

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

February 23, 2016 @ 6:15 P.M.

AGENDA

Student Matters

- Review HIB case recommendations
- HIB appeal hearings

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

ACTION AGENDA

February 23, 2016

Malberg Administration Bldg.

7:00 P.M. Action Meeting

Meeting called to order by _____

ROLL CALL

Mrs. Carol Matlack, President
Dr. J. Barry Dickinson, Vice President
Mr. Eric Goodwin
Mrs. Kathy Judge
Mr. Steven Robbins
Mr. Elliott Roth
Mrs. Lisa Saidel
Mrs. Jane Scarpellino
Mr. Ken Tomlinson, Jr.

Student Representatives to the Board of Education

Drew Meklinsky, H.S. East
Jimin (Jane) Sul, H.S. East Alternate

Timothy Intelisano, H.S. West
Justin Gick, H.S. West Alternate

Dr. Joseph Meloche, Superintendent

Mr. James Devereaux, Assistant Superintendent, Business/Board Secretary

Mr. James Gallagher, Interim Assistant Superintendent

Dr. Farrah Mahan, Director of Curriculum

Ms. LaCoyya Weathington, Director of Pupil Services

Ms. Nancy Adrian, Director of Human Resources

Mr. Donald Bart, Director of Support Operations

Mrs. Barbara Wilson, Public Information Officer

Mr. Paul Green – Board Solicitor

Pledge of Allegiance

Approval of Minutes: Regular Action meeting dated January 26, 2016, Special Meeting Minutes dated January 19, 2016, Board Work Session/Special Action meeting dated January 12, 2016 and Organization Meeting Minutes dated January 5, 2016. Executive Sessions dated January 12, 2016, January 19, 2016 and January 26, 2016.

MOTION _____ **SECOND** _____ **VOTE** _____

Correspondence

Presentation:

- CHAACA Poster/Essay/Video Contest

Board Representative Reports

Public Discussion (up to three minutes per person)

Superintendent's Comments

Action Agenda

Second Public Discussion (up to three minutes per person)

- over

ACTION AGENDA
February 23, 2016

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farah Mahan

Committee Members: Steve Robbins, Jane Scarpellino, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: J. Barry Dickinson

Administrative Liaison: James Devereaux

Committee Members: Elliott Roth, Eric Goodwin, Kathy Judge

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Jane Scarpellino, Ken Tomlinson, Jr.

Policy & Legislation Committee Members (green)

Chairperson: Eric Goodwin

Administrative Liaison: James Gallagher

Committee Members: J. Barry Dickinson, Steve Robbins, Lisa Saidel

Strategic Planning (buff)

Chairperson: Elliott Roth

Administrative Liaison: James Devereaux

Kathy Judge, Carol Matlack, Lisa Saidel

PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE



ACTION AGENDA
February 23, 2016

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Approval of Out of District Student Placements for 2015-2016 School Year
2. **Approval of Rebecca Muller Research**
3. Attendance at Conferences and Workshops for the 2015-2016 school year
4. Approval of Mt. Misery Mileage
5. Resolution Approving Purchase Order for the Provision of Services During Summer Months
6. Approval of Agreements for 2015-2016 School Year for Professional Services - Under \$17,500
7. Resolution Approving an Agreement Between the Cherry Hill Board of Education and the Camden County Educational Services Commission for Title I Supported Services at Kellman Brown Academy

ITEM #1. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2015-2016 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2015-16 school year during the February 2016 cycle. There are 8 submissions (including 4 new and 1 revised)

VENDOR	ID	TERM	RSY TUITION	AMT
Bancroft (new)	3018097	2/5/16-6/30/16	10,752	10,752
Willowglen Academy	2010255	1/7/16-6/30/16	28,370	28,370
Garfield Park Academy (new)	3015226	1/8/16-6/30/16	28,795	28,795
YALE	2020502	12/14/15-6/30/16	31560	31560
				99,477
Brookfield Academy*	3009254	9/3/15-6/30/16	4,659	4,659
Brookfield Academy	3006018	2/1/16-6/30/16	24,920	24,920
Durand Academy (new)	3008463	2/1/16-6/30/16	27,831	27,831
Ranch Hope/Strang (new)	3016694	12/22/15-6/30/16	31,916	31,916
				156,887
*original part time contract Board approved 8/11/15 P.O. #16-02500 for \$24,192 Student attended full time 12/16/15-2/10/16 so P.O. needs to increase by \$4,659 New P.O. total \$28,851 Student now back to part time.				

ITEM 2. APPROVAL OF REBECCA MULLER RESEARCH

It is recommended that the Board approve Rebecca Muller at Beck Middle School to conduct research to support completion of Master's requirements at Rowan University as discussed at the Curriculum and Instruction Committee Meeting on February 1, 2016.

ACTION AGENDA
February 23, 2016

A. CURRICULUM & INSTRUCTION

ITEM #3. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Michelle Cohen M'kor Shalom	Informational Literacy: Reading, Writing and Creating a Sense of Wonder, King of Prussia, PA	4/28/16	\$239 Registration Title IIA Funds
B	George Guy Rosa	Leadership Institute for School Change, Teacher's College, NY	6/6-7, 2016	\$1,730.90 Registration/Travel/ Mileage/Parking CHASA Funds
C	Trina Scott Malberg	NJ Leadership Academy Transformational Leadership, Monroe Twp., NJ	3/10/16,4/20/16, 5/23/16	\$836.30 Registration/Mileage CHASA Funds
D	Maria Castro Kilmer	Assessment & Intervention for Executive Function Difficulties, Mullica Hill, NJ	3/4/16 (Previously approved 2/9/16, change of date)	\$149 Registration General Funds

ACTION AGENDA
February 23, 2016

A. CURRICULUM & INSTRUCTION

ITEM #3. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2015-2016 SCHOOL YEAR-CONTINUED

#	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
E	Kate McWilliams West	OSHA 10 Plus, Mays Landing, NJ	2/25-26, 2016 (Previously approved 2/9/16, change of date)	\$225 Registration General Funds
F	Teresa Convery Rosa	Co-Teaching That Works, Voorhees, NJ	1/25/16 (Previously approved 12/22/15, registration increased)	\$248.53 Registration/Mileage General Funds
G	Karen Rockhill Barclay	Primary Educators' Conference, Mullica Hill, NJ	4/8/16	\$149 Registration IDEA Funds
H	Christina Giannopoulos Barclay	Primary Educators' Conference, Mullica Hill, NJ	4/8/16	\$149 Registration IDEA Funds
I	Rachel Konchar Barclay	Primary Educators' Conference, Mullica Hill, NJ	4/8/16	\$149 Registration IDEA Funds
J	Lori Miller Barclay	Primary Educators' Conference, Mullica Hill, NJ	4/8/16	\$149 Registration IDEA Funds
K	Diana Polito Barclay	Primary Educators' Conference, Mullica Hill, NJ	4/8/16	\$149 Registration IDEA Funds
L	181 Middle and High School Teachers (Names on File)	Guided Tours of Philadelphia Art Museum, Constitution Center, U. Penn Museum of Archeology and Anthropology	3/4/16 Teacher In-Service Day	\$3,350 Group Registration Title IIA

ACTION AGENDA
February 23, 2016

A. CURRICULUM & INSTRUCTION

ITEM #4. APPROVAL OF MT. MISERY MILEAGE

It is requested that the following Beck Middle school staff members be approved for mileage reimbursement to and from Mt. Misery during the weeks of March 15-18, 2016, March 29-April 1, 2016 and April 5-8, 2016. The cost is \$0.31 per mile, 24.01 miles each way at a cost of \$14.89 per round trip. Monies budgeted from account # 11-190-100-580-72-2000.

Ann Allen	Janene Fiore	Janet McGrath
Susan Avery	Amy Fowles	Marissa McKinney
Lisa Castillo	Margaret Giordano	Donna Morocco
Matthew Cieslik	Amy Graves	Rebecca Muller
Risa Cohen	Gary Haaf	Debbie Nemerofsky
Kristin Coleman	Marlene Houlihan	Alla Rose
Christopher Corey	Kim Keyack	Louis Tortu
Marianne Daily	Kevin Krutoff	Jerry Tritt
Patricia DiFalco	Lisa Lipman	Josh Weinstein
Leah Dryden	Jenna McCoy	Stacey Butler
Melanie Wyckoff	Valerie McDonald	Eileen Conover
Regina Henry	Dennis Perry	John Deitelbaum
Albert Morales	Karen Russo	Nicole Walsh
		Martina Wilkerson

ITEM #5. RESOLUTION APPROVING PURCHASE ORDER FOR THE PROVISION OF SERVICES DURING SUMMER MONTHS

WHEREAS, the following entities provided the following services for the period commencing July 1, 2015 and ending September 8, 2015:

Eden Family of Services – Autism Behavioral Consult Services

WHEREAS, the individual billings submitted by the above-referenced provider for the period July 1, 2015 through September 8, 2015 amount to less than \$17,500;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education hereby approves a purchase order for the provision of services by the above-referenced service provider for the period July 1, 2015 through September 8, 2015 in the following amount of \$3,340.00.

PO #16-05736
Account Code: 11-214-100-320-71-0001

ACTION AGENDA

February 23, 2016

A. CURRICULUM & INSTRUCTION

ITEM #6. APPROVAL OF AGREEMENTS FOR 2015-2016 SCHOOL YEAR FOR PROFESSIONAL DEVELOPMENT SERVICES - UNDER \$17,500

WHEREAS, the Cherry Hill Board of Education has determined, based on the recommendation of its Superintendent, that it is necessary to enter into contracts with vendors who provide professional development services;

WHEREAS school district personnel have compiled a list of qualified vendors who provide professional development services; and

WHEREAS, the total amount to be paid to any one vendor included on such list shall not exceed the sum of \$17,500.00 for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that it hereby approves the appended list of vendors of professional development services as determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2015-2016 school year.

Stevens Institute of Technology

To provide STEM professional development workshop for middle and high school science teachers on March 4, 2016

Amount not to exceed \$7,500

PO #16-05939

20-272-200-300-99-0000

ITEM #7. RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND THE CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION FOR TITLE I SUPPORTED SERVICES AT KELLMAN BROWN ACADEMY

WHEREAS, the Board has determined, based upon the recommendation of its Administration, that it is in its best interests to enter into an agreement (the "Agreement") with the Camden County Educational Services Commission for the provision of academic tutoring services for a student at Kellman Brown Academy; and

WHEREAS, said services will be provided using Title 1 funds and cover the period beginning September 1, 2015 and ending June 30, 2016;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves the Agreement with the Camden County Educational Services Commission covering the period beginning September 1, 2015 and ending June 30, 2016, for a total amount not to exceed Eight Hundred and Eighty-One Dollars (\$881.00) for the above-referenced services; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a contract with the Commission upon final approval of the form of contract by the Board Solicitor.

PO #16-06029

Account Code: 20-232-100-300-59-0030

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Transportation
4. Resolution for the Award of Change Orders
5. Resolution Authorizing Professional Service Agreement with TTI, Inc. for Provision of Environmental Services
6. **Resolution Authorizing Professional Service Agreements with TTI, Inc. for Provision of Environmental Services at Carusi Middle School and Malberg Alternative High School**
7. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

- a) BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2015
- b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2015
- c) FOOD SERVICE OPERATING STATEMENT FOR NOVEMBER 2015
- d) SACC FINANCIAL REPORT FOR DECEMBER 2015
- e) DISBURSEMENT OF FUNDS
- f) APPROVAL OF BILL LIST

ITEM 2. RESOLUTIONS

- a) RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT
- b) RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)
- c) RESOLUTION AUTHORIZING CHERRY HILL TO PARTICIPATE IN NEW JERSEY DIGITAL READINESS LEARNING & ASSEMENT BROADBAND COMPONENT, WIDE-AREA NETWORK & INTERNET COOPERATIVE PURCHASING INITIATIVE (DRLAP) THROUGH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #Q-CWA – HIGH SCHOOL WEST AND ALTERNATIVE HIGH SCHOOL – MCKINNEY-VENTO, CAMDEN, NJ
- b) ROUTE #Q-WS – HIGH SCHOOL WEST AND CARUSI MIDDLE SCHOOL – MCKINNEY – VENTO, SICKLERVILLE, NJ
- c) ROUTE #Q-LIN – KINGSTON ELEMENTARY SCHOOL – MCKINNEY-VENTO, LINDENWOLD, NJ
- d) PARENT TRAVEL REIMBURSEMENT – MCKINNEY – VENTO, GLASSBORO, NJ STUDENT ID #'S 3010591, 3010592, 3013660 AND 3010593
- e) ROUTE #Q-YCSBB – BANKBRIDGE HIGH SCHOOL
- f) ROUTE #Q-MAR – HIGH SCHOOL EAST / MCKINNEY-VENTO, MARLTON, NJ
- g) ROUTE #NHX-2 – NEW HOPE ACADEMY, YARDLEY, PA / SHUTTLE
- h) ROUTE #BLR-7 – BECK MIDDLE SCHOOL / SHUTTLE WITH AIDE

ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) #HARTE-051215 – ROOF REPLACEMENT AND RELATED WORK AT BRET HARTE ELEMENTARY SCHOOL (5-12-15)

ITEM 5. RESOLUTION AUTHORIZING PROFESSIONAL SERVICE AGREEMENT WITH TTI, INC. FOR PROVISION OF ENVIRONMENTAL SERVICES

ITEM 6. A RESOLUTION AUTHORIZING PROFESSIONAL SERVICE AGREEMENTS WITH TTI, INC. FOR PROVISION OF ENVIRONMENTAL SERVICES AT CARUSI MIDDLE SCHOOL AND MALBERG ALTERNATIVE HIGH SCHOOL

ITEM 7. ACCEPTANCE OF DONATIONS

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR DECEMBER 2015**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2015 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of December 31, 2015 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF DECEMBER 2015**

It is recommended that the 2015/2016 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR NOVEMBER 2015**

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending November 2015 be accepted as submitted.

d) **SACC FINANCIAL REPORT FOR DECEMBER 2015**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of December 2015 be accepted as submitted.

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$9,017,935.24	Payroll Dates: 1/29/2016; 2/12/2016
Food Service	\$299,076.56	2/23/2016
SACC	<u>\$18,097.73</u>	1/20/2016 thru 2/16/2016
Grand Total	\$9,335,109.53	

f) APPROVAL OF BILL LIST

It is recommended that the bill list dated February 23, 2016 in the amount of \$4,093,146.44 be approved as submitted.

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING THE USE OF AWARDED VENDORS THROUGH STATE CONTRACT**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 18A:18A-10a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State Contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing State Contracts; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State Contracts.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors as listed below for the 2015/2016 school year pursuant to all conditions of the individual State Contracts; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods or services; and

BE IT FURTHER RESOLVED, that the expiration date of the contracts between the Cherry Hill Board of Education and the referenced State Contract Vendors not to exceed the amounts stated shall be as follows:

<u>Contract Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>New Jersey State Contract Expiration Date</u>	<u>Amount Not to Exceed</u>
83453	Govdeals Inc.	Auctioneering services; internet auction to sell surplus property	1-28-17	\$5,000
85580	Griffith Electric Supply Co.	Electrical Equipment and Supplies North, Central and South Regions	12-31-16	100,000

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

b) **RESOLUTION AUTHORIZING THE USE OF CONTRACTS WITH APPROVED MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)**

WHEREAS, the Cherry Hill Board of Education, pursuant to P.L.2011.c.139; N.J.S.A. 18A:18A-*et.seq.* and N.J.A.C. 5:34-7.29(c) and per Local Finance Notice No. LFN 2011-35, may by resolution and without advertising for bids, purchase any goods or services under the MRESC Cooperative Pricing System entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing the MRESC Cooperative Pricing System; and

WHEREAS, the Cherry Hill Board of Education may enter into contracts with the referenced MRESC Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current MRESC Cooperative Pricing System.

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods and services from those approved MRESC Vendors as listed below for the 2015/2016 school years pursuant to all conditions of the individual bids for awarded technology product lines; and

BE IT FURTHER RESOLVED, that James J. Devereaux, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods; and

BE IT FUTHER RESOLVED that the Cherry Hill Board of Education approve the following vendors who have been awarded bids through the MRESC Cooperative Pricing System, not to exceed the amounts stated shall be as follows:

<u>Bid Number</u>	<u>Vendor</u>	<u>Commodity/ Service</u>	<u>Expiration Date</u>	<u>Amount Not to Exceed</u>
MRESC 14/15-34	General Chemical and Supply	Custodial Supplies	1-21-17	\$200,000
MRESC 14/15-34	Supply Works	Custodial Supplies	1-21-17	100,000
MRESC 14/15-34	Accommodation Mollen Inc.	Custodial Supplies	1-21-17	20,000
MRESC 14/15-34	South Jersey Paper Products	Custodial Supplies	1-21-17	150,000
MRESC 1/16-27	Riddell	Athletic Equipment Reconditioning and Repair	11-18-16	20,000

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- c) RESOLUTION AUTHORIZING CHERRY HILL TO PARTICIPATE IN NEW JERSEY DIGITAL READINESS LEARNING & ASSESSMENT BROADBAND COMPONENT, WIDE-AREA NETWORK & INTERNET COOPERATIVE PURCHASING INITIATIVE (DRLAP) THROUGH MIDDLESEX REGIONAL EDUCATIONAL SERVICES COMMISSION (MRESC)

WHEREAS, the Middlesex Regional Educational Services Commission (“MRESC”) is acting as the lead agency for the Alliance for Competitive Telecommunications (“ACT”);
and

WHEREAS, the MRESC operates a State-approved Cooperative Pricing System, identified by the Division of Local Government Services as #65MCESCCPS, for the provision of services to its members;
and

WHEREAS, in its role as the lead agency for the Cooperative Pricing System, the MRESC has developed RFP specifications for the New Jersey Digital Readiness Learning & Assessment Broadband Component, Wide Area Network & Internet Cooperative Purchasing Initiative (“DRLAP”) in accordance with E-Rate guidelines;
and

WHEREAS, the MRESC, used a competitive contracting format as approved by the Division of Local Government Services;
and

WHEREAS, in compliance with E-Rate requirements, the MRESC posted a 470 form listing all districts submitting a letter of intent to participate in DRLAP and those public school district members of the MRESC Cooperative Pricing System not submitting a letter of intent to participate;
and

WHEREAS, the MRESC advertised this competitive contract in accordance with NJSA 18A:18A-21 and publicly opened and read the DRLAP proposal on September 17, 2014;
and

WHEREAS, the Cherry Hill Board of Education previously submitted a letter of intent to participate in DRLAP, and deems it in the best interests of the School District to enter into a contract with Comcast Cable Communications Management, LLC (“Comcast”) for provision of the DRLAP services through the MRESC Cooperative Pricing System;

NOW, THEREFORE BE IT RESOLVED that the Cherry Hill Board of Education awards the DRLAP contract to Comcast Cable Communications Management, LLC for a period of three (3) years beginning July 1, 2016, and ending June 30, 2019, in accordance with the terms and conditions of Comcast’s response to the MRESC’s competitive contract solicitation; and be it

FURTHER RESOLVED, that the Board’s President and Assistant Superintendent-Business/Secretary are authorized to execute a contract with Comcast for provision of the services upon the approval of the form of same by the Board Solicitor.

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #Q-CWA – HIGH SCHOOL WEST AND ALTERNATIVE HIGH SCHOOL – MCKINNEY-VENTO, CAMDEN, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Holcomb Bus Service, Inc. It is recommended that prior administrative approval be ratified for Holcomb Bus Service, Inc. to transport (2) two McKinney-Vento students residing in Camden, NJ to / from Cherry Hill High School West and Alternative High School, as listed below.

Route: Q-CWA / Quote
School: Cherry Hill High School West and Alternative High School
Company: Holcomb Bus Service, Inc.
Cost per diem: \$217.00
Date(s): 1/22/16 thru 6/2/16
Total # of days: (86) Eighty-Six
Total Cost: \$18,662.00

PO #16-05683
Account Code: 11-000-270-511-83-0001

- b) ROUTE #Q-WS – HIGH SCHOOL WEST AND CARUSI MIDDLE SCHOOL – MCKINNEY – VENTO, SICKLERVILLE, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from First Student, Inc. It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (1) one DCP & P and (2) McKinney-Vento students residing in Sicklerville, NJ to / from Cherry Hill High School West and John A. Carusi Middle School, as listed below.

Route: Q-WS / Quote
School: Cherry Hill High School West and John A. Carusi Middle School
Company: First Student, Inc. (Lawnside)
Cost per diem: \$329.00
Date(s): 1/28/16 thru 4/27/16
Total # of days: (57) Fifty-Seven
Total Cost: \$18,753.00

PO #16-05684
Account Code: 11-000-270-511-83-0001

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- c) ROUTE #Q-LIN – KINGSTON ELEMENTARY SCHOOL – MCKINNEY-VENTO, LINDENWOLD, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Lindenwold, NJ to / from Kingston Elementary School, as listed below.

Route: Q-LIN / Quote
School: Kingston Elementary School
Company: Hillman's Bus Service, Inc.
Cost per diem: \$183.40
Date(s): 1/28/16 thru 6/14/16
Total # of days: (90) Ninety
Total Cost: \$16,506.00

PO #16-05685
Account Code: 11-000-270-511-83-0001

- d) PARENT TRAVEL REIMBURSEMENT – MCKINNEY – VENTO, GLASSBORO, NJ STUDENT ID #'S 3010591, 3010592, 3013660 AND 3010593

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Cherry Hill Public Schools, to provide reimbursement to a parent providing transportation to/from home in Glassboro, NJ as listed below.

Student: ID#'s 3010591, 3010592, 3013660, 3010593
School: John A. Carusi Middle School and Joyce Kilmer Elementary
Cost per diem: \$51.06
Date(s): 9/1/15 thru 11/16/15
Total # of days: (48) Forty-Eight
Total Cost: \$2,450.88

PO #16-05695
Account Code: 11-000-270-511-83-0001

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

e) **ROUTE #Q-YCSBB – BANKBRIDGE HIGH SCHOOL**

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from West Berlin Bus Service, Inc. It is recommended that prior administrative approval be ratified for West Berlin Bus Service, Inc. to transport (1) one classified Cherry Hill student residing in Sicklerville, NJ to / from Bankbridge High School, as listed below.

Route: Q-YCSBB / Quote
School: Bankbridge High School
Company: West Berlin Bus Service, Inc.
Cost per diem: \$169.00
Date(s): 2/1/16 thru 6/15/16
Total # of days: (90) Ninety
Total Cost: \$15,210.00

PO #16-05770
Account Code: 11-000-270-514-83-0001

f) **ROUTE #Q-MAR – HIGH SCHOOL EAST / MCKINNEY-VENTO,
MARLTON, NJ**

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote coming from Hillman's Bus Service, Inc. It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one McKinney-Vento student residing in Marlton, NJ to / from Cherry Hill High School East, as listed below.

Route: Q-MAR / Quote
School: Cherry Hill High School East
Company: Hillman's Bus Service, Inc.
Cost per diem: \$164.22
Date(s): 2/11/16 thru 6/16/16
Total # of days: (82) Eighty-Two
Total Cost: \$13,466.04

PO #16-05771
Account Code: 11-000-270-511-83-0001

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

g) ROUTE #NHX-2 – NEW HOPE ACADEMY, YARDLEY, PA / SHUTTLE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for First Student, Inc. to transport (7) seven classified students on a shuttle, from school to home, as listed below.

Route: NHX-2 / Shuttle
School: New Hope Academy, Yardley, PA
Company: First Student, Inc. (Lawnside)
Cost per diem: \$259.00
Date(s): 2/16/16 thru 6/9/16 (Monday – Thursday only)
Total # of days: (61) Sixty-One
Total Cost: \$15,799.00

PO #16-05772
Account Code: 11-000-270-514-83-0001

h) ROUTE #BLR-7 – BECK MIDDLE SCHOOL / SHUTTLE WITH AIDE

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for Hillman's Bus Service, Inc. to transport (1) one classified student on a shuttle with an aide, from school to home as listed below.

Route: BLR-7 / Shuttle
School: Henry C. Beck Middle School
Company: Hillman's Bus Service, Inc.
Cost per diem: \$122.00
Cost per diem aide: \$42.00
Date(s): 2/11/16 thru 6/10/16 (Thursdays & Fridays only)
Total # of days: (32) Thirty-Two
Total Cost: \$5,248.00

PO #16-05937
Account Code: 11-000-270-514-83-0001

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF CHANGE ORDERS

- a) #HARTE-051215 – ROOF REPLACEMENT AND RELATED WORK AT BRET HARTE ELEMENTARY SCHOOL (5-12-15)

INFORMATION:

Board approval is requested for Change Order 001 to be issued to D. A. Nolt, Inc., Berlin, NJ to reduce the unexpended allowance for the Harte Elementary School Roof Replacement (deduct) \$25,000.00.

RECOMMENDATION:

It is recommended that Change Order 001 to reduce the unexpended allowance for the Harte Elementary School Roof Replacement (deduct) \$25,000.00 be issued to D. A. Nolt, Inc., Berlin, NJ.

Original PO #15-07501

Account Code: 30 000 400 450 09 8082

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

ITEM 5. A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH TTI, INC. FOR PROVISION OF ENVIRONMENTAL SERVICES

WHEREAS, the Cherry Hill Board of Education requires the services of an appropriately licensed and qualified environmental services company to provide industrial hygiene services, environmental consulting, and safety and health training services; and

WHEREAS, the Board has previously engaged the services of TTI Environmental, Inc. (“TTI”) to provide such services, and finds that continuing the services of TTI will result in the provision of the required services in an efficient and cost effective manner; and

WHEREAS, TTI is qualified to provide the services, which constitute professional services within the meaning of the Public School Contracts Law; and

WHEREAS, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5a(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education appoints TTI as its Environmental Consultant of Record and awards a contract to TTI for the provision of industrial hygiene services relating to asbestos and indoor air quality monitoring and sampling, environmental consulting, and safety and health training services, on a time and materials basis in accordance with TTI’s proposal dated February 10, 2016; and be it

FURTHER RESOLVED, that the Board President and Assistant Superintendent-Business/Board Secretary are authorized to execute the contract with TTI; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

ITEM 6. A RESOLUTION AUTHORIZING PROFESSIONAL SERVICE AGREEMENTS WITH TTI, INC. FOR PROVISION OF ENVIRONMENTAL SERVICES AT CARUSI MIDDLE SCHOOL AND MALBERG ALTERNATIVE HIGH SCHOOL

WHEREAS, the Board has previously engaged the services of TTI Environmental, Inc. (“TTI”) for specific remediation projects, and now requires the additional services of TTI for preparation of a Remedial Investigation Report at one site and of a remediation investigation at another site; and

WHEREAS, continuing the services of TTI for the work required on such projects will be the most efficient means of procuring such services; and

WHEREAS, TTI is qualified to provide LSRP services, which constitute professional services within the meaning of the Public School Contracts Law; and

WHEREAS, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5a(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education accepts TTI’s proposal to perform additional LSRP services for the following sites, at a total additional estimated cost of \$17,986.10, subject to adjustment at the hourly rates specified in TTI’s proposals:

<u>Site</u>	<u>Proposal Dated</u>	<u>Estimated Cost</u>
• Carusi Middle School – prepare Remedial Investigation Report	January 8, 2016	\$ 5,464.00
• Malberg Alternative School – Remedial Investigation	February 4, 2016	\$12,522.10
	Total	\$17,986.10

and be it

FURTHER RESOLVED, that the Assistant Superintendent-Business is authorized to execute an acceptance of TTI’s written proposal, which shall serve as the parties’ written contract in this matter; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5a(1).

PO #16-06003 - Carusi
Account Code: 11-000-261-420-45-0001

PO #16-06012 - Malberg
Account Code: 11-000-261-420-60-0001

ACTION AGENDA
February 23, 2016

B. BUSINESS AND FACILITIES

ITEM 7. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Johnson ES	Monetary – Plant Wild Flowers on Johnson Grounds	Sustainable Jersey Corporation	\$2,000
Johnson ES	Monetary – Lowe’s Toolbox for Education Grant	Lowe’s	\$2,410
Harte ES	5 H P Chromebooks	Donors Choose	\$1,345
Sharp ES	2 wire display racks & library books and 3 Dell Projectors	Sharp PTA	\$1,700
Carusi MS	Monetary – LCD projector and control system in Carusi Cafeteria. Installation included	Carusi PTA	\$8,345
Carusi MS	Monetary – use funds for additional STEM materials (8th grade)in connections with Carusi’s ongoing sustainability projects.	ExxonMobile Foundation – Employee Volunteer Grant	\$1,000
East HS	iPad Pro 32 GB with wifi, new	East PTA	\$800
Cooper ES	Monetary – Books	Cherry Hill Education Foundation	\$655*
Johnson ES	Monetary – Garden Supplies	Cherry Hill Education Foundation	\$1,241*
Kilmer ES	Monetary – 5 Printers	Cherry Hill Education Foundation	\$980*
Kilmer ES	Monetary – Books	Cherry Hill Education Foundation	\$1,200*
Mann ES	Monetary – Books	Cherry Hill Education Foundation	\$642*
East HS	Monetary – Project Graduation	Cherry Hill Education Foundation	\$1,000*
East HS	Monetary – T-Shirts	Cherry Hill Education Foundation	\$1,500*
West HS	Monetary – Project Graduation 2016	Cherry Hill Education Foundation	\$1,000*

*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion _____ Second _____ Vote _____

ACTION AGENDA

February 23, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for education resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
- 4. Appointments—Non-Certificated**
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Approval of Revised Job Descriptions
- 8. Other Motions**
- 9. Other Compensation-Certificated**
- 10. Approval of Sidebar Agreement—CHASP**

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

- (a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employees be approved for the reason listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Martin Sharofsky	District-President, CHEA (\$108,900)	7/01/16	Retirement
Michele Lombardi	CHHS West-Math (\$51,066)	4/01/16	Personal
Robert Hulme	CHHS East-Assistant Principal (155,285)	8/01/16	Retirement
Edward DePalma	Woodcrest/Mann/District- Music (\$99,000)	7/01/16	Retirement
Shirley Conroy	Kingston-Grade 4 (99,000)	7/01/16	Retirement

ACTION AGENDA
February 23, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Maria Reinholt	Malberg-Business Budget Specialist (\$67,528)	7/01/16	Retirement
James Wood	CHHS East-Campus Police (\$80,825)	7/01/16	Retirement
Tanuja Sardesai	Sharp-Educational Assistant (\$20,530)	7/01/16	Retirement
Amy Weiler	Paine-Educational Assistant (\$10,320)	2/10/16	Resignation
Lisa Boyle	Harte-Educational Assistant (\$11,665)	2/26/16	Resignation

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the person listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
John Peruso	CHHS East-Volunteer Athletic Aide, Boys La Crosse	2/24/16-6/30/16	-----
Samantha Stern	CHHS East-Volunteer Athletic Aide, Girls La Crosse	2/24/16-6/30/16	-----
Jennifer Caporale	CHHS West- Special Education (Replacing J. Rickansrud-budget #11-213- 100-101-55-0100)	2/22/16-6/30/16	\$48,577 prorated (Bachelors-step 2)
Paul Derickson	CHHS West- Special Education (Replacing K. Chase-budget #11-213-100- 101-55-0100)	2/22/16-6/30/16	\$48,377 prorated (Bachelors-step 1)

ACTION AGENDA

February 23, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED

(b) Classroom Observation

RECOMMENDATION:

Be it resolved that the person listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Tyler Drob	West Chester	3/07/16-3/11/16	Anthony Brocco/CHHS East Joseph Cucinotti/CHHS East
Zoe Monichetti	Camden County	2/12/16-2/29/16	Andrea Savidge/CHHS West

(c) Field Placement

RECOMMENDATION:

Be it resolved that the persons listed who are students at Rowan University be approved for a field placement with Robyn Housman, Rosa International Middle School, 3/03/16-3/10/16 in accord with the data presented.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Taylor Gretz	Hailey Klein	Meghan McMahon
Matthew Janocha	Kevin Lake	Anthony Messina
Xavier Joyner	Robert Marshall	Nicholas Messineo
	James Murphy	

(d) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed who are students at Boyer College (Temple University) be approved for a field experience with Jayne Schafer, Barclay Early Childhood Center, 1/27/16-4/29/16 in accord with the data presented.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Kayla Aquilla	Lucas Mikan	Oscar Baez

ACTION AGENDA
February 23, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(e) Title I Homework Club

RECOMMENDATION:

Be it resolved that the persons listed be approved to provide Homework Club Supervision for Title I students effective January 18, 2016-June 15, 2016 at the rate of *\$42.60/hr for a total of 20 hrs/wk (not to exceed \$852/wk or \$12,780 total.) Monies budgeted from Title I account #20-232-100-101-55-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Yusefa Smith	Kevin Tully	Edith Birnbaum	Aaron Burt	Heather Kurzeja
Carolyn Messias	Tracy Cooper	Karen Howard	Lauren Giordano	Karen Lignana

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

(f) Title I Homework Club

RECOMMENDATION:

Be it resolved that the persons listed be approved to provide Homework Club Supervision for Title I students in the event one of the primary supervisors previously approved are unavailable effective January 18, 2016-June 15, 2016 at the rate of *\$42.60/hr for a total of 20 hrs/wk (not to exceed \$852/wk or \$12,780 total.) Monies budgeted from Title I account #20-232-100-101-55-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Sherrilynne Buttenbaum Adamson	Steven Ansert	Thomas DiPatri, Jr.	Sharon Ferguson	Andrea Hahn-Walsh
Daniel Herman	Adam Kovalevich	Megan Langman	Erin Riley	Dolores Reilly
Carole Roskoph	Jessica Semar	Walter Stern	Caroline Babula	Lisa Aleardi
Angela Berlehner	Michelle Brill	Elena Lattin	Brian Drury	Michele Lombardi
Francis Madison	Paul McNally	Subhash Patel	Timothy Querns	Leslie Wallace
Melissa Wilkins				

*Hourly rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

ACTION AGENDA
February 23, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(g) Environmental Residency Program

RECOMMENDATION:

Be it resolved that the persons listed be approved from Beck Middle School to participate in the environmental residency program at Mt. Misery effective 3/15/16-3/18/16; 3/29/16-4/01/16; and 4/05/16-4/08/16 at the overnight rate of *\$190.98/night, per teacher (not to exceed 6 nights) for a total cost of \$1145.88/teacher (not to exceed \$33,230.52). Monies budgeted from account #11-130-100-101-72-2000.

Name

Ann Allen
Matthew Cieslik
Christopher Corey
Leah Dryden
Margaret Giordano
Marlene Houlihan
Lisa Lipman
Janet McGrath
Rebecca Muller
Louis Tortu
Melanie Wyckoff
Regina Henry

Name

Susan Avery
Risa Cohen
Marianne Daily
Janene Fiore
Amy Graves
Kimberly Keyack
Jenna McCoy
Marissa McKinney
Debbie Nemerofsky
Jerry Tritt
Stacey Butler
Nicole Walsh

Name

Lisa Castillo
Kristin Coleman
Patricia DiFalco
Amy Fowles
Gary Haaf
Kevin Krutoff
Valerie McDonald
Donna Morocco
Alla Rose
Josh Weinstein
Eileen Conover
Martina Wilkerson

*Rate to be adjusted pending outcome of negotiations between the Cherry Hill BOE & CHEA

No Monetary Compensation

Name

Albert Morales

Name

Dennis Perry

Name

Karen Russo

ACTION AGENDA
February 23, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(h) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
Nicholas Caputi	CHHS West-Assistant Coach, Baseball (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$5725
Edward Shaen***	CHHS West-Co-Assistant Coach, Baseball (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$1726**
Ronald Myers***	CHHS West-Co-Assistant Coach, Baseball (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$2064**
Thomas Stamatelos***	CHHS West-Assistant Coach, Boys La Crosse (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$3452
Katelyn Bower	CHHS West-Assistant Coach, Girls La Crosse (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$4804
Jessica Semar	CHHS West-Assistant Coach, Girls La Crosse (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$5725
Kristen Bradford	CHHS West-Assistant Coach, Softball (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$5725
Jamie Gaymon***	CHHS West-Assistant Coach, Boys Track (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$3452
Katina Anthony	CHHS West-Assistant Coach, Girls Track (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$3452
Michael Ciavarella	CHHS West-Assistant Coach, Boys Volleyball (budget #11-402-100-100-55-0101)	9/01/15-6/30/16	\$2398
Alex Tedesco	Carusi-Assistant Coach, Boys/Girls Track (budget #11-402-100-100-45-0101)	9/01/15-6/30/16	\$2398
Joshua Hare	Carusi-Assistant Coach, Boys/Girls Track (budget #11-402-100-100-45-0101)	9/01/15-6/30/16	\$3538

*Stipend to adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**1/2 contract

***Outside district employee

ACTION AGENDA
February 23, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(h) **Co-Curricular-continued**

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend*</u>
Justin Smith	CHHS East-Co-Assistant Coach, Baseball (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$1726**
Jason Speller	CHHS East-Co-Assistant Coach, Baseball (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$2863**
Kenneth Smith	CHHS East-Assistant Coach, Baseball (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$5725
Elizabeth Breen	CHHS East-Assistant Coach, Girls, La Crosse (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$4804
Guinevere Hedden	CHHS East-Co-Assistant Coach, Softball (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$1726**
Kelly Smith	CHHS East-Co-Assistant Coach, Softball (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$2064**
Joseph Cucinotti	CHHS East-Assistant Coach, Boys, Tennis (budget#11-402-100-100-50-0101)	9/01/15-6/30/16	\$2398
Jeffrey Bramnick***	CHHS East-Assistant Coach, Boys, Track (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$4128
Michael Surrency	CHHS East-Assistant Coach, Boys, Track (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$5725
James DiCiccio Sr.***	CHHS East-Assistant Coach, Girls, Track (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$5725
Michael Brown	CHHS East-Assistant Coach, Girls, Track (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$5725
Sarah Cervo	CHHS East-Assistant Coach, Boys & Girls, Track (budget #11-402-100-100-50-0101)	9/01/15-6/30/16	\$3452
Anthony Peruso***	CHHS East-Head Coach, Boys, La Crosse (budget#11-402-100-100-50-0101)	9/01/15-6/30/16	\$5478

*Stipend to adjusted pending outcome of negotiations between the Cherry Hill BOE and CHEA

**1/2 contract

***Outside district employee

ACTION AGENDA
February 23, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2015-16 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/Hourly Rate</u>
Shawn Ferrell	Stockton-Exceptional Educational Assistant (Replacing R. Sanghavi-32.5 hrs/wk-budget #11-000-217-106-33-0100)	2/24/16-6/30/16	\$10.97
Shirley Van Fossen	Stockton-Educational Assistant (Replacing L. Bran-25 hrs/wk-budget #11-190-100-106-33-0100)	2/24/16-6/30/16	\$ 9.34
Donna Cooke	Woodcrest, EDCC Teacher, SACC 22.5 hrs/wk; Harte, SACC Teacher pm 8.75 hrs/wk total 31.25/wk- (budget #60-990-320-101-58-0001)	2/24/16-6/30/16	\$13.92
Jeremy Nevitt	Paine-Educational Assistant (replacing A. Weiler-30 hrs/wk-budget #11-212-100-106-27-0100)	On or about 2/24/16-6/30/16	\$9.34

(b) Environmental Residency Program

RECOMMENDATION:

Be it resolved that the persons listed from Beck Middle School be approved to participate in the environmental residency program at Mt. Misery effective 3/15/16-3/18/16; 3/29/16-4/01/16; and 4/05/16-4/08/16 at the overnight rate of *\$22.50/night, per 24 hour period in addition to their regular hourly rate. Additional hours above 40 shall be compensated at 1.5 times the regular hourly rate. Monies budgeted from account #11-190-100-106-72-0000.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Carol Barra	Amanda Barrish	Angela Bathurst
Phyllis Bottley	Wendy Capra	Rose Casey
Caitlin Catanella	Andrea D’Elia	Margaret DiNapoli
Debra Formanek	Wendy Hsieh	Tara Kuroda
Janna Loshikian	Diana Maxwell	Angela McCarville
Sheryl Mosko	Lisa O’Rourke	Gina Patton
Christopher Puche	Christian Ratell	Nicole Schopfer

ACTION AGENDA
February 23, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED continued

(b) Environmental Residency Program-continued

<u>Name</u>	<u>Name</u>	<u>Name</u>
Leslie Sheppard	Lindsey Shulman	Mindy Siegal
Carol Spak	Ellen Terzini	Nikolette Volpe
Sharon Wright	Christianne Woodend	

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Helene Eksterowicz	Carusi-School Psychologist	Leave with pay 4/18/16-5/27/16; without pay 5/30/16- 6/30/16
Bridget McDermet	Harte-Special Education	Leave without pay 11/30/15-5/27/16 (leave extended)
Anita Bowser	CHHS East-Health & P.E.	Leave with pay 3/29/16-5/06/16; without 5/09/16-6/30/16 (revised for dates)
Kelly Hands- McKenzie	Carusi-Assistant Principal	Leave with pay 2/08/16-5/02/16; without pay 5/03/16-6/30/16
Sheri Turner	Barclay-Special Education	Leave without pay 2/10/16-3/04/16
Teresa D’Amico Britton	Sharp/Woodcrest/Kingston- Music	Leave without pay 4/18/16-6/30/16
Kathryn Cuartas	Mann-Special Education	Leave with pay 9/28/15-10/29/15; without pay 10/30/15-6/30/16
Kelly O’Neill	CHHS East-Math	Leave with pay 3/07/16-5/23/16; without pay 5/24/16-6/30/16
Michael Skalski	Woodcrest-Grade 5	Leave with pay 1/04/16-2/05/16

ACTION AGENDA
February 23, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Karen Hicks	CHHS East-Educational Assistant	Leave with pay 10/22/2015-11/24/15; without pay 11/25/15-1/12/16 (revised for dates)
Maxy Kazandjian	Mann-Educational Assistant	Leave with pay 11/05/15-1/22/16
Santina Digneo	Kilmer-Teacher II, SACC	Leave without pay 1/20/16-1/28/16
Susan Doyle	Mann-Educational Assistant	Leave with pay 2/16/16-2/29/16
John Earl	Marlkress-Head Custodian	Leave with pay 1/11/16-2/12/16 (revised for dates)
Terrilyn White	CHHS West-Secretary	Leave without pay 11/17/15-5/16/16
Mary Matzer	Malberg-Benefits Coordinator	Leave with pay 2/17/16-4/01/16
Mary McKenzie	CHHS East-Secretary	Leave without pay 1/12/16-until a determination is made regarding a return to work date (revised for dates)
Katrina Knott	Harte-Educational Assistant	Leave without pay 2/02/16-2/08/16
Clifton Johnson	Mann-Head Custodian	Leave with pay 1/05/16-1/12/16
Debbie Maista	Malberg-Payroll Clerk	Leave with pay 3/08/16-5/16/16
Josephine Sbrocco-Stratzell	Beck-Educational Assistant	Leave with pay 4/25/16-5/13/16; without pay 5/16/16-6/30/16
Ana Berrios	Barclay/Knight/Harte-SACC	Leave with pay 1/20/16-2/12/16; without pay 2/15/16- until a determination is made regarding a return to work date (revised for dates)
Stephanie Brooks	Rosa-Educational Assistant	Leave with pay 1/04/16-1/08/16
Patricia Ingelido	Stockton-Educational Assistant	Leave with pay 1/06/16-1/18/16

ACTION AGENDA
February 23, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. APPROVAL OF REVISED JOB DESCRIPTIONS

RECOMMENDATION:

Be it resolved that the revised job description listed be approved as presented effective 2/24/16.

- Lead Automotive Mechanic

ITEM 8. OTHER MOTIONS

(a) Affiliation Agreements

WHEREAS, the Cherry Hill Board of Education has entered into an agreement with the Colleges and Universities to which students provided services at no charge to the Board of Education and under the supervision of Board of Education personnel; and

WHEREAS, parties desire to continue that arrangement for the 2015-16 school year;

NOW, THEREFORE, BE IT RESOLVED that the Business/Board Secretary is authorized to execute the Agreement with the Colleges and Universities which is available for review in the Human Resources office. It is further recommended that the affiliation agreements received for practicum, field placement, student teacher, clinical experience, observation and internship between the following college and universities and Cherry Hill Public Schools be approved.

Name

Salus University

ACTION AGENDA

February 23, 2016

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. OTHER COMPENSATION-CERTIFICATED

(a) Payment to Presenter-Title II

RECOMMENDATION:

Be it resolved that the persons listed be approved to present a new teacher workshop at CHHS West on 2/08/16, 3/07/16, 4/04/16, and 4/18/16 at the rate of *\$53.56/hr (not to exceed \$642.72). Monies budget from account #20-272-200-101-99-0101.

<u>Name</u>	<u>Date</u>	<u># of Hours</u>	<u>Total</u>
Joseph Boiler	2/08/16	1.5	\$80.34
Christopher Bova	2/08/16	1.5	\$80.34
Megan Langman	3/07/16	1.5	\$80.34
Mary Ellen Funaro	3/07/16	1.5	\$80.34
Brian Grillo	4/04/16	1.5	\$80.34
Joseph Boiler	4/04/16	1.5	\$80.34
Brian Grillo	4/18/16	1.5	\$80.34
Megan Langman	4/18/16	1.5	\$80.34

ITEM 10. APPROVAL OF SIDEBAR AGREEMENT—CHASP

RECOMMENDATION:

Be it resolved that the sidebar agreement between the Cherry Hill Board of Education and the Cherry Hill Associated Supervisory Personnel (CHASP) be approved as presented.

Motion _____ Second _____ Vote _____

ACTION AGENDA
February 23, 2016

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

The Superintendent recommends the following:

1. Second Reading and Adoption of Revised Policies
2. Second Reading of New Policy
3. First Reading of Revised Policies
4. Waiver of Procedure
5. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for second reading and adoption.

BOARD BYLAWS

Number	Title
0110	Identification
0120	Authority and Powers
0131	Bylaws and Policies
0132	Executive Authority
0133	Adjudication of Disputes
0134	Board Self Evaluation
0141	Board Member Number and Term
0142	Board Member Qualifications, Prohibited Acts, and Code of Ethics (M)
0142.1	Nepotism (M)
0143	Board Member Election and Appointment
0143.1	Board Member Appointment
0143.2	Pupil Representatives to the Board of Education
0144	Board Member Orientation and Training
0145	Board Member Resignation and Removal
0146	Board Member Authority
0148	Board Member Indemnification
0151	Organization Meeting
0152	Board Officers
0153	Annual Appointments
0153.1	School Boards Associations
0154	Annual Motions and Designations
0155	Board Committees
0157	Board of Education Website

ACTION AGENDA
February 23, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES
(continued)

BOARD BYLAWS (continued)

Number	Title
0161	Call, Adjournment and Cancellation
0162	Notice of Board Meetings
0163	Quorum
0164	Conduct of Board Meetings
0165	Voting
0166	Executive Sessions
0167	Public Participation in Board Meetings
0167.1	Recognition of Employee Retirement
0167.2	Administrative Procedure Recognition of Employee Retirement by Other Groups
0168	Recording Board Meetings
0169	Board Member Use of Electronic Mail/Internet
0171	Duties of Board President and Vice President
0172	Duties of Treasurer of School Monies
0173	Duties of Public School Accountant
0174	Legal Services (M)
0175	Contracts with Independent Consultants
0176	Collective Bargaining and Contract Approval/Ratification
0177	Professional Services (M)
0178	Appointed District Positions

ADMINISTRATION

Number	Title
1100	District Organization
1110	Organizational Chart
1120	Management Team
1130	Staff Liaison Committees
1140	Affirmative Action Program (M)
1210	Board-Superintendent Relations
1220	Employment of Chief School Administrator (M)
1230	Superintendent's Duties (M)
1240	Evaluation of Superintendent (M)
1260	Incapacity of Superintendent
1310	Employment of Assistant Superintendent for Business/Board Secretary
1320	Duties of Assistant Superintendent for Business/Board Secretary
1330	Evaluation of the Assistant Superintendent for Business (M)
1331	Evaluation of the Board Secretary
1350	Incapacity of Assistant Superintendent for Business/Board Secretary
1400	Job Descriptions (M)
1510	Rights of Persons With Handicaps or Disabilities/Policy on Non-Discrimination (M)
1523	Comprehensive Equity Plan (M)
1530	Equal Employment Opportunities (M)

ACTION AGENDA
February 23, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 1. SECOND READING AND ADOPTION OF REVISED POLICIES
(continued)

ADMINISTRATION (continued)

Number	Title
1540	Administrator's Code of Ethics
1550	Affirmative Action Program for Employment and Contract Practices (M)
1570	Internal Controls (M)
1581	Victim of Domestic or Sexual Violence Leave (M)
1620	Administrative Employment Contracts
1631	Residency Requirement for Person Holding School District Office, Employment, or Position

COMMUNITY

Number	Title
9100	Public Relations
9120	Public Relations Program (M)
9125	School District Cable Television Channel
9130	Public Complaints and Grievances
9140	Citizens Advisory Committees (M)
9150	School Visitors
9160	Public Attendance at School Events
9161	Crowd Control
9180	School Volunteers
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants
9190	Community Organizations
9191	Booster Clubs
9193	Collection and Distribution of Money – Cherry Hill Zone PTA Sunshine Fund
9200	Cooperation Between Parents and School
9210	Parent Organizations
9230	Parental Responsibilities
9240	Rights of Parents
9260	Parental Liability for Vandalism
9270	Home Schooling and Equivalent Education Outside the Schools (M)
9280	Parent Conferences
9320	Cooperation with Law Enforcement Agencies (M)
9323	Notification of Juvenile Offender Case Disposition
9324	Sex Offender Registration and Notification
9400	News Media Relations
9541	Student Teachers/Interns
9550	Educational Research and Pilot Projects
9560	Administration of School Surveys
9700	Special Interest Groups
9713	Recruitment by Special Interest Groups (M)

ACTION AGENDA
February 23, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. SECOND READING OF NEW POLICY

Number	Title
5756	Transgender Students

It is recommended that the policy be approved for second reading and adoption as presented.

ITEM 3. FIRST READING OF REVISED POLICIES

Following a comprehensive evaluation process, it is recommended that the following revised policies be approved for first reading.

COMPREHENSIVE EQUITY PLAN

<u>Number</u>	<u>Title</u>
2200	Curriculum Content
2260	Affirmative Action Program for School and Classroom Practices
2411	Guidance Counseling
2415.01	Academic Standards, Academic Assessments and Accountability
2416	Programs for Pregnant Pupils
2423	Bilingual and ESL Education
2425	Physical Education
2460	Special Education
2610	Educational Program Evaluation
2622	Student Assessment
3240	Professional Development for Teachers and School Leaders
4240	Staff Development: Inservice Education/Visitations/Conferences (Non-Certificated)
5111	Eligibility of Resident/Nonresident Pupils
5512	Harassment, Intimidation and Bullying
5750	Equal Educational Opportunity
5751	Sexual Harassment
5752	Marital Status and Pregnancy
5755	Equity in Educational Programs and Services

ACTION AGENDA
February 23, 2016

D. POLICIES & LEGISLATION COMMITTEE

ITEM 4. WAIVER OF PROCEDURE F-3: SECONDARY FIELD TRIPS

RECOMMENDATION:

It is recommended that the procedure be waived to accommodate the trips listed below.

School	Trip	Location	Dates	# School Days Missed
CHHS West	National Music Competition	Williamsburg, VA	May 13-16, 2016	2

ITEM 5. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigations:

Incident Report No.	Board Determination	Incident Report No.	Board Determination	Incident Report No.	Board Determination
15-16:27		15-16:1038	Affirmed	15-16:1062	Affirmed
15-16:1014	Affirmed	15-16:1041	Affirmed	15-16:1063	Affirmed
15-16:1015	Affirmed	15-16:1043	Affirmed	15-16:1067	
15-16:1021		15-16:1048	Affirmed	15-16:1075	
15-16:1027		15-16:1049	Affirmed	15-16:1081	
15-16:1028	Affirmed	15-16:1050	Affirmed	15-16:1082	
15-16:1029	Affirmed	15-16:1052	Affirmed	15-16:1088	
15-16:1034	Affirmed	15-16:1059	Affirmed	15-16:1094	
15-16:1035	Affirmed	15-16:1061	Affirmed		

Motion _____ Second _____ Vote _____

ACTION AGENDA

February 23, 2016

E. STRATEGIC PLANNING

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Enhance relationships with internal stakeholders (students and staff.)**

NO ITEMS