

JMSIC Minutes
(Thursday), 2024, 7:00-7:45

<p>Norms:</p> <ol style="list-style-type: none"> 1. Assume positive intentions 2. Take an inquiry stance 3. Ground statements in evidence 4. Stick to protocol 5. Start and end on time 6. Be here now 	<p>Attendees:</p> <ul style="list-style-type: none"> ● Monica Vigil(Electives) ● Ryan Dukart (ELA) ● Cat Maes/ Greg Hyzy (Math) ● Samantha Cordova (Science) ● Deb Alberti (Social Studies) ● (Head Spec Ed) ● Ashley Griego (EA Rep) ● Meghan Armstrong (parent) ● Tania Hopkins (parent) ● Robert Munro (parent) <p>Trini Gallegos (Principal) Patricia Goke (Assistant Principal) Katy Slota (Support Staff)</p> <p>(6th grade) Ryan Dukart (7th grade) Suzy Dunnum (8th grade)</p> <p>Heather Reeves (Union Co-rep) (Union Co-Rep)</p> <p>Facilitator: Mark Hedman (IC Chair)</p> <p>Notetaker: Suzy Dunnum (Secretary)</p> <p>Timekeeper: Kate Siders (IC Vice-Chair)</p>
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MEETING OBJECTIVE:

1. Consensus on Finals Week testing schedules.

TO PREPARE FOR THIS MEETING, PLEASE:

- Read through this agenda
- Come ready and prepared to discuss and share ideas

Schedule: 45 minutes **Quorum:** 7 members, 4 teachers, 1 admin, 1 parent


Consensus:

- IC minutes approved

To Do:

- Continue discussion with departments about the bell schedule for finals.

TIME	MINUTES	ACTIVITY
2	Minutes	<p>Hedman Approve minutes from the last meeting.</p> <p style="background-color: #e0f2f1;">Consensus reached</p>
3	Minutes	<p>Gallegos Update on position vacancies.</p> <ul style="list-style-type: none"> ● Gallegos - Super Science is still open. A long term sub is

		<p>currently in there. It's a difficult position because they also need a gifted certification so some teachers may need to work on that while also teaching. We also have a Head Sped position open. There was confusion on the posting but that's been clarified in the blurb. We are fighting for a full-release head teacher because, according to the negotiated agreement, we should get one. APS has said they won't release any more allocations in the district because they would have to pull teachers from classrooms to fill those positions and there are too many special ed classroom vacancies at this time. Will continue to advocate to receive one.</p> <ul style="list-style-type: none"> ● Cordova - should we advocate for that through the union? ● Reeves - I will do that ● Gallegos - The Spanish Social Studies position is also open. The current sub is doing really well even though he doesn't speak Spanish. That position has to go through LCE. They were supposed to post it but there was miscommunication so it hasn't been posted yet. Hopefully, soon. It's a .6, not a full FTE, which is a challenge. Custodians are fully staffed!
35	Minutes	<p>Hedman Feedback from departments on the proposed schedules for Winter and Spring finals weeks. (A couple days of block scheduling mirroring our feeder high schools.)</p> <p>Siders - I would like to ask to project what the schedules will look like on those days. Most depts said they would go with the flow but you might feel differently after seeing the schedules. High schools have 1 lunch so it's easier for them to run a block schedule. We have 2 lunches, which makes it much more challenging.</p> <p> Schedules for Finals - Proposal</p> <p><u>Proposal 1:</u> Lunch is an hour later for B lunch on the first day. On the 2nd day, lunches would have to be attached to students' 5th period teacher, rather than their 4th, which means that some kids would switch lunches.</p> <p><u>Proposal 2:</u> Another idea is to break 4th period into 2 pieces (for example, 60 min before lunch & 25 min after lunch) on Day 1. This will lead to 4th period losing 4 min due to passing periods. This would apply to Day 2 as well, but with 5th period.</p> <p><u>Proposal 3:</u> Just go with what we did last year.</p>

		<ul style="list-style-type: none"> ● Gallegos - We do want to mirror the high school schedule but this is a major concern. We can “mirror” them in other ways by using language about how important finals are. ● Dukart - Teachers were split in our meeting. The SpEd side was against it due to dysregulation. Now, seeing that possible schedule, that’s going to be even more chaotic. ● Alberti - could we still take this back with these proposed schedules? ● Siders - Yes. We could still tell families the dates of the finals & continue discussing the bell schedule. ● Cordova - Science was fine with either. Tania brought up a good point last week about communicating with parents. We had a good discussion in Science about maybe we could run practicals instead of regular test. We also started to discuss options for what to do after finals. I really appreciated the opportunity to have the conversation with them. ● Hopkins - I would like to see the old schedule kept especially in consideration of students who get dysregulated with transitions and lunches. ● Vigil - Electives would like 2 days of finals. Electives were thinking that May 27th could be called Jet Day. Ideas - in the morning there could be a staff/student basketball game, a talent show in the afternoon, stations for kids to move through, more groups with teachers so students aren’t running around, etc. Dec 20th will be the winter assembly - with music in morning, students/staff volleyball game in the afternoon. Would like to see those days be more structured. ● Siders - maybe that could go back through the Student Incentives Focus Team. ● Hyzy - most math teachers said they just needed 1 day for the final. 1 person said they wouldn’t support a block schedule due to the dysregulation. ● Hedman - we’ll take these schedules back to departments. ● Alberti - we know the dates, right? The bell schedule is the only thing to discuss? ● Siders - Correct. I’ll send the schedule options out digitally
3	Minutes	Hedman - Seek to reach consensus on finals weeks’ schedules.
	Minutes	<p>Hedman - any other discussions?</p> <p><u>Duty Stations:</u></p> <ul style="list-style-type: none"> ● Alberti - I had a constituent ask if duty is supposed to be a full

year or half a year.

- Gallegos - the 15 minutes of duty isn't in addition to the duty day, it's part of the duty day to ensure the safety of students. This is in the contracts. I understand why people are asking but teachers are to use it to supervise students.
- Reeves - that's different from what the union is saying.
- Hopkins - teachers aren't always needed, so they don't need to always be on duty.
- Gallegos - some schools have a large staff but those teachers still need to supervise. That is not our situation. We have a very large campus and we need more supervision to make sure all areas are covered.
- Siders - it'd be good to have a discussion if everyone feels like their station is needed, if more support is needed in other areas, etc.
- Griego - last year's duty format led to not enough people being present.
- Armstrong - conversation with staff should be about what is valued. I understand needing to take breaks to take care of yourself, but if this is part of your duty day then it should be used to supervise students.
- Cordova - given the fights that have occurred the last couple of weeks student safety is a top priority. The alley is currently fair game for kids so we need to be there. There may be some situations where someone can't be there before or after school. If so, work with Trini. I'm sure she'll work with you.
- Alberti - should we create a survey about where stations/people are needed?
- Armstrong - I'm willing to volunteer to help cover a station
- Alberti - we need someone every 15 feet on the loop. It's a mess out there
- Gallegos - I'm fine with a survey but not all teachers are aware of not what's going on everywhere on campus. Admin is aware of where the needs are.
- Siders - there are some positions that may not feel utilized but that's because kids are behaving since an adult is there.
- Munro - how is the button on the badge working?
- Goke - not everyone is keeping it with them. But they work very well when used.
- Alberti - Does my student teacher need one?
- Gallegos - Yes. And, Kelly services is supposed to train long term subs

Fundraising:

- Munro - there are a few teachers that utilize QR codes for fundraising for classrooms. Those monies come to the PTO & are distributed to the teachers. There's no reason anyone can't

		<p>use that. The money is easily trackable.</p> <ul style="list-style-type: none"> ● Slota - I plan on sending an email to staff about that since you & I talked about it last night. <p><u>Testing:</u></p> <ul style="list-style-type: none"> ● Griego - seeing what goes on behind the scene with testing; everything is laid out in the emails that Ms. Siders sends out. Those emails really need to be read. I felt bad for everyone on the testing team because there aren't a lot of us. Please show grace. ● Reeves - can parents help on testing days? ● Gallegos - they can help in the hallway ● Siders - we had 119 <i>known</i> bathroom passes. We need to find a way to get our kids to settle down & not take breaks. It becomes disruptive. ● Vigil - what about kids who can't sit still - no reading or coloring ● Siders - we're going to have Bradford's room for that. We do want them to get used to testing so they don't rush to leave. ● Vigil - any other options for what they can do after the test? ● Siders - as departments, please brainstorm for ideas but we do need that stamina to increase. ● Munro - i-Ready scores will be sent to parents? ● Reeves - we haven't received all the scores yet but we will send them once we get them. ● Cordova - one way to reduce RR is to ask if it's an emergency. If not, they sit back down. ● Goke - you could also ask for the agenda. That might be 'too much trouble' for them. <p><u>Binder Study:</u></p> <ul style="list-style-type: none"> ● Gallegos - We only have 3 people for the binder study but need 10. The entire staff will eventually do the binder study so you might as well get the more intense one with a stipend attached. <ul style="list-style-type: none"> ○ UPDATE - as of 8/28 the binder study is now full ● Goke - the tutoring is going to be part of the CSI money.
	Minutes	Grade-specific parents?
2	Minutes	<p>Next Steps:</p> <ul style="list-style-type: none"> ● Continue discussion with departments regarding the schedules for finals