

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

July 23, 2019 @ 6:00 P.M.

AGENDA

Student Matters

- HIB Hearing

Human Resource Matters

Legal Matters

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

ACTION AGENDA

July 23, 2019

Malberg Administration Bldg.

7:00 P.M. Action Meeting

Meeting called to order by _____

ROLL CALL

Mr. Eric Goodwin, President
Mrs. Lisa Saidel, Vice President
Mrs. Carol Matlack
Mrs. Laurie Neary
Mrs. Jane Scarpellino
Mrs. Ruth Schultz
Mrs. Sally Tong

Student Representatives to the Board of Education

*Jacob Graff, H.S. East
Kartik Pejavara, H.S. East Alternate*

*Maria Mousa, H.S. West
Jack Begley, H.S. West Alternate*

Dr. Joseph Meloche, Superintendent

Mrs. Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary

Dr. Justin Smith, Assistant Superintendent, Curriculum and Instruction

Dr. Farrah Mahan, Director of Curriculum

Mrs. LaCoyya Weathington, Director of Pupil Services

Ms. Nancy Adrian, Director of Human Resources

Mrs. Barbara Wilson, Public Information Officer

Mr. Paul Green – Board Solicitor

Pledge of Allegiance

Approval of Minutes: Regular Action meeting dated June 25, 2019 and Board Work Session/Special Action meeting dated June 11, 2019. Executive Sessions dated June 11, 2019 and June 25, 2019.

MOTION _____ **SECOND** _____ **VOTE** _____

Presentations: None
Correspondence
Student Representative Reports
First Public Comment – Agenda Items (up to three minutes per person)
Superintendent's Comments
Action Agenda
Second Public Comment (up to three minutes per person)

- over

ACTION AGENDA
July 23, 2019

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Vacant

Administrative Liaison: Dr. Farrah Mahan

Committee Members: Carol Matlack, Laurie Neary, Jane Scarpellino

Business & Facilities Committee Members (blue)

Chairperson: Ruth Schultz

Administrative Liaison: Lynn E. Shugars

Committee Members: Eric Goodwin, Carol Matlack

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Lisa Saidel

Administrative Liaison: Nancy Adrian

Committee Members: Laurie Neary, Ruth Schultz

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaison: Dr. Justin Smith

Committee Members: Sally Tong

Strategic Planning Committee Members (buff)

Chairperson: Carol Matlack

Administrative Liaison: Dr. Joseph Meloche, Lynn E. Shugars

Committee Members: Eric Goodwin, Lisa Saidel, Sally Tong

PLEASE NOTE: ALL CHANGES & ADDITIONS TO THE ACTION MEETING ARE TYPED IN BOLD FACE



ACTION AGENDA

July 23, 2019

A. CURRICULUM & INSTRUCTION

Board Goals

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2019/2020 School Year
2. Approval of Out of District Student Placements for 2019/2020 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2019/2020 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	Nicole Mantuano East	AP Capstone Summer Bridgewater, MA	7/28 – 8/2/19	\$1966.86 Registration Lodging/Mileage Tolls/Meals

ACTION AGENDA

July 23, 2019

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2019-2020
SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2019-20 school year during the July 2019 cycle. There are 26 submissions.

Vendor	ID	Term	RSY	RSY Aide	ESY	ESY Aide	Extra	Amt
HollyDELL*	3016811	7/1/19-6/30/20	\$78,604.20		\$15,720.84			\$94,325.04
HollyDELL**	2021423	7/1/19-6/30/20	\$78,604.20	\$48,600.00	\$15,720.84	\$9,720.00		\$152,645.04
Kingsway, Elementary	3012243	7/8/19-6/30/20	\$53,195.40	\$31,500.00	\$8,865.90	\$5,250.00		\$98,811.30
Kingsway, Elementary	3015904	7/8/19-6/30/20	\$53,195.40	\$31,500.00	\$8,865.90	\$5,250.00		\$98,811.30
Kingsway, Elementary	3018402	7/8/19-6/30/20	\$53,195.40	\$31,500.00	\$8,865.90	\$5,250.00		\$98,811.30
Kingsway, Elementary	4003471	7/8/19-6/30/20	\$53,195.40	\$31,500.00	\$8,865.90	\$5,250.00		\$98,811.30
Kingsway, Haddonfield	3010585	7/8/19-6/30/20	\$53,195.40	\$31,500.00	\$8,865.90	\$5,250.00		\$98,811.30
Kingsway, Haddonfield	3013605	7/8/19-6/30/20	\$53,195.40	\$31,500.00	\$8,865.90	\$5,250.00		\$98,811.30
Kingsway, Moorestown	2021634	7/8/19-6/30/20	\$53,195.40	\$31,500.00	\$8,865.90	\$5,250.00		\$98,811.30
Kingsway, Secondary	3015863	7/8/19-6/30/20	\$53,195.40	\$31,500.00	\$8,865.90	\$5,250.00		\$98,811.30
Mill Creek	3008497	9/3/19-6/30/20	\$49,687.20					\$49,687.20
Orchard Friends	3003210	7/1/19-6/30/20	\$49,875.00		\$4,700.00		\$275.00	\$54,850.00
YALE, Cherry Hill	3000791	7/8/19-6/30/20	\$56,061.00	\$37,800.00	\$9,343.50	\$6,300.00		\$109,504.50
YALE, Cherry Hill	2011652	7/8/19-6/30/20	\$56,061.00		\$9,343.50			\$65,404.50
YALE, Cherry Hill	2031662	7/8/19-6/30/20	\$56,061.00		\$9,343.50			\$65,404.50
YALE, Cherry Hill	3003348	7/8/19-6/30/20	\$56,061.00		\$9,343.50			\$65,404.50
YALE, Cherry Hill	3011734	7/8/19-6/30/20	\$56,061.00		\$9,343.50			\$65,404.50
YALE, Cherry Hill	3017897	7/8/19-6/30/20	\$56,061.00		\$9,343.50			\$65,404.50
YALE, Cherry Hill	3018387	7/8/19-6/30/20	\$56,061.00		\$9,343.50			\$65,404.50
YALE, Cherry Hill	4002384	7/8/19-6/30/20	\$56,061.00		\$9,343.50			\$65,404.50
YALE, Ellisburg	3006293	7/8/19-6/30/20	\$60,703.20		\$10,117.20			\$70,820.40

ACTION AGENDA

July 23, 2019

A. CURRICULUM & INSTRUCTION

**ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2019-2020
SCHOOL YEAR (continued)**

Vendor	ID	Term	RSY	RSY Aide	ESY	ESY Aide	Extra	Amt
YALE, Marlton	3003114	7/8/19-6/30/20	\$68,218.20	\$37,800.00	\$11,369.70	\$6,300.00		\$123,687.90
YALE, Marlton	3003196	7/8/19-6/30/20	\$68,218.20	\$37,800.00	\$11,369.70	\$6,300.00		\$123,687.90
YALE, Marlton	3008572	7/8/19-6/30/20	\$68,218.20	\$37,800.00	\$11,369.70	\$6,300.00		\$123,687.90
YALE, Marlton	3008543	7/8/19-6/30/20	\$68,218.20		\$11,369.70			\$79,587.90
YALE, Voorhees	3006365	7/8/19-6/30/20	\$68,218.20		\$11,369.70			\$79,587.90
							Total	\$2,310,393.58
*Adjusted tuition amount to exclude Aide Services								
**Adjusted tuition amount to include Aide Services								

Motion _____ Second _____ Vote _____

ACTION AGENDA

July 23, 2019

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

A. APPROVAL OF APPOINTMENTS

1. Financial Reports
2. **Resolutions**
3. Resolution for Participation in Coordinated / Cooperative Transportation
4. Resolution Approving Vended Meals Contract Between Yale School West – Ellisburg and Cherry Hill Board of Education
5. Resolution for the Award of Transportation
6. **Resolution Approving the Transfer of Local Share Funds to Allow for Funding of East High School Auditorium Wall Repairs**
7. Acceptance of Donations

A. APPROVAL OF APPOINTMENTS

1. **A RESOLUTION AWARDING AN EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT TO PHOENIX ADVISORS, LLC FOR CONTINUING DISCLOSURE AGENT SERVICES AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR**

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined that it requires the services of a qualified financial advisor to provide continuing disclosure agent services, management advice, guidance and assistance in connection with financing of various projects; and

WHEREAS, the services are in the nature of an extraordinary unspecifiable service (“EUS”) and not subject to public bidding per *N.J.S.A. 18A:18A-5(a)(2)*, in that the need for expertise, extensive training and proven reputation in the field of endeavor are critical and essential to the project for which the contract is being awarded, and the services are of such a qualitative nature that the performance of the services cannot be reasonably described by written specifications; and

WHEREAS, the anticipated total expenditure for the services is in any event below the bid threshold established by the Public School Contracts Law; and

ACTION AGENDA

July 23, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS – continued

1. A RESOLUTION AWARDED AN EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT TO PHOENIX ADVISORS, LLC FOR CONTINUING DISCLOSURE AGENT SERVICES AND INDEPENDENT REGISTERED MUNICIPAL ADVISOR – continued

WHEREAS, Phoenix Advisors, LLC has the necessary background and expertise to effectively provide such service and has previously provided such services to the Board in an effective and efficient manner;

NOW THEREFORE, BE IT, RESOLVED, upon the recommendation of the Assistant Superintendent, Business/Board Secretary, the Board hereby approves a contract between the Board and Phoenix Advisors, LLC for the provision of continuing disclosure agent and financial advisor services in accordance with the terms of their proposal, at a total cost not to exceed Seventeen Thousand Five Hundred Dollars (\$17,500) for the period July 1, 2019 through June 30, 2020; and be it

FURTHER RESOLVED, that the Board President and Secretary are authorized to execute an Agreement with Phoenix Advisors, LLC on behalf of the Board of Education upon final approval of the form of any such Agreement by the Board Solicitor; and be it

FURTHER RESOLVED that the District shall forthwith cause to be printed once, in an official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and stating that the Resolution and Agreement will be on file and available for public inspection in the office of the Board.

2. RESOLUTION TO APPROVE BOND COUNSEL

WHEREAS, the Cherry Hill Board of Education (the “Board”) has determined that it is necessary to retain the services of Bond Counsel; and

WHEREAS, said services are in the nature of professional services pursuant to N.J.S.A. 18A:18A-5 and, therefore, a contract for said services may be negotiated and awarded without public bidding; and

WHEREAS, the Board has determined that the law firm of McManimon, Scotland & Baumann, LLC is qualified to provide such legal services, and that appointment of such firm is in the best interest of the School District and will result in provision of the highest quality services at a fair and competitive price;

ACTION AGENDA

July 23, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS – continued

2. RESOLUTION TO APPROVE BOND COUNSEL - continued

NOW, THEREFORE, BE IT, RESOLVED, that the Cherry Hill Board of Education hereby appoints C. Tony Solimine of the firm of McManimon, Scotland & Baumann, LLC, Roseland, New Jersey as Bond Counsel in accordance with the terms of McManimon, Scotland & Baumann’s proposal, for the 2019/2020 school year; and be it

FURTHER RESOLVED, that the Board approves the Bond Counsel Services Agreement with McManimon, Scotland & Baumann’s on file in the office of the Assistant Superintendent, Business/Board Secretary and authorizes its President and Secretary to execute same on behalf of the Board; and be it

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of N.J.S.A. 18A:18A-5a.(1).

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY’S CERTIFICATION FOR MAY 2019**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of May 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:17-36 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of May 31, 2019 and after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards’ knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16:10 the Board Secretary certifies that anticipated revenue has changed for the month ending May 2019 as follows:

Increase \$0 Decrease \$0

b) **TREASURER’S REPORT FOR MAY 2019**

The Board Secretary further certifies that as of May 31, 2019 that the Treasurer’s Report is in accordance with 18A:17-36 and 18A:17-9. The Treasurer’s Report and the Secretary’s Report are in agreement for the month of May 2019.

ACTION AGENDA

July 23, 2019

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS – continued

c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF MAY 2019

It is recommended that the 2018/2019 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report.

d) FOOD SERVICE OPERATING STATEMENT FOR MAY 2019

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending May 2019 be accepted as submitted.

e) SACC FINANCIAL REPORT FOR MAY 2019

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of May 2019 be accepted as submitted.

f) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$6,829,712.72	Payroll Dates: 6/21/19-7/15/19
Total	\$6,829,712.72	

g) APPROVAL OF BILL LIST(S)

It is recommended that the Bill List(s) for July 23, 2019, **1st Bill List in the amount of \$827,941.45, 2nd Bill List in the amount of \$1,263,092.22, 3rd Bill List in the amount of \$160,587.36, 4th Bill List in the amount of \$7,445.00, and the 5th Bill List in the amount of \$299,842.67** be approved as submitted.

It is recommended that the SACC Bill List(s) for July 23, 2019 in the amount(s) of **\$18,897.42** be approved as submitted.

ACTION AGENDA

July 23, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTIONS

a) **ALTERNATE METHOD OF COMPLIANCE – TOILET ROOMS FOR EARLY INTERVENTION, PRE-KINDERGARTEN AND KINDERGARTEN CLASSROOMS**

It is recommended that approval be granted to submit to the County Superintendent's Office the District's alternate method of toilet room compliance in accordance with N.J.A.C. 6A:26-6.3 (h) 4ii and iii at Stockton Elementary School by providing toilet rooms outside the classroom in lieu of individual toilet rooms in each classroom with the children being supervised by educational assistants.

ITEM 3. RESOLUTION FOR PARTICIPATION IN COORDINATED / COOPERATIVE TRANSPORTATION

a) **MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT "MCSSSD" COOPERATIVE TRANSPORTATION SYSTEM**

RECOMMENDATION:

It is recommended that the agreement for participation in the Coordinated Transportation System with the Board of Education of the Mercer County Special Services School District "MCSSSD", for the period from July 1, 2019 through June 30, 2020, on an as needed basis, per the agreement on file in the Business Administrator's office, be approved as submitted.

ITEM 4. RESOLUTION APPROVING VENDED MEALS CONTRACT BETWEEN YALE SCHOOL WEST – ELLISBURG AND CHERRY HILL BOARD OF EDUCATION

RESOLVED, that the Cherry Hill Board of Education approves the Vended Meals Contract between Yale School West – Ellisburg and the Cherry Hill Board of Education for the term beginning September 1, 2019 and ending June 30, 2020 and authorizes its Business Administrator to execute an agreement upon final approval of the form of contract by the Board Solicitor.

ACTION AGENDA

July 23, 2019

B. BUSINESS AND FACILITIES

ITEM 5. RESOLUTION FOR THE AWARD OF TRANSPORTATION

a) JOINTURE - ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following:

School	Route	Joiner District	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost Receivable
Durand Academy	S-DA1	Monroe Township Public Schools	Holcomb Trans., LLC	1	7/1/19-8/15/19	27	\$75.56	N/A	\$2,040.12

b) **ROUTE #QS-YCC1 – EXTENDED SCHOOL YEAR**

RECOMMENDATION:

Quotes were solicited with the low quote awarded. It is recommended that administrative approval be granted for the following route(s):

School	Route	Original Route	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost
Y.A.L.E. School (CCC, Rohrer Ctr., Cherry Hill)	QS-YCC1	N/A	West Berlin Bus Service	5	7/10/19-8/16/19	28	\$188.00	N/A	\$5,264.00

ACTION AGENDA

July 23, 2019

B. BUSINESS AND FACILITIES

ITEM 6. RESOLUTION APPROVING THE TRANSFER OF LOCAL SHARE FUNDS TO ALLOW FOR FUNDING OF EAST HIGH SCHOOL AUDITORIUM WALL REPAIRS

WHEREAS, the Board has entered into a construction contract for the East Auditorium Wall repairs, Board approval is requested to fund additional necessary work dependent on the transfer of excess local capital project funds from the budgeted line items on file with the Board Secretary.

NOW THEREFORE, BE IT RESOLVED that the Board hereby authorizes the transfer of one million nine hundred fourteen thousand three hundred twelve dollars and nine cents to the East Auditorium Wall Project budget line number 8132.

ITEM 7. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
Cooper	Items will be used for the existing Speech room	Elizabeth Griffith	\$3,709.00

*Unexpended funds will be returned to Cherry Hill Education Foundation

Motion _____ Second _____ Vote _____

ACTION AGENDA

July 23, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Contract Renewals—Certificated Staff
6. Leaves of Absence—Certificated
7. Leaves of Absence—Non-Certificated
8. Assignment/Salary Change—Certificated
9. Other Compensation—Certificated
10. Other Compensation—Non-Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Jenna Carrell	Barclay	Elementary School Teacher	7/15/19	Declined Position
Renee Gavio	Barclay	Special Education	10/01/19	Personal
Vanessa Intriago	CHHS East	Additional Class	7/15/19	Declined

ACTION AGENDA

July 23, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Amanda Brandt	Barton	Educational Assistant	7/01/19	Personal
Nicole Gauntt	Cooper	SACC, STEP Program Aide	8/15/19	Personal
Margaret Murphy	Rosa	Educational Assistant	7/01/19	Personal

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the person listed be approved for the position indicated in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Tyler Brake	CHHS East – English Teacher (Replacing T. Weaver)	8/29/19-6/30/20	\$54,121 (Masters, Step 1)
Victor Branch	Kilmer – Replacement Teacher, 1 st Grade (Replacing M. Macleon)	8/29/19-6/30/20	\$46,750
Amanda Brandt	Paine – Elementary School Teacher (Replacing B. Alcamo)	8/29/19-6/30/20	\$54,121 (Masters, Step 1)
Dawn Fichera	Beck – Language Arts Teacher (Replacing M. Giordano)	8/29/19-6/30/20	\$54,521 (Masters, Step 3)
Fallon Fleming	Paine – Elementary School Teacher (Replacing H. Choi)	8/29/19-6/30/20	\$50,000 (Bachelors, Step 1)
Taylor Gretz	CHHS West – Health & P.E. Teacher (Replacing H. Tarrant)	8/29/19-6/30/20	\$50,000 (Bachelors, Step 1)
Molly McHugh	Beck – Language Arts (Replacing D. Morroco)	8/29/19-6/30/20	\$56,421 (Masters, Step 8)

ACTION AGENDA

July 23, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED –continued

(b) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Stipend</u>
Daniel Ennis	CHHS West – Assistant Coach, Football	9/01/19-6/30/20	\$2,319
Taylor Gretz	CHHS West – Assistant Coach, Girls Volleyball	9/01/19-6/30/20	\$2,398
Marc Lopez	Beck – Director, Student Council	9/01/19-6/30/20	\$1,885

(c) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistant) be approved as substitute teachers effective 9/01/19-6/30/20.

Name
Nora Downey

(d) Clinical Placement - Nurse

RECOMMENDATION:

Be it resolved that the persons listed be approved for a clinical placement in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Nurse/School</u>
Suyesha Pallava	Rutgers	9/03/19 – 12/11/19	Michele Taylor/Carusi

(e) SAT Curriculum Writing

RECOMMENDATION:

Be it resolved that the persons listed be approved to participate in SAT curriculum writing work for 12 hours each between 8/05/19-8/15/19 at the rate of \$35.71/hour.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Jeffrey Killion	Adam Kovalevich	Susan Melograna	Mary Radbill
Jodi Rinehart	Nora Smaldore		

ACTION AGENDA

July 23, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED –continued

(f) 2019 College Essay/SAT/PSAT Summer Tutorial Program

RECOMMENDATION:

Be it resolved that the persons listed be approved for a college essay and SAT/PSAT tutorial program effective on the dates indicated at the rate of \$45.20/hr.

<u>Name</u>	<u>Total Amount</u>	<u>Number of Classes</u>	<u># of Hours</u>	<u>Effective Date</u>
Genevieve Barnes	\$813.60	1	18	8/12/19-8/15/19
Brian Connolly	\$723.20	1	16	8/12/19-8/15/19
Helena Dobromilski	\$723.20	1	16	8/05/19-8/08/19
Susan Dollarton	\$813.60	1	18	8/05/19-8/08/19
Chiarina Dorety	\$723.20	1	16	8/05/19-8/08/19
Susan Fox	\$1,446.40	2	32	8/05/19-8/15/19
Gregory Gagliardi	\$723.20	1	16	8/05/19-8/08/19
Jennifer Greenwald	\$1,446.40	2	32	8/12/19-8/15/19
Jeffrey Killion	\$813.60	1	18	8/12/19-8/15/19
Jeffrey Killion	\$700.00			Administrator
Adam Kovalevich	\$1,627.20	2	36	8/05/19-8/08/19
Anthony Maniscalco	\$813.60	1	18	8/12/19-8/15/19
Paul McNally	\$813.60	1	18	8/05/19-8/08/19
Susan Melograna	\$813.60	1	18	8/05/19-8/08/19
Mary Radbill	\$1,627.20	2	36	8/05/19-8/15/19
Jodi Rinehart	\$813.60	1	18	8/05/19-8/08/19
Carole Roskoph	\$723.20	1	16	8/05/19-8/08/19
Nora Smaldore	\$813.60	1	18	8/12/19-8/15/19
Nora Smaldore	\$1,850.00			Program Coordinator

(g) Summer Employment—Nurses Charting

RECOMMENDATION:

Be it resolved that the persons listed be approved for charting immunizations/sports physicals in accord with the data presented.

High School (sports physicals) - Not to exceed 40 hrs/each - Effective 7/02/19-8/31/19

<u>Name</u>	<u>School</u>	<u>Hourly Rate</u>
Anna Maria Sheehan	CHHS East	\$46.31
Beverly Thomas	CHHS West	\$71.99

ACTION AGENDA

July 23, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED –continued

(h) Summer Employment – PLC Coordinators

RECOMMENDATION:

Be it resolved that the persons listed be approved for 5 hours of summer work each and 15 hours of summer work for M. Langman at CHHS West at the rate of \$35.71/hour effective 7/01/19-8/28/19 in accord with the data presented.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Angela Berlenher	Joseph Bioler	Monica Ciechon	Heather Esposito
Brian Grillo	Andrea Hahn-Walsh	Megan Langman	Julie Schneider

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Pah Chao	Woodcrest– Educational Assistant (New Position – 32.5 hrs. /wk.)	9/01/19-6/30/20	\$11.37
Donna Cooke	Woodcrest– Educational Assistant (New Position – 32.5 hrs./wk.)	9/01/19-6/30/20	\$11.37
Kristine Daddis	Kingston – Title I, Educational Assistant (New Position – 32.5 hrs./wk. – budget #20-233-100-106-18-000)	9/01/19-6/30/20	\$11.47
Alyssa DellaVecchia	Carusi – Educational Assistant (Replacing M. Hairston Denker – 32.5 hrs./wk.)	9/01/19-6/30/20	\$11.37
Nora Downey	Sharp – Educational Assistant (Replacing E. Twum-Acheampong– 30 hrs./wk.)	9/01/19-6/30/20	\$11.37
Jennifer Ianni	Kilmer – Educational Assistant (Replacing H. Gallagher – 32.5 hrs./wk.)	9/01/19-6/30/20	\$11.37
Dana Kayser-Smith	Kingston – Title I, Educational Assistant (New Position – 32.5 hrs./wk. – budget #20-233-100-106-18-000)	9/01/19-6/30/20	\$11.47
Amanda Lorenz	Carusi - Educational Assistant (New Position – 32.5 hrs./wk.)	9/01/19-6/30/20	\$11.37
Anna Marie McKee	Harte – Educational Assistant (Replacing A. Nothnagel – 30 hrs./wk.)	9/01/19-6/30/20	\$11.37

ACTION AGENDA

July 23, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(b) 2019 College Essay/SAT/PSAT Summer Tutorial Program

RECOMMENDATION:

Be it resolved that the persons listed be approved for a college essay and SAT/PSAT tutorial program in accord with the data presented.

<u>Name</u>	<u>Effective Date</u>	<u>Total Amount</u>
Carol Cook	8/05/19-8/15/19	\$700.00

ITEM 5. CONTRACT RENEWALS—CERTIFICATED STAFF

(a) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed in the report on file in the office of Human Resources dated July 15, 2019, which shall become a part of the official minutes of this meeting, be reemployed for the 2019-20 school year effective 7/01/19-6/30/20.

ITEM 6. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Natalie Alonso	Rosa – Guidance	Leave with pay 6/21/19-6/30/19; Leave with pay 8/29/19-8/30/19; Leave without pay 9/02/19-10/31/19
Lisa Badger	Knight/Barton/Kilmer – Music	Leave with pay 6/13/19-6/30/19
Laura Barker	Kilmer – Special Education	Leave with pay 8/29/19-9/03/19; Leave without pay 9/04/19-11/01/19
Janet Chow	CHHS East – English	Leave without pay 8/29/19-10/31/19
Shanna Hetzell	Carusi – Speech Language	Leave with pay 8/29/19-9/05/19; Leave without pay 9/06/19-1/15/20
Jenna McCoy	Beck – Language Arts	Leave with pay 8/29/19-9/03/19; Leave without pay 9/04/19-1/01/20
Nicole Slattery	Harte - 5 th Grade	Leave without pay 5/23/19-6/30/19; Leave without pay 8/29/19-9/27/19
Marie Spangenberg	Paine – 3 rd Grade	Leave with pay 10/14/19-11/20/19; Leave without pay 11/21/19-2/11/20
Elizabeth Wegoye	Rosa – Language Arts	Leave without pay 8/29/19-1/01/20 (Revised for dates)

ACTION AGENDA

July 23, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 7. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Rafaela Batista	CHHS East – Cleaner	Leave with pay 7/02/19-8/02/19
Kellie Brining	CHHS West – Educational Assistant	Leave with pay 10/08/19-10/09/19; Leave without pay 10/10/19-10/18/19
Kyle Grover	Marlkress – Grounds Crew Leader	Leave without pay 7/22/19-9/05/19
Nelson Henriquez Gil	Kilmer – Head Custodian	Leave with pay 3/11/19-5/23/19; Leave without pay 5/24/19-7/29/19 (Revised for dates)
Kristen Kelichner	Woodcrest – EDCC, Teacher II	Leave without pay 6/07/19-6/18/19
Melissa Meyer	Malberg – Benefits Coordinator	Leave with pay 8/19/19-10/09/19; Leave without pay 10/10/19-11/29/19 Intermittent leave without pay 12/02/19-1/31/20
Brianna Slivjak	Sharp – Educational Assistant	Leave with pay 9/03/19-9/04/19; Leave without pay 9/05/19-11/29/19

ITEM 8. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2019-20 school year effective 8/29/19-6/30/20 at the same salaries previously approved for the 2019-20 school year.

<u>Name</u>	<u>From</u>	<u>To</u>
Waleska Batista-Arias	Rosa – World Language	CHHS West – World Language
Beth Inez Korff	Beck – World Language	Rosa – World Language
Elizabeth Reilly-Stern	Harte – Media Specialist	Beck – Media Specialist
Michelle Swartz	Paine – Special Education	Kilmer – Special Education

ACTION AGENDA

July 23, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 9. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>School</u>	<u>Effective Dates</u>	<u>Amount</u>
Esther Alpizar	World Language – Spanish	CHHS East	8/29/19-6/30/20	\$16,832

(b) Professional Development – Eureka Math Grades 6-12

RECOMMENDATION:

Be it resolved that the persons listed be approved to participate in a Eureka Math Grades 6-12 Professional Development Session on 8/15/19 at the rate of \$104.50/day.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Paula Antonelli	Jamie Grenier	Deborah Jacobs	Betsy Turgeon

(c) Professional Development – Tools of the Mind

RECOMMENDATION:

Be it resolved that the persons listed be approved to participate in a 2-day workshop in Tools of the Mind curriculum effective 8/20/19-8/21/19 at the rate of \$104.50/day.

<u>Name</u>	<u>Name</u>
Lori Miller	Laura Monte

ITEM 10. OTHER COMPENSATION—NON-CERTIFICATED

(a) Summer Security Coverage

RECOMMENDATION:

Be it resolved that the persons listed (district Educational Assistants) be approved to staff the main entrance at CHHS West for summer security effective 7/24/19-8/30/19 in accord with the data presented.

<u>Name</u>	<u>Hourly Rate</u>
Tina Walton	\$16.75

Motion _____ Second _____ Vote _____

ACTION AGENDA

July 23, 2019

D. POLICIES & LEGISLATION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

NO ITEMS

ACTION AGENDA

July 23, 2019

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

Cherry Hill Public Schools Mission Statement and Board Goals 2019-2020

We shall provide all children with an education that develops open-minded thinkers with the strong academic and interpersonal skills to thrive in an ever-changing world and make it a better place for all.

1. Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.

Within the 2019-2020 academic year the following measurable actions will be addressed:

- Create and publish a set of best pedagogical practices
- Analyze and present the student achievement data from the 2018-2019 academic year
 - To include
 - District based assessments
 - State assessments
 - Independent assessments
 - Present results by school, by level, and for the district to the Board and community
 - Highlight areas of measurable success
 - Identify achievement gaps based upon demographic groups
 - Create data driven and research based school action plans, that are specific, measurable, attainable, results oriented and time bound, that build on demonstrated success
 - Building based goals and action plans will be presented to the Board of Education at the December C&I meeting and results will be presented to the Board of Education at the June C&I meeting

ACTION AGENDA

July 23, 2019

E. STRATEGIC PLANNING

Cherry Hill Public Schools Mission Statement and Board Goals 2019-2020

- Monitor the Blueprint for Student Success, with a focus upon
 - Full Day Kindergarten Implementation
 - The district's World Language Program, grades K-12
 - With a specific focus on Middle School World Language
 - With a specific focus on year two implementation of Chinese
 - The completion of the Middle Level Committee's work, including the development of a new master schedule
 - Analysis and revision of the high school level Course of Study Booklet
 - Analysis of the high school level's use and application of final examinations
- Monitor the implementation of the district's instructional model, focusing on pedagogical practice and defining expected outcomes
 - Continuation of learning walkthroughs at each school
 - Implementation and restructuring of the administrative clusters at the middle level and high school level, continuation of the administrative clusters at the elementary level
- Create opportunities at each school to nurture and to document Student Voice

2. Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.

Within the 2019-2020 academic year the following measureable actions will be addressed:

- Implement a district wide online payment system
- Develop and begin implementation of a multiyear comprehensive maintenance plan for the district
- Develop and begin implementation of a comprehensive school refurbishment plan for the district
- Review current professional services contracts, develop and begin implementation of a schedule for Request for Proposals (RFP)
- Complete transition to an online board meeting format for agendas

3. Enhance communication and relationships with internal and external stakeholders.

Within the 2019-2020 academic year the following measureable actions will be addressed:

- Measure the effectiveness of the dissemination of information through the use of analytics
- Continue to provide opportunities for input and feedback from stakeholders, through multiple inlets

ACTION AGENDA

July 23, 2019

E. STRATEGIC PLANNING

**Cherry Hill Public Schools Mission Statement and Board Goals
2019-2020**

- Continue to reexamine, expand, and refine the district’s electronic presence
 - Develop and begin implementation of plan to revise the structure and efficiency of the district and school webpages
 - Develop a strategic vision for the use of social media platforms
- Promote shared ethical and performance values visibly and comprehensively for students and staff through the district’s Cultural Proficiency, Equity and Character Education work
 - Continue implementation of the 5 year plan, with regular updates to the Board of Education and the community
- Create and disseminate a State of the District Publication to be presented to community in November 2019

4. Create an actionable plan to develop a bond referendum to address building infrastructure, security, and health & safety needs

Within the 2019-2020 academic year the following measureable actions will be addressed:

- Review the recommendations of the Ad Hoc Committee that were presented to the Board of Education on May 28, 2019
 - Present implementation strategy and timeline
- Compare and present new construction of schools to rehabilitation and renovation of schools
- Present and make recommendations on the pros and cons of consolidating and redistricting schools
- Create avenues for two way input for the bond
- Determine the best month for a successful referendum vote and publicize why
- Develop a district Alternative Funding Committee and a district Safety & Security Committee, including students, staff, and community members
 - Meetings will commence in Fall 2019 with reports made to the Board in February 2020 and June 2020
- Develop and publish a revised short term and long term strategic vision focusing on teaching & learning and finance & facilities
- Identify and publish capital projects to be included in the bond

Motion _____ Second _____ Vote _____