

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

January 9, 2018 @ 6:15 P.M.

AGENDA

Student Matters

- Review HIB case recommendations

Human Resources Matters

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

SPECIAL ACTION AGENDA

Malberg Administration Building – Board Room
January 9, 2018
7:00 PM

Meeting called to order by - _____

ROLL CALL

Dr. J. Barry Dickinson, President
Mr. Eric Goodwin, Vice President
Mrs. Kathy Judge
Mrs. Carol Matlack
Mrs. Lisa Saidel
Mrs. Jane Scarpellino
Mrs. Ruth Schultz
Mr. Ken Tomlinson, Jr.
Dr. Edward Wang

Student Representatives to the Board of Education

Joshua Sodico, H.S. East *Carlee Cohen, H.S. West*
Lauren Atkin, H.S. East Alternate *Gay Brown, H.S. West Alternate*

Dr. Joseph Meloche, Superintendent

Mrs. Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary

Dr. Joseph Campisi, Assistant Superintendent, K-12

Dr. Farrah Mahan, Director of Curriculum

Mrs. LaCoyya Weathington, Director of Pupil Services

Ms. Nancy Adrian, Director of Human Resources

Mrs. Barbara Wilson, Public Information Officer

Mr. Paul Green – Board Solicitor

Pledge of Allegiance

Public Discussion (up to three minutes per person)

*Presentations: Recognition of Eastside student newspaper for their achievements at the NSPA/JEA Awards
Action Agenda*

SPECIAL ACTION AGENDA

January 9, 2018

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi

Committee Members: J. Barry Dickinson, Ruth Schultz

Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaison: Joe Meloche, Lynn E. Shugars

J. Barry Dickinson, Kathy Judge, Lisa Saidel

SPECIAL ACTION AGENDA

January 9, 2018

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year
2. Approval of Michelle Giambrone Research

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Howard Sexton Camden Catholic H.S.	Link Crew Basic Training, Southbury, CT	3/19-21, 2018	\$3,059.78 Registration/Mileage/ Tolls Title IIA
B	Ann Clinton Camden Catholic H.S.	Link Crew Basic Training, Southbury, CT	3/19-21, 2018	\$3,059.78 Registration/Mileage/ Tolls Title IIA

SPECIAL ACTION AGENDA

January 9, 2018

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR -CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Ilana Fireman Camden Catholic H.S.	Strategies for Improving Science Instruction, Cherry Hill, NJ	2/2/18	\$229.00 Registration Title IIA
D	Dianne Heck Camden Catholic H.S.	Strategies for Improving Science Instruction, Cherry Hill, NJ	2/2/18	\$229.00 Registration Title IIA
E	Pamela Palazzo Camden Catholic H.S.	Strategies for Improving Science Instruction, Cherry Hill, NJ	2/2/18	\$229.00 Registration Title IIA

ITEM 2. APPROVAL OF MICHELLE GIAMBRONE RESEARCH

It is recommended that the Board approve Michelle Giambrone at Cooper and Stockton Elementary Schools to conduct research to support completion of masters requirements at Rowan University as discussed at the Curriculum and Instruction Committee Meeting on January 2, 2018.

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

January 9, 2018

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Financial Reports

ITEM 1. FINANCIAL REPORTS

a) APPROVAL OF BILL LIST

It is recommended that the Bill Lists dated January 9, 2018, 1st Bill List in the amount of \$319,806.79, the 2nd Bill List in the amount of \$3,403,700.63, the 3rd Bill List in the amount of \$660,125.80 and the 4th Bill List in the amount of \$246,812.39 be approved as submitted.

b) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
SACC Bill List	\$3,567.58	1/9/18

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA

January 9, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Compensation—Certificated
7. Contract Extension—Superintendent

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Carol Bastian	Kilmer	3 rd Grade	\$98,137	3/01/18	Retirement

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary/ Hrly Rate</u>	<u>Effective Date</u>	<u>Reason</u>
Danielle Decker	Woodcrest	SACC, Aide II	\$8.44	11/15/17	Declined Position
Joan D’Ottavio	Barclay	Cleaner	\$28,000	12/20/17	Personal

SPECIAL ACTION AGENDA

January 9, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED -continued

(a) Resignations - continued

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary/ Hrly Rate</u>	<u>Effective Date</u>	<u>Reason</u>
Rita Palma	Stockton/ Woodcrest	SACC, Teacher II/EDCC, Substitute Teacher II	\$11.00	11/29/17	Declined Position
Sharon Wames	CHHS East	Educational Assistant	\$16,279	4/01/18	Retirement
Benjamin Whitcraft	Beck	Educational Assistant	\$12,091	12/25/17	Personal

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Linda Bieberbach	Barton– .5 Title I Teacher (New Position – Budget #20-233-100- 101-03-0100)	On or about 1/10/18-6/30/18	\$25,600 (.5 Bachelors, Step 6) Prorated

(b) Regular – Grant Funded

RECOMMENDATION:

Be it resolved that the persons listed be re-appointed to the positions indicated in accord with the data presented. Salaries are funded 100% through the grant.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Angela Carroll	Barton – Title I Teacher (budget #20-233- 100-101-03-0100)	9/01/17-6/30/18	\$50,200 (Bachelors, Step 2)
Suzann Clarke	CHHS West –.4 Title I-English Teacher (budget #20-233-100-101-55-0100)	9/01/17-6/30/18	\$23,345 (.4 Masters, Step 10)
Dawn Fichera	Carusi –Title I Teacher (budget #20-233- 100-101-45-0100)	9/18/17-6/30/18	\$54,121 (Masters, Step 1) Prorated
Jennifer Jagust Weiss	Kilmer – Title I Teacher (budget # 20- 233-100-101-15-0100)	9/01/17-6/30/18	\$54,121 (Masters, Step 1)

SPECIAL ACTION AGENDA

January 9, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(b) Regular – Grant Funded – continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Denise Lieberman	CHHS West – Title I, Mathematics Teacher (budget #20-233-100-101-55-0100)	12/01/17-6/30/18	\$54,121 (Masters, Step 1) Prorated
Molly McHugh	CHHS West – Title I-English (budget #20-233-100-101-55-0100)	9/01/17-6/30/18	\$55,321 (Masters, Step 6)

(c) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Laceda Nelson*	CHHS West - Assistant Director, Spring Show-Choreographer	9/01/17-6/30/18	\$1,538

*Outside district employee

(d) Substitute Teachers

RECOMMENDATION:

Be it resolved that Mario Castelan (district educational assistant) be approved as a substitute teacher effective 1/10/18-6/30/18.

(e) Classroom Observation

RECOMMENDATION:

Be it resolved that the person listed be approved for a classroom observation/field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Jessica Barr	Drexel	1/08/18-3/19/18	Nicholas Baldoni & Carlye Hay/Stockton

SPECIAL ACTION AGENDA

January 9, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(f) Title I Approval for Guided Study

RECOMMENDATION:

Be it resolved that the persons listed be approved for Title I Guided Study at Carusi Middle School effective 1/08/18-6/01/18 at the rate of \$42.60/hr. Monies budgeted from account #20-233-100-101-45-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Luke Alvarez	Paula Antonelli	Kevin Brake	Joanna Browne	Dawn Fichera
Jamie Grenier	Donna Kelly	Thomas Kelly	Susan Pitzorella	Marcie Pullano
Luz Rodriguez-Vazques	Lisa Schoen	Constance Spencer		

(g) Curriculum Committee - ESL

RECOMMENDATION:

Be it resolved that the persons listed be approved for ESL Curriculum writing effective 12/01/17-6/30/18 at the rate of \$35.71/hr. Monies budgeted from account 20-245-100-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Maryann Alomar	Angela Capio	Jennifer Green
Abbey Greenblatt	Nina Israel-Zucker	Michele Kains
Kristen McGrath	Lisa Seward	

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Melissa Cattai	Harte – Educational Assistant (New Position – 30 hrs/wk)	1/02/18-6/30/18	\$10.22
William DiMedio	Paine – Educational Assistant (Replacing L. Petrella – 30 hrs/wk)	On or about 1/10/18-6/30/18	\$10.22
Pamela Morlock	Harte – Educational Assistant (New Position – 30 hrs/wk)	On or about 1/10/18-6/30/18	\$10.22
JoAnn Reynik	Cooper – SACC, Teacher II (New Position – 8.75 hrs/wk)	1/02/18-6/30/18	\$11.00
Erica Trunfio	Cooper – SACC, Teacher II (New Position – 8.75 hrs/wk)	1/02/18-6/30/18	\$11.00

SPECIAL ACTION AGENDA

January 9, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(b) Regular – Grant Funded

RECOMMENDATION:

Be it resolved that the persons listed be reappointed to the positions indicated in accord with the data presented. Salaries are funded 100% through the grant.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Kevin Clark	Kingston – Title I, Educational Assistant (32.5 hrs/wk-budget #20-233-100-106-18-0140)	10/02/17-6/30/18	\$10.22
Fallon Duffy	Paine – Title I, Educational Assistant (30 hrs/wk., budget # 20-232-100-106-27-0100)	10/23/17-6/30/18	\$10.22
Karen Missler	Barton – Title I, Educational Assistant (20 hrs/wk-budget #20-233-100-101-03-0100)	9/01/17-6/30/18	\$10.32
Ilana Morris	Johnson – Title I, Educational Assistant (30 hrs/wk-budget #20-233-100-101-12-0100)	9/26/17-6/30/18	\$10.22
Lauren Routhenstein	Paine – Title I, Educational Assistant (30 hrs/wk-budget #20-232-100-106-27-0100)	9/01/17-6/30/18	\$10.22
Lawrence Sankey	Carusi – Title I, Educational Assistant (32.5 hrs/wk-budget #20-233-100-101-45-0100)	9/18/17-6/30/18	\$10.22

(c) IDEA Grant

RECOMMENDATION:

Be it resolved that the person listed be reappointed to the positions indicated in accord with the data presented. Salary is funded 100% through the grant.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Bernadette Hickey	District-COTA (IDEA PS FY17-budget #20-253-200-104-99-0100)	9/01/17-6/30/18	\$42,765

SPECIAL ACTION AGENDA

January 9, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Salary Adjustment – Increase in Minimum Wage

RECOMMENDATION:

It is recommended that the hourly rate of the persons listed be adjusted to \$8.60/hr. effective 1/01/18-6/30/18 to meet state requirements for minimum wage.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Alexandra Birbilis	Lisa Hockel	Maria Jemas	Barbara Long
Quadsia Niaz	Candace North	Gillian Ranes	Aniyah Rijos
Brett Rosen	Sarah Shannon	Lauren Trunfio	

(b) Salary Adjustment

RECOMMENDATION:

Be it resolved that the salary of the person listed, be adjusted for adding a boiler license effective 1/01/18-6/30/18.

<u>Name</u>	<u>Assignment</u>	<u>From</u>	<u>To</u>
Joseph Miller	Kilmer - Cleaner	\$31,993	\$32,337 prorated (includes \$992 for boiler license)

ITEM 6. OTHER COMPENSATION—CERTIFICATED

(a) Payment to Presenter

RECOMMENDATION:

Be it resolved that the persons listed be approved to present after school workshops effective 10/11/17-5/31/18 at the rate of \$53.56/hr. Monies budgeted from account number 20-273-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Maryann Alomar*	Therese DiMedio*	Jennifer Green*
Lynn Richter*	Eileen Steidle*	Kimyen Tran*

*Names previously omitted

SPECIAL ACTION AGENDA

January 9, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. CONTRACT EXTENSION– SUPERINTENDENT

WHEREAS, the Cherry Hill Board of Education previously entered into an employment contract with its Superintendent of Schools, Dr. Joseph Meloche, for the period September 1, 2015 through June 30, 2020; and

WHEREAS, the Board wishes to rescind the Superintendent’s current employment contract and replace it with a new contract for the effective period of July 1, 2017 through June 30, 2022; and

WHEREAS, the Executive County Superintendent has approved the new employment contract;

NOW, THEREFORE, BE IT RESOLVED, that the current employment contract of Superintendent Dr. Joseph Meloche is hereby rescinded as of July 1, 2017; and be it

FURTHER RESOLVED, that the Board hereby appoints Dr. Meloche to the position of Superintendent of Schools for the period July 1, 2017 through June 30, 2022; and be it

FURTHER RESOLVED, that the Board approves the Superintendent employment contract between the Board and Dr. Meloche for the period July 1, 2017 through June 30, 2022, on file in the office of the Assistant Superintendent-Business /Board Secretary, and authorizes its President and Secretary to execute same on behalf of the Board.

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

January 9, 2018

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
17-18: 3851		17-18: 3928		17-18: 3984	
17-18: 3852		17-18: 3949		17-18: 3985	
17-18: 3895		17-18: 3951		17-18: 3932	
17-18: 3908		17-18: 3959		17-18: 4004	
17-18: 3922		17-18: 3962			

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

January 9, 2018

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

NO ITEMS

memorandum

Date: January 3, 2018

To: Members, Board of Education

From: Dr. Joseph Meloche, Superintendent

AGENDA

EXECUTIVE SESSION 6:15 PM

SPECIAL ACTION MEETING—7:00 PM

BOARD WORK SESSION—Immediately following Special Action

January 9, 2018 - Malberg Board Room

BOARD OF EDUCATION COMMITTEES

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaisons: Joe Campisi, Donald Bart

Committee Members: J. Barry Dickinson, Jane Scarpellino

Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaison: Joe Meloche, Lynn E. Shugars

BOARD WORK SESSION
January 9, 2018

BOARD WORK SESSION

- First Public Discussion (Agenda Items -up to three minutes per person)

NEW BUSINESS

- Second Public Discussion (up to three minutes per person)

BOARD WORK SESSION

January 9, 2018

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

3. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year
4. Approval of Out of District Student Placements for the 2017-2018 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Jillian Arnold Cooper EDCC	2018 Conference for NJ Pre-Kindergarten, Atlantic City, NJ	2/26-2/27/2018	\$454.92 Registration, Mileage, Tolls, Parking
B	Chanette Orange Cooper SACC	2018 Conference for NJ Pre-Kindergarten, Atlantic City, NJ	2/26-2/27/2018	\$454.92 Registration, Mileage, Tolls, Parking

BOARD WORK SESSION**January 9, 2018****A. CURRICULUM & INSTRUCTION****ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR** – continued

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
C	Jessica Fillipponi Cooper EDCC	2018 Conference for NJ Pre-Kindergarten, Atlantic City, NJ	2/26-2/27/2018	\$454.92 Registration, Mileage, Tolls, Parking
D	Nicole Gaunt Woodcrest EDCC	2018 Conference for NJ Pre-Kindergarten, Atlantic City, NJ	2/26-2/27/2018	\$454.92 Registration, Mileage, Tolls, Parking
E	Nicole Gilbert Woodcrest EDCC	2018 Conference for NJ Pre-Kindergarten, Atlantic City, NJ	2/26-2/27/2018	\$454.92 Registration, Mileage, Tolls, Parking
F	Michael Beirao East/West	Active Member 2018 Conference/NJ Athletics Director, Atlantic City, NJ	3/13-3/16/2018	\$375.00 Registration
G	Sue Mark Rosa	NJMEA Conference, East Brunswick, NJ	2/23-2/24/2018	\$344.22 Registration, Lodging, Mileage
H	Maria Campagna Kingston	NJTESOL/NJBE 2018 Spring Conference, New Brunswick, NJ	5/30-6/1/2018	\$540.76 Registration, Mileage, Tolls and Parking Title III
I	Nina Zucker Barton	NJTESOL/NJBE 2018 Spring Conference, New Brunswick, NJ	5/30-6/1/2018	\$377.83 Registration, Mileage, Tolls and Parking Title III
J	Rae Savett Paine	NJTESOL/NJBE 2018 Spring Conference, New Brunswick, NJ	5/30-6/1/2018	\$537.41 Registration, Mileage, Tolls and Parking Title III
K	Kristen McGrath CHHS West	NJTESOL/NJBE 2018 Spring Conference, New Brunswick, NJ	5/30-6/1/2018	\$477.25 Registration, Mileage, Tolls and Parking Title III
L	Jennifer Green Kilmer	NJTESOL/NJBE 2018 Spring Conference, New Brunswick, NJ	5/30-6/1/2018	\$505.57 Registration, Mileage, Tolls and Parking Title III

BOARD WORK SESSION

January 9, 2018

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-18 school year during the January 2018 cycle. There are 8 submissions.

Vendor	ID	Term	RSY	RSY Aide	ESY	Out of Dist. Fee	Amt.
BCSSSD*	3007028	9/6/17-6/30/18	47,791	37,900		3,200	88,891
BCSSSD*	2010157	9/6/17-6/30/18	47,791	37,900		3,200	88,891
BCSSSD*	3002401	9/6/17-6/30/18	47,791			3,200	50,991
BCSSSD*	2031627	9/6/17-6/30/18	47,791	37,900		3,200	88,891
BCSSSD*	3005740	9/6/17-6/30/18	47,791	37,900		3,200	88,891
Bonnie Brae*	3015281	7/10/17-8/10/17			7,200		7,200
East Mountain School	3018194	12/4/17-6/30/18	66,435				66,435
YALE**	3008572	7/5/17-6/30/18		25,270			25,270
						Total	505,460

**Contract received on 12/14/17.*

***Revised contract for RSY Aide services beginning on 11/20/17 was received 12/13/17.*

BOARD WORK SESSION

January 9, 2018

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolution for the Award of Bids
3. Resolution for the Award of Transportation
4. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

a) BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR NOVEMBER 2017

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of November 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of November 30, 2017 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BOARD WORK SESSION

January 9, 2018

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS – continued

b) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF NOVEMBER 2017

It is recommended that the 2017/2018 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) FOOD SERVICE OPERATING STATEMENT FOR NOVEMBER 2017

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending November 2017 be accepted as submitted.

d) SACC FINANCIAL REPORT FOR NOVEMBER 2017

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of November 2017 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates: /17 – /18
Food Service	\$	/18
SACC Bill List	\$	/18
	<hr/>	
Grand Total	\$	
	<hr/>	

f) APPROVAL OF BILL LIST

It is recommended that the Bill List dated _____, 2018 in the amount of \$ _____ be approved as submitted.

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

a) #1718-21 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – MCKINNEY-VENTO TRANSPORTATION AND SPECIAL EDUCATION TRANSPORTATION / MIDDLE SCHOOL SPRING ATHLETICS 2017-2018 SCHOOL YEAR (1-17-18)

INFORMATION TO BE READY FOR ACTION MEETING. Bid opens January 17, 2018.

BOARD WORK SESSION

January 9, 2018

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) QUOTED ROUTES – BANCROFT – MT. LAUREL, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route(s):

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Bancroft (Mt.Laurel)	BN-3	n/a	West Berlin Bus Service, Inc.	5	1/3/18-1/31/18	20	\$329.00	\$40.00 (per Aide/2 Aides)	\$8,180.00
Bancroft (Mt.Laurel)	BN-1	n/a	First Student, Inc. (Lawnside)	3	1/3/18-1/31/18	20	\$247.00	\$53.00	\$6,000.00

Account Code: 11-000-270-514-83-0001

b) JOINTURE – DURAND ACADEMY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following:

School	Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Durand Academy Jointure; (Host)	DA-2	Holcomb Trans.	1	12/18/17-6/14/18	110	\$24.50	n/a	\$2,695.00

Account Code: 11-000-270-514-83-0001

BOARD WORK SESSION

January 9, 2018

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION - continued

c) McKINNEY – VENTO / DCP&P

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route to transport McKinney-Vento / DCP&P student(s):

School	Route	Transport From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Rosa International Middle School / James H. Johnson Elem. School	RJ-1	Willingboro, NJ	All Occasions Transport Service	2	1/2/18-6/19/18	110	\$220.00	n/a	\$24,200.00
Henry C. Beck Middle School	Q-TAB1217	Tabernacle, NJ	Holcomb Transportation, LLC.	1	1/2/18-1/31/18	21	\$300.00	n/a	\$6,300.00
Cherry Hill H.S. West / John A. Carusi Middle School	CW-1	Camden, NJ	T&L Transportation, Inc.	4	1/2/18-6/19/18	110	\$168.00	n/a	\$18,480.00

Account Code: 11-000-270-511-83-0001

ITEM 4. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Knight	Monetary- to be used for miscellaneous computer equipment	Mr. Scott Burnham	\$2,000.00
Beck	Monetary- to be used for flipper tables and chairs for Media Center	PTSA	\$7,775.82
West	Monetary- to be used for Project Graduation	Cherry Hill Education Foundation	\$1,000.00*
East	Monetary- to be used for Project Graduation	Cherry Hill Education Foundation	\$1,000.00*

*Unexpended funds will be returned to Cherry Hill Education Foundation

BOARD WORK SESSION

January 9, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Appointments—Certificated
2. Leaves of Absence—Certificated
3. Leaves of Absence—Non-Certificated

ITEM 1. APPOINTMENTS—CERTIFICATED

(a) Regular

None at this time.

(b) Clinical Practice Placement

RECOMMENDATION:

Be it resolved that the persons listed be approved for a clinical practice placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Mackenzie Mauro	Rowan	1/16/18-3/08/18 & 10/29/18-12/21/18	Andrea Savidge/CHHS West
Mackenzie Mauro	Rowan	3/13/18-5/03/18 & 9/04/18-10/26/18	Arthur Johnston/Kilmer & Johnson

BOARD WORK SESSION

January 9, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 1. APPOINTMENTS—CERTIFICATED - continued

(c) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Jennifer Batezel	Rowan	2/07/18-4/04/18	Sheri Turner/Barclay
Chantel Bennett	Rowan	2/07/18-4/04/18	Sheri Turner/Barclay
Dezhane Davis	Rowan	2/07/18-4/04/18	Jean Mattia-Butler/Barclay
Kyani Davis	Rowan	2/07/18-4/04/18	Jean Mattia-Butler/Barclay
Alysa Elwell	Rowan	2/07/18-4/04/18	Christina Costantino/Barclay
Taylor Gillman	Rowan	2/07/18-4/04/18	Christina Costantino/Barclay
Rachel Januse	Rowan	2/07/18-4/04/18	Jayne Schafer/Tracy Maita/Barclay
Honesty Lemeshuk	Rowan	2/07/18-4/04/18	Jayne Schafer/Tracy Maita/Barclay
Teresa Meagher	Rowan	2/07/18-4/04/18	Sheri Turner/Barclay
Courtney Mirrione	Rowan	2/07/18-4/04/18	Jean Mattia-Butler/Barclay
Rachel Pape	Rowan	2/07/18-4/04/18	Christina Costantino/Barclay
Lizedly Vazquez	Rowan	2/07/18-4/04/18	Jayne Schafer/Tracy Maita/Barclay
Trevor Hahn	Rowan	3/01/18-3/08/18	Bridget Schaeffer/Carusi
Raphael Jackson	Rowan	3/01/18-3/08/18	Bridget Schaeffer/Carusi
Paige Landgraf	Rowan	3/01/18-3/08/18	Bridget Schaeffer/Carusi
Chase Luisi	Rowan	3/01/18-3/08/18	Bridget Schaeffer/Carusi
Ramata Mansaray	Rowan	3/01/18-3/08/18	Bridget Schaeffer/Carusi
John Pizzo	Rowan	3/01/18-3/08/18	Bridget Schaeffer/Carusi
Rafael Santiago	Rowan	3/01/18-3/08/18	Richard D'Alessandro/Carusi
Ashley Seifert	Rowan	3/01/18-3/08/18	Richard D'Alessandro/Carusi
Ryan Surman	Rowan	3/01/18-3/08/18	Richard D'Alessandro/Carusi
Garrett Troisi	Rowan	3/01/18-3/08/18	Richard D'Alessandro/Carusi
Dymire Williams	Rowan	3/01/18-3/08/18	Richard D'Alessandro/Carusi

BOARD WORK SESSION

January 9, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Brian Hanlon	Rosa – Special Education	Leave with pay 11/27/17-12/01/17; Leave without pay 12/04/17-2/16/18 (revised for dates)
Janet Merin	Rosa – Special Education	Leave with pay 12/12/17-2/28/18; Leave without pay 3/01/18-TBD
Michael Robinson	Woodcrest/Harte – Art	Leave without pay 11/27/17-1/01/18 (revised for dates)

ITEM 3. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Suzanne Bohus	Barclay – Educational Assistant	Leave with pay 1/24/18-2/20/18; Leave without pay 2/21/18-3/02/18
Jean Bowman	Cooper–SACC/EDCC, Teacher II	Leave with pay 9/01/17-11/14/17; Leave without pay 11/15/17-2/02/18 (revised)
Lisa Semple	Sharp – Educational Assistant	Intermittent leave without pay 9/01/17-1/22/18; Leave without pay 1/23/18-4/30/18
Stephanie Stahl	Barclay – Educational Assistant	Leave with pay 10/02/17-10/17/17; Leave without pay 10/18/17-12/18/17 (revised for dates)
Esther Twum-Acheampong	Sharp – Educational Assistant	Leave with pay 12/18/17-12/19/17; Leave without pay 12/20/17-12/22/17
Danielle Verano	Malberg – Transportation Coordinator	Intermittent leave without pay 1/02/18-3/30/18

BOARD WORK SESSION

January 9, 2018

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Second Reading of Policies
2. First Reading of Policies

ITEM 1. SECOND READING OF POLICIES

- Draft Policy 2700: Services to Non Public School Students
- Draft Policy 7100: Long Range Facilities Planning
- Draft Policy 7101: Educational Adequacy of Capital Projects
- Draft Policy 7102: Site Selection and Acquisition
- Draft Policy 7130: School Closing
- Draft Policy 7300: Disposition of Property
- Draft Policy 7481: Unmanned Aircraft Systems (Drones)

RECOMMENDATION:

It is recommended that the policies be approved for second reading and adoption as presented.

ITEM 2. FIRST READING OF POLICIES

- Draft Policy 3437: Military Leave (Revised)
- Draft Policy 4437: Military Leave (Revised)
- Draft Policy 7440: School District Security (M) (Revised)
- Draft Policy 7441: Electronic Surveillance in School Buildings and on School Grounds (M) Revised)
- Draft Policy 8507: Breakfast Offer Versus Serve (OVS) (M) (Revised)
- Draft Policy 8630: Bus Driver/Bus Aide Responsibility (M) (Revised)

RECOMMENDATION:

It is recommended that the policies be approved for first reading as revised.

BOARD WORK SESSION

January 9, 2018

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

NO ITEMS