

**Inter-Lakes School District  
Joint Loss Management Committee Meeting  
June 5, 2024 @ 3:15 p.m. via Google Meet Video Conference**

**Minutes**

- **Call to order: Mrs. Dolloff called the meeting to order 3:15**

- **Attendance**

- *Members in Attendance:*

- *Roy Arceno, Lead Custodian, ILMHS*
    - *Kim Bannon, Teacher, ILES*
    - *Ashley Dolloff, Business Administrator*
    - *Lisa Holiday, Director of Student Services, District*
    - *Jodi Pendexter, School Nurse, ILMHS*
    - *Brian Swanker, Facilities Director, District*

- *Members Absent:*

- *Elaine Campbell, Lucy Cunningham*

- **Review & Acceptance of Minutes from March 13, 2023 meeting**

- *Committee approved minutes from the March 13, 2023 Meeting*

- **Review & Discussion of FROI and Student Violence reports during March 12, 2024 – June 4, 2024**

- *Mrs. Dolloff reviewed the First Report of Injury (FROI) and Student Violence Incident (SVI) reports. There were no questions or comments. Mrs. Holiday provided a summary of the SVI. She stated one student has been involved in multiple incidents. Alongside these incidents, there have been isolated incidents such as a student bite. To address this issue, we discussed with staff the warning signs to watch for. It is crucial to remain vigilant and prepared to handle such situations effectively in the future.*

- **Other/Follow Up**

- *Mrs. Bannon commented that Mrs. Holiday was not able to present the new reporting process at an ILES faculty meeting. Is there something planned for the future? Mrs. Holiday provided the committee with an updated on the implementation of the new reporting process. She has shared this information with the building administrators at ILES and ILMHS, but unable to present it at the faculty meetings. It is recommended that Mrs. Holiday revisits this topic during the first few faculty meeting of 2024/2025, where she can include the State's updated policy on restraint and seclusion.*

- **Meeting adjourned at 3:27 p.m.**