

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

March 13, 2018 @ 6:15 P.M.

AGENDA

Student Matters

- Review HIB case recommendations

Human Resources Matters

Legal Matters

SPECIAL ACTION AGENDA
March 13, 2018

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Ruth Schultz, Ken Tomlinson, Jr.

Business & Facilities Committee Members (blue)

Chairperson: Eric Goodwin

Administrative Liaison: Lynn E. Shugars

Committee Members: J. Barry Dickinson, Ken Tomlinson, Jr., Edward Wang

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Jane Scarpellino, Edward Wang

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaison: Joe Campisi

Committee Members: J. Barry Dickinson, Ruth Schultz

Strategic Planning (buff)

Chairperson: Carol Matlack

Administrative Liaison: Joe Meloche, Lynn E. Shugars

J. Barry Dickinson, Kathy Judge, Lisa Saidel

SPECIAL ACTION

March 13, 2018

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Laura Harmon, Kilmer Elementary School	2018 Oake National Choir and Music Ed Conference, Oklahoma City, OK	March 22-25, 2018	\$260.00

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

March 13, 2018

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolution for the Award of Bids

ITEM 1. FINANCIAL REPORTS

a) APPROVAL OF BILL LIST

It is recommended that the Bill Lists dated March 13, 2018 in the amount of 1st Bill List \$278,155.24 and the 2nd Bill List in the amount of \$1,148,156.82 be approved as submitted.

b) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
SACC Bill List	\$4,902.87	3/13/18

SPECIAL ACTION AGENDA

March 13, 2018

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- a) #1718-9 – FIRE AND SECURITY ALARM SYSTEMS MONITORING, TESTING, INSPECTIONS, MAINTENANCE AND REPAIRS (2-28-18)

RECOMMENDATION:

Specifications for a vendor to provide fire and security alarm systems monitoring, testing, inspections, maintenance and repairs were advertised and solicited with the following results. It is recommended that Bid #1718-9 – Fire and Security Alarm Systems Monitoring, Testing, Inspections, Maintenance and Repairs be awarded as follows based on the lowest responsive and responsible bidder.

	Franklin Alarm, Franklinville, NJ		
Service	Supporting Documentation	Total Sum	
Automatic Fire Detection and Alarm Systems Monitoring	Schedule A	\$13,680.00	
including all associated fees			
Passenger Elevator Emergency Telephone Monitoring	Schedule B	96.00	
including all associated fees			
Security Alarm Systems Monitoring	Schedule C	4,800.00	
including all associated fees			
Automatic Fire Detection and Alarm Systems Testing, Inspection	Schedule D		
including all associated fees		1 st Inspection Cost	2,900.00
		2 nd Inspection Cost	2,900.00
Hourly Costs			
Hourly Service Technician Cost for Automatic Fire Detection and Alarm System Maintenance and Repair	Regular Rate \$ Per hour		
· Fully Loaded Hourly Rate including benefits, taxes and insurance	\$90.00	\$3,600.00	
· Billed for On-site time only			
· Stocked service truck	Overtime Rate		
· Administrative costs	\$135.00 per hour		
· Overhead and profit	Holiday Rate		
	\$180.00 per hour		
Hourly Service Technician Cost for Security System Maintenance and Repair	Regular Rate \$ Per hour		
· Fully Loaded Hourly Rate including benefits, taxes and insurance	\$90.00	\$900.00	
· Billed for On-site time only			
· Stocked service truck	Overtime Rate		
· Administrative costs	\$135.00 per hour		
· Overhead and profit	Holiday Rate		
	\$180.00 per hour		
Parts Cost Mark-Up	10%		
Grand Total		\$28,876.00	

SPECIAL ACTION AGENDA

March 13, 2018

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS - continued

- b) #1718-14 – EXTERIOR DOOR REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOLS SITES AND WALL REPAIR AND RELATED WORK AT MANN ELEMENTARY SCHOOL (11-14-17)

WHEREAS, the Cherry Hill Board of Education awarded a bid on November 28, 2017 to Peter V. Pirozzi General Contracting, LLC for exterior door replacement, wall repair and related work at various schools (the “Project”); and

WHEREAS, on February 27, 2017, the Board terminated its contract with Peter V. Pirozzi General Contracting, LLC for convenience; and

WHEREAS, W.J. Gross, Inc., 495 Center Street, Sewell, New Jersey (“W.J. Gross”) was the next lowest responsible and responsive bidder on the prior bid for the Project; and

WHEREAS, W.J. Gross has agreed to perform the Project at its original bid price; and

WHEREAS, there is a need to expedite completion of the Project; and

WHEREAS, on March 8, 2018, the Interim Executive County Superintendent for Camden County approved the Project as meeting the emergency criteria of N.J.A.C. 6A:23A-13.3(h), thereby justifying a contract award without further public bidding;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education authorizes award of a contract for the Project to W.B. Gross in accordance with the terms of the original bid specifications and W.B. Gross’s bid, with appropriate adjustment to the original Project completion milestones; and be it

FURTHER RESOLVED, that the Board President is authorized to execute an appropriate contract with W.B. Gross upon approval of the form of same by the Board Solicitor.

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA

March 13, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Compensation—Certificated
7. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary</u>	<u>Effective Date</u>	<u>Reason</u>
Amanda Fry	Harte	5 th Grade	\$55,031	7/01/18	Personal
Marcia Ruberg	Rosa	Psychologist	\$117,140	7/01/18	Retirement

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Salary/ Hourly Rate</u>	<u>Effective Date</u>	<u>Reason</u>
Rebecca Forrest	Barton	Educational Assistant	\$12,556	3/05/18	Personal
Cheryl Little	Woodcrest	SACC, Teacher II	\$11.55	3/15/18	Personal

SPECIAL ACTION AGENDA

March 13, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Martha Moore	Johnson - .5 Title I Teacher (New Position – Budget #20-232-100-101-12-0100)	On or about 3/14/18-6/30/18	\$27,515 .5 Masters, Step 5 Prorated

(b) Co-Curricular

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Michael Mancinelli	Beck – Assistant Coach, Boys & Girls Track (Spring)	9/01/17-6/30/18	\$3,538

(c) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistant) be approved as substitute teachers effective 3/14/18-6/30/18.

<u>Name</u>	<u>Name</u>
Ruth Gluck	Jocelyn Tavarez

(d) Practicum Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for a school psychology practicum experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Psychologist/School</u>
Carmelo Gaudite	Philadelphia College of Osteopathic Medicine	9/05/18-6/21/19	Maria Castro/Kilmer

SPECIAL ACTION AGENDA

March 13, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(e) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Melanie Hudson	Grand Canyon	3/01/18-3/22/18	Kelli Bankert/Barclay
Trevor Hahn	Rowan	3/01/18-4/12/18	Bridget Schaeffer/Carusi
Raphael Jackson	Rowan	3/01/18-4/12/18	Bridget Schaeffer/Carusi
Paige Landgraf	Rowan	3/01/18-4/12/18	Bridget Schaeffer/Carusi
Chase Luisi	Rowan	3/01/18-4/12/18	Bridget Schaeffer/Carusi
Ramata Mansaray	Rowan	3/01/18-4/12/18	Bridget Schaeffer/Carusi
John Pizzo	Rowan	3/01/18-4/12/18	Bridget Schaeffer/Carusi
Rafael Santiago	Rowan	3/01/18-4/12/18	Richard D' Alessandro/Carusi
Ashley Seifert	Rowan	3/01/18-4/12/18	Richard D' Alessandro/Carusi
Garrett Troisi	Rowan	3/01/18-4/12/18	Richard D' Alessandro/Carusi
Dymire Williams	Rowan	3/01/18-4/12/18	Richard D' Alessandro/Carusi

(f) Classroom Observation

RECOMMENDATION:

Be it resolved that the person listed be approved for a classroom observation/field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Samuel Donsky	Temple	3/07/18-3/21/18	Kimberly Blinsinger/Mann

(g) Curriculum Writing – Kindergarten

RECOMMENDATION:

Be it resolved that the persons listed be approved to participate in Kindergarten curriculum writing work between 3/27/18-6/30/18 at the rate of \$35.71/hr. (for a total of 6 hrs/person).

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Katelyn Bower	Lynn Bresnahan	Stacey Decaro	Rachel Glass
Kathleen McEleney	Patrick McHenry	Christina Morrell	Lisa Seward
Tessa Wellborn	Alyson Wiecek	Melissa Wohlforth	

SPECIAL ACTION AGENDA

March 13, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(h) Mentors

RECOMMENDATION:

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Marcella Nazzario-Clark	Terry Haber	Kilmer	3/12/18-4/20/18	\$550 Prorated

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Mark Harris	Beck – Educational Assistant (Replacing B. Whitcraft – 32.5 hrs/wk)	On or about 4/23/18-6/30/18	\$10.22

ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2017-18 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Salary/ Hourly Rate</u>
Sandra-Lee Chase	Stockton – SACC, Teacher II (10 hrs./wk., \$12.62/hr.)	District – SACC, Substitute Teacher II	3/15/18-6/30/18	\$11.00
Joseph Miller	Alternative HS/Malberg – Cleaner (\$32,337)	Alternative HS/Malberg – Lead Cleaner	3/05/18-6/30/18	\$33,572 Prorated (includes \$992 for Boilers License)
Francisca Vega	Paine – Cleaner (\$32,080)	Alternative HS/Malberg – Cleaner	3/05/18-6/30/18	\$32,080 Prorated

SPECIAL ACTION AGENDA

March 13, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED -

continued

(b) Increase in Hours Worked

RECOMMENDATION:

It is recommended that the hours worked of the persons listed (Exceptional Educational Assistants at Beck MS) be adjusted from 32.5 hours per week to 35 hours per week effective 9/01/18-6/30/18.

<u>Name</u>	<u>Name</u>	<u>Name</u>
Sandra Bennett	Cathleen Clark	Brenda Callari

ITEM 6. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Christine Mason	Social Studies	CHHS East	3/01/18-3/30/18	\$1,872
Susan McKee	Social Studies	CHHS East	3/01/18-3/30/18	\$1,872
Meghan Mikulski	Social Studies	CHHS East	3/01/18-3/30/18	\$1,619
Marc Pierlott	Social Studies	CHHS East	3/01/18-3/30/18	\$1,721
Julian Vann	Social Studies	CHHS East	3/01/18-3/30/18	\$1,116
Andrea Schafer*	Mathematics	Carusi	12/18/17-2/14/18	\$1,912
Thea Dorado*	Mathematics	Carusi	12/18/17-2/14/18	\$1,643

*Revised for dates and amount

ITEM 7. OTHER MOTIONS

(a) Additional Responsibilities

RECOMMENDATION:

Be it resolved that Donald Bart, Director of Support Operations at Malberg be paid a stipend of \$250/week for assuming additional responsibilities from 2/01/18 with end date to be determined.

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

March 13, 2018

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions
2. First Reading of Policies

**ITEM 1. APPROVAL OF HARASSMENT/ INTIMIDATION/
BULLYING INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
17-18: 4259		17-18: 4305		17-18: 4373	
17-18: 4261		17-18: 4307		17-18: 4382	
17-18: 4262		17-18: 4334		17-18: 4383	
17-18: 4277		17-18: 4337		17-18: 4391	
17-18: 4287		17-18: 4344		17-18: 4401	
17-18: 4290		17-18: 4355		17-18: 4407	
17-18: 4302		17-18: 4362		17-18: 4414	
17-18: 4303		17-18: 4363		17-18: 4416	

ITEM 2. FIRST READING OF POLICIES

- Draft Policy 8467: Weapons
- Draft Policy 8469: School Security Program

RECOMMENDATION:

It is recommended that the policies be approved for first reading as revised.

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA

March 13, 2018

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

NO ITEMS

memorandum

Date: March 9, 2018

To: Members, Board of Education

From: Dr. Joseph Meloche, Superintendent

BOARD WORK SESSION
March 13, 2018

Attach

BOARD WORK SESSION

March 13, 2018

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

2. Approval of Attendance at Conferences and Workshops for the 2017-2018 School Year
3. Approval of Out of District Student Placements for the 2017-2018 School Year
4. Approval of Elementary Family Life Curriculum
5. Approval of Summer 2018 Programs
6. Approval of Meredith Keller Research
7. Approval to Refuse/Return FY2017 Perkins Funds

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Kristi Patrizzi, Sharp Elementary School	Response to Intervention – Practical Strategies for Intervening with Students – Reading	April 16, 2018	\$240.55 ESEA Title IIA

BOARD WORK SESSION

March 13, 2018

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2017-2018 SCHOOL YEAR-CONTINUED

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
B	Benica Kim, Sharp Elementary School	Response to Intervention – Practical Strategies for Intervening with Students – Reading	April 16, 2018	\$240.55 ESEA Title IIA
C	Kim McDonald, Sharp Elementary School	Response to Intervention – Practical Strategies for Intervening with Students – Reading	April 16, 2018	\$240.55 ESEA Title IIA
D	Danielle Redel, Sharp Elementary School	Response to Intervention – Practical Strategies for Intervening with Students – Reading	April 16, 2018	\$240.55 ESEA Title IIA
E	Arielle Simon, Kingston Elementary School	Strengthening ELL’s Engagement and Academic Achievement Strategies That Work	April 18, 2018	\$252.84 ESEA, Title III
F	Kathy County, Sharp Elementary School	Strengthening ELL’s Engagement and Academic Achievement Strategies That Work	April 18, 2018	\$250.55 ESEA, Title III
G	Eugene Park, A Russell Knight Elementary School	Garden State Summit, Georgian Court University	June 4, 2018	\$175.00 Registration
H	Colleen Atchinson, A Russell Knight Elementary School	Garden State Summit, Georgian Court University	June 4, 2018	\$175.00 Registration
I	Renee Marie Johnson, A Russell Knight Elementary School	Garden State Summit, Georgian Court University	June 4, 2018	\$175.00 Registration
J	Kimberly Redferan, A Russell Knight Elementary School	Garden State Summit, Georgian Court University	June 4, 2018	\$175.00 Registration
K	Katie Foley, A Russell Knight Elementary School	Garden State Summit, Georgian Court University	June 4, 2018	\$175.00 Registration

ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2017-2018 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2017-18 school year during the March 2018 cycle. There are 2 submissions.

Vendor	ID	Term	RSY	RSY Aide	Amt
Archway	3006018	2/1/18-6/30/18	18,618		18,618
Hunterdon	3003570	1/11/18-6/30/18	11,157		11,157
Total					29,775

BOARD WORK SESSION

March 13, 2018

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF ELEMENTARY FAMILY LIFE CURRICULUM

It is recommended that the Board approve the adoption of the Elementary Family Life curriculum as discussed at the March 5, 2018 Curriculum and Instruction Committee Meeting.

ITEM 4. APPROVAL OF SUMMER 2018 PROGRAMS

It is requested that the proposal for the summer programs – Summer Enrichment, Summer Music, and PSAT/SAT/ACT/ College Essay Summer Classes be approved by the Board during the March 2018 cycle as discussed at the March 5, 2018 Curriculum and Instruction Committee Meeting.

ITEM 5. APPROVAL OF MEREDITH KELLER RESEARCH

It is recommended that the Board approve Meredith Keller at Cooper Elementary Schools to conduct research to support completion of Masters requirements at Rowan University as discussed at the Curriculum and Instruction Committee Meeting on March 5, 2018.

ITEM 6. APPROVAL TO REFUSE/RETURN FY 2017 PERKINS FUNDS

It is recommended that the Board approve the refusal and/or return of Perkins funds originally approved on May 24, 2016 for FY2017 in the amount of \$67,072 as discussed at the Curriculum and Instruction Committee Meeting on March 5, 2018.

BOARD WORK SESSION

March 13, 2018

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution for the Award of Bids
4. Approval of Cherry Hill DCP&P Student Out of District Placement for the 2017/2018 School Year
5. Resolution for the Award of Transportation
6. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION AND TREASURER’S REPORT FOR JANUARY 2018**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of January 31, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of January 31, 2018 and after review of the Secretary’s Monthly Financial Report and the Treasurer’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

b) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JANUARY 2018**

It is recommended that the 2017/2018 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report. (Systems 3000 transfer report).

c) **FOOD SERVICE OPERATING STATEMENT FOR JANUARY 2018**

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending January 2018 be accepted as submitted.

BOARD WORK SESSION

March 13, 2018

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS – continued

d) **SACC FINANCIAL REPORT FOR JANUARY 2018**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of January 2018 be accepted as submitted.

e) **DISBURSEMENT OF FUNDS**

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates: /18-/18
Food Service	\$	/18
SACC Bill List	\$	/18

Grand Total	\$	

f) **APPROVAL OF BILL LIST**

It is recommended that the Bill List dated _____, 2018 in the amount of \$ _____ be approved as submitted.

BOARD WORK SESSION

March 13, 2018

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

- a) RESOLUTION FOR SHARED SERVICES AGREEMENT BETWEEN GLOUCESTER TOWNSHIP AND THE CHERRY HILL BOARD OF EDUCATION

RESOLVED, upon the recommendation of the Superintendent of Schools and the Assistant Superintendent, Business/Board Secretary, that the Cherry Hill Board of Education hereby approves the Shared Services Agreement between the Board and Gloucester Township for signage.

ITEM #3. RESOLUTION FOR THE AWARD OF BIDS

- a) #1819-1 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL ESY – IN DISTRICT SPECIAL EDUCATION 2018/2019 SCHOOL YEAR (3-16-18)
- b) #1819-2 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL ESY – OUT OF DISTRICT SPECIAL EDUCATION 2018/2019 SCHOOL YEAR (3-16-18)
- c) #1819-3 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – PUBLIC 2018/2019 SCHOOL YEAR (3-16-18)
- d) #1819-4 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – IN DISTRICT SPECIAL EDUCATION 2018/2019 SCHOOL YEAR (3-16-18)
- e) #1819-5 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL – OUT OF DISTRICT – SPECIAL EDUCATION 2018/2019 SCHOOL YEAR (3-16-18)

INFORMATION FOR ITEM’S 2a) through 2e) WILL BE READY FOR ACTION MEETING PENDING REVIEW. Bids open March 16, 2018.

ITEM 4. APPROVAL OF CHERRY HILL DCP&P STUDENT OUT OF DISTRICT PLACEMENT FOR THE 2017/2018 SCHOOL YEAR

It is requested that the following out of district tuition contract be submitted to the Board of Education for approval for the 2017/2018 school year during the March 2018 cycle.

Student I.D.	To District	Term	Amount
4001845	Neptune Township BOE	11/28/17-2/5/18	\$2,777.60

BOARD WORK SESSION

March 13, 2018

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) ROUTE #Q-BW218 – WHEELCHAIR AND ROUTE #Q-C118 CARUSI MIDDLE SCHOOL

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route(s):

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Clara Barton Elementary School	Q-BW218 (Wheelchair)	n/a	First Student, Inc. (Lawnside)	1	3/1/18-4/13/18	25	\$216.00	\$52.00	\$6,700.00
John A. Carusi Middle School	Q-C118 (Extension)	n/a	All Occasions Transport Service	1	3/1/18-6/19/18	71	\$100.00	n/a	\$7,100.00

Account Code: 11-000-270-514-83-0001

ITEM 6. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>

*Unexpended funds will be returned to Cherry Hill Education Foundation

BOARD WORK SESSION

March 13, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

8. Leaves of Absence—Certificated
9. Leaves of Absence—Non-Certificated

ITEM 1. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kristen Corkery	Barclay – Special Education	Leave with pay 4/30/18-5/11/18; Leave without pay 5/14/18-6/30/18
Therese DiMedio	Harte – Nurse	Leave with pay 2/12/18-2/20/18
Edward Douglas	Beck – Health & PE	Leave with pay 2/26/18-4/06/18
Cynthia Lanni	Stockton/Cooper – Art	Leave with pay 3/13/18-5/15/18; Leave without pay 5/16/18-6/12/18
Timothy Querns	CHHS West – Mathematics	Leave without pay 2/26/18-3/28/18
Abel Ramos	CHHS West – Assistant Principal	Leave with pay 1/29/18-2/05/18
Alexandra Romano	Rosa – Science	Leave with pay 10/25/17-11/30/17; Leave without pay 3/02/18-5/02/18 (revised for dates)
Suzanne Vender	Mann – Speech Language	Leave with pay 12/22/17-2/14/18; Leave without pay 2/15/18-6/30/18 (revised for dates)

BOARD WORK SESSION

March 13, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Suzanne Bohus	Barclay – Educational Assistant	Leave with pay 1/24/18-2/19/18; Leave without pay 2/20/18-2/28/18 (revised for dates)
Maria Munoz	Rosa – Cleaner	Leave with pay 2/21/18-3/02/18
Kimberly Phillips	Stockton – Educational Assistant	Leave without pay 2/07/18-3/19/18

BOARD WORK SESSION

March 13, 2018

D. POLICIES & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

The Superintendent recommends the following:

1. First Reading of Policy
2. Waiver of Regulation 2340: Field Trips

ITEM 1. FIRST READING OF POLICIES

- Policy 2431: Athletic Competition (revised)
- Policy 5512: Harassment, Intimidation, and Bullying (revised-mandatory)
- Policy 5533: Student Smoking (revised-mandatory)

RECOMMENDATION:

It is recommended that the policies be approved for first reading as presented.

ITEM 2. WAIVER OF REGULATION 2340: FIELD TRIPS

RECOMMENDATION:

It is recommended that the Regulation be waived to accommodate the trips listed below.

School(s)	Trip	Location	Dates	# School Days Missed
CHHS East and West	DECA International Career Development Conference	Atlanta, GA	4/23- 4/25/18	3

BOARD WORK SESSION

March 13, 2018

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and close achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication with and outreach to internal and external stakeholders.**
- **Create an actionable plan, “Cherry Hill Public Schools 2020: A clear vision for the future,” to encompass items to be included in a referendum.**

ITEM 1. APPROVAL OF STATE REFERENDUM PROJECT APPLICATIONS

INFORMATION TO BE READY FOR ACTION MEETING PENDING REVIEW.