

CALL TO ORDER	At 7:00 p.m., the September 23, 2024, meeting of the Susquehanna Township Board of School Directors was called to order by President Jesse Rawls, Sr.
SCHOOL BOARD MEMBERS PRESENT	Ms. Tameka Hatcher, Keita Kalonji Johnson, Esq., Mrs. Jackie Hill, Mr. Steven H. Johnson, Ms. Elise I. LeMelle, Miss. Rebecca McCullough, Esq., Mr. Ian Thomas, Mr. Jesse Rawls, Sr.
ABSENT	Mr. Majid Ali
DISTRICT OFFICE PRESENT	Dr. Tamara Willis, Dr. Andrae Martin, Mr. Oslwen Anderson, Jr., Mrs. Kathy Ciaciulli, Mrs. Carrie Martin, Ms. Ann-Marie Rathmell, Mr. Justin Green, Mr. Jonathan Bishop
SOLICITOR	Appel, Yost & Zee LLP
EXECUTIVE SESSION	The President announced that executive session was held immediately prior to the meeting for the purpose of personnel and real estate matters.
INTRODUCTIONS/ GUEST PRESENTATIONS	None
REPORTS/ ANNOUNCEMENTS	<p>Legislative Report: Mr. K. Johnson shared that Governor Shapiro’s office recently sent out a press release about the new PA Student Teacher Support Program and the stipends student teachers will now be eligible to receive. Susquehanna Township School District is one of the districts who will be receiving student teacher stipends.</p> <p>Capital Area Intermediate Unit: Mrs. Jackie Hill reported she attended the Christmas in September fundraiser for Champions of Children. They have been able to raise over \$7,000 to support this program. She gave a special thank you to Tony and Margie DeLuca for opening their home for the event.</p> <p>Committee Reports: Ms. Hatcher shared that the next meeting is tomorrow at 5:00 pm. Dr. Willis shared that the Finance Committee and the Long-Term Facilities Planning Committee met last week.</p> <p>Superintendent’s Notes: Dr. Tamara Willis shared the district’s new protocols for admissions to home football games. Tickets will be pre-sold for high students during the school day. No tickets will be sold to our high school students at the gate. Middle school and younger students must be accompanied by an adult. Visiting students must show an ID for admittance. There will be a separate for the visiting team. This information has been sent to all district families and is on the Athletics page of the website. Additionally, Dr. Willis and Mr. Anderson will be presenting the</p>

Earned Income Tax Referendum at the Susquehanna Township Board of Commissioners meeting on September 26.

The board had discussion on the new athletic event attendance protocols.

II. APPROVAL OF AGENDA ITEMS FOR SEPTEMBER 23, 2024

MOTION TO APPROVE

2.A. Moved by Mr. K. Johnson, seconded by Ms. Hatcher to approve the meeting agenda for September 23, 2024.

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Ali)

2.B. Board Member Comments

Mr. K. Johnson is happy to hear that STHS students will be attending the HBCU College Fair.

MOTION TO APPROVE

2.C. Moved by Mr. K. Johnson, seconded by Ms. LeMelle to approve item 2.C.

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Ali)

2.C. Approve Suha Rockwell as the Junior Class Student Board Representative for the 2024-2025 School Year.

2.D. The Board President administered the following Oath of Office to Suha Rockwell, new Junior Student Board Representative:

"I do solemnly swear or affirm that I will support, obey, and defend the Constitution of the United States and the Constitution of the Commonwealth and that I will discharge the duties of Student Board Representative to the Board with Fidelity."

III. HEARING OF THE PUBLIC

SPEAKER

D. Weidner spoke in support of the Arts at STSD, especially the middle school, and is pleased to see a new music position on the agenda this evening.

C. Edwards read a letter he sent to all board members regarding recent presentations on the proposed new school building.

IV. PRESENTATIONS AND DISCUSSIONS

None

V. MINUTES

MOTION TO APPROVE

5.A. Moved by Ms. Hatcher, seconded by Mr. K. Johnson, to approve Item 5.A.
Motion passed 8-0, 0 abstentions, 1 absent (Mr. Ali)

5.A. Approve the Minutes of the September 9, 2024, Board meeting.

VI. PROGRAM

None

VII. PERSONNEL

MOTION TO APPROVE

7.A.B.C.D. Moved by Mr. K. Johnson, seconded by Ms. LeMelle, to approve Items
7.A.B.C.D.
Motion passed 8-0, 0 abstentions, 1 absent (Mr. Ali)

7.A.1. Approve the resignation of Craig Baillie as a Part-Time Food Service Worker at
the Susquehanna Township Middle School, effective September 27, 2024.

7.A.2. Approve the involuntary termination due to abandonment of the position of
Alicia Segarra as Assistant III Paraprofessional at the Susquehanna Township Middle
School, effective September 3, 2024.

7.A.3. Approve the resignation of Susan Butler as Part-Time Food Service Worker at
the Sara Lindemuth/Anna Carter Primary School, effective September 20, 2024.

7.B.1. Approve Sarah Hefflefinger as Assistant III Paraprofessional- Autistic Support
at the Sara Lindemuth/Anna Carter Primary School at a rate of \$19.74 per hour,
effective September 16, 2024. Ms. Hefflefinger will be replacing Carol Miller.

7.B.2. Approve Yojana Zerpa as Part-Time Food Service Worker at the Susquehanna
Township High School at a rate of \$15.00 per hour, effective September 9, 2024. Ms.
Zerpa will be replacing Pearl Appleberry.

7.B.3. Approve Donnie Johnson as Assistant III/PCA at the Susquehanna Township
High School at a rate of \$18.30 per hour, effective September 30, 2024. Mr. Johnson
will be replacing Andrea Roa.

7.B.4. Amend Debra Osswald's employment transfer acted on at the September 9,
2024, meeting as follows: Approve Debra Osswald as the part time Administrative
Assistant to the Director of Maintenance and Operations at an hourly rate of \$23.43
and continuation as the part time District Office Receptionist at an hourly rate of

\$19.69. The position titles and hourly rates are effective September 18, 2024, and when combined represent full-time employment with the district. Ms. Osswald will spend one-half of each workday serving in the capacities noted in this employment request.

7.C.1. A Approve the following Advisors for the 2024-2025 school year.

Name	Position	Location	Stipend
Nathaniel Clugston	AAP Facilitator	STMS	\$40.00/hour
Amy Vaughn	AAP Facilitator	STHS	\$40.00/hour
Heather Otstot	AAP Facilitator	STHS	\$40.00/hour
Amber Jackson	AAP Facilitator	STHS	\$40.00/hour
Tessa Stockdale	AAP Facilitator	STHS	\$40.00/hour
Jack Port	AAP Facilitator	STHS	\$40.00/hour
Arlene Fabre-Soto	AAP Facilitator	STHS	\$40.00/hour
Brandy Brant	AAP Facilitator	STHS	\$40.00/hour
Robyn Russotto	AAP Facilitator	STHS	\$40.00/hour
Douglas Shenk	AAP Facilitator	STHS	\$40.00/hour
Meagan Hamsher	AAP Facilitator	STHS	\$40.00/hour
Mary Beth Graham	AAP Facilitator	STHS	\$40.00/hour
Beth Su	AAP Facilitator	STHS	\$40.00/hour
Michele Stoneking	AAP Facilitator	STHS	\$40.00/hour
Dawn Kaloz	AAP Facilitator	STHS	\$40.00/hour
Russell Wade	AAP Facilitator	STHS	\$40.00/hour
Ross Webb	AAP Facilitator	STHS	\$40.00/hour
Kenneth Stone	AAP Facilitator	STHS	\$40.00/hour
Joseph Sell	AAP Facilitator	STHS	\$40.00/hour
Michelle Jeffries	Anime Club	STHS	\$270.00
Jennifer Weller	Enviro Club	STHS	\$380.00
Kerry Snell	Key Club	STHS	\$1,180.00
Robert McDonald	Student Government	STHS	\$780.00
Brandy Brant	Mock Trial	STHS	\$600.00
Jack Port	10 th Grade Class	STHS	\$780.00
Stephanie Ungerer	Drama Club	STHS	\$1,320.00
Brandy Brant	12 th Grade Class	STHS	\$1,000.00
Emily Colvin	Musical Director	STMS Musical	\$1,250.00
Karen Swanson	Assistant Director	STMS Musical	\$700.00
Bethany Malykh	Choreographer	STMS Musical	\$1,000.00
Karen Swanson	Costumer	STMS Musical	\$500.00
Emily Burkhart	Music Director	STMS Musical	\$1,000.00
Lindsey Hemmann	Set Crew Manager	STMS Musical	\$500.00

Stephanie Ungerer	Hanna Musical Production	STHS	\$600.00
Justin Hollenberg	Chorus Director	STHS	\$2,345.00
Eric Hartranft	Orchestra Advisor	STHS	\$450.00
Brian Krauss	Orchestra Director	STHS	\$540.00
Graham Kerick	Jazz Band	STHS	\$1,200.00
Mary Beth Graham	Mu Alpha Theta	STHS	\$500.00
Christine Rose Brooks	National English Honor Society	STHS	\$500.00
Mary Beth Graham	National Science Honor Society	STHS	\$500.00
Brandy Brant	Rho Kappa	STHS	\$500.00
Ross Webb	Robotics	STHS	\$1,000.00
Ross Webb	Science Fair	STHS	\$320.00
Robyn Russotto	Science Olympiad	STHS	\$550.00
Duane Jones	Ski Club	STHS	\$650.00
Brayden Cockley	Spectrum Club	STHS	\$320.00
Brett Smith	Yearbook Advisor	STHS	\$2,720.00

7.C.2. Approve the following Mentors and Sponsors as presented:

Jennifer Nolt	Mentor for Emily Litz	STMS	\$1,000.00
Saxie Deal	Mentor for Lalita Bajgai	SL/AC	\$1,000.00
Amanda Mucci	Mentor for Kabita Acharya	TWH	\$1,000.00
Jennifer Renaldi	Mentor for Madison Pentz	STMS	\$1,000.00
Jennifer Renaldi	Mentor for Nathaniel Clugston	STMS	\$1,000.00
Chelsea Wagner	Mentor for Kyla Duke	TWH	\$1,000.00
Kiva Sutton	Mentor for Kasey Gentry	STMS	\$1,000.00
Michelle McGowan	Mentor for Hannah Hale	TWH	\$1,000.00
Rebecca Delisio	Sponsor for Jordan Harner	TWH	\$500.00
Brittany Petch	Mentor for Allison Hlodash	SL/AC	\$1,000.00
Kaitlyn McGovern	Mentor for Jacqueline Hoffman	STMS	\$1,000.00
Rebekah Batz	Mentor for Nora Johnstone	STMS	\$1,000.00
Cresyln Van Dyck	Mentor for Jennifer Kirsch	STMS	\$1,000.00
Jennifer Halfond	Mentor for Monicah Leah	STMS	\$1,000.00
Jennifer Renaldi	Mentor for Corey Lohr	STMS	\$1,000.00
Jennifer Renaldi	Mentor for Gabrielle Longreen	STMS	\$1,000.00
Megan Steever	Mentor for Elaine Maloy	TWH	\$1,000.00
Kiva Sutton	Mentor for Christina Maxwell	STMS	\$1,000.00
Brittany Pendelton	Sponsor for Jenna McGinnis	SL/AC	\$500.00
Kaitlyn McGovern	Mentor for Joni Osterhout	SL/AC	\$1,000.00
Megan Steever	Mentor for Bryce Schwalm	TWH	\$1,000.00

Kaitlyn McGovern	Mentor for Maya Swims	SL/AC	\$1,000.00
Nicole Schwartz	Mentor for Darcy Wallace	TWH	\$1,000.00
Kaitlyn McGovern	Mentor for Kennedi Welsh	STMS	\$1,000.00
Audrey Goldberg	Mentor for Jamie Wiley	STMS	\$1,000.00
Jennifer Renaldi	Mentor for John Williams	STMS	\$1,000.00
Christa Sepp	Mentor for Stephanie Wolfe	SL/AC	\$1,000.00
Harold Post	Mentor for Erin Wright	STMS	\$1,000.00
Lindsey Hemmann	Sponsor for Emily Burkhart	STMS	\$500.00

7.D. Approve the following additions to staff:

1. Music Teacher at Susquehanna Township Middle School, effective September 24, 2024.
2. ELA Teacher at Susquehanna Township Middle School, effective September 24, 2024.

VIII. FINANCES

MOTION TO APPROVE

8.A.B.C.D.E.F. Moved by Mr. K. Johnson, seconded by Mrs. Hill, to approve Items 8.A.B.C.D.E.F.

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Ali)

8.A. Approve the payment of Capital Reserve PSDLAF checking bills from the Capital Reserve PSDLAF Checking, as listed on the Computer Check Summary, totaling \$259,497.90.

8.B. Approve the payment of First National General Fund Checking bills from the First National General Fund Checking, as listed on the Computer Check Summary, totaling \$4,909,121.08.

8.C. Approve the payment of Food Service bills from the Food Service Checking, as listed on the Computer Check Summary, totaling \$15,469.30.

8.D. Approve the Food Service Cash Balance of \$2,632,850.24.

8.E. Approve the General Fund Cash Balance of \$7,817,419.45.

8.F. Approve the following Personal Tax Refunds:

1. Taxpayer Name: Angie Capozzi
Bill #: 002619

Year: 2023
Refund Amount: \$274.40
Reason: Angie Capozzi is not a United States citizen; paid the taxes in error.

2. Taxpayer Name: Donghao Li
Bill #: 003678
Year: 2023
Refund Amount: \$264.60
Reason: Donghao Li is a full-time student; paid the taxes in error.

3. Taxpayer Name: Diane P. Shope
Bill #: 009872
Year: 2023
Refund Amount: \$264.60

Bill #: 008328
Year: 2024
Refund Amount: \$264.60
Total amount of refund \$529.20
Reason: Diane P. Shope made less than \$5,000.00; paid the taxes in error.

4. Taxpayer Name: Lisa J. Singleton
Bill #: 007091
Year: 2022
Refund Amount: \$264.60

Bill #: 007389
Year: 2023
Refund Amount: \$264.60
Total amount of refund \$529.20
Reason: Lisa J. Singleton is retired; paid the taxes in error.

5. Taxpayer Name: Timothy Singleton
Bill #: 007092
Year: 2022
Refund Amount: \$264.60

Bill #: 007390
Year: 2023
Refund Amount: \$264.60
Total amount of refund \$529.20
Reason: Timothy Singleton is retired; paid the taxes in error.

6. Taxpayer Name: Yakov Kantor
Bill #: 006298
Year: 2022
Refund Amount: \$264.60
Reason: Yakov Kantor is retired; paid the taxes in error.

IX. CONTRACTS

MOTION TO APPROVE

9.A. Moved by Mr. Thomas, seconded by Mr. K. Johnson to approve Item 9.A.

ROLL CALL VOTE:

Aye:	Ms. Hatcher, Ms. LeMelle, Mrs. Hill, Mr. S. Johnson, Miss McCullough, Mr. Thomas, Mr. S. Johnson, Mr. Rawls
Nay:	None
Abstain:	None
Absent:	Mr. Ali

Motion failed 0-8, 0 abstentions, 1 absent (Mr. Ali)

9.A. Approve the attached professional services agreement for architectural and engineering services associated with the design and construction of a proposed new elementary school and high school classrooms addition project.

The board had discussion on item 9.A. and asked for clarification on the Scope of Services related to the Agreement. Dr. Willis suggested that EI Associates come to a future board meeting or a Long Term Facilities Planning meeting to further explain the process and timeline of a new building and the role of an architect.

MOTION TO APPROVE

9.B.C.D.E.F. Moved by Mr. Thomas, seconded by Mr. S. Johnson to approve Items 9.B.C.D.E.F.

Motion passed 8-0, 0 abstentions, 1 absent (Mr. Ali)

9.B. Approve the Agreement between Susquehanna Township School District (STSD) and Capital Area Intermediate Unit (CAIU) for Title I Non-Public Programs and Services for the 2024-2025 school year.

9.C. Approve the Agreement with Substitute Teacher Service (STS) to provide substitute teachers services to Susquehanna Township School District, effective July 1, 2024, through June 30, 2025, at the per diem rates reflected in the attached contract.

9.D. Approve the Agreement with the Allegheny Intermediate Unit (AIU) to provide access to the PA Educator website for the purpose of reviewing and considering applications for employment of both certified and non-certified candidates.

9.E. Approve the attached three-year agreement with Brightly Software, Inc. in the amount of \$4,440.43 per year for its Event Essentials Pro software module utilized by the district to manage all internal and external school facilities lease requests.

9.F. Approve District Office landscaping services as outlined in the attached Malco Landscapers, Inc. proposal, in the amount of \$21,875.

DISCUSSION

9.G. Discuss the Agreement with the Capital Area Intermediate Unit (CAIU) for the Capital Area Pathways to Teaching (CAPT) Partnership. CAPT will enable the next generation of teachers to earn their Associates, or Bachelor's degrees through embedded coursework while working full-time in the classroom.

DISCUSSION

9.H. Discuss the contract and non-disclosure agreement with Vulnerability Solutions Group to provide risk and vulnerability assessments of Susquehanna Township School District Facilities. The cost of the risk and vulnerability assessments for all five (5) buildings will be covered through a PA Commission on Crime and Delinquency (PCCD) Grant.

DISCUSSION

9.I. Discuss MOU with Tavon Parker (Changing the Narrative) to bring a school enrichment program to the Susquehanna Township High School and Middle School.

The board had discussion on the Changing the Narrative MOU.

DISCUSSION

9.J. Discuss the Agreement with Me Enhanced by We, LLC, to bring the True Colors mentoring program to the Susquehanna Township High School.

DISCUSSION

9.K. Discuss the Agreement for the Center for Safe Schools to provide a Pennsylvania Commission on Crime and Delinquency (PCCD) approved assessor to complete a behavioral health and climate assessment for all school buildings. The cost of the assessment is funded by the PCCD School Mental Health & Safety and Security Grant. There is no cost to the district.

X. POLICY

None

XI. OTHER

MOTION TO APPROVE

11.A. Moved by Mr. Ali, seconded by Miss McCullough, to approve Items 11.A.
Motion passed 8-0, 0 abstentions, 1 absent (Mr. Ali)

11.A. Approve candidates for the PSBA Officer Elections.

XII. NEW BUSINESS

None

XIII. ADJOURNMENT

MOTION TO ADJOURN

Moved by Mr. K. Johnson, seconded by Mr. S. Johnson, to adjourn the meeting.
Motion passed: 8-0, 0 abstentions, 1 absent (Mr. Ali)

Meeting adjourned at 8:21 p.m.



Rebecca McCullough
Board Secretary