

**CHERRY HILL PUBLIC SCHOOLS**  
**Cherry Hill, New Jersey**

**EXECUTIVE SESSION**

**Malberg Administration Bldg.**

**July 11, 2017 @ 6:00 P.M.**

**AGENDA**

- Human Resources Matters



**ACTION AGENDA**  
**July 11, 2017**

**Board of Education Committees:**

**Curriculum & Instruction Committee Members (yellow)**

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

**Business & Facilities Committee Members (blue)**

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

**Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

**Policy & Legislation Committee Members (green)**

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi, Donald Bart

Committee Members: J. Barry Dickinson, Ruth Schultz

**Strategic Planning (buff)**

Chairperson: Carol Matlack

Administrative Liaisons: Joe Meloche, Lynn E. Shugars

J. Barry Dickinson, Kathy Judge, Lisa Saidel

***PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE***



**SPECIAL ACTION AGENDA**  
**JULY 11, 2017**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Approval of Out of District Student Placements for 2017-2018 School Year
2. Resolution Approving Professional Services Agreement for 2017-2018 School Year
3. Resolutions Approving Professional Services Agreement for 2016-2017 School Year

**ITEM 1. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-18 school year during the July 2017 cycle. There are 65 submissions.

<b>Vendor</b>	<b>ID</b>	<b>Term</b>	<b>RSY</b>	<b>RSY Aide</b>	<b>ESY</b>	<b>ESY Aide</b>	<b>Extra</b>	<b>Amt</b>
Archbishop Damiano	3002936	7/5/17-6/29/18	45,184	30,975	7,531	5,163		88,853
Archway	3011210	7/5/17-6/29/18	38,520		7,490			46,010
Archway	3009816	7/5/17-6/29/18	38,520	25,200	7,490	4,900		76,110
Archway	4001369	7/5/17-6/29/18	38,520	25,200	7,490	4,900		76,110
Archway	3006705	7/5/17-6/29/18	38,520		7,490			46,010
Bancroft	3017751	7/7/17-6/29/18	58,038	28,980	10,318	5,152		102,488
Bancroft	3004105	7/7/17-6/29/18	58,038	28,980	10,318	5,152		102,488
Bancroft	3004018	7/7/17-6/29/18	58,038	28,980	10,318	5,152		102,488
Bancroft	3003851	7/7/17-6/29/18	58,038	28,980	10,318	5,152		102,488
Bancroft	2031480	7/7/17-6/29/18	58,038	33,120	10,318	5,888		107,364
Bancroft	3018386	7/7/17-6/29/18	58,038	28,980	10,318	5,152		102,488
Bancroft	3013003	7/7/17-6/29/18	52,550	28,980	9,343	5,152		96,025

**SPECIAL ACTION AGENDA**  
**JULY 11, 2017**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR-CONTINUED**

Vendor	ID	Term	RSY	RSY Aide	ESY	ESY Aide	Extra	Amt
Bancroft	2031479	7/7/17-6/29/18	58,038	33,120	10,318	5,888		107,364
Bancroft	3018033	7/7/17-6/29/18	58,038	28,980	10,318	5,152		102,488
Bancroft	3017417	7/7/17-6/29/18	52,550	28,980	9,343	5,152		96,025
Bancroft	3012947	7/7/17-6/29/18	58,038	28,980	10,318	5,152		102,488
Brookfield Academy	2031571	9/5/17-6/29/18	58,320					58,320
Brookfield Elementary	3016549	7/10/17-8/10/17			5,900			5,900
Brookfield Elementary	4001352	7/10/17-6/29/18	53,100		5,900			59,000
Durand	2021641	7/6/17-6/29/18	60,338	30,600	11,733	5,950	53,800	162,421
Durand	2011471	7/6/17-6/29/18	60,338	30,600	11,733	5,950	120,400	229,021
Durand	3002324	7/6/17-6/29/18	60,338	30,600	11,733	5,950		108,621
Durand	3000704	7/6/17-6/29/18	60,338		11,733			72,071
Durand	3008463	7/6/17-6/29/18	60,338		11,733			72,071
Durand	3001641	7/6/17-6/29/18	60,338	30,600	11,733	5,950	38,025	146,646
Durand	3010806	7/6/17-6/29/18	60,338	30,600	11,733	5,950	12,900	121,521
Durand	3001868	7/6/17-6/29/18	60,338	30,600	11,733	5,950	21,900	130,521
Durand	3004693	7/6/17-6/29/18	60,338	94,500	11,733	18,375	29,025	213,971
Durand	3012981	7/6/17-6/29/18	60,338		11,733			72,071
Durand	30000791	7/6/17-6/29/18	60,338	30,600	11,733	5,950		108,621
HollyDELL	3016811	7/5/17-6/29/18	71,925		14,385			86,310
HollyDELL	3003437	7/5/17-6/29/18	71,925		14,385			86,310
HollyDELL	2021423	7/5/17-6/29/18	71,925	41,040	14,385	8,208		135,558
Kingsway LC	3017718	7/10/17-6/29/18	41,346	29,700	6,891	4,950		82,887
Kingsway LC	3004865	7/10/17-6/29/18	41,346		6,891			48,237
Kingsway LC	2021634	7/10/17-6/29/18	41,346	29,700	6,891	4,950		82,887
Kingsway LC	3015337	7/10/17-6/29/18	51,882	29,700	8,647	4,950		95,179

**SPECIAL ACTION AGENDA**  
**JULY 11, 2017**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR-CONTINUED**

Vendor	ID	Term	RSY	RSY Aide	ESY	ESY Aide	Extra	Amt
Kingsway LC	3013605	7/10/17-6/29/18	51,882	29,700	8,647	4,950		95,179
Kingsway LC	3001507	7/10/17-6/29/18	41,346		6,891			48,237
Kingsway LC	2021617	7/10/17-6/29/18	41,346		6,891			48,237
Kingsway LC	3016728	7/10/17-6/29/18	41,346	29,700	6,891	4,950		82,887
Kingsway LC	3017680	7/10/17-6/29/18	51,882	29,700	8,647	4,950		95,179
New Hope Academy	2021467	7/5/17-6/29/18	40,900		5,045			45,945
New Hope Academy	3001703	9/5/17-6/29/18	40,900					40,900
New Hope Academy	3001415	9/5/17-6/29/18	40,900					40,900
New Hope Academy	3003614	7/5/17-6/29/18	40,900		5,045			45,945
YALE	3003246	7/5/17-6/29/18	51,687		8,615			60,302
YALE	2021665	7/5/17-6/29/18	51,687		8,615			60,302
YALE	2031594	7/5/17-6/29/18	51,687		8,615			60,302
YALE	3013173	7/5/17-6/29/18	51,687		8,615			60,302
YALE	3004464	7/5/17-6/29/18	64,197	34,200	10,700	5,700		114,797
YALE	3016763	7/5/17-6/29/18	64,197		10,700			74,897
YALE	3008543	7/5/17-6/29/18	64,197		10,700			74,897
YALE	3009943	7/5/17-6/29/18	51,687		8,615			60,302
YALE	3011734	7/5/17-6/29/18	51,687		8,615			60,302
YALE	3001416	7/5/17-6/29/18	51,687		8,615			60,302
YALE	3017755	7/5/17-6/29/18	51,687		8,615			60,302
YALE	3001059	7/5/17-6/29/18	51,687		8,615			60,302
YALE	3003348	7/5/17-6/29/18	51,687		8,615			60,302
YALE	2020640	7/5/17-6/29/18	51,687		8,615			60,302
YALE	4000765	7/5/17-6/29/18	57,966		9,661			67,627
YALE	3010656	7/5/17-6/29/18	57,966		9,661			67,627

**SPECIAL ACTION AGENDA**  
**JULY 11, 2017**

**A. CURRICULUM & INSTRUCTION**

**ITEM 1. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR-CONTINUED**

Vendor	ID	Term	RSY	RSY Aide	ESY	ESY Aide	Extra	Amt
YALE	3002865	7/5/17-6/29/18	57,966		9,661			67,627
YALE	3006365	7/5/17-6/29/18	64,197		10,700			74,897
YALE	3008572	7/5/17-6/29/18	64,197		10,700			74,897
							<b>Total</b>	<b>5,459,428</b>

**ITEM 2. RESOLUTION APPROVING RIDER TO SERVICE AGREEMENT FOR 2017-2018 SCHOOL YEAR**

**BETWEEN THE CHERRY HILL BOARD OF EDUCATION  
AND  
EDUCATION, INC. TO PROVIDE HOMEBOUND SERVICES**

**WHEREAS**, effective July 1, 2016, the Cherry Hill Board of Education approved a professional services contract between the Board and Education, Inc., for the provision of homebound services to certain district pupils for the July 1, 2016 through June 30, 2017 period;

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that the continuation of such services for the July 1, 2017 through June 30, 2018 period is in the best interest of the school district and that the award of a contract hereunder will allow for the provision of quality services at a fair and competitive price;

**WHEREAS**, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

**WHEREAS**, Education, Inc. proposes to charge the Board \$41.03 per hour for such services;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education hereby approves a professional services contract between the Board and Education, Inc. for the provision of homebound services for the period July 1, 2017 through June 30, 2018, at a cost of \$41.03 per hour; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a professional services contract with Education, Inc. upon final approval of the form of contract by the Board Solicitor; and be it

**FURTHER RESOLVED**, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the school district in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

**SPECIAL ACTION AGENDA**  
**JULY 11, 2017**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. RESOLUTION APPROVING RIDER TO SERVICE AGREEMENT FOR 2016-2017 SCHOOL YEAR**

**3a) THE CHERRY HILL BOARD OF EDUCATION  
-and-  
INTERACTIVE KIDS**

**WHEREAS**, the Board and Interactive Kids (“Provider”) are parties to an agreement (the “Agreement”) for the provision of behavioral consultation services (the “Services”) for the period beginning September 9, 2015 and ending June 30, 2017;

**WHEREAS**, under the terms of the Agreement, the total expenditure for the period July 1, 2016 through June 30, 2017 was set at \$399,000.00;

**WHEREAS**, due to an increased need for the Services during the 2016/2017 contract-year, there is a need to amend the Agreement, resulting in an additional increase in the contract cost of \$69,000.00, resulting in an amount not to exceed \$468,000.00; and

**WHEREAS**, Provider has agreed to the above change in the maximum contract amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for the Services for the period July 1, 2016 to June 30, 2017 shall not exceed Four Hundred Sixty-Eight Thousand Dollars (\$468,000.00), with no change to existing contract service rates; and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Board Secretary to execute a Rider to the services contract with Provider, incorporating the above expenditure limitation into the contract.



**SPECIAL ACTION AGENDA**  
**JULY 11, 2017**

**A. CURRICULUM & INSTRUCTION**

**ITEM 3. RESOLUTION APPROVING RIDER TO SERVICE AGREEMENT FOR 2016-2017 SCHOOL YEAR-CONTINUED**

**3b) BETWEEN THE CHERRY HILL BOARD OF EDUCATION  
AND  
BAYADA HOME HEALTH CARE, INC, TO PROVIDE NURSING SERVICES**

**WHEREAS**, effective July 1, 2016, the Board awarded a professional services contract to Bayada Home Health Care, Inc. (“Bayada”) for the period July 1, 2016 to June 30, 2017, with a maximum expenditure of \$230,000.00 for Bayada’s services (the “Services”);

**WHEREAS**, due to an increased need for the Services during the 2016/2017 contract-year, the parties must amend the agreement to increase the total contract cost by \$112,000.00 to an amount not to exceed \$342,000.00 for that period; and

**WHEREAS**, Bayada has agreed to the above change in the maximum contract amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the total expenditure for the services provided by Bayada for the period July 1, 2016 to June 30, 2017 shall not exceed Three Hundred Forty-Two Thousand Dollars (\$342,000.00) with no change in existing rates, and be it

**FURTHER RESOLVED**, that the Board authorizes its President and Secretary to execute a Rider to the contract with Bayada, incorporating the above expenditure limitation into the contract.

**3c) BETWEEN THE CHERRY HILL BOARD OF EDUCATION  
AND  
KENNEDY HEALTH SYSTEMS**

**WHEREAS**, the Board has determined, based upon the recommendation of its Administration, that there is a need for additional drug screening services by Kennedy Health Systems for the 2016/2017 school year; and

**WHEREAS**, the additional drug screening services will increase the cost of the services by \$6,600.00 for the period, resulting in a total cost of \$19,600.00, with no change to existing rates;

**NOW, THEREFORE, BE IT RESOLVED**, that the Cherry Hill Board of Education hereby authorizes an amended purchase order, increasing the total cost of drug screening services provided by Kennedy Health systems to a not-to-exceed amount of \$19,600.00 for the 2016/2017 school year, with no change to existing rates.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## **SPECIAL ACTION AGENDA**

July 11, 2017

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

*The Superintendent recommends the following:*

#### **A. APPROVAL OF APPOINTMENTS**

1. Approval of Bill List
2. Approval of Contract for Participation in Cooperative Transportation Services for the 2017-2018 school year

#### **A. APPROVAL OF APPOINTMENTS**

##### **1. Section 504 Officer/ADA Officer**

It is recommended that Bonnie Mingin, Supervisor of Pupil Services, be appointed as Section 504 Officer/ADA Officer for this Board of Education for a term commencing July 1, 2017 through June 30, 2018.

##### **2. Substance Awareness Coordinator**

It is recommended that Bonnie Mingin, Supervisor of Pupil Services, be appointed as Substance Awareness Coordinator for this Board of Education for a term commencing July 1, 2017 through June 30, 2018.

##### **3. Homeless Liaison**

It is recommended that Bonnie Mingin, Supervisor of Pupil Services, be appointed as Homeless Liaison for this Board of Education for a term commencing July 1, 2017 through June 30, 2018.

**SPECIAL ACTION AGENDA**  
**July 11, 2017**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS**

**APPROVAL OF BILL LIST**

It is recommended that the Bill List dated July 11, 2017 in the amount of \$ 1,382,092.05 be approved as submitted.

**ITEM 2. APPROVAL OF CONTRACT FOR PARTICIPATION IN COOPERATIVE TRANSPORTATION SERVICES FOR THE 2017-2018 SCHOOL YEAR**

It is recommended that the contract for Participation in Cooperative Transportation Services with Gloucester County Special Services School District for the 2017-2018 school year be approved as submitted.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**SPECIAL ACTION AGENDA**

**July 11, 2017**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Compensation—Certificated

**ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Susan Fortin	Woodcrest	5 <sup>th</sup> Grade	\$103,860	7/01/17	Personal
Maria Lord	CHHS West	Science	\$50,650	7/01/17	Personal
Jessica Michael	Beck	French	\$48,987	7/01/17	Personal
Brian Nace	Harte	Special Education	\$51,208	7/01/17	Personal
Elaine Schultz	Kilmer	4 <sup>th</sup> Grade	\$95,848	7/01/17	Deferred Retirement

**SPECIAL ACTION AGENDA**

July 11, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED**

(a) Resignations

**RECOMMENDATION:**

Be it resolved that the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Gregory Balut	Marlkress	Field Technician	\$34,794	7/10/17	Personal
Jacqueline Gardner	Harte	Educational Assistant	\$11,161	7/01/17	Personal

**ITEM 3. APPOINTMENTS—CERTIFICATED**

(a) Regular

No appointments at this time.

(b) Summer Enrichment Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for the Summer Enrichment Program at CHHS East at the rate of \$45.20/hr for a total of 16 hrs/each (not to exceed \$14,451.80). Monies budgeted from account #11-190-100-106-66-0102.

<u>Name</u>	<u>Assignment</u>	<u>Effective Dates</u>	<u>Amount</u>
Margaret Regan	Program Coordinator	7/31/17-8/10/17	\$2,600
Lauren Arno	Drawing 101	7/31/17-8/03/17	\$723.20
Lauren Arno	Watercolor Painting	8/07/17-8/10/17	\$723.20
Karen Bannett	Design in 3D	7/31/17-8/03/17	\$723.20
Karen Bannett	Design in 3D	8/07/17-8/10/17	\$723.20
Aimee Hird	Fun with Photo-Shop	7/31/17-8/03/17	\$723.20
Aimee Hird	Fun with Photo-Shop	8/07/17-8/10/17	\$723.20
Carolyn Messias	Drama & Acting	7/31/17-8/03/17	\$723.20
Cathie Morgan	Photography & Dark Room	7/31/17-8/03/17	\$723.20
William Kovnat	Animation for Beginners	8/07/17-8/10/17	\$723.20
William Kovnat	Digital Photography	8/07/17-8/10/17	\$723.20
Cecil Leonard	Model Rockets & CO2 Cars	7/31/17-8/03/17	\$723.20
Cecil Leonard	Model Rockets & CO2 Cars	8/07/17-8/10/17	\$723.20
Daniel Herman	Basic Chess 1	7/31/17-8/03/17	\$723.20
Daniel Herman	Basic Chess 2	8/07/17-8/10/17	\$723.20

**SPECIAL ACTION AGENDA**

July 11, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 3. APPOINTMENTS—CERTIFICATED** – continued

(c) 2017 College Essay/SAT/PSAT Summer Tutorial Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a college essay and SAT/PSAT tutorial program effective on the dates indicated at the rate of \$45.20/hr. (total of a not to exceed amount of \$26,513.76). Monies budgeted from account #11-190-100-106-66-0102.

<u>Name</u>	<u>Total Amount</u>	<u>Number of Classes</u>	<u># of Hours</u>	<u>Effective Date</u>
Genene Barnes	\$813.60	1	18	Week of 8/07/17
Susan Dollarton	\$813.60	1	18	Week of 7/31/17
Susan Fox	\$1536.80	2	34	Weeks of 7/31/17; 8/07/17
Deena Freedman	\$813.60	1	18	Week of 8/07/17
Gregory Gagliardi	\$2169.60	3	48	Weeks of 7/31/17; 8/07/17
Jennifer Greenwald	\$1356.00	2	30	Week of 7/31/17
Daria Hall	\$678.00	1	15	Week of 7/31/17
Elisabeth Keeley-Cain	\$813.60	1	18	Week of 8/07/17
Jeffrey Killion	\$1513.60	1	18	Week of 7/31/17
Jeffrey Killion	\$700.00			Administrator
Adam Kovalevich	\$1536.80	2	34	Weeks of 7/31/17; 8/07/17
Anthony Maniscalco	\$1536.80	2	34	Weeks of 7/31/17; 8/07/17
Paul McNally	\$813.60	1	18	Week of 8/07/17
Susan Melograna	\$1627.20	2	36	Weeks of 7/31/17; 8/07/17
Mary Radbill	\$1536.80	2	34	Week of 8/07/17
Jodi Rinehart	\$813.60	1	18	Week of 7/31/17
Carole Roskoph	\$723.20	1	16	Week of 8/07/17
Nora Smaldore	\$3477.20	2	34	Weeks of 7/31/17; 8/07/17
Nora Smaldore	\$1850.00			Program Coordinator
John Vivone	\$1356.00	2	30	Weeks of 7/31/17; 8/07/17

(d) ESY Summer Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved as teachers for the ESY Summer Program effective 7/06/17-8/10/17 at the rate of \$45.20/hr (total not to exceed \$245,000). Monies budgeted from account #11-204-100-101-71-0101.

Name

Harriet Rickansrud

**SPECIAL ACTION AGENDA**

July 11, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 4. APPOINTMENTS—NON-CERTIFICATED**

(a) Regular

No appointments at this time.

(b) Summer Enrichment Program

**RECOMMENDATION:**

Be it resolved that the person listed be approved to provide administrative support for the Summer Enrichment Program at CHHS East in accord with the data presented. Monies budgeted from account #11-190-100-106-66-0102.

<u>Name</u>	<u>Effective Dates</u>	<u>Amount</u>
Joanne Kavanagh	7/31/17-8/10/17	\$900.00

(c) 2017 College Essay/SAT/PSAT Summer Tutorial Program

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a college essay and SAT/PSAT tutorial program in accord with the data presented. Monies budgeted from account #11-190-100-106-66-0102.

<u>Name</u>	<u>Effective Date</u>	<u>Total Amount</u>
Carol Cook	7/31/17-8/11/17	\$700.00

**ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED**

(a) Reassignment

**RECOMMENDATION:**

Be it resolved that the persons listed be reassigned for the 2017-18 school year effective 9/01/17-6/30/18 in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>
Charlotte Burton	Johnson-Exceptional Educational Assistant (30 hrs/wk-\$16.78/hr-budget #11-000-217-106-12-0100)	Rosa-Exceptional Educational Assistant (30 hrs/wk-\$16.78/hr-budget #11-000-106-217-48-0100)
Christopher Puche	CHHS West-Exceptional Educational Assistant (35 hrs/wk-\$13.76/hr-budget #11-000-217-106-55-0100)	Carusi-Exceptional Educational Assistant (35 hrs/wk-\$13.76/hr-budget #11-000-217-106-45-0100)

## SPECIAL ACTION AGENDA

July 11, 2017

### C. HUMAN RESOURCES/NEGOTIATIONS

#### ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED - continued

(a) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>
Nancy Puche	CHHS West-Exceptional Educational Assistant (32.5 hrs/wk-\$17.40/hr-budget #11-000-217-106-55-0100)	Rosa-Exceptional Educational Assistant (32.5 hrs/wk-\$17.40/hr-budget #11-000-217-106-48-0100)
Heather Tucci	Cooper-Educational Assistant (32.5 hrs/wk-\$10.22/hr-budget #11-213-100-106-06-0100)	Kingston-Educational Assistant (32.5 hr/wk-\$10.22/hr-budget #11-213-100-106-18-0100)
Nancy Raymond	Sharp-Educational Assistant (32.5 hr/wk-\$10.22/hr-budget #11-213-100-106-30-0100)	Stockton- Educational Assistant (32.5 hrs/wk-\$10.22/hr-budget #11-204-100-106-33-0100)
Julia Smith	Beck-Educational Assistant (35 hrs/wk-\$10.22/hr-budget #11-204-100-106-30-0100)	Mann-Educational Assistant (35 hrs/wk-\$10.22/hr-budget #11-214-100-106-24-0100)
Sandra Bennett	Woodcrest-Exceptional Educational Assistant (30 hrs/wk-\$16.78/hr-budget #11-000-217-106-36-0100)	Beck- Exceptional Educational Assistant (32.5 hrs/wk-\$16.78-hr-budget #11-000-217-106-40-0100)
Benjamin Whitcraft	Beck-Educational Assistant (30 hrs/wk- \$10.22/hr-budget #11-204-100-106-40-0100)	Beck-Educational Assistant (32.5 hrs/wk- \$10.22/hr-budget #11-204-100-106-40-0100)
Brenda Callari	Rosa-Exceptional Educational Assistant (32.5 hrs/wk-\$17.40/hr-budget #11-000-217-106-48-0100)	Beck-Exceptional Educational Assistant (32.5 hrs/wk-\$17.40/hr-budget #11-000-217-106-40-0100)
Anna Marie Fiore	Rosa- Educational Assistant (32.5 hrs/wk-\$10.22/hr-budget #11-204-100-106-48-0100)	Beck- Educational Assistant (32.5 hrs/wk-\$10.22/hr-budget #11-204-100-106-40-0100)
Tamie Paglione	Rosa- Educational Assistant (32.5 hrs/wk-\$13.76/hr-budget #11-204-100-106-48-0100)	Beck- Educational Assistant (32.5 hrs/wk-\$13.76/hr-budget #11-204-100-106-40-0100)
Tara Kuroda	Beck- Educational Assistant (32.5 hrs/wk-\$10.42/hr-budget #11-209-100-106-40-0100)	Rosa- Educational Assistant (32.5 hrs/wk-\$10.42/hr-budget #11-209-100-106-48-0100)
Ellen Terzini	Beck- Educational Assistant (32.5 hrs/wk-\$15.66/hr-budget #11-209-100-106-40-0100)	Rosa- Educational Assistant (32.5 hrs/wk-\$15.66/hr-budget #11-209-100-106-48-0100)
Leslie Sheppard	Beck- Educational Assistant (32.5 hrs/wk-\$12.09/hr-budget #11-209-100-106-40-0100)	Rosa- Educational Assistant (32.5 hrs/wk-\$12.09/hr-budget #11-209-100-106-48-0100)
Lisa O'Rourke	Beck- Educational Assistant (32.5 hrs/wk-\$12.09/hr-budget #11-209-100-106-40-0100)	Rosa- Educational Assistant (32.5 hrs/wk-\$12.09/hr-budget #11-209-100-106-48-0100)



**SPECIAL ACTION AGENDA**

**July 11, 2017**

**C. HUMAN RESOURCES/NEGOTIATIONS**

**ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED** - continued

(a) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>
Nelli German	Carusi – Cleaner (budget #11-000-262-100-45-0100)	Malberg – Cleaner (budget #11-000-262-100-60-0100)
Branden Lee	CHHS West – Cleaner (budget #11-000-262-100-55-0100)	CHHS East– Cleaner (budget #11-000-262-100-50-0100)
Aysheen Allen	Kilmer – Cleaner (budget #11-000-262-100-15-0100)	Carusi – Cleaner (budget #11-000-262-100-45-0100)
Joseph Miller	Malberg – Cleaner (budget #11-000-262-100-60-0100)	Kilmer – Cleaner (budget #11-000-262-100-15-0100)

**ITEM 6. OTHER COMPENSATION—CERTIFICATED**

(a) Payment for Additional Class

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Beth Coffey	Spanish	CHHS West	9/01/17-6/30/18	\$9,405
Steven Ferenzi	Art	CHHS West	9/01/17-6/30/18	\$9,835
Andrea Savidge	Art	CHHS West	9/01/17-6/30/18	\$16,665
Kirpa Chohan	Math	CHHS West	9/01/17-6/30/18	\$9,130
Brian Drury	Math	CHHS West	9/01/17-6/30/18	\$17,752
Kevin Frost	Industrial Arts	CHHS West	9/01/17-6/30/18	\$14,413

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**SPECIAL ACTION AGENDA**

**July 11, 2017**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

The Superintendent recommends the following:

**ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING HEARING DECISION**

Resolved, that the Cherry Hill Board of Education approves and adopts the written HIB appeal decision in HIB Incident Number 16-17:2826, affirming the Board’s prior determination that the actions did not constitute HIB, and directs the Superintendent to provide a copy of the decision to the parents of the affected pupils.

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**SPECIAL ACTION AGENDA**  
**JULY 11, 2017**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

**NO ITEMS**

# memorandum

**Date:** July 5, 2017

**To:** Members, Board of Education

**From:** Dr. Joseph Meloche, Superintendent

## **AGENDA**

**EXECUTIVE SESSION 6:00 PM**  
**SPECIAL ACTION MEETING—7:00 PM**  
**COMMITTEE OF THE WHOLE—Immediately following Special Action**

**July 11, 2017 - Malberg Board Room**

## **BOARD OF EDUCATION COMMITTEES**

### **Curriculum & Instruction Committee Members (yellow)**

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

### **Business & Facilities Committee Members (blue)**

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

### **Negotiations, Human Resources & Litigation Committee Members (pink)**

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

### **Policy & Legislation Committee Members (green)**

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi, Donald Bart

Committee Members: J. Barry Dickinson, Jane Scarpellino

### **Strategic Planning (buff)**

Chairperson: Carol Matlack

Administrative Liaison: Joe Meloche, Lynn E. Shugars

Committee Members: J. Barry Dickinson, Kathy Judge, Lisa Saidel

**COMMITTEE OF THE WHOLE**

**July 11, 2017**

**COMMITTEE OF THE WHOLE**

- First Public Discussion (Agenda Items -up to three minutes per person)

**NEW BUSINESS**

- Second Public Discussion (up to three minutes per person)

**COMMITTEE OF THE WHOLE**  
**JULY 11, 2017**

**A. CURRICULUM & INSTRUCTION**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”**

Discussion items:

1. Full Day Kindergarten

The Superintendent recommends the following:

1. Approval of Comprehensive Equity Plan Annual Statement of Assurance 2017-2018

**ITEM 1. APPROVAL OF COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE FOR THE ACADEMIC YEAR 2017-2018**

Be it resolved that the Cherry Hill Board of Education approve the Comprehensive Equity Plan Statement of Assurance for the academic year 2017-2018.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## COMMITTEE OF THE WHOLE

July 11, 2017

### **B. BUSINESS AND FACILITIES**

#### **Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

Discussion items:

1. Processing of Special Education contracts
2. Travel approvals \$150 or less, per diem reimbursement
3. Unpaid meal charges policy update ( Policy 8550)
4. Private School for Disabled- no charge policy for meals
5. East project- change order

*The Superintendent recommends the following:*

1. Financial Reports
2. Resolution for the Award of Bids
3. Acceptance of Donations

*The Superintendent recommends the following:*

#### **ITEM 1. FINANCIAL REPORTS**

- a) **BOARD SECRETARY'S CERTIFICATION AND TREASURER'S REPORT FOR MAY 2017**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of May 31, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of May 31, 2017 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**COMMITTEE OF THE WHOLE**  
**July 11, 2017**

**B. BUSINESS AND FACILITIES**

**ITEM 1. FINANCIAL REPORTS- continued**

b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MAY 2017

It is recommended that the 2016/2017 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) FOOD SERVICE OPERATING STATEMENT FOR MAY 2017

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending MAY 2017 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR MAY 2017

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of MAY 2017 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates: /17;
SACC	\$	/17 thru /17
Food Service		
Grand Total	\$	

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f) APPROVAL OF BILL LIST

It is recommended that the 1<sup>st</sup> Bill List dated \_\_\_\_\_, 2017 in the amount of \$ \_\_\_\_\_ be approved as submitted.



**COMMITTEE OF THE WHOLE**

July 11, 2017

**B. BUSINESS AND FACILITIES**

**ITEM 2. RESOLUTION FOR THE AWARD OF BIDS**

**a) #1718-10 STUDENT TRANSPORTATION SERVICES AND SCHOOL RELATED ACTIVITIES ATHLETICS 2017-2018 SCHOOL YEAR (7-11-17)**

**INFORMATION TO BE READY FOR ACTION MEETING PENDING REVIEW.  
Bid opens 7-11-17**

**ITEM 3 ACCEPTANCE OF DONATIONS**

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
East	Monetary- To be used for 2 Bb Marching Baritone Horns	Cherry Hill Education Foundation	\$3,750*
East	Monetary- To be used for 2 Baritone Saxes	Cherry Hill Education Foundation	\$4,400 *
Woodcrest	Monetary- To be used for 12 Hokki Stools	Cherry Hill Education Foundation	\$1,125*
Barton	Monetary- To be used for 12 Standing Desks and Stools	Cherry Hill Education Foundation	\$4,415*
Stockton	Monetary- To be used for 23 Dell Chrome Books and Cart	Stockton PTA	\$7,711.96
West	Monetary- To be used for professional activities	Scholarship America	\$1,000

\*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**COMMITTEE OF THE WHOLE**

July 11, 2017

**C. HUMAN RESOURCES/NEGOTIATIONS**

**Board Goals**

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Establish a strategic plan that identifies and categorizes the district’s needs through the development of “Cherry Hill Public Schools 2020: A clear vision for the future”

Discussion items:

1. None at this time

The Superintendent recommends the following:

1. Leaves of Absence—Certificated
2. Leaves of Absence—Non-Certificated

**ITEM 1. LEAVES OF ABSENCE—CERTIFICATED**

- (a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Elise Kaplow	Cooper – Teacher Coach	Leave with pay 3/15/17-5/09/17; Leave without pay 5/10/17-7/28/17 (Leave extended)

**ITEM 2. LEAVES OF ABSENCE—NON-CERTIFICATED**

- (a) Leave of Absence, With/Without Pay

**RECOMMENDATION:**

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Juanita Rivera	Carusi – Lead Cleaner	Leave without pay 4/27/17-7/31/17 (Leave extended)
Wanda Toledo	CHHS West – Cleaner	Leave with pay 6/26/17-7/04/17; Leave without pay 7/05/17-8/04/17

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**COMMITTEE OF THE WHOLE**

**July 11, 2017**

**D. POLICIES & LEGISLATION COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

Discussion items:

1. Update on Activity/Participation Fee Research
2. Advertising Sports Schedules with Valpak

The Superintendent recommends the following:

1. Second Reading of Policies
2. First Reading of Policy

**ITEM 1. SECOND READING OF POLICIES**

- Draft Policy 1240: Evaluation of the Superintendent
- Draft Policy 1511: Board of Education Website Accessibility
- Draft Policy 3126: District Mentoring Program
- Draft Policy 3221: Evaluation of Teachers
- Draft Policy 3222: Evaluation of Teaching Staff Members, Excluding Principals, and Assistant Principals
- Draft Policy 3224: Evaluation of Principals and Assistant Principals
- Draft Policy 3240: Professional Development for Teachers and School Leaders
- Draft Policy 5610: Suspension
- Draft Policy 5620: Expulsion
- Draft Policy 8505: Local Wellness Policy/Nutrient Standards for Meals and Other Foods
- Draft Policy 8660: Transportation by Private Vehicle

**RECOMMENDATION:**

It is recommended that the policies be approved for second reading and adoption as presented

**ITEM 2. FIRST READING OF POLICY**

- Draft Policy 5116: Education of Homeless Children

**RECOMMENDATION:**

It is recommended that the policy be approved for first reading as presented

**COMMITTEE OF THE WHOLE**  
**JULY 11, 2017**

**E. STRATEGIC PLANNING COMMITTEE**

**Board Goals**

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Establish a strategic plan that identifies and categorizes the district's needs through the development of "Cherry Hill Public Schools 2020: A clear vision for the future"**

Discussion items:

1. Board Goals 2017-2018