

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

November 27, 2018 @ 6:30 P.M.

AGENDA

Student Matters

- Review HIB case recommendations

Human Resource Matters

Legal Matters

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

ACTION AGENDA

November 27, 2018

Malberg Administration Bldg.

7:00 P.M. Action Meeting

Meeting called to order by _____

ROLL CALL

Dr. J. Barry Dickinson, President
Mr. Eric Goodwin, Vice President
Mrs. Kathy Judge
Mrs. Carol Matlack
Mrs. Lisa Saidel
Mrs. Jane Scarpellino
Mrs. Ruth Schultz
Mr. Ken Tomlinson, Jr.
Dr. Edward Wang

Student Representatives to the Board of Education

Julia Langmuir, H.S. East
Craig Robinson, H.S. East Alternate

Sonia Kangaju, H.S. West
Norina Cobb, H.S. West Alternate

Dr. Joseph Meloche, Superintendent
Mrs. Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary
Dr. Justin Smith, Assistant Superintendent, Curriculum and Instruction
Dr. Farrah Mahan, Director of Curriculum
Mrs. LaCoyya Weathington, Director of Pupil Services
Ms. Nancy Adrian, Director of Human Resources
Mrs. Barbara Wilson, Public Information Officer

Mr. Paul Green – Board Solicitor

Pledge of Allegiance

Approval of Minutes: Regular Action meeting dated October 16, 2018 and the Special meeting dated October 2, 2018. Executive Sessions dated October 2, 2018 and October 16, 2018.

MOTION _____ **SECOND** _____ **VOTE** _____

Presentations: Recognition of National Merit Semifinalist and Commended Students
Correspondence
Student Representative Reports
First Public Comment – Agenda Items (up to three minutes per person)
Superintendent's Comments
Action Agenda
Second Public Comment (up to three minutes per person)

- over

ACTION AGENDA
November 27, 2018

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Lisa Saidel

Administrative Liaison: Farrah Mahan

Committee Members: Carol Matlack, Jane Scarpellino, Dr. Edward Wang

Business & Facilities Committee Members (blue)

Chairperson: Ken Tomlinson, Jr.

Administrative Liaison: Lynn E. Shugars

Committee Members: Eric Goodwin, Carol Matlack, Ruth Schultz

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Kathy Judge

Administrative Liaison: Nancy Adrian

Committee Members: Dr. Barry Dickinson, Ruth Schultz, Ken Tomlinson, Jr.

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaison: Dr. Justin Smith

Committee Members: Dr. Barry Dickinson, Dr. Edward Wang

Strategic Planning Committee Members (buff)

Chairperson: Carol Matlack

Administrative Liaison: Dr. Joseph Meloche, Lynn E. Shugars

Committee Members: Eric Goodwin, Kathy Judge, Lisa Saidel

PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE



ACTION AGENDA
November 27, 2018

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2018-2019 School Year
2. Approval of Out of District Student Placements for 2018-2019 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Rich Beckman Harte	NJ Music Educators Conference, New Brunswick, NJ	2/21-23, 2019	\$170.00 Registration
B	Megan Langman West	Instructional Coaching Workshop, Atlanta, GA	4/16-18, 2019	\$1,539.86 Registration/Air/ Lodging/Meals
C	Allison Staffin West	Instructional Coaching Workshop, Atlanta, GA	4/16-18, 2019	\$1,479.86 Registration/Air/ Lodging/Meals CHASA Funds
D	Jennifer Tan West	Supporting Teachers to Encourage Women in Physics, Glassboro, NJ	12/5/18	\$161.00 Registration Title IIA

ACTION AGENDA

November 27, 2018

A. CURRICULUM & INSTRUCTION**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR-CONTINUED**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
E	Kim Moritz Central	Principles of Public Purchasing, Clementon, NJ	1/15, 1/17, 1/22, 1/29, 2019	\$962.00 Registration
F	Angela Cavallo Resurrection Catholic	Students Who Start School Behind, Cherry Hill, NJ	121/10/18	\$259.00 Title IIA
G	Donean Chinn Parker CHHS West	Anti-Racist Alliance Workshops, Newark, NJ	11/30-12/2, 2018	\$506.38 Registration/ Mileage/Tolls CHASA Funds
H	Rae Savett Paine	Increase and Accelerate you ELL Students Learning, Cherry Hill, NJ	1/14/19	\$243.40 Registration/ Mileage Title III Funds
I	Michele Kains Beck MS	Increase and Accelerate you ELL Students Learning, Cherry Hill, NJ	1/14/19	\$240.30 Registration/ Mileage Title III Funds
J	Kimyen Tran Kilmer	Increase and Accelerate you ELL Students Learning, Cherry Hill, NJ	1/14/19	\$243.90 Registration/ Mileage Title III Funds
K	Jennifer Green Kilmer	Increase and Accelerate you ELL Students Learning, Cherry Hill, NJ	1/14/19	\$243.90 Registration/ Mileage Title III Funds
L	Derek Field CHHS West	Government and Politics, Danbury, CT	12/6-7, 2018	\$913.14 Registration/Rail/ Lodging/Mileage/ Tolls/Parking/ Meals Title IIA

ACTION AGENDA
November 27, 2018

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2018-2019 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2018-19 school year during the November 2018 cycle. There are 26 submissions.

Vendor	ID	Term	RSY	RSY Aide	ESY	Out of Co Fee	Counseling Fees	Amt
Archway	4003982	10/19/18-6/30/19	\$33,408.78					\$33,408.78
BCSSSD	3006105	9/5/18-6/19/19	\$42,802.00			\$3,200.00		\$46,002.00
BCSSSD	4002991	11/5/18-6/19/19	\$38,185.00			\$3,200.00		\$41,385.00
BCSSSD	3002401	9/5/18-6/19/19	\$48,747.00			\$3,200.00		\$51,947.00
BCSSSD	3013306	9/5/18-6/19/19	\$48,747.00			\$3,200.00		\$51,947.00
BCSSSD	3012981	9/5/18-6/19/19	\$48,747.00	\$38,660.00		\$3,200.00		\$90,607.00
BCSSSD	3001641	9/5/18-6/19/19	\$48,747.00	\$38,660.00		\$3,200.00		\$90,607.00
BCSSSD	3007028	9/5/18-6/19/19	\$48,747.00	\$38,660.00		\$3,200.00		\$90,607.00
BCSSSD	2010157	9/5/18-6/19/19	\$48,747.00	\$38,660.00		\$3,200.00		\$90,607.00
BCSSSD	2031627	9/5/18-6/19/19	\$48,747.00	\$38,660.00		\$3,200.00		\$90,607.00
BCSSSD	3005740	9/5/18-6/19/19	\$48,747.00	\$38,660.00		\$3,200.00		\$90,607.00
Eastern CCRSD	3018194	10/22/18-6/18/19	\$15,782.16				\$2,824.30	\$18,606.46
Garfield Park	3004105	10/22/18-6/30/19	\$46,200.00	\$22,350.00				\$68,550.00
Garfield Park	3006332	11/1/18-6/30/19	\$43,736.00					\$43,736.00
GCSSSD	3015863	9/6/18-6/30/19	\$38,700.00	\$40,760.00		\$3,000.00		\$82,460.00
GCSSSD	3013420	9/6/18-6/30/19	\$38,700.00	\$40,760.00		\$3,000.00		\$82,460.00
GCSSSD	3005738	9/6/18-6/30/19	\$38,700.00			\$3,000.00		\$41,700.00
GCSSSD	3005692	9/6/18-6/30/19	\$38,700.00			\$3,000.00		\$41,700.00
GCSSSD	4003687	9/6/18-6/30/19	\$40,540.00			\$3,000.00		\$43,540.00
Hampton Academy	3012492	9/5/18-6/30/19	\$51,024.60					\$51,024.60
Kingsway	3007686	11/5/18-6/30/19	\$35,390.60	\$24,080.00				\$59,470.60
Mercer County	3000871	10/11/18-6/30/19	\$35,802.00			\$3,888.00		\$39,690.00

ACTION AGENDA

November 27, 2018

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2018-2019 SCHOOL YEAR-CONTINUED

Vendor	ID	Term	RSY	RSY Aide	ESY	Out of Co Fee	Counseling Fees	Amt
The Mill Creek School	3003432	10/2/18-6/30/19	\$42,880.00					\$42,880.00
YALE - Cherry Hill	3017897	7/6/18-6/30/19	\$51,012.00		\$8,218.60			\$59,230.60
YALE - Cherry Hill	3004748	7/5/18-6/30/19	\$51,012.00		\$8,502.00			\$59,514.00
YALE - Cherry Hill	3011323	10/16/18-6/30/19	\$44,210.40					\$44,210.40
Total								\$1,547,104.44

Motion _____ Second _____ Vote _____

ACTION AGENDA
November 27, 2018

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Financial Reports
2. Resolutions
3. Resolution Approving Cherry Hill McKinney – Vento / DCP&P Students Out of District Placements for the 2017/2018 and 2018/2019 School Years
4. Resolution for the Award of Bids
5. Resolution for the Award of Transportation
6. Acceptance of Donations

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION FOR SEPTEMBER 2018**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2018 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:17-36 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of September 30, 2018 and after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16:10 the Board Secretary certifies that anticipated revenue has changed for the month ending September 2018 as follows:

Increase \$0 Decrease \$0

b) **TREASURER’S REPORT FOR SEPTEMBER 2018**

The Board Secretary further certifies that as of September 30, 2018 that the Treasurer’s Report is in accordance with 18A:17-36 and 18A:17-9. The Treasurer’s Report and the Secretary’s Report are in agreement for the month of September 2018.

ACTION AGENDA
November 27, 2018

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS – continued

c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF SEPTEMBER 2018

It is recommended that the 2018/2019 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report.

d) SACC FINANCIAL REPORT FOR SEPTEMBER 2018

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of September 2018 be accepted as submitted.

e) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$11,072,263.59	Payroll Dates: 10/30/18-11/15/18
Food Service	<u>\$10,201.35</u>	11/28/18
Total	<u>\$11,082,464.94</u>	

f) APPROVAL OF BILL LISTS

It is recommended that the Bill List(s) for November 27, 2018 1st Bill list in the amount of \$6,923.48 and the 2nd Bill List in the amount of \$4,636,335.31 be approved as submitted.

It is recommended that the SACC Bill List(s) for November 27, 2018 in the amount(s) of \$6,095.06 be approved as submitted.

ACTION AGENDA
November 27, 2018

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **SCHOOL BUS EMERGENCY EVACUATION FIRST DRILLS REPORT**

WHEREAS, pursuant to N.J.A.C. 6A:27-11.2, all school bus emergency first drills have been successfully completed at all schools as indicated. Reports are kept on file in the Transportation Department office.

SCHOOL	DATE & TIME	SCHOOL LOCATION	ROUTES	NON-TRANSPORTED	PRINCIPAL/SUPERVISOR
Alternative High School	9/28/18 2:15PM	45 Ranoldo Terrace	AV1-AV7	n/a	Dr. Lawyer Chapman
High School East	10/3/18 6:50AM	1750 Kresson Road	E1-32, EW1-8, CHV23, AV-7, Q-EBM1	n/a	Dr. Dennis Perry / Mr. Lou Papa
High School West	9/27/18 6:55AM-7:25AM	2101 Chapel Avenue	WE1-4, W1-16, CHV65-69	n/a	Dr. Kwame Morton / Ms. Donean Chinn-Parker
Beck Middle School	9/27/18 7:45AM	950 Cropwell Road	B1-19, CHV2-5, 25, Q-CHV80	Yes	Mr. Bernard O'Connor
Carusi Middle School	9/27/18 7:35AM-8AM	315 Roosevelt Drive	C1-20, CHV8,11,14, Q-BC18	Yes	Dr. John Cafagna
Rosa Middle School	9/25/18 7:30AM-8AM	485 Browning Lane	R1-R21, CHV10,22,24,74	n/a	Mr. George Guy
Barclay Early Childhood Center	9/25/18 8:45AM, 12:45PM	1220 Winston Way	BCV3,4,5,8,9,10,12-15,17,18,19,20,22-28	n/a	Ms. Karen Rockhill
Barton Elementary School	10/9/18 9:10AM-10:15AM	223 Rhode Island Avenue	CB1-CB9, CHV21,26, CBK-3, EDCC3	Yes	Mr. Sean Sweeny
Cooper Elementary School	10/9/18 9:15AM, 11:50AM 10/10/18 12:20PM	1960 Greentree Road	JC1, CHV15,16,18-20, JCK-1, EDCC1,3, Q-CMD	Yes	Ms. Rebecca Tiernan
Harte Elementary School	9/21/18 8:45AM-9AM, 10/3/18 10:35AM, 10/5/18 1:15PM	1909 Queen Ann Drive	BH1-3, CHV13,34-37, Q-BH18, BHK-1,2	Yes	Dr. Neil Burti
Johnson Elementary School	10/9/18 9:15AM, 3:15PM	500 Kresson Road	JJ1-10, CHV28-32,79, JJK-3, RJ-1	Yes	Mr. Jared Peltzman
Kilmer Elementary School	9/20/18 8:40AM-9AM	2900 Chapel Avenue	JK1-7, TP-5, JKK1,3	Yes	Mrs. Betsi McLeester
Kingston Elementary School	10/1/18 9AM	320 Kingston Road	KG1,2, CHV38-43, KGK-2	Yes	Dr. William Marble
Knight Elementary School	9/28/18 9:10AM, 10/1/18 12:45PM	140 Old Carriage Road	RK1-6, RKK2-3, CHV44-48	Yes	Mr. Eugene Park
Mann Elementary School	9/27/18 9:06AM, 10/5/18 1:10PM	150 Walt Whitman Boulevard	HM1,2,3,5, CHV49-52, BCV-7,HMK-3	Yes	Dr. Shilpa Dave'
Paine Elementary School	10/4/18 8:35AM, 12:30PM	4001 Church Road	TP1-4, TP-6, TP-7, TPK1,3, CHV53-56	Yes	Dr. Kirk Rickansrud
Sharp Elementary School	9/21/18 8:40AM, 10/3/18 12:45PM	300 Old Orchard Road	JS-1,JS-3, JS-5, CHV27, CHV57-CHV62, JSK-2	Yes	Mr. Ric Miscioscia
Stockton Elementary School	9/27/18 8:40AM-9:05AM, 10/3/18 1:02PM	200 Wexford Drive	RS1-7, 9, CHV63,64,76,77, BCV-6, RSK-3	Yes	Mr. James Riordan
Woodcrest Elementary School	10/3/18 8:40AM, 12:45AM	400 Cranford Drive	WC2,4,5,6, CHV71,72,73, HMK-2	Yes	Mr. Jonathan Cohen

ACTION AGENDA

November 27, 2018

B. BUSINESS AND FACILITIES

**ITEM 3. RESOLUTION APPROVING CHERRY HILL MCKINNEY –
VENTO / DCP&P STUDENTS OUT OF DISTRICT PLACEMENTS
FOR THE 2017/2018 AND 2018/2019 SCHOOL YEARS**

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval of the 2017/2018 and 2018/2019 school years during the November 2018 cycle.

Student I.D.	To District	Term	Amount
4003775	Neptune	10/11/18-11/2/18	\$1,204.11
4004003	Neptune	10/11/18-11/2/18	\$1,225.87
3015082	Tabernacle	12/15/17-6/30/18	\$10,428.71
3015082	Tabernacle	9/4/18-6/30/19	\$15,416.00
3015083	Tabernacle	12/15/17-6/30/18	\$ 9,762.96
3015083	Tabernacle	9/4/18-6/30/19	\$15,416.00
3015084	Tabernacle	12/15/17-6/30/18	\$ 9,249.60
3015084	Tabernacle	9/4/18-6/30/19	\$15,416.00
3003225	Washington Township	8/29/18-6/30/19	\$17,629.00
4000850	Washington Township	8/29/18-6/30/19	\$17,629.00

ACTION AGENDA
November 27, 2018

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF BIDS

- a) #1819-23 – STUDENT TRANSPORTATION SERVICES TO AND FROM SCHOOL SPECIAL EDUCATION – IN DISTRICT AND OUT OF DISTRICT – REGULAR EDUCATION – 2018-2019 SCHOOL YEAR (11-15-18)

RECOMMENDATION:

Specifications for the procurement of a vendor to provide five (5) line items of student transportation services were advertised and solicited.

It is recommended that five (5) line items from Bid #1819-23 – Student Transportation Services to and from School – Out of District Special Education, and In-District Public for the 2018/2019 School Year be awarded as follows based on the lowest responsive and responsible bidder.

Out of District - Special Education		
Total Bids Solicited	2	
First Student (Lawnside) Total Bid Award	1	\$ 15,592.50
All Occasions Total Bid Award	1	\$ 18,750.00
Total Bid Award	2	\$ 34,342.50
In District - Public		
Total Bids Solicited	3	
Holcomb Transportation Bid Award	1	\$ 38,400.00
All Occasions Total Bid Award	1	\$ 30,480.00
West Berlin Total Bid Award	<u>1</u>	<u>\$ 31,857.00</u>
Total Bid Award	3	\$ 100,737.00
Grand Total Bids Solicited	5	
Total of Bids Awarded	5	\$ 135,079.50

ACTION AGENDA
November 27, 2018

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF BIDS - continued

- b) **#1819-24 TRANSPORTATION ATHLETICS – MIDDLE SCHOOL WINTER 2018/2019 SCHOOL YEAR** (11-15-18)

RECOMMENDATION:

It is recommended that twenty-seven (27) line items of winter athletic transportation for Carusi Middle School from BID #1819-24 – Transportation Athletics – Middle School Winter 2018/2019 School Year, which were advertised and solicited, be awarded as follows based on the lowest responsive and responsible bidder.

<u>Vendor</u>	<u>Line Items Awarded</u>	<u>Bid Award</u>
McGough Bus Company, Sewell, NJ	27	\$13,107.50
Total	27	\$13,107.50

- c) **#1819-25 TRANSPORTATION ATHLETICS – MIDDLE SCHOOL WINTER 2018/2019 SCHOOL YEAR** (11-15-18)

RECOMMENDATION:

It is recommended that nineteen (19) line items of winter athletic transportation for Beck Middle School from BID #1819-25 – Transportation Athletics – Middle School Winter 2018/2019 School Year, which were advertised and solicited, be awarded as follows based on the lowest responsive and responsible bidder.

<u>Vendor</u>	<u>Line Items Awarded</u>	<u>Bid Award</u>
Hillman’s Bus Service, West Berlin, NJ	9	\$3,735.00
McGough Bus Company, Sewell, NJ	10	\$4,382.50
	19	\$8,117.50

- d) **#1819-26 TRANSPORTATION ATHLETICS – MIDDLE SCHOOL WINTER 2018/2019 SCHOOL YEAR** (11-15-18)

RECOMMENDATION:

It is recommended that fifteen (15) line items of winter athletic transportation for Rosa Middle School from BID #1819-26 –TRANSPORTATION ATHLETICS – Middle School Winter 2018/2019 SCHOOL YEAR, which were advertised and solicited, be awarded as follows based on the lowest responsive and responsible bidder.

<u>Vendor</u>	<u>Line Items Awarded</u>	<u>Bid Award</u>
Hillman’s Bus Service, West Berlin, NJ	3	\$1,245.00
McGough Bus Company, Sewell, NJ	12	\$4,525.00
	15	\$5,770.00

ACTION AGENDA

November 27, 2018

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF BID -continued

- e) #1819-27 – NON-CERTIFIED TEMPORARY STAFFING – 2018-2019 SCHOOL YEAR (11-15-18)

INFORMATION:

Specifications for the procurement of a primary and secondary vendor to provide non-certified temporary staffing at a percentage increase above hourly rate paid for temporary staff for the 2018/2019 school year were advertised and solicited with the following results.

		Custodial Personnel	Secretarial Personnel	Switchboard Operator/Receptionist
Precision HR Solutions	1-5 staff	40%	40%	40%
	6-10 staff	40%	40%	40%
	11+ staff	40%	40%	40%
ACCU	1-5 staff	61%	59%	59%
	6-10 staff	61%	59%	59%
	11+ staff	59%	57%	57%
ESS	1-5 staff	34%	34%	34%
	6-10 staff	34%	34%	34%
	11+ staff	34%	34%	34%

Express submitted a digital proposal only and has been deemed nonresponsive.

RECOMMENDATION:

It is recommended that **BID #1819-27 – NON-CERTIFIED TEMPORARY STAFFING – 2018-2019 SCHOOL YEAR** be awarded to a primary and secondary vendor at a percentage increase above hourly rate paid to temporary staff for the 2018/2019 school year be awarded as follows based on the lowest responsive and responsible bidder.

<u>Primary Vendor</u>		Custodial Personnel	Secretarial Personnel	Switchboard Operator/Receptionist
ESS	1-5 staff	34%	34%	34%
	6-10 staff	34%	34%	34%
	11+ staff	34%	34%	34%
<u>Secondary Vendor</u>				
Precision HR Solutions	1-5 staff	40%	40%	40%
	6-10 staff	40%	40%	40%
	11+ staff	40%	40%	40%

ACTION AGENDA

November 27, 2018

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF BIDS - continued

- f) #18-19-28 – LIBRARY HVAC REPLACEMENT AND RELATED WORK AT KILMER ELEMENTARY SCHOOL AND CARUSI MIDDLE SCHOOL
(11-20-18)

INFORMATION TO BE READY FOR ITEM f) FOR ACTION MEETING PENDING REVIEW. Bid opens November 20th.

ACTION AGENDA
November 27, 2018

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) ROUTE #Q-ELA1 – EASTERN LEARNING ACADEMY, VOORHEES, NJ

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route(s):

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Eastern Learning Academy (Voorhees, NJ)	Q-ELA1	n/a	Hillman's Bus Service, Inc.	1	10/25/18-11/30/18	23	\$193.00	n/a	\$4,439.00

b) McKINNEY-VENTO / DCP&P

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that prior administrative approval be ratified for the following route to transport McKinney-Vento / DCP&P student(s):

School	Route	Transport From	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
John A. Carusi Middle School	Q-BC10	Burlington, NJ	All Occasions Transport	1	10/24/18-11/30/18	24	\$240.00	n/a	\$5,760.00

RECOMMENDATION:

c) JOINTURE

It is recommended that prior administrative approval be ratified for the following:

School	Route	Host District	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Richard Stockton Elementary School	ST-Pink5	Maple Shade Board of Education	n/a	1	11/1/18-6/21/19	145	\$51.50	n/a	\$7,467.50

ACTION AGENDA
November 27, 2018

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION -
 continued

d) ROUTE #KM-1W – KINGSWY LEARNING CENTER, MOORESTOWN, NJ (WHEELCHAIR)

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following:

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Kingsway Learning Center (Moorestown)	KM-1W	KM-1 (Wheelchair)	Holcomb Bus Service, Inc.	1	11/5/18-6/20/19	143	\$75.00	n/a	\$10,725.00

e) ROUTE #WCC-X1WC – HIGH SCHOOL WEST / WHEELCHAIR

RECOMMENDATION:

It is recommended that administrative approval be granted for the following:

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Cherry Hill High School West	WCC-X1WC (Wheelchair) (Wed. & Thurs. Only)	WCC-1X	Holcomb Transportation, Inc.	1	11/28/18-6/13/19	54	\$40.00	n/a	\$2,160.00

ACTION AGENDA

November 27, 2018

B. BUSINESS AND FACILITIES

ITEM 6. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
West	Monetary to be used for Project Graduation	Cherry Hill Education Foundation	\$1,500.00*
East	Monetary to be used for Project Graduation	Cherry Hill Education Foundation	\$1,500.00*

*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion _____ Second _____ Vote _____

ACTION AGENDA

November 27, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Leaves of Absence—Certificated
6. Leaves of Absence—Non-Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated
9. Approval of Revised Job Description

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Susan Cappuccio	Beck	Special Education	7/01/19	Retirement

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

None at this time.

ACTION AGENDA
November 27, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) **Regular**

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Amy Traberman	District – ESL Teacher (New Position)	On or about 1/14/19-6/30/19	\$55,384* Bachelors+30, Step 9 Prorated

*Revised for amount

(b) **Co-Curricular**

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
John Aiello	Cooper – Teacher in Charge	9/01/18-6/30/19	\$617
Asia Brown	Cooper – Teacher in Charge	9/01/18-6/30/19	\$1,600
Taylor Warne	CHHS West – Director, Cheerleading (Winter)	9/01/18-6/30/19	\$2,586

(c) **Homebound Tutor**

RECOMMENDATION:

Be it resolved that Dorjima Tchourumoff be approved as a homebound tutor effective 11/28/18-6/30/19 at the rate of \$41.03/hr.

(d) **Clinical Experience**

RECOMMENDATION:

Be it resolved that the persons listed be approved for a clinical experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Maura Ryan	Rowan	1/08/19-4/29/19	Janene Fiore-Malone/Beck

ACTION AGENDA

November 27, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(e) **Clinical Practice**

RECOMMENDATION:

Be it resolved that the persons listed be approved for a clinical practice in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Caroline Babula*	Rowan	1/02/19-2/15/19	Kathleen Scott/CHHS West
Kevin Finn*	Rowan	1/02/19-2/15/19	Joseph Boiler/CHHS West

*District Employee

(f) **Field Experience**

RECOMMENDATION:

Be it resolved that the persons listed be approved for field experience in accord with the data presented.

<u>Name</u>	<u>University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Cara DiGravio	Capella	11/19/18-5/20/19	Cathleen Lynch/CHHS East
Alana Divito	Fairleigh Dickinson	1/02/19-1/18/19	Kelly Falat/CHHS East
Mary Catherine Pierson	Rutgers	1/02/19-4/18/19	Kimberly Laskey/Sharp
Shyla Rutkowski	Stockton	1/23/19-4/26/19	Sarah Guy/Knight
Morgan White	Rowan	1/02/19-5/01/19	Alena Brooks/Barton

(g) **Practicum Experience**

RECOMMENDATION:

Be it resolved that the persons listed be approved for a practicum experience in accord with the data presented.

<u>Name</u>	<u>University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Marissa May	Rowan	1/22/19-5/10/19	Darren Gamel/CHHS East

(h) **Classroom Observation**

RECOMMENDATION:

Be it resolved that the person listed be approved for a classroom observation in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Daniel Reese	Rutgers	11/16/18-11/27/18	Jennifer Wojs-Robbins/Rosa

ACTION AGENDA

November 27, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(i) Student Teacher

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Christina Ashton	Rowan	1/22/19-5/10/19; 9/03/19-12/18/19	Sarah Guy/Knight
Miranda Coughlan	Rowan	1/22/19-5/10/19; 9/03/19-12/18/19	Davi Browne/Stockton
Taylor Cucci	Rowan	1/22/19-5/10/19; 9/03/19-12/18/19	Denise Horton/Knight
Megan D'Amico	Rowan	1/22/19-5/10/19; 9/03/19-12/18/19	Christopher Willey/Mann
Carlina Fuscellaro	Rowan	1/22/19-5/10/19; 9/03/19-12/18/19	Karen Lignana/CHHS West
Jada Griggs	Rowan	1/22/19-5/10/19; 9/03/19-12/18/19	Linda Patterson/Knight
Jessica Gruner	Rowan	1/22/19-5/10/19; 9/03/19-12/18/19	Allison Radetich/Mann
Kayla Horan	Rowan	1/22/19-5/10/19; 9/03/19-12/18/19	Jennifer Cyr/Johnson
Melanie Hudson	Grand Canyon	1/02/19-6/20/19	Lori Miller/Barclay*
Crystal Nahm	Rowan	1/22/19-5/10/19; 9/03/19-12/18/19	Melina Espailat/Mann
Jaye-ann Pulliam	Rowan	1/22/19-5/10/19; 9/03/19-12/18/19	June Stagliano/Mann
Michael Tenuto	Rowan	1/22/19-5/10/19; 9/03/19-12/18/19	Heather Hayes/Mann

*Revised for cooperating teacher/school

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate</u>
Brooke Olin	Sharp – SACC, Aide II (New Position– 13.75 hrs. /wk.)	12/01/18-6/30/19	\$8.62
Christian Panus	Sharp – SACC, Teacher II (New Position– 13.75 hrs. /wk.)	12/01/18-6/30/19	\$11.00

ACTION AGENDA
November 27, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(b) Black History Month Artist in Residence

RECOMMENDATION:

Be it resolved that Aliyah Bowles be approved as an artist in residence for Black History Month 2019 at CHHS East and CHHS West effective 11/28/18-3/01/19 at the rate of \$2,600.

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Vanessa Brittin	Barclay – Special Education	Leave with pay 10/08/18-10/19/18; Leave without pay 10/22/18-11/30/18
Gioia Covelli	Rosa – Mathematics	Leave with pay 3/14/19-4/04/19; Leave without pay 4/05/19-6/30/19
Linda Day-Strutz	Johnson/Barton – Art	Leave with pay 11/21/18-1/31/19
Susan Donaldson	Barclay – Pre-Kindergarten	Leave with pay 10/01/18-10/24/18; Leave without pay 10/25/18-TBD
Jenna Dunn	Carusi – Language Arts	Leave without pay 9/04/18-1/30/19
Rachel Eister	CHHS East – World Language	Leave with pay 1/04/19-2/14/19; Leave without pay 2/15/19-6/07/19
Suzanne Elsherif	CHHS West – Guidance Counselor	Leave without pay 11/26/18-1/04/19
Kevin Finn	CHHS West – Special Education	Leave without pay 10/15/18-12/18/18 (Revised for dates)
Rachel Fiore	Cooper – 2nd Grade	Leave with pay 2/18/19-4/04/19; Leave without pay 4/05/19-5/31/19
Renee Gavio	Barclay – Special Education	Leave with pay 11/22/18-1/03/19; Leave without pay 1/04/19-6/30/19
Vanessa Intriago	CHHS East – World Language	Leave with pay 1/28/19-2/27/19; Leave without pay 2/28/19-4/12/19
Regina James	Beck – Guidance Counselor	Leave with pay 1/14/19-2/22/19; Leave without pay 2/25/19-4/26/19
Nicole Mantuano	CHHS East – English	Leave with pay 12/14/18-1/28/19;
Lacsamana		Leave without pay 1/29/19-6/20/19
Kristin Patrizzi	Sharp – Special Education	Leave with pay 9/04/18-10/15/18; Leave without pay 10/16/18-1/01/19 (Revised for dates)
Diana Polito	Barclay – Pre-Kindergarten	Leave with pay 9/04/18-10/17/18; Leave without pay 10/18/18-3/15/19 (Revised for dates)

ACTION AGENDA
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C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kimberly Redfearn	Knight – 3 rd Grade	Leave without pay 9/20/18-12/14/18 (Revised for dates)
Marie Smith	Stockton – School Nurse	Intermittent leave with pay 11/02/18-2/01/19
Natalie Wallace	Beck – Special Education	Leave with pay 3/01/19-4/05/19; Leave without pay 4/08/19-6/30/19;
Elizabeth Wegoye	Rosa – Language Arts	Leave with pay 12/18/18-2/07/19; Leave without pay 2/08/19-6/30/19

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Pamela Augustin	CHHS West – Educational Assistant	Leave with pay 9/05/18-9/28/18; Leave without pay 10/01/18-10/24/18 (Revised for dates)
Stephanie Brooks	Rosa – Educational Assistant	Leave with pay 9/05/18-9/21/18; Leave without pay 9/25/18-10/31/18 (Revised for dates)
Karen Dawson	Cooper – EDCC, Teacher	Leave without pay 1/17/18-1/01/19 (Revised for dates)
Maryann DelRossi	Alternative HS – Educational Assistant	Leave with pay 10/16/18-10/26/18
Toni Giampietro	Knight - Educational Assistant	Leave with pay 11/12/18-11/13/18; Leave without pay 11/14/18-11/16/18
Pamela Lam	Cooper – Educational Assistant	Intermittent leave without pay 10/15/18-1/15/19
Lois Livecchi	Kilmer – SACC, Aide	Leave with pay 10/11/18-12/11/18
Rosemarie Maxwell	Kilmer – Lead Cleaner	Leave with pay 9/06/18-9/26/18; Leave without pay 9/27/18-9/28/18
Virginia Pelfrey	Harte – Educational Assistant	Intermittent leave without pay 9/28/18-10/05/18; Leave without pay 10/08/18-10/31/18; Leave with pay 11/01/18-11/12/18 (Revised for dates)
Linda Pettersen	Mann - Educational Assistant	Leave with pay 11/02/18-11/15/18; Leave without pay 11/16/18-11/23/18

ACTION AGENDA
November 27, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—NON-CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Joann Reynik	Cooper – Educational Assistant	Leave with pay 10/29/18-11/07/18
Juan Santana	CHHS East – Cleaner	Leave without pay 11/05/18-11/15/18
Dolores Sattin	Stockton – Exceptional Educational Assistant	Intermittent leave without pay 11/02/18-2/01/19
Emiliann Serrano	Rosa – Educational Assistant	Leave without pay 10/15/18-1/04/19
Carolyn Spak	Beck – Educational Assistant	Leave with pay 9/25/18-11/07/18; Leave without pay 11/08/18-5/17/19 (Revised for dates)
Patricia Tigre	Johnson – Lead Cleaner	Leave with pay 7/26/18-11/02/18

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2018-19 school year in accord with the data presented.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Mindy Norlian	Carusi – Educational Assistant (32.5 hrs/wk, \$17.40/hr.)	Carusi – Educational Assistant (35 hrs/wk)	11/12/18-6/30/19	\$17.40
Lisa Sagan	Carusi – Educational Assistant (35 hrs/wk, \$17.40/hr.)	Carusi – Educational Assistant (32.5 hrs/wk)	11/12/18-6/30/19	\$17.40
Elizabeth Shannon	Cooper – EDCC, Teacher II (\$14.98/hr. – 32.5 hrs./wk.)	Cooper – EDCC, Teacher (32.5 hrs. /wk.)	9/01/18-6/30/19 (Dates Extended)	\$15.81
Christopher Sowinski	CHHS East – Cleaner (\$28,000)	Carusi – Cleaner (replacing R. Ricardo)	On or about 11/14/18-6/30/19	\$28,000 Prorated

ACTION AGENDA

November 27, 2018

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION—CERTIFICATED

(a) Black History Month Showcase Supervision

RECOMMENDATION:

Be it resolved that the persons listed be approved to supervise Black History Month Showcase practices for CHHS East & CHHS West effective 11/28/18-3/01/19 at the rate of \$22.46/hr.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Genene Barnes	Brian Connolly	Teresa Fox	Carly Friedman
Ashley Giles	Yanell Holiday	Jennifer LaSure	Cecil Leonard
Tanitra Rogers			

ITEM 9. APPROVAL OF REVISED JOB DESCRIPTION

RECOMMENDATION:

Be it resolved that the revised job description listed be approved as presented effective 10/28/18.

- Administrative Assistant to Assistant Superintendent
- Educational Assistant
- Educational Assistant – Exceptional Student
- Warehouse – Inventory Control Person

Motion _____ Second _____ Vote _____

ACTION AGENDA
November 27, 2018

D. POLICIES & LEGISLATION

Board Goals

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions

ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
163748		164718		164871	
163971		164749		164901	
164511		164768		175058	
164513		164775		175069	
164517		164786		175103	
164678		164832		175138	

Motion: _____ Second _____ Vote _____

ACTION AGENDA
November 27, 2018

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

NO ITEMS