

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

November 14, 2017 @ 6:00 P.M.

AGENDA

Student Matters

- Review HIB case recommendations

Human Resources Matters

- Grievance Discussion
- Personnel

SPECIAL ACTION AGENDA

November 14, 2017

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi

Committee Members: J. Barry Dickinson, Ruth Schultz

Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaison: Joe Meloche, Lynn E. Shugars

J. Barry Dickinson, Kathy Judge, Lisa Saidel

SPECIAL ACTION

November 14, 2017

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year
2. Approval of Readopting Curriculum

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Michele Taylor Carusi	LGBTQ Youth In-Service, Cherry Hill, NJ	12/13/17	\$219.99 Registration
B	Lisa Saffici West	LGBTQ Youth In-Service, Cherry Hill, NJ	12/13/17	\$219.99 Registration
C	Brittany Gibbs West	LGBTQ Youth In-Service, Cherry Hill, NJ	12/13/17	\$219.99 Registration
D	Kara LaGamba Woodcrest	LGBTQ Youth In-Service, Cherry Hill, NJ	12/13/17	\$219.99 Registration

SPECIAL ACTION

November 14, 2017

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR-CONTINUED

#	NAME	CONFERENCE	DATE	COST NOT TO EXCEED
E	Laurie Grossman East	LGBTQ Youth In-Service, Cherry Hill, NJ	12/13/17	\$219.99 Registration
F	John Vargas Facilities	Snow and Ice Removal, New Brunswick, NJ	11/28/17	\$195.00 Registration
G	Michael Rivera Facilities	Snow and Ice Removal, New Brunswick, NJ	11/28/17	\$195.00 Registration
H	Timothy Kerper Facilities	Snow and Ice Removal, New Brunswick, NJ	11/28/17	\$195.00 Registration
I	Joseph Meloche Malberg	ASCD Annual Conference, Boston, Mass.	3/22-26, 2018	\$2,352.94 Registration/Lodging/ Mileage/Tolls/Parking/ Meals

ITEM 2. APPROVAL OF READOPTING CURRICULUM

Resolved upon the recommendation of the Superintendent of Schools, that the Cherry Hill Board of Education readopt and approve all current written curricula, courses and textbooks to align with the New Jersey Student Learning Standards for: English, Math, Science, Social Studies, World Language, Technology, 21st Century Life and Careers, Visual and Performing Arts, Health and Physical Education, and all other educational programs, courses and curricula now presently in force.

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA

November 14, 2017

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Financial Reports
2. Submission of Comprehensive Maintenance Plan and M-1
3. Change Use of Educational Space
4. Dual Use of Educational Space
5. Resolution for the Award of Contract for “Crawl Space Ventilation and Modifications and Related Work at Barton Elementary School”
6. Resolution for Shared Services Agreements Between the Township of Cherry Hill and The Cherry Hill Board of Education

ITEM 1. FINANCIAL REPORTS

a) **APPROVAL OF BILL LISTS**

It is recommended that the Bill Lists dated November 14, 2017, 1st Bill List in the amount of \$3,724.00, 2nd Bill List in the amount of \$3,137,584.00, 3rd Bill List in the amount of \$29,323.32, 4th Bill List in the amount of \$300,622.09, the 5th Bill List in the amount of \$2,405,069.03 and the 6th Bill List in the amount of \$219,026.87 be approved as submitted.

b) **DISBURSEMENT OF FUNDS**

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
SACC Bill Lists		
1 st Bill List	\$34,960.88	11/14/17
2 nd Bill List	<u>\$1,928.78</u>	
Grand Total	<u>\$36,889.66</u>	

SPECIAL ACTION AGENDA

November 14, 2017

B. BUSINESS AND FACILITIES

ITEM 2. SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN AND M-1

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Public Schools hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 for the Cherry Hill Public Schools in compliance with Department of Education requirements.

ITEM 3. CHANGE USE OF EDUCATIONAL SPACE

It is recommended that approval be granted to submit to the Executive County Superintendent’s office an application for change of use of educational space in the following building and rooms:

<u>School</u>	<u>Room</u>	<u>Original Use</u>	<u>Proposed Use</u>
Barclay Early Childhood Center	106	Classroom	Speech therapy
Barclay Early Childhood Center	114	Speech therapy	Sensory room (OT)

ITEM 4. DUAL USE OF EDUCATIONAL SPACE

It is recommended that approval be granted to submit to the Executive County Superintendent’s office an application for dual use of educational space in the following building and rooms:

<u>School</u>	<u>Room</u>	<u>Use one</u>	<u>Use two</u>
Barclay Early Childhood Center	106	Speech	Speech
Barclay Early Childhood Center	116	Speech	Speech

SPECIAL ACTION AGENDA

November 14, 2017

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION APPROVING AWARD OF CONTRACT FOR CRAWL SPACE VENTILATION AND MODIFICATIONS AND RELATED WORK AT BARTON ELEMENTARY SCHOOL

WHEREAS, the Board, pursuant to N.J.S.A. 18A:18A-1, et seq., publicly advertised for sealed bids on two occasions for crawl space ventilation and modifications at Barton Elementary School (the "Project"), but no bids were received on both occasions;

WHEREAS, pursuant to N.J.S.A. 18A:18A-5(c), if no bids have been received after being advertised on two occasions pursuant N.J.S.A. 18A:18A-4, the contract may be negotiated and may be awarded after adoption of a resolution approved by the Board by a two-thirds affirmative vote;

WHEREAS, the Board's professionals negotiated with two contractors for work on the Project; and

WHEREAS, after analysis of the two proposals, the Board's administration determined that Hessert Corporation submitted the lowest price in the amount of \$847,700.00 and is qualified to perform the work on the Project;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education, by a two-thirds affirmative vote, hereby awards the contract for crawl space ventilation and modifications at Barton Elementary School to Hessert Corporation in the amount of Eight Hundred Forty-Seven Thousand Seven Hundred Dollars (\$847,700.00); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a construction contract entered into with Hessert Corporation upon final approval of the form of same by the Board's Solicitor.

ITEM 6. RESOLUTION FOR SHARED SERVICES AGREEMENTS BETWEEN THE TOWNSHIP OF CHERRY HILL AND THE CHERRY HILL BOARD OF EDUCATION

RESOLVED, upon the recommendation of the Superintendent of Schools and the Assistant Superintendent, Business/Board Secretary, that the Cherry Hill Board of Education hereby approves the Shared Services Agreements between the Board and the Township of Cherry Hill for a period of two (2) years commencing on December 1, 2017 and ending on November 30, 2019:

- Police Outside Employment, including security, traffic control or other police related duties and
- Shared Materials and Services, and be it

FURTHER RESOLVED, that the Board President and Secretary are authorized and directed to execute such Agreements on behalf of the Board upon final approval by the Board Solicitor.

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA
November 14, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Certificated
6. Assignment/Salary Change—Non-Certificated
7. Other Compensation—Certificated
8. Other Motions
9. Other Motions
10. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Rina Ligas	Carusi	Special Education	\$75,475	1/01/18	Personal
Heather Lockart	CHHS East	Spring Show, Vocal Assistant Director	\$1,538	9/01/17	Personal

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary/ Hourly Rate</u>	<u>Effective Date</u>	<u>Reason</u>
Richard Bogin	CHHS West	Campus Police Officer	\$89,562	1/01/18	Retirement

SPECIAL ACTION AGENDA

November 14, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED - continued

(a) Resignations - continued

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Christine Clifford	Kingston	Secretary	\$52,477	4/01/18	Retirement
Danielle Filippone	Knight	Educational Assistant	\$9,301	10/26/17	Personal
April Gardiner	CHHS West	Educational Assistant	\$13,276	11/01/17	Personal
Kathleen Haar	Kingston	SACC, Teacher II	\$13.64	11/10/17	Personal
Tori Smalls	Malberg	H.R. Coordinator	\$55,906	11/20/17	Deferred Retirement
Stephanie Smith	Kingston	Title I, Educational Assistant	\$12,091	10/21/17	Personal

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

None at this time.

(b) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistant) be approved as substitute teachers effective 11/15/17-6/30/18.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Joleen Raup	Julia Smith	Ellen Terzini

(c) Student Teacher

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Lacy Bigham	The College of NJ	1/22/18-5/04/18	Jessica Stiglich-Creamer & Juliana Pellegrino/Kingston
Courtney Daniels	Rowan	3/12/18-5/07/18	James Mark/CHHS West
Laura Monte	Rider	1/22/18-5/03/18	Diana Polito/Barclay

SPECIAL ACTION AGENDA

November 14, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED -continued

(d) Practicum in Speech Language

RECOMMENDATION:

Be it resolved that the persons listed be approved for a speech language practicum in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Nurse/School</u>
Pilar Martin	LaSalle	10/16/17-12/16/17	Susan Pettijohn/Johnson

(e) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Tamera Green	Camden County	10/19/17-11/17/17	Alyson Wiecek/Kingston
David Mazza	Camden County	10/19/17-11/17/17	Jennifer Cyr/Johnson
Jonathan Ratcliffe	Rowan	3/12/18-5/04/18	Susan Mark/Rosa

(f) Practicum Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a practicum experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Alli Anastasi	Wilmington	1/16/18-5/06/18	Kathryn Pendleton/Stockton
Emilio Biello	Wilmington	1/16/18-5/06/18	Heather Hayes/Mann
Marita Maccherone	Wilmington	1/16/18-5/06/18	Davi Browne/Stockton

SPECIAL ACTION AGENDA

November 14, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED -continued

(g) Classroom Observation

RECOMMENDATION:

Be it resolved that the person listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Bryan Ventura	Rowan College at Burlington County	10/19/17-10/20/17	Maria Rivas-Mintz/CHHS West

(h) Mentors

RECOMMENDATION:

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Jennifer Aristone	Melissa Silver	Rosa	1/20/17-5/25/17	\$550 Prorated

(i) Family Friendly Program

RECOMMENDATION:

Be it resolved that the persons listed be approved for the Family Friendly program effective 11/15/17-6/15/18.

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
Gloria Miller	Teacher/Kilmer	\$22.46
Michelle Swartz	Teacher/Paine	\$22.46
Melissa Santiago	Teacher/Kilmer & Paine	\$22.46

(j) Summer Enrichment Camp—Nurses

RECOMMENDATION:

Be it resolved that the persons listed be approved for two planning meetings for the summer enrichment program at Woodcrest Elementary School on 12/12/17 & 5/01/18 at the rate of \$45.20/hr.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Lillian Bylone	Leeanne Keesal	Lynn Richter

SPECIAL ACTION AGENDA

November 14, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED -continued

(k) Summer Enrichment Camp—Teachers

RECOMMENDATION:

Be it resolved that the persons listed be approved for two planning meetings for the summer enrichment camp program at Woodcrest Elementary School on 12/12/17 & 5/01/18 for a maximum of 4 hours each in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
Kathleen McEleney	Site Supervisor/Teacher	\$22.46
David Sonnheim	Teacher	\$18.89
Jodi Rosenfeld	Teacher	\$20.65

(l) STEP Program—Teachers

RECOMMENDATION:

Be it resolved that the persons listed be approved for the STEP program effective 11/15/17-6/15/18 at the elementary schools at the rate of \$45.20/hr.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Asia Brown	Michael Brown	Lisa Campisi	Timothy Dempster
Michael Eng	Christine Guglielmucci	Sarah Guy	Daniel Herman
John Lauk	Michael Melograna	Stephanie Metal	Jacquelynn Mulligan
Linda Pezzella	Michael Robinson	Jodi Rosenfeld	Melissa Santiago
Justin Smith	Hamisi Tarrant	Jill Trainor	Tessa Wellborn

(m) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Yanell Holiday	CHHS East-Volunteer Athletic Aide, Track (Winter)	9/01/17-6/30/18	-----
Christopher Halladay	CHHS West-Volunteer Athletic Aide, Track (Winter)	9/01/17-6/30/18	-----

SPECIAL ACTION AGENDA

November 14, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/ Salary</u>
James Bannar	CHHS East – School Supportive Assistant (Replacing E. Hall)	On or about 11/20/17-6/30/18	\$35,000 Prorated
Donna Bacon Tine	Knight – Educational Assistant (Replacing D. Filippone – 25 hrs/wk)	On or about 11/15/17-6/30/18	\$10.22
Joan D’Ottavio	Barclay – Cleaner (Replacing M. Nunez)	On or about 11/20/17-6/30/18	\$28,000 Prorated
Danielle Decker	Woodcrest – SACC, Aide II (13.75 hrs/wk)	On or about 11/15/17-6/30/18	\$8.44
Fallon Duffy	Paine – Title I, Educational Assistant (Replacing W. DiMedio – 30 hrs/wk., budget # 20-232-100-106-27-0100)	10/23/17-6/30/18	\$10.22
Titilola Johnson	Barclay – Educational Assistant (Replacing S. Stahl – 30 hrs/wk)	11/08/17-6/30/18	\$10.22
Michael Martin	Cooper – SACC, Aide II (13.75 hrs/wk)	On or about 11/15/17-6/30/18	\$8.44
Jennifer McHose	Carusi – Educational Assistant (Replacing L. Silverstein - 35 hrs/wk)	11/08/17-6/30/18	\$10.22
Philip Moses III	Marlkress – Cleaner - Floater (New Position)	On or about 11/20/17-6/30/18	\$28,000 Prorated
Vincent Proffitt	Paine – SACC, Aide II (13.75 hrs/wk)	On or about 11/15/17-6/30/18	\$8.44
Aniyah Rijos	Johnson – SACC, Aide II (13.75 hrs/wk)	On or about 11/15/17-6/30/18	\$8.44
Shankar Rodriguez	CHHS East – Cleaner (Replacing J. Lopez)	On or about 11/20/17-6/30/18	\$28,000 Prorated
Jeffrey Smith	Marlkress – Cleaner - Floater (New Position)	On or about 11/20/17-6/30/18	\$28,344 Prorated (includes \$344 for Boilers license)
Kayla Snyder	CHHS West – Educational Assistant (Replacing A. Gardiner – 35 hrs/wk)	On or about 11/15/17-6/30/18	\$10.22
David Velez	Kilmer – Exceptional Educational Assistant (Replacing C. Kunz – 32.5 hrs/wk)	11/08/17-6/30/18	\$11.53

SPECIAL ACTION AGENDA

November 14, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED – continued

(b) Holiday SACC Program

RECOMMENDATION:

Be it resolved that the person listed be approved for the Holiday SACC Program at Cooper Elementary as a Teacher effective 2/16/18-6/30/18 in accord with the data presented.

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
Maria Greenwood	\$19.16	Barbara S. Wilson	\$13.92

(c) Family Friendly Program

RECOMMENDATION:

Be it resolved that the persons listed be approved as Educational Assistants for the Family Friendly program effective 11/15/17-6/15/18

<u>Name</u>	<u>Assignment</u>	<u>Hourly Rate</u>
Demafeles Yniguez	Paine	\$10.70

(d) STEP Program – Site Monitors

RECOMMENDATION:

Be it resolved that the persons listed be approved for the STEP Program as Site Monitors effective 11/15/17-6/15/18 in accord with the data presented.

<u>Name</u>	<u>Hourly Rate</u>
Jessica Filipponi	\$17.77
Shirley Armstrong	\$16.69
Dolores Franquiz	\$16.92
Nicole Gilbert	\$20.14
David Sonnheim	\$18.89
Susan Stoots-Dickinson	\$14.75
Hansa Kanzaria	\$17.05

(e) STEP Program - Vendors

RECOMMENDATION:

Be it resolved that the persons listed be approved for the STEP Program as Vendors at the elementary schools effective 11/15/17-6/15/18.

<u>Name</u>	<u>Assignment</u>
Andrea Weeden	Color Me Mine

SPECIAL ACTION AGENDA

November 14, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(f) STEP Program – Instructor

RECOMMENDATION:

Be it resolved that the persons listed be approved for the STEP Program as Instructor effective 11/29/17-6/15/18 in accord with the data presented.

<u>Name</u>	<u>Hourly Rate</u>
Stephanie Joy Naling	\$15.00

ITEM 5. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary</u>
Denise Lieberman	Knight – Educational Assistant (\$10.42/hr., 30 hrs/wk)	CHHS West – Title I, Mathematics Teacher (budget # 20-233-100-101-55-0100)	12/01/17-6/30/18	\$54,121 (Masters, Step 1) Prorated

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Maureen Barreras	Cooper – EDCC, Teacher II (\$12.62/hr., 30 hrs/wk)	Cooper – EDCC, Teacher II (32.5 hrs/wk)	9/05/17-6/30/18	\$12.62
Susan Blaker	Woodcrest – SACC/EDCC, Teacher II (\$11.00/hr., 35 hrs/wk)	Woodcrest – SACC/EDCC, Teacher II (30 hrs/wk)	9/18/17-6/30/18	\$11.00

SPECIAL ACTION AGENDA

November 14, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED - continued

(a) Reassignment - continued

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Charlotte Burton	Johnson - SACC, Teacher (\$15.81/hr., 7.50 hrs/wk)	Johnson - SACC, Teacher (13.75 hrs/wk)	9/05/17-6/30/18	\$15.81
Donna Cooke	Woodcrest/Mann/Harte - EDCC/SACC, Teacher II (\$15.05/hr., 40 hrs/wk)	Woodcrest/Mann/Harte – EDCC/SACC, Teacher (40 hrs/wk)	9/01/17-6/30/18	\$15.20
Jennifer Fasbinder	Cooper – EDCC, Teacher (\$22.93/hr., 32.5 hrs/wk)	Cooper – EDCC, Teacher/SACC Sub Teacher (30 hrs/wk)	9/05/17-6/30/18	\$22.93
Jennifer Flacco	Woodcrest – SACC, Teacher II (\$13.64/hr., 10 hrs/wk)	Woodcrest – SACC, Teacher II/Site Leader (15 hrs/wk)	9/05/17-6/30/18	\$13.64
Dolores Franquiz	Barton – SACC, Teacher/AM Site Leader (\$16.92/hr., 12.5 hrs/wk)	Barton – SACC, Teacher/AM Site Leader (15 hrs/wk)	9/05/17-6/30/18	\$16.92
Barbara Kuzan	CHHS East – Educational Assistant (\$17.40/hr., 37.5 hrs/wk)	CHHS East – Educational Assistant (37.5 hrs/wk)	10/31/17-6/30/18	\$16.21
Nijah McKay	Harte – SACC, Teacher II (\$15.05/hr., 13.75 hrs/wk)	Johnson – SACC, Teacher II (13.75 hrs/wk)	9/05/17-6/30/18	\$15.05
Michael Roney	Harte – SACC, Aide (\$8.93/hr., 13.75 hrs/wk)	Harte – SACC, Aide (23.75 hrs/wk)	9/05/17-6/30/18	\$8.93
Sheila Shedaker	Woodcrest - SACC, Teacher II (\$15.58/hr., 10 hrs/wk)	Johnson - SACC, Teacher II (10 hrs/wk)	10/01/17-6/30/18	\$15.58
Robert Zeligson	Paine – SACC, Teacher (\$18.78/hr., 13.75 hrs/wk)	Paine – SACC, Teacher (23.75 hrs/wk)	9/05/17-6/30/18	\$18.78

ITEM 7. OTHER COMPENSATION—CERTIFICATED

(a) Payment to Presenter

RECOMMENDATION:

Be it resolved that the persons listed be approved to present after school workshops effective 11/15/17-5/31/18 at the rate of \$53.56/hr. Monies budgeted from account number 20-273-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Teresa Convery	Jennifer DiStefano	Carly Friedman	Kimberly Pennock	Margaret Regan

SPECIAL ACTION AGENDA

November 14, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. OTHER COMPENSATION—CERTIFICATED - continued

(b) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented. (Revised for dates and amount).

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Kelly Hoyle	English	CHHS East	10/18/17-1/01/18	\$2,314
Jennifer Greenwald	English	CHHS East	10/18/17-1/01/18	\$2,826
Mary Radbill	English	CHHS East	10/18/17-1/01/18	\$3,759
Noreen Cunningham	English	CHHS East	10/18/17-1/01/18	\$2,826
Janet Chow	English	CHHS East	10/18/17-1/01/18	\$2,159

ITEM 8. OTHER MOTIONS

(a) Affiliation Agreements

WHEREAS, the Cherry Hill Board of Education has entered into an agreement with the Colleges and Universities to which students provided services at no charge to the Board of Education and under the supervision of Board of Education personnel; and

WHEREAS, parties desire to continue that arrangement for the 2017-18 school year;

NOW, THEREFORE, BE IT RESOLVED that the Business/Board Secretary is authorized to execute the Agreement with the Colleges and Universities which is available for review in the Human Resources office.

It is further recommended that the affiliation agreements received for practicum, field placement, student teacher, clinical experience, observation and internship between the following college and universities and Cherry Hill Public Schools be approved.

Name

Thomas Jefferson University

ITEM 9. OTHER MOTIONS

RESOLVED, that the Cherry Hill Board of Education authorizes its Solicitor to submit the Superintendent contract on the attachment for Board members, to the Executive County Superintendent for approval prior to the Board's action to approve the contract.

SPECIAL ACTION AGENDA

November 14, 2017

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 10. OTHER MOTIONS

Resolved, that the Cherry Hill Board of Education authorizes its Solicitor and Director of Human Resources to file an Order to Show Cause with the Commissioner of Education, seeking the one-year suspension of the teaching certificate of former staff member Melissa Glantz pursuant to *N.J.S.A.* 18A:26-10 and *N.J.A.C.* 6A:9B-4.8 for failure to provide adequate notice of resignation.

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

November 14, 2017

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. NJQSAC Statement of Assurance
2. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. NJQSAC STATEMENT OF ASSURANCE

WHEREAS, the Cherry Hill Board of Education and its Chief School Administrator have reviewed the District’s New Jersey Quality Single Accountability Continuum Statement of Assurance (NJQSAC) for 2017-2018 and have determined that all items of the Statement of Assurance have been satisfactorily completed in accordance with applicable requirements;

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Education hereby affirms the accuracy of the School District’s Statement of Assurance.

SPECIAL ACTION AGENDA

November 14, 2017

D. POLICIES & LEGISLATION COMMITTEE

ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
17-18: 02		17-18: 3531		17-18: 3614	
17-18: 3295		17-18: 3534		17-18: 3620	
17-18: 3393		17-18: 3545		17-18: 3621	
17-18: 3403		17-18: 3546		17-18: 3622	
17-18: 3433		17-18: 3557		17-18: 3627	
17-18: 3446		17-18: 3558		17-18: 3629	
17-18: 3447		17-18: 3559		17-18: 3632	
17-18: 3448		17-18: 3560		17-18: 3633	
17-18: 3456		17-18: 3561		17-18: 3634	
17-18: 3468		17-18: 3562		17-18: 3641	
17-18: 3472		17-18: 3563		17-18: 3642	
17-18: 3473		17-18: 3566		17-18: 3646	
17-18: 3481		17-18: 3568		17-18: 3647	
17-18: 3484		17-18: 3571		17-18: 3658	
17-18: 3485		17-18: 3574		17-18: 3668	
17-18: 3487		17-18: 3578		17-18: 3676	
17-18: 3494		17-18: 3579		17-18: 3687	
17-18: 3496		17-18: 3584		17-18: 3689	
17-18: 3498		17-18: 3585		17-18: 3691	
17-18: 3500		17-18: 3590		17-18: 3695	
17-18: 3507		17-18: 3598		17-18: 3712	
17-18: 3529		17-18: 3599		17-18: 3713	
17-18: 3530		17-18: 3601		17-18: 3715	

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA

November 14, 2017

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

NO ITEMS

memorandum

Date: November 7, 2017

To: Members, Board of Education

From: Dr. Joseph Meloche, Superintendent

AGENDA

EXECUTIVE SESSION 6:00 PM

SPECIAL ACTION MEETING—7:00 PM

BOARD WORK SESSION—Immediately following Special Action

November 14, 2017 - Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi, Donald Bart

Committee Members: J. Barry Dickinson, Jane Scarpellino

Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaison: Joe Meloche, Lynn E. Shugars

Committee Members: J. Barry Dickinson, Kathy Judge, Lisa Saidel

BOARD WORK SESSION
November 14, 2017

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION
November 14, 2017

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

3. Resolution Approving a Rider to Services Agreement for the 2016-2017 School Year
4. Resolution Approving Professional Services Agreement for the 2017-2018 School Year
5. Approval of Out Of District Student Placements for the 2017-2018 School Year

ITEM 1. RESOLUTION APPROVING A RIDER TO THE SERVICES AGREEMENT FOR THE 2016-2017 SCHOOL YEAR

BETWEEN THE CHERRY HILL BOARD OF EDUCATION
AND
PROFESSIONAL EDUCATION SERVICES, INC. TO PROVIDE HOME INSTRUCTION SERVICES

WHEREAS, effective July 1, 2016, the Cherry Hill Board of Education awarded a services contract to Professional Education Services, Inc. (“PESI”), for the provision of home instruction services (the “Services”) for the July 1, 2016 through June 30, 2017 period, with a maximum expenditure of \$22,000.00;

WHEREAS, due to an increased need for the Services during the 2016/2017 contract-year, the parties amended the agreement to increase the total contract cost by \$7,500.00 to an amount not to exceed \$29,500.00 for that period;

WHEREAS, due to an additional increased need for the Services during the 2016/2017 contract-year, the parties must amend the agreement to increase the total contract cost by \$3,889.36 to an amount not to exceed \$33,389.36 for that period; and

WHEREAS, PESI has agreed to the above change in the maximum contract amount;

NOW, THEREFORE, BE IT RESOLVED, that the total expenditure for the services provided by PESI for the period July 1, 2016 to June 30, 2017 shall not exceed Thirty-Three Thousand Three Hundred and Eighty-Nine Dollars and Thirty-Six Cents (\$33,389.36) with no change in existing rates; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a Rider to the contract with PESI, incorporating the above expenditure limitation into the contract.

BOARD WORK SESSION

November 14, 2017

A. CURRICULUM & INSTRUCTION

ITEM 2. RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT FOR 2017-2018 SCHOOL YEAR

BETWEEN THE CHERRY HILL BOARD OF EDUCATION
AND
THE COOPER HEALTH SYSTEM TO PROVIDE READING/MULTI-SENSORY REMEDIATION
SERVICES AT POLITZ DAY SCHOOL

WHEREAS, pursuant to the Individuals with Disabilities Education Act (“IDEA”), the Board desires to engage the services of The Cooper Health System (“Provider”) for the provision of specialized tutoring and supplemental instruction related to reading/multi-sensory remediation services (the “Services”) to students who need special assistance at the Politz Day School;

WHEREAS, The Provider employs individuals certified by the State of New Jersey as teachers, who are either certified in reading/language arts or who have received training in specialized reading programs, to provide the Services;

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a)(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

WHEREAS, The Cooper Health System proposes to charge the Board \$75.00 per hour for each instruction session with an individual and \$85.00 per hour for each small group instruction session (up to 4 students);

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education hereby approves a professional services contract between the Board and The Cooper Health System for the provision of reading/multi-sensory remediation services for the period July 1, 2017 through June 30, 2018, at a cost of Seventy-Five Dollars (\$75.00) per hour for each individual instruction session and Eighty-Five Dollars (\$85.00) per hour for each small group instruction session (IDEA, Part B funds); and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with The Cooper Health System upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the school district in accordance with the requirements of *N.J.S.A. 18A:18A-5(a)(1)*.

BOARD WORK SESSION

November 14, 2017

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR THE 2017-2018 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-18 school year during the November 2017 cycle. There are 14 submissions.

Vendor	ID	Term	RSY	RSY Aide	ESY	ESY Aide	Out of District Fee	Amt
Bancroft*	4001204	7/7/17-6/30/18	58,038	28,980	10,318	5,152		102,488
Garfield Park Academy	4002564	9/8/17-6/30/18	53,189					53,189
GCSSSD	3005738	9/7/17-6/30/18	37,800				3,000	40,800
GCSSSD	3005692	9/7/17-6/30/18	37,800				3,000	40,800
GCSSSD	3007797	9/7/17-6/30/18	37,800	39,960			3,000	80,760
GCSSSD	3013420	9/7/17-6/30/18	37,800	39,960			3,000	80,760
GCSSSD - Vo Tech	3002368	9/7/17-6/30/18	23,400				6,120	29,520
GCSSSD - Vo Tech	3004118	9/7/17-6/30/18	23,400				6,120	29,520
Hampton Academy	3014801	9/6/17-6/30/18	45,135					45,135
Katzenbach	3007351	9/11/17-6/30/18	77,115					77,115
New Hope Academy	3001916	9/5/17-6/30/18	40,900					40,900
YALE	3004617	9/7/17-6/30/18	57,966					57,966
YALE	4002483	9/18/17-6/30/18	49,677					49,677
YALE	3018394	9/27/17-6/30/18	53,780					53,780
								782,410

*Contract received 10/26/17.

BOARD WORK SESSION

November 14, 2017

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolution for Shared Service Agreement Between Gloucester Township and The Cherry Hill Board of Education
3. Resolution for the Award of Bids
4. Resolution for the Award of Requests for Proposal
5. Resolution for the Award of Transportation
6. Resolution Authorizing the Use of Contracts with Approved Keystone Purchasing Network for Vendors to Provide Goods and Services
7. Resolution Approving Cherry Hill Homeless Student Going Out of District for the 2017/2018 School Year
8. Approval of License Agreement for the Liacouras Center – Graduation H. S. East, June 19, 2018
9. Approval of License Agreement for the Liacouras Center – Graduation H. S. West, June 19, 2018
10. Resolution for the Cancellation of Outstanding Checks
11. First Reading of Policy
12. Acceptance of Donations

The Superintendent recommends the following:

ITEM 1. FINANCIAL REPORTS

a) BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR SEPTEMBER 2017

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of September 30, 2017 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BOARD WORK SESSION

November 14, 2017

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS continued

b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2017

It is recommended that the 2017/2018 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) FOOD SERVICE OPERATING STATEMENT FOR SEPTEMBER 2017

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending September 2017 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR SEPTEMBER 2017

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of September 2017 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates: /17 – /17
SACC Bill List	\$	/17
Grand Total	\$	

f) APPROVAL OF BILL LIST

It is recommended that the Bill Lists dated _____, 2017 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

November 14, 2017

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR SHARED SERVICE AGREEMENT BETWEEN GLOUCESTER TOWNSHIP AND THE CHERRY HILL BOARD OF EDUCATION

RESOLVED, upon the recommendation of the Superintendent of Schools and the Assistant Superintendent, Business/Board Secretary, that the Cherry Hill Board of Education hereby approves the Shared Services Agreements between the Board and Gloucester Township for the following service for a period effective immediately upon passage of this resolution and ending December 31,2017:

- Signage

FURTHER RESOLVED, that the Business/ Secretary or her designee is authorized and directed to execute such Agreements on behalf of the Board upon final approval by the Board Solicitor.

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

a) #1718-14 – EXTERIOR DOOR REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOLS SITES AND WALL REPAIR AND RELATED WORK AT MANN SCHOOL (11-14-17) ELEMENTARY

INFORMATION TO BE READY FOR NOVEMBER 28, 2017 ACTION MEETING. Bid opens November 14, 2017.

b) #1718-17 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – MCKINNEY-VENTO TRANSPORTATION AND REGULAR EDUCATION – 2017/2018 SCHOOL YEAR (11-17-17)

INFORMATION TO BE READY FOR NOVEMBER 28, 2017 ACTION MEETING. Bid opens November 17, 2017.

c) #1718-19 – STUDENT TRANSPORTATION SERVICES – SCHOOL RELATED ACTIVITIES – MIDDLE SCHOOL WINTER ATHLETICS – 2017/2018 SCHOOL YEAR (11-17-17)

INFORMATION TO BE READY FOR NOVEMBER 28, 2017 ACTION MEETING. Bid opens November 17, 2017.

d) #1718-18 – SITE IMPROVEMENTS AND RELATED WORK AT VARIOUS LOCATIONS

INFORMATION TO BE READY FOR NOVEMBER 28, 2017 ACTION MEETING. Bid opens November 21, 2017.

BOARD WORK SESSION
November 14, 2017

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF REQUESTS FOR PROPOSAL

- a) #1718-16 – FINANCIAL/HUMAN RESOURCE SERVICES SOFTWARE
 (11-16-17)

INFORMATION TO BE READY FOR NOVEMBER 28, 2017 ACTION MEETING. RFP opens November 16, 2017.

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) 1:1 AIDE, ADDED AIDE AND WHEELCHAIR VAN

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following:

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Bancroft (Cherry Hill)	BN-2A (1:1 Aide)	BN-2	Safety Bus Service, Inc.	1	10/25/17-6/18/18	144	n/a	\$75.00	\$10,800.00
Barclay Early Childhood Center	BCV-14A (Added Aide)	BCV-14	T&L Transportation, Inc.	1	11/1/17-6/19/18	144	n/a	\$40.00	\$5,760.00
Barclay Early Childhood Center	BCV-14W (Wheelchair Van)	BCV-14	T&L Transportation, Inc.	1	11/1/17-6/19/18	144	\$75.00	n/a	\$10,800.00

BOARD WORK SESSION
November 14, 2017

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION - continued

b) MCKINNEY-VENTO / DCP&P

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route to transport McKinney-Vento / DCP&P student(s):

School	Route	Transport From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Williamstown High School (Williamstown, NJ)	Q-MT1017	Cherry Hill, NJ	All Occasions Transport Service	1	10/30/17-11/30/17	20	\$260.00	n/a	\$5,200.00
Clara Barton Elementary School	Q-CB10	Camden, NJ	First Student Inc. (Lawnside, NJ)	2	11/1/17-11/30/17	18	\$210.00	n/a	\$3,780.00
Rosa International Middle School & James H. Johnson Elementary School	Q-WB917	Willingboro, NJ	All Occasions Transport Service	2	10/23/17-11/30/17	25	\$220.00	n/a	\$5,500.00
Cherry Hill High School East	Q-CE11	Camden, NJ	First Student Inc. (Lawnside, NJ)	1	11/6/17-11/30/17	15	\$217.00	n/a	\$3,255.00

Account Code: 11-000-270-511-83-0001

BOARD WORK SESSION
November 14, 2017

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION – continued

c) JOINTURES – EXTENDED SCHOOL YEAR AND REGULAR SCHOOL YEAR

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following routes for the regular school year:

School	Route	Transport From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Salem County Special Services / Jointure (Joiner)	Y521	Ranch Hope Strang School Alloway, NJ	B,R. Williams, Inc.	1	9/7/17-6/15/18	180	n/a	n/a	\$6,535.80

Account Code: 11-000-270-514-83-0001

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following routes for the extended school year.

School	Route	Transport From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Salem County Special Services / Jointure (Joiner)	SS452	Ranch Hope Strang School Alloway, NJ	B,R. Williams, Inc.	1	7/10/17-8/17/17	22	n/a	n/a	\$620.18

Account Code: 11-000-270-514-83-0002

BOARD WORK SESSION
November 14, 2017

B. BUSINESS AND FACILITIES

**ITEM 6. RESOLUTION AUTHORIZING THE USE OF CONTRACTS
WITH APPROVED KEYSTONE PURCHASING NETWORK FOR VENDORS
TO PROVIDE GOODS AND SERVICES**

WHEREAS, the Cherry Hill Board of Education, pursuant to N.J.S.A. 52:34- 6.2(b)(3), may by resolution and without advertising for bids, purchase any goods or services under any National contracts entered into on behalf of the KPN; and

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods or services utilizing KPN; and

WHEREAS, the Cherry Hill Board of Education intends to enter into contracts with KPN through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current National contracts;

Now, Therefore, Be It Resolved, that the Cherry Hill Board of Education authorizes the Assistant Superintendent for Business to advertise according to Local Finance Notice 2012-10 to purchase certain goods or services from those approved KPN, pursuant to all conditions of the individual National contracts; and

Be It Further Resolved, that the duration of the contracts between the Cherry Hill Board of Education and KPN shall be according to law, LFN 2012-10 and any amended law forthcoming.

**ITEM 7. RESOLUTION APPROVING CHERRY HILL HOMELESS
STUDENT GOING OUT OF DISTRICT FOR THE 2017/2018
SCHOOL YEAR**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017/2018 school year during the November 2017 cycle.

Student I.D.	To District	Term	Amount
3018301	Lindenwold	9/7/17-6/30/18	\$10,454.00

BOARD WORK SESSION

November 14, 2017

B. BUSINESS AND FACILITIES

ITEM 8. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER – GRADUATION H.S. EAST, JUNE 19, 2018

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. East graduation on Tuesday, June 19, 2018 at 4:00 p.m. in the amount of \$17,500.00 for Rental, Parking and other Fees.

Account Code: 11 000 240 590 50 0001

ITEM 9. APPROVAL OF LICENSE AGREEMENT FOR THE LIACOURAS CENTER – GRADUATION H.S. WEST, JUNE 19, 2018

It is recommended that the “Agreement” between Global Spectrum, L.P., a Delaware limited partnership, as agent on behalf of Temple University - Of Commonwealth System of Higher Education (hereinafter “Licensor”), and Cherry Hill Board of Education, organized under the laws of the State of New Jersey (hereinafter “Licensee”) be approved as submitted for H.S. West graduation on Thursday, June 19, 2018 at 11:00 a.m. in the amount of \$17,500.00 for Rental, Parking and other Fees.

Account Code: 11 000 240 590 55 0001

BOARD WORK SESSION

November 14, 2017

B. BUSINESS AND FACILITIES

ITEM 10. RESOLUTION FOR THE CANCELLATION OF OUTSTANDING CHECKS

CURRENT ACCOUNT

<u>CHECK #</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PAYEE</u>
248605	2.17	8/5/2015	Robert Bonnet
250511	79.00	11/3/2015	Ciaran Brett
252423	15.00	1/20/2016	Shawn X. Ellis
252469	17.60	1/20/2016	Joyce Humbert-Nece
252817	55.00	2/3/2016	Edward Mossop
252870	400.00	2/3/2016	South Jersey Intersch. Swimming Assoc.
253496	375.00	2/29/2016	Oakcrest H. S. Chess Team
253666	235.00	3/17/2016	Haddonfield Baseball
255341	44.64	5/16/2016	Louis Tortu
256069	58.00	6/21/2016	Brian Van Blunk
	<u>1,281.41</u>		

PAYROLL ACCOUNT

<u>CHECK #</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PAYEE</u>
668505	1309.4	12-04-2015	Joseph, Steffy M
673982	100.93	01-29-2016	Moran, Patrick T
679542	55.03	03-11-2016	Leitner, Ashley E
681171	430.44	03-18-2016	Pettersen, Linda G
687684	525.89	05-06-2016	Bastian, Carol R
688627	646.56	05-06-2016	Demarco, Justin J
690464	4.79	05-20-2016	Covington, Karl H
690465	4.55	05-20-2016	Demarco, Justin J
690466	1.38	05-20-2016	Abate, Maura A
690469	1.46	05-20-2016	Belinsky, Charles E
690478	3.47	05-20-2016	Davis Jr, Jacob A
690483	17.22	05-20-2016	Endreson, Desiree P
690496	24.62	05-20-2016	Popoli, Virginia A
690497	4.79	05-20-2016	Potgieter, Frederik J
690499	1.38	05-20-2016	Sariahmed, Lutfi
690500	1.46	05-20-2016	Sheikh, Faisal S
690502	21.39	05-20-2016	Teasley, Carma L
690540	4.92	05-20-2016	Howe, Paul J
690548	5.40	05-20-2016	Miller, Joanne M
690557	4.92	05-20-2016	Sharpley, Patricia
690563	0.31	05-20-2016	Lamorgia, Mark A

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B. BUSINESS AND FACILITIES

ITEM 10. RESOLUTION FOR THE CANCELLATION OF OUTSTANDING CHECKS - continued

PAYROLL ACCOUNT

<u>CHECK #</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PAYEE</u>
690564	0.97	05-20-2016	Rivera, Anibal
690583	114.11	05-20-2016	McVeigh, Maria E
690593	27.89	05-20-2016	McWilliams, Katelyn M
692362	871.11	06-03-2016	Bellino, Mary J
692823	134.81	06-03-2016	Billingsley, Heather A
693266	300.51	06-03-2016	Wright, Nicholas E
693660	52.07	06-08-2016	Sheikh, Faisal S
	<u>4,671.78</u>		

EAST ACTIVITIES ACCOUNT

<u>CHECK #</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PAYEE</u>
8984	416.10	11/23/2015	Powers, Debbie
8994	64.16	11/30/2015	DeBlecourt, Jacob
9257	90.00	3/4/2016	NJAJE
9560	60.00	5/5/2016	Jiang, Ming
9654	70.00	6/3/2016	Engle, Jean
	<u>700.26</u>		

WEST ACTIVITIES ACCOUNT

<u>CHECK #</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>PAYEE</u>
7274	55.00	3/17/2016	Trinidad, Sara
7410	25.00	5/12/2016	Kim, Dennis
7432	50.00	5/12/2016	Villaman, Brittany
7445	25.00	5/12/2016	Yoder, Casey
7446	25.00	5/12/2016	Kitchenman, Amy
7447	25.00	5/12/2016	Poole, Joseph
7548	33.75	6/7/2016	McGonigle, Samantha
7550	33.75	6/7/2016	Mikhael, Elvira-Marie
	<u>272.50</u>		

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B. BUSINESS AND FACILITIES

ITEM 11. FIRST READING OF POLICY

- Policy 7481: Unmanned Aircraft Systems (Drones)
- Policy 2700: Services to Non Public School Students
- Policy 7100: Long Range Facilities Planning
- Policy 7101: Educational Adequacy of Capital Projects
- Policy 7102: Site Selection and Acquisition
- Policy 7130: School Closing
- Policy 7300: Disposition of Property

RECOMMENDATION:

It is recommended that the policies be approved for first reading as presented.

ITEM 12. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
District	Various books	Subaru Loves Learning Initiative	\$2,000.00*

*Pending Committee Review

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum

The Superintendent recommends the following:

1. Appointments—Non-Certificated
2. Leaves of Absence—Certificated
3. Leaves of Absence—Non-Certificated
4. Other Compensation—Certificated

ITEM 1. APPOINTMENTS—NON-CERTIFICATED

- (a) Washington, D.C. Trip

RECOMMENDATION:

Be it resolved that Joseph DiCarlo, Jr. from Beck Middle School be approved to participate in the overnight trip to Washington, DC effective 5/29/18-5/30/18 at the overnight rate of \$22.50 per 24 hour period in addition to their regular hourly rate of \$12.09. Additional hours above 40 shall be compensated at 1.5 times the regular hourly rate.

ITEM 2. LEAVES OF ABSENCE—CERTIFICATED

- (a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Rachel Amsden	CHHS West – Special Education	Leave with pay 10/13/17-11/27/17 (am); Leave without pay 11/27/17 (pm)-5/25/18
Alicia Demarco	Kilmer – 4 th Grade	Leave with pay 10/17/17-11/03/17
Susan Fox	CHHS East – English	Leave without pay 10/03/17-1/01/18
Kelly Hands-McKenzie	Carusi – Assistant Principal	Leave with pay 10/23/17-1/25/18; Leave without pay 1/26/18-6/30/18 (revised for dates)
Cynthia Jaffe	Barclay – OT	Intermittent leave with pay 10/18/17-1/19/18
Larissa Kohler	Carusi – Mathematics	Leave with pay 12/01/17-1/11/18; Leave without pay 1/12/18-2/09/18

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Juliane Lane	Beck – Guidance	Leave with pay 11/30/17-1/04/18 Leave without pay 1/05/18-5/31/18
Janet McGrath	Beck – STEM	Leave with pay 1/08/18-1/26/18; Leave without pay 1/29/18-5/31/18
John Munday	CHHS West/East – Latin	Leave with pay 10/25/17-11/10/17
Emily Murray	Mann – 3 rd Grade	Leave with pay 2/12/18-4/13/18; Leave without pay 4/16/18-6/30/18
Elizabeth Nieradka	Carusi – Language Arts	Leave without pay 9/1/17-6/30/18 (revised for dates)
Cynthia Nieves	Beck – Humanities	Leave with pay 11/01/17-12/01/17
Paula Pennington	Knight – Teacher Coach	Leave with pay 10/16/17-11/03/17
Alexandra Romano	Rosa – Science	Leave with pay 10/25/17-11/30/17; Leave without pay 12/01/17-3/26/18 (revised for dates)

ITEM 3. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Elizabeth Alper	Harte – Educational Assistant	Leave without pay 10/30/17-11/17/17
Marilyn Cohen	Kilmer – SACC, Teacher II	Leave without pay 9/01/17-TBD
Alexis Hayes	Rosa – Educational Assistant	Leave with pay 10/11/17-10/25/17; Leave without pay 10/26/17-11/10/17
Karen Hicks	CHHS East – Educational Assistant	Leave with pay 9/25/17-10/12/17 Leave without pay 10/12/17-TBD (revised)
Pamela Lam	Cooper – Educational Assistant	Intermittent leave without pay 10/02/17-2/02/18
Susan Overs-Dehart	Paine – Educational Assistant	Leave without pay 9/01/17-10/31/17 (revised)
Virginia Pelfrey	Harte – Educational Assistant	Leave with pay 10/10/17-10/13/17; Leave without pay 10/16/17-10/18/17; Intermittent leave without pay 10/19/17-1/01/18
Karen Santhin	Mann – SACC, Teacher II	Leave without pay 1/25/18-2/02/18
Lisa Semple	Sharp – Educational Assistant	Intermittent leave without pay 9/01/17-1/01/18
Stephanie Stahl	Barclay – Educational Assistant	Leave with pay 10/02/17-10/17/17; Leave without pay 10/18/17-1/01/18

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. OTHER COMPENSATION--CERTIFICATED

(c) Salary Adjustment Credits Earned

RECOMMENDATION:

It is recommended that the persons listed be approved for a salary adjustment for credits earned effective 9/01/17-6/30/18.

<u>Name</u>	<u>School</u>	<u>From</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>	<u>To</u> <u>Column</u>	<u>Step</u>	<u>Salary</u>
Rachel Amsden	CHHS West	B	4	\$50,650	C	4	\$51,795
Laura Barker	Kilmer	F	9	\$59,047	G	9	\$61,107
Kristin Coleman	Beck	E	10	\$58,361	F	10	\$60,192
Stefanie Eglin	Kilmer/Kingston	D	7	\$53,979	E	7	\$55,811
Lisa Feinstein	Johnson	E	14	\$73,644	F	14	\$75,475
Katie Ferrara	Mann	B	4	\$50,650	C	4	\$51,795
Brian Grillo	CHHS West	D	8	\$54,589	F	8	\$58,252
Lauren Giordano	Kingston	B	9	\$53,095	C	9	\$54,240
Sarah Jamrogowicz	CHHS West	B	16	\$82,341	D	16	\$84,630
Katelyn McWilliams	CHHS West	B	5	\$50,910	C	5	\$52,055
Amy Meyer (.8)	Barclay	E	2	\$43,457	F	2	\$44,922
Rebecca Muller	Beck	E	6	\$55,321	F	6	\$57,152
Linda Patterson	Knight	B	17	\$95,848	C	17	\$96,993
Kimberly Pennock	Rosa	C	16	\$83,486	E	16	\$86,462
Sukhpreet Singh	CHHS East	E	11	\$59,576	G	11	\$63,467
Nora Smaldore	CHHS East	F	9	\$59,047	G	9	\$61,107
Sarah Thomas	Mann	E	5	\$55,031	F	5	\$56,862

BOARD WORK SESSION

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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. OTHER COMPENSATION—CERTIFICATED - continued

(d) Parent Son/Daughter Human Growth And Development

RECOMMENDATION:

It is recommended that the staff members listed be paid the sum of \$35.00 for conducting a Parent Son/Daughter Program in an elementary school in conjunction with the course on Human Development in accord with the data presented.

<u>Name</u>	<u>School</u>	<u>Effective Date</u>
Lillian Bylone	Barton	4/10/18
Lillian Bylone	Barton	4/12/18
Jennifer Fleischmann	Cooper	2/21/18
Jennifer Fleischmann	Cooper	2/28/18
Kevin Flood	Harte	2/07/18
Theresa DiMedio	Harte	2/07/18
Leeanne Keesal	Johnson	5/16/18
John Lauk	Johnson	5/16/18
Ophillia Dominique	Kilmer	4/25/18
John Lauk	Kilmer	4/25/18
Jacquelyn Naddeo	Kingston	2/08/18
Stephen Bon	Kingston	2/08/18
Vincenzo Angelucci	Knight	3/14/18
Amy Hawthorne	Knight	3/14/18
Stacey Hollander	Mann	3/13/18
Timothy Dempster	Mann	3/14/18
Kelly Bass	Paine	2/17/18
Lisa Collins	Paine	2/17/18
Marci Shapiro-Goldman	Sharp	1/31/18
Marci Shapiro-Goldman	Sharp	3/13/18
Marie Smith	Stockton	5/17/18
Lynn Richter	Woodcrest	2/21/18
Dennis Gray	Woodcrest	2/28/18

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D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication with and outreach to internal and external stakeholders.
- Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.

The Superintendent recommends the following:

1. First Reading of Policy
2. Waiver of Regulation 2340: Field Trips

ITEM 1. FIRST READING OF POLICY

- Draft Policy 1250: Civility
- Draft Policy 5330.04: Administering an Opioid Antidote

RECOMMENDATION:

It is recommended that the policies be approved for first reading as presented.

ITEM 2. WAIVER OF REGULATION 2340: FIELD TRIPS

It is recommended that the Regulation be waived to accommodate the trip listed below.

School	Trip	Location	Dates	# School Days Missed
CHHS West	National Music Competition	Myrtle Beach, SC	4/26-4/29/18	2

BOARD WORK SESSION

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E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

NO ITEMS