

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

May 28, 2019 @ 6:30 P.M.

AGENDA

Student Matters

- Review HIB case recommendations

Human Resource Matters

Legal Matters

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

ACTION AGENDA

May 28, 2019

Malberg Administration Bldg.

7:00 P.M. Action Meeting

Meeting called to order by _____

ROLL CALL

Mr. Eric Goodwin, President
Mrs. Lisa Saidel, Vice President
Mrs. Carol Matlack
Mrs. Laurie Neary
Mr. David Rossi
Mrs. Jane Scarpellino
Mrs. Ruth Schultz
Mrs. Sally Tong
Dr. Edward Wang

Student Representatives to the Board of Education

Julia Langmuir, H.S. East *Sonia Kangaju, H.S. West*
Craig Robinson, H.S. East Alternate *Norina Cobb, H.S. West Alternate*

Dr. Joseph Meloche, Superintendent

Mrs. Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary

Dr. Justin Smith, Assistant Superintendent, Curriculum and Instruction

Dr. Farrah Mahan, Director of Curriculum

Mrs. LaCoyya Weathington, Director of Pupil Services

Ms. Nancy Adrian, Director of Human Resources

Mrs. Barbara Wilson, Public Information Officer

Mr. Paul Green – Board Solicitor

Pledge of Allegiance

Approval of Minutes: Town Hall Meeting dated March 10, 2019. Regular Action meeting dated April 30, 2019 and Board Work Session/Special Action meeting dated April 9, 2019. Executive Sessions dated April 9, 2019 and April 30, 2019.

MOTION _____ SECOND _____ VOTE _____

Presentations:

- Recognition of the District's 2018/2019 Student Board Representatives and Alternate Representatives
- The 2019 Camden County "Best of the Class" Awardees from High Schools East and West
- Spencer Levy, Recognition by the NJ State BOE for his "Spencer Levy's Cookies for Kids" Community Service Project
- Recognition of Artists whose work is displayed at the Aramark Headquarters in Philadelphia
- Bond Referendum Ad Hoc Committee Presentation of Report of Recommendations to the Board of Education

Student Representative Reports

Correspondence

First Public Comment – Agenda Items (up to three minutes per person)

Superintendent's Comments

Action Agenda

Second Public Comment (up to three minutes per person)

- over

ACTION AGENDA
May 28, 2019

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Dr. Edward Wang

Administrative Liaison: Dr. Farrah Mahan

Committee Members: Carol Matlack, Laurie Neary, Jane Scarpellino

Business & Facilities Committee Members (blue)

Chairperson: Ruth Schultz

Administrative Liaison: Lynn E. Shugars

Committee Members: Eric Goodwin, Carol Matlack, David Rossi

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Lisa Saidel

Administrative Liaison: Nancy Adrian

Committee Members: Laurie Neary, Ruth Schultz

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaison: Dr. Justin Smith

Committee Members: David Rossi, Sally Tong, Dr. Edward Wang

Strategic Planning Committee Members (buff)

Chairperson: Carol Matlack

Administrative Liaison: Dr. Joseph Meloche, Lynn E. Shugars

Committee Members: Eric Goodwin, Lisa Saidel, Sally Tong

PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE



ACTION AGENDA

May 28, 2019

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2018-2019 School Year
2. Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year
3. Approval of Comprehensive Equity Plan Statement of Assurance for the Academic Years 2019-2022
4. An Agreement Between the Cherry Hill Board of Education and the Burlington County Board Special Services School District to Provide K-12 Educational Professional and Therapeutic Services
5. Approval of Service Agreements Between the Board and Technology for Education & Communication Consulting, Inc. (TECC) to Provide Assistive Technology & Augmentative Communication
6. Approval of Service Agreements Between the Board and Samost Jewish Family & Children’s Services to Provide Job Coaching

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

ACTION AGENDA

May 28, 2019

A. CURRICULUM & INSTRUCTION

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2018-2019 SCHOOL YEAR (continued)**

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Wendy Wong Beck	Open SCIED Facilitator Training Austin, TX	6/10-6/14/19	\$1,9430.54 Air/Lodging/Mileage Meals Title II
B	Scott Goldthorp Malberg	Open SCIED Facilitator Training Austin, TX	6/10-6/14/19	\$1,9430.54 Air/Lodging/Mileage Meals CHASA

**ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2019-2020 SCHOOL YEAR**

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Alison McCartney Malberg	NCTE National Convention Baltimore, MD	11/21-11/24/19	\$1506.92 Registration/Lodging/ Mileage/Tolls/ Parking/Meals
B	Ric Miscioscia Sharp	NASSP National Principal Conference Boston, MA	7/18 – 7/20/19	\$1,933.52 Registration/Lodging Mileage/Parking/ Meals
C	Lisa Feinstein Johnson	International Literacy Association 2019 Conf. New Orleans, LA	10/9-10/13/19 (previously approved 4/30/19)	\$2,694.21 Registration/Air/ Lodging/Mileage/ Tolls/Parking/Meals

ACTION AGENDA

May 28, 2019

A. CURRICULUM & INSTRUCTION

**ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2019-2020 SCHOOL YEAR (continued)**

#	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
D	Michelle Dowd Stockton	International Literacy Association 2019 Conf. New Orleans, LA	10/9-10/13/19 <i>(previously approved 4/30/19)</i>	\$1582.76 Registration/Air/ Mileage/Tolls/ Parking/Meals
E	Eric Goodwin Board Member	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$849.45 Registration/Lodging/ Mileage/ Tolls/Parking/Meals
F	Carol Matlack Board Member	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$849.73 Registration/Lodging/ Mileage/ Tolls/Parking/Meals
G	Laurie Neary Board Member	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$847.04 Registration/Lodging/ Mileage/ Tolls/Parking/Meals
H	Lisa Saidel Board Member	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$654.66 Registration/Lodging/ Mileage/ Tolls/Parking/Meals
I	Jane Scarpellino Board Member	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$844.93 Registration/Lodging/ Mileage/ Tolls/Parking/Meals
J	Ruth Shultz Board Member	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$844.93 Registration/Lodging/ Mileage/ Tolls/Parking/Meals
K	Sally Tong Board Member	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$843.94 Registration/Lodging/ Mileage/ Tolls/Parking/Meals
L	Edward Wang Board Member	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$844.99 Registration/Mileage/ Tolls/Parking/Meals
M	Nancy Adrian Malberg	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$846.79 Registration/Lodging/ Mileage/Tolls/ Parking/Meals
N	Farrah Mahan Malberg	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$181.79 Registration/Mileage/ Tolls/Parking

ACTION AGENDA

May 28, 2019

A. CURRICULUM & INSTRUCTION

**ITEM 2. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2019-2020 SCHOOL YEAR (continued)**

#	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
O	Joseph Meloche Malberg	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$849.45 Registration/Lodging/ Mileage/Tolls/ Parking/Meals
P	Greg McCarty Malberg	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$181.79 Registration/Mileage/ Tolls/Parking
Q	Lisa Ridgway Malberg	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$181.79 Registration/Mileage/ Tolls/Parking
R	Lynn Shugars Malberg	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$181.79 Registration/Mileage/ Tolls/ Parking
S	Justin Smith Malberg	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$181.79 Registration/Mileage/ Tolls/Parking
T	Barbara Wilson Malberg	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$181.79 Registration/Mileage/ Tolls/ Parking
U	Don Bart Malberg	2019 Workshop and Exhibition, Atlantic City, NJ	10/21-10/24/19	\$81.79 Registration/Mileage/ Tolls/ Parking
V	Barbara Wilson Malberg	National School Public Relations Assoc. Seminar Washington, D.C.	7/14-7/17/19	\$1,540.28 Registration/Rail/ Lodging/Meals
W	Brian Grillo West	Environmental Science AP Program Philadelphia, PA	7/15-7/18/19	\$1,392.53 Registration/Mileage Tolls Title II
X	Marcie Pullano Carusi	NCTE Annual Conference Baltimore, MD	11/21-11/24/19	\$1,512.46 Registration/Lodging Mileage/Tolls/Parking
Y	Megan Langman West	NCTE Annual Conference Baltimore, MD	11/21-11/24/19	\$1,591.30 Registration/Lodging Mileage/Tolls/Parking

ACTION AGENDA

May 28, 2019

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF COMPREHENSIVE EQUITY PLAN STATEMENT OF ASSURANCE FOR THE ACADEMIC YEARS 2019-2022

Be it resolved that the Cherry Hill Board of Education approve the Comprehensive Equity Plan Statement of Assurance for the academic years 2019-2022.

ITEM 4. AN AGREEMENT BETWEEN THE CHERRY HILL BOARD OF EDUCATION AND THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT TO PROVIDE K-12 EDUCATIONAL PROFESSIONAL AND THERAPEUTIC SERVICES

WHEREAS, the Board has determined, based upon the recommendation of its Administration, that it is in its best interests to enter into an agreement with the Burlington County Special Services School District (“BCSSSD”) for the provision of K-12 educational professional and therapeutic services; and

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves the provision of K-12 educational and therapeutic services by BCSSSD, a special education public school district, via an agreement between the Board and BCSSSD for the 2019/2020 school year; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute an agreement with BCSSSD upon final approval of the agreement’s form by the Board Secretary

ITEM 5. APPROVAL OF SERVICE AGREEMENTS BETWEEN THE BOARD AND TECHNOLOGY FOR EDUCATION & COMMUNICATION CONSULTING, INC. (TECC) TO PROVIDE ASSISTIVE TECHNOLOGY & AUGMENTATIVE COMMUNICATION

WHEREAS, on or about April 3, 2019, the Cherry Hill Board of Education published an advertisement which solicited proposals, RFP #1920-6 – Assistive Technology & Augmentative Communication, under a fair and open competitive contracting process for the provision of Assistive Technology & Augmentative Communication to certain District pupils;

WHEREAS, a committee was established to evaluate the proposal and rank the proposal received in accordance with the weighted assessment criteria established by the District; and

WHEREAS, a proposal was received on April 30, 2019 and reviewed and ranked by the committee, which has recommended the acceptance of the proposal from Technology for Education & Communication Consulting, Inc. (TECC) based on price and other factors considered;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a service contract between the Board and Technology for Education & Communication Consulting, Inc. for the term of July 1, 2019 through June 30, 2021 at the rate of \$105.00 per hour for the 2019/2020 and 2020/2021 school years in accordance with the terms of the Request for Proposals and Technology for Education & Communication Consulting, Inc. (TECC) response thereto; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute an agreement to the service contract with the specified vendor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the school district in accordance with the requirements of *N.J.S.A. 18A*.

ACTION AGENDA

May 28, 2019

A. CURRICULUM & INSTRUCTION

ITEM 6. APPROVAL OF SERVICE AGREEMENTS BETWEEN THE BOARD AND SAMOST JEWISH FAMILY & CHILDREN'S SERVICES TO PROVIDE JOB COACHING

WHEREAS, on or about April 3, 2019, the Cherry Hill Board of Education published an advertisement which solicited proposals, RFP #1920-7 – Job Coaching, under a fair and open competitive contracting process for the provision of Job Coaching to certain District pupils;

WHEREAS, a committee was established to evaluate the proposal and rank the proposal received in accordance with the weighted assessment criteria established by the District; and

WHEREAS, a proposal was received on April 30, 2019 and reviewed and ranked by the committee, which has recommended the acceptance of the proposal from Samost Jewish Family & Children's Services based on price and other factors considered;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a service contract between the Board and Samost Jewish Family & Children's Services for the term of July 1, 2019 through June 30, 2021 at the rate of \$49.00 per hour / two or more students at the same site at the rate of \$32.00 per hour for the 2019/2020 and 2020/2021 school years in accordance with the terms of the Request for Proposals and Samost Jewish Family & Children's Services response thereto; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute an agreement to the service contract with the specified vendor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the school district in accordance with the requirements of *N.J.S.A.* 18A.

Motion _____ Second _____ Vote _____

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items Included in the 2018 bond referendum.**

The Superintendent recommends the following:

- A. Approval of Appointments
 - B. Approval of Reaffirmation of Policies, Actions, Rules and Regulations
 - C. Approval of Resolution – Educational Services
 - D. Approval of Bank Accounts and Bank Signatories
 - E. Approval of Tax Receipt Schedule 2019/2020
1. Financial Reports
 2. Resolutions
 3. Resolution for the Award of Bids
 4. Resolution for the Award of Transportation
 5. Resolution for Approval of Contract with Benecard Services LLC
 6. Resolution for Approval of Contract with Horizon Blue Cross Blue Shield
 7. Resolution Approving Dental Plan with Delta Dental of New Jersey, Inc.
 8. Approval of Cherry Hill McKinney Vento/DCP&P Student(s) Going Out of District for the 2018/2019 School Year
 9. Acceptance of Donations

The Superintendent recommends the following:

A. APPROVAL OF APPOINTMENTS

1. Appointment of Board Secretary/Assistant Board Secretary

It is recommended that Lynn Shugars be appointed Board Secretary and Lisa Ridgway be appointed Assistant Board Secretary for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

2. Treasurer of School Monies

It is recommended that Debra DiMattia be appointed Treasurer of School Monies for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS – continued

3. Affirmative Action Officer

It is recommended that LaCoyya Weathington, Director of Pupil Services, be appointed Affirmative Action Officer for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

4. Public Agency Compliance Officer

It is recommended Lynn E. Shugars, Assistant Superintendent/Business, Board Secretary be appointed Public Agency Compliance Officer for this Board of Education for bid specifications, construction contracts and procurement, and professional and service contracts for a term commencing July 1, 2019 through June 30, 2020.

5. Section 504 Officer/ADA Officer

It is recommended that Bonnie Mingin, Supervisor of Pupil Services, be appointed as Section 504 Officer/ADA Officer for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

6. Title IX Officer

It is recommended that LaCoyya Weathington, Director of Pupil Services, be appointed as Title IX Officer for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

7. Substance Awareness Coordinator

It is recommended that Bonnie Mingin, Supervisor of Pupil Services, be appointed as Substance Awareness Coordinator for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

8. Indoor Air Quality Program Certifier

It is recommended that Gregory McCarty, Director of Operations & Facilities Management, be appointed as the designated person to review and certify the Indoor Air Quality Program for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

9. Asbestos Management and NJ PEOSH Officer/Coordinator

It is recommended that Gregory McCarty, Director of Operations & Facilities Management, be appointed as the designated person for this Board of Education for Asbestos Management and NJ PEOSH matters for a term commencing July 1, 2019 through June 30, 2020.

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS – continued

10. Integrated Pest Management Coordinator and IPM Plan

It is recommended that Gregory McCarty, Director of Operations & Facilities Management, be appointed as Integrated Pest Management (“IPM”) Coordinator for this Board of Education for a term commencing July 1, 2019 through June 30, 2020, and that the Board approve the District IPM Plan for the 2019/2020 school year.

11. Right to Know Officer

It is recommended that Gregory McCarty, Director of Operations & Facilities Management, be appointed as the District Right to Know Officer for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

12. School Safety Specialist

It is recommended that Anthony Saporito, Director of Security be appointed as the School Safety Specialist for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

13. Homeless Liaison

It is recommended that Bonnie Mingin, Supervisor of Pupil Services, be appointed as Homeless Liaison for this Board of Education for a term commencing July 1, 2019 through June 30, 2020.

14. Custodian of Records

It is recommended that Lynn E. Shugars, Assistant Superintendent Business/Board Secretary be appointed as the District’s Custodian of Records (*N.J.S.A.47:1A-1 et seq.*) commencing July 1, 2019.

15. Appointment - Healthcare Insurance Portability & Accountability Act (HIPAA) Officer

It is recommended that Nancy Adrian, Director of Human Resources, be designated as the Healthcare Insurance Portability & Accountability Act (HIPAA) compliance officer for the 2019/2020 school year.

16. Appointment – Chemical Hygiene Officer

It is recommended that Scott Goldthorp, Supervisor of Curriculum & Instruction, be designated as the Chemical Hygiene Officer for the 2019/2020 school year.

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS – continued

17. Purchasing Agent

BE IT RESOLVED that pursuant to the Public School Contracts Law (*N.J.S.A. 18A:18A-1 et seq*), that Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary, shall serve as the “Contracting Agent” of this school district for the 2019/2020 school year.

BE IT FURTHER RESOLVED that pursuant to *N.J.S.A. 18A: 18A-3*, the Assistant Superintendent, Business/Board Secretary, is hereby empowered to make, negotiate, and award any and all purchases, contracts, and agreements for the performance of any work or services, or the furnishing or hiring of materials or supplies where the cost or price thereof does not exceed \$40,000.00 and \$19,000.00 for pupil transportation contracts (as amended from time to time) in a fiscal year, without public advertising for bids and bidding, and in accordance with the provisions of this resolution.

BE IT FURTHER RESOLVED that pursuant to *N.J.S.A. 18A:18A-37c.*, the Assistant Superintendent, Business/Board Secretary is authorized to award any contract or agreement, the aggregate cost or price of which is estimated at less than fifteen percent (15%) of the required bidding threshold, without soliciting competitive quotations.

18. Ratification of Paid Bills and Budget Transfers

It is recommended that Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary be authorized to execute payment of bills and budget transfers prior to Board Approval. Such actions will be made when necessary to facilitate the normal operations of the district and shall be presented at the next Board Action meeting for ratification.

19. Tax Shelter Annuity Companies and Disability Insurance Companies

It is recommended that the Board of Education approves the following list of TSA representatives that are authorized for payroll deductions and the list of Disability Insurance companies that are authorized for payroll deductions.

TAX SHELTER ANNUITIES

Equitable
Lincoln Investment
Met Life
Valic - (AIG)
State of New Jersey Division of Pensions
The Legend Group
Vanguard (Grandfathered-closed TSA)

DISABILITY INSURANCE

Hartford
Prudential Ins. Co. of America - CHEA
Prudential Ins. Co. of America - CHASA
AFLAC
Colonial Life

20. OMNI Group 403(B) TPA and 457(b)

It is recommended that the Board of Education renew the annual services agreement with the OMNI GROUP for the 2019/2020 school year as administrator for the 403B Plan and the 457(b) Plan.

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

B. APPROVAL OF REAFFIRMATION OF POLICIES, ACTIONS, RULES AND REGULATIONS

1. POLICIES

It is recommended that it be resolved that the policies, actions, rules and regulations, for participation in NJSIAA adopted by prior Boards of Education of the Cherry Hill School District, which were in effect immediately prior to this Board Meeting, be reaffirmed and adopted by the Board of Education.

2. CODE OF ETHICS

It is recommended that the Board adopt and sign the Code of Ethics Form. The School Ethics Act and Code of Ethics for School Board Members has been received and discussed; and that the Policies and Procedures regarding training of District Board of Education members has been adopted; and that each Board of Education member acknowledges receipt of the Code of Ethics for School Board Members and has become familiar with the Code of Ethics.

C. APPROVAL OF RESOLUTION – EDUCATIONAL SERVICES

BE IT HEREBY RESOLVED that the Cherry Hill Township Board of Education has approved continuation of its membership in the Camden County Educational Services Commission, a consortium of school districts, for the purpose of providing:

- I.D.E.A. Services for Non-Public Schools subject to separate agreement
- Compensatory Education, Handicapped Pupil Services and Homebound Instruction for Non-Public Schools pupils as provided under Chapters 192 and 193 per the general services contract
- Aid in Lieu of Transportation per the general services contract
- Non-Public Transportation per the general services contract
- District Homebound Instruction per the general services contract
- Child Study Team Evaluations per the general services contract
- Additional Services, on an as needed basis, per the general services contract

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

D. APPROVAL OF BANK ACCOUNTS AND BANK SIGNATORIES

It is recommended that Republic Bank be designated the official bank depository for the following Board accounts:

Account	Account #	No. of Signatures	Signatories
Current Account	1364383	3 of 3	Board President, Board Vice President, Secretary of the Board of Education, Treasurer
Payroll Account	1364405	1 of 1	Treasurer
Agency Account	1364413	1 of 3	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Treasurer
Food Service Account	1364588	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant
Student Activity Fund Account (Middle/Elementary)	1364537	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant
Student Activity Fund Account (High School East)	1364553	2 of 3	Principal, Asst. Principal-Activity Fund, Coordinator of Student Activities
Student Activity Fund Account (High School West)	1364561	2 of 3	Principal, Asst. Principal-Activity Fund, Coordinator of Student Activities
Unemployment Trust Account	1364545	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant
Capital Reserve Account	1364456	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

D. APPROVAL OF BANK ACCOUNTS AND BANK SIGNATORIES continued

Account	Account #	No. of Signatures	Signatories
Internal Service Fund - Prescription Account	1364502	2 of 4	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant
School Age Child Care/STEP	1364464	2 of 5	Asst. Superintendent Business/Board Secretary, Asst. Business Administrator/Asst. Board Secretary, Accountant, Senior Accountant, Principal of Barclay/SACC
Elizabeth Conner Scholarship Account	1364472	1 of 1	Assistant Superintendent Business/Board Secretary
Kauffman Scholarship Account	1364480	1 of 1	Assistant Superintendent Business/Board Secretary
Scholarships (High School East)	1757113	1 of 1	Assistant Superintendent Business/Board Secretary
Scholarships (High School West)	1757105	1 of 1	Assistant Superintendent Business/Board Secretary

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

D. APPROVAL OF BANK ACCOUNTS AND BANK SIGNATORIES continued

Petty Cash Account

It is recommended that the following petty cash funds be established:

School	Amount	Person Responsible	Purpose
Barclay Elementary School	\$100	Principal	General
Barton Elementary School	\$100	Principal	General
Cooper Elementary School	\$100	Principal	General
Harte Elementary School	\$100	Principal	General
Johnson Elementary School	\$100	Principal	General
Kilmer Elementary School	\$100	Principal	General
Kingston Elementary School	\$100	Principal	General
Knight Elementary School	\$100	Principal	General
Mann Elementary School	\$100	Principal	General
Paine Elementary School	\$100	Principal	General
Paine Elementary School	\$100	Principal	Life Skills Coach
Sharp Elementary School	\$100	Principal	General
Stockton Elementary School	\$100	Principal	General
Woodcrest Elementary School	\$100	Principal	General
Beck Middle School	\$150	Principal	General
Carusi Middle School	\$150	Principal	General
Rosa Middle School	\$150	Principal	General
Alternative HS	\$100	Principal	General
East HS	\$200	Principal	General
West HS	\$1200	Principal	Job Coach
West HS	\$200	Assistant Principal	General
Security	\$100	Director	General
Building/Grounds	\$400	Director	General

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

E. APPROVAL OF TAX RECEIPT SCHEDULE 2019/2020

<u>Month and Day Payable</u>	<u>General Fund</u>
July 8, 2019	\$7,359,336.50
July 26, 2019	7,359,336.50
August 9, 2019	14,718,673.00
September 6, 2019	14,718,673.00
October 4, 2019	14,718,673.00
November 8, 2019	14,718,673.00
December 6, 2019	<u>14,718,673.00</u>
Total July through December, 2019	\$88,312,038.00
January 10, 2020	\$14,718,673.00
February 7, 2020	14,718,673.00
March 6, 2020	14,718,673.00
April 3, 2020	14,718,673.00
May 8, 2020	14,718,673.00
June 12, 2020	<u>14,718,673.00</u>
Total January through June, 2020	\$88,312,038.00
TOTAL 2019-2020 YEAR	<u><u>\$176,624,076.00</u></u>

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION FOR MARCH 2019**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of March 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:17-36 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of March 31, 2019 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16:10 the Board Secretary certifies that anticipated revenue has changed for the month ending March 2019 as follows:

Increase \$0	Decrease \$0
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b) **TREASURER'S REPORT FOR MARCH 2019**

The Board Secretary further certifies that as of March 31, 2019 that the Treasurer's Report is in accordance with 18A:17-36 and 18A:17-9. The Treasurer's Report and the Secretary's Report are in agreement for the month of March 2019.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MARCH 2019**

It is recommended that the 2018/2019 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report.

d) **FOOD SERVICE OPERATING STATEMENT FOR MARCH 2019**

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending March 2019 be accepted as submitted.

e) **SACC FINANCIAL REPORT FOR MARCH 2019**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of March 2019 be accepted as submitted.

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS – continued

f) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$10,997,006.57	Payroll Dates: 4/30/19-5/15/19
Food Service	<u>\$364,245.72</u>	4/29/19
Total	\$11,361,252.29	

g) APPROVAL OF BILL LIST(S)

It is recommended that the Bill List(s) for May 28, 2019 in the amount(s) of \$5,809,749.98 be approved as submitted.

It is recommended that the SACC Bill List(s) for May 28, 2019 in the amount(s) of \$ 12,439.20 be approved as submitted.

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **RESOLUTION AUTHORIZING THE USE OF COOPERATIVE PURCHASING AGREEMENTS**

WHEREAS, the Cherry Hill Board of Education has the need on a timely basis to purchase goods and services utilizing cooperative purchasing agreements through the following cooperatives;

New Jersey:

Educational Data Services, Inc..
Educational Services Commission of New Jersey
Hunterdon County Educational Services Commission
Camden County Educational Services Commission

National:

Omnia (formally US Communities and National IPA)
PEPPM
Sourcewell (formally NJPA)
National Association of State Procurement Officials-Valuepoint (NASPO)
National Cooperative Purchasing Alliance (NCPA)
Keystone Purchasing Network (KPN)
The Interlocal Purchasing System (TIPS)

NOW, THEREFORE, BE IT RESOLVED, the Cherry Hill Board of Education authorizes the Purchasing Agent to purchase certain goods from those approved cooperative purchasing agreements as listed below for the 2019/2020 school year pursuant to all conditions of the individual awarded bids; and

BE IT FURTHER RESOLVED that Lynn E. Shugars, Board Secretary shall certify to the availability of sufficient funds prior to the expenditure of funds for such goods for the following vendors.

<u>Vendor</u>	<u>Commodity</u>	<u>Method</u>	<u>Award Number</u>
Amazon Business	Online Marketplace	Omnia	USC R-TC-17006
Apple Education	Apple Products	Educational Services Commission	ESCNJ 18/19-67
Aruba Networks Inc. (E-Plus Technology/Comm Solutions/PKA Technologies/Turn Key Technologies)	Data Communications Equipment	NJ State Contract	88133

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS – continued

a) **RESOLUTION AUTHORIZING THE USE OF COOPERATIVE PURCHASING AGREEMENTS** – continued

<u>Vendor</u>	<u>Commodity</u>	<u>Method</u>	<u>Award Number</u>
Barracuda (E-Plus Technology)	Data Communications Equipment	NJ State Contract	88792
Beyer Fleet, LLC	Vehicles, Trucks, Class 2, Pickup/ Utility, With Snow Plow Option	NJ State Contract	88727
Blackboard	Digital Media Management and Mass Notification	NCPA	01-92
CDW-G	Technology Supplies & Services	Educational Services Commission	ESCNJ 18/19-03
Cherry Valley Tractor	Grounds Equipment	Educational Services Commission	ESCNJ 18/19-25
Cherry Valley Tractor	Snow Vehicle Attachments and Accessories	Educational Services Commission	ESCNJ 18/19-22
Cisco (E-Plus Technology)	Data Communications Equipment	NJ State Contract	87720
CM3 Building Solutions	Integrated Building Automated Solutions	CCESC	RFP#FY17-02
Coggins Supply, Inc.	Custodial Supplies	Ed-Data	9459
Commercial Interiors Direct Inc.	Flooring	Educational Services Commission	MRESC 14/15-64
Commercial Interiors Direct Inc.	Commercial Floor Covering & Related Services #186	Hunterdon County	186
Cooper Friedman Electric Supply Co.	MSRP-Custodial	Ed-Data	8578
Dell Computer Corporation	Computer Equipment, Peripherals & Related Services	NJ State Contract	19-TELE-00656
Direct Flooring	Flooring	Educational Services Commission	MRESC 14/15-64
Franklin-Griffith, LLC	Electrical Equipment & Supplies	NJ State Contract	85580

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS – continued

a) **RESOLUTION AUTHORIZING THE USE OF COOPERATIVE PURCHASING AGREEMENTS** – continued

<u>Vendor</u>	<u>Commodity</u>	<u>Method</u>	<u>Award Number</u>
General Chemical	Custodial Supplies	Educational Services Commission	ESCNJ 17/18-47
General Chemical	MSRP-Custodial	Ed-Data	8578
General Chemical	MSRP-Green Custodial Products	Ed-Data	8571
Global Furniture (Allied Furniture)	Furniture and Accessories	Educational Services Commission	ESCNJ 17/18-16
Haskell Office (Allied Furniture)	Furniture and Accessories	Educational Services Commission	ESCNJ 17/18-16
Home Depot	MRO Walk-In Building Supplies	NJ State Contract	18-FLEET-00234
Home Depot	Paint & Paint Supplies	Omnia	16154
Home Depot Pro	Janitorial Supplies	Omnia	17-21
Home Depot Pro	Maintenance & Hardware Supplies	Omnia	16154
Jonti-Craft (Allied Furniture)	Furniture and Accessories	Educational Services Commission	ESCNJ 17/18-16
Laurel Lawnmower Service Inc.	Grounds Equipment	Educational Services Commission	ESCNJ 18/19-25
Mac's Security Systems, Inc.	Locksmith Services	Ed-Data	8548
Moore Co Inc. (Allied Furniture)	Technology Solutions, Products and Services	TIPS	170306
Multi Temp Mechanical Inc.	Electrical Repairs	Ed-Data	7920
National Public Seating (Allied Furniture)	Furniture and Accessories	Educational Services Commission	ESCNJ 17/18-16
Network Services (Penn Jersey Paper)	Custodial Supplies	Ed-Data	9459
Northeast Plumbing Services, LLC	Plumbing	Ed-Data	9185

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS – continued

a) **RESOLUTION AUTHORIZING THE USE OF COOPERATIVE PURCHASING AGREEMENTS** – continued

<u>Vendor</u>	<u>Commodity</u>	<u>Method</u>	<u>Award Number</u>
Passon's Sport & US Games/BSN Sports	Athletic Supplies	Ed-Data	3079149
Passon's Sport & US Games/BSN Sports	MSRP Athletic	Ed-Data	3077379
Passon's Sport & US Games/BSN Sports	Physical Education Supplies	Ed-Data	3079179-2018
RFP Solutions	Information Technology Solutions	CCESC	RFP#FY16-01
School Specialty Inc.	General Teaching Supplies	Ed-Data	7781952922
SHI International Corporation	Software License & Related Services	NJ State Contract	89851
Smith Systems Mfg (Allied Furniture)	Furniture and Accessories	Educational Services Commission	ESCNJ 17/18-16
South Jersey Turf Consultants	Landscape & Irrigation System Repair and Maintenance	Ed-Data	8546
Staples Advantage	Office Supplies	Ed-Data	SPLS8004
Tanner North Jersey Furniture	MSRP-Furniture	Ed-Data	6259
Tanner North Jersey Furniture	Furniture and Accessories	Educational Services Commission	ESCNJ 17/18-16
Tequipment Inc..	MSRP-Interactive Whiteboards	Ed-Data	8572
Vertical Communications (RFP Solutions)	Telecommunications Equipment and Services	NJ State Contract	80809
Virco	Education Furniture	Omnia	USC R-TC-18004
W W Grainger	Custodial Supplies	Ed-Data	9336
W W Grainger	INDUSTRIAL/MRO SUPPLIES & EQUIP	NJ State Contract	19-FLEET-08566
WB Manufacturing	Furniture, Furnishings and Services	TIPS	180305
WB Mason, Inc.	Copy Paper	Ed-Data	EDS-9462-SOUTH
WJ Wallace Paving, Inc..	Macadam (repaving) Service and Repair	Ed-Data	9183
Western Products (Laurel Lawnmower)	Snow and ice Handling Equipment, Supplies and Accessories	Sourcewell	080818-DDY

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS

- a) #1819-41 – FIRE AND SECURITY ALARM SYSTEMS MONITORING, TESTING, INSPECTIONS, MAINTENANCE AND REPAIRS (5-15-19)

INFORMATION:

Specifications for the procurement of vendor to supply fire and security alarm systems monitoring, testing, inspections, maintenance and repairs were advertised and solicited with the following result.

Two proposals were received and deemed non-responsive.

RECOMMENDATION:

It is recommended that **BID #1819-41 – FIRE AND SECURITY ALARM SYSTEMS MONITORING, TESTING, INSPECTIONS, MAINTENANCE AND REPAIRS** be rejected and rebid.

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS – continued

- b) #1920-5 – FENCE REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES (5-16-19)

INFORMATION:

Specifications for the procurement of a vendor to provide fence replacement and related work at various Cherry Hill Public School sites were advertised and solicited with the following results.

<u>Bidder</u>	Giacorp Contracting, Inc. Hawthorne, NY
<u>SOC-1</u> Fence repair, repl. at Cooper ES and Marlkers Complex	\$184,497.00
<u>SOC-1A</u> (Add) Provide cantilever gates in lieu of swing gates at driveway entrances at Marlkers Complex	<u>5,500.00</u>
<u>Total SOC-1</u> (Base Bid - SOC-1A)	\$189,997.00
<u>SOC-2</u> Fence repair, repl. at Barton and Paine ES, Beck MS, East HS and West Sports Complex	\$87,320.00
<u>SOC-2A</u> Provide driveway gates at Richterman Sports Complex	23,183.00
<u>Total SOC-2</u> (Base Bid + SOC-2A)	<u>\$110,503.00</u>
<u>SOC-3</u> Fence Repair, repl. at Mann, Stockton and Woodcrest ES, Carusi and Rosa MS	\$170,939.00
<u>SOC-3A</u> (Add) Provide ornamental fence, gates and related work at Kingston ES	21,186.00
<u>Total SOC-3</u> (Base Bid + SOC-3A)	<u>\$192,125.00</u>
<u>SOC-4</u> Fence Repair, repl. at Barton, Cooper, Mann, Paine, Stockton and Woodcrest ES, Beck, Carusi and Rosa MS, East HS, West Sports Complex and Marlkers Complex	\$451,513.00
<u>SOC-4A</u> (Add) Provide cantilever gates in lieu of swing gates at driveway entrances at Marlkers Complex	5,500.00

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS – continued

- b) #1920-5 – FENCE REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES (5-16-19) – continued

INFORMATION:

<u>Bidder</u>	Giacorp Contracting, Inc. Hawthorne, NY
<u>SOC-4B</u> (Add) Provide driveway gates at Richterman Sports Complex	23,183.00
<u>SOC-4C</u> (Add) Provide ornamental fence, gates and related work at Kingston ES	21,186.00
<u>SOC-4</u> (Base Bid + SOC-4A + SOC-4B + SOC-4C)	<u>\$501,382.00</u>

Bid packages were picked up by the following vendors but none submitted proposals; Abhzeen Design, Inc. Toms River, NJ, Alenco Fence, Medford, NJ, All Vinyl Fencing LLC, Hammonton, NJ, Fox Fence Enterprises, Inc., Clifton, NJ, Levy Construction, Audubon, NJ, Progressive Fence and Rail, Egg Harbor Twp., NJ, Road Safety Systems, LLC, Shamong, NJ, and Township Fence, Inc., Sewell, NJ.

RECOMMENDATION:

It is recommended that Bid #1920-5 – FENCE REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES be rejected and rebid due to the lowest bid substantially exceeds the Board of Education’s appropriation for the goods or services.

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS – continued

- c) #1920-8 – EXTERIOR DOOR REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES (5-16-19)

INFORMATION:

Specifications for the procurement of a vendor to provide exterior door replacement and related work at various Cherry Hill Public Schools sites were advertised and solicited with the following results.

<u>Bidder</u>	<u>SOC-1</u> Exterior Door Replacement & Related Work at Various Sites	<u>SOC-1A</u> (Add) Replace Barton ES Door No. 7
Winderco, Inc., Cherry Hill, NJ	\$417,000.00	\$9,500.00
W. J. Gross, Sewell, NJ	432,900.00	5,200.00

Bid packages were picked up by the following vendors but none submitted proposals; 1st Westco Corp., Oaklyn, NJ, Almond Glass Works, Collingswood, NJ, Coastal Land Contractors, Pittsgrove, NJ, Kavi Constructions, LLC, Berlin, NJ, Levy Construction, Audubon, NJ, MJJ Construction, Atco, NJ.

RECOMMENDATION:

It is recommended that **BID #1920-8 – EXTERIOR DOOR REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES** be awarded as follows based on the lowest responsive and responsible bidder.

<u>Bidder</u>	Winderco, Inc., Cherry Hill, NJ
<u>SOC-1</u> Exterior Door Replacement & Related Work at Various Sites	\$417,000.00
<u>SOC-1A</u> (Add) Replace Barton ES Door No. 7	<u>9,500.00</u>
Total	\$426,500.00

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS – continued

d) #1920-6 – PAINTING SERVICES – TIME AND MATERIAL

INFORMATION:

Specifications for the procurement of a vendor to provide Painting Services – Time and Material through a term contract were advertised and solicited with the following results.

<u>Bidder</u>		A&A Painting & Contracting Co., Highland Park, NJ	Ascend Construction Mgmt. Ocean, NJ
		<u>Price per square foot</u>	
Interior Painting Services 8 am to 4 pm	Flat Paint	\$0.70	\$1.35
	Floor Paint	1.45	1.45
	Semi-Gloss Paint	0.80	1.45
	Gloss Paint	0.85	1.55
	Total	3.80	5.80
Interior Painting Services 4 pm to 11 pm	Flat Paint	0.70	1.70
	Floor Paint	1.45	1.80
	Semi-Gloss Paint	0.80	1.80
	Gloss Paint	0.85	1.90
	Total	3.80	7.20
	Total	7.60	13.00
	Average	0.95	1.63

The lowest respondent has been determined by averaging the total of the four Interior Painting rates between the hours of 8 am and 4 pm and the four Interior Painting rates between the hours of 4 pm and 11 pm.

RECOMMENDATION:

It is recommended that BID #1920-9 – PAINTING SERVICES – TIME AND MATERIAL be awarded to A&A Painting & Contracting Co. through a term contract as the lowest responsive and responsible bidder.

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS – continued

- e) #1920-10 ROOF REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES (5-16-19)

INFORMATION:

Specifications for the procurement of a vendor to provide Roof Replacement and Related Work at Various Cherry Hill Public School Sites were advertised and solicited with the following results.

<u>Vendor</u>	D.A. Nolt, Berlin, NJ	JDS Industrial Roofing, Brick, NJ	Roof Mgmt., Inc. Wall, NJ	United States Roofing Corp., Norristown, PA	USA General Contractors, Elizabeth, NJ
<u>SOC-1**</u> Roof repl. & related work at Mann ES	\$1,533,725.00	\$1,264,000.00	N/B	\$1,683,000.00	\$1,555,000.00
<u>Alt. SOC-1A</u> (Add) Repl. three (3) existing gravity ventilator assemblies	4,500.00	9,000.00	N/B	17,500.00	18,000.00
<u>Alt. SOC-1B</u> (Add) Provide roof coating throughout all roofing types	175,376.00	150,000.00	N/B	223,900.00	123,000.00
<u>Unit Prices SOC-1</u> <u>Unit Price #M-1</u> Remove existing wood blocking indicated to remain & provide pressure treated 2x6 wood blocking	48.00	40.00	N/B	30.00	20.00
<u>Unit Price #M-2</u> Remove existing wood blocking indicated to remain and provide pressure treated 2 x8 wood blocking	54.00	50.00	N/B	32.00	22.00
<u>Unit Price #M-3</u> (Add or deduct) damaged gypsum roof deck repl.	+2,250.00	+1,050.00	N/B	+375.00	+750.00
<u>Unit Price #M-4</u> (Add or deduct) damaged steel roof deck repl.	<u>+153.00</u>	<u>+108.00</u>	N/B	<u>+120.00</u>	<u>+360.00</u>
Total SOC-1 (Base + SOC-1B)	\$1,709,101.00	\$1,414,000.00	N/B	\$1,906,900.00	\$1,678,000.00

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS – continued

e) #1920-10 ROOF REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES (5-16-19) continued

INFORMATION:

<u>Vendor</u>	D.A. Nolt, Berlin, NJ	JDS Industrial Roofing, Brick, NJ	Roof Mgmt., Inc., Wall, NJ	United States Roofing Corp., Norristown, PA	USA General Contractors, Elizabeth, NJ
<u>SOC-2</u> Roof repl. & related work at HS West Jones Gym	\$1,254,894.00	\$1,010,000.00	\$1,019,000.00	\$1,179,000.00	\$1,247,000.00
<u>Alt. SOC-2A</u> (Add) Provide roof coating throughout all roofing types	117,267.00	85,000.00	164,000.00	223,900.00	80,000.00
<u>Unit Prices SOC-2</u> <u>Unit Price #W-1</u> Remove existing wood blocking indicated to remain & provide pressure treated 2x6 wood blocking	48.00	40.00	88.00	30.00	20.00
<u>Unit Price #W-2</u> Remove existing wood blocking indicated to remain and provide pressure treated 2 x8 wood blocking	48.00	50.00	112.00	32.00	22.00
<u>Unit Price #W-3</u> (Add or deduct) damaged steel roof deck repl.	<u>+54.00</u>	<u>+108.00</u>	<u>+240.00</u>	<u>+120.00</u>	<u>+360.00</u>
<u>Total SOC-2</u> (Base Bid + SOC-2A)	\$1,372,161.00	\$1,095,000.00	\$1,183,000.00	\$1,402,900.00	\$1,327,000.00
<u>SOC-3**</u> Roof repl. & related work at Mann ES and HS West Jones Gym	2,788,619.00	2,274,000.00	N/B	2,859,000.00	2,712,000.00
<u>Alt. SOC-3A</u> (Add) HS West repl. of three (3) existing gravity ventilator assemblies	4,500.00	9,000.00	N/B	17,500.00	18,000.00
<u>Alt. SOC-3B</u> (Add) Mann ES provide roof coating throughout all roofing types	175,376.00	150,000.00	N/B	223,900.00	123,000.00
<u>Alt. SOC-3C</u> (Add) HS West provide roof coating throughout all roofing types	117,267.00	85,000.00	N/B	134,500.00	80,000.00

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS – continued

e) #1920-10 ROOF REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES (5-16-19) continued

INFORMATION:

<u>Vendor</u>	D.A. Nolt, Berlin, NJ	JDS Industrial Roofing, Brick, NJ	Roof Mgmt. Inc., Wall , NJ	United States Roofing Corp., Norristown, PA	USA General Contractors, Elizabeth, NJ
<u>Unit Prices SOC-3</u>					
<u>Unit Price #M-1</u> Remove existing wood blocking indicated to remain & provide pressure treated 2x6 wood blocking	48.00	40.00	N/B	30.00	20.00
<u>Unit Price #M-2</u> Remove existing wood blocking indicated to remain and provide pressure treated 2 x8 wood blocking	54.00	50.00	N/B	32.00	22.00
<u>Unit Price #M-3</u> (Add or deduct) damaged gypsum roof deck repl.	+2,250.00	+1,050.00	N/B	+375.00	+750.00
<u>Unit Price #M-4</u> (Add or deduct) damaged steel roof deck repl.	+153.00	+108.00	N/B	+120.00	+360.00
<u>Unit Price #W-1</u> Remove existing wood blocking indicated to remain & provide pressure treated 2x6 wood blocking	48.00	40.00	N/B	30.00	20.00
<u>Unit Price #W-2</u> Remove existing wood blocking indicated to remain and provide pressure treated 2 x8 wood blocking	48.00	50.00	N/B	32.00	22.00
<u>Unit Price #W-3</u> (Add or deduct) damaged steel roof deck repl.-per repair location up to 12 square feet per location	<u>+54.00</u>	<u>108.00</u>	N/B	<u>+120.00</u>	<u>+360.00</u>
Total SOC-3	\$3,081,262.00	\$2,509,000.00		\$3,217,400.00	\$2,915,000.00

****JDS Industrial Roofing Contractors, Brick, NJ withdrew their bids for SOC-1 and SOC-3.**

Bid packages were picked up by the following vendors but none submitted proposals; Commercial Roofing Solutions, Brookhaven, PA, DDS, Inc., Sewell, NJ, Falasca Mechanical, Inc., Vineland, NJ, Jottan Roofing, Florence, NJ, Patriot Roofing, Inc., Jobstown, NJ, Premier Roofing, Toms River, NJ, Robert Ganter Contractors, Sewell, NJ, Union Roofing Contractors, Philadelphia, PA and Winchester Roofing Corp., Gibbsboro, NJ.

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD OF BIDS – continued

- e) #1920-10 ROOF REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES (5-16-19) continued

RECOMMENDATION:

It is recommended that BID #1920-10 ROOF REPLACEMENT AND RELATED WORK AT VARIOUS CHERRY HILL PUBLIC SCHOOL SITES be awarded as follows based on the lowest responsive and responsible bidder.

<u>Vendor</u>	USA General Contractors, Elizabeth, NJ
<u>SOC-1</u> Roof repl. & related work at Mann ES	\$1,555,000.00
<u>Alt. SOC-1B</u> (Add) Provide roof coating throughout all roofing types	<u>123,000.00</u>
Total SOC-1	\$1,678,000.00

<u>Vendor</u>	JDS Industrial Roofing, Brick, NJ
<u>SOC-2</u> Roof repl. & related work at HS West Jones Gym	\$1,010,000.00
<u>Alt. SOC-2A</u> (Add) Provide roof coating throughout all roofing types	<u>85,000.00</u>
Total SOC-2	\$1,095,000.00

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) JOINTURES

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following:

School	Route	Joiner District	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost Receivable
Newgrange School	NG-1	Haddonfield Public Schools	Hillman's Bus Service, Inc.	1	4/24/19-6/21/19	42	\$72.30	n/a	\$3,036.60
Archway School	AW-2 (PM Only)	GCSSD	First Student, Lawnside	1	5/13/19-6/13/19	22	\$20.58	\$5.63	\$576.62
Burlington Cty. Special Svcs.	BCS-1	ESC of Morris Cty.	First Student, Lawnside	1	5/20/19-6/19/19	22	\$17.75	N/A	\$390.50
Archway School	S-AW1	Maple Shade School District	West Berlin Bus Service	1	7/1/19-8/16/19	34	\$41.37	N/A	\$1,406.58

School	Route	Host District	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Archway School	P6	Pennsauken Public Schools	N/A	1 (4001369)	7/1/19-8/6/19	26	\$138.75	N/A	\$3,607.50

b) QUOTES

RECOMMENDATION:

Quotes were solicited with the low quote awarded. It is recommended that administrative approval be granted for the following route(s):

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Y.A.L.E. School (CCC, Rohrer Ctr., Cherry Hill)	QS-YCC	N/A	West Berlin Bus Service	3	7/8/19-8/16/19	30	\$298.00	N/A	\$8,940.00
HollyDell School	QS-HD4 (AM Only)	N/A	West Berlin Bus Service	1	7/1/19-8/21/19	36	\$164.00	N/A	\$5,904.00
Thomas Paine Elementary School	Camp Paine #1, #2, #3, #4, #5	N/A	Hillman's Bus Service, Inc.	Approx. 132	7/8/19-8/1/19 (Monday-Thursday Only)	16	\$218.49	N/A	\$3,495.84/Rt. \$17,479.20/Total

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR APPROVAL OF CONTRACT WITH BENECARD SERVICES LLC

WHEREAS, the Cherry Hill Board of Education has determined that there exists a need for a contract with a prescription insurance provider; and

WHEREAS, such contracts are exempt from public bidding pursuant to N.J.S.A. 18A:18A-5(a)(10); and

WHEREAS, through a request for proposal process, the Board determined for the 2018-19 school year to award a contract to Benecard Services, LLC to serve as the District's prescription insurance provider; and

WHEREAS, the Board, upon the recommendation of its Administration, is satisfied that renewal of its contract with Benecard Services is in the best interest of the school district will allow for the provision of quality services at a fair and competitive price;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves an agreement with Benecard Services, LLC for the provision of prescription insurance for the term of July 1, 2019 through June 30, 2020 and authorizes its President and Secretary to execute the same on behalf of the Board upon approval of the final form of the contract with the Board Solicitor; and be it

FURTHER RESOLVED, that the Assistant Superintendent-Business shall forthwith cause to be printed once in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board, in accordance with the provisions of N.J.S.A. 18A:18A-5a.(2).

ITEM 6. RESOLUTION FOR APPROVAL OF CONTRACT WITH HORIZON BLUE CROSS BLUE SHIELD

WHEREAS, the Cherry Hill Board of Education has determined that there exists a need for a contract with a health insurance provider; and

WHEREAS, such contracts are exempt from public bidding pursuant to N.J.S.A. 18A:18A-5(a)(10); and

WHEREAS, through a request for proposal process, the Board determined for the 2018-19 school year to award a contract to Horizon Blue Cross-Blue Shield for the provision of medical insurance; and

WHEREAS, the Board, upon the recommendation of its Administration, is satisfied that renewal of its contract with Horizon Blue Cross Blue Shield is in the best interest of the school district will allow for the provision of quality services at a fair and competitive price;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves an agreement with Horizon Blue Cross-Blue Shield for the provision of medical insurance for the term of July 1, 2019 through June 30, 2020 and authorizes its President and Secretary to execute the same on behalf of the Board upon approval of the final form of the contract with the Board Solicitor; and be it

FURTHER RESOLVED, that the Assistant Superintendent-Business shall forthwith cause to be printed once in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board, in accordance with the provisions of N.J.S.A. 18A:18A-5a.(2).

ACTION AGENDA

May 28, 2019

B. BUSINESS AND FACILITIES

ITEM 7. RESOLUTION APPROVING DENTAL PLAN WITH DELTA DENTAL OF NEW JERSEY INC.

RESOLVED, that the Cherry Hill Board of Education ratifies and approves the agreement between the Board of Education and Delta Dental of New Jersey Inc.. for the provision of dental insurance to District employees for the period July 1, 2019 through June 30, 2021.

ITEM 8. APPROVAL OF CHERRY HILL MCKINNEY VENTO/DCP&P STUDENT(S) GOING OUT OF DISTRICT FOR THE 2018/2019 SCHOOL YEAR

It is recommended that the following out of district tuition contract(s) be submitted to the Board of Education for approval of the 20182019 school year during the May 2019 cycle.

<u>Student I.D.</u>	<u>To District</u>	<u>Term</u>	<u>Amount</u>
4003852	Buena Regional School District	1/2/19-6/14/19	\$7,891.98

ITEM 9. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Johnson	Monetary- to be used for playground equipment	Patient First	\$1,000.00

*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion _____ Second _____ Vote _____

ACTION AGENDA

May 28, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Contract Renewals—Certificated Staff
6. Leaves of Absence—Certificated
7. Leaves of Absence—Non-Certificated
8. Assignment/Salary Change—Certificated
9. Other Compensation—Certificated
10. Approval of Sidebar Agreement
11. Other Motions

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

None at this time.

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
David Bolanos	CHHS West	Exceptional Educational Assistant	5/27/19	Personal
Theresa Malik	Paine	Educational Assistant	7/01/19	Personal
Sasha McKelvie	Cooper	Educational Assistant	7/01/19	Personal
Daniel Shefer	Harte	Educational Assistant	6/10/19	Personal
Ellen Terzini	Harte	SACC, Teacher II	6/10/19	Personal

ACTION AGENDA

May 28, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the person listed be approved for the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Heidi Setchel	Barclay – School Nurse (Replacing R. Olin)	9/01/19-6/30/20	\$50,000 (Bachelors, Step 1)
Stefanie Shjarback	CHHS East – English (Replacing J. Vivone)	8/29/19-6/30/20	\$56,421 (Masters, Step 8)

(b) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
David Allen	CHHS East – Head Coach, Boys Basketball (Winter)	9/01/19-6/30/20	\$9,969
Natalie Alonso	Rosa - Director, Cheerleading (Winter)	9/01/19-6/30/20	\$3,538
Christopher Altieri*	CHHS West – Assistant Coach, Boys Soccer (Fall)	9/01/19-6/30/20	\$4,804
Ramadan Bayyan*	CHHS West – Volunteer Athletic Aide, Boys Soccer (Fall)	9/01/19-6/30/20	--
Katie Boyle	Beck – Head Coach, Girls Soccer (Fall)	9/01/19-6/30/20	\$5,725
Maureen Carrozza	Barclay – Teacher in Charge	9/01/19-6/30/20	\$2,217
Chai Chuenmark	Rosa – Assistant Coach, Girls Soccer (Fall)	9/01/19-6/30/20	\$3,538
Matthew Cieslik	Rosa – Head Coach, Track (Spring)	9/01/19-6/30/20	\$5,725
Christopher Convery	Rosa – Head Coach, Girls Soccer (Fall)	9/01/19-6/30/20	\$5,725
Christopher Convery	Rosa – Head Coach, Boys & Girls Bowling (Winter)	9/01/19-6/30/20	\$3,538
Christopher Corey	Beck – Head Coach, Boys Basketball (Winter)	9/01/19-6/30/20	\$5,725
Christopher DelRossi	Rosa – Athletic Supervisor	9/01/19-6/30/20	\$6,038

ACTION AGENDA

May 28, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Co-Curricular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Christopher DelRossi	Rosa – Head Coach, Softball (Spring)	9/01/19-6/30/20	\$5,725
Alicia DeMarco	Kilmer – Advisor, Safety Patrol	9/01/19-6/30/20	\$1,970
Amy Devine	Barton – Teacher in Charge	9/01/19-6/30/20	\$2,217
Stephanie Digneo	Beck – Assistant Coach, Girls Soccer (Fall)	9/01/19-6/30/20	\$2,727
Stephanie Digneo	Beck – Head Coach, Softball (Spring)	9/01/19-6/30/20	\$5,725
Stephanie Digneo	Beck – Head Coach, Girls Basketball (Winter)	9/01/19-6/30/20	\$5,725
Jennifer DiStefano	Beck – Director, Cheerleading (Winter)	9/01/19-6/30/20	\$3,538
Veronica Donaghy	Beck – Head Coach, Girls Hockey (Fall)	9/01/19-6/30/20	\$5,725
Edward Douglas	Beck – Head Coach, Boys & Girls Track (Spring)	9/01/19-6/30/20	\$5,725
Jules Farkas	Rosa – Head Coach, Boys Basketball (Winter)	9/01/19-6/30/20	\$5,725
Daniel Feeley	Rosa – Assistant Coach, Boys & Girls Cross Country (Fall)	9/01/19-6/30/20	\$3,538
Melissa Franzosi	CHHS West – Head Coach, Softball (Spring)	9/01/19-6/30/20	\$7,841
Melissa Gardner	Woodcrest – Co-Advisor, Safety Patrol	9/01/19-6/30/20	\$766
Edward Hernandez	Rosa – Head Coach, Boys Wrestling (Winter)	9/01/19-6/30/20	\$5,725
Edward Hernandez	Rosa – Head Coach, Baseball (Spring)	9/01/19-6/30/20	\$5,725
Kristen Hildebrand	Beck – Assistant Coach, Boys Soccer (Fall)	9/01/19-6/30/20	\$3,538
Barbara Kase-Avner	District – Lead Nurse	7/01/19-6/30/20	\$5,930
Scott Klear	Beck – Head Coach, Girls & Boys Bowling (Winter)	9/01/19-6/30/20	\$3,538
Lynne Kizpolski	Barton – Co-Advisor, Safety Patrol	9/01/19-6/30/20	\$985
Paul Koester	AHS – Teacher in Charge	9/01/19-6/30/20	\$2,217
Tara Lynch	Woodcrest – Co-Advisor, Safety Patrol	9/01/19-6/30/20	\$766
Ryan McCullough*	CHHS West – Assistant Coach, Football (Fall)	9/01/19-6/30/20	\$4,638
Lauren Miscioscia	Beck – Assistant Coach, Girls Hockey (Fall)	9/01/19-6/30/20	\$3,538

ACTION AGENDA

May 28, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(b) Co-Curricular - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Neil Mullin	Beck – Head Coach, Boys Soccer (Fall)	9/01/19-6/30/20	\$5,725
Nancy Paley	Barton – Co-Advisor, Safety Patrol	9/01/19-6/30/20	\$985
Lynn Richter	Woodcrest – Teacher in Charge	9/01/19-6/30/20	\$2,217
Harriet Rickansrud	Knight – Advisor, Safety Patrol	9/01/19-6/30/20	\$1,708
Christina Robertson	Kilmer – Teacher in Charge	9/01/19-6/30/20	\$2,217
Alexandra Romano	Rosa – Head Coach, Girls Field Hockey (Fall)	9/01/19-6/30/20	\$5,725
Carla Sedacca	Knight – Teacher in Charge	9/01/19-6/30/20	\$2,217
James Southard	Beck – Athletic Supervisor	9/01/19-6/30/20	\$6,038
James Southard	Beck – Assistant Coach, Boys & Girls Cross Country (Fall)	9/01/19-6/30/20	\$3,538
Jason Speller	CHHS East – Head Coach, Boys Baseball (Spring)	9/01/19-6/30/20	\$7,841
Craig Strimel*	CHHS West – Volunteer Athletic Aide, Boys & Girls Cross Country (Fall)	9/01/19-6/30/20	--
James Thompson	Rosa – Assistant Coach, Boys Soccer (Fall)	9/01/19-6/30/20	\$3,538
James Thompson	Rosa – Head Coach, Girls Basketball (Winter)	9/01/19-6/30/20	\$5,725
Melissa Venturi Kirkpatrick*	CHHS West – Head Coach, Girls Lacrosse (Spring)	9/01/19-6/30/20	\$7,841
Thomas Viereck*	Beck – Head Coach, Boys Wrestling (Winter)	9/01/19-6/30/20	\$5,725
Joshua Weinstein	Beck – Head Coach, Baseball (Spring)	9/01/19-6/30/20	\$5,725
John Young	Rosa – Head Coach, Boys Soccer (Fall)	9/01/19-6/30/20	\$5,725

*Outside district employee

(c) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistant) be approved as substitute teachers effective 9/01/19-6/30/20.

<u>Name</u>	<u>Name</u>
Stephen DeCicco	Brianna Slivjak

ACTION AGENDA

May 28, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED - continued

(d) Substitute Nurse – Class Trip

RECOMMENDATION:

Be it resolved that the persons listed be approved as substitute nurse in accord with the data presented for school trips at the rate of \$175/day and \$175/night.

<u>Name</u>	<u>School</u>	<u>Date</u>	<u>Trip Location</u>
Randall Yingling	Beck	5/21/19-5/22/19	Washington DC

(e) ESY Summer Program

RECOMMENDATION:

Be it resolved that the persons listed be approved as teachers for the ESY Summer Program effective 6/25/19-8/05/19 at the rate of \$45.20/hr.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
John Aiello	Maria Alpizar	Kaitlin Alvarez	Vincenzo Angelucci
Amanda Aslanian	Erik Ball	Vanessa Brittin	Kristopher Broadbelt
Jayne Broshan	Joanna Browne	Taylor Buck	Kelly Burns
Kristen Corkery	Joseph Davidson	Gina DeBerardinis	Eleanor DiRenzo-Wyckoff
Maureen Duffy	Amy Edinger	John Finnegan	Janene Fiore-Malone
Kendall Fokin	Amy Fowles	Teresa Fox	Jennifer Gallagher
Samantha Gariano	Daniel Golenda	Amy Graves	Dana Hawkey
Heather Holland	Elizabeth Holsman	Karen Howard	Lisa Jackson
Justin James	Kevin Krutoff	Angela Lancos	Felice Livecchi
Gregory Louie	Michelle Macconi	Lauren Mann	Jennifer McCarron
Katelyn McWilliams	Robert Metzger	Angela Naccarato	Mindy Norlian
Emma Officer	Brenda Parent	Kristin Patrizzi	Joy Patterson-Gross
Deborah Penrod	Susanne Pitzorella	Karen Potter	Harriet Rickansrud
Jennifer Rieger	Tanitra Rogers	Tina Rose	Jodi Rosenfeld
Norri Rowan-McGrath	Bridget Schaeffer	Angelica Shaw	Lindsay Shulman
Emily Sierra	Marie Spagenberg	Gail Stulb	Michelle Swartz
Ashley Szwajkowski	Samantha Vanaman	Elizabeth Walsh	Joshua Weinstein
Kari Wilwohl	Zena Yukna		

ACTION AGENDA

May 28, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(f) **Field Experience**

RECOMMENDATION:

Be it resolved that the persons listed be approved for field experience in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Jacob Hoppenfeld	Stockton	9/03/19-12/10/19	Tara DiBattista/Woodcrest

(g) **Student Teacher**

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teacher/School</u>
Karen Hill	Rider	9/04/19-12/12/19	Meredith Keller & Theresa Paparo/Cooper

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) **Regular**

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2019-20 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary/ Hourly Rate</u>
Erin Crystall	Rosa – Educational Assistant (Replacing Z. Taylor – 35 hrs. /wk.)	9/01/19-6/30/20	\$11.37
Elaine McDermott	Mann – Educational Assistant (Replacing J. Bruno – 32.5 hrs./wk.)	On or about 5/29/19-6/30/19	\$10.91
		9/01/19-6/30/20	\$11.37
Brett Rosen	CHHS East – Office Clerk	9/01/19-6/30/20	\$10.00
Alyson Stewart	Malberg – Student Registration Coordinator (Replacing D. Gallagher)	On or about 6/12/19-6/30/19	\$41,302
		7/01/19-6/30/20	Prorated \$41,302

ACTION AGENDA

May 28, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(b) ESY Summer Program

RECOMMENDATION:

Be it resolved that the persons listed be approved for the ESY Summer Program as educational assistants effective 6/25/19-8/05/19.

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
Donna Bacon	\$11.57	Gina Bateman	\$18.25
Lynne Brady	\$11.37	Kellie Brining	\$11.57
Bette Brown	\$20.21	Shelby Brown	\$13.00
Filomena Burke	\$18.25	Chelsea Burke	\$13.00
Charlotte Burton	\$19.23	Brenda Callari	\$20.21
Pah Chao	\$11.37	Donna Chinnici	\$19.23
Donna Clark	\$20.21	Jennifer Craft	\$20.21
Kristine Daddis	\$11.47	Patricia Davies	\$12.27
Stephen DeCicco	\$11.57	Michael DeStefano	\$11.57
Sharon DeStefano	\$12.27	Nichole Dilks	\$15.30
Tracy Edmonds	\$11.57	Gale Ellien	\$20.21
Kristen Ennis	\$11.37	Eman Eskandrany	\$11.57
Diane Fedele	\$16.75	Shawn Ferrell	\$14.05
Kristen Finley	\$20.21	Debra Formanek	\$17.20
Richard Franco	\$13.00	Patricia Frisby	\$19.23
Diana Gambacorta-Rosati	\$11.97	Desiree Garner	\$11.37
Christine Gentile	\$11.37	Paul Geraghty	\$11.47
Alice Gideon	\$11.37	Diane Greenberg	\$17.50
Kathleen Haar	\$19.23	Ruth Hall	\$16.75
Marilyn Hyman	\$20.21	Timothy Intelisano	\$11.37
Susan Johnston	\$16.75	Susan Joslin	\$19.23
Marilyn Keeling	\$16.00	Christine Kempf	\$11.97
Katrina Knott	\$11.67	Ashley Koester	\$11.37
Patricia Kovacs	\$20.21	Nadine Lamanna	\$20.21
Claudia Long	\$19.23	Jason Lutz	\$11.37
Peter Lutz	\$11.37	Thomas Lynch	\$12.27
Jeanne Markart	\$19.23	RoseMarie Martin	\$20.21
Carrie Mastowski	\$11.67	Diana Maxwell	\$20.21
Deborah McClure	\$18.25	Regina Melchiorre	\$20.21
Marisa Meyers	\$11.37	Caren Morgan	\$20.21
Joshua Murtha	\$11.37	Dorothy Nicoletto	\$20.21
Krystle Panepinto	\$11.37	Martin Pells	\$11.57
Lieren Pfannenstein	\$11.67	Michelle Pierce	\$20.21
Karen Plizak	\$17.50	Marilyn Radbill	\$17.50
Nancy Raymond	\$11.57	Neina Reinert	\$20.21
Katherine Rollin	\$20.21	Leona Rothstein	\$17.50

ACTION AGENDA

May 28, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(b) ESY Summer Program - continued

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
Lauren Routhenstein	\$11.57	Lisa Sagan	\$19.23
Dolores Sattin	\$20.21	Christine Schneider	\$11.37
Allison Schwarz	\$11.57	Steven Sharofsky	\$11.97
Laurie Shralow	\$19.23	Carol Solano	\$20.21
Barbara Spence	\$11.37	Jeanne St. Clair	\$18.25
Melissa Stapleton	\$11.37	Stephanie Stahl	\$20.21
Frances Stow	\$15.30	Thomas Thomas	\$18.25
Charles Thompson	\$11.57	Ann Tirocke	\$18.25
Frank Troso	\$11.57	Arlene Vega	\$20.21
Yasmin Vega	\$13.00	Cindy Velazquez	\$20.21
Cynthia Wallin	\$20.21	Deborah Wasson	\$18.25
Margaret Weber	\$13.00	Ilene Windreich	\$19.23
John Wojcik	\$11.37	Fahmida Yeasmin	\$19.23
Donna Yokel	\$11.57	Rosa Zayas	\$19.23

ITEM 5. CONTRACT RENEWALS—CERTIFICATED STAFF

(a) Athletic and Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed in the report on file in the office of Human Resources dated May 17, 2019, which shall become a part of the official minutes of this meeting, be reemployed for the 2019-20 school year effective 7/01/19-6/30/20.

ITEM 6. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Heather Billingsley	Beck – Special Education	Leave without pay 8/29/19-1/01/20
Michelle Brill	CHHS West – Mathematics	Leave with pay 4/16/19-6/30/19
Stephanie Cayer	Kingston – 4 th Grade	Leave without pay 8/29/19-6/30/20
Beth Coffey	CHHS West – World Language	Leave with pay 4/29/19-5/31/19 (am) Leave without pay 5/31/19 (pm) -6/30/19 Leave without pay 8/29/19-10/31/19
Christina Curlett	Johnson – 2nd Grade	Leave with pay 4/01/19-5/03/19

ACTION AGENDA

May 28, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Timothy Dempster	Mann/Woodcrest – Health & PE	Leave with pay 4/29/19-4/30/19; Leave without pay 5/01/19-5/07/19
Amanda Dickinson	Cooper – Occupational Therapy	Leave without pay 8/29/19-9/30/19
Therese DiMedio	Harte – School Nurse	Leave with pay 5/01/19-6/04/19
Kelly Falat	CHHS East – English	Leave with pay 4/16/19-5/29/19
Melissa Gallagher	CHHS East – LDTC	Leave without pay 5/06/19-TBD
Renee Gavio	Barclay – Special Education	Leave without pay 8/29/19-1/01/20
Laura Harmon	Harte/Kilmer/Johnson – Music	Leave with pay 5/09/19-5/10/19; Leave without pay 5/13/19-6/03/19
Lydia Krupa	Carusi – Science	Leave with pay 5/13/19-5/17/19
Laurie Lausi	CHHS East – Music	Leave with pay 3/20/19-6/07/19 (Revised for dates)
Maryellen Macleon	Kilmer – 1st Grade	Leave with pay 5/13/19-6/30/19
David Martin	CHHS East – Mathematic	Leave without pay 3/25/19-5/03/19 (Revised for dates)
Martha Moore	Johnson – Title I Teacher	Leave with pay 4/30/19-5/08/19; Leave without pay 5/09/19-6/30/19
Dianna Morris	Mann – Special Education	Leave with pay 5/13/19-6/30/19
Kristin Ortiz	Barton – 1st Grade	Leave with pay 4/11/19-5/21/19; Leave without pay 5/22/19-6/30/19 Leave without pay 8/29/19-8/30/19 (Revised for dates)
Jennifer Peifer	CHHS East – Health & PE	Leave without pay 8/29/19-9/30/19
Elizabeth Reilly-Stern	Harte – Media Specialist	Intermittent leave without pay 5/07/19-6/30/19
Garwood Reynolds	Carusi – World Language	Leave without pay 4/29/19-5/17/19
Jodi Rinehart	CHHS East – Mathematics	Leave without pay 4/03/19-4/11/19
Andrea Schafer	Carusi – Mathematics	Leave with pay 3/20/19-4/26/19; Leave without pay 4/29/19-6/30/19 (Revised for dates)
Lisa Schoen	Carusi – Special Education	Leave with pay 6/11/19-6/30/19
Kathleen Scott	CHHS West – Special Education	Leave without pay 8/29/19-1/01/20
Megan Shaub	Sharp – Special Education	Leave with pay 3/22/19-5/01/19 (am); Leave without pay 5/01/19 (pm)-6/30/19 (Revised for dates)
Rachel Siegel	CHHS West – Music	Leave with pay 3/25/19-5/28/19; Leave without pay 5/29/19-6/30/19
Kimyen Tran	Kilmer - ESL	Leave without pay 8/29/19-6/30/20 Leave with pay 4/05/19-5/16/19 (Revised for dates)

ACTION AGENDA

May 28, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. LEAVES OF ABSENCE—CERTIFICATED - continued

(a) Leave of Absence, With/Without Pay - continued

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Lindsay Valentino	Woodcrest – Special Education	Leave without pay 8/29/19-1/01/20
Natalie Wallace	Beck – Special Education	Leave without pay 8/29/19-12/10/19
Melissa Wohlforth	Woodcrest – Teacher Coach	Leave without pay 5/13/19-5/17/19

ITEM 7. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Linda Brunetti	Paine/Barton – Educational Assistant	Leave without pay 5/20/19-TBD
Nelson Henriquez Gil	Kilmer – Head Custodian	Leave with pay 3/11/19-5/23/19; Leave without pay 5/24/19-7/10/19 (Revised for dates)
Pamela Lam	Cooper – Educational Assistant	Intermittent leave without pay 10/15/18-6/30/19
Kaitlyn McCloskey	Harte – Educational Assistant	Leave with pay 6/04/19-6/13/19; Leave without pay 6/14/19-6/30/19
Margaret Murphy	Rosa – Educational Assistant	Leave with pay 5/13/19-6/30/19
Susan Overs-Dehart	Paine – Educational Assistant	Leave with pay 3/21/19-3/28/19; Leave without pay 3/29/19-5/08/19 (Revised for dates)
Dolores Rodriguez	CHHS East – Lead Cleaner	Leave with pay 5/02/19-5/20/19; Leave without pay 5/21/19-6/30/19
Carolyn Spak	Beck – Educational Assistant	Leave without pay 11/08/18-6/30/19 (Revised for dates)
Debera Steiner-Silver	Johnson – Educational Assistant	Leave with pay 3/28/19-4/18/19
Deborah Tackett	Malberg – Administrative Assistant	Leave with pay 4/01/19-5/01/19

ACTION AGENDA

May 28, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2019-20 school year at the same salaries previously approved for the 2019-20 school year.

<u>Name</u>	<u>From</u>	<u>To</u>
Neil Burti	Harte – Principal	Carusi - Principal
John Cafagna	Carusi – Principal	Mann - Principal
Mollie Crincoli	AHS - .8 Guidance Counselor	AHS – 1.0 Guidance Counselor
Shilpa Dave	Mann – Principal	Harte - Principal
Orville Harris	District - .8 Music	District - 1.0 Music
Robin Olin	Barclay – School Nurse	Kilmer – School Nurse
Michelle Smith	Malberg – Supervisor of Curriculum & Instruction	Carusi – Assistant Principal

ITEM 9. OTHER COMPENSATION—CERTIFICATED

(a) Flex Options

RECOMMENDATION:

Be it resolved that the persons listed be approved to facilitate professional development sessions on approved topics on 6/24/19 at the rate of \$53.56/hr. Monies budgeted from account #20-273-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Amanda Aslanian	Emily Cajigas	Jeanine Caplan	Dennis Gray
Kristen Hildebrand	Jacqueline Kamison	Mary Kopczynski	Patrick McHenry
Theresa Molony	Dianna Morris	Brian Shields	

(b) Parent University: Naviance Training

RECOMMENDATION:

Be it resolved that Darren Gamel be approved for the PARENT UNIVERSITY: NAVIANCE TRAINING effective 4/15/19 from 6-8pm for a total of two hours at the rate of \$71.42/hr.

ACTION AGENDA

May 28, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. OTHER COMPENSATION—CERTIFICATED - continued

(c) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Megan Rios	Spanish	CHHS West	4/29/19-6/21/19	\$3,493
Maria Rivas-Mintz*	Spanish	CHHS West	4/29/19-6/21/19	\$7,255
Julie Schneider*	Spanish	CHHS West	4/29/19-6/21/19	\$4,058

*Teaching two additional classes

ITEM 10. APPROVAL OF SIDEBAR AGREEMENT

(a) CHEA Sidebar Agreement

Be it resolved that the sidebar agreement regarding employee #4967 between the Cherry Hill Board of Education and Cherry Hill Education Association be approved as presented effective 7/01/19.

ITEM 11. OTHER MOTIONS

(a) Approval of Contract Submission to County

RESOLVED, that the Cherry Hill Board of Education authorizes its Solicitor to submit the Assistant Superintendent, K-12, contract for Dr. Justin Smith on the attachment for Board members, to the Executive County Superintendent for approval prior to the Board's action to approve the contract.

(b) Approval of Contract Submission to County

RESOLVED, that the Cherry Hill Board of Education authorizes its Solicitor to submit the Assistant Superintendent for Business/Business Administrator/Board Secretary, contract for Lynn Shugars on the attachment for Board members, to the Executive County Superintendent for approval prior to the Board's action to approve the contract.

Motion _____ Second _____ Vote _____

ACTION AGENDA

May 28, 2019

D. POLICIES & LEGISLATION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Second Reading of Policies
2. Approval of 2020-2021 and 2021-2022 School Calendars
3. Approval of Harassment/Intimidation/Bullying Decisions

ITEM 1. SECOND READING OF POLICIES

RECOMMENDATION:

Be it resolved that the policies listed be approved for second reading and adopted as revised.

- Draft Policy 5111: Eligibility of Resident/Nonresident Students
- Draft Policy 5512: Harassment, Intimidation and Bullying
- Draft Policy 5460: Graduation Requirements
- Draft Policy 7434: Smoking in School Buildings and On School Grounds

ITEM 2. APPROVAL OF THE 2020-2021 and 2021-2022 SCHOOL CALENDARS

RECOMMENDATION:

Be it resolved that the 2020-2021 and 2021-2022 School Calendars be approved as submitted.

ACTION AGENDA

May 28, 2019

D. POLICIES & LEGISLATION

**ITEM 3. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING
INVESTIGATION DECISIONS**

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following student HIB investigation:

<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>	<u>Incident Report No.</u>	<u>Board Determination</u>
198123		200324		200981	
199036		200407		200988	
199403		200559		201005	
200282		200712		201031	
200307		200976			

Motion _____ Second _____ Vote _____

ACTION AGENDA

May 28, 2019

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

NO ITEMS