

# Glen Cove City School District

## **PowerSchool Parent Portal**

Student Information Update

## **Parent Portal**

Letters were mailed home containing your access ID and access password credentials. If you did not receive this information, please contact your school building directly.

Glen Cove High School	516-801-7610
Robert M. Finley Middle School	516-801-7510
Landing Elementary School	516-801-7410
Connolly Elementary School	516-801-7310
Gribbin Elementary School	516-801-7210
Deasy Elementary School	516-801-7110

## Logging in to the PowerSchool Parent Portal

This login information can be found on the District website under **Families** and the direct link is here: <u>https://gcps.nasboces.org/public/home.html</u>



Once logged in, click on **Returning Student Registration** at the bottom of the left-side Navigation Bar. This will open a new window labeled **Access Online Forms**. Check the box shown click **Begin Forms**.



## Access Online Forms

You have requested to complete online forms for Glen Cove City School District from your PowerSchool Parent Portal. To complete online forms for Glen Cove City School District, choose one of the options below.

This step is necessary only once - subsequently, you will automatically be logged into your linked PowerSchool Enrollment account.

### New to PowerSchool Enrollment

Haven't used PowerSchool Enrollment before? Get started below.

To comply with COPPA, I affirm that I am 13 years or older.

**Begin Forms** 

#### **Steps to Complete Forms:**

1. Enter your child's date of birth in MM/DD/YYYY format and click Continue.



2. If you have multiple children, complete this process for each child by selecting their name from the **Blue Title Bar**.



3. Navigate through each section, ensuring that you complete the Household Community Eligibility Provision (CEP) Forms and the Digital Equity Survey.



You can upload required documents such as birth certificates, immunization records, and health forms directly into the portal. Your progress can be saved, and you can return later to finish.

After all required forms are completed and documents uploaded, please submit your **Electronic Signature** and click **Submit**.

#### Important Notes:

- Once you submit, the form is finalized and cannot be edited.
- You can only submit this form once per year, so ensure all information is correct before submitting.
- PowerSchool Parent Portal is separate from the athletic portal (Final Forms) and ParentSquare. A separate account is required for each platform.

Enrollment	
Returning Student Registration 2024-2025	Electronic Signature
Introduction	The electronic signature, and all of its related fields, replaces a handwritten signature on paper and is legally bind I affirm that the information provided is true, correct and complete, to the best of my knowledge and belief. This electror
Form	signature below and its related fields are treated like a handwritten signature on a paper form.
Student	Parent/Guardian Signature
Household Community	I Agree required
Forms	- Select -
Digital Equity Survey	Electronic Signature [magina] (type nome of parent/guardian)
Contacts	
Priority	Today's Date [required] mm/dd/yyy
Agreements	
Document Uploads	
Signature	
Summary	

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### Completing the Process:

Please ensure that every section is fully completed. If any red buttons appear (as shown in the image below), return to that section and finish it.

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Once all sections are marked with green checks, you can submit the form. Click **Submit** to finalize your registration. Thank you for your cooperation!

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	Digital Equity Survey	$\checkmark$		
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