



**MOUNTAIN LAKES BOARD OF EDUCATION**

**MINUTES OF REGULAR MEETING**

May 20, 2024

The meeting was called to order at 6:36pm by Mrs. Barkauskas

STATEMENT OF ADEQUATE NOTICE

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Mountain Lakes Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mountain Lakes Municipal Building and sent to the following newspapers: *The Daily Record, The Citizen, and the District Website (www.mlschools.org)*.

PLEDGE OF ALLEGIANCE

Board President, Mrs. Barkauskas will lead those present in the Pledge of Allegiance

ROLL CALL

Board Member	Present	Absent
Mr. Chiang, Jr.	X	
Dr. Don	X	
Mrs. Forman	X (arrived at 6:38pm)	
Mrs. Hermey		X
Dr. Hirschfeld		X
Ms. Leininger	X (arrived at 6:42pm)	
Dr. McIntyre	X	
Mrs. Parker ( <i>Vice President</i> )	X	
Mrs. Tucker	X	
Mrs. Barkauskas ( <i>President</i> )	X	

Also present: Mr. Michael Fetherman, Mr. Alex Ferreira, Mrs. Ivonne Ciresi, Mr. Stephen Fogarty

EXECUTIVE SESSION I

BE IT RESOLVED, that the Mountain Lakes Board of Education enter into Executive Session was made by Dr. Don and seconded by Mrs. Tucker, that the Board of Education adopt the following resolution.

District Roll Call 6-0-0

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 20<sup>th</sup> day of May 2024 at 6:37pm as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion including matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically: potential negotiations, privacy, and personnel.

2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

3. This resolution shall take effect immediately.

MOTION, to leave executive session at 7:48pm was made by Mrs. Forman and seconded by Dr. McIntyre.

The motion was approved 8-0-0 and the Board returned to public session at 7:48pm.

STUDENT GOVERNMENT REPORT - Elaine Wu:

Briarcliff

- Scheduling with MLHS Counselors with our current 8th graders took place March 18-20, 2024, in the Briarcliff Library.
- The Briarcliff Upstanders Club hosted their annual Spirit Week.
- The annual Briarcliff Pops Cafe & Art Show took place on March 27 at 7p.
- The Spring Musical performances were April 12 (7p) & 13 (2p). This year's production is The Wizard of Oz Jr.
- Parent Advisory Committee Meeting, April 17 from 9a-10a.
- Wellness Wednesday, April 24.
- CPA Exams for rising freshman, April 29.
- BC Robotics Club competes at the VEX IQ Championship in Dallas, TX May 1-3.
- Environmental Club is still collecting used plastic film to be recycled. We are collecting all clean, dry, stretchy plastic including plastic bags, shipping envelopes, bubble wrap, dry cleaning bags & product wrap (from paper towels, toilet paper, etc.) These items can be dropped off at the collection bins inside the main door. The Environmental Club needs more helping hands! Please contact [Mrs. Platt](#) with questions!
- Upstanders Club is still collecting clothing for those in need. If you have any clothes that you no longer need and wish to donate, please drop them off in the large white metal bin outside the 8th-grade door. We accept clothing, jackets, hats, mittens, shoes, and bags. All items must be bagged (please do not throw loose items into the bin)!
- Briarcliff had a few students compete in the Regional Finals of the International Academic Competitions. Some of our students have had great success in these academic bees! They include:

Makayo Cheung (8th Grade)  
Science Bee--Regional Champion

Russell Swenson (6th Grade)  
History Bee--3rd Place

History Bee--Finalist

Scott Minter (8th Grade)  
History Bee--Finalist  
Science Bee--3rd Place  
Geography Bee--Finalist

Max Hollick (8th Grade)  
Geography Bee--Finalist

Geography Bee-Finalist

Vani Kaushal (6th Grade)  
Geography Bee--Finalist

- Briarcliff celebrated “Take Your Child to Work” day in April. We had many visitors to our building as some staff brought their children to work. We had a significant number of students accompany their parents to work as well.
- On May, 8th grade students Makayo Cheung and Jonny Adams (aka The Devastators) represented Briarcliff at the 2024 Robotics Worlds Championships in Dallas, Texas. After taking first place in the NJ State Robotics competition, the boys qualified for the Worlds competition. The boys competed against the best competition in the world and scored very well in matches which leave very little room for error. They had some really high scores but unfortunately did not make the final round. We are very proud of their accomplishments, but more importantly wearing the Briarcliff name while in Texas and being awesome representatives & ambassadors for our school and the ML community.
- On May 8, 8th grade student Owen Higgins was recognized as Briarcliff’s representative for the Middle School Leadership Award awarded by the county Superintendent’s Association. Owen was nominated by his teachers because of the leadership qualities and great character that he displays in school and extracurricular activities. We are very proud to have Owen be our representative.
- On May 13, the Mountain Lakes Borough Council had several members join our 8th grade for a lesson in municipal government. This event was hosted by the League of Women Voters and took place after students took their first NJSLA Science assessment. Students were given a brief introduction to how municipal government functions (thank you Mr. Sheikh!) and then they attended breakout sessions where they selected leaders to facilitate discussion on whether the town should build a pickleball court. It was great to hear the discussion that took place and it is safe to say that the 8th grade was about 50-50 on whether the town should spend tax dollars on building a pickleball court. Thank you so much to the Council members who volunteered their time to work with our students and the League of Women Voters who helped to organize and facilitate this event.
- Congratulations to our Strings Orchestra and Ensemble for their beautiful performance on May 14. On May 15, our Middle School Band, Guitar Ensemble, and Middle School Chorus groups tried to one up them with another outstanding performance. These concerts were the culmination of much hard work and dedication from Mr. Buzzelli, Ms. Kemp, Ms. Selinger, and Ms. Hughes. It was also great to see all the district music teachers at these concerts supporting each other. Thank you all for the work that you put into this, their performances were very impressive!
- The annual BC/RVS 8th Gr. Mixer took place at MLHS on May 17.
- Taste of TEEEM Event - all 8th grade students and their families are invited to attend an interactive student showcase put on by the local non-profit we have worked closely with named TEEEM. TEEEM has facilitated our connection with students in Uganda and is so proud of the work we have done. The free event is on Wednesday, May 22 at Biagio's in Paramus (includes food and drinks). It is a way for our passionate 8th graders to show what they have learned through the partnership with Nyaka and inspire others to do the same.
- The Briarcliff Annual Book Fair begins June 3.
- Our Incoming New Student Orientation & Activities Fair is June 6 at 6p.

- Field Day is scheduled for June 7 with a rain date of June 10.
- 8th Grade Completion Ceremony is June 17.

#### Lake Drive

- Students in Grades 2 - 5 completed their dance classes with our Dance Teacher in Residence. All the classes performed a dance for members of the staff.
- Students in all the classes planted vegetables and fruits for our school garden.
- Students in both middle school and high school attended Deaf Career Day. They met many deaf adults and learned about their careers. The students in Lake Drive school also met the deaf adults and had an opportunity to interact with them.
- Students in several of the classes from Lake Drive School are excited and looking forward to visiting Space Farms
- Lake Drive students and ASL students from MLHS are going to ASL Day at TCNJ
- Lake Drive school is looking forward to Field Day on May 30.
- Preschool graduation is June 13.

#### MLHS

- MLHS has been in testing mode since May 6 - with 10 straight school days of AP Testing and this morning we transitioned to state testing with NJSLA Science for our juniors.
- The Class of 2024 represented themselves well at the National Decision Day breakfast on May 1st from 7:30 AM-8:05 AM in the cafeteria. It was a great way to kick off the month of May.
- Congratulations to Nicholas Bordoni, who was accepted to the 2024/25 NJ All-State Choir.
- Congratulations to the Boys Golf Team for 3-Peating as North I Group I Champions!
- The MLHS Academic Team competed in the International Academic Competitions National History Bowl & Bee in Arlington, Va in April. As a team, the Lakers finished in 6th place in a field of 84 teams. In the Small School Division MLHS placed 1st in the National History Bowl. Congratulations to Olin Bose who placed 1st in the US History Bee, 30th in the Geography Bee and 10th in the National History Bee. Congratulations to Andrew Matty who placed 9th on the Military History Exam and 22nd in the National History Bee.
- The MLHS Spring Choral Concert will take place tomorrow at 7:00 PM.
- The Class of 2024's Prom will take place at the Governor Morris Hotel on Thursday evening.
- When seniors return from the extended Memorial Day Weekend, they will be taking part in their senior service project which is a visit to the Community Food Pantry of New Jersey in Hillside.
- Senior Exams begin on June 5th with the last official day of school for seniors on Wednesday, June 12th with their Senior BBQ.
- Underclassmen Exams will be on Thursday, June 13th & Friday, June 14th with make-ups and conflict exams on June 17th.
- The last day of school for all students is Tuesday, June 18th with Graduation taking place at 7:00 PM at Wilkins Field.

MOUNTAIN LAKES SCHOOL DISTRICT STUDENT COMMENT - None

COMMENTS AND REQUESTS FROM THE MLEA CO-PRESIDENTS

- Mr. Alves reviewed:
  - Teacher appreciation week
  - Thanks to the BOE for breakfast
  - Value of all staff celebrated

PRESENTATIONS / SUPERINTENDENT / ASSISTANT SUPERINTENDENT UPDATE

- Mr. Fetherman and Mrs. Ciresi reviewed:
  - Strategic Planning Update
    - Committee
    - Review of goals
    - Review of action plan updates within goals

BOARD PRESIDENT REPORT

- Mrs. Barkauskas reviewed:
  - Boys' lacrosse team honoring America when national anthem didn't play and representing the community

SCHOOL BUSINESS ADMINISTRATOR UPDATE

- Mr. Ferreira reviewed:
  - Planning for 2024/25
  - Kitchen renovations
  - Food Service Wellness Committee

APPROVAL OF MINUTES - None

COMMENTS AND REQUESTS FROM THE MEMBERS OF THE PUBLIC ON AGENDA ITEMS - None

COMMUNICATIONS - None

BOONTON TOWNSHIP REPORT - None

COMMITTEE REPORTS

Facilities Report

- Mrs. Forman reviewed:
  - ML Borough proposed ordinance
  - Potential closure of Mountain Lakes Club

Negotiations

- Mrs. Tucker reviewed:
  - Communication with Boonton Township to schedule next steps
  - Requested information provided

LIAISON REPORTS

Sound Start Babies

- Ms. Leininger reviewed:
  - Fundraising gala

FOTA

- Ms. Leininger reviewed:
  - Concert season
  - Awards ceremony

Laker Sports Club

- Mrs. Forman reviewed:
  - Golf outing
  - Student recognition and community awards

Representative to the County SBA

- Mr. Chiang, Jr. reviewed:
  - Spring conference

REPORT AND RECOMMENDATIONS OF THE SCHOOL BUSINESS ADMINISTRATOR / BOARD SECRETARY

**A. FINANCE**

- Mr. Ferreira reviewed:
  - Finance agenda resolutions
  - Motion #23 to suspend fundraiser
  - Motion #26 with edits
  - Board discussion

Motion to suspend motion #23, motion by Mr. Chiang and seconded by Ms. Leininger:

School	Fundraising Activity	Beneficiary/Purpose
<b>DISTRICT</b>		
MLHS	Womens' Weightlifting Club Bake Sale (5/17/24)	National Organization for Women

District Roll Call 8-0-0

Motion by Mr. Chiang and seconded by Dr. McIntyre motions #1 - #26

**1. Presentation of Bills**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following bills list and check journals as of May 8, 2024 – May 17, 2024, as recommended by the Superintendent:\*

Fund	Amount
General Fund (10)	\$253,744.23
Special Revenue Fund (20)	\$102,212.88
Capital Project Fund (30)	N/A
Debt Service Fund (40)	N/A
Cafeteria Account Fund (60)	\$77,112.58
Payroll	N/A
Total	\$433,069.69

District Roll Call 8-0-0

**2. Withdrawal from Capital Reserve**

BE IT RESOLVED, that the Mountain Lakes School District Board of Education approve the withdrawal from Capital Reserve in the amount of \$235,000, for additional costs related to the renovation of the Mountain Lakes High School kitchen during the 2024-25 fiscal year and such funds be appropriated in account 30-010-410-450, as recommended by the Superintendent.

District Roll Call 8-0-0

**3. Chart of Accounts**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the New Jersey Department of Education Uniform Minimum Chart of Accounts 2023-24 Edition as revised in October 2023, as recommended by the Superintendent.

District Roll Call 8-0-0

**4. School Depositories and Signatures**

BE IT RESOLVED, that the Mountain Lakes Board of Education approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A. 18A:19-1), as recommended by the Superintendent:

Account	Signature	Bank	Account
Briarcliff School Activities	Principal Administrative Secretary	Lakeland	xxxxxx632
Cafeteria Account	Board Secretary	Lakeland	xxxxxx829
Electronic Payment Account	Board Secretary	Lakeland	xxxxxx786
Flexible Spending Account	Board Secretary	Lakeland	xxxxxx608
General Checking Account	Board Secretary, Board President, Treasurer	Lakeland	xxxxxx616
Lake Drive School Activities	Principal Administrative Secretary	Lakeland	xxxxxx667
Mountain Lakes BOE Money Market	Board Secretary	Lakeland	xxxxxx445
Mountain Lakes Scholarship Fund	Principal Administrative Secretary	Lakeland	xxxxxx853
Mountain Lakes HS Activities	Principal Administrative Secretary	Lakeland	xxxxxx675
Payroll Account	Treasurer	Lakeland	xxxxxx691
Payroll Agency Account	Treasurer	Lakeland	xxxxxx640
Unemployment Account	Treasurer	Lakeland	xxxxxx802
Wildwood School Activities	Principal Administrative Secretary	Lakeland	xxxxxx624

District Roll Call 8-0-0

**5. Budget Transfers**

BE IT RESOLVED, that the chief school administrator be designated to approve such line item budget transfers as necessary between Board of Education meetings, and

BE IT FURTHER RESOLVED, that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly, as recommended by the Superintendent.

District Roll Call 8-0-0

**6. Facsimile Signatures**

BE IT RESOLVED, that the Mountain Lakes Board of Education approves the use of facsimile signatures for the Board President, Board Secretary, Treasurer and Superintendent for ensuing term of the board on warrants, paychecks, and contracts for the 2024-2025 school year, as recommended by the Superintendent.

District Roll Call 8-0-0

**7. Petty Cash Funds and Custodians of Funds**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the designation of the following Petty Cash funds and Custodians of the funds for the 2024-2025 fiscal year, as recommended by the Superintendent:

Account Title	Custodian(s)	Amount
Board of Education Office & Superintendent's Office	School Business Administrator / Board Secretary or Designee	\$250
High School Office	Principal or Designee	\$250
Briarcliff School Office	Principal or Designee	\$200
Lake Drive Office	Principal or Designee	\$200
Wildwood School Office	Principal or Designee	\$200
Special Services	Principal or Designee	\$200

District Roll Call 8-0-0

**8. Authorized Signatures / Annual Appointments**

BE IT RESOLVED, that the Mountain Lakes Board of Education extends the following appointments and authorized signatures for the following accounts for the period of July 1, 2024 – June 30, 2025, as recommended by the Superintendent:

Service	Title
504 Officer	Raymond Searles
Affirmative Action & Title IX Officers	Kerry DiGiacinto, Kevin Wallace
Asbestos Hazardous Emergency Response Act (AHERA) Coordinator	Ryan Dunn
Attendance Officer	Lisa Cortese
Bond Counsel	McCarter & English
Claims Auditor	Alex Ferreira
Continuing Disclosure Agent	Phoenix Advisors
Custodian of Records	Alex Ferreira
Depository of School Funds	Lakeland Bank



District Architect	Di Cara Rubino Architects
District Auditor	Samuel Klein & Co.
District Engineer	Anderson & Denzler Associates, Inc.
District Insurance	USI Insurance Services
District Physician	Changebridge Medical Associates
Environmental Consultants	Lew Environmental Services
Integrated Pest Management Officer	Ryan Dunn
OPRA Officer	Alex Ferreira
Policy Manual	Strauss Esmay Associates, LLP
Pre-Payment Authorization	Alex Ferreira, Brad Siegel
Public Agency Compliance Officer (PACO)	Alex Ferreira
Qualified Purchasing Agent	Alex Ferreira
Representative Requesting Grant Funds	Ivonne Ciresi
Representative Educational Services Commission	Brad Siegel
Right to Know Officer	Lisa Cortese
Section 125 Cafeteria Plan Flexible Spending Account	Baker Tilly
Third-Party Administrator for 403(b) / 457(b)	TSA Consulting Group
Transportation Contract Agent/Officer	Alex Ferreira
Treasurer of School Monies	Lisa Palmieri

District Roll Call 8-0-0

**9. Tax Shelter Annuity Programs**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following Tax Shelters Annuity Programs (403b & 457b) for the 2024-2025 school year, as recommended by the Superintendent:

Equitable
Brighthouse Life Insurance Company
Invesco Oppenheimer Funds
Lincoln Investment Planning, LLC
Lincoln National Life Insurance Company
Metropolitan Life Insurance Company
Orion Portfolio Solutions
Security Benefit Group

District Roll Call 8-0-0

**10. Disability Insurance Companies**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following Disability Insurance Companies for the 2024-2025 school year, as recommended by the Superintendent:

AFLAC
Prudential Insurance Co. of America

District Roll Call 8-0-0

**11. Use of State Contracts**

WHEREAS, Title 18A:18A-10 provides that, “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and

WHEREAS, the Mountain Lakes School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Mountain Lakes School District Board of Education desires to authorize its purchasing agent for the 2024-2025 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year; and

THEREFORE, BE IT RESOLVED, that the Mountain Lakes School District Board of Education in the county of Morris, New Jersey does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website, as recommended by the Superintendent.

District Roll Call 8-0-0

**12. Cooperative Purchasing**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following as Cooperative Purchasing agents for the Mountain Lakes School District 2024-2025 school year, as recommended by the Superintendent:

Educational Data Services
Educational Services Commission of Morris County
Educational Services Commission of NJ
Hunterdon County Educational Services
NJSBA Cooperative Pricing System
Sussex County Regional Cooperative

District Roll Call 8-0-0

**13. Proprietary Computer Hardware/Software**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following proprietary computer hardware/software companies for the Mountain Lakes School District 2024-2025 school year, as recommended by the Superintendent:

Company	Service	Amount
Canvas / Instructure	Canvas Cloud Subscription	\$16,000
FinalSite	Website	\$7,000
Frontline Education	Employee Evaluation Management Absence & Substitute Management Applicant Tracking & Proactive Recruiting Central IEP-Direct Professional Learning Management	\$50,894
Genesis Educational Services	Student Information System ASP Services	\$28,890
IXL	Student Assessments	\$14,913
LinkIt!	Assessment Data Warehouse	\$13,438
Rubicon West LLC (Atlas)	Curriculum Management System	\$7,910
School Messenger / Intrato	Unified Communications and Website	\$4,000
Systems 3000 Inc.	Visual Fund Accounting Visual Personnel Visual Payroll Modules	\$26,750

District Roll Call 8-0-0

**14. NJSIAA Membership**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve that the Mountain Lakes School District in Mountain Lakes, New Jersey Hereby enrolls as a member of the New Jersey State Interscholastic Athletic Association (NJSIAA), a non-profit association of the public and non-public high schools in the State of New Jersey and is authorized to participate in the approved athletic activities sponsored by the NJSIAA. The Board of Education of Mountain Lakes hereby adopts as its own policy and agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA. Administrative Responsibility – NJSIAA must rely upon the voluntary compliance by its member schools in enforcing the eligibility standards set forth in NJSIAA Bylaws, Article V. Toward that end, the Principal of each member school has the affirmative obligation to report to the NJSIAA any violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article X of the NJSIAA Bylaws, including the forfeiture of games or events. However, the failure to disclose an eligibility violation may be grounds for imposing additional sanctions upon the offending school. In addition, a school must maintain a status of “Member in Good Standing” as outlined in the Principal’s Affidavit to remain eligible for NJSIAA activities and tournaments, with a membership fee of \$2,700 (includes DAANJ membership), as recommended by the Superintendent.

District Roll Call 8-0-0

**15. Athletic Memberships and Schedules**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve memberships in the following leagues and conferences for 2024-2025 school year, as recommended by the Superintendent:

Conference	Membership Fees*
MCSSADA - Morris County Secondary School Athletic Directors Association	\$3,500
MCSSIHL- Morris County Secondary Schools Ice Hockey League	\$2,000
NJAC - Northwest Jersey Athletic Conference	\$2,800
NJIGLL - North Jersey Interscholastic Girls Lacrosse League	\$75
NJILL - North Jersey Interscholastic Lacrosse League	\$250
NJISRA - New Jersey Interscholastic Ski Racing Association	\$1,950
NJSFC - North Jersey Super Football Conference	\$350
NJSIAA - New Jersey State Interscholastic Athletic Association (includes DAANJ Membership)	\$2,700

\*Membership fees are estimated

District Roll Call 8-0-0

**16. Tax Levy Certification and Payment Schedule**

BE IT RESOLVED, that the Mountain Lakes Board of Education approves the payment schedule to receive the general fund tax levy and debt service tax levy for the 2024-2025 fiscal year consistent with the tax levy certification as approved as part of the approval of the annual budget on May 6, 2024, as recommended by the Superintendent:

Date	Total Amount	General Fund	Debt Service
July	\$2,153,145.66	\$2,020,316.33	\$132,829.33
August	\$2,153,145.66	\$2,020,316.33	\$132,829.33
September	\$2,153,145.66	\$2,020,316.33	\$132,829.33
October	\$2,153,145.66	\$2,020,316.33	\$132,829.33
November	\$2,153,145.66	\$2,020,316.33	\$132,829.33
December	\$2,153,145.70	\$2,020,316.35	\$132,829.35
January	\$2,153,145.34	\$2,020,316.17	\$132,829.17
February	\$2,153,145.34	\$2,020,316.17	\$132,829.17
March	\$2,153,145.34	\$2,020,316.17	\$132,829.17
April	\$2,153,145.34	\$2,020,316.17	\$132,829.17
May	\$2,153,145.34	\$2,020,316.17	\$132,829.17
June	\$2,153,145.30	\$2,020,316.15	\$132,829.15
<b>Totals</b>	<b>\$25,837,746</b>	<b>\$24,243,795</b>	<b>\$1,593,951</b>

District Roll Call 8-0-0

**17. Therapy and Professional Support Services Bill Rates**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the Therapy and Professional Support Services rates for 2024-2025, as recommended by the Superintendent:

Therapy Services and Professional Support Services	Rate	Unit
Aide 1:1 - Extraordinary Services	\$31	Hourly
Aide 1:1 - Extraordinary Services	\$36,780	Annualized
AI program - Audiologist	\$255	Hourly
AI program - Child Study Team evaluations	\$875	Evaluation
AI program - Child Study Team Eligibility meeting for non-enrolled students	\$330	Session
AI program - Itinerant Teacher of the Deaf	\$216	Hourly
AI program - Occupational Therapy / Physical Therapy / Speech services	\$127	Hourly
AI program - Occupational Therapy / Physical Therapy / Speech services	\$2,400	Annualized
AI program - Occupational Therapy / Physical Therapy / Audiology evaluation	\$640	Evaluation
AI program - Sign Language Interpreter	\$80	Hourly
Non-AI program specific - Assistive Technology (AT) evaluation	\$1,330	Evaluation
Non-AI program specific - Bilingual evaluation	\$490	Evaluation
Non-AI program specific - Behavioral services evaluations	\$186	Hourly
Non-AI program specific - Child Study Team evaluation	\$410	Evaluation
Non-AI program specific - Occupational Therapy / Physical Therapy / Speech services	\$113	Hourly
Non-AI program specific - Psychologist Counseling	\$212	Hourly
Non-AI program specific - Structured Learning Experience evaluation	\$640	Evaluation
Non-AI program specific - Structured Learning Experience evaluation	\$212	Hourly
Non-AI program specific - Vocational evaluation	\$850	Evaluation

District Roll Call 8-0-0

**18. Professional Services**

WHEREAS, the Mountain Lakes Board of Education (“Board”) has decided to secure the professional services to support the instructional programs of the district; and

WHEREAS, the Board is permitted, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., to contract with vendors providing professional services, without advertising bids; and

NOW THEREFORE, BE IT RESOLVED, that the Board hereby awards the following contracts with vendors providing professional services, as recommended by the Superintendent:\*

Contractor	Start Date	End Date	Nature / Service	Rate	Contract / Not to Exceed
Educational Services Commission of Morris County	7/1/24	6/30/25	Nonpublic Services/ Professional Support	See attached sheet	As set forth by the NJDOE Nonpublic aid notices
Educational Services Commission of Morris County	7/1/24	6/30/25	Joint Transportation Agreement	N/A	NTE \$305,000
Learn Well Education	5/1/24	6/1/24	Home Instruction SID # 6639	\$54.50/hr	\$1,800
Mary Osborne	8/30/23	6/30/24	Psychologist	\$135.00 per hour	\$56,000 (revised)
Sussex County Regional Cooperative	7/1/24	6/30/25	Joint Transportation Agreement	N/A	NTE \$265,000

District Roll Call 8-0-0

**19. Food Services Management Company**

BE IT RESOLVED, that the Mountain Lakes Board of Education has explored to contract for the operation and management of the district’s food service program by a food services management company for the Mountain Lakes School District; and

WHEREAS, the Board is permitted, pursuant to the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq., to publicly advertise for bids, for those goods and services where the cost of which in the aggregate exceeds the bid threshold, \$44,000; and

WHEREAS, a request for proposals was advertised on April 12, 2024, in the Daily Record and April 17, 2024, in the Citizen, by the Board; and

WHEREAS, on May 2, 2024, the Board received a proposal from Pomptonian Food Service; and

NOW THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for the operation and management of the district’s food service program by a food services management company for the Mountain Lakes School District upon review and scoring of proposals and screening meetings, pursuant to the proposal received by Pomptonian Food Service on May 2, 2024; and

NOW THEREFORE, BE IT RESOLVED that the Board hereby awards the contract for bid for the Mountain Lakes School District in an amount not to exceed \$43,367; and

BE IT FURTHER RESOLVED that the Board Attorney may at the discretion of the Purchasing Agent draft an agreement with Pomptonian Food Service consistent with this Resolution, as recommended by the Superintendent.

District Roll Call 8-0-0

**20. Nonresident Tuition**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following enrollment, as recommended by the Superintendent:

Action	Student ID	School-Program	Start Date	End Date	Tuition	Extra Services
<b>DISTRICT</b>						
Returning	NRT9	MLHS	8/28/2024	6/19/2025	\$20,084	N/A

New	NRT10	MLHS	8/28/2024	6/19/2025	\$20,084	N/A
Returning	NRT11	MLHS	8/28/2024	6/19/2025	\$20,084	N/A
Returning	NRT12	MLHS	8/28/2024	6/19/2025	\$20,084	N/A
Returning	NRT13	MLHS	8/28/2024	6/19/2025	\$20,084	N/A
<b>IVY H/WW/BC</b>						
Returning	NRT1	Wildwood	8/28/2024	6/19/2025	\$16,330	N/A
Returning	NRT2	Wildwood	8/28/2024	6/19/2025	\$16,330	N/A
Returning	NRT3	Wildwood	8/28/2024	6/19/2025	\$16,330	N/A
Returning	NRT4	Briarcliff	8/28/2024	6/19/2025	\$16,913	N/A
Returning	NRT5	Briarcliff	8/28/2024	6/19/2025	\$16,913	N/A
Returning	NRT6	Briarcliff	8/28/2024	6/19/2025	\$16,913	N/A
Returning	NRT7	Briarcliff	8/28/2024	6/19/2025	\$16,913	N/A
Returning	NRT8	Briarcliff	8/28/2024	6/19/2025	\$16,913	N/A
New	NRS1	Wildwood	8/28/2024	6/19/2025	\$500	N/A
New	NRS2	Wildwood	8/28/2024	6/19/2025	\$500	N/A
New	NRS3	Wildwood	8/28/2024	6/19/2025	\$500	N/A
New	NRS4	Wildwood	8/28/2024	6/19/2025	\$500	N/A
Returning	NRS5	Briarcliff	8/28/2024	6/19/2025	\$500	N/A
Returning	NRS6	Briarcliff	8/28/2024	6/19/2025	\$500	N/A
Returning	NRS7	Briarcliff	8/28/2024	6/19/2025	\$500	N/A
Returning	NRS8	Briarcliff	8/28/2024	6/19/2025	\$500	N/A
Returning	NRS9	Briarcliff	8/28/2024	6/19/2025	\$500	N/A
Returning	NRS10	Briarcliff	8/28/2024	6/19/2025	\$500	N/A

District Roll Call 8-0-0

IVY H/WW/BC Roll call vote 8-0-0

**21. Travel / Conferences Expenditures *A***

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following staff members to attend training and conferences in accordance with Policy 6471, as recommended by the Superintendent:

Name / ID	Event Location	Date	Event Name	Cost
<b>DISTRICT</b>				
Cortese, Lisa	New Providence, NJ	5/21/24	ID 645: The Principal/Assistant Principal/Vice Principal's Survival Guide	\$166
Cottone, Margo	Virtual	5/9/24	Depression and Suicide	\$0
Cottone, Margo	Virtual	5/15/24	Fitting the IEP Pieces Together	\$0
DiGiacinto, Kerry	Union, NJ	6/7/24	NJCIE Inclusion Leadership Conference	\$200
Lazeration, Julie	Monroe Twsp., NJ	5/9/24	Legal One: Hot Issues in School Law	\$0
Park, Isabel	Virtual	1/29/24	Occupational Therapy Continuing Education - From Meltdowns to an Occupation-Centered Approach for Self-Regulation & Management	\$0
Polanco, Alana	Virtual	4/16/24	NJDOE Webinar: Domestic Violence in the Deaf Community	\$0

Polanco, Alana	Virtual	1/23/24	NJDOE Webinar: Transition Planning for Students of All Ages who are Deaf or Hard of Hearing Webinar	\$0
Sica, David	Virtual	6/3-6/7/24	AP Reading/Grading (Environmental Science Exam)	\$0
Spence-Reid, Trish	Virtual	3/10/23	Using the Patterns of Strengths and Weaknesses (PSW) Model to Identify Specific Learning Disabilities (SLD) and Other Learning Problems	\$0
<b>IVY H/WW/BC</b>				
Hussein, Amal	Virtual	11/9-11/10/23	NJEA Convention - A Conversation with Spike Lee; Keynote Speaker #1 & #2;	\$0
Hussein, Amal	Morristown, NJ	3/16/24	Collective Healing For Educators	\$0
Hussein, Amal	Morristown, NJ	3/16/24	Inclusive Curricula	\$0
Hussein, Amal	Morristown, NJ	3/15/24	Disability Rights, Identity, and Intersectionality	\$0
McCarthy, Megan	Morris Plains, NJ	5/31/24	New Jersey Consortium for Gifted and Talented Programs End of the Year Meeting	\$0
O'Melia, Katherine	Union, NJ	6/7/24	NJCIE Inclusion Leadership Conference	\$200
Perez, Ryan	Union, NJ	6/7/24	NJCIE Inclusion Leadership Conference	\$200
Winget, Abby	Union, NJ	6/7/24	NJCIE Inclusion Leadership Conference	\$200

District Roll Call 8-0-0

IVY H/WW/BC Roll call vote 8-0-0

**22. Donations / Grants / Gifts  $\Delta$**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following donations/grants/gifts, as recommended by the Superintendent:

To	From	Reason	Amount
<b>DISTRICT</b>			
MLHS	The Blackbaud Giving Fund	Entrepreneurship Program SY 2023-24	\$2,500

District Roll Call 8-0-0

**23. Fundraising  $\Delta$**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following District Fundraisers for the 2023-2024 school year, as recommended by the Superintendent:

School	Fundraising Activity	Beneficiary/Purpose
<b>DISTRICT</b>		
MLHS	Mountain Lakes Key Club Walkathon (6/2/24)	Nourish New Jersey

District Roll Call 8-0-0



**24. Class of 2020 Student Activity**

WHEREAS, the Mountain Lakes Board of Education (“Board”) adopted Policy 3453 “School Activity Funds” on or about August 10, 2009; and

WHEREAS, the Mountain Lakes High School administration collected funds to offset the expenses of events for use and enjoyment of the Class of 2020; and

WHEREAS, the Mountain Lakes High School Class of 2020 was unable to utilize the funds for said purposes due to the declaration of a public health emergency by Governor Murphy on or about March 9, 2020; and

WHEREAS, the Board adopted Policy 6660 “Student Activity Fund” on or about January 19, 2021; and

WHEREAS, the Mountain Lakes High School Class of 2020 student activity sub account has a balance of \$20,300.23 as of March 26, 2024; and

WHEREAS, the Mountain Lakes High School Class of 2020 had an average daily enrolment of 164.82 students pursuant to the district’s filing of the 2019-2020 School Register Summary; and

WHEREAS, the Board seeks to allow up to one representative (parent, guardian or graduate) from each member of the Mountain Lakes High School Class of 2020 to seek a reimbursement in the amount not to exceed a pro-rated share of the available balance or \$123.00, whichever is less.

NOW THEREFORE BE IT RESOLVED, that the Board shall temporarily suspends Policy 6660 “Student Activity Fund” through September 18, 2024, to the extent necessary to implement this resolution to reimburse said Class of 2020 representatives (parent, guardian or graduate); and

BE IT FURTHER RESOLVED, that the Board directs the administration to initiate a reimbursement claim process to allow up to one representative from each member of the Class of 2020 (parent, guardian or graduate) to seek a pro-rated share of the sub account balance; and

BE IT FURTHER RESOLVED, that the Board directs the administration to finalize said reimbursement claim process by the close of business Wednesday, September 18, 2024; and

BE IT FURTHER RESOLVED, that the Board directs the administration to allocate any remaining unclaimed funds from the Class of 2020 sub account as a result of the reimbursement claim process to the Mountain Lakes High School student activity fund consistent with Policy 6660, “Student Activity Fund” for the betterment of Mountain Lakes High School students, as recommended by the Superintendent.

District Roll Call 8-0-0

**B. MISCELLANEOUS**

**25. Board Policies**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve and adopt the below polices for presentation, as recommended by the Superintendent:\*

Action	Policy Number	Policy Alert	Title	First Reading	Second Reading
Revised	P 1140	232	Educational Equity Policies/Affirmative Action (M)	5/6/2024	5/20/2024
Revised	P 1523	232	Comprehensive Equity Plan (M)	5/6/2024	5/20/2024
Revised	P 1530	232	Equal Employment Opportunities (M)	5/6/2024	5/20/2024
Revised	R 1530	232	Equal Employment Opportunity Complaint Procedure (M)	5/6/2024	5/20/2024
Revised	P 1550	232	Equal Employment/Anti-Discrimination Practices (M)	5/6/2024	5/20/2024
Revised	R 2200	232	Curriculum Content (M)	5/6/2024	5/20/2024
Revised	P 2411	232	Guidance Counseling (M)	5/6/2024	5/20/2024
Revised	P 2423	232	Bilingual Education (M)	5/6/2024	5/20/2024
Revised	R 2423	232	Bilingual Education (M)	5/6/2024	5/20/2024
Revised	P 2431.4	232	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)	5/6/2024	5/20/2024
Revised	R 2431.4	232	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)	5/6/2024	5/20/2024
Revised	P 3211	232	Code of Ethics	5/6/2024	5/20/2024
Revised	P 5570	232	Sportsmanship	5/6/2024	5/20/2024
Revised	P 5750	232	Equitable Educational Opportunity (M)	5/6/2024	5/20/2024
Abolished	P 5755	232	Equity in Educational Programs and Services (M)	5/6/2024	5/20/2024
Revised	P 5841	232	Secret Societies	5/6/2024	5/20/2024
Revised	P 5842	232	Equal Access of Student Organizations	5/6/2024	5/20/2024
Revised	P 7610	232	Vandalism	5/6/2024	5/20/2024
Revised	R 7610	232	Vandalism	5/6/2024	5/20/2024
Revised	P 9323	232	Notification of Juvenile Offender Case Disposition	5/6/2024	5/20/2024
Revised	P 2340	N/A	Field Trips (M)	5/6/2024	5/20/2024
Revised	P 2431.9	N/A	Mountain Lakes High School Athletic Training Rules	5/6/2024	5/20/2024

District Roll Call 8-0-0

**26. Mountain Lakes School District Calendar**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the revised Mountain Lakes School District calendar for the 2024-2025 school year, as recommended by the Superintendent.\*

District Roll Call 8-0-0

**REPORT AND RECOMMENDATIONS OF THE SUPERINTENDENT**

**A. PERSONNEL**

- Mr. Fetherman reviewed:
  - Personnel agenda resolutions

- o Board discussion

Motion by Mrs. Forman and seconded by Mrs. Parker motions #27 - #38, #29(HC)

**27. Administrator Contracts**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the administrator contract of Alexandre Ferreira, School Business Administrator / Board Secretary at an annual salary of \$177,434 effective July 1, 2024 through June 30, 2025, as recommended by the Superintendent.

BE IT FURTHER RESOLVED, that the Mountain Lakes Board of Education approve the administrator contract of Ivonne Ciresi, Assistant Superintendent at an annual salary of \$184,961, effective July 1, 2024, through June 30, 2025, as recommended by the Superintendent.

District Roll Call 8-0-0

**28. Position Creation/Modifications  $\Delta$**

WHEREAS, that the Mountain Lakes Board of Education approved the 2024-2025 budget on May 6, 2024; and

WHEREAS, the balancing of the 2024-2025 budget required adjustments to personnel positions; and

NOW THEREFORE, BE IT RESOLVED, that the Mountain Lakes Board of Education approve the abolishment of the following personnel positions as listed below for budgetary reasons of economy and efficiency; and

SPT-WW-LIB-01 - School Librarian/Media Specialist - 0.6

BE IT FURTHER RESOLVED, that the Mountain Lakes Board of Education approve the creation of the following personnel position as listed below; and

SPT-WW-LIB-01 - School Librarian/Media Specialist - 1.0

SPT -HS-LIB-01 - School Librarian/Media Specialist – 0.4

District Roll Call 8-0-0

IVY H/WW/BC Roll call vote 8-0-0

**29. Appointments / Amendments/ Resignations / Rescission / Retirements / RIF's  $\Delta$**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, amendments, resignations, rescissions, retirements and RIFs, for all regular employees with base pay, be approved, as recommended by the Superintendent:\*

Name	Action	UPC	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>									
Dobbin, Samantha	Appointment	TCH-LR-TCH-29	Teacher	LD	1.0	MA/Step 3	\$74,285	8/26/24	6/30/25

Neri, Maryrose	Revise Appointment	SPS-LR-SEC-02	Admin. Asst. 12-mth	LD	1.0	Step 7	\$65,875 (pro-rated)	8/1/23	6/30/24
O'Melia, John	Retirement	SEC-CO-BUS-02	Accounts Payable	DW	1.0	Step 13	\$73,620	1/14/14	6/30/24
Reis, Kimberly	Appointment	SPT-LR-SLS-07	Speech Language Specialist	LD	1.0	MA/Step 12	\$90,525	8/26/24	6/30/25
Walter, Dana	Appointment	SEC-HS-PRIN-01	Admin. Asst. 12-mth	MLHS	1.0	Step 11	\$73,440 (pro-rated)	9/2/24	6/30/25
<b>IVY H/WW/BC</b>									
Elko, Matthew	Revise Appointment	TCH-WW-TCH-02	Teacher	WW	1.0	BA/Step 13	\$82,975 (pro-rated)	2/29/24	6/30/24
Elko, Matthew	Revise Appointment	TCH-WW-TCH-02	Teacher	WW	1.0	BA/Step 13	\$85,585	8/26/24	6/30/25
Elko, Matthew	Revise Additional Coverage	TCH-WW-TCH-02	Teacher	WW	0.2	BA/ Step 13	\$6,454	3/1/24	6/30/24
Slaveska, Tanja	Appointment	SPS-CST-AID-U29-02	Paraprofessional P/T	IH	.97	Step 8	\$24,855 (pro-rated)	5/22/24	6/30/24

District Roll Call 8-0-0

IVY H/WW/BC Roll call vote 8-0-0

**29. (HC) Appointments / Amendments/ Resignations / Rescission / Retirements / RIF's**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, amendments, resignations, rescissions, retirements, and RIFs, for all regular employees with base pay, be approved, as recommended by the Superintendent:

Name	Action	UPC	Position	Location	FTE	Degree /Step	Rate of Pay	Start Date	Term Date
<b>ISTRICK</b>									
Baker, Robert	Termination	CUST-DW-CUST-17	Custodian	DW	1.0	Step 6	\$57,845	1/10/22	6/3/24

District Roll Call 8-0-0

**30. Leaves of Absence**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following leaves of absence, as recommended by the Superintendent:

ID#	Action	Position	Location	FTE	Start Date	Term Date
<b>DISTRICT</b>						
5085	MLOA (Paid w/benefits)	Teacher	LD	1.0	8/26/24	9/26/24
5085	FMLA/NJFLA (unpaid w/benefits)	Teacher	LD	1.0	9/27/24	12/16/24
5085	CCCLOA (w/out benefits)	Teacher	LD	1.0	12/17/24	4/25/25

District Roll Call 8-0-0

**31. Additional Compensation  $\Delta$**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following additional compensation, for extra earnings not listed in contract, as recommended by the Superintendent:

Name	Action	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>								
Cottone, Margo	Appointment	Extra Hours - Office Relocation	LD/MLHS	N/A.	MA/Step 5	Not to exceed 12.5 hrs.	3/15/24	3/22/24
DeTrollo, Alyssa	Appointment	Guidance - Summer Hours	MLHS	1.0	MA/Step 3	Not to exceed 4 days	7/1/24	8/23/24
Lindsay, Maria	Appointment	Guidance - Summer Hours	MLHS	1.0	MA/Step 11	Not to exceed 3 days	6/19/24	6/30/24
Lindsay, Maria	Appointment	Guidance - Summer Hours	MLHS	1.0	MA/Step 12	Not to exceed 3 days	7/1/24	8/23/24
Lindsay, Maria	Appointment	College Essay Presentation	MLHS	N/A	N/A	\$50/hr. (not to exceed 2 hrs)	06/05/24	06/05/24
Macko, Lauren	Appointment	Guidance - Summer Hours	MLHS	1.0	MA/Step 9	Not to exceed 3 days	7/1/24	8/23/24
Pelchat, Cara	Appointment	College Essay Presentation	MLHS	1.0	MA/Step 15	\$50/hr. (not to exceed 2 hrs)	6/5/24	6/5/24
Pelchat, Cara	Appointment	Guidance - Summer Hours	MLHS	1.0	MA/Step 15	Not to exceed 3 days	6/19/24	6/30/24
Pelchat, Cara	Appointment	Guidance - Summer Hours	MLHS	1.0	MA/Step 15	Not to exceed 3 days	7/1/24	8/23/24
Sullivan, Betsy	Appointment	Guidance - Summer Hours	MLHS	1.0	MA/Step 15	Not to exceed 3 days	6/19/24	6/30/24
Weinroth, Gail	Appointment	Guidance - Summer Hours	MLHS	1.0	MA+60/Step 8	Not to exceed 3 days	6/19/24	6/30/24
Weinroth, Gail	Appointment	Guidance - Summer Hours	MLHS	1.0	MA+60/Step 10	Not to exceed 3 days	7/1/24	8/23/24
Weinroth, Gail	Appointment	College Essay Presentation	MLHS	N/A	N/A	\$50/hr. (not to exceed 2 hrs)	6/5/24	6/5/24
Wojcik, LuAnn	Appointment	Nurse - Summer Hours	MLHS	1.0	MA+60/Step 15	Not to exceed 12 days	7/1/24	8/23/24
<b>IVY H/WW/BC</b>								
Carlson, Erik	Appointment	Chaperone / Robotics	BC	1.0	N/A	\$125/night	4/30/24	5/3/24
Fleming, Marissa	Appointment	Guidance – Summer Hours	BC	1.0	MA/Step 15	Hourly rate – not to exceed 96 hours	6/19/24	8/23/24
Ludlow, Amy	Appointment	Health Office/Nurse – Summer Hours	BC	1.0	BA/Step 15	Hourly rate – not to exceed 12 hours	6/19/24	8/23/24
Posner, Dennis	Appointment	Media Center/Librarian – Summer Hours	BC	1.0	MA/Step 15	Hourly rate, not to exceed 18 hours	6/19/24	8/23/24

<b>Summer Academy 2024 Appointments</b>									
Name	Action	Position	Location	FTE	Degree/ Step	Rate of Pay	Start Date	Term Date	
<b>DISTRICT</b>									
Hollick, Michael (OD)	Appointment	Summer Academy Children’s Theater (Director)	MLHS	N/A	N/A	\$5,475	7/1/24	8/2/24	

Koleck, Judy (OD)	Appointment	Summer Academy Children’s Theater (Asst. Dir.)	MLHS	N/A	N/A	\$2,738	7/1/24	8/2/24
McCarthy, Megan	Appointment	3rd Grade Steam	MLHS	N/A	N/A	\$625	7/22/24	7/25/24
Menard, Lauren (OD)	Appointment	Summer Academy Children’s Theater (Voice)	MLHS	N/A	N/A	\$3,475	7/1/24	8/2/24
Monaco, Bryan (OD)	Appointment	Algebra 1 (Credit)	MLHS	N/A	N/A	\$6,000	6/24/24	7/26/24
Olearchik, Nicole	Appointment	Summer Academy Children’s Theater (Asst. Dir.)	MLHS	N/A	N/A	\$2,738	7/1/24	8/2/24

District Roll Call 8-0-0

IVY H/WW/BC Roll call vote 8-0-0

**32. Substitutes, Volunteers and Intern Appointments A**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following appointments, as recommended by the Superintendent:

Name	Action	Position	Location	Rate of Pay	Start Date	Term Date
<b>DISTRICT</b>						
Narain, Shubham	Appointment	Substitute	DW	Per Board Approved Rate	5/22/24	6/30/24
Ruthe, Grace	Appointment	Substitute	DW	Per Board Approved Rate	5/22/24	6/30/24
<b>IVY H/WW/BC</b>						
Van Teyens, Merrily	Appointment	Substitute	BC	Per Board Approved Rate	5/31/24 (or sooner pending paperwork)	6/30/24

District Roll Call 8-0-0

IVY H/WW/BC Roll call vote 8-0-0

**33. Field Trips**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following field trips for the 2022-2023 school year, as recommended by the Superintendent:

School	Destination	Reason	Date
<b>DISTRICT</b>			
MLHS	Community Food Bank	Senior Service Project	5/28, 5/29, 5/30 & 5/31/24

District Roll Call 8-0-0

**34. Tuition Reimbursement  $\Delta$**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following course(s) for tuition reimbursement when the course has been completed and the transcripts received by the Superintendent’s office, as recommended by the Superintendent:

Name	Location	College/University	Course Title / #	Credits
<b>DISTRICT</b>				
DeGenaars, Gioia	MLHS	TCNJ	Contextual Issues in the Development of Curriculum for Children & Adolescents /CURR 555	3.0
DeGenaars, Gioia	MLHS	TCNJ	Organizational Leadership & Supervision/EDAD 617	3.0
DeGenaars, Gioia	MLHS	TCNJ	Staff Supervision / SUPV 520	3.0
Feltmann, Steven	MLHS	Walden University	Enhancing Learning for Diverse Populations / EDUC 6626J	3.0
Feltmann, Steven	MLHS	Walden University	Bridging Learning Theory, Instruction, and Technology / EDUC 6671J	3.0
Feltmann, Steven	MLHS	Walden University	Supporting Information Literacy and Online Inquiry In the Classroom / EDUC 6772J	3.0
Feltmann, Steven	MLHS	Walden University	Integrating Technology Across the Content Areas / EDUC 6713J	3.0
Zanziper, Tamar	LD	Walden University	Human Behavior and the Social Environment I / SOCW- 6200	5.0
Zanziper, Tamar	LD	Walden University	Essential Skills for Social Work Practice / SOCW-6101	5.0
<b>IVY H/WW/BC</b>				
Doolittle, Christina	BC	Univ. of California, San Diego	Moving Beyond Remediation to Empower Sustainable Learning / EDUC42546	3.0
Leshnowar, David	BC	Rowan University	Introduction to the Principalship / EDAM 27521	3.0
Leshnowar, David	BC	Rowan University	Law and Ethics of School Leadership / EDAM 27559	3.0
O.Melia, Katherine	WW	St. Elizabeth’s University	Behavioral Management of Students with Severe Special Needs /ED659	3.0
O’Melia, Katherine	WW	St. Elizabeth’s University	Action Research in Special Education/ED677	3.0
Ramirez, Justin	BC	American College of Education	Equity-Centered Leadership / EL5123	3.0

District Roll Call 8-0-0

IVY H/WW/BC Roll call vote 8-0-0

**35. Approval of Employment Adjustment Increment**

WHEREAS, the Superintendent has recommended that the Mountain Lakes Board of Education (hereinafter referred to as the “Board”) withhold the employment increment of an employee whose name is on file in the Superintendent’s office for the 2024-2025 school year based on policy and regulatory violations, which the employee was informed of during the 2023-2024 school year; and

WHEREAS, the Board has considered the Superintendent’s recommendation together with the reasons provided to the employee on or about May 16, 2024 ; and

WHEREAS, the Board has determined that the Superintendent's recommendation to the Board that the employee's employment increment to be withheld for the 2024-2025 school year is amply supported by the reasons provided to the employee and set forth in writing on or about May 7, 2024.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby adopts and affirms the Superintendent's recommendation to withhold the employee's employment increment for the 2024-2025 school year; and

BE IT FURTHER RESOLVED that the Board hereby requests that the Business Administrator/Board Secretary provide the employee with written notice that his employment increment for the 2024-2025 school year are being withheld, together with the reasons therefore, within ten (10) days of the date of this Resolution.

District Roll Call 8-0-0

## **B. CURRICULUM / SPECIAL SERVICES**

### **C. MISCELLANEOUS**

#### **36. Organizational Chart**

BE IT RESOLVED, that the Mountain Lakes Board of Education approve the following Organizational Chart for the 2024-25 school year, as recommended by the Superintendent.\*

District Roll Call 8-0-0

#### **37. Harassment, Intimidation and Bullying Incident**

BE IT RESOLVED, that the Mountain Lakes Board of Education affirm and adopt the Superintendent's decision and findings for the Harassment, Intimidation and Bullying incident case #0011-2324-MLHS reported the Board of Education on May 6, 2024, and discussed in Executive Session, as recommended by the Superintendent.

District Roll Call 8-0-1 (A: J. Parker)

#### **38. Harassment, Intimidation and Bullying Incident 1**

BE IT RESOLVED, that the Mountain Lakes Board of Education affirm and adopt the Superintendent's decision and findings for the Harassment, Intimidation and Bullying incident case #005-2324-BC reported the Board of Education on May 6, 2024, and discussed in Executive Session, as recommended by the Superintendent.

District Roll Call 8-0-1 (A: J. Parker)

### UNFINISHED BUSINESS

- BOE self-evaluation

### NEW BUSINESS

- BOE petty cash fund

PENDING LEGISLATION - None



COMMENTS AND REQUESTS FROM THE PUBLIC

- C. Dwyer comment regarding:
  - SRO
  - Value of SRO
  - Question on planning for new school year

EXECUTIVE SESSION II

MOTION to enter into Executive Session was made by Mr. Chiang, Jr. and seconded by Dr. Don, that the Board of Education adopt the following resolution.

District Roll Call 8-0-0

BE IT RESOLVED, by the Mountain Lakes Board of Education on this 20<sup>th</sup> day of May 2024 at 9:25pm as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion including matters of personal confidentiality rights, including but not limited to staff and/or student discipline matters, and specifically:
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.
3. This resolution shall take effect immediately.

MOTION, to leave executive session at 10:53pm was made by Mrs. Forman and seconded by Mrs. Parker  
The motion was approved 8-0-0 and the Board returned to public session at 10:53pm.

ADJOURNMENT

MOTION to adjourn the meeting at 10:54pm was made by Dr. Don and seconded by Mr. Chiang, Jr.

The motion was approved 8-0-0 and the Board adjourned at 10:54pm.

Respectfully Submitted,

Alex Ferreira  
School Business Administrator / Board Secretary

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*A Indicates matters not relating to MLHS, the Boonton Township district Representative of the Board of Education will refrain from voting on such matters, pursuant to Board Policy 0141.2.*

*\* Indicates a motion/resolution will have supporting documentation*

**2023-2024 District Goals**

Goal Area	Goal Statement
Ensuring the Success of All Students	Diversify academic programming that reaches all learners, emphasizing literacy instruction and programming in K-5.
Ensuring the Success of All Staff	<p>Revise the teacher evaluation system by exploring alternative models and engaging with all stakeholders.</p> <p>Building a culture of communication, collaboration, and problem-solving by using resources like Jimmy Casas coaching and peer discussion.</p>
Supporting the Whole Child	Develop a Social Emotional Learning framework for effective behavioral interventions for all students, emphasizing the entrenchment of the Wingman Program across the district.
Finance/Infrastructure/Technology	Update and prioritize the district’s Long Range Facilities Plan (LRFP), conduct a demographic study, develop a safety and security plan, as well as design, migrate, build, and launch a new district website.
Strong Family/School/Community Partnerships	Collaborate with community groups for opportunities to support and show appreciation for teachers, staff, coaches, advisors, and others who engage our students throughout the year, emphasizing a process of awarding NJ Governor Educator of the Year recognition.

**2023-2024 Board Goals**

Board Goal	Committee Support
Development of a sustainable comprehensive budget that supports the district’s goals/priorities, short and long-term facility needs, strengthens the district’s financial position and works to increase revenue and manage costs.	Finance, Facilities
To support and provide for the implementation of the districtwide five-year strategic plan.	Will assign to align with Strategic Plan action steps
To enhance the support, celebration, and recognition of the contributions and accomplishments of district staff and students.	Curriculum, Personnel, Special Services
To enhance the accountability and transparency of the accomplishment of Board goals through the development/monitoring of action plans and a quarterly reporting of progress.	Full Board