

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

EXECUTIVE SESSION

Malberg Administration Bldg.

September 10, 2019 @ 5:45 P.M.

AGENDA

Student Matters

- HIB Hearings

Human Resource Matters

Legal Matters

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

AGENDA

**EXECUTIVE SESSION - 5:45 P.M.
COMMITTEE OF THE WHOLE / SPECIAL ACTION AGENDA
7:00 P.M.**

Malberg Administration Building - Board Room
September 10, 2019

Meeting called to order by -

ROLL CALL

Mr. Eric Goodwin, President
Mrs. Lisa Saidel, Vice President
Mrs. Carol Matlack
Mrs. Laurie Neary
Mr. Ben Ovadia
Mrs. Jane Scarpellino
Mrs. Ruth Schultz
Mrs. Corrien Elmore-Stratton
Mrs. Sally Tong

Student Representatives to the Board of Education

Jacob Graff, H.S. East
Kartik Pejavara, H.S. East
Alternate

Maria Mousa, H.S. West
Jack Begley, H.S. West Alternate

Dr. Joseph Meloche, Superintendent
Mrs. Lynn E. Shugars, Assistant Superintendent, Business/Board Secretary
Dr. Justin Smith, Assistant Superintendent, Curriculum and Instruction
Dr. Farrah Mahan, Director of Curriculum
Mrs. LaCoyya Weathington, Director of Pupil Services
Ms. Nancy Adrian, Director of Human Resources
Mrs. Barbara Wilson, Public Information Officer

Mr. Paul Green - Board Solicitor

Pledge of Allegiance

First Public Comment - Agenda Items (up to three minutes per person)

Presentations - None

Committee of the Whole

Special Action Agenda

Second Public Comment (up to three minutes per person)

**COMMITTEE OF THE WHOLE / SPECIAL ACTION AGENDA
September 10, 2019**

Board of Education Committees:

Curriculum & Instruction Committee Members (yellow)

Chairperson: Carol Matlack

Administrative Liaison: Dr. Farrah Mahan

Committee Members: Lisa Saidel, Jane Scarpellino, Corrien Elmore-Stratton

Business & Facilities Committee Members (blue)

Chairperson: Ruth Schultz

Administrative Liaison: Lynn E. Shugars

Committee Members: Carol Matlack, Laurie Neary, Ben Ovadia

Negotiations, Human Resources & Litigation Committee Members (pink)

Chairperson: Sally Tong

Administrative Liaison: Nancy Adrian

Committee Members: Eric Goodwin, Ruth Schultz

Policy & Legislation Committee Members (green)

Chairperson: Jane Scarpellino

Administrative Liaison: Dr. Justin Smith

Committee Members: Laurie Neary, Corrien Elmore-Stratton, Sally Tong

Strategic Planning Committee Members (buff)

Chairperson: Lisa Saidel

Administrative Liaison: Dr. Joseph Meloche, Lynn E. Shugars

Committee Members: Eric Goodwin, Ben Ovadia

COMMITTEE OF THE WHOLE / BOARD WORK SESSION

September 10, 2019

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan to develop a bond referendum to address building infrastructure, security, and health & safety needs**

Discussion items:

- ***Partnership with Drexel University***
- ***Black History Month Production***

COMMITTEE OF THE WHOLE / BOARD WORK SESSION

September 10, 2019

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan to develop a bond referendum to address building infrastructure, security, and health & safety needs.**

Discussion Items:

➤ ***Demo of BoardDocs***

The Superintendent recommends the following:

1. Financial Reports
2. Resolution for the Award of Bids
3. Resolution for the Award of Transportation
4. Donations

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION FOR JULY 2019**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of July 31, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:17-36 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of July 31, 2019 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16:10 the Board Secretary certifies that anticipated revenue has changed for the month ending July 2019 as follows:

Increase \$0 Decrease \$0

COMMITTEE OF THE WHOLE / BOARD WORK SESSION
September 10, 2019

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS – continued

b) TREASURER’S REPORT FOR JULY 2019

The Board Secretary further certifies that as of July 31, 2019 that the Treasurer’s Report is in accordance with 18A:17-36 and 18A:17-9. The Treasurer’s Report and the Secretary’s Report are in agreement for the month of July 2019.

c) LINE ITEM TRANSFER REPORTS FOR THE MONTH OF JULY 2019

It is recommended that the 2019/2020 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report.

d) FOOD SERVICE OPERATING STATEMENT FOR JULY 2019

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending July 2019 be accepted as submitted.

e) SACC FINANCIAL REPORT FOR JULY 2019

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of July 2019 be accepted as submitted.

f) DISBURSEMENT OF FUNDS

<u>FUND</u>	<u>AMOUNT</u>	<u>REPORT DATED</u>
Payroll & FICA	\$	Payroll Dates:
Food Service	\$	/19
Total	\$	

g) APPROVAL OF BILL LIST(S)

It is recommended that the Bill List(s) for September 24, 2019 in the amount(s) of \$ be approved as submitted.

It is recommended that the SACC Bill List(s) for September 24, 2019 in the amount(s) of \$ be approved as submitted.

COMMITTEE OF THE WHOLE / BOARD WORK SESSION
September 10, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- a) #1920-29 – BAND UNIFORMS WEST HIGH SCHOOL (9-13-19)

- b) #1920-30 – BAND UNIFORMS EAST HIGH SCHOOL (9-13-19)

INFORMATION FOR ITEMS a) and b) TO BE READY FOR ACTION MEETING.
 Bids open September 13th.

- c) #1920-34 – STAGE ACCESSIBILITY AND RELATED WORK AT VARIOUS CHERRY HILL BOARD OF EDUCATION SITES (9-20-19)

INFORMATION FOR ITEMS c) TO BE READY FOR ACTION MEETING. Bid opens September 20th.

ITEM 3. RESOLUTION FOR THE AWARD OF TRANSPORTATION

- a) JOINTURE(S)

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following:

School	Route	Joiner District	Bus Company	# of students	Effective Date	# Days	Route Cost per diem	Aide Cost per diem	Total Cost Receivable
Burlington Cty. Special Svcs. (Westampton)	BCS-1 (PM Only)	Lindenwold Public Schools	First Student, Inc. (Lawnside)	1	September 2019 – June 2020	180	\$9.78	\$5.86	\$2,815.20

ITEM 4. ACCEPTANCE OF DONATIONS

<u>SCHOOL</u>	<u>DONATION</u>	<u>GROUP OFFERING DONATION</u>	<u>VALUE</u>
East	Monetary to be used for the cafeteria sound system	Class of 2017	\$4,000.00
Rosa	Monetary to be used for Interactive TV and Chromebooks	Rosa PTA	\$7,900.00

*Unexpended funds will be returned to Cherry Hill Education Foundation

COMMITTEE OF THE WHOLE / BOARD WORK SESSION

September 10, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan to develop a bond referendum to address building infrastructure, security, and health & safety needs.**

Discussion items:

- ***None at this time.***

The Superintendent recommends the following:

1. Leaves of Absence—Certificated
2. Leaves of Absence—Non-Certificated
3. Approval of New Job Description

TEM 1. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Maureen Carrozza	Barclay – Social Worker	Leave with pay 8/29/19-9/13/19
Rebecca Springswirth	Woodcrest – Special Education	Leave with pay 9/30/19-10/23/19; Leave without pay 10/24/19-11/22/19

COMMITTEE OF THE WHOLE / BOARD WORK SESSION
September 10, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Wayne Davis	Carusi – Campus Police	Leave with pay 9/03/19-9/16/19; Leave without pay 9/17/19- 9/30/19
Nelson Henriquez Gil	Kilmer – Head Custodian	Leave with pay 7/01/19-8/07/19; Leave without pay 8/08/19- 9/06/19 (Revised for dates)
Sandra Suarez De Irizarry	CHHS East – Cleaner	Leave with pay 8/20/19-8/26/19; Leave without pay 8/27/19- 10/04/19

ITEM 3. APPROVAL OF NEW JOB DESCRIPTION

RECOMMENDATION:

Be it resolved that the job description listed be approved as presented effective 9/25/19.

- Assistant SACC/STEP Coordinator

COMMITTEE OF THE WHOLE
September 10, 2019

D. POLICY & LEGISLATION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan to develop a bond referendum to address building infrastructure, security, and health & safety needs**

Discussion items:

- Review of Policy(s)
 - Policy 5513: Care of School Property
 - Policy 8550: Unpaid Meal Charges/Outstanding Food Service Chargers
 - Policy 8601: Student Supervision After School Dismissal
 - Policy 8603: Parent Attendance at School Bus Stop

The Superintendent recommends the following:

1. Second Reading of Policy(s) and Regulation(s)
2. Resolution for Recognition of Week of Respect
3. Resolution for Recognition of School Violence Awareness Week

ITEM 1. SECOND READING OF POLICY(S) AND REGULATION(S)

RECOMMENDATION:

Be it resolved that the policy(s) and regulation(s) listed be approved for second reading and adoption as presented.

- Draft Policy and Regulation 7510: Use of School Facilities (approved August 27, 2019 for first reading, B&F)

ITEM 2. RESOLUTION FOR RECOGNITION OF WEEK OF RESPECT

RECOMMENDATION:

WHEREAS, Public Law 2010, Chapter 122 which supplements chapter 36 of Titles 18A of the New Jersey Statutes declares the week of October 7, 2019 as "Week of Respect" and

COMMITTEE OF THE WHOLE
September 10, 2019

D. POLICY & LEGISLATION

ITEM 2. RESOLUTION FOR RECOGNITION OF WEEK OF RESPECT –
continued

WHEREAS, For the 2019-2020 school year, all public school districts and approved charter schools are required to designate the first full week in October as “Week of Respect” and

WHEREAS The Cherry Hill Public School district supports the value of providing an opportunity for students, parents, school district personnel to recognize the importance of character education; and to provide appropriate instruction focusing on preventing harassment, intimidation or bullying; now be it

RESOLVED That the Cherry Hill Board of Education designates the week of October 7, 2019 as “Week of Respect” and directs the Superintendent to have all schools participate in activities appropriately designed to promote character education in our schools.

ITEM 3. RESOLUTION FOR RECOGNITION OF SCHOOL VIOLENCE AWARENESS WEEK

RECOMMENDATION:

WHEREAS, Public Law 2001, Chapter 298 which supplements chapter 36 of Titles 18A of the New Jersey Statutes declares the week of October 21, 2019 as “School Violence Awareness Week” and

WHEREAS, For the 2019-2020 school year, all public school districts and approved charter schools are required to designate the third week in October as School Violence Awareness Week; and

WHEREAS The Cherry Hill Public School district supports the value of providing an opportunity for students, parents, school district personnel and law enforcement personnel to discuss methods for keeping our schools safe from violence; to create school safety plans; and to recognize those students in need of help; and

WHEREAS, The Cherry Hill Public School district encourages the participation of law enforcement personnel in discussion of methods designed to keep our schools safe from violence and welcomes their participation in safety education for our children; now be it

RESOLVED That the Cherry Hill Board of Education designates the week of October 21, 2019 as “Annual School Violence Awareness Week” and directs the Superintendent to have all schools participate in activities appropriately designed to prevent violence in our schools.

COMMITTEE OF THE WHOLE / BOARD WORK SESSION
September 10, 2019

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan to develop a bond referendum to address building infrastructure, security, and health & safety needs.**

Discussion Items:

- ***Implementation Strategy and Timeline for Bond Referendum***

Special Action Agenda

SPECIAL ACTION AGENDA
September 10, 2019

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan to develop a bond referendum to address building infrastructure, security, and health & safety needs**

The Superintendent recommends the following:

1. Approval of Attendance at Conference and Workshops for the 2019/2020 School Year
2. Approval of Out of District Student Placements for 2019/2020 School Year
3. Approval of Service Agreement Between the Board and Epic Health Services, Inc.
4. Approval of Professional Service Agreement for the 2019/2020 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2019/2020 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the District's professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

SPECIAL ACTION AGENDA
September 10, 2019

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2019/2020 SCHOOL YEAR (continued)

<u>#</u>	<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>	<u>COST NOT TO EXCEED</u>
A	James Wyckoff Buildings/ Grounds	NJ Educational Facility Management Program Stockton, NJ	9/7/19, 9/14/19, 9/21/19, 9/28/19, 10/5/19, 10/12/19	\$1,166.50 Registration/ Mileage
B	James Wyckoff Buildings/ Grounds	NJ Educational Facility Management Program Stockton, NJ	10/19/19, 10/26/19, 11/2/19	\$625.75 Registration/ Mileage
C	Rebecca Metzger East	2019 FEA/NJPSA/NJASCD Fall Conference Long Branch, NJ	10/17 – 10/18/19	\$353.54 Registration/ Mileage Tolls CHASA
D	Allison Staffin West	2019 FEA/NJPSA/NJASCD Fall Conference Long Branch, NJ	10/17 – 10/18/19	\$349.62 Registration/ Mileage Tolls CHASA
E	Kwame Morton West	2019 FEA/NJPSA/NJASCD Fall Conference Long Branch, NJ	10/17 – 10/18/19	\$349.62 Registration/ Mileage Tolls CHASA
F	Lawyer Chapman Alternative	Visible Learning Institute Boston, MA	10/10 – 10/11/19	\$1,326.72 Registration/ Travel Lodging/Parking CHASA
G	Lawyer Chapman Alternative	Equity by Design Philadelphia, PA	11/7 – 11/8/19	\$552.34 Registration/ Mileage Tolls/Parking CHASA

SPECIAL ACTION AGENDA
September 10, 2019

A. CURRICULUM & INSTRUCTION

ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2019/2020 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2019/2020 school year during the September 2019 cycle. There are 21 submissions.

Vendor	ID	Term	RSY	RSY Aide	ESY	ESY Aide	Amt
Archway	4001369	7/1/19-6/30/20	\$43,281.00	\$25,200.00	\$8,175.30	\$4,760.00	\$81,416.30
Bancroft	4004680	7/15/19-6/30/20	\$55,411.20	\$31,500.00	\$7,696.00	\$4,375.00	\$98,982.20
Bancroft	3018386	7/3/19-6/30/20	\$67,071.60	\$31,500.00	\$11,923.84	\$5,600.00	\$116,095.44
Bancroft	4001204	7/3/19-6/30/20	\$67,071.60	\$31,500.00	\$11,923.84	\$5,600.00	\$116,095.44
Bancroft*	3018097	7/3/19-6/30/20	\$24,120.00		\$4,288.00		\$28,408.00
Fusion Academy	3005411	9/3/19-6/30/20	\$51,825.00				\$51,825.00
Garfield Park	3015281	7/8/19-6/30/20	\$56,336.40		\$6,259.60		\$62,596.00
Garfield Park	4001865	7/22/19-6/30/20	\$56,336.40	\$26,820.00	\$3,755.76	\$1,788.00	\$88,700.16
Mercer Co SSSD	3000872	7/15/19-8/16/19			\$6,675.00		\$6,675.00
New Hope	3002276	9/3/19-6/30/20	\$42,400.00				\$42,400.00
New Hope	3008712	7/2/19-6/30/20	\$42,400.00		\$5,544.40		\$47,944.40
YALE, Cherry Hill	2020502	8/29/19-6/30/20	\$56,061.00				\$56,061.00
YALE, Cherry Hill	3001416	9/9/19-6/30/20	\$56,061.00				\$56,061.00
YALE, Cherry Hill	3004617	9/9/19-6/30/20	\$56,061.00				\$56,061.00
YALE, Cherry Hill	3005474	8/29/19-6/30/20	\$56,061.00				\$56,061.00
YALE, Cherry Hill	3007264	8/29/19-6/30/20	\$56,061.00				\$56,061.00
YALE, Cherry Hill	3011323	9/9/19-6/30/20	\$56,061.00				\$56,061.00
YALE, Cherry Hill	3013203	8/29/19-6/30/20	\$56,061.00				\$56,061.00
YALE, Cherry Hill	3017755	9/9/19-6/30/20	\$56,061.00				\$56,061.00
YALE, Cherry Hill	2031585	7/8/19-6/30/20	\$56,061.00		\$9,343.50		\$65,404.50
YALE, Cherry Hill	3009963	7/8/19-6/30/20	\$56,061.00		\$9,343.50		\$65,404.50
*Student services will be billed at an hourly rate as per IEP.							TOTAL \$1,320,434.94

SPECIAL ACTION AGENDA
September 10, 2019

A. CURRICULUM & INSTRUCTION

ITEM 3. APPROVAL OF SERVICE AGREEMENT BETWEEN THE BOARD AND EPIC HEALTH SERVICES, INC.

WHEREAS, the Board has a need to retain the services of Epic Health Services, Inc., d/b/a Aveanna Healthcare to provide nursing services for the 2019/2020 school year; and

WHEREAS, the total amount of the contract will not exceed the bid threshold under the Public School Contracts Law; and

WHEREAS, the Board has previously solicited quotes for such services through the competitive contracting process, and Epic's response for the particular services in this instance is most advantageous to the District, price (RN \$55.00 per hour – LPN \$45.00 per hour) and other factors considered;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves a goods and services contract with Epic for the provision of nursing services for the 2019/2020 school year, and authorizes its President and Board Secretary to execute the contract upon approval of the form of same by the Board Solicitor.

ITEM 4. APPROVAL OF PROFESSIONAL SERVICE AGREEMENT FOR THE 2019/2020 SCHOOL YEAR

WHEREAS, the Special Education Department has compiled a list of private providers, qualified to perform professional consultations and services; and

WHEREAS, the Board, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

WHEREAS, the Board has determined, based upon the recommendation of its Administration, that there is a continued need for the professional consultations and services for the 2019/2020 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

WHEREAS, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the Cherry Hill Board of Education, that the Board hereby approves the list of Approved Private Providers to perform such professional consultations and services as are determined necessary and prudent by the Assistant Superintendent for Curriculum & Instruction for the 2019/2020 school year; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Board Solicitor; and be it

SPECIAL ACTION AGENDA
September 10, 2019

A. CURRICULUM & INSTRUCTION

**ITEM 4. APPROVAL OF PROFESSIONAL SERVICE AGREEMENT FOR THE
2019/2020 SCHOOL YEAR** – continued

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract awards shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Starlight Homecare Agency,
Inc.
dba Star Pediatric Homecare
Agency Provision
Nursing Services
\$58.00 per hr. RN
\$48.00 per hr. LPN

To correct previous motion on June 25, 2019.

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA
September 10, 2019

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan to develop a bond referendum to address building infrastructure, security, and health & safety needs.**

The Superintendent recommends the following:

1. Approval of Bill List(s)
2. Resolution for the Award of Bids
3. Resolution Authorizing Professional Service Agreement with Environmental Resolutions, Inc. for Provision of ADA Services

ITEM 1. APPROVAL OF BILL LIST(S)

It is recommended that the 1st Bill List dated September 10, 2019 in the amount of \$756.00, 2nd Bill List in the amount of \$3,269,426.84 and the 3rd Bill List in the amount of \$732,154.75 be approved as submitted.

It is recommended that the SACC Bill List(s) dated September 10, 2019 in the amount of \$41,931.45 be approved as submitted.

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- a) #1920-32 – VESTIBULE MODIFICATIONS AND RELATED WORK AT CHERRY HILL HIGH SCHOOL EAST AND CHERRY HILL HIGH SCHOOL WEST (9-5-19)

INFORMATION TO BE READY FOR SPECIAL ACTION MEETING PENDING REVIEW. Bid opens September 5, 2019.

SPECIAL ACTION AGENDA
September 10, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION AUTHORIZING PROFESSIONAL SERVICE AGREEMENT WITH ENVIRONMENTAL RESOLUTIONS, INC. FOR PROVISION OF ADA SERVICES

WHEREAS, the Cherry Hill Board of Education has determined it requires the services of an engineering/planning firm to perform a survey and analysis of entrance site conditions at all District schools to identify any issues pertaining to compliance with the Americans with Disabilities Act, and to prepare concept plans for any recommended modifications or improvements; and

WHEREAS, based upon the advice of its Administration, the Board determines that Environmental Resolutions, Inc. can provide such services to the Board in a satisfactory and cost effective manner; and

WHEREAS, such services constitute professional services within the meaning of the Public School Contracts Law, and the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5a.(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education accepts the proposal of Environmental Resolutions, Inc. dated August 13, 2019 to perform the required services, at an estimated total cost of One Hundred Sixty-Six Thousand Dollars (\$166,000), subject to adjustment for time-charge items; and be it

FURTHER RESOLVED, that the Board authorizes its Assistant Superintendent-Business/Board Secretary to execute an acceptance of Environmental Resolutions' written proposal, which shall serve as the parties' written contract in this matter, and directs that a copy of this Resolution and the requisite summary of the contract award be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

Motion: _____ Second: _____ Vote: _____

SPECIAL ACTION AGENDA
September 10, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan to develop a bond referendum to address building infrastructure, security, and health & safety needs.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Assignment/Salary Change—Non-Certificated
6. Other Compensation—Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Chelsea Ronayne	CHHS West	Director – Student Council	7/01/19	Personal
Melissa Wilkins	CHHS West	Advisor – Yearbook/Business	9/01/19	Personal
Nicholas Wright	CHHS East	Science Teacher	12/23/19	Personal

SPECIAL ACTION AGENDA
September 10, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

<u>Name</u>	<u>Location</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Hope Ivler	Paine	Educational Assistant	9/10/19	Personal
John Kontorousis	CHHS East	Cleaner	9/16/19	Personal
Conor McVeigh	CHHS East	Educational Assistant	8/30/19	Personal
Vivian Meekins	CHHS East	Educational Assistant	1/01/20	Retirement

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2019-20 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Carolina Gutierrez	CHHS West – Special Education Teacher (Replacing D. Fleming)	9/05/19-6/30/20	\$55,031 (Masters, Step 5) Prorated
Hope Ivler	Johnson – Replacement Teacher, 1 st Grade (Replacing S. Schreiber)	9/11/19-On or about 6/30/20	\$46,750 Prorated
Chelsea McQuillen	Beck – Replacement Teacher, Language Arts (Replacing J. McCoy)	8/29/19-1/03/20	\$46,750 Prorated
Conor McVeigh	CHHS East – Special Education Teacher (Replacing S. Cervo)	9/03/19-6/30/20	\$50,000 (Bachelors, Step 1) Prorated

SPECIAL ACTION AGENDA
September 10, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2019-20 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Salary</u>
Katherine Rimdzius	Beck – World Language Teacher (Replacing B. Korff)	8/29/19– 6/30/20	\$50,000 (Bachelors, Step 1)
Cynthia Rivas	Beck – Replacement Teacher, Special Education (Replacing N. Wallace)	8/30/19– 12/11/19	\$46,750 Prorated
Bonnie Witt	Sharp – Replacement Teacher, Special Education (Replacing G. Stulb)	9/19/19- On or about 9/30/19	\$46,750 Prorated

(b) Student Teaching

RECOMMENDATION:

Be it resolved that the persons listed be approved for student teaching in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Teachers/School</u>
Silas Jones	TCNJ	10/21/19– 12/13/19	Lisa Hamill/CHHS East

(c) Nurse Observation

RECOMMENDATION:

Be it resolved that the person listed be approved to observe a School Nurse in accord with the data presented.

<u>Name</u>	<u>College/University</u>	<u>Effective Dates</u>	<u>Cooperating Nurse/School</u>
Alyssa Luma	Rutgers University	9/01/19– 12/19/19	Barbara Kase-Avner/Beck

SPECIAL ACTION AGENDA
September 10, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(d) Mentors

RECOMMENDATION:

Be it resolved that the persons listed be approved as mentors in accord with the data presented.

<u>Name</u>	<u>Protégé</u>	<u>School</u>	<u>Effective Date</u>	<u>Amount</u>
Janine Cooney	Joseph Carrol	CHHS East	8/29/19- 10/31/19	\$550 Prorated
James DiCicco	Taylor Gretz	CHHS West	8/29/19- 6/30/20	\$550
Stephanie Digneo	Chelsea McQuillen	Beck	8/29/19- 1/03/20	\$550 Prorated
Chiarina Dorety	Tyler Brake	CHHS East	8/29/19- 6/30/20	\$550
Cathleen Fargo	Lisa Davis	Rosa	8/29/19- 11/27/19	\$550 Prorated
Jeffrey Killion	John Tomaszewski	CHHS East	8/29/19- 6/30/20	\$1,000
Felice Livecchi	Adrianna Principato	Beck	8/29/19- 1/17/20	\$550 Prorated
Janet McGrath	Katherine Rimdzius	Beck	8/29/19- 6/30/20	\$550
Lori Miller	Kayla Conlan	Barclay	8/29/19- 6/30/20	\$1,000
Lauren Miscioscia	Sammi Green	Beck	8/29/19- 1/04/20	\$550 Prorated
Andrea Savidge	Jessica Barreto	CHHS West	8/29/19- 6/30/20	\$550
Jennifer Woolston	Melanie Mijares	CHHS West	8/29/19- 2/28/20	\$550 Prorated

(e) Environmental Residency Program – Beck

RECOMMENDATION:

Be it resolved that the persons listed from Beck Middle School be approved to participate in the environmental residency program at Mt. Misery effective 9/24/19-9/27/19; 10/15/19-10/18/19; and 10/22/19-10/25/19, at the overnight rate of \$190.98/night, per teacher (not to exceed 6 nights).

SPECIAL ACTION AGENDA
September 10, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(e) Environmental Residency Program – Beck

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Susan Avery	Ann Brugnolo	Lisa Castillo	Caitlin Cocco
Eileen Conover	Christopher Corey	Marianne Daily	John Deitelbaum
Leah Dryden	Heather Farnath	Dawn Fichera	Janene Fiore-Malone
Amy Graves	Gary Haaf	Scott Klear	Karen Kulickowski
Marc Lopez	Margaret Malcarney	Marissa Markus	Valerie McDonald
Molly McHugh	Erin Mleczko	Jennifer Mooney	Rose Noll
Rosaria Norkus	Adriana Principato	Alla Rose	Elizabeth Reilly-Stern
Louis Tortu	Jerry Tritt	Wendy Wong	Melanie Wyckoff

No Monetary Compensation – Principal/Assistant Principals

<u>Name</u>	<u>Name</u>	<u>Name</u>
Bernard O'Connor	Albert Morales	Sukhpreet Singh

(f) Summer Counseling - East

RECOMMENDATION:

Be it resolved that the persons listed be approved for additional days of summer counseling in accord with the data presented (revised for salary amount).

<u>Name</u>	<u>Not to Exceed</u> <u># of Days</u>	<u>1/200th of Salary</u> <u>8/01/19-8/23/19</u>
Carly Friedman	4	\$335.06
Letitia Schuman	4	\$478.95

SPECIAL ACTION AGENDA
September 10, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(g) Anti-Bullying Specialist

RECOMMENDATION:

Be it resolved that the persons listed be appointed as the Anti-Bullying Specialist for the 2019-20 school year.

<u>Name</u>	<u>School</u>	<u>Assignment</u>
Theresa Molony	Barclay	Psychologist
Jacqueline McComb	Barton	Guidance Counselor
Jennifer Tomasetti	Cooper	Guidance Counselor
Sara Egan	Harte	Guidance Counselor
Shanelle Minaya-Levy	Johnson	Guidance Counselor
Christina Robertson	Kilmer	Guidance Counselor
Judith Kelly	Kingston	Guidance Counselor
Harriet Jane Rickansrud	Knight	Guidance Counselor
Sarah Thomas	Mann	Guidance Counselor
Melissa Santiago	Paine	Guidance Counselor
Brittany Dwyer	Sharp	Guidance Counselor
Alicia Lomba	Stockton	Guidance Counselor
Kara La Gamba	Woodcrest	Guidance Counselor
Eileen Conover	Beck	S.A.C.
Constance Spencer	Carusi	S.A.C.
Gina DeMonte	Rosa	S.A.C.
Jennifer DiStefano	CHHS East	S.A.C.
Barbara Rakoczy	CHHS West	S.A.C.
Mollie Crincoli	Alternative High School	S.A.C.

SPECIAL ACTION AGENDA
September 10, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(h) At-Risk Tutor

RECOMMENDATION:

Be it resolved that the persons listed be approved as at-risk tutors effective 9/16/19-6/12/20 at the hourly rate of \$42.60/hour in accord with the data presented.

<u>Name</u>	<u>Hours Per Week</u>	<u>Subject</u>
Genevieve Barnes	2.5	Mathematics
Teresa Fox	1.25	Science
Jennifer LaSure	2.5	Special Education
Susan Melograna	2.5	Mathematics
Ninh Nguyen	2.5	Mathematics
Tanitra Rogers	1.25	English/History
Joanne Burgess (Substitute)	2.5	Mathematics
Patricia Hosgood (Substitute)	2.5	Mathematics
Melissa Lampman (Substitute)	2.5	Mathematics
Genevieve Barnes (Substitute)	1.25	Mathematics
Susan Melograna (Substitute)	1.25	Mathematics
Ninh Nguyen (Substitute)	1.25	Mathematics

(i) Affirmative Action Officer

RECOMMENDATION:

Be it resolved that the persons listed be appointed as Affirmative Action Officers for the 2019-20 school year.

<u>Name</u>	<u>School</u>
Jayne Schafer	Barclay
Maryann Alomar	Barton
Asia Brown	Cooper
Sara Egan	Harte
Susanna Esposito	Johnson
Jeffrey Davis	Kilmer
Kari Wilwohl	Kingston
Amy Hawthorne	Knight
Suzanne Vender	Mann
Melissa Santiago	Paine
Jacqueline Sleeth	Sharp
Alicia Lomba	Stockton
Annette Page	Woodcrest
James Southard	Beck
Danielle Scibilia	Carusi

SPECIAL ACTION AGENDA
September 10, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(i) Affirmative Action Officer – continued

<u>Name</u>	<u>School</u>
John Young	Rosa
Jennifer DiStefano	CHHS East
Margaret Strimel	CHHS West
Judith Tait	Alternative High School
Edward Klitz	SACC/Family Friendly
Melissa Conklin	SACC/Family Friendly

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2019-20 school year in accord with the data presented.

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Hourly Rate/Salary</u>
Susan Bryfogle	Carusi – Educational Assistant (Replacing L. Sagan – 32.5 hrs/wk)	On or about 9/11/19- 6/30/20	\$11.37
Alayna Higgs	Harte/Knight – Educational Assistant (Replacing F. Schmutz – 30 hrs/wk)	On or about 9/11/19- 6/30/20	\$11.37

SPECIAL ACTION AGENDA
September 10, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED – continued

(b) Environmental Residency Program - Beck

RECOMMENDATION:

Be it resolved that the persons listed from Beck Middle School be approved to participate in the district's environmental education residency program at Mt. Misery effective 9/24/19-9/27/19, 10/15/19-10/18/19, and 10/22/19-10/25/19, at the overnight rate of \$22.50 per 24 hour period in addition to their regular hourly rate. Additional hours above 40 shall be compensated at 1.5 times the regular hourly rate.

<u>Name</u>	<u>Hourly Rate</u>	<u>Name</u>	<u>Hourly Rate</u>
Carolyn Barra	\$16.75	Rosemarie Casey	\$17.50
Debra Formanek	\$17.50	Hui Hsieh	\$18.25
Kathleen McNulty	\$11.57	Tamie Paglione	\$15.30
Patrick Schwab	\$11.47	Mindy Siegel	\$18.25
Perveen Sultana	\$11.57		

ITEM 5. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2019-20 school year effective 9/03/19-6/30/20 at the same salary previously approved for the 2019-20 school year.

<u>Name</u>	<u>From</u>	<u>To</u>
Kimberly Mortiz	Malberg – Bid Coordinator/Expeditor	Markkress – Secretary, Building & Grounds

SPECIAL ACTION AGENDA
September 10, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 6. OTHER COMPENSATION—CERTIFICATED

(a) Flex Options

RECOMMENDATION:

Be it resolved that the persons listed be approved to facilitate professional development sessions on approved topics from 9/11/19-5/31/20 at the rate of \$53.56/hr. Monies budgeted from account #20-273-200-101-99-0101.

<u>Name</u>	<u>Name</u>	<u>Name</u>	<u>Name</u>
Maryann Alomar	Lindsay Ciemiengo	Karin Davis	Jennifer DiStefano
Lauren Mann	Jacqueline McComb	Bridget Schaeffer	Sarah Thomas
Tessa Wellborn			

(b) After School Detention

RECOMMENDATION:

Be it resolved that the certificated staff members at CHHS West be approved for after school detention for the 2019-20 school year at the rate of \$22.46/hr. effective 9/11/19-6/30/20.

(c) Saturday School Detention

RECOMMENDATION:

Be it resolved that the certificated staff members at CHHS West be approved for Saturday School detention for the 2019-20 school year at the rate of \$38.48/hr. effective 9/11/19-6/30/20.

(d) Before and After School Supervision

RECOMMENDATION:

Be it resolved that the certificated staff members at CHHS West be approved for Before and After School Supervision for the 2019-20 school at the rate of \$22.46/hr. effective 9/11/19-6/30/20.

Motion _____ Second _____ Vote _____

SPECIAL ACTION AGENDA
September 10, 2019

D. POLICY & LEGISLATION COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan to develop a bond referendum to address building infrastructure, security, and health & safety needs.**

NO ITEMS

E. STRATEGIC PLANNING COMMITTEE

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan to develop a bond referendum to address building infrastructure, security, and health & safety needs.**

NO ITEMS