SIMI VALLEY UNIFIED SCHOOL DISTRICT
PROFESSIONAL LEARNING PLAN
NON-PERMANENT TEACHER ON-CYCLE

Each year educators reflect on their practice and identify areas of teaching they would like to improve upon or learn more about. As you identify a focus area you would like to strengthen in your teaching practice, use the self-assessment on the Continuum of Teaching Practice to complete your learning plan below. Please reference Contract Article XVI.E "Assessment Cycle" for more information.

<table>
<tr><td colspan="2">Participating Educator:</td><td>Administrator:</td><td>School (or Department if Itinerant):</td></tr>
<tr><td colspan="4">Assignment/Grade Level/Subject Area:</td></tr>
<tr><td>REQUIRED OPTION</td><td colspan="3">● ADMIN MANDATED</td></tr>
<tr><td rowspan="4">PLAN</td><td colspan="3">FOCUS OF THE YEAR LONG LEARNING PLAN - EMPLOYEE IDENTIFIED FOCUS AREA(S)</td></tr>
<tr><td colspan="3">Completed by the last Friday in October</td></tr>
<tr><td colspan="3">1. Identified Focus Area/Need (Learning Target)
● The subject area that will be prioritized and developed.
● Based on findings from your self-assessment on the Continuum of Teaching Practice, your current teaching assignment context, and/or an identified area of growth, identify a focus area within your teaching practice that you would like to strengthen.</td></tr>
<tr><td colspan="3">2. What CSTP standard and element(s) have you selected to prioritize and develop?</td></tr>
<tr><td colspan="3">3. How will student achievement be impacted as a result of the year-long learning plan? (Student impact should be measurable/SMART Goal.)</td></tr>
<tr><td rowspan="4">PLAN & TEACH</td><td colspan="3">PROFESSIONAL GROWTH RELATED TO SELF-SELECTED GOAL</td></tr>
<tr><td colspan="3">Record a minimum of 2 professional growth activities per year.</td></tr>
<tr><td colspan="2">4. Date</td><td>4. Date</td></tr>
<tr><td colspan="2">5. Professional Growth:
● Describe resources used (e.g. conference/PD attendance, web-based research, scholarly articles, peer observations, etc.)
● Describe how the strategies/knowledge were applied/implemented.</td><td>5. Professional Growth:
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<tr><td></td><td>6. Results:
What teaching practices were impacted/improved based on this professional growth resource?</td><td>6. Results:
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<tr><td rowspan="5">Formal Observations Checklist</td><td colspan="2">FORMAL OBSERVATION PROCESS (This section is to be completed by Administrator.)</td></tr>
<tr><td colspan="2">Minimum of two 40 minutes formal observations of classroom instruction & management.</td></tr>
<tr><td>First Semester Dates (Completed by the first Friday in December)
Pre-Observation Meeting:
Observation:
Post-Observation Meeting:</td><td>Second Semester Dates (Completed by the first Friday in March)
Pre-Observation Meeting:
Observation:
Post-Observation Meeting:</td></tr>
<tr><td>Observation Focus
The Pre-Conference conversation should review the key components of the planned observation lesson including the areas on the PRE-OBSERVATION FORM.</td><td>Observation Focus
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<tr><td>Observation Results Summary
Brief summary based on Post-Observation Meeting
Attach observation forms and notes
Include relevant data and student outcome information</td><td>Observation Results Summary
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<tr><td rowspan="3">REFLECT</td><td colspan="2">REFLECTION ON GROWTH RELATED TO SELF-SELECTED GOAL</td></tr>
<tr><td colspan="2">Completed by the first Friday in March</td></tr>
<tr><td colspan="2">7. Reflecting on the year-long learning plan, describe the impact on your instructional/classroom practices (cells 1-3). (Assessment of your growth.)
Describe how you strengthened your teaching practice based on your learning plan.</td></tr>
<tr><td></td><td colspan="2">8. Reflecting on the learning plan, describe the impact on student achievement. (Measurable assessment of student growth as described in cell 3)
Describe how student performance was impacted based on your learning plan.</td></tr>
<tr><td>APPLY</td><td colspan="2">9. What are your next steps for future practice in this area?</td></tr>
</table>

The following rating is based on the summative evaluation process including all components of the evaluation plan as well as evidence and observations obtained throughout the year:

- **Meets the Identified CSTP Standard**
- **Does Not Meet the Identified CSTP Standard:**
    - Recommended for placement on a Performance Improvement Plan (Administrator Discretion)

Overall Practice based upon informal/formal observations during the course of the school year and supported with evidence

- **Practice Meets the CSTP Standards**
- **Practice Does Not Meet CSTP Standard(s):**
    - Recommended for placement on a Performance Improvement Plan (Administrator Discretion)

Administrator's final comments related to overall CSTP performance:

Educator's Name	Educator's Signature	Date
Administrator's Name	Administrator's Signature	Date