

**CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey**

EXECUTIVE SESSION

Malberg Administration Bldg.

December 22, 2015 @ 6:30 P.M.

AGENDA

Student Matters

- HIB cases

Human Resources Matter

Negotiations

ACTION AGENDA
December 22, 2015

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Carol Matlack, Steve Robbins, Lisa Conn

Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Colleen Horiates, Lisa Conn

Policy & Legislation Committee Members (green)

Chairperson: Eric Goodwin

Administrative Liaison: James Gallagher

Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Kathy Judge, Carol Matlack, Lisa Saidel

PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE



ACTION AGENDA
December 22, 2015

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Attendance at Conferences and Workshops for the 2015-2016 school year
2. Approval of the Nursing Services Plan for the 2015-2016 school year
3. Approval of Out of District Student Placements for 2015-2016 school year
4. **Approval of Agreements for 2015-2016 school year under \$17,500**
5. **Resolution Approving Rider to Professional Services Agreement for the 2015-2016 school year**
6. **Resolution Approving Professional Services Agreement for the 2015-2016 school year**
7. **Approval to Amend NCLB FY 15-16 Budget to Reflect Carryover Funds**

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST</u> <u>NOT TO EXCEED</u>
A	Jennifer Aristone Rosa	Co-Teaching That Works, Voorhees, NJ	1/25/16	\$148.53 Registration/Mileage General Funds

ACTION AGENDA
December 22, 2015

A. CURRICULUM & INSTRUCTION

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
B	Teresa Convery Rosa	Co-Teaching That Works, Voorhees, NJ	1/25/16	\$148.53 Registration/Mileage General Funds
C	Kate Williams West	7-Day Training Series on Community-Based Instruction for Students with Disabilities, Mullica Hill, NJ	11/23/15 12/9/15 1/12/16 2/9/16 3/4/16 4/21/16 5/11/16	\$84.00 Registration General Funds
D	Kathy Gendelman West	7-Day Training Series on Community-Based Instruction for Students with Disabilities, Mullica Hill, NJ	11/23/15 12/9/15 1/12/16 2/9/16 3/4/16 4/21/16 5/11/16	\$84.00 Registration General Funds
E	Bridget Garrity- Bantle West	7-Day Training Series on Community-Based Instruction for Students with Disabilities, Mullica Hill, NJ	11/23/15 12/9/15 1/12/16 2/9/16 3/4/16 4/21/16 5/11/16	\$84.00 Registration General Funds
F	Farrah Mahan Central	ASCD Annual Conference, Atlanta, Georgia	4/1-4, 2016	\$1406.20 Registration/Air/ Lodging/Parking/ Meals CHASA Funds and General Funds
G	Erica Price Central	ASCD Annual Conference, Atlanta, Georgia	4/1-4, 2016	\$948.20 Registration/Air/ Parking/Meals CHASA Funds and General Funds

ACTION AGENDA
December 22, 2015

A. CURRICULUM & INSTRUCTION

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
H	Maureen Carrozza Barclay	Supporting a Culture and Climate of Inclusion, Monroe, NJ	1/14/16	\$125 Registration IDEA
I	Toni Tomei Barclay	Supporting a Culture and Climate of Inclusion, Monroe, NJ	1/14/16	\$125 Registration IDEA
J	Tanya Myers Barclay	Supporting a Culture and Climate of Inclusion, Monroe, NJ	1/14/16	\$125 Registration IDEA
K	Jackie Schnapp Harte/Kilmer/ Mann/Woodcrest	Google Educator Certification Boot Camp, Galloway, NJ	1/28/16	\$350 Registration Title II
L	Jacki Kamison Kilmer/Knight/ Mann/Woodcrest	Google Educator Certification Boot Camp, Galloway, NJ	1/28/16	\$350 Registration Title II
M	Brian Shields Barton/Kingston/ Cooper/Stockton	Google Educator Certification Boot Camp, Galloway, NJ	1/28/16	\$350 Registration Title II
N	Stephanie Rogers Barton/Johnson /Kilmer/Sharp	Google Educator Certification Boot Camp, Galloway, NJ	1/28/16	\$350 Registration Title II
O	Jayne Schafer Barclay	Supporting a Culture and Climate of Inclusion, Monroe, NJ	1/14/16	\$125 Registration IDEA
P	James Riordan Malberg	S.J. Alternative High School Coalition, Vineland, NJ	1/14/16	\$25.42 Mileage General Funds

ACTION AGENDA
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A. CURRICULUM & INSTRUCTION

ITEM #1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
Q	John Vargas Bldgs. & Grounds	NJ Public Grounds Certification Program, New Brunswick, NJ	1/5/16, 1/28/16, 2/5/16, 2/16-17, 2016 3/1/16, 3/16/16	\$1,861.45 Registration/Mileage/ Tolls/Parking General Funds
R	Brad Leonard King's Christian School	NJMEA Music Conference, East Brunswick, NJ	2/18-2/20, 2016	\$165 Registration Title II Funds
S	Jamie McHale King's Christian School	NJMEA Music Conference, East Brunswick, NJ	2/18-2/20, 2016	\$165 Registration Title II Funds
T	Marc Plevinsky Technology	NJASA Techspo 2016, Atlantic City, NJ	1/28-29, 2016	\$533 Registration/Mileage/ Tolls/Parking General Funds
U	Rich Simmers Technology	NJASA Techspo 2016, Atlantic City, NJ	1/28-29, 2016	\$420 Registration General Funds
V	Don Bart Malberg	NJASA Techspo 2016, Atlantic City, NJ	1/28-29, 2016	\$420 Registration General Funds
W	Christine Miles Carusi	Art of Collaborative Leadership, Philadelphia, PA	2/15-17, 2016	\$706.74 Registration/Mileage/ Tolls/Parking CHASA Funds
X	Christine Miles Carusi	EduCon 2.8, Philadelphia, PA	1/29-31, 2016	\$206.46 Registration/Mileage/ Tolls/Parking CHASA Funds

ITEM #2. APPROVAL OF THE NURSING SERVICES PLAN FOR THE 2015-2016 SCHOOL YEAR

It is requested that the proposal for the Nursing Services Plan for the 2015-2016 school year be approved by the Board of Education as discussed at the C&I Committee Meeting on November 30, 2015.

ACTION AGENDA
December 22, 2015

A. CURRICULUM & INSTRUCTION

ITEM #3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2015-16 school year during the December 2015 cycle. There are 8 submissions (including 3 new and 2 revised).

VENDOR	ID	TERM	RSY TUITION	Residential	Out of Co Fee	AMT
Berlin Twp. (John F. Kennedy)	3014319	9/3/15-6/15/16	33,135			33,135
Brookfield Academy*	3009254	9/3/15-6/30/16	930			930
Ranch Hope/Alloway Elem. (new)	2031530	9/8/15-6/30/16	12,100			12,100
*increase in tuition rate by \$930. - prev BOE approved 8/11/15 P.O. 16-2500 new total \$24,192						
Burlington Co. SSD (new)	3017966	10/5/15-6/30/16	38,092		3,100	41,192
Burlington Co. SSD	3002401	9/3/15-6/30/16	45,935		3,100	49,035
Garfield (new)	3018181	11/13/15-6/30/16	37,264			37,264
Mercer Co Tech	2020691	9/9/15-6/30/16	4,500			4,500
Woods Services**	2010250	7/1/15-6/30/16		163,602		163,602
** Residential costs not included in original BOE of 8/11 - P.O. 16-3219 new total \$273,732						
						341,758

ITEM #4. APPROVAL OF AGREEMENTS FOR 2015-2016 SCHOOL YEAR-UNDER \$17,500

WHEREAS, such evaluations, consultations and services must be conducted by appropriately licensed and certified professionals and in accordance with the strictures of N.J.A.C. 6A:14-3.4 and N.J.A.C. 6A:14-2.5, and therefore are considered professional services pursuant to N.J.S.A. 18A:18A-5; and

WHEREAS the Special Education Department has compiled a list of private providers, qualified to perform such evaluations, consultations and services; and

WHEREAS, the total amount to be paid to any one vendor on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the appended list of Approved Private Providers to perform such evaluations, consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2015-2016 school year; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5a.(1).

Barbara Hannmann
To Provide Psychological Evaluations
Amount not to exceed \$2,000
PO #16-05012
11-000-219-320-71-0001

ACTION AGENDA
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A. CURRICULUM & INSTRUCTION

ITEM #4. APPROVAL OF AGREEMENTS FOR 2015-2016 SCHOOL YEAR-UNDER \$17,500 continued

New Behavioral Network
To Provide Autism Professional Services
Original Amount \$15692.50
Increase of \$1017.50
Amount not to exceed \$16,710
PO # 16-04349 previously approved 10/20/15
11-214-100-320-71-0001

ITEM #5. RESOLUTION APPROVING RIDER TO PROFESSIONAL SERVICES AGREEMENT FOR THE 2015-2016 SCHOOL YEAR

**BETWEEN THE CHERRY HILL BOARD AND BAYADA HOME HEALTH CARE, INC,
TO PROVIDE NURSING SERVICES**

WHEREAS, effective July 1, 2015, the Board awarded a professional services contract to Bayada Home Health Care, Inc. (“Bayada”) for the period July 1, 2015 to June 30, 2016, with a maximum expenditure for Bayada’s services of \$220,500;

WHEREAS, the Board’s Administration has determined that it is necessary to increase the total “not to exceed” amount required to provide essential nursing services and transportation as needed for the period July 1, 2015 to June 30, 2016 by \$74,000 to \$294,500; and

WHEREAS, Bayada has agreed to the above change in the maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for the services provided by Bayada for the period July 1, 2015 to June 30, 2016 shall not exceed Two Hundred Ninety-Four Thousand and Five Hundred Dollars (\$294,500) with no change in existing rates, and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a Rider to the contract with Bayada, incorporating the above expenditure limitation into the contract.

Original Amount \$220,500
Increase \$74,000.00
Total Amount not to exceed \$294,500
PO #16-00292
Account Code: 11-000-217-320-71-0001

ACTION AGENDA
December 22, 2015

A. CURRICULUM & INSTRUCTION

ITEM #6. RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT FOR THE 2015-2016 SCHOOL YEAR

BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND HEALTHCARE CONSULTANTS, INC. - NEWBORN NURSES, TO PROVIDE NURSING SERVICES

WHEREAS, the Board has determined, based upon the recommendation of its Administration, that there is a need for additional nursing services to specific students and transportation as needed for the period September 1, 2015 through June 30, 2016, and that the award of a contract to Healthcare Consultants, Inc. – Newborn Nurses will allow for the provision of quality services at a fair and competitive price; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a professional services contract between the Board and Healthcare Consultants, Inc. – Newborn Nurses for nursing services to specific students and transportation as needed for the term September 1, 2015 through June 30, 2016, for a total amount not to exceed Fifty-Five Thousand Dollars (\$55,000); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with Health Care Consultants, Inc. – Newborn Nurses upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a) (1)*.

To Provide Nursing Services to Specific Students and Transportation as needed

Amount not to exceed \$55,000

PO #16-05007

Account Code: 11-000-217-320-71-0001

ACTION AGENDA
December 22, 2015

A. CURRICULUM & INSTRUCTION

ITEM #7. APPROVAL TO AMEND NCLB FY15-16 BUDGET TO REFLECT CARRYOVER FUNDS

It is recommended that Board approve the revised NCLB FY15-16 budget.

Grant	Original Award	Carryover From FY15	Amended Award
Title I	1,161,396	106,947	1,268,343
Title IIA	185,482	109,861	295,343
Title III	60,775	35,705	96,480
Title III immigrant	19,921	24,343	44,264
Total	1,427,574	276,856	1,704,430

Motion _____ Second _____ Vote _____

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Resolution for the Award of Transportation
5. Resolution for the Award of Change Orders
6. Approval of License Agreement for the Liacouras Center – Graduation H.S. East, June 16, 2016
7. Approval of License Agreement for the Liacouras Center – Graduation H.S. West, June 16, 2016
8. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR OCTOBER 2015
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF OCTOBER 2015
- c) FOOD SERVICE OPERATING STATEMENT FOR OCTOBER 2015
- d) SACC FINANCIAL REPORT FOR OCTOBER 2015
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN AND M-1
- b) SCHOOL BUS EMERGENCY EVACUATION FIRST DRILLS REPORT
- c) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES
- d) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT**
- e) **RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES TO INSTALL A CRAWL SPACE VENTILATION SYSTEM AT BARTON ELEMENTARY SCHOOL**

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS continued

- f) **RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES TO INSTALL SITE DRAINAGE AT BARCLAY EARLY CHILDHOOD CENTER**
- g) **RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES TO REPLACE THE INTERIOR DOMESTIC HOT AND COLD WATER MAIN PIPING AT THE WOODCREST ELEMENTARY SCHOOL**
- h) **RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES TO REPLACE EXISTING ROOFTOP HVAC UNITS AT WOODCREST ELEMENTARY SCHOOL**
- i) **RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES TO REPLACE HVAC EQUIPMENT AT HIGH SCHOOL EAST**
- j) **RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES TO REPLACE ELECTRICAL DISTRIBUTION PANELS AND PANEL BOARDS AT WOODCREST ELEMENTARY SCHOOL**
- k) **RESOLUTION APPROVING CONTRACT WITH EXPRESS SCRIPTS, INC.**

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) **#HSS-111015 –SANITARY SEWER RESTORATION AT BRET HARTE ELEMENTARY SCHOOL (12-9-15)**

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) **PARENT TRAVEL REIMBURSEMENT – MCKINNEY – VENTO STUDENT ID #'S 3016551 AND 3016552**
- b) **PARENT TRAVEL REIMBURSEMENT – MCKINNEY – VENTO STUDENT ID #3009122**
- c) **ROUTE #Q-PC – CARUSI MIDDLE SCHOOL - MCKINNEY-VENTO – PENNSAUKEN, NJ**
- d) **ROUTE #AVX-4 –ALTERNATIVE HIGH SCHOOL - SHUTTLE**
- e) **ROUTE #DA-X2 – DURAND ACADEMY - SHUTTLE**
- f) **ROUTE #Q-GCK – CARUSI MIDDLE SCHOOL AND KILMER ELEMENTARY SCHOOL – MCKINNEY-VENTO – GLASSBORO, NJ**

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

a) #BLRFP-032715 – MALBERG BOILER REPLACEMENT PROJECT (3-27-15)

**ITEM 6 APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS
CENTER – GRADUATION – H.S. EAST, JUNE 16, 2016**

**ITEM 7. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS
CENTER - GRADUATION H.S. WEST, JUNE 16, 2016**

ITEM 8. ACCEPTANCE OF DONATIONS

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR OCTOBER 2015**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of October 31, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of October 31, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF OCTOBER 2015**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR OCTOBER 2015**

It is recommended that the Operating Statement for Cherry Hill Food Services for the months ending October 2015 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR OCTOBER 2015**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of October 2015 be accepted as submitted.

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December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$9,713,362.22	Payroll Dates: 11/20/2015; 12/4/2015
SACC	<u>\$27,184.57</u>	11/17/2015 thru 12/15/2015
Grand Total	\$9,740,546.79	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated December 22, 2015 in the amount of \$2,205,443.01 be approved as submitted.

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December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN AND M-1**

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Public Schools hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 for the Cherry Hill Public Schools in compliance with Department of Education requirements.

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December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) SCHOOL BUS EMERGENCY EVACUATION FIRST DRILLS REPORT

WHEREAS, pursuant to N.J.A.C. 6A:27-11.2, all school bus emergency first drills have been successfully completed at all schools as indicated. Reports are kept on file in the Transportation Department office.

SCHOOL	DATE & TIME	SCHOOL LOCATION	ROUTES	WALKERS	PRINCIPAL/ SUPERVISOR
Alternative High School	10/7/15 7:30AM	45 Ranoldo Terrace	AV1-6	All Transported	Mr. Riordan
High School East	10/15/15 6:50AM	1750 Kresson Road	E1-32, EW1-8, CHV75	Yes	Mr. Hulme
High School West	10/7/15 & 10/27/15 7:00AM	2101 Chapel Avenue	CHV65-69, WE1-4, W1-16	Yes	Ms. Gendelman
Beck Middle School	9/16/15 7:45AM	950 Cropwell Road	B1-19	No	Dr. Perry, Dr. Russo
Carusi Middle School	10/6/15 8:00AM	315 Roosevelt Drive	C1-20, CHV8, CHV11, CHV14	No	Ms. McKenzie, Dr. Cafagna
Rosa Middle School	9/22/15 7:35AM	485 Browning Lane	R1-21, CHV10, CHV22, CHV24	All Transported	Mr. Zografos
Barclay Pre-School	10/29/15 9:00AM & 1:00PM	1220 Winston Way	BCV3,4,5,8,10,11,12,13,14,15,17,18,19,28,29 BCV9,22,23,24,25,26,27	Yes	Ms. Rockhill
Barton Elementary School	10/7/15 9:10AM	223 Rhode Island Avenue	CB1-8, CHV26, Bus12	Yes	Mr. Sweeny, Mrs. Badtorff
Cooper Elementary School	9/25/15 9:30AM	1960 Greentree Road	JC1-2, CHV15-20	Yes	Ms. Taylor
Harte Elementary School	10/7/15 8:45am & 11AM	1909 Queen Ann Drive	BH1-3, CHV13, CHV34-36	Yes	Dr. Burti
Johnson Elementary School	10/7/15 8:45AM	500 Kresson Road	JJ1-10, CHV28-32, CHV79	Yes	Mr. Peltzman
Kilmer Elementary School	11/3/15 8:40AM	2900 Chapel Avenue	JK1-7	Yes	Ms. Rebecca Tiernan
Kingston Elementary School	10/27/15 9:00AM	320 Kingston Road	CHV38-43, KG1-2, QVPH, QLK	Yes	Mr. Marble
Knight Elementary School	11/18/15 8:30AM	140 Old Carriage Road	RK1-6, CHV33, CHV44-48, CHV78	No	Mr. Park
Mann Elementary School	10/19/15 9:05AM	150 Walt Whitman Boulevard	HM1-5, CHV49-52	Yes	Ms. Dalal
Paine Elementary School	10/16/15 & 10/22/15 8:30AM	4001 Church Road	TP1-8, CHV53-56, TPK1-2,	Yes	Dr. Rickansrud
Sharp Elementary School	9/17/15 8:40AM	300 Old Orchard Road	JS-1,JS-3,JS-5, CHV27, CHV57-62	Yes	Mr. Miscioscia
Stockton Elementary School	10/21/15 9:00AM	200 Wexford Drive	RS1-6, RS9, CHV63-64, CHC76-77, BCV6	Yes	Mr. Baldoni, Ms. Reilly
Woodcrest Elementary School	11/4/15 8:45AM	400 Cranford Drive	WC1-6, CHV71-73	No	Mr. Cohen

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December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES**

WHEREAS, the State of New Jersey has encouraged school districts to cooperatively purchase supplies and/or services; and

WHEREAS, Educational Data Services provides a list of vendors who have been awarded bids through their open bid process; and

WHEREAS, the Cherry Hill Board of Education in an effort to save taxpayers money through efficient and cost effective purchasing has entered into an agreement with Educational Data Services to participate in the cooperative bids for supplies and services;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the Educational Data Services, said bids expire on November 30, 2016.

GENERAL CLASSROOM SUPPLIES

School Specialty
Bid #7775324141

OFFICE/COMPUTER SUPPLIES

Staples Advantage
Bid #SPLS7269

ATHLETIC SUPPLIES

Aluminum Athletic Equipment Co., Bid #150944
Leisure Sporting Goods, Bid #7465
Longstreth Sporting Goods, Bid #NJ7465
M-F Athletic (MFAC, LLC), Bid #MF7465

R & R Trophy and Sporting Goods,
Bid #NJPB10815
S & S Worldwide Inc., Bid #7465-16PE
Stan's Sport Center, Inc. Bid #7465
Winning Teams by Nissel, LLC, Bid #655

ARC Sports, Bid #7465001
Levy's Inc., Bid #I7465
Metuchen Center Inc., Bid 7465
Passon's Sports/Sports Supply,
Bid #3074631-15
Riddell/All American,
Bid #124590
Sportsman's, Bid #7465
Walters' Swim Supplies, Inc., Bid #7465
Zams, Inc., Bid #7465

AUDIO VISUAL SUPPLIES

ACCO Brands USA, LLC dba GBC, Bid #7276
Interlight, Bid #81565
Paper Clips Inc., Bid #7276
Total Video Products, Inc., Bid #7276
Valiant National AV Supply, Bid #7276

Camcor, Inc., Bid #7276
Mid-Atlantic Media, Inc., Bid #nj2015
Ray Supply, Inc., Bid NJAV2015
Troxell Communications, Inc., Bid #7276

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES** continued

CUSTODIAL SUPPLIES

All American Poly Corp.,
Bid #10/8/2015NJ
APP, Inc., Bid #7310
Calico Industries Inc., Bid #EDDATANJ7290
Cooper Electric Supply Co.,
Bid #S023266557/7310
E. A. Morse & Co., Inc., Bid #B1008157310
Generations Electrical Co., Bid #7464GEC
Interboro Packaging Corp., Bid #7290
Maintenance Supply Company, Bid #7310
Real Lighting, Inc.,
Bid #7310NJ
Snap-On Industrial (Div. of IDSC Holdings LLC)
Bid #7310
The Sherwin-Williams Co., Bid #7310
United Sales USA Corp., Bid #USED7310

Allied Filter Company, Inc., Bid
#NOV9182015
Brookaire Co., LLC, Bid #ED7310100815
Central Poly-Bag Corporation, Bid #140735
Day to Day Essentials, LLC,
Bid #7310
Farrar Filter Co. Inc., Bid #FFC2545
Indco, Inc., Bid #2015
John A. Earl Inc., Bid #7310
Metco Supply Inc., Bid #7310cu108
Scoles Floorshine Industries,
Bid #100815SF
Staples Contract & Commercial, Inc.,
Bid #SPLS7310
Tri-State LED, Bid #TSNJ1415

ELEMENTARY SCIENCE GRADE LEVEL

Ward's Science, Bid #8002881984

ELEMENTARY SCIENCE

Carolina Biological Supply Co., Bid #P105868
Electronix Express,
Bid #GC7295
Frey Scientific, Bid #7779295459
Pitsco Education,
Bid #618485
Ward's Science / BWR International, LLC,
Bid #8002884546

EAI Education / Eric Armin, Inc., Bid #7295
Fisher Scientific Co., LLC,
Bid #003512-001-7295
Nasco, Bid #15497
Sargent-Welch/VWR,
Bid #8002880997

FAMILY/CONSUMER SCIENCE SUPPLIES

Nasco, Bid #15475

S.A.N.E., Bid #5700

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES** continued

FINE ART SUPPLIES

Blick Company, Bid #QBM6030-105
Ceramic Supply Inc., Bid #CS7300
National Art & School Supplies,
Bid #7300
Sheffield Pottery, Inc., Bid #7300
W. B. Mason co., Inc., Bid #EDS-7300

Cascade School Supplies, Bid #84395
Nasco, Bid #15472
School Specialty/Sax Arts Ed.,
Bid #7779329061
Triarco Arts & Crafts, LLC, Bid #15137

HEALTH AND TRAINER SUPPLIES

Henry Schein Inc., Bid #52034
Winning Teams by Nissel, Bid #654

School Health Corporation, Bid #3048134

LANGUAGE ARTS / WORLD LANGUAGES

Teacher's Discovery/American Eagle Co., Inc.,
Bid #ED7257

LIBRARY SUPPLIES

ACCO Brands USA LLC (GBC),
Bid #7247
Demco, Bid #C20901

Cascade School Supplies,
Bid #84352
The Library Store, Inc., Bid #NJEDS

MATH SUPPLIES

Discount School Supply, LLC, Bid #7275
ETA Hand2Mind, Bid #7275NJ

EAI Education / Eric Armin Inc., Bid #7275
Nasco, Bid #15476

PHOTOGRAPHY SUPPLIES

Real Lighting Inc., Bid #7270NJ
Valley Litho Supply Co., Bid #7270

Troxell Communications, Inc., Bid #7270

PHYSICAL EDUCATION SUPPLIES

Levy's, Inc., Bid #L7245
Passon's Sports/BSN Sports & US Games
Bid #3074614-2015

Nasco, Bid #15492
School Specialty, Inc./Sportime,
Bid #7779328924

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

c) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH EDUCATIONAL DATA SERVICES** continued

ROCKETRY

Brodhead Garrett Co., Bid #7779338608
Metco Supply Inc., Bid #7259rk108
Pitsco Education, Bid #618351

Electronix Express, Bid #GC7259
Midwest Technology Products, Bid #2069825

SCIENCE SUPPLIES

Bio Corporation, Bid #7251-09-55
EAI Education/Eric Armin Inc., Bid #7251
Fisher Science Education Inc.,
Bid #003512-001-7251
Frey Scientific Co., Bid #7779295334
Parco Scientific Company, Bid #PQA112818
Sargent-Welch/VWR,
Bid #SW-2016NJEDDATA

Carolina Biological Supply Co., Bid #P105868
Electronix Express Bid #GC7251
Flinn Scientific Inc.,
Bid #130214
Nasco, Bid #15520
Pitsco Education, Bid #618055
Ward's Natural Science,
Bid #EdData Bid 7251

SPECIAL NEEDS

Fun and Function, LLC, Bid #1057
School Health Corporation,
Bid #3050916

Nasco, Bid #15680
School Specialty/Abilitations,
Bid #7779328981

TEACHING AIDS

Bosland's Learning Plus, Inc., Bid #7236
Cascade School Supplies, Bid #84403
EAI Education / Eric Armin Inc., Bid #7236
Kurtz Bros., Bid #E0252B/2015
Nasco, Bid #15679
School Specialty/Childcraft,
Bid #7779328883

Becker's School Supplies, Bid #7236
Discount School Supply, Bid #7236
Kaplan Early Learning Co., Bid #3527
Lakeshore Learning Materials, Bid #7236
Really Good Stuff, Bid #7236 ED DATA

TECHNOLOGY SUPPLIES

Brodhead-Garrett Company, Bid #7779338635
Klingspor's Woodworking Shop, Bid #2128
Midwest Technology Products, Bid #2069785
Pitsco Education, Bid #618352
Valley Litho Supply Co., Bid #7264

Electronix Express, Bid #GC7264
Metco Supply Inc., Bid 7264TS101
Paxton/Patterson LLC, Bid #B749002
Travers Tool Co., Inc., Bid #22848822

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

d) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2015/2016 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
89967	Dell Marketing LP	Naspo Valuepoint Computer	3-31-17	\$2,000,000

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- e) **RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES TO INSTALL A CRAWL SPACE VENTILATION SYSTEM AT BARTON ELEMENTARY SCHOOL**

WHEREAS, the Cherry Hill Board of Education (“Board”) has determined, based upon the recommendation of its Administration, that it will be in its best interest to install a crawl space ventilation system at the Barton Elementary School;

WHEREAS, the above project is partially funded by the New Jersey Schools Development Authority;

WHEREAS, the Board believes that Becica Associates, LLC’s proposal for architectural work relating to the proposed work at the Barton Elementary School will allow for the continuation of high quality services at a fair and competitive price; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a professional services contract between the Board and Becica Associates, LLC for architectural services relating to the installation of a crawl space ventilation system at the Barton Elementary School for a total lump sum fee of Eighteen Thousand Seven Hundred and Fifty Dollars (\$18,750.00), plus a reimbursable expense allowance of Five Hundred Dollars (\$500.00); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with Becica Associates, LLC upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the Board in accordance with the requirements of *N.J.S.A. 18A:18A-5(a) (1)*.

PO #16-05116

Account Code: 30-000-400-334-03-8095

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

f) **RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES TO INSTALL SITE DRAINAGE AT BARCLAY EARLY CHILDHOOD CENTER**

WHEREAS, the Cherry Hill Board of Education (“Board”) has determined, based upon the recommendation of its Administration, that it will be in its best interest to install site drainage and perform related work at the Barclay Early Childhood Center;

WHEREAS, the above project is partially funded by the New Jersey Schools Development Authority;

WHEREAS, the Board believes that Becica Associates, LLC’s proposal for architectural work relating to the proposed work at the Barclay Early Childhood Center will allow for the continuation of high quality services at a fair and competitive price; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a professional services contract between the Board and Becica Associates, LLC for architectural services relating to site drainage and related work at Barclay Early Childhood Center for a total lump sum fee of Twenty-Five Thousand Eight Hundred and Fifty Dollars (\$25,850.00), plus a reimbursable expense allowance of Five Hundred Dollars (\$500.00); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with Becica Associates, LLC upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the Board in accordance with the requirements of *N.J.S.A. 18A:18A-5(a) (1)*.

PO #16-05115

Account Code: 30-000-400-450-61-8103

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- g) **RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES TO REPLACE THE INTERIOR DOMESTIC HOT AND COLD WATER MAIN PIPING AT THE WOODCREST ELEMENTARY SCHOOL**

WHEREAS, the Cherry Hill Board of Education (“Board”) has determined, based upon the recommendation of its Administration, that it will be in its best interest to replace the interior domestic hot and cold water main piping at the Woodcrest Elementary School;

WHEREAS, the above project is partially funded by the New Jersey Schools Development Authority;

WHEREAS, the Board believes that Becica Associates, LLC’s proposal for architectural work relating to the proposed work at the Woodcrest Elementary School will allow for the continuation of high quality services at a fair and competitive price; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a professional services contract between the Board and Becica Associates, LLC for architectural services relating to the replacement of interior domestic water mains at the Woodcrest Elementary School for a total lump sum fee of Seventeen Thousand Four Hundred and Seventy-Five Dollars (\$17,475.00), plus a reimbursable expense allowance of Five Hundred Dollars (\$500.00); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with Becica Associates, LLC upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the Board in accordance with the requirements of *N.J.S.A. 18A:18A-5(a) (1)*.

PO #16-05118

Account Code: 30-000-400-334-36-8101

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

h) RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES TO REPLACE EXISTING ROOFTOP HVAC UNITS AT WOODCREST ELEMENTARY SCHOOL

WHEREAS, the Cherry Hill Board of Education (“Board”) has determined, based upon the recommendation of its Administration, that it will be in its best interest to replace existing rooftop HVAC units in the original building area of the Woodcrest Elementary School;

WHEREAS, the above project is partially funded by the New Jersey Schools Development Authority;

WHEREAS, the Board believes that Becica Associates, LLC’s proposal for architectural work relating to the proposed work at the Woodcrest Elementary School will allow for the continuation of high quality services at a fair and competitive price; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a professional services contract between the Board and Becica Associates, LLC for architectural services relating to the replacement of HVAC units at the Woodcrest Elementary School for a total lump sum fee of Twenty-One Thousand Eight Hundred and Fifty Dollars (\$21,850.00), plus a reimbursable expense allowance of Five Hundred Dollars (\$500.00); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with Becica Associates, LLC upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the Board in accordance with the requirements of *N.J.S.A. 18A:18A-5(a) (1)*.

PO #16-05120

Account Code: 30-000-400-334-36-8101

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

i) **RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES TO REPLACE HVAC EQUIPMENT AT HIGH SCHOOL EAST**

WHEREAS, the Cherry Hill Board of Education (“Board”) has determined, based upon the recommendation of its Administration, that it will be in its best interest to continue the next phase regarding the replacement of HVAC equipment at High School East;

WHEREAS, the above project is partially funded by the New Jersey Schools Development Authority;

WHEREAS, the Board believes that Becica Associates, LLC’s proposal for architectural work relating to the proposed work at the High School East A-Wing will allow for the continuation of high quality services at a fair and competitive price; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a professional services contract between the Board and Becica Associates, LLC for architectural services relating to the replacement of HVAC equipment at High School East A-Wing for a total lump sum fee of One Hundred and Eight Thousand Three Hundred and Fifty Dollars (\$108,350.00), plus a reimbursable expense allowance of One Thousand Five Hundred Dollars (\$1,500.00); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with Becica Associates, LLC upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the Board in accordance with the requirements of *N.J.S.A. 18A:18A-5(a) (1)*.

PO #16-05117

Account Code: 30-000-400-334-50-8102

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

j) RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND BECICA ASSOCIATES, LLC TO PROVIDE PROFESSIONAL ARCHITECTURAL SERVICES TO REPLACE ELECTRICAL DISTRIBUTION PANELS AND PANEL BOARDS AT WOODCREST ELEMENTARY SCHOOL

WHEREAS, the Cherry Hill Board of Education (“Board”) has determined, based upon the recommendation of its Administration, that it will be in its best interest to replace the electrical distribution panels and panel boards at the Woodcrest Elementary School;

WHEREAS, the above project is partially funded by the New Jersey Schools Development Authority;

WHEREAS, the Board believes that Becica Associates, LLC’s proposal for architectural work relating to the proposed work at the Woodcrest Elementary School will allow for the continuation of high quality services at a fair and competitive price; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a professional services contract between the Board and Becica Associates, LLC for architectural services relating to the electrical improvements at the Woodcrest Elementary School for a total lump sum fee of Twenty Thousand One Hundred and Seventy-Five Dollars (\$20,175.00), plus a reimbursable expense allowance of Five Hundred Dollars (\$500.00); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with Becica Associates, LLC upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the Board in accordance with the requirements of *N.J.S.A. 18A:18A-5(a) (1)*.

PO #16-05119
Account Code: 30-000-400-334-36-8101

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

k) **RESOLUTION APPROVING CONTRACT WITH EXPRESS SCRIPTS, INC.**

WHEREAS, the Board requires the services of a pharmacy benefit management services company to manage prescription insurance coverage provided to District employees; and

WHEREAS, the Board's insurance broker, Conner, Strong & Buckelew, has after due diligence investigation determined that the proposal for such services submitted by Express Scripts, Inc., a Delaware corporation, is most advantageous to the Board, price and other factors considered, and has recommended that the Board award a contract to Express Scripts, Inc. for provision of pharmacy benefit management services; and

WHEREAS, the provision of such services is exempt from the requirements of public bidding pursuant to *N.J.S.A. 18A:18A-5a.(10)*;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves the pharmacy benefit management agreement with Express Scripts, Inc., on file in the office of the Assistant Superintendent-Business, for the term July 1, 2015 through June 30, 2016, and authorizes its President and Secretary to execute same on behalf of the Board upon approval of the final form of the contract by the Board Solicitor; and be it

FURTHER RESOLVED that the District shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board. (tentative)

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #HSS-111015 –SANITARY SEWER RESTORATION AT BRET HARTE ELEMENTARY SCHOOL (12-9-15)

WHEREAS, the Cherry Hill Board of Education (“Board”), pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids for sanitary sewer restoration work at the Bret Harte Elementary School (Bid No. HSS.111015) (the “Project”);

WHEREAS, bids were received for a single overall contract, publicly opened and read aloud at the Board’s offices on Wednesday, December 9, 2015;

WHEREAS, the Project will be funded in part by the New Jersey Schools Development Authority in accordance with grant number G5-5042; and

WHEREAS, four (4) contractors submitted base bids and alternate bids in the following amounts:

<u>BIDDERS</u>	F M Schiavone Const. Malaga, NJ	Levy Const. Co., Audubon, NJ	Neri’s Cionst. & Rental, Inc. Williamstown, NJ	William Kohl Const. Corp. Springs Rd. Lindroft, NJ
<u>CONTRACT SOC-1</u> Restoration of existing main sanitary sewer piping	\$105,200.00	\$103,600.00	\$177,000.00	\$369,300.00
<u>ALTERNATE BIDS</u>				
<u>ALTERNATE BID NO. SOC-1A</u> : Provide drop bowl and related accessories at MH-3	3,900.00	5,000.00	6,790.00	2,650.00
<u>ALTERNATE BID NO. SOC-1B</u> : Restore/modify existing MH-2	7,000.00	7,600.00	12,000.00	19,700.00
<u>ALTERNATE BID NO. SOC-1C</u> : Provide pipe burst entire length of pipe from MH-2 to MH-3 and provide 8” diameter HDPE pipe	- 0 -	- 0 -	- 0 -	- 0 -
<u>ALTERNATE BID NO. SOC-1D</u> : Restore/modify existing MH-1	11,300.00	12,600.00	10,000.00	17,400.00
<u>ALTERNATE BID NO. SOC-1E</u> : Restore/modify existing MH-2	7,000.00	7,600.00	12,000.00	19,700.00

WHEREAS, the Board’s administration has determined that Fred M. Schiavone Construction, Inc. submitted the lowest responsive/responsible bid in the total amount of \$123,500.00 inclusive of alternate bids 1B and 1D; and

NOW, THEREFORE, BE IT RESOLVED, based upon the recommendation of the Board solicitor and the Assistant Superintendent-Business, that the Board hereby awards a construction contract to Fred M. Schiavone Construction, Inc. for the Project in the amount of One Hundred Twenty-Three Thousand and Five Hundred Dollars (\$123,500.00); and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business to execute the appropriate documents to effectuate the terms of this resolution upon the approval of the form of agreement by the Board Solicitor.

PO #16-05147
 Account Code: 30-000-400-450-09-8073

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) **PARENT TRAVEL REIMBURSEMENT – MCKINNEY – VENTO**
STUDENT ID #'S 3016551 AND 3016552

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Cherry Hill Public Schools, to provide reimbursement to a parent providing transportation to/from home in Pennsauken, NJ as listed below.

Student: ID# 3016551 and 3016552
School: John A. Carusi Middle School
Cost per diem: \$30.00
Date(s): 9/1/15 thru 11/30/15
Total # of days: (41) Forty-One
Total Cost: \$1,230.00

PO #16-05103
Account Code: 11-000-270-511-83-0001

- b) **PARENT TRAVEL REIMBURSEMENT – MCKINNEY – VENTO**
STUDENT ID #3009122

RECOMMENDATION:

It is recommended that administrative approval be granted for Cherry Hill Public Schools, to provide reimbursement to a parent providing transportation to/from home in Deptford, NJ as listed below.

Student: ID# 3009122
School: Cherry Hill High School East
Cost per diem: \$46.00
Date(s): 9/1/15 thru 6/16/16
Total # of days: (182) One Hundred and Eighty-Two
Total Cost: \$8,372.00

PO #16-05104
Account Code: 11-000-270-511-83-0001

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

c) **ROUTE #Q-PC – CARUSI MIDDLE SCHOOL - MCKINNEY-VENTO – PENNSAUKEN, NJ**

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from West Berlin Bus Service. It is recommended that prior administrative approval be ratified for West Berlin Bus Service, to transport (2) two McKinney-Vento students residing in Pennsauken, NJ to / from John A. Carusi Middle School, as listed below.

Route: Q-PC / Quote
School: John A. Carusi Middle School
Company: West Berlin Bus Service
Cost per diem: \$275.00
Date(s): 12/1/15 thru 3/18/16
Total # of days: (68) Sixty-Eight
Total Cost: \$18,700.00

PO #16-05107
Account Code: 11-000-270-511-83-0001

d) **ROUTE #AVX-4 –ALTERNATIVE HIGH SCHOOL - SHUTTLE**

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified for Holcomb Bus Service, Inc. to transport (2) two Cherry Hill Alternative High School students to work on a shuttle, as listed below.

Route: AVX-4 / Shuttle
School: Cherry Hill Alternative High School
Company: Holcomb Bus Service, Inc.
Cost per diem: \$89.95
Date(s): 11/18/15 thru 6/16/16 (Wednesday's and Thursday's only)
Total # of days: (56) Fifty-Six
Total Cost: \$5,037.20

PO #16-05051
Account Code: 11-000-270-514-83-0001

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

e) **ROUTE #DA-X2 – DURAND ACADEMY - SHUTTLE**

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (6) six classified students on a shuttle, from school to home as listed below.

Route: DA-X2 / Shuttle
School: Durand Academy
Company: Hillman's Bus Service, Inc.
Original Route #: DA-1
Cost per diem: \$347.40
Cost per diem aide: \$36.40
Date(s): 11/30/15 thru 3/3/16 (Monday thru Thursday only)
Total # of days: (48) Forty-Eight
Total Cost: \$18,422.40

PO #16-05050
Account Code: 11-000-270-514-83-0001

f) **ROUTE #Q-GCK – CARUSI MIDDLE SCHOOL AND KILMER
ELEMENTARY SCHOOL – MCKINNEY-VENTO – GLASSBORO, NJ**

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from West Berlin Bus Service. It is recommended that prior administrative approval be ratified for West Berlin Bus Service, to transport (4) four McKinney-Vento students residing in Glassboro, NJ to / from John A. Carusi Middle School and Joyce Kilmer Elementary School, as listed below.

Route: Q-GCK/ Quote
School: John A. Carusi Middle School and Joyce Kilmer Elementary School
Company: West Berlin Bus Service
Cost per diem: \$419.00
Date(s): 11/16/15 thru 1/28/16
Total # of days: (44) Forty-Four
Total Cost: \$18,436.00

PO #16-05052
Account Code: 11-000-270-511-83-0001

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) #BLRFP-032715 – MALBERG BOILER REPLACEMENT PROJECT (3-27-15)

INFORMATION:

Board approval is requested for Change Order 002 to be issued to Kaser Mechanical LLC, Jobstown, NJ to reduce the unexpended allowance for the Malberg Boiler Replacement (deduct) \$25,000.00.

RECOMMENDATION:

It is recommended that Change Order 002 to reduce the unexpended allowance for the Malberg Boiler Replacement (deduct) \$25,000.00 be issued to Kaser Mechanical LLC, Jobstown, NJ.

(Original) PO #15-07033
Account Code: 30 000 400 450 60 8080

ITEM 6 APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER – GRADUATION – H.S. EAST, JUNE 16, 2016

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. East graduation on Thursday, June 16, 2016 at 4:00 p.m. in the amount of \$19,500.00 for Rental, Parking and other Fees.

PO #16-00294
Account Code: 11 000 240 590 50 0001

ITEM 7. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER - GRADUATION H.S. WEST, JUNE 16, 2016

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. West graduation on Thursday, June 16, 2016 at 11:00 a.m. in the amount of \$19,500.00 for Rental, Parking and other Fees.

PO #16-00297
Account Code: 11 000 240 590 55 0001

ACTION AGENDA
December 22, 2015

B. BUSINESS AND FACILITIES

ITEM 8. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Sharp ES	Monetary – funds to be used for Smartboard M680	Sharp PTA	\$2,200
Kilmer ES	6 Dell Chromebook II with OL Google Chrome Management and 1 Dell Multifunction Printer with 5 year Advanced Exchange Warranty	Kilmer PTA	\$1,970.55
District Wide Third Grade Students	Dictionaries	Cherry Hill Educational Foundation and Cherry Hill Rotary Club	\$1,320

*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion _____ Second _____ Vote _____

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
- 7. Assignment/Salary Change—Non-Certificated**
8. Approval of Revised Job Descriptions
- 9. Approval of Sidebar Agreement—CHEA**

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Joanne Miller	District-LDTC (\$106,886)	3/01/16	Retirement
Donna Gerber	Johnson-Media Specialist (\$97,169)	2/01/16	Retirement
Chelsea Conner*	CHHS West-Assistant Coach, Winter Girls Basketball	9/01/15	Personal

*Outside district employee

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Laurel Saraceni	Woodcrest-Program Aide, SACC	1/01/16	Retirement
Anna Palladino	Cooper-Educational Assistant (\$13,214)	4/01/16	Retirement
Ashley Leitner	Sharp-Educational Assistant (\$10,200)	1/11/16	Personal
Marie Morroni	Harte-Educational Assistant (\$17,213)	11/30/15	Job Abandonment
Constantino Mosqueda	Beck-Educational Assistant	12/10/15	Declined Position
John Jordan	Marlkress-Maintenance (\$39,959)	1/01/16	Retirement

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be appointed to the positions indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Frank Genther	CHHS West-Volunteer, Wrestling	12/23/15-6/30/16	-----
Nicholas Flores	CHHS West-Volunteer, Wrestling	12/23/15-6/30/16	-----
Sean Redmond	CHHS West-Volunteer, Wrestling	12/23/15-6/30/16	-----
Christopher Halladay	CHHS West-Volunteer, Basketball	12/23/15-6/30/16	-----
David Sonnheim	District-Teacher, STEP Program (budget #60-990-320-100-58-0004)	1/04/16-6/16/16	\$45.20
Chelsea Conner*	CHHS West-Volunteer, Assistant Coach, Girls Winter Basketball	12/23/15-6/30/16	-----
Jenny Bello	CHHS West-Spanish (Replacing A. Estrada-budget #11-140-100-101-55-0100)	1/04/16-6/30/16	\$48,577 prorated (Bachelors-step 2)

*Outside district employee

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(b) Counseling Internship

RECOMMENDATION:

Be it resolved the persons listed be approved for a counseling internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Jamie Marcucilli	Rowan	1/19/16-12/20/16	Eileen Lynch/CHHS East
Laura Lopez	Rowan	1/19/16-5/09/16	Brittany Gibbs/CHHS West

(c) Mentors

RECOMMENDATION:

Be it resolved that the person listed be approved as a mentor in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Bonnie Witt	Raymond Okuda	Beck	8/31/15-6/30/16	\$ 550
Jessica Semar	Jenny Bello	CHHS West	1/04/16-6/30/16	\$1000 prorated

(d) Practicum Placement

RECOMMENDATION:

Be it resolved that the persons listed be approved for a practicum placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Ryan Gentek	Rowan	11/23/15-5/14/16	Toni Tomei Culleton/Barclay
Brian Wright	Rowan	1/19/16-3/14/16	Allison Staffin/CHHS West

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(e) Clinical Nurse Rotation

RECOMMENDATION:

Be it resolved that the persons listed, who are students at Rutgers School of Nursing be approved for a clinical rotation in accord with the data presented.

<u>Name</u>	<u>Effective Dates</u>	<u>Cooperating Nurse/School</u>
Amanda Ward	1/21/16-2/26/16	Robin Olin/Cooper
Kristin Murphy-Slaton	1/21/16-2/26/16	Angela Mooney/Rosa
Kelsey Denker	1/21/16-2/26/16	Barbara Kase-Avner/Beck
Angela Casaleno	1/21/16-2/26/16	Michele Taylor/Carusi
Francesca Rosati	1/21/16-2/26/16	Beverly Thomas/Stockton
Grace Jacobson	1/21/16-2/26/16	Marci Shapiro-Goldman/Sharp
Dustin Luu	1/21/16-2/26/16	Jacqueline Naddeo/Kingston
Alysia Adams	2/09/16-3/12/16	Robin Olin/Cooper
Amber DeLecce	2/09/16-3/12/16	Angela Mooney/Rosa
Sara Valett	2/09/16-3/12/16	Barbara Kase-Avner/Beck
Kristen Ferguson	2/09/16-3/12/16	Michele Taylor/Carusi
Jessica Liscomb	2/09/16-3/12/16	Beverly Thomas/Stockton
Grace Chung	2/09/16-3/12/16	Marci Shapiro-Goldman/Sharp
Kevin Wright	3/17/16-4/22/16	Robin Olin/Cooper
Wynette Glover	3/17/16-4/22/16	Angela Mooney/Rosa
Salamatu Kamara	3/17/16-4/22/16	Barbara Kase-Avner/Beck
Heidi Morinvil	3/17/16-4/22/16	Michele Taylor/Carusi
Stephanie Nemeth	3/17/16-4/22/16	Beverly Thomas/Stockton
Katherine Nini	3/17/16-4/22/16	Marci Shapiro-Goldman/Sharp
Diana Renna	3/17/16-4/22/16	Jacqueline Naddeo/Kingston

(f) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
Melissa Stoffers	Beck-Assistant, Junior School Drama (budget #11-401-100-100-40-0101)	9/01/15-6/30/16	\$ 868

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(f) Co-Curricular – continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
David Quinn**	CHHS East-Co-Assistant Coach, Boys Basketball (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$1726
Hope Phillips**	CHHS East-Assistant Coach, Girls Basketball (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$3452
Margaret Strimel	CHHS West-Assistant Coach, Indoor Winter Track (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$1729
Andrea D’Elia	Beck-Director, Winter Cheerleading (budget #11-402-100-100-40-0101)	9/01/15-6/30/16	\$2398
Michael Surrency	CHHSE East-Assistant Coach, Indoor Winter Track (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$3920
Jeffrey Bramnick**	CHHS East-Assistant Coach, Indoor Winter Track (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$1729

*Stipend to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA
 **Outside district employee

(g) Curriculum Writing – Elementary Science

RECOMMENDATION:

Be it resolved that the persons listed be approved as members of the after school curriculum writing and planning in the area of Elementary School Science to support their work aligning curriculum to Next Generation Science Standards effective 1/04/16-2/29/16 at the rate of *\$35.71/hr (not to exceed \$3142.48). Monies budgeted from account #11-000-221-110-72-0101.

<u>Name</u>	<u>Name</u>
Christopher Willey	Linda Pezzella
Tessa Wellborn	Edena DiMeola
Melissa Bergstrom	Kimberly Laskey
Jennifer Sedlock	Mary Ann Alomar
Da’Vet Ferguson	Lisa Campisi
Wendy Wong	

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(h) Presenters - Human Growth and Development

RECOMMENDATION:

Be it resolved the persons listed from the elementary schools be approved to present the district's Human Growth & Development Program to their 4th grade girls and 5th grade boys beginning in February 2016 through April 2016 at the rate of \$35 for each presenter.

<u>Name</u>	<u>School</u>	<u>Budget Account Number</u>
Lillian Barna	Barton	11-120-100-101-03-0101
Justin Smith	Barton	11-120-100-101-03-0101
Robin Olin	Cooper	11-120-100-101-06-0101
Theresa DiMedio	Harte	11-120-100-101-09-0101
Lee Anne Keesal	Johnson	11-120-100-101-12-0101
Steven Redfearn	Johnson	11-120-100-101-12-0101
Ophillia Dominique	Kilmer	11-120-100-101-15-0101
John Lauk	Kilmer	11-120-100-101-15-0101
Jacqueline Naddeo	Kingston	11-120-100-101-18-0101
Steven Redfearn	Kingston	11-120-100-101-18-0101
Amy Hawthorne	Knight	11-120-100-101-21-0101
Vincent Angelucci	Knight	11-120-100-101-21-0101
Stacey Hollander	Mann	11-120-100-101-24-0101
Timothy Dempster	Mann	11-120-100-101-24-0101
Patricia Lee	Paine	11-120-100-101-27-0101
Justin Smith	Paine	11-120-100-101-27-0101
Marci Shapiro-Goldman	Sharp	11-120-100-101-30-0101
Beverly Thomas	Stockton	11-120-100-101-33-0101
Lynn Richter	Woodcrest	11-120-100-101-36-0101

(i) **Clinical Placement**

RECOMMENDATION:

Be it resolved that the person listed be approved for a clinical placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Allie Deitch	Wilmington	1/04/16-5/31/16	Susan Fortin/Woodcrest

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(j) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
Colleen Dilger	Rowan	2/10/16-4/13/16	Jane Schafer/Barclay
Morgan Hepler	Rowan	2/10/16-4/13/16	Jane Schafer/Barclay
Lauren Klipp	Rowan	2/10/16-4/13/16	Jane Schafer/Barclay
Christine McCabe	Rowan	2/10/16-4/13/16	Lori Miller/Barclay
Jamie Wagner	Rowan	2/10/16-4/13/16	Lori Miller/Barclay
Julia McHale	Rowan	2/10/16-4/13/16	Renee Gavio/Barclay
Maci Pollack	Rowan	2/10/16-4/13/16	Renee Gavio/Barclay
Rebecca Ferrara	Rowan	2/10/16-4/13/16	Diana Polito/Barclay
Jamie Reid	Rowan	2/10/16-4/13/16	Diana Polito/Barclay
Stephanie Klingler	Rowan	2/10/16-4/13/16	Vanessa Brittin/Barclay
Amanda Pellicori	Rowan	2/10/16-4/13/16	Christina Costantino/Barclay
Samantha Yaworski	Rowan	2/10/16-4/13/16	Christina Costantino/Barclay
Melissa Simon	Rowan	2/10/16-4/13/16	Tanya Myers/Barclay
Meghan Ondo	Rowan	2/10/16-4/13/16	Tanya Myers/Barclay
Carlos Bedoya	Rowan	2/23/16-4/19/16	Laurie Lausi/CHHS East
Kristen DiMatteo	Rowan	2/23/16-4/19/16	Laurie Lausi/CHHS East
Scott Garvin	Rowan	2/23/16-4/19/16	Laurie Lausi/CHHS East
Brooke Kramer	Rowan	2/23/16-4/19/16	Laurie Lausi/CHHS East
William Marshall	Rowan	2/23/16-4/19/16	Laurie Lausi/CHHS East
Kathryn Naples	Rowan	2/23/16-4/19/16	Laurie Lausi/CHHS East
Owen Seaver	Rowan	2/23/16-4/19/16	Laurie Lausi/CHHS East
Cheyenne Shaud	Rowan	2/23/16-4/19/16	Laurie Lausi/CHHS East
Michael Wooden	Rowan	2/23/16-4/19/16	Laurie Lausi/CHHS East

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(j) Field Experience - continued

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
Erica Goldberg	Rowan	2/09/16-3/29/16	Melissa McNab/Rosa
Jessica Hakim	Rowan	2/09/16-3/29/16	Melissa McNab/Rosa
Emily Hall	Rowan	2/09/16-3/29/16	Melissa McNab/Rosa
Cara Cuiule	Stockton	1/19/16-5/09/16	Meredith Callahan/Carusi
Christopher Farrell	Rowan	2/01/16-3/09/16	Lindsay Karp/Knight
Christian Thomas	Rowan	3/21/16-4/27/16	Robyn Housman/Rosa

(k) Clinical Practicum

RECOMMENDATION:

Be it resolved that the persons listed be approved for a clinical practicum in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Speech/Language Specialist/School</u>
Sarah LaBarth	LaSalle	1/25/16-5/20/16	Shirley Graves/Harte
Annie Briskey	LaSalle	1/20/16-5/06/16	Suzanne Vender/Mann

(l) Counseling Internship

RECOMMENDATION:

Be it resolved that the person listed be approved for a counseling internship in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Lisa Zapple	Rowan	1/19/16-12/20/16	Cathleen Enderle/CHHS East

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(m) Classroom Observation

RECOMMENDATION:

Be it resolved that the persons listed be approved to complete a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Date</u>	<u>Cooperating Teacher/School</u>
Brendan Courduff	Shippensburg	12/14/15-1/15/16	Christy Marrella/Rosa Christine Mason/CHHS East (both middle/high school)
Mariah Ritchie	University of the Arts	1/04/16-3/04/16	Laura Harmon/Stockton

(n) Substitute Nurse

RECOMMENDATION:

Be it resolved that the persons listed be approved be approved as substitute nurses effective 12/23/15-6/30/16. Monies budgeted from account #11-120-100-101-98-0150/#11-130-100-101-98-0150/#11-140-100-101-98-0150/#11-000-213-104-98-0150.

<u>Name</u>	<u>Name</u>
Maureen Butler	Krista Damirgian

(o) Externship Experience

RECOMMENDATION:

Be it resolved that Stacie Abbruzzese, student at Rutgers University be approved for an externship at CHHS East effective 1/11/16-1/15/16 with Eileen Lynch as the cooperating guidance counselor.

(p) Clinical Placement

RECOMMENDATION:

Be it resolved that Chloe Rothenberg student at University of Delaware be approved for 100 volunteer clinical hours at Barclay School effective 1/04/16-1/31/16 with Debi Kardon-Duff and Pamela Moore as the cooperating physical therapist.

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(q) Homebound Tutor

RECOMMENDATION:

Be it resolved that Jamie Swartz be approved as a homebound tutor effective 12/23/15-6/30/16 at the rate of *\$41.03/hr. Monies budgeted from account #11-150-100-101-71-0101.
*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(r) Title I – Homework Club Substitutes

RECOMMENDATION:

Be it resolved that the persons listed be approved as substitutes to provide homework club supervision for Title I students at CHHS West at the rate of *\$42.60/hr (not to exceed \$852/week or \$12,780 total) effective 1/19/16-6/07/16. Monies budgeted from account #20-232-100-101-55-0101.

Name

Sherrilynne Bутtenbaum Adamson
Steven Ansert
Thomas DiPatri
Andrea Hahn-Walsh
Adam Kovalevich
Erin Riley
Carole Roskoph
Walter Stern
Michelle Brill
Brian Drury
Francis Madison
Subhash Patel
Leslie Wallace

Name

Lisa Aleardi
Angela Berlehner
Sharon Ferguson
Daniel Herman
Megan Langman
Dolores Reilly
Jessica Semar
Caroline Babula
Elena Lattin
Michele Lombardi
Paul McNally
Timothy Querns
Melissa Wilkins

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(s) Title I-Homework Club Supervision (Revised)

RECOMMENDATION:

Be it resolved that the persons listed be approved to provide homework club supervision to Title 1 students at CHHS West effective 1/19/16-6/08/16 totaling 20 hrs/week at the rate of *\$42.60/hr (not to exceed \$852/wk or a total of \$15,677). Monies budgeted from account #20-232-100-101-55-0101.

Name

**Yusefa Smith
Edith Birnbaum
Heather Kurzeja
Tracy Cooper**

Name

**Kevin Tully
Aaron Burt
Carolyn Messias
Karen Howard**

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

(t) Title I-Circle Club (Revised)

RECOMMENDATION:

Be it resolved that the persons listed be approved as Supervisors for the Circle Club at CHHS West effective 1/04/16-6/07/16 at the rate of *\$42.60/hr for 1.5 hrs/week (not to exceed \$63.90/wk and \$1406 total). Monies budgeted from account #20-232-100-101-55-0101.

Name

Heather Farnath

Name

Amanda Whitehead

Name

Jeanine Caplan

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill Board of Education and CHEA

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be appointed to the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/ Salary</u>
Michael Jankaitis	District-Teacher, Family Friendly Program (budget #60-990-320-107-58-0000)	01/04/15-6/16/16	\$22.46
April Kon	District-Teacher, Family Friendly Program (budget #60-990-320-107-58-0000)	01/04/15-6/16/16	\$22.46
Megan Ward	Barclay-Educational Assistant (Replacing J. Leonard-30 hrs/wk-budget #11-213-100-106-61-0100)	1/04/16-6/30/16	\$ 9.34
Christopher Scanlan	CHHS West-Educational Assistant (Replacing J. Hoyle-32.5 hrs/wk-budget #11-213-100-106-55-0100)	On or about 12/21/15-6/30/16	\$ 9.34
Jocelyn Tavarez	Paine-Educational Assistant (Replacing M. Arbuthnot-32.5 hrs/wk-budget #11-212-100-106-27-0100)	On or about 12/22/15-6/30/16	\$ 9.34
Leah Lewin	Paine-Educational Assistant, Title I (30 hrs/wk-budget #20-232-100-106-27-0100)	On or about 1/04/16-6/30/16	\$ 9.34
Jean Massey	Malberg-Payroll Coordinator (Replacing J. Dromsky-budget #11-000-251-100-90-0100)	On or about 1/19/16-6/30/16	\$65,000 prorated

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Karen Zirman	Stockton-Grade 2	Leave with pay 8/31/15-10/16/15; without pay 10/19/15-3/11/16
Linda Day-Strutz	Barton/Harte-Art	Leave with pay 12/07/15-12/23/15
Heather Foote	Barclay-Special Education	Leave with pay 10/19/15-12/10/15; without pay 12/11/15-6/09/16 (revised for dates)
Tracey Burkhardt	Woodcrest-Grade 4	Leave with pay 12/07/15-12/09/15; without pay 12/10/15-12/23/15
Christopher Miller	Kilmer/Johnson/Cooper-Music	Leave without pay 12/01/15- 12/21/15 (revised for dates)
Faith Holmgren	Johnson-Teacher Coach	Intermittent leave without pay 12/01/15-3/31/16
Heather Esposito	CHHS West-English	Leave with pay 8/31/15-9/21/15; without pay 9/22/15-6/30/16 (leave extended)
Katie McConnell	Carusi-Science	Leave with pay 10/01/15-11/13/15; without pay 11/16/15-2/15/16 (leave extended)
Kristina Potter	Paine-Special Education	Leave without pay 8/31/15-1/12/16 (leave extended)
Jada Thurman	Knight-Special Education	Leave without pay 10/21/15- 1/29/16 (leave extended)
Kristin Patrizzi	Sharp-Special Education	Leave with pay 1/12/16-2/22/16; without pay 2/23/16-3/17/16
Leslie Williams	Barton/Knight-Kindergarten	Leave without pay 9/17/15-2/15/16
Anita Bowser	CHHS East-Health & P.E.	Leave with pay 3/28/16-5/06/16; without pay 5/09/16-6/30/16

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Terrilyn White	CHHS West-Secretary	Leave without pay 11/17/15-2/29/16
Debra Steiner-Silver	Johnson-Educational Assistant	Leave without pay 11/30/15-12/17/15
Amy Moore	Mann-Educational Assistant	Leave without pay 11/18/15-11/25/15
Barbara Cohen	Rosa-Educational Assistant	Leave with pay 6/08/15-6/30/15; with pay 8/31/15-1/01/16 (leave extended)
Amarilis Betancourt	Rosa-Cleaner	Leave with pay 11/14/15-12/21/15; without pay 12/22/15-1/13/16 (leave extended)
Linda Pettersen	Mann-Educational Assistant	Leave with pay 10/19/15-10/28/15; without pay 10/29/15-11/27/15 (revised for dates)
Estelle DeLellis	Barton-Educational Assistant	Leave with pay 12/04/15-12/18/15; without pay 12/21/15-6/30/16
Jorge Lopez	Beck-Cleaner	Leave with pay 10/27/15-12/04/15
John Jordan	District-Maintenance	Leave with pay 10/05/15-12/29/15; without pay 12/30/15-1/01/16 (leave extended)

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Change in Hours

RECOMMENDATION:

Be it resolved that the hours of the person listed be revised in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Sheryl Mosko	Beck-Educational Assistant (32.5 hrs/wk-budget #11-000-217-106-40-0100)	Beck-Educational Assistant (35 hrs/wk-budget #11-000-217-106-40-0100)	12/07/15-6/30/16	\$15.10

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December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED - continued

(b) Reassignment

RECOMMENDATION:

Be it resolved that the person listed be reassigned for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Kimberly Moritz	Marlkress-Student Management Systems Coordinator (budget # 11-000-252-100-92-0100)	Malberg-Bid Coordinator/Expeditor (Replacing D. Tackett-budget #11-000-251-100-90-0100)	On or about 1/19/16-6/30/16	*\$46,838 prorated

*Pending verification of previous employment

(c) Salary Adjustment—Boiler License

RECOMMENDATION:

Be it resolved that the salary of the person listed be adjusted for earning a boiler license in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Nelli German	Carusi-Cleaner (\$28,179-budget # 11-000-262-100-45-0100)	Carusi-Cleaner (budget #11-000262-100-45-0100)	12/07/15-6/30/16	\$28,523 (includes \$344 for boiler license)

ITEM 8. APPROVAL OF REVISED JOB DESCRIPTION

RECOMMENDATION:

Be it resolved that the job descriptions listed be approved as presented effective 12/23/15.

- Assistant Business Administrator
- Assistant Manager, Grounds

ACTION AGENDA
December 22, 2015

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. APPROVAL OF SIDEBAR AGREEMENT—CHEA

RECOMMENDATION:

Be it resolved that the sidebar agreement between the Cherry Hill Board of Education and the Cherry Hill Education Association be approved as presented.

Motion_____Second_____Vote_____

ACTION AGENDA
December 22, 2015

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
15-16:28		15-16: 897		15-16: 918	
15-16: 838		15-16: 899		15-16: 919	
15-16: 861		15-16: 900		15-16: 920	
15-16: 875		15-16: 904		15-16: 922	
15-16: 879		15-16: 905		15-16: 924	
15-16: 883		15-16: 906		15-16: 926	
15-16: 885		15-16: 907		15-16: 930	
15-16: 891		15-16: 910		15-16: 931	
15-16: 896		15-16: 912		15-16: 933	
				15-16: 943	

Motion _____ Second _____ Vote _____

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December 22, 2015

E. STRATEGIC PLANNING

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS