

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

REGULAR MEETING MINUTES

June 25, 2019

The regular monthly meeting of the Cherry Hill Township Board of Education was held at the Malberg Administration Bldg., 45 Ranoldo Terrace, Cherry Hill, New Jersey on June 25, 2019.

The meeting was called to order by Mr. Goodwin at 5:45 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON JUNE 20, 2019.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON JUNE 20, 2019.
- (C) TRANSMITTED NOTICE TO THE CLERK OF CHERRY HILL TOWNSHIP ON JUNE 20, 2019.

A roll call recorded the following Board Members as present:

Mrs. Carol A. Matlack	Mrs. Jane Scarpellino
Mrs. Laurie Neary	Mrs. Ruth Schultz
	Mr. Eric Goodwin

Mrs. Lisa Saidel – absent
Dr. Edward Wang – absent
Mrs. Sally Tong arrived at 5:50 P.M.

Student Representatives:

Kartik Pejavara, H.S. East Alternate	Jack Begley, H.S. West Alternate
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Also in attendance were: Dr. J. Smith, Mr. P. Green, Esq., Mrs. L. Shugars, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Mrs. L. Weathington, Dr. F. Mahan and Mrs. B. Wilson.

Mr. Goodwin led the Pledge of Allegiance.

Regular Meeting Minutes
Jun 25, 2019

Mr. Goodwin read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS, HUMAN RESOURCE MATTERS AND LEGAL MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mrs. Scarpellino made and Mrs. Matlack seconded a motion to adjourn to Executive Session for matters pertaining to student matters, human resource matters and legal matters at 5:47 P.M. All Board members present voted in favor of the motion.

Mr. Goodwin called the Regular Meeting to order in public session from the Executive Session at 7:12 P.M.

Mrs. Matlack made and Mrs. Schultz seconded a motion to approve the Minutes of the Regular Meeting dated May 28, 2019 and the Board Work Session and Special Action Meeting dated May 14, 2019. Executive Session Meetings dated May 14, 2019 and May 28, 2019.

Ayes - 6 No - 0
Mrs. Saidel – absent
Dr. Wang – absent

Exceptions:

May 14, 2019 Board Work Session / Special Action and Executive Session meetings.

*Mrs. Scarpellino abstained.

Ayes - 5 No - 0-1*
Mrs. Saidel – absent
Dr. Wang – absent

Regular Meeting Minutes
June 25, 2019

Presentations:

None

Correspondence:

None

Student Representative Reports:

Kartik Pejavara and Jack Begley presented East and West student events.

The floor was opened for public discussion. There being no public discussion Mr. Goodwin called the meeting to order for the purpose of Superintendent's comments considering and voting on the items presented on the Action Agenda which is incorporated as part of the minutes.

Superintendent's Comments:

Dr. Smith presented a brief video on the moving up celebrations from the prior week.

ACTION AGENDA

June 25 2019

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2019/2020 School Year
2. Approval to Accept FY 2020 ESEA Allocations
3. Approval of Out of District Student Placement for 2018/2019 School Year
4. Approval of Out of District Student Placements for 2019/2020 School Year
5. Approval of Professional Service Agreements for the 2019/2020 School Year
6. Approval of Agreements for the 2019/2020 School Year
7. Approval of Service Agreements for the 2019/2020 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2019/2020 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Julie Schneider West	Philadelphia Cognitive Academic Language Philadelphia, PA	7/22 – 7/26/19	\$750.00 Registration
B	Joyce D’Alessandro West	Philadelphia Cognitive Academic Language Philadelphia, PA	7/22 – 7/26/19	\$750.00 Registration

ACTION AGENDA

June 25 2019

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2019-2020 SCHOOL YEAR (continued)

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Elizabeth Gallagher Camden Catholic	AP Summer Institute Camden, NJ	8/5 – 8/8/19	\$995.00 Registration Title II
D	Nancy Werner Kaiser Camden Catholic	AP Summer Institute Camden, NJ	8/5 – 8/8/19	\$995.00 Registration Title II
E	Derrick Levine Camden Catholic	Restorative Justice in Schools Online Course	7/8 – 7/31/19	\$495 Registration Title II
F	LaCoyya Weathington Malberg	2019 Workshop and Exhibition, Atlantic City, NJ	10/21 - 10/24/19	\$81.79 Mileage/Tolls/Parking
G	Heather Esposito West	National Council of Teachers of English Baltimore, MD	11/24 – 11/26/19	\$821.70 Registration/Lodging Mileage/Trolls/Parking Meals
H	Kyle Nichols Camden Catholic	Hobson’s Summer Institute Marco Island	7/29 – 7/31/19	\$1799.00 Registration/Travel Lodging/Meals

ITEM 2. APPROVAL TO ACCEPT FY 2020 ESEA ALLOCATIONS

It is requested that the Board approve the acceptance of the allocated FY 2020 ESEA funds from the State of New Jersey.

<u>FUNDING</u>	<u>Public & Non-Public</u>
Title I-Part A	\$ 1,062,296
Title I Reallocated	\$ 26,424
Title I SIA	\$ 39,200
Title II	\$ 225,794
Title III	\$ 71,995
Title IV	\$ 66,278
Total Allocation	\$ 1,491,987

Resolution #139-6’19

ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2018-2019 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2018-2019 school year during the June 2019 cycle. There is 1 submission.

Vendor	ID	Term	RSY	RSY Aide	ESY	ESY Aide	Amt
YALE	3011498	5/7/19-6/30/19	\$11,954.58	\$6,435.00			\$18,389.58
						Total	\$18,389.58

Resolution #140-6’19

ACTION AGENDA

June 25 2019

A. CURRICULUM & INSTRUCTION

ITEM 4. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2019/2020 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2019-20 school year during the June 2019 cycle. There are 17 submissions.

Vendor	ID	Term	RSY	RSY Aide	ESY	ESY Aide	Amt
Bancroft, EEP	3017524	7/3/19-6/30/20	\$55,411.20		\$9,850.88		\$65,262.08
Bancroft, EEP	3017417	7/3/19-6/30/20	\$55,411.20	\$31,500.00	\$9,850.88	\$5,600.00	\$102,362.08
Bancroft, EEP	3017521	7/3/19-6/30/20	\$55,411.20	\$31,500.00	\$9,850.88	\$5,600.00	\$102,362.08
Bancroft, Mt. Laurel	3005985	7/3/19-6/30/20	\$67,071.60		\$11,923.84		\$78,995.44
Bancroft, Mt. Laurel	3017751	7/3/19-6/30/20	\$67,071.60		\$11,923.84		\$78,995.44
Bancroft, Mt. Laurel	3003851	7/3/19-6/30/20	\$67,071.60	\$31,500.00	\$11,923.84	\$5,600.00	\$116,095.44
Bancroft, Mt. Laurel	3004018	7/3/19-6/30/20	\$67,071.60	\$31,500.00	\$11,923.84	\$5,600.00	\$116,095.44
Bancroft, Mt. Laurel	3010779	7/3/19-6/30/20	\$67,071.60	\$31,500.00	\$11,923.84	\$5,600.00	\$116,095.44
Bancroft, Mt. Laurel	3012947	7/3/19-6/30/20	\$67,071.60	\$31,500.00	\$11,923.84	\$5,600.00	\$116,095.44
Bancroft, Mt. Laurel	3015767	7/3/19-6/30/20	\$67,071.60	\$31,500.00	\$11,923.84	\$5,600.00	\$116,095.44
Bancroft, Mt. Laurel	3018033	7/3/19-6/30/20	\$67,071.60	\$31,500.00	\$11,923.84	\$5,600.00	\$116,095.44
Bancroft, Mt. Laurel	2031480	7/3/19-6/30/20	\$67,071.60	\$36,000.00	\$11,923.84	\$6,400.00	\$121,395.44
Bancroft, Mt. Laurel	3000932	7/3/19-6/30/20	\$67,071.60	\$36,000.00	\$11,923.84	\$6,400.00	\$121,395.44
Brookfield Elem.	4003118	7/8/19-6/30/20	\$58,320.00	\$29,160.00	\$6,480.00	\$2,080.00	\$96,040.00
HollyDELL	2021423	7/1/19-6/30/20	\$78,604.20				\$78,604.20
HollyDELL	3016811	7/1/19-6/30/20	\$78,604.20	\$48,600.00	\$15,720.84	\$9,720.00	\$152,645.04
Woods	2031414	7/1/19-6/30/20	\$67,860.48	\$39,104.00	\$10,828.80	\$6,240.00	\$124,033.28
Total							\$1,818,663.16

Resolution #141-6'19

ITEM 5. APPROVAL OF PROFESSIONAL SERVICE AGREEMENTS FOR THE 2019/2020 SCHOOL YEAR

WHEREAS, the Special Education Department has compiled a list of private providers, qualified to perform professional consultations and services; and

WHEREAS, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

WHEREAS, the Board has determined, based upon the recommendation of its Administration, that there is a continued need for the professional consultations and services for the 2019/2020 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

ACTION AGENDA

June 25 2019

A. CURRICULUM & INSTRUCTION

ITEM 5. APPROVAL OF PROFESSIONAL SERVICE AGREEMENTS FOR THE 2019/2020 SCHOOL YEAR – continued

WHEREAS, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the list of Approved Private Providers to perform such professional consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2019/2020 school year; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract awards shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Bayada Home Health Care, Inc.

Provision
In-School Nursing Services
\$45.00 per hr. LPN
\$55.00 per hr. RN

Cooper Health System

Provision
Reading/Multi-Sensory Remedial
Services
\$85.00 per hr. with an individual
\$95.00 per hr. with small group
instruction session
\$150.00 per hr. individualized instruction
session

Clark Pennsylvania, Inc.

Provision
Itinerant Teacher of the Deaf Services
Rates as outlined in Exhibit D of contract

EI US, LLC dba/Learnwell

Provision
Home Instruction Services
\$41.03 per hr.

ACTION AGENDA

June 25 2019

A. CURRICULUM & INSTRUCTION

ITEM 5. APPROVAL OF PROFESSIONAL SERVICE AGREEMENTS FOR THE 2019/2020 SCHOOL YEAR – continued

Healthcare Consultants, Inc.
dba Newborn Nurses

Provision
Nursing Services
\$55.00 per hr. RN
\$45.00 per hr. LPN

Joseph C. Hewitt, D.O.

Provision
Psychiatric/Neuropsychiatric Evaluations
\$525.00 per each completed evaluation
\$650.00 per each completed
neuropsychiatric/neurodevelopmental
evaluation
\$200.00 per hour for Child Study Team
Services and services under Wrap Around
Program

Invo Healthcare Associates

Provision
Occupational Therapy, Physical
Therapy, Speech Therapy and Child
Study Team Services
\$81.95 per hr. occupational
therapy services
\$81.00 per hr. physical therapy services
\$59.00 per hr. certified occupational
therapy assistant services
\$85.95 per hr. Speech/Language therapy
\$63.00 per hr. licensed social work
services
\$88.00 per hr. psychological evaluation
services with a reduced rate \$81.00 per
hr. for any new providers of OT and SLP
services

Interactive Kids

Provision
Behavior Consultation and Analysis
\$115.00 per hr.

Learning Tree

**Multicultural/Multilingual Evaluation
and Consulting, Inc.**

Provision
Multilingual Evaluation Services
\$750.00 per evaluation for services in
Spanish
\$780.00 per evaluation for services in
other languages

**Regional Enrichment and Learning
Center, LLC “REAL”**

Provision
Homebound Instruction Services and
Supplemental/Wilson Reading Instruction
Services
\$75.00 per hr. for homebound services
with a \$10.00 per diem flat travel fee
\$65.00 per hr. for supplemental/Wilson
Reading services (up to three students)
\$70.00 per hr. (four to six students)
with a \$25.00 per week flat travel fee

ACTION AGENDA

June 25 2019

A. CURRICULUM & INSTRUCTION

ITEM 5. APPROVAL OF PROFESSIONAL SERVICE AGREEMENTS FOR THE 2019/2020 SCHOOL YEAR – continued

Starlight Homecare Agency, Inc.
dba Star Pediatric Homecare Agency

Provision
Nursing Services
\$57.00 per hr. RN
\$47.00 per hr. LPN

Technology for Education and
Communication Consulting, Inc.

“TECC”
Provision
Speech Therapy and Related Services
\$90.00 per hr.

Young Children’s Center for the Arts, Inc.

Provision
Musical Therapist
\$55.00 per half hour session

Resolution #142-6’19

ITEM 6. APPROVAL OF AGREEMENTS FOR THE 2019/2020 SCHOOL YEAR

WHEREAS, the Board and vendors listed are parties to agreements (the “Agreement”) for the provision of services and rates as specified for the 2019/2020 school year;

WHEREAS, due to the continued need for such services, the parties wish to extend the term of the Agreement for a period of one (1) year as permitted under *N.J.S.A. 18A:18A-42*, thereby allowing for the continued provision of the services for the July 1, 2019 through June 30, 2020 period;

WHEREAS, the specified vendors have agreed to the above extension through June 30, 2020, with no change to existing rates; and

WHEREAS, the Board finds, pursuant to *N.J.S.A. 18A:18A-42(o)*, that said vendors have provided the services under its contract with the Board in an effective and efficient manner;

NOW, THEREFORE, BE IT RESOLVED, that the contracts with specified vendors for the individual provisions be extended for the period July 1, 2019 through June 30, 2020, with no change to existing rates; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute an agreement to the services contract with specified vendors incorporating the above extension of the contract with no change to existing rates.

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract awards shall be published once in an official newspaper of record for the school district in accordance with the requirements of *N.J.S.A. 18A*

Para Plus Translations, Inc.

Provision
Interpretation and Translation Services
Rates as outlined in Exhibit D of contract
Initial Award
2017/2018 school year

Resolution #143-6’19

ACTION AGENDA

June 25 2019

A. CURRICULUM & INSTRUCTION

ITEM 7. APPROVAL OF SERVICE AGREEMENTS FOR THE 2019/2020 SCHOOL YEAR

WHEREAS, the Board has a need to retain the services of certain vendors to provide Behavior Technicians and Board Certified Behavior Analyst “BCBA” Consultation services to District pupils for the 2019/2020 school year; and

WHEREAS, the total amount of the contract will not exceed the bid threshold under the Public School Contracts Law; and

NOW, THEREFORE, BE IT RESOLVED, that the Board approves a goods and services contract with the following vendors for the 2019/2020 school year at the rates listed, and authorizes its President and Board Secretary to execute the contract upon approval of the form of same by the Board Solicitor.

Behavior Interventions

BCBA \$105 per hr.
Behavior Technician \$55 per hr.

First Children Services

BCBA \$110 per hr.
Behavior Technician \$50 per hr.

Resolution #144-6’19

Motion Mrs. Scarpellino Second Mrs. Schultz Vote Ayes - 6 No - 0
Mrs. Saidel – absent
Dr. Wang – absent

ACTION AGENDA

June 25, 2019

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

A. Approval of Appointments

1. Financial Reports
2. Resolution for the Award of Bids
3. Resolution for the Award of Transportation
4. Resolution for the Award of Contract Renewals
5. Resolution for the Award of Change Orders
6. Resolution to Accept Corrective Action Plan for the 2017/2018 School Nutrition Program’s Procurement Review
7. First Reading of Policy
8. Resolution Approving Extension of an Agreement Between The Cherry Hill Board of Education And Source4Teachers, LLC for the Provision of Temporary Certified Substitute Teacher/Support Staff Replacement
9. Resolution for the Cancellation of Outstanding Checks
10. Acceptance of Donations

A. APPROVAL OF APPOINTMENTS

1. Solicitor

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq) authorized the awarding of a contract for “Professional Services” without competitive bidding.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Cherry Hill, County of Camden, that Paul Green, of the law firm of Schenck, Price, Smith & King, LLP (“SPSK”), 220 Park Avenue, Florham Park, New Jersey 07932, be appointed the Solicitor of this Board for the period July 1, 2019 through June 30, 2020 to provide comprehensive legal services ordinarily provided by an Attorney at Law of the State of New Jersey in accordance with the terms and conditions more specifically set forth in the Retainer Agreement between the parties. Said Paul Green, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State, to wit; the profession of law. These professional services are necessary and are required by the Board of Education; and be it

ACTION AGENDA

June 25, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS – continued

1. Solicitor – continued

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Resolution #145-6'19

2. Architect of Record

WHEREAS, the Public School Contracts Law (*N.J.S.A. 18A:18A-1 et seq*) authorizes the awarding of a contract for “Professional Services” without competitive bidding.

NOW, THEREFORE, BE IT RESOLVED that the firm of Becica Associates, LLC, 500 S. Kings Hwy., Cherry Hill, NJ is hereby appointed as Architect of Record to the District commencing July 1, 2019, through June 30, 2020.

This effort and additional services will be performed on a pre-determined fixed fee and/or time and material basis in accordance with the schedule of rates presented in their 2019 proposal.

Resolution #146-6'19

3. Auditor

WHEREAS, the Cherry Hill Board of Education (“Board”) is required by law to appoint a licensed public school accountant to conduct its annual audit, and requires the provision of other accounting services; and

WHEREAS, the firm of Holman Frenia Allison, P.C is a licensed public school accountant qualified to perform the required services; and

WHEREAS, the Board acknowledges the receipt, review and evaluation of Holman Frenia Allison’s external peer/quality report and letter of comment as required by *N.J.A.C. 6A:23-2.2(i)*; and

WHEREAS, the services to be rendered are professional services pursuant to *N.J.S.A. 18A:18A-5*, in that they are to be performed by persons authorized by law to practice a recognized profession and whose practice is regulated by law, and therefore a contract for said services may be negotiated and awarded without public bidding; and

WHEREAS, these professional services are necessary and are required by the Board of Education;

NOW, THEREFORE, BE IT

RESOLVED by the Cherry Hill Board of Education that Michael Holt, CPA, RMA, PSA of Holman Frenia Allison, P.C, 618 Stokes Road, Medford New Jersey, be appointed the Public School Accountant of this Board beginning July 1, 2019 until June 30, 2020 to perform the professional services ordinarily provided by a New Jersey Licensed Public School Accountant, including the examination of the financial statements of the Board of Education for the fiscal year ending June 30, 2019 and performance of the annual audit required by law, and to receive such compensation as may be reasonable for such services, but not to exceed Eighty eight Thousand, Five Hundred (\$88,500) Dollars; and be it

ACTION AGENDA

June 25, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

3. Auditor - continued

FURTHER RESOLVED, that the Board President is hereby authorized to execute all necessary contracts and documentation to effectuate the provision of the Services, contingent upon the approval of the contents and form of such contracts and documentation by the Board Solicitor; and be it

Resolution #147-6'19

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

4. Resolution Authorizing a Professional Service Agreement with TTI Environmental, Inc. For Provision of Environmental Services

WHEREAS, the Cherry Hill Board of Education requires the services of an appropriately licensed and qualified environmental services company to provide industrial hygiene services, environmental consulting, and safety and health training services; and

WHEREAS, the Board has previously engaged the services of TTI Environmental, Inc. ("TTI") to provide such services, and finds that continuing the services of TTI Environmental, Inc. will result in the provision of the required services in an efficient and cost effective manner; and

WHEREAS, TTI Environmental, Inc. is qualified to provide the services, which constitute professional services within the meaning of the Public School Contracts Law; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5a(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education awards a non-exclusive contract to TTI Environmental, Inc. for the period July 2019 to September 2019 for the provision of industrial hygiene services relating to asbestos and indoor air quality monitoring and sampling, environmental consulting, and safety and health training services, on a time and materials basis in accordance with TTI Environmental, Inc.'s proposal dated May 28, 2019; and be it

FURTHER RESOLVED, that the Board President and Assistant Superintendent-Business/Board Secretary are authorized to execute the contract with TTI Environmental, Inc.; and be it

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Resolution #148-6'19

ACTION AGENDA

June 25, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

5. Insurance Broker of Record

It is recommended that Conner Strong & Buckelew, 401 Route 73 North, Marlton, NJ be appointed Insurance Broker of Record for the Board of Education for a term commencing July 1, 2019 through June 30, 2020.

Resolution #149-6'19

6. Resolution to Approve School Physician

WHEREAS, The Cherry Hill Board of Education (the "Board") has determined that it is necessary to retain the services of a school physician to serve as the District's Medical Inspector; and

WHEREAS, said services are in the nature of professional services pursuant to *N.J.S.A.* 18A:18A-5 and, therefore, a contract for said services may be negotiated and awarded without public bidding; and

WHEREAS, the Board has determined that Virtua Health ("Virtua") is qualified to provide such services, and that appointment of such firm is in the best interest of the School District and will result in provision of the highest quality services at a fair and competitive price;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a professional services contract between the Board and Virtua to serve as the District's Medical Inspector pursuant to *N.J.S.A.* 18A:40-1 for the term of July 1, 2019 through June 30, 2020, at an annual fee of \$20,000 plus a fee of \$200 per physician per game for physician services at home football games; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with Virtua upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A.* 18A:18A-5(a) (1).

Resolution #150-6'19

ACTION AGENDA

June 25, 2019

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION FOR APRIL 2019**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of April 30, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:17-36 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of April 30, 2019 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16:10 the Board Secretary certifies that anticipated revenue has changed for the month ending April 2019 as follows:

Increase \$0	Decrease \$0
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b) **TREASURER'S REPORT FOR APRIL 2019**

The Board Secretary further certifies that as of April 30, 2019 that the Treasurer's Report is in accordance with 18A:17-36 and 18A:17-9. The Treasurer's Report and the Secretary's Report are in agreement for the month of April 2019.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF APRIL 2019**

It is recommended that the 2018/2019 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report.

d) **FOOD SERVICE OPERATING STATEMENT FOR APRIL 2019**

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending April 2019 be accepted as submitted.

e) **SACC FINANCIAL REPORT FOR APRIL 2019**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of April 2019 be accepted as submitted.

ACTION AGENDA

June 25, 2019

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS – continued

f) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$11,038,344.60	Payroll Dates: 5/30/19 & 6/14/19
Food Service	<u>\$512,706.93</u>	6/25/19
Total	\$11,551,051.53	

g) APPROVAL OF BILL LIST(S)

It is recommended that the 1st Bill List(s) for June 25, 2019 in the amount(s) of \$1,147.42, 2nd Bill List for \$15,140.50, 3rd Bill List for \$14,252.68 and the 4th Bill List for \$3,592,508.29 be approved as submitted.

It is recommended that the SACC Bill List(s) for June 25, 2019 in the amount(s) of \$10,620.61 be approved as submitted.

ACTION AGENDA

June 25, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- a) #1920-20 – AUDITORIUM WALL REPAIR PHASE I – PARAPET AT CHERRY HILL HIGH SCHOOL EAST (6-18-19)

INFORMATION:

Specifications for the procurement of a vendor to provide Auditorium Wall Repair Phase I – Parapet at Cherry Hill High School East were advertised and solicited with the following results.

<u>Bidder</u>	Dandrea Construction Co. West Berlin, NJ	MJJ Construction Atco, NJ
<u>SOC-1</u> Auditorium Wall Repair Phase I	\$2,639,000.00	\$3,840,000.00
Unit Price #1 – price per hour two-man crew (one foreman and one journeyman) electrical work	940.00 /hr.	300.00 /hr.
Unit Price #2 – price per day for a two-man crew (one foreman and one journeyman) electrical work	1,840.00 ½ day	2,400.00 ½ day
Unit Price #3 – price per day for a two-man crew (one foreman and one journeyman)for electrical work	2,760.00 /day	2,400.00 /day

The following vendors picked up bid packages but did not submit a proposal; Abhzeen Design, Inc., Toms River, NJ, ACIR Professional – Mays Landing, NJ – C&D Waterproofing Corp., Bloomsburg, PA, Circle 3 LLC, Camden, NJ – Coastal Land Contractors, Pittsgrove, NJ – Dell-Tech, Inc., Trenton, NJ – J. H. Williams Enterprises, Moorestown, NJ – Levy Construction, Audubon, NJ – Sealcrete Contracting, Bordentown, NJ.

ACTION AGENDA

June 25, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS – continued

- a) #1920-20 – AUDITORIUM WALL REPAIR PHASE I – PARAPET AT CHERRY HILL HIGH SCHOOL EAST (6-18-19) – continued

RECOMMENDATION:

It is recommended that BID #1920-20 AUDITORIUM WALL REPAIR PHASE I – PARAPET AT CHERRY HILL HIGH SCHOOL EAST be awarded as follows based on the lowest responsive and responsible bidder.

<u>Bidder</u>	Dandrea Construction Co. West Berlin, NJ
<u>SOC-1</u> Auditorium Wall Repair Phase I	\$2,639,000.00
Unit Price #1 – price per hour two-man crew (one foreman and one journeyman) electrical work	940.00 /hr.
Unit Price #2 – price per day for a two-man crew (one foreman and one journeyman) electrical work	1,840.00 ½ day
Unit Price #3 – price per day for a two-man crew (one foreman and one journeyman)for electrical work	2,760.00 /day

Resolution #151-6’19

- b) #1920-21- FIRE AND SECURITY ALARM SYSTEMS MONITORING, TESTING, INSPECTIONS, MAINTENANCE AND REPAIRS (6-21-19)

It is recommended that BID #1920-21 – FIRE AND SECURITY ALARM SYSTEMS MONITORING, TESTING, INSPECTIONS, MAINTENANCE AND REPAIRS be rejected and rebid as only one proposal was received and deemed non-responsive.

ACTION AGENDA

June 25, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD TRANSPORTATION

a) EXTENDED SCHOOL YEAR

RECOMMENDATION:

Quotes were solicited with the low quote awarded. It is recommended that administrative approval be granted for the following route(s):

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Y.A.L.E. School (Cherry Hill)	QS-YC3	n/a	West Berlin Bus Service	8	7/8/19-8/16/19	30	\$298.00	\$45.00 (per Aide/2 Aides)	\$11,640.00
James H. Johnson Elementary	QS-J26	n/a	T & L Transportation, Inc.	2	7/1/19 - 8/5/19 (Mon. – Thurs. Only)	20	\$260.00	per Aide/2 Aides as follows: \$40.00 (1:1 Aide) \$20.00 (1:1 Aide AM Only)	\$6,400.00

b) McKINNEY-VENTO / DCP&P - ESY

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that administrative approval be granted for the following route to transport McKinney-Vento / DCP&P student(s):

School	Route	Transport From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
James H. Johnson Elementary School	QS-J27	Willingboro, NJ / Maple Shade, NJ	West Berlin Bus Service	2	7/1/19-8/5/19 (Mon.-Thurs. Only)	20	\$289.00	N/A	\$5,780.00

ACTION AGENDA

June 25, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD TRANSPORTATION –

continued

c) JOINTURE – ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following:

School	Route	Joiner District	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost Receivable
Burlington County Special Svcs.	S-BCS2	Freehold Regional H.S. District	Laurel Enterprises, Inc.	1	7/2/19-7/31/19	20	\$60.00	\$40.00	\$2,000.00
Burlington County Special Svcs.	S-BCS1	Greater Egg Harbor Regional High School District	T & L Transportation, Inc.	1	7/2/19-7/31/19	20	\$33.40	\$5.00	\$768.00
The Bridge Academy	S-BG	Burlington County Special Svcs. School District	Laurel Enterprises, Inc.	1	6/24/19-7/25/19	19	\$85.82	N/A	\$1,630.58
Burlington County Special Svcs.	S-BCS2	Lindenwold Public Schools	Laurel Enterprises, Inc.	1	7/2/19-7/31/19 (PM Only)	20	\$22.50	\$13.33	\$716.60
The Bridge Academy	S-BG	Moorestown Twp. Public Schools	Laurel Enterprises, Inc.	1	6/24/19-7/25/19	19	\$85.82	N/A	\$1,630.58
Burlington County Special Svcs.	S-BCS1	ESC of Morris Cty.	T & L Transportation, Inc.	1	7/2/19-7/31/19	20	\$33.40	N/A	\$668.00

d) PARENT TRAVEL REIMBURSEMENT – KINGSWAY LEARNING CENTER – STUDENT ID #3001507 FOR THE 2019/2020 ESY AND REGULAR SCHOOL YEAR

It is recommended that administrative approval be granted for Cherry Hill Public Schools to provide reimbursement to a parent providing transportation for student ID #3001507 from home to school, round trip as listed below.

School	Route	Effective Date	Total Cost
Kingsway Learning Ctr., Voorhees, NJ	PCKLC-1	7/1/19 - 6/30/20	\$19,000

Resolution #152-6'19

ACTION AGENDA

June 25, 2019

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF CONTRACT RENEWALS

a) **BID#1819-27 – NON-CERTIFIED TEMPORARY STAFFING – 2018-2019 SCHOOL YEAR (11-15-18)**

It is recommended that the following contract be renewed for the 2019/2020 school year, to be used on an as needed bases, in compliance with N.J.S.A. 18A:18A based upon the Boards finding that the services are performed in an effective and efficient manner.

<u>Vendor</u>		<u>Custodial Personnel</u>	<u>Secretarial Personnel</u>	<u>Switchboard Operator/Receptionist</u>
First renewal at a percentage increase above hourly rate paid to temporary staff for the 2019/2020 school year be awarded as follows – no increase from initial award.				
ESS	1-5 staff	34%	34%	34%
	6-10 staff	34%	34%	34%
	11+ staff	34%	34%	34%

Resolution #153-6'19

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

a) **BID #1819-20 – EAST EXTERIOR WALL EMERGENT CONDITION NOTICE AND ELECTRICAL EQUIPMENT REPLACEMENT (10-16-18)**

RECOMMENDATION:

It is recommended that Change Order 001 be issued to Dandrea Construction Company, Berlin, NJ for Bid #1819-20 – East Exterior Wall Emergent Condition Notice and Electrical Equipment Replacement to provide plumbing, electrical louver, piping modifications, address existing concealed structural deficiencies, additional painting and fence bonding at High School East in the amount of (add) \$39,367.75 and reducing the unexpended allowance number 1 (deduct) \$30,000.00 for a total add of \$9,367.75.

Original Contract Amount	\$1,554,000.00
Allowance No. 1	(\$30,000.00)
Plus Change Order 001	<u>39,367.75</u>
New Contract Amount	\$1,563,367.75

Resolution #154-6'19

ACTION AGENDA

June 25, 2019

B. BUSINESS AND FACILITIES

ITEM 6. RESOLUTION TO ACCEPT CORRECTIVE ACTION PLAN FOR THE 2017/2018 SCHOOL NUTRITION PROGRAM PROCUREMENT REVIEW

Resolved, that the Cherry Hill Township Board of Education approve the Corrective Action Plan in connection with the 2017/2018 School Nutrition Program Procurement Review and directs the administration to implement same (attached).

Resolution #155-6'19

ITEM 7. FIRST READING OF POLICY

RECOMMENDATION:

Be it resolved that the policy listed be approved for second reading and adopted as revised.

- Draft Policy 8561 Procurement Procedures for School Nutrition Programs

ITEM 8. RESOLUTION APPROVING EXTENSION OF AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND SOURCE4TEACHERS, LLC FOR THE PROVISION OF TEMPORARY CERTIFIED SUBSTITUTE TEACHER/SUPPORT STAFF REPLACEMENT

WHEREAS, effective January 11, 2017, following a competitive contracting process pursuant to *N.J.S.A. 18A:18A-4.1 et seq.*, the Cherry Hill Board of Education approved a services agreement with Source4Teachers, LLC for the period January 11, 2017 through June 30, 2018 for the provision of temporary certified substitute teacher/support staff replacement; and

WHEREAS, the Board renewed the contract for the 2018-19 school year; and

WHEREAS, due to the continued need for such services, the parties wish to extend the terms of the Agreement for an additional period of one (1) year; and

WHEREAS, Source4Teachers has merged with Educational Solution Services, LLC (“ESS”), which is the successor entity to Source4Teachers;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education hereby approves the renewal of its existing contract with Source4Teachers/ESS upon the same terms and conditions as the current contract, for the period July 1, 2019 through June 30, 2020; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute an appropriate contract with Source4Teachers/ESS upon final approval of the form of contract by Board counsel.

Resolution #156-6'19

ACTION AGENDA

June 25, 2019

B. BUSINESS AND FACILITIES

ITEM 9. RESOLUTION FOR THE CANCELLATION OF OUTSTANDING CHECKS

BE IT RESOLVED, that the following outstanding checks be cancelled.

<u>CK#</u>	<u>Amount</u>	<u>Date</u>	<u>Payee</u>
260766	\$150.00	12/14/2016	MOHAMMAD ALKHATHAMY
261826	\$19.22	2/8/2017	JENNIFER GREEN
268124	\$400.00	11/6/2017	TIMBER CREEK REGIONAL HIGH SCHOOL
269824	\$130.00	2/7/2018	CINNAMINSON MIDDLE SCHOOL
277088	\$20.00	11/5/2018	MICHAEL K LY
279183	\$100.00	2/6/2019	PENNSBURY SCHOOL DISTRICT
257924	\$56.00	9/22/2016	ANTHONY BATTAGLIA
260162	\$150.00	11/22/2016	RASHMI KALE
261232	\$250.00	1/4/2017	RIVERSIDE HS ATHLETIC DEPT
262059	\$200.00	2/8/2017	TEMPLE UNIVERSITY
262736	\$79.00	3/8/2017	WILLIE SHULER
262860	\$354.95	3/22/2017	DKG MEDIA, LP
269616	\$25.00	1/17/2018	MOORESTOWN TWP PUBLIC SCHOOLS
269959	\$25.00	2/7/2018	MOORESTOWN TWP PUBLIC SCHOOLS
270722	\$481.35	3/22/2018	AIM HIGH HAINESPORT LLC
271034	\$68.00	3/28/2018	GROUNDS FOR SCULPTURE
272303	\$240.00	6/6/2018	MOORESTOWN TENNIS CLUB CORP
275499	\$96.00	8/27/2018	FLOCABULARY, LLC
275738	\$24.00	9/13/2018	ORBIT SOFTWARE, INC
276030	<u>\$72.25</u>	9/28/2018	BRIGHTFINGERS, INC
	<u>\$2,940.77</u>		

Resolution #157-6'19

ACTION AGENDA

June 25, 2019

B. BUSINESS AND FACILITIES

ITEM 10. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
West	Monetary- to be used for a partnership to fund a "Run With Us Not Away From Us" program	Cherry Hill Police Department	\$5,000.00
Kingston	Monetary- to be used for outdoor classroom fencing	Kingston PTA	\$4,400.00
East	Monetary- to be used to purchase a clavino	East Activity Fund	\$2,790.70

*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion Mrs. Schultz Second Mrs. Matlack Vote Ayes - 6 No - 0

Mrs. Saidel – absent

Dr. Wang – absent

Exceptions:

Item #1(g) Approval of Bill List (Bayada Home Health Care)

Motion Mrs. Schultz Second Mrs. Matlack Vote Ayes - 5 No - 0-1*

Mrs. Saidel – absent

Dr. Wang – absent

*Mrs. Schultz abstained due to a conflict of interest with Bayada Home Health Care.

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Contract Renewals—Non-Affiliated-Certificated Staff 2019-20 School Year
6. Contract Renewals—Non-Affiliated-Non-Certificated Staff – 2019-20 School Year
7. Contract Renewals—Certificated Staff
8. Leaves of Absence—Certificated
9. Leaves of Absence—Non-Certificated
10. Assignment/Salary Change—Certificated
11. Assignment/Salary Change—Non-Certificated
12. Other Compensation—Certificated
13. Other Compensation—Non-Certificated
14. First Reading of New Policy
15. Approval of Revised Job Description
16. Affiliation Agreements
17. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Sarah Cervo	CHHS East	Special Education	7/01/19	Personal
Hannah Choi	Paine	1 st Grade	7/01/19	Personal
Sharon Davis	CHHS West	LDTTC	10/01/19	Retirement
Stephanie Metal	Stockton/Cooper	Music Teacher	7/01/19	Personal
Melissa Stoffers	Kilmer	Special Education	7/01/19	Personal

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED - continued

(a) Resignations - continued

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Hamisi Tarrant	CHHS West	Health & P.E.	7/01/19	Personal
Hamisi Tarrant	CHHS West	Head Coach – Track	7/01/19	Personal

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Roberta Croce	Alternative HS	Educational Assistant	7/01/19	Retirement
Linda Czerwinski	Malberg	SACC, Coordinator of Student Accounts	8/01/19	Retirement
Tyler Jones	Harte	Educational Assistant	7/01/19	Personal
Hansa Kanzaria	CHHS West	Copy Machine Operator	10/01/19	Retirement
Juan Madera	CHHS East	Cleaner	9/01/19	Retirement
Thomas Raio	Marlkress	Assistant Systems Manager	7/08/19	Personal
Eric Stinson	Carusi	Secretary	6/28/19	Personal
Gregory Valver	Marlkress	Field Technician	7/08/19	Personal
Diane Volk	CHHS West	Secretary	10/01/19	Retirement

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the person listed be approved for the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Michael DeLuca	Barclay – Special Education Teacher (Replacing H. Foote)	8/29/19-6/30/20	\$50,200 (Bachelors, Step 2)
Cooper Gorelick	CHHS West - Title I, English (New Position – Budget # 20-233-100-101-040-55- 0100)	8/29/19-6/30/20	\$54,321 (Masters, Step 2)
Kristen Hearn	Stockton – Elementary Teacher (New Position)	8/29/19-6/30/20	\$50,200 (Bachelors, Step 2)
Ju Kilman	Woodcrest – Elementary Teacher (New Position)	8/29/19-6/30/20	\$54,771 (Masters, Step 4)
April Lee	Beck – Humanities Teacher (Replacing M. Winter)	8/29/19-6/30/20	\$52,300 (Bachelors, Step 8)
Denise Lieberman	CHHS West - Title I, Math (New Position – Budget # 20-233-100-101-040-55- 0100)	8/29/19-6/30/20	\$54,521 (Masters, Step 3)
Veronica Lopez Munoz	Sharp – Elementary School Teacher (New Position)	8/29/19-6/30/20	\$64,030 (Bachelors, Step 13)
Jennifer Mooney	Beck – Science Teacher (Replacing M. Houlihan)	8/29/19-6/30/20	\$50,910 (Bachelors, Step 5)
Lauren Nicosia**	District – Music Teacher (New Position)	8/29/19-6/30/20	\$75,475 (Masters+15, Step 14)
Melissa Renye	District – Health & P.E. Teacher (New Position)	8/29/19-6/30/20	\$50,200 (Bachelors, Step 2)
Megan Sanders	Carusi - Title I, English (New Position – Budget # 20-233-100-101-067-45-0100)	8/29/19-6/30/20	\$50,400 (Bachelors, Step 3)
Anna Maria Sheehan*	CHHS East – School Nurse (Replacing J. Atkins)	8/29/19-6/30/20	\$64,952 (Masters+15, Step 12)
Cassandra Sicolo	Knight/Kingston– Music Teacher (Replacing J. Forziati)	8/29/19-6/30/20	\$50,200 (Bachelors, Step 2)

*Revised for salary

**Revised for location

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED –continued

(b) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Genevieve Barnes	CHHS East – PLC Coordinator (Math)	9/01/19-6/30/20	\$2,375
Joseph Boiler	CHHS West – PLC Coordinator (Special Education)	9/01/19-6/30/20	\$2,375
Susanne Casey	CHHS East – PLC Coordinator (Science)	9/01/19-6/30/20	\$2,375
Michael Cheeseman	Paine – Teacher in Charge	9/01/19-6/30/20	\$2,217
Monica Ciechon	CHHS West – PLC Coordinator (Social Studies)	9/01/19-6/30/20	\$2,375
Brian Connolly	CHHS East – PLC Coordinator (English)	9/01/19-6/30/20	\$2,375
Joseph Cucinotti	CHHS East – PLC Coordinator (Special Education)	9/01/19-6/30/20	\$2,375
Heather Esposito	CHHS West – PLC Coordinator (Cross Curricular)	9/01/19-6/30/20	\$2,375
Brian Grillo	CHHS West – PLC Coordinator (Science)	9/01/19-6/30/20	\$2,375
Andrea Hahn-Walsh	CHHS West – PLC Coordinator (English)	9/01/19-6/30/20	\$2,375
Candace Keenan	Paine – Advisor, Safety Patrol	9/01/19-6/30/20	\$1,970
Megan Langman	CHHS West – PLC Coordinator (Cross Curricular)	9/01/19-6/30/20	\$2,375
Jennifer LaSure	CHHS East – PLC Coordinator (Cross Curricular)	9/01/19-6/30/20	\$2,375
Cynthia O'Reilly	CHHS East – PLC Coordinator (Cross Curricular)	9/01/19-6/30/20	\$2,375
Marc Pierlott	CHHS East – PLC Coordinator (Social Studies)	9/01/19-6/30/20	\$2,375
Nora Smaldore	CHHS East – PLC Coordinator (World Language/Health &P.E.)	9/01/19-6/30/20	\$2,375

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(c) Curriculum Writing - TAG

RECOMMENDATION:

Be it resolved that the persons listed be approved as a member of the TAG Curriculum Writing Committee to revise existing 3-5 TAG curriculum units effective 6/26/19-8/29/19 at the rate of \$35.71/hr.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Kimberly Davies	Stacey DeCaro	Kimberly Laskey	Christopher Miller
Nicole Sutton	Brian Shields	Tessa Wellborn	

(d) Curriculum Writing Grades 9-12 Social Studies

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the High School Social Studies curriculum writing committee to develop and revise existing 9-12 Social Studies curriculum effective 7/01/19-8/28/19 at the rate of \$35.71/hr.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Christopher Bova	Charles Davis	Derek Field	Timothy Locke
Susan McKee	Michael Rickert		

(e) ESY Summer Program

RECOMMENDATION:

Be it resolved that the persons listed be approved as teachers for the ESY Summer Program effective 6/25/19-8/05/19 at the rate of \$45.20/hr.

Name

Karen Fulcher

(f) Substitute Nurse – Class Trip

RECOMMENDATION:

Be it resolved that the persons listed be approved as substitute nurse in accord with the data presented for school trips at the rate of \$175/day and \$175/night.

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Trip Location</u>
Michelle Cohen	Rosa	6/05/19-6/06/19	Washington DC

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(g) Title I Summer Academy-Wrap Around and Child Care

RECOMMENDATION:

Be it resolved that the persons listed be approved for the wrap around and child care program at Paine Elementary School effective 7/08/19 – 8/01/19 (including a planning session on 6/25/19).

Teachers – Hourly Rate \$15.20 – (#20-233-100-101-58-0140)

Name

Lynn Kahan

(h) Summer ESL Testing

RECOMMENDATION:

Be it resolved that the persons listed be approved to participate in ESL summer testing effective 6/25/19-8/28/19 at the rate of \$35.71/hr. Monies budgeted from account #20-245-100-101-99-0101.

Name

Ivonne D’Amato-Suarez
Arielle Simon

Name

Jennifer Green
Amy Traberman

Name

Nina Israel-Zucker
Kimyen Tran

Name

Michele Kains

(i) Summer Scheduling

RECOMMENDATION:

Be it resolved that the persons listed be approved as schedulers at Beck Middle School at the rate of \$13.86/hour (not to exceed a total of 500 hours) effective 7/01/19-8/31/19 in accord with the data presented.

Name

Joy Malko

Name

Laura Gertel

Name

Kimberly Keyack

Name

Jenna McCoy

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(j) Summer Scheduling

RECOMMENDATION:

Be it resolved that the persons listed be approved as schedulers at Carusi Middle School at the rate of \$13.86/hour (not to exceed a total of 500 hours) effective 7/01/19-8/31/19 in accord with the data presented.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Rilana Alvarez	Rosemarie Blumenstein	Martha Brown	Michelle Corona
Deborah Jacobs	Larissa Kohler	Danielle Scibilia	Bridget Schaeffer
Betsy Turgeon	Brian Zaun		

(k) Summer Scheduling

RECOMMENDATION:

Be it resolved that the persons listed be approved as schedulers at Rosa Middle School at the rate of \$13.86/hour (not to exceed a total of 500 hours) effective 7/01/19-8/30/19 in accord with the data presented.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Jules Farkas	Susan Mark	John Murtha

(l) Summer Counseling

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer counseling at Beck Middle School in accord with the data presented.

<u>Name</u>	<u>Effective Dates</u>	<u>Not to Exceed</u>	<u>1/200th of Salary</u>
Regina James	7/01/19-8/30/19	5 days	\$351.66
Juliane Lane	7/01/19-8/30/19	5 days	\$315.61
Margaret Malcarney	7/01/19-8/30/19	5 days	\$504.85

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(m) Summer Counseling

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer counseling at Carusi Middle School in accord with the data presented.

<u>Name</u>	<u>Effective Dates</u>	<u>Not to Exceed</u>	<u>1/200th of Salary</u>
Rosemarie Blumenstein	7/01/19-8/31/19	5 days	\$504.85
Martha Brown	7/01/19-8/31/19	5 days	\$504.85
Danielle Scibilia	7/01/19-8/31/19	5 days	\$514.00

(n) Summer Counseling

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer counseling at Rosa Middle School in accord with the data presented.

<u>Name</u>	<u>Effective Dates</u>	<u>Not to Exceed</u>	<u>1/200th of Salary</u>
Natalie Alonso	7/01/19-8/30/19	5 days	\$286.08
Diane Bonanno	7/01/19-8/30/19	5 days	\$441.47
John Young	7/01/19-8/30/19	5 days	\$504.85

(o) Summer Program Scheduling

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer scheduling at the rate of \$13.86/hour in accord with the data presented.

<u>CHHS East</u>		
<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
Carly Friedman	6/24/19-8/30/19	280
Cathleen Lynch	6/24/19-8/30/19	100

<u>CHHS West</u>		
<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
Lisa Saffici	6/25/19-8/28/19	200
Margaret Strimel	6/25/19-8/28/19	75

<u>Alternative HS</u>		
<u>Name</u>	<u>Effective Dates</u>	<u>Total Hours</u> (not to exceed)
Paul Koester	7/01/19-8/28/19	200

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(p) Summer Counseling

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer counseling in accord with the **data** presented.

<u>Name</u>	<u>CHHS East</u>		
	<u>Not to Exceed</u> <u># of Days</u>	<u>1/200th of Salary</u> <u>6/24/19-6/28/19</u>	<u>1/200th of Salary</u> <u>7/01/19-8/30/19</u>
Jennifer DiStefano	8	\$511.00	\$514.00
Roberto Figueroa	9	\$349.91	\$377.38
Carly Friedman	12	\$317.34	\$335.06
Darren Gamel	9	\$502.35	\$504.85
Carli Keesler	8	\$272.61	\$273.86
Cathleen Lynch	10	\$301.56	\$305.54
Viney McClain	9	\$521.80	\$524.30
Letitia Schuman	8	\$451.77	\$478.95
Trayce Walsh	9	\$502.35	\$504.85

<u>Name</u>	<u>CHHS West</u>		
	<u>Not to Exceed</u> <u># of Days</u>	<u>1/200th of Salary</u> <u>6/25/19-6/30/19</u>	<u>1/200th of Salary</u> <u>7/01/19-8/28/19</u>
Nicholas Caputi	6	\$340.76	\$368.22
Suzanne Elsherif	6	\$322.64	\$322.64
Melissa Franzosi	6	\$315.61	\$340.76
Brittany Gibbs	6	\$284.31	\$285.76
Todd Powers	6	\$272.61	\$273.86
Lisa Saffici	10	\$399.12	\$431.31
Cynthia Snowden	6	\$521.80	\$524.30
Margaret Strimel	6	\$291.81	\$297.88

<u>Name</u>	<u>Alternative HS</u>	
	<u>Not to Exceed</u> <u># of Days</u>	<u>1/200th of Salary</u> <u>7/10/19-8/14/19</u>
Mollie Crincoli	6	\$504.85

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Nicole Arnao	CHHS West – Title I Student Advocate (New Position – Budget #20-233-100-101-040-55-0100)	On or about 7/01/19-6/30/20	\$62,000 Prorated
Erin Crystall*	Rosa – Educational Assistant (Replacing Z. Taylor – 35 hrs. /wk.)	9/01/19-6/30/20	\$11.47
Elaine McDermott*	Mann – Educational Assistant (Replacing J. Bruno – 32.5 hrs./wk.)	9/01/19-6/30/20	\$11.47
Alyson Stewart*	Malberg – Student Registration Coordinator (Replacing D. Gallagher)	6/17/19-6/30/19 7/01/19-6/30/20	\$53,102 Prorated \$54,651

*Revised for hourly rate/salary

(b) Washington, D.C. Trip

RECOMMENDATION:

Be it resolved that Rosemarie Casey from Beck Middle School be approved to participate in the overnight trip to Washington, DC effective 5/21/19-5/22/19 at the overnight rate of \$22.50 per 24 hour period in addition to their regular hourly rate of \$16.71. Additional hours above 40 shall be compensated at 1.5 times the regular hourly rate.

ITEM 5. CONTRACT RENEWALS—NON-AFFILIATED- CERTIFICATED STAFF 2019-20 SCHOOL YEAR

(a) Non-Affiliated Salaries

RECOMMENDATION:

Be it resolved that the salaries of the non-affiliated certificated staff members listed in the report on file in the office of Human Resources be adjusted according to the guidelines implemented effective 7/01/19-6/30/20.

ITEM 6. CONTRACT RENEWALS—NON-AFFILIATED- NON-CERTIFICATED STAFF - 2019-20 SCHOOL YEAR

(a) Non-Affiliated Salaries

RECOMMENDATION:

Be it resolved that the salaries of the non-affiliated staff members listed in the report on file in the office of Human Resources be adjusted according to the guidelines implemented effective 7/01/19-6/30/20.

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. CONTRACT RENEWALS—CERTIFICATED STAFF

(a) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed in the report on file in the office of Human Resources dated June 13, 2019, which shall become a part of the official minutes of this meeting, be reemployed for the 2019-20 school year effective 7/01/19-6/30/20.

ITEM 8. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Deborah Address	Woodcrest – Special Education	Leave with pay 5/13/19-5/17/19
Natalie Alonso	Rosa – Guidance Counselor	Leave with pay 8/29/19-8/30/19; Leave without pay 9/02/19-10/31/19
Jacquelyn Altman	Woodcrest – 1 st Grade	Leave with pay 6/03/19-6/30/19
Denise Augustyn	Carusi – World Language	Leave with pay 6/03/19-6/30/19
Kelly Falat	CHHS East – English	Leave with pay 4/16/19-6/03/19; Leave without pay 6/04/19-6/30/19 (Revised for dates)
Melissa Gallagher	CHHS East – LDTC	Leave without pay 5/06/19-6/07/19
Juliane Lane	Beck – Guidance Counselor	Leave without pay 5/20/19-5/31/19
Laurie Lausi	CHHS East – Music	Leave with pay 3/20/19-6/19/19 (Revised for dates)
Maryellen Macleon	Kilmer – 1 st Grade	Leave with pay 5/13/19-6/30/19; Leave with pay 8/29/19-9/19/19; Leave without pay 9/20/19-TBD
Deborah Nemerofsky	Beck – Science Teacher	Leave with pay 5/16/19-5/27/19

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Lucila Bran	Stockton – Educational Assistant	Leave without pay 5/31/19-6/14/19
Linda Brunetti	Paine/Barton – Educational Assistant	Leave without pay 5/20/19-6/17/19 (Revised for dates)
Raymond Hawthorne	Beck – Head Custodian	Leave with pay 7/10/19-8/30/19
Candida Hernandez	Stockton – Lead Cleaner	Leave with pay 5/17/19-6/07/19
Kristen Kelichner	Woodcrest – EDCC, Teacher II	Leave with pay 5/15/19-6/06/19; Leave without pay 6/07/19-TBD (Revised for dates)
Basilia Lopez-Ventura	Carusi – Cleaner	Leave with pay 6/12/19-6/21/19
Robert Menta	CHHS East – School Supportive Assistant	Leave without pay 9/03/19-9/13/19
Chanette Orange	Cooper – SACC, Assistant Coordinator	Leave with pay 3/25/19-TBD (Revised for dates)
Deborah Tackett	Malberg – Administrative Assistant	Intermittent leave with pay 6/13/19-9/12/19 (Dates extended)
Hui Yang	Barclay – Educational Assistant	Leave with pay 9/03/19-9/26/19; Leave without pay 9/27/19-12/19/19

ITEM 10. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2019-20 school year effective 9/01/19-6/30/20 at the same salaries previously approved for the 2019-20 school year.

<u>Name</u>	<u>From</u>	<u>To</u>
Colleen Atchison	Knight – 4 th Grade	Stockton - Kindergarten
Vanessa Brittin	Barclay – Special Education	Kingston/Kilmer – Special Education
Angela Carroll	Barton/Kilmer – Kindergarten	Barton – Kindergarten
Lindsay Ciemiengo	Carusi – Mathematics	Kingston – Special Education

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 10. ASSIGNMENT/SALARY CHANGE—CERTIFICATED - continued

(a) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>
Tiffany Cipriano	.4 East/.6 West – World Language	CHHS West – World Language
Christina Costantino	Barclay – Preschool	Woodcrest – Special Education
Joyce D’Alessandro	CHHS West – World Language	.2 East/.8 West – World Language
Stefanie Eglin	Kilmer/Kingston – Special Education	Kingston – 4 th Grade
Victoria Fieni	Sharp – 5 th Grade	Stockton – 5 th Grade
Christine Gentile	Johnson/Kingston – Kindergarten	Johnson – Kindergarten
Margaret Giordano	Beck – Language Arts	Knight – 3 rd Grade
Orville Harris	District - 1.0 Music	District - .8 Music
Leanna Lennon	.4 AHS/.6 West – World Language	CHHS West – World Language
Theresa Mohrfeld	Sharp/Stockton – Kindergarten	Sharp - Kindergarten
Donna Morocco	Beck – Language Arts	Knight – 4 th Grade
John Munday	.8 West/.2 East – World Language	.6 West/.4 East – World Language
Kristina Murphy	Mann – 1 st Grade	Barton – Kindergarten
Marcella Nazzario-Clark	Kilmer – Teacher Coach	Paine – Teacher Coach
Danielle Newbill	Barton – 1 st Grade	Kilmer - Kindergarten
Brenda Parent	Cooper - .5 Special Education/Harte - .5 Kindergarten	Cooper – 4 th Grade
Linda Pezzella	Johnson – 1 st Grade	Woodcrest – 4 th Grade
Xiaowen Qiu	East/West – World Language (Chinese)	East – World Language (Chinese)
Allison Radetich	Mann – 5 th Grade	Stockton – Special Education
Kimberly Redfearn	Knight – 3 rd Grade	Woodcrest – Kindergarten

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 10. ASSIGNMENT/SALARY CHANGE—CERTIFICATED - continued

(a) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>
Megan Rios	CHHS West – World Language (Spanish)	Elementary (TBD) – World Language (Spanish)
Jillian Soriano	Barclay – .4 Media Specialist	Barclay – 1.0 Special Education
Eileen Steidle	Kingston – 3 rd Grade	TBD – SSI

ITEM 11. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2019-20 school year effective 7/01/19-6/30/20 at the same salary/hourly rate previously approved for the 2019-20 school year.

<u>Name</u>	<u>From</u>	<u>To</u>
James Gordon	CHHS West – Cleaner	Kilmer – Cleaner
Martin Pells	Rosa – Educational Assistant (32.5 hrs/wk)	Rosa – Educational Assistant (35 hrs/wk)
Juanita Rivera	Carusi – Lead Cleaner	Barton – Lead Cleaner

ITEM 12. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Vanessa Intriago	Spanish	CHHS East	8/29/19-6/30/20	\$9,244
Martha Perez	Spanish	CHHS East	8/29/19-6/30/20	\$17,480
Xiaowen Qiu	Chinese	CHHS East	8/29/19-6/30/20	\$9,055

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 13. OTHER COMPENSATION—NON-CERTIFICATED

(a) Classroom Close-up - EDCC Staff

RECOMMENDATION:

Be it resolved that the persons listed be approved for 3 hours each to close-up the EDCC classrooms between 6/17/19-6/28/19 in accord with the data presented.

<u>Name</u>	<u>Hourly Rate</u>
Jillian Arnold	\$18.63
Lynne Brady	\$22.06
Colleen Corey	\$20.78
Jennifer Fasbinder	\$23.66
Jessica Filipponi	\$18.34
Nicole Gauntt	\$19.00
Elizabeth Shannon	\$15.81

ITEM 14. FIRST READING OF NEW POLICY

RECOMMENDATION:

Be it resolved that the policy listed be approved for first reading as presented.

<u>Draft Policy Number</u>	<u>Title</u>
3125.4	Employment of Long Term Substitutes or Replacement Teachers

ITEM 15. APPROVAL OF REVISED JOB DESCRIPTION

RECOMMENDATION:

Be it resolved that the revised job description listed be approved as presented effective 6/26/19.

- Long-Term Substitute/Replacement Teacher

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 16. AFFILIATION AGREEMENTS

WHEREAS, the Cherry Hill Board of Education has entered into an agreement with the Colleges and Universities to which students provided services at no charge to the Board of Education and under the supervision of Board of Education personnel; and

WHEREAS, parties desire to continue that arrangement for the 2019-20 school year;

NOW, THEREFORE, BE IT RESOLVED that the Business/Board Secretary is authorized to execute the Agreement with the Colleges and Universities which is available for review in the Human Resources office.

It is further recommended that the affiliation agreements received for practicum, field placement, student teacher, clinical experience, observation and internship between the following college and universities and Cherry Hill Public Schools be approved.

Name

Arizona State

Children's Hospital of Philadelphia

Eastern University

Edinboro University

LaSalle University

Le Moyne College

Rutgers University

Salus University

Stockton University (School of Health Services)

Thomas Jefferson University

University of Montana

West Chester University

Western Governors University

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 17. OTHER MOTIONS

(a) Approval of Employee Assistance Program

RECOMMENDATION:

BE IT RESOLVED, that the letter of renewal dated 5/29/19 of the Employee Assistance Program “EAP” Employer Services Agreement between Rutgers University Behavioral Healthcare “UBHC” and the Cherry Hill Public Schools be approved as presented.

(b) Achievement of Merit Goals

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education hereby certifies to the Executive County Superintendent of Schools that the merit criterion for the 2018-19 school year has been fulfilled by its Superintendent, and requests that the Executive County Superintendent confirm satisfaction of such criterion; and be it

FURTHER RESOLVED, that the Board authorizes and directs the submission of this resolution and the necessary supporting documentation to the Executive County Superintendent for review and approval; and be it

FURTHER RESOLVED, that the Cherry Hill Board of Education approves payment of a merit bonus to the Superintendent upon receipt of the Executive County Superintendent’s confirmation of satisfaction of the merit criterion, in accordance with the provisions of the Superintendent’s employment contract and the terms and conditions of N.J.A.C. 6A:23A-3.1.

(c) Contract Renewal

RECOMMENDATION:

BE IT RESOLVED, that approval be given for contract renewal and salary adjustment for Lynn Shugars, Assistant Superintendent for Business/Business Administrator/Board Secretary for the 2019-20 school year as approved by the County Superintendent.

(d) Contract Renewal

RECOMMENDATION:

BE IT RESOLVED, that approval be given for contract renewal and salary adjustment for Dr. Justin Smith, Assistant Superintendent Pre-K-12 for the 2019-20 school year as approved by the County Superintendent.

ACTION AGENDA

June 25, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 17. OTHER MOTIONS – continued

(e) Withholding Increment

RESOLVED, upon the recommendation of the superintendent of schools, that the Cherry Hill Board of Education withholds the employment and adjustment salary increment of staff member #5445 effective for the 2019-20 school year; and be it

FURTHER RESOLVED, that such withholding shall remain in effect until such time as the Board may determine to restore it.

Motion Mrs. Neary Second Mrs. Matlack Vote Ayes - 6 No - 0
Mrs. Saidel – absent
Dr. Wang – absent

ACTION AGENDA

June 25, 2019

D. POLICIES & LEGISLATION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions
2. Acceptance of Board Member Resignation

ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
201307	Affirmed	201520	Affirmed	201708	Affirmed
201448	Affirmed	201636	Affirmed	202007	Affirmed

ITEM 2. ACCEPTANCE OF BOARD MEMBER RESIGNATION

Resolved, that the Cherry Hill Board of Education accept the resignation of Board Member Dr. Edward Wang effective immediately, and authorizes the Assistant Superintendent/Business, Board Secretary to utilize the existing pool of candidates for the Board seat vacated by David Rossi for determination of a replacement for the remainder of the term.

Motion Mrs. Scarpellino Second Mrs. Schultz Vote Ayes -6 No - 0

Mrs. Sidel – absent

Dr. Wang – absent

Mr. Goodwin acknowledged Dr. Wang’s work on the Board of Education.

ACTION AGENDA

June 25, 2019

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

NO ITEMS

Regular Meeting Minutes
June 25, 2019

Mr. Goodwin opened the floor for a second public discussion.

Second Public Comment:

Jeff Potowitz commented on Fair Funding issues.

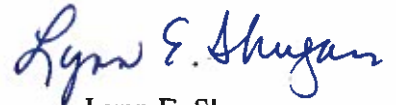
Yoni Yares commented on Dr. Smith's and Dr. Meloche's appointment of Dr. Rickansrud to the Kilmer Elementary School and the passing of a former Board member, Norm Rosen.

Anne Einhorn commented on no dates listed for BOE meetings in September, non-public compensation for teachers and funds from pilot program for the District in Cherry Hill.

Mr. Goodwin called the meeting to order from the recess for public discussion.

Mrs. Matlack made and Mrs. Schultz seconded a motion to go into a second executive session at 7:45 P.M and adjourn from there. All Board members present voted in favor of the motion.

Respectfully submitted,



Lynn E. Shugars
Assistant Superintendent
Business/Board Secretary

CORRECTIVE ACTION PLAN

NAME OF SCHOOL Cherry Hill Public Schools

COUNTY Camden

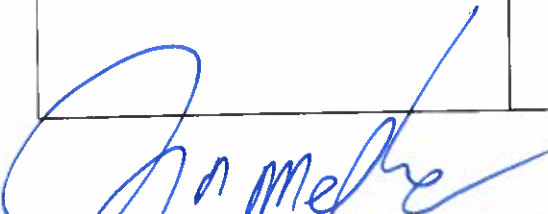
TYPE OF AUDIT School Nutrition Program Procurement Review 2017-18

DATE OF BOARD MEETING June 25, 2019

CONTACT PERSON Lynn E. Shugars, Assistant Superintendent/Business Administrator

TELEPHONE NUMBER (856) 429-5600

RECOMMENDATION	CORRECTION ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSONNEL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
2017-18-001: The District will adopt and submit the recommended Code of Conduct for Procurement (Form #327).	The Board will approve a code of conduct for procurement which will be distributed to the FSMC and the District Purchasing Director.	The Code of Conduct will be approved in conjunction with this Corrective Action Plan. The Code of Conduct will be distributed to the FSMC and the District Purchasing Director for signature.	Lynn Shugars	June 2019
2017-18-002: The District must adopt and implement Policy 8561- Procurement Procedures for School Nutrition Programs	The Board will conduct two readings of Policy 8561 with final approval on July 23, 2019.	Policy will be approved and distributed to the FSMC and District Purchasing Office.	Lynn Shugars	First reading – July 9, 2019 Second reading and approval – July 23, 2019



 CHIEF SCHOOL ADMINISTRATOR
 c: County Superintendent

6-25-19

 DATE

Lynn E. Shugars

 BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

6/25/19

 DATE

CORRECTIVE ACTION PLAN

NAME OF SCHOOL Cherry Hill Public Schools

COUNTY Camden

TYPE OF AUDIT School Nutrition Program Procurement Review 2017-18

DATE OF BOARD MEETING June 25, 2019

CONTACT PERSON Lynn E. Shugars, Assistant Superintendent/Business Administrator

TELEPHONE NUMBER (856) 429-5600

RECOMMENDATION	CORRECTION ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSONNEL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
2017-18-003: The District will establish a Menu Advisory Committee, which will include staff members, parents and students, to discuss and address menu offerings. Minutes will be maintained of the meetings.	The District will establish a Menu Advisory Committee working with the District PTA's, Principals, and the FSMC.	Committee will be established and meet during the 2019-2020 school year. Minutes of the meeting will be maintained.	Lynn E. Shugars	During the 2019-2020 school year.
2017-18-004: The District will implement the use of SFA-FSMC Monitoring form (Form #330) when conducting the required bi-annual on-site monitoring of the FSMC.	Form #330 will be used during the FSMC monitoring process, which will be conducted bi-annually during the 2019-2020 school year.	Form #330 will be completed and maintained by the District during monitoring of the FSMC.	Lynn E. Shugars	During the 2019-2020 school year.


 CHIEF SCHOOL ADMINISTRATOR
 c: County Superintendent

6-25-19
 DATE


 BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

6/25/19
 DATE

CORRECTIVE ACTION PLAN

NAME OF SCHOOL Cherry Hill Public Schools

COUNTY Camden

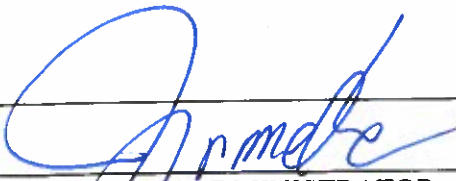
TYPE OF AUDIT School Nutrition Program Procurement Review 2017-18

DATE OF BOARD MEETING June 25, 2019

CONTACT PERSON Lynn E. Shugars, Assistant Superintendent/Business Administrator

TELEPHONE NUMBER (856) 429-5600

RECOMMENDATION	CORRECTION ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSONNEL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
2017-18-005: The District will require the FSMC to report the income from the sale of SFA Vended meals separately and not include in the calculation of meal equivalents.	The FSMC will be directed to report income from the sale of SFA vended meals separately and not include the calculation of meal equivalents	Meeting will be held with management of the FSMC.	Lynn Shugars	July 2019


 CHIEF SCHOOL ADMINISTRATOR
 c: County Superintendent

6-25-19
 DATE

Lynn E Shugars
 BOARD SECRETARY/SCHOOL BUSINESS ADMINISTRATOR

6/25/19
 DATE

School Nutrition Programs

CODE OF CONDUCT FOR PROCUREMENT**Cherry Hill School District Food Service Department**

Policy Name: Written Code of Conduct for Procurement

Regulations: 2 CFR Part 200.318, formerly 7 CFR Part 3016.36(b) (3) and CFR Part 3019.42, New Jersey Public School Contract Law – 18 A:18 A – 1 et seq and Cherry Hill School District local purchasing requirements.

ALL PROCUREMENTS MUST ENSURE THAT THERE IS FULL AND OPEN COMPETITION AND ADHERE TO THE MOST RESTRICTIVE FEDERAL/STATE/LOCAL REQUIREMENTS.

Procedures: The Cherry Hill School District seeks to conduct all procurement procedures:

- in compliance with stated regulations; and
- to prohibit conflicts of interest and actions of employees engaged in the selection, award and administration of contracts.

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a federal, state, or local award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

The officers, employees, and agents of the non-federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value.

The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-federal entity. Based on the severity of the infraction, the penalties could include a written reprimand to their personnel file, a suspension with or without pay, or termination.

For questions and concerns regarding procurement solicitations, contract evaluations, and award, contact:

Purchasing Contacts:

Deanna Denisar, Director of Purchasing
(856)429-5600 x4322

Danielle Blanco, Food Service Director
(856)424-2316