK SIGNATORIES continued

Petty Cash Account

It is recommended that the following petty cash funds be established:

School	Amount	Person Responsible	Purpose
Barclay Elementary School	\$100	Principal	General
Barton Elementary School	\$100	Principal	General
Cooper Elementary School	\$100	Principal	General
Harte Elementary School	\$100	Principal	General
Johnson Elementary School	\$100	Principal	General
Kilmer Elementary School	\$100	Principal	General
Kingston Elementary School	\$100	Principal	General
Knight Elementary School	\$100	Principal	General
Mann Elementary School	\$100	Principal	General
Paine Elementary School	\$100	Principal	General
Paine Elementary School	\$100	Principal	Life Skills Coach
Sharp Elementary School	\$100	Principal	General
Stockton Elementary School	\$100	Principal	General
Woodcrest Elementary School	\$100	Principal	General
Beck Middle School	\$150	Principal	General
Carusi Middle School	\$150	Principal	General
Rosa Middle School	\$150	Principal	General
Alternative HS	\$100	Principal	General
East HS	\$200	Principal	General
West HS	\$1200	Principal	Job Coach
West HS	\$200	Assistant Principal	General
Security	\$100	Director	General
Building/Grounds	\$400	Director	General

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

E. APPROVAL OF TAX RECEIPT SCHEDULE 2019/2020

<u>Month and Day Payable</u>	<u>General Fund</u>
July 8, 2019	\$7,359,336.50
July 26, 2019	7,359,336.50
August 9, 2019	14,718,673.00
September 6, 2019	14,718,673.00
October 4, 2019	14,718,673.00
November 8, 2019	14,718,673.00
December 6, 2019	<u>14,718,673.00</u>
Total July through December, 2019	\$88,312,038.00
January 10, 2020	\$14,718,673.00
February 7, 2020	14,718,673.00
March 6, 2020	14,718,673.00
April 3, 2020	14,718,673.00
May 8, 2020	14,718,673.00
June 12, 2020	<u>14,718,673.00</u>
Total January through June, 2020	\$88,312,038.00
TOTAL 2019-2020 YEAR	<u><u>\$176,624,076.00</u></u>

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION FOR MARCH 2019**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:17-36 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of March 31, 2019 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16:10 the Board Secretary certifies that anticipated revenue has changed for the month ending March 2019 as follows:

Increase \$0	Decrease \$0
--------------	--------------

b) **TREASURER'S REPORT FOR MARCH 2019**

The Board Secretary further certifies that as of March 31, 2019 that the Treasurer's Report is in accordance with 18A:17-36 and 18A:17-9. The Treasurer's Report and the Secretary's Report are in agreement for the month of March 2019.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MARCH 2019**

It is recommended that the 2018/2019 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report.

d) **FOOD SERVICE OPERATING STATEMENT FOR MARCH 2019**

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending March 2019 be accepted as submitted.

e) **SACC FINANCIAL REPORT FOR MARCH 2019**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of March 2019 be accepted as submitted.

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS – continued

f) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates: /19
Food Service	<u>\$364,245.72</u>	4/29/19
Total	\$	

g) APPROVAL OF BILL LIST(S)

It is recommended that the Bill List(s) for May 28, 2019 in the amount(s) of \$ be approved as submitted.

It is recommended that the SACC Bill List(s) for May 28, 2019 in the amount(s) of \$ be approved as submitted.

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING THE USE OF COOPERATIVE PURCHASING AGREEMENTS**

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing cooperative purchasing agreements through the following cooperatives;

New Jersey:

Educational Data Services, Inc.
Educational Services Commission of New Jersey
Hunterdon County Educational Services Commission
Camden County Educational Services Commission

National:

Omnia (formally US Communities and National IPA)
PEPPM
Soucewell (formally NJPA)
National Association of State Procurement Officials-Valuepoint (NASPO)
National Cooperative Purchasing Alliance (NCPA)
Keystone Purchasing Network (KPN)
The Interlocal Purchasing System (TIPS)

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods from those approved cooperative purchasing agreements as listed below for the 2019/2020 school year pursuant to all conditions of the individual awarded bids; and

BE IT FURTHER RESOLVED that Lynn E. Shugars, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods for the following vendors.

<u>Vendor</u>	<u>Commodity</u>	<u>Method</u>	<u>Award Number</u>
Amazon Business	Online Marketplace	Omnia	USC R-TC-17006
Apple Education	Apple Products	Educational Services Commission	ESCNJ 18/19-67
Aruba Networks Inc (E-Plus Technology/Comm Solutions/PKA Technologies/Turn Key Technologies)	Data Communications Equipment	NJ State Contract	88133

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS – continued

a) **RESOLUTION AUTHORIZING THE USE OF COOPERATIVE PURCHASING AGREEMENTS** – continued

<u>Vendor</u>	<u>Commodity</u>	<u>Method</u>	<u>Award Number</u>
Barracuda (E-Plus Technology)	Data Communications Equipment	NJ State Contract	88792
Beyer Fleet, LLC	Vehicles, Trucks, Class 2, Pickup/ Utility, With Snow Plow Option	NJ State Contract	88727
Blackboard	Digital Media Management and Mass Notification	NCPA	01-92
CDW-G	Technology Supplies & Services	Educational Services Commission	ESCNJ 18/19-03
Cherry Valley Tractor	Grounds Equipment	Educational Services Commission	ESCNJ 18/19-25
Cherry Valley Tractor	Snow Vehicle Attachments and Accessories	Educational Services Commission	ESCNJ 18/19-22
Cisco (E-Plus Technology)	Data Communications Equipment	NJ State Contract	87720
CM3 Building Solutions	Integrated Building Automated Solutions	CCESC	RFP#FY17-02
Coggins Supply, Inc	Custodial Supplies	Ed-Data	9459
Commercial Interiors Direct Inc	Flooring	Educational Services Commission	MRESC 14/15-64
Commercial Interiors Direct Inc	Commercial Floor Covering & Related Services #186	Hunterdon County	186
Cooper Friedman Electric Supply Co.	MSRP-Custodial	Ed-Data	8578
Dell Computer Corporation	Computer Equipment, Peripherals & Related Services	NJ State Contract	19-TELE-00656
Direct Flooring	Flooring	Educational Services Commission	MRESC 14/15-64
Franklin-Griffith, LLC	Electrical Equipment & Supplies	NJ State Contract	85580

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS – continued

a) **RESOLUTION AUTHORIZING THE USE OF COOPERATIVE PURCHASING AGREEMENTS** – continued

<u>Vendor</u>	<u>Commodity</u>	<u>Method</u>	<u>Award Number</u>
General Chemical	Custodial Supplies	Educational Services Commission	ESCNJ 17/18-47
General Chemical	MSRP-Custodial	Ed-Data	8578
General Chemical	MSRP-Green Custodial Products	Ed-Data	8571
Global Furniture (Allied Furniture)	Furniture and Accessories	Educational Services Commission	ESCNJ 17/18-16
Haskell Office (Allied Furniture)	Furniture and Accessories	Educational Services Commission	ESCNJ 17/18-16
Home Depot	MRO Walk-In Building Supplie	NJ State Contract	18-FLEET-00234
Home Depot	Paint & Paint Supplies	Omnia	16154
Home Depot Pro	Janitorial Supplies	Omnia	17-21
Home Depot Pro	Maintenance & Hardware Supplies	Omnia	16154
Jonti-Craft (Allied Furniture)	Furniture and Accessories	Educational Services Commission	ESCNJ 17/18-16
Laurel Lawnmower Service Inc	Grounds Equipment	Educational Services Commission	ESCNJ 18/19-25
Mac's Security Systems, Inc	Locksmith Services	Ed-Data	8548
MooreCo Inc (Allied Furniture)	Technology Solutions, Products and Services	TIPS	170306
Multi Temp Mechanical Inc	Electrical Repairs	Ed-Data	7920
National Public Seating (Allied Furniture)	Furniture and Accessories	Educational Services Commission	ESCNJ 17/18-16
Network Services (Penn Jersey Paper)	Custodial Supplies	Ed-Data	9459
Northeast Plumbing Services, LLC	Plumbing	Ed-Data	9185

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS – continued

a) **RESOLUTION AUTHORIZING THE USE OF COOPERATIVE PURCHASING AGREEMENTS** – continued

<u>Vendor</u>	<u>Commodity</u>	<u>Method</u>	<u>Award Number</u>
Passon's Sport & US Games/BSN Sports	Athletic Supplies	Ed-Data	3079149
Passon's Sport & US Games/BSN Sports	MSRP Athletic	Ed-Data	3077379
Passon's Sport & US Games/BSN Sports	Physical Education Supplies	Ed-Data	3079179-2018
RFP Solutions	Information Technonlogy Solutions	CCESC	RFP#FY16-01
School Specialty Inc	General Teaching Supplies	Ed-Data	7781952922
SHI International Corporation	Software License & Related Services	NJ State Contract	89851
Smith Systems Mfg (Allied Furniture)	Furniture and Accessories	Educational Services Commission	ESCNJ 17/18-16
South Jersey Turf Consultants	Landscape & Irrigation System Repair and Maintenance	Ed-Data	8546
Staples Advantage	Office Supplies	Ed-Data	SPLS8004
Tanner North Jersey Furniture	MSRP-Furniture	Ed-Data	6259
Tanner North Jersey Furniture	Furniture and Accessories	Educational Services Commission	ESCNJ 17/18-16
Tequipment Inc.	MSRP-Interactive Whiteboards	Ed-Data	8572
Vertical Communications (RFP Solutions)	Telecommunications Equipment and Services	NJ State Contract	80809
Virco	Education Furniture	Omnia	USC R-TC-18004
W W Grainger	Custodial Supplies	Ed-Data	9336
W W Grainger	INDUSTRIAL/MRO SUPPLIES & EQUIP	NJ State Contract	19-FLEET-08566
WB Manufacturing	Furniture, Furnishings and Services	TIPS	180305
WB Mason, Inc	Copy Paper	Ed-Data	EDS-9462-SOUTH
WJ Wallace Paving, Inc.	Macadam (repaving) Service and Repair	Ed-Data	9183
Western Products (Laurel Lawnmower)	Snow and ice Handling Equipment, Supplies and Accessories	Sourcewell	080818-DDY

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #1819-41 – FIRE AND SECURITY ALARM SYSTEMS MONITORING, TESTING, INSPECTIONS, MAINTENANCE AND REPAIRS (5-15-19)

INFORMATION FOR ITEM a) TO BE READY FOR ACTION MEETING. Bid opens May 15, 2019.

- b) #1920-5 – FENCE REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES (5-16-19)

- c) #1920-8 – EXTERIOR DOOR REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES (5-16-19)

INFORMATION FOR ITEMS b) and c) TO BE READY FOR ACTION MEETING. Bids open May 16, 2019.

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS – continued

d) #1920-6 – PAINTING SERVICES – TIME AND MATERIAL

INFORMATION:

Specifications for the procurement of a vendor to provide Painting Services – Time and Material through a term contract were advertised and solicited with the following results.

<u>Bidder</u>		A&A Painting & Contracting Co., Highland Park, NJ	Ascend Construction Mgmt. Ocean, NJ
		<u>Price per square foot</u>	
Interior Painting Services 8 am to 4 pm	Flat Paint	\$0.70	\$1.35
	Floor Paint	1.45	1.45
	Semi-Gloss Paint	0.80	1.45
	Gloss Paint	0.85	1.55
	Total	3.80	5.80
Interior Painting Services 4 pm to 11 pm	Flat Paint	0.70	1.70
	Floor Paint	1.45	1.80
	Semi-Gloss Paint	0.80	1.80
	Gloss Paint	0.85	1.90
	Total	3.80	7.20
	Total	7.60	13.00
	Average	0.95	1.63

The lowest respondent has been determined by averaging the total of the four Interior Painting rates between the hours of 8 am and 4 pm and the four Interior Painting rates between the hours of 4 pm and 11 pm.

RECOMMENDATION:

It is recommended that BID #1920-9 – PAINTING SERVICES – TIME AND MATERIAL be awarded to A&A Painting & Contracting Co. through a term contract as the lowest responsive and responsible bidder.

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS – continued

- e) #1920-10 ROOF REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOLS SITES (5-16-19)

INFORMATION FOR ITEM e) TO BE READY FOR ACTION MEETING. Bid opens May 16, 2019.

ITEM 4. RESOLUTION FOR THE AWARD OF RFP'S

- a) #1920-6 – ASSISTIVE TECHNOLOGY & AUGMENTATIVE COMMUNICATION (4-30-19)

- b) #1920-7 – JOB COACHING (4-30-19)

INFORMATION FOR ITEMS a) and b) TO BE READY FOR ACTION MEETING PENDING REVIEW. RFP's opened April 30, 2019.

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) JOINTURES

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following:

School	Route	Joiner District	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost Receivable
Newgrange School	NG-1	Haddonfield Public Schools	Hillman's Bus Service, Inc.	1	4/24/19-6/21/19	42	\$72.30	n/a	\$3,036.60
Archway School	AW-2 (PM Only)	GCSSD	First Student, Lawnside	1	5/13/19-6/13/19	22	\$20.58	\$5.63	\$576.62

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

**ITEM 6. RESOLUTION FOR APPROVAL OF CONTRACT WITH
BENECARD SERVICES LLC**

WHEREAS, the Cherry Hill Board of Education has determined that there exists a need for a contract with a prescription insurance provider; and

WHEREAS, such contracts are exempt from public bidding pursuant to N.J.S.A. 18A:18A-5(a)(10); and

WHEREAS, through a request for proposal process, the Board determined for the 2018-19 school year to award a contract to Benecard Services, LLC to serve as the District's prescription insurance provider; and

WHEREAS, the Board, upon the recommendation of its Administration, is satisfied that renewal of its contract with Benecard Services is in the best interest of the school district will allow for the provision of quality services at a fair and competitive price;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves an agreement with Benecard Services, LLC for the provision of prescription insurance for the term of July 1, 2019 through June 30, 2020 and authorizes its President and Secretary to execute the same on behalf of the Board upon approval of the final form of the contract with the Board Solicitor; and be it

FURTHER RESOLVED, that the Assistant Superintendent-Business shall forthwith cause to be printed once in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board, in accordance with the provisions of N.J.S.A. 18A:18A-5a.(2).

**ITEM 7. RESOLUTION FOR APPROVAL OF CONTRACT WITH
HORIZON BLUE CROSS BLUE SHIELD**

WHEREAS, the Cherry Hill Board of Education has determined that there exists a need for a contract with a health insurance provider; and

WHEREAS, such contracts are exempt from public bidding pursuant to N.J.S.A. 18A:18A-5(a)(10); and

WHEREAS, through a request for proposal process, the Board determined for the 2018-19 school year to award a contract to Horizon Blue Cross-Blue Shield for the provision of medical insurance; and

WHEREAS, the Board, upon the recommendation of its Administration, is satisfied that renewal of its contract with Horizon Blue Cross Blue Shield is in the best interest of the school district will allow for the provision of quality services at a fair and competitive price;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves an agreement with Horizon Blue Cross-Blue Shield for the provision of medical insurance for the term of July 1, 2019 through June 30, 2020 and authorizes its President and Secretary to execute the same on behalf of the Board upon approval of the final form of the contract with the Board Solicitor; and be it

FURTHER RESOLVED, that the Assistant Superintendent-Business shall forthwith cause to be printed once in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board, in accordance with the provisions of N.J.S.A. 18A:18A-5a.(2).

BOARD WORK SESSION

May 14, 2019

B. BUSINESS AND FACILITIES

ITEM 8. RESOLUTION APPROVING DENTAL PLAN WITH DELTA DENTAL OF NEW JERSEY INC.

RESOLVED, that the Cherry Hill Board of Education ratifies and approves the agreement between the Board of Education and Delta Dental of New Jersey Inc. for the provision of dental insurance to District employees for the period July 1, 2019 through June 30, 2021.

ITEM 9. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Johnson	Monetary- to be used for playground equipment	Patient First	\$1,000.00

*Unexpended funds will be returned to Cherry Hill Education Foundation

BOARD WORK SESSION

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

The Superintendent recommends the following:

1. Leaves of Absence—Certificated
2. Leaves of Absence—Non-Certificated

ITEM 1. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Heather Billingsley	Beck – Special Education	Leave without pay 8/29/19-1/01/20
Michelle Brill	CHHS West – Mathematics	Leave with pay 4/16/19-6/30/19
Stephanie Cayer	Kingston – 4 th Grade	Leave without pay 8/29/19-6/30/20
Beth Coffey	CHHS West – World Language	Leave without pay 8/29/19-10/31/19
Timothy Dempster	Mann/Woodcrest – Health & PE	Leave with pay 4/29/19-4/30/19; Leave without pay 5/01/19-5/07/19
Amanda Dickinson	Cooper – Occupational Therapy	Leave without pay 8/29/19-9/30/19
Therese DiMedio	Harte – School Nurse	Leave with pay 5/01/19-6/04/19
Kelly Falat	CHHS East – English	Leave with pay 4/16/19-5/06/19
Melissa Gallagher	CHHS East – LDTC	Leave without pay 5/06/19-TBD
Renee Gavio	Barclay – Special Education	Leave without pay 8/29/19-1/01/20
Laura Harmon	Harte/Kilmer/Johnson – Music	Leave with pay 5/09/19-5/10/19; Leave without pay 5/13/19-6/03/19
Laurie Lausi	CHHS East – Music	Leave with pay 3/20/19-5/21/19
David Martin	CHHS East – Mathematic	Leave with pay 3/25/19-3/26/19; Leave without pay 3/27/19-5/07/19 (Revised for dates)
Martha Moore	Johnson – Title I Teacher	Leave with pay 4/30/19-5/08/19; Leave without pay 5/09/19-6/30/19
Kristin Ortiz	Barton – 1 st Grade	Leave with pay 4/11/19-5/21/19; Leave without pay 5/22/19-6/30/19 (Revised for dates)

BOARD WORK SESSION

May 14, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jennifer Peifer	CHHS East – Health & PE	Leave without pay 8/29/19-9/30/19
Garwood Reynolds	Carusi – World Language	Leave without pay 4/29/19-5/17/19
Jodi Rinehart	CHHS East – Mathematics	Leave without pay 4/03/19-4/11/19
Andrea Schafer	Carusi – Mathematics	Leave with pay 3/20/19-4/26/19; Leave without pay 4/29/19-6/30/19 (Revised for dates)
Kathleen Scott	CHHS West – Special Education	Leave without pay 8/29/19-1/01/20
Megan Shaub	Sharp – Special Education	Leave with pay 3/22/19-5/01/19 (am); Leave without pay 5/01/19 (pm)-6/30/19 (Revised for dates)
Rachel Siegel	CHHS West – Music	Leave with pay 3/25/19-5/28/19; Leave without pay 5/29/19-6/30/19 Leave without pay 8/29/19-6/30/20
Lindsay Valentino	Woodcrest – Special Education	Leave without pay 8/29/19-1/01/20
Natalie Wallace	Beck – Special Education	Leave without pay 8/29/19-12/10/19

ITEM 2. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Pamela Lam	Cooper – Educational Assistant	Intermittent leave without pay 10/15/18-6/30/19
Susan Overs-Dehart	Paine – Educational Assistant	Leave with pay 3/21/19-3/28/19; Leave without pay 3/29/19-5/08/19 (Revised for dates)
Dolores Rodriguez	CHHS East – Lead Cleaner	Leave with pay 5/02/19-5/20/19; Leave without pay 5/21/19-TBD
Debera Steiner-Silver	Johnson – Educational Assistant	Leave with pay 3/28/19-4/18/19

BOARD WORK SESSION

May 14, 2019

D. POLICIES & LEGISLATION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Second Reading of Policies
2. Approval of 2020-2021 and 2021-2022 School Calendars

ITEM 1. SECOND READING OF POLICIES

RECOMMENDATION:

Be it resolved that the policies listed be approved for second reading and adopted as revised.

- Draft Policy 5111: Eligibility of Resident/Nonresident Students
- Draft Policy 5512: Harassment, Intimidation and Bullying
- Draft Policy 5460: Graduation Requirements
- Draft Policy 7434: Smoking in School Buildings and On School Grounds

ITEM 2. APPROVAL OF THE 2020-2021 and 2021-2022 SCHOOL CALENDARS

RECOMMENDATION:

Be it resolved that the 2020-2021 and 2021-2022 School Calendars be approved as submitted.

BOARD WORK SESSION

May 14, 2019

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

Discussion item:

- **Bond Referendum**