Steve Spencer
Superintendent

Rachel Alpert
Assistant Superintendent

2023-2024
Board of Directors

Ed Dressel

Lu Ann Meyer

Rob Ogilvie

Zach Steele

Jon Woods

Board Secretary
Juli Lichtenberger

Please join us at our school board meetings. Unless otherwise scheduled the board meets the second and fourth Mondays of the month.

District Office
Board Room
6:30 p.m.

Mission Statement
Dallas School District is centered on students, powered by collaboration, built on equity, and driven by excellence.

Dallas School District
111 SW Ash Street
Dallas OR 97338

503.623.5594 ph
503.623.5597 fax

Agenda
Board Meeting
October 9, 2023
6:30 p.m.
https://dsd2-org.zoom.us/j/84855147461
District Office Board Room

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

3.0 Good News

3.1 Dallas High School AP Biology students had an 83% pass rate. The national average was 64% on last spring's test.

4.0 Student Report – Rowan McDowell

5.0 Public Comment

6.0 Announcements

6.1 October Calendar 264

6.1.1 Next Board Meeting will be on October 23, 2023 at 3:45 p.m. following a work session at Lyle Elementary School at 2:30 p.m.

6.1.2 Citizens Oversight Committee Meeting November 7, 2023 at 5:30 p.m.

7.0 Consent Agenda

7.1 Approval of the September 25, 2023 Board Minutes 265

7.2 Staffing Report 267

8.0 Financial Report – Tami Montague 268

9.0 Reports

9.1 Citizens Oversight Committee Draft Meeting Minutes 272

9.2 Enrollment Report 274

9.3 Charter Schools Enrollment Reports 276

9.4 Charter Schools Financial Reports 278

9.5 Charter Schools Minutes and Agendas 286

10.0 Discussion Items

11.0 Executive Session per ORS 192.660

(i) To Evaluate the Employment-Related Performance of District Personnel

12.0 Adjourn

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Phone: 503.623.5594 • Fax: 503.623.5597 • Address: 111 SW Ash Street • Dallas, Oregon 97338

DALLAS SCHOOL DISTRICT

Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled "public comment." It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board's work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item. All public comment during a Board meeting is limited to 3 minutes for each individual. Up to 5 minutes may be granted to one person who represents a group of 3 or more with similar testimony. The Board Chairperson may adjust or extend allowable time limits, if necessary.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

There are three ways to provide public comment at a Board meeting.

1) If you wish to address the Board in person during a Board meeting, please fill out the request for public comment form available outside the boardroom. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board executive assistant with your request by simply handing them the public participation form. This will be directed to the board chair.
2) If you wish to address the Board remotely (via Zoom) during a Board meeting, please email Juli Lichtenberger, Executive Assistant to the Superintendent and Board, (juli.lichtenberger@dsd2.org) at least two hours prior to the start of the meeting. Clearly label the subject line as "Public Comment". In the email state that you would like to address the board remotely during the meeting, and include the topic.

Steve Spencer, Superintendent

Rachel Alpert, Assistant Superintendent

Board of Directors: Ed Dressel • Lu Ann Meyer • Rob Ogilvie • Zach Steele • Jonathan Woods

3) If you wish to address the Board in hard copy or email please submit to Juli Lichtenberger, Executive Assistant to the Superintendent and Board, at juli.lichtenberger@dsd2.org at least two hours prior to the start of the meeting. Clearly label the subject line or document as "Public Comment

If you have questions about the district, we encourage you to contact our superintendent.

Thank you for your interest in Dallas School District.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org

OCT2023

SUN	MON	TUE	WED	THU	FRI	SAT
01	02 Homecoming Week	03 Homecoming Week Citizens Oversight Committee Meeting 5:30 p.m.	04 Homecoming Week	05 Homecoming Week Legislative Road Show at WESD	06 Homecoming Week	07
08	09 Board Meeting 6:30 p.m.	10	11	12	13 No School State Inservice	14
15	16	17	18	19	20	21
22	23 Work Session with Whitworth 2:45 Board Meeting 4:00 p.m.	24	25	26	27	28
29	30 No School Assessment Day	31 No School Inservice Day				

Minutes
Board Meeting
September 25, 2023
6:30 p.m.
https://dsd2-org.zoom.us/j/84855147461
District Office Board Room

Present: Jon Woods, Lu Ann Meyer, Rob Ogilvie, Zach Steele, Ed Dressel, Steve Spencer, Juli Lichtenberger, Rowan McDowell, Rachel Alpert, Sean Johnson, Bob Archer, Reed Langdon, Nick Ingalls, Autymn Galbraith, Todd Baughman

Visitors: Olivia Cole, April Chapman, Stephanie Hofferber, Jennifer Lenoue, Arriel Robinson, Mitch Ratzlaff, Kelleigh Ratzlaff, Amy Aebi, Tonya Grass

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda
Zach Steele moved to approve the agenda as published, seconded by Lu Ann Meyer. The motion passed unanimously.

3.0 Good News
3.1 Lyle and Oakdale have been collaborating on intervention work based on the Science of Reading program.
3.2 Whitworth good news!
Good news was shared.

4.0 Student Report – Rowan McDowell
Rowan McDowell shared a report on events at Dallas High School.

5.0 Public Comment
No public comment.

6.0 Announcements
6.1 September & October Calendars
6.1.1 Next Board Meeting October 9, 2023 at 6:30 p.m.
6.1.2 Citizens Oversight Committee Meeting October 3, 2023 at 5:30 p.m.

7.0 Consent Agenda
7.1 Approval of September 11, 2023 Board Minutes
7.2 Section K/L
7.3 DD – Grant Funding Proposals and Applications
7.4 DD-AR – Grant Applications and Procedures
7.5 GBN/JBA – Sexual Harassment
7.6 GBN/JBA-AR – Sexual Harassment Complaint Procedure
Lu Ann Meyer moved to approve the Consent Agenda, seconded by Zach Steele. The motion passed unanimously.

8.0 Discussion Items

8.1 Oregon School Boards Association Annual Convention

8.2 Oregon School Boards Association Legislative Roadshow
Steve Spencer, Superintendent, asked Board members if they would like to attend these events. Discussion was held.

9.0 Reports

9.1 Enrollment Report
Steve Spencer discussed enrollment numbers with the Board. Discussion was held.

9.1 Facilities Update
Bob Archer, Director of Facilities, shared a report of current projects being worked on throughout the district including the Dallas High School seismic upgrade, roofing renovations, and the LaCreole Middle School vestibule project. Custodial staff worked hard during the summer to get buildings ready for students.

Jon Woods, Board Chair, read in a statement moving the Board into Executive Session.

10.0 Executive Session ORS 192.600
(2)(f) Records Exempt from Public Inspection

The Board returned to open session.

11.0 Policy KL Complaint Appeal (Board Action)
Rob Ogilvie moved to decline to hear the complaint appeal in accordance with board policy KL, seconded by Lu Ann Meyer. The motion passed unanimously.

12.0 Adjourn at 7:21 p.m.

_____ _____

Board Chair / Jon Woods **Date**

_____ _____

Board Secretary / Juli Lichtenberger **Date**

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DALLAS SCHOOL DISTRICT

Staffing Report
Monday, October 9, 2023

9/12/2023	Classified	Shannon	Yaeger	New Hire	New Hire	9/12/2023	DHS	Assistant Cook	F04A	4	0.5	E3	Replaces Maria Lopez
10/2/2023	Classified	Morgan	Day	CoS	Moving from FS Assistant to Special Needs III EA SLP		DHS	Special Needs III ESLP	E09I	5.5	0.6875	E1	Replaces Joan Taylor
10/2/2023	Classified	Scout	Forsythe	Termination	Termination	9/13/2023	LMS	EA Special Needs III SLP	E09I	7	0.875	E1	Term while probationary
10/2/2023	Classified	Becky	King	CoS	SLP OHE to SLP LMS		LMS	Special Needs III SLP	E09I	5.5	0.6875	E1	Replaces Scout Forsythe
10/2/23	Classified	Tim	Sahakian	New Hire	New Hire		LMS	Special Needs III SLP	E09I	5.5	0.6875	E1	Replaces Brittany Talley
10/2/2023	Classified	Kerri	Hartt	New Hire	New Hire		OHE	Assistant Cook	F04A	4	0.5	E3	Replaces Morgan Day

Steve Spencer, Superintendent

Rachel Alpert, Assistant Superintendent

Board of Directors: Ed Dressel • Lu Ann Meyer • Rob Ogilvie • Zach Steele • Jonathan Woods

100 General Fund by Function/Object

For the Quarter Ending September 30, 2023

	2022 - 2023 YTD Actual	Prior Year % of Actual	Adopted Budget	2023 - 2024 YTD Actual	% of Budget	Annual Forecast	Variance Fav / (Unfav)
RESOURCES							
Operating Revenues							
Local Sources	$ 51,490	0.5%	$ 9,912,700	$ 35,223	0.4%	$ 9,853,545	$ (59,155)
Intermediate Sources	-	0.0%	140,171	-	0.0%	140,171	-
State Sources	8,714,662	31.7%	29,528,820	9,806,894	33.2%	29,325,656	(203,164)
Federal Sources	263	5.9%	3,550	318	9.0%	2,835	(715)
Other Sources	-	0.0%	-	-	0.0%	-	-
Total Operating Revenues	**$ 8,766,414**	**23.46%**	**$ 39,585,241**	**$ 9,842,435**	**24.86%**	**$ 39,322,207**	**$ (263,034)**
Beginning Fund Balance	-	0.0%	2,620,000	-	0.0%	2,358,000	(262,000)
TOTAL RESOURCES	**$ 8,766,414**	**22.02%**	**$ 42,205,241**	**$ 9,842,435**	**23.32%**	**$ 41,680,207**	**$ (525,034)**

By Function

	2022 - 2023 YTD Actual	Prior Year % of Actual	Adopted Budget	2023 - 2024 YTD Actual	% of Budget	Annual Forecast	Variance Fav / (Unfav)
REQUIREMENTS							
Operating Expenditures							
Instruction	$ 3,249,087	13.4%	$ 24,951,315	$ 3,440,740	13.8%	$ 25,400,596	$ (449,282)
Support Services	2,825,520	21.4%	13,959,026	3,110,035	22.3%	13,531,433	427,593
Enterprise and Community Services	-	0.0%	-	-	0.0%	-	-
Facilities Acquisition and Construction	-	0.0%	-	-	0.0%	-	-
Other Uses	-	0.0%	128,000	-	0.0%	128,000	-
Total Operating Expenditures	**$ 6,074,607**	**16.15%**	**$ 39,038,341**	**$ 6,550,776**	**16.78%**	**$ 39,060,029**	**$ (21,689)**
Contingencies	-	0.0%	1,166,900	-	0.0%	466,760	700,140
Unappropriated Ending Fund Balance	-	0.0%	2,000,000	-	0.0%	-	2,000,000
TOTAL REQUIREMENTS	**$ 6,074,607**	**16.15%**	**$ 42,205,241**	**$ 6,550,776**	**15.52%**	**$ 39,526,789**	**$ 2,678,451**
Ending Fund Balance						**$ 2,153,417**	
Ending Fund Balance % of Revenue						**5.48%**	

By Object

	2022 - 2023 YTD Actual	Prior Year % of Actual	Adopted Budget	2023 - 2024 YTD Actual	% of Budget	Annual Forecast	Variance Fav / (Unfav)
REQUIREMENTS							
Operating Expenditures							
Salaries	$ 2,280,125	12.5%	$ 18,742,547	$ 2,390,746	12.8%	$ 18,766,377	$ (23,830)
Associated Payroll Costs	1,175,936	13.4%	10,028,537	1,288,082	12.8%	9,932,638	95,899
Purchased Services	1,936,305	21.0%	8,776,921	2,147,278	24.5%	8,902,543	(125,622)
Supplies and Materials	132,903	23.9%	644,561	156,632	24.3%	550,075	94,486
Capital Outlay	265,651	61.1%	397,300	227,763	57.3%	420,860	(23,560)
Other Objects	283,688	91.2%	320,475	340,275	106.2%	359,537	(39,062)
Transfers	-	0.0%	128,000	-	0.0%	128,000	-
Total Operating Expenditures	**$ 6,074,607**	**16.15%**	**$ 39,038,341**	**$ 6,550,776**	**16.78%**	**$ 39,060,029**	**$ (21,689)**
Contingencies	-	0.0%	1,166,900	-	0.0%	466,760	700,140
Unappropriated Ending Fund Balance	-	0.0%	2,000,000	-	0.0%	-	2,000,000
TOTAL REQUIREMENTS	**$ 6,074,607**	**16.15%**	**$ 42,205,241**	**$ 6,550,776**	**15.52%**	**$ 39,526,789**	**$ 2,678,451**
Ending Fund Balance						**$ 2,153,417**	
Ending Fund Balance % of Revenue						**5.48%**	

DALLAS SCHOOL DISTRICT NO. 2 FINANCIAL REPORT 2023-2024

FUND 100

GENERAL FUND

Revenue & Resources	July	Aug	Sep	YTD Total	Projected	Total Received & Projected	Budget	Budget Status
Beginning Fund Balance				-	2,358,000	2,358,000	2,620,000	0%
Taxes				-	8,967,000	8,967,000	8,967,000	0%
Interest Income	7,922	13,504	10,004	31,430	198,570	230,000	230,000	14%
State School Funds	4,904,918	2450988	2,450,988	9,806,894	18,460,994	28,267,888	28,255,243	35%
Common School Fund				-	473,577	473,577	473,577	0%
Other Sources	100	2,392	1,618	4,111	1,379,581	1,383,742	1,659,421	0%
Total Revenue	**4,912,940**	**2,466,884**	**2,462,610**	**9,842,435**	**31,837,723**	**41,680,207**	**42,205,241**	**23%**
FY 2022-2023 YTD	*4,362,741*	*2,184,768*	*2,218,906*					

Expenditures by Object:	July	Aug	Sep	YTD Total	Encumbered	Total Expended & Encumbered	Budget	YTD %
100 Salaries	372,713	448,141	1,569,892	2,390,746	16,049,442	18,440,188	18,742,547	13%
200 Associated Payroll	221,301	255,761	811,020	1,288,082	7,866,671	9,154,753	10,028,537	13%
300 Services	915,449	542,196	689,633	2,147,278	6,319,365	8,466,643	8,776,921	24%
400 Supplies & Materials	13,100	93,808	49,723	156,632	199,245	355,876	644,561	24%
500 Equipment	99,382	89,363	39,017	227,763	115,509	343,272	397,300	57%
600 Dues, Fees & Insurance	307,460	26,862	5,953	340,275	2,836	343,111	320,475	106%
700 Fund Modifications				-	-	-	128,000	0%
800 Planned Reserve	-	-	-	-	-	-	3,166,900	0%
Not Yet Encumbered/Projected						2,422,947		
Total Expenditures	**1,929,406**	**1,456,131**	**3,165,239**	**6,550,776**	**30,553,067**	**39,526,790**	**42,205,241**	**16%**
FY 2022-2023 YTD	*622,581*	*2,412,867*	*3,017,375*	*3,291,659*	*32,976,014*			

Expenditures by Function: (Appropriated)	July	Aug	Sep	YTD Total	Encumbered	Total Expended & Encumbered	Budget	YTD %
1000 Instruction	841,397	555,283	2,044,061	3,440,740	20,513,240	23,953,981	24,951,315	14%
2000 Support	1,088,009	900,849	1,121,178	3,110,035	10,039,826	13,149,861	13,959,026	22%
3000 Community Service				-	-	-	-	
5000 Transfers				-		-	128,000	0%
6000 Contingency/Unappropriated				-	-	-	3,166,900	0%
Not Yet Encumbered/Projected						2,422,947		
Total Expenditures	**1,929,406**	**1,456,131**	**3,165,239**	**6,550,776**	**30,553,067**	**39,526,790**	**42,205,241**	**16%**
FY 2022-2023 YTD	*622,581*	*2,412,867*	*3,017,375*	*3,291,659*				

Current Projection of Ending Fund Balance	***2,153,418***	***5.48%***
Target % 2023-24		***8.00%***

INVESTMENTS

INVESTMENTS

	July	Aug	Sep
LGIP 5703 - SSF/Taxes			
Beginning Balance	785,501	2,419,409	3,466,631
Interest	7,790	13,171	9,585
Deposits	4,850,995	4,044,089	3,768,199
Fees	0	0	0
Withdrawals	(3,224,877)	(3,010,037)	(6,006,824)
Month-End Balance	**2,419,409**	**3,466,631**	**1,237,591**
LGIP 5770 - Debt Service			
Beginning Balance	805,204	832,916	846,094
Interest	2,845	3,141	3,220
Deposit	24,877	10,037	
Fees	(10)		
Withdrawals	-	-	-
Month-End Balance	**832,916**	**846,094**	**849,314**
LGIP 5018 - Facilities, Repairs & Maintenance			
Beginning Balance	142,474	142,971	143,507
Interest	497	536	546
Deposit			
Fees			
Withdrawals	-	-	-
Month-End Balance	**142,971**	**143,507**	**144,053**
LGIP 3974 - Bond Retainage			
Beginning Balance	5,165	5,183	55,434
Interest	18	125	255
Deposit		50,126	33,871
Fees			
Withdrawals			
Month-End Balance	**5,183**	**55,434**	**89,560**
LGIP 6022 - GO Bonds Series 2017&2022			
Beginning Balance	14,548,104	14,598,833	12,845,117
Interest	50,728	49,727	46,895
Deposit			6,824
Fees			
Withdrawals		(1,803,443)	(1,523,110)
Month-End Balance	**14,598,833**	**12,845,117**	**11,375,726**
Total Cash Invested in LGIP	**17,999,311**	**17,356,783**	**13,696,244**
LGIP Interest Rate	**4.11%**	**4.42%**	**4.63%**

NOTES ON DEBT SERVICE

Debt Service GO Bonds - Debt Service Fund

2023.24 Principal Amounts Due	June 2023	4,260,000
2023.24 Interest Amounts Due	Dec/June 2023.24	1,440,072
Total Debt Payments Due		**5,700,072**
Debt Svc Funds Avail LGIP		**1,126,066**
Variance		**(4,574,006)**

NOTES TO FINACIAL STATEMENT:

All cash, investment and credit card accounts have been balanced, reconciled and reviewed and all cash and investment accounts are reconciled to the general ledger by the business manager as of 9/30/2023. The adopted budget reflects expected expenditures. All payroll reports have been filed and payroll liabilities have been paid timely. All federal and state reimbursement requests as well as required financial reporting forms have been filed timely. All credit card expenditures, travel and other reimbursements have been reviewed and approved at the proper level. There have been no significant changes to the internal control system, to the accounting system or accounting policies that are significant. Currently the business office is adequately staffed to allow for proper segregation of duties and I am not aware of any new pronouncements or other financial changes that may require additional staff time to properly implement. All financial statements that have been provided to the board are accurate and complete to the best of my knowledge and I am aware of no other financial matters that the board should be aware of at this time. I know of no cases of fraud or other misconduct and I have not been asked by the superintendent to do anything that makes me feel uncomfortable or to present any information I feel is inaccurate. ***Tami Montague 10/4/2023.***

ALL FUNDS

SUMMARY - ALL FUNDS	July	Aug	Sep	YTD	Add Student Act Funds	Budget	
Total Revenue This Month	5,013,120	2,602,793	2,722,530	10,338,442	*1,350,000*	82,101,386	13%
Total Expense This Month	2,072,270	3,672,598	5,030,006	10,774,874		82,101,386	13%
Excess / (Deficiency) Variance	2,940,850	(1,069,805)	(2,307,476)	(436,431)		-	

DALLAS SCHOOL DISTRICT NO. 2 FINANCIAL REPORT 2023-2024

FUND 102

FACILITIES, REPAIRS& MAINTENANCE

Revenue & Resources	July	Aug	Sep	YTD Total	Expected	Total Projected	Budget	YTD %
Beginning Fund Balance				-	-	-	150,000	0%
Revenue from Local Sources	497	536	546	1,579		1,579	18,000	9%
Transfers/Sale of Property				-		-	96,000	0%
Total Revenue	497	536	546	1,579	-	1,579	264,000	1%

Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
Instruction - 1000	350	12,043	97,281	109,674	10,762	120,436	69,710	
Facilities - 2000				-	11,725	11,725	204,030	0%
Capital Projects - 4000				-		-	10,000	0%
Unap End Fund Balance				-	-	-	49,970	0%
Total Expenditures	350	12,043	97,281	109,674	22,487	132,161	333,710	33%

FUND 103

ESSER Emergency Relief Funds

Revenue & Resources	July	Aug	Sep	YTD Total	Expected	Total Projected	Budget	YTD %
Beginning Fund Balance				-	-	-		
Revenue from Federal Sources				-		-	2,715,202	
Transfers/Sale of Property				-		-		
Total Revenue	-	-	-	-	-	-	2,715,202	0%

Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
Instruction - 1000		206,066	104,902	310,968	310,968	621,937	649,563	
Support Services - 2000	28,274	388,880	192,409	609,563	609,563	1,219,125	2,065,638	
Unap End Fund Balance				-	-	-	-	
Total Expenditures	28,274	594,946	297,311	920,531	920,531	1,841,062	2,715,202	34%

FUND 203

FOOD SERVICE

	July	Aug	Sep	YTD Total	Expected	Total Projected	Budget	YTD %
Beginning Fund Balance				-		-	200,000	0%
Revenue from Local Sources		2	613	616		616	26,000	2%
Revenue from State Sources				-		-	77,000	0%
Revenue from Federal Sources		25,730	11,224	36,954		36,954	1,080,000	3%
Transfers/Sale of Property				-		-	10,000	
Total Revenue	-	25,732	11,838	37,570	-	37,570	1,393,000	3%

Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
Food Service - 3100	2,856	35,595	93,246	131,697	954,671	1,086,368	1,279,140	10%
Food Service - Unap Ending Fund Bal				-	-	-	113,860	0%
Total Expenditures	2,856	35,595	93,246	131,697	954,671	1,086,368	1,393,000	9%
MTD CashFlow Tracking Includes Receivables				***(94,127)***				

FUND 201-299

SPECIAL GRANTS & PROJECTS

	July	Aug	Sep	YTD Total			Budget	YTD %
Revenue from Local Sources	4,000	6,304	12,669	22,973			196,000	12%
Revenue from Intermediate Sources				-			500,000	0%
Revenue from State Sources				-			4,745,048	0%
Revenue from Federal Sources				-			1,867,895	0%
Transfers from General Fund				-			-	
Total Revenue	4,000	6,304	12,669	22,973			7,308,943	0%

Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
Special Grants & Projects - 1000	31,254	62,173	413,765	507,192	3,957,380	4,464,571	5,747,540	9%
Special Grants & Projects - 2000	52,104	50,488	87,576	190,168	644,445	834,613	1,436,303	13%
Special Grants & Projects - 3000			845	845		845	29,100	3%
Transfers to Other Funds - 5000	-	-	-	-	-	-	96,000	0%
Total Expenditures	83,357	112,661	502,186 -	698,204	4,601,825	5,300,029	7,308,943	10%

FUND 301

DEBT SERVICE - GO BONDS

Revenue & Resources	July	Aug	Sep	YTD Total	Expected	Total Projected	Budget	YTD %
Beginning Fund Balance				-		-	600,000	0%
Revenue from CY Property Tax Receipts				-		-	3,200,000	0%
Revenue from PY Property Tax Receipts				-			50,000	
Revenue from Interest Income	2,844	3,183	3,238	9,266		9,266	45,000	21%
Revenue from Federal Sources			119	119		119	500	
Transfers from Other Fund	-	-		-			-	
Total Revenue	2,844	3,183	3,358	9,385	-	9,385	3,895,500	0%

Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
Debt Service - 5110 610 Principal				-	-	-	2,815,000	0%
Debt Service - 5110 621 Interest				-	-	-	611,150	0%
Debt Service - 5110 640 Bank Fees	10			10	-	10	100	10%
Debt Service - Unap End Fund Bal				-	-		469,250	0%
Total Expenditures	10	-	-	10	-	10	3,895,500	0%
				9,375				

FUND 302

DEBT SERVICE - FULL FAITH & CREDIT

Revenue & Resources	July	Aug	Sep	YTD Total	Expected	Total Projected	Budget	YTD %
Beginning Fund Balance				-			-	
Transfers from Other Fund				-			118,000	0%
Total Revenue	-	-	- -	-			118,000	0%

Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
Debt Service - 5110 610 Principal				-		-	100,000	0%
Debt Service - 5110 621 Interest				-		-	17,564	0%
Debt Service - 5110 640 Bank Fees							436	0%
Debt Service - Unap End Fund Bal	-	-	-	-	-	-	-	
Total Expenditures	-	-	-	-	-	-	118,000	0%

DALLAS SCHOOL DISTRICT NO. 2 FINANCIAL REPORT 2023-2024

FUND 310

DEBT SERVICE - PERS PENSION BOND

Revenue & Resources	July	Aug	Sep	YTD Total	Expected	Total Projected	Budget	YTD %
Beginning Fund Balance				-			1,000,000	
Service From Other Funds	42,092	50,301	184,359	276,752		276,752	2,250,000	*12%*
Total Revenue	42,092	50,301	184,359	- 276,752	-	276,752	3,250,000	*9%*

Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
Debt Service - 5110 610 Principal	-	-	-	-		-	1,345,000	*0%*
Debt Service - 5110 621 Interest	-	-	-	-		-	811,358	*0%*
Debt Service - 5110 680 Direct Pmt to PERS				-		-		
Debt Service - 5110 Bank Fees & Issuance				-			100	
Debt Service - Unap End Fund Bal	-	-	-	-	-		1,093,542	
Total Expenditures	-	-	-	-	-	-	3,250,000	*0%*

Funds 401

Revenue & Resources	July	Aug	Sep	YTD Total	Expected	Total Projected	Budget	YTD %
Beginning Fund Balance				-		-	100,000	*0%*
Revenue from Local Sources	18	125	255	398		398	1,500	
Revenue from State Sources				-		-	2,000,000	*0%*
Revenue from Bond Proceeds	-	-	-	-			-	
Total Revenue	18	125	255	398	-	398	2,101,500	*0%*

Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
Bond Expenses- 4000	315	820,741	653,648	1,474,703	59,204	1,533,907	2,101,500	*70%*

FUND 403

Capital Construction - Bond 2022

Revenue & Resources	July	Aug	Sep	YTD Total			Budget	YTD %
Beginning Fund Balance				-			13,300,000	
Revenue from Local Sources	50,728	49,727	46,895	147,350			200,000	*74%*
Revenue from State Sources							4,000,000	
Revenue from Bond Proceeds				-			-	
Total Revenue	50,728	49,727	46,895	147,350			17,500,000	*1%*

Expenditures by Function:	July	Aug	Sep	YTD Total	Encumbered	Total Projected	Budget	YTD %
Capital Expenses- 4000	27,702	640,482	221,095	889,278	94,854	984,133	11,140,000	*8%*
Capital Projects - Unap End Fund Bal							6,360,000	

Total Resources all Special Funds	100,180	135,908	259,920	- 496,008	-	325,685	38,546,145	*1%*
Total Expenditures all Special Funds	142,864	2,216,467	1,864,767	- 4,224,098	6,653,572	10,877,670	38,615,854	*11%*

For questions about this report, please contact Tami Montague
Dallas School District Business Office
111 SW Ash St, Dallas, OR 97338
tami.montague@dsd2.org

Minutes
Citizens Oversight Committee
August 7, 2023
LaCreole Middle School Library
5:30 pm

- **Present:** Jerry Boudreaux, Bob Archer, Steve Spencer, Sean Johnson, Tami Montague, Candy Posey, Deena Loughry, Gary Suderman, Jennifer Reinhardt, Marlene Gillis, Clara Woolsey, Natalie Castillo

- **Welcome**
  - Meeting called to order at 5:30 p.m.
  - Site survey of LaCreole Middle School completed

- **Approval of Minutes**
  - Motion made by Deena Loughry to approve minutes from June 6, 2023 meeting, motion seconded by Candy Posey, motion carried, minutes are approved.

- **Financial Update** - Paul from HMK
  - Handed out Bond Program Budget packet. Packet shows the overall budget for the Bond project. LaCreole is currently coming in under the original cost estimates. There is more consistency in the market and it's easier to rely on the estimates and budget.

- **Old Business**
  - Construction Excise Tax (CET) – Steve Spencer
    - Rates of CET will be finalized by the School Board and given to the City of Dallas. The rates will be one third the first year, one third the second year and one third the final year until the entire amount is reached. The resolution has been passed for the Construction Excise Tax. The directive to where the revenue sources will go will be decided by School Board and has not yet been discussed. The revenue will be something that will go towards construction projects.
    - Jerry would like the minutes to show that the committee appreciates the commitment and dedication that Steve and Tami have put into the budget and having the best interest of the district at heart.

- **New Business**
  - Seismic Update –
    - DHS gym rehabilitation is starting to wrap up in specific areas. The budget for that has been scaled back to where we most likely won't have to use Bond funding, we will be within the grant, possibly a little under. Will be mostly complete by the end of August; the weight room will be about a week behind. There were more credits than change orders with the project. There were a few aesthetic changes in the gym but not many. There is some plywood that will be painted on two bays and the half wall by the wrestling room has been extended all of the way up to hopefully minimize distractions. We are going to be updating the lighting in the gym and locker rooms with LED lighting.
    - Bond Project Update – Roofing projects at Lyle, Dallas High School and LaCreole Middle School are about done. Plumbing repair at the middle school has started, replacing pieces of the main line. We are planning the Lyle vestibule entry to start this Winter Break. Cameras and other tech upgrades are being worked on throughout the district. About 70 access points have been upgraded through the district.
- **Discussion of Next Meeting**
  - Next Meeting Date – Tuesday September 5, 2023 5:30 pm, tentatively at Dallas High School
- **Public Input**
  - None at this time
- **Adjourn**
  - Motion made by Gary Suderman, motion seconded by Jennifer Reinhardt. Meeting adjourned at 6:39 p.m.

_____ _____

Committee Chair **Jerry Boudreaux** **Date**

_____ _____

Committee Secretary **Natalie Castillo** **Date**

Dallas School District Erollment Report
October 2023

School	Capacity	Kgtn	1	2	3	4	5	Total	Last Month	Oct 22/23	Oct 21/22	Oct 20/21	Oct 19/20
Lyle	*[460]*	18	23	23	18								
		16	23	22	18								
		17	22	24	19								
		17	23	24	18								
Total		**68**	**91**	**93**	**73**			**325**	323	331	329	325	399
Oakdale	*[412]*	16	22	23	23								
		17	22	23	22								
		17	23	23	19								
		16	24	22	21								
Total		**66**	**91**	**91**	**85**			**333**	335	356	341	351	381
Whitworth	*[437]*				23	24							
					25	25							
					23	24							
					24	25							
					22	24							
					23	24							
					24	26							
						26							
Total					**164**	**198**		**362**	360	384	335	389	424
Total K-5								**1020**	1018	1071	1005	1065	1204

Dallas School District Erollment Report
October 2023

School	Capacity							Last Month	Oct 22/23	Oct 21/22	Oct 20/21	Oct 19/20
LaCreole	*[728]*	Grade 6	Grade 7	Grade 8								
		185	177	215			577	582	590	576	642	701
DHS	*[1020]*	Grade 9	Grade 10	Grade 11	Grade 12	Post High	Odysseyware					
		199	207	226	217	11		860	871	864	906	886	876
MCAP	*[108]*		Grade 10	Grade 11	Grade 12							
			6	18	44			68	67	70	63	57	64
PADTC	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12					
		1	4	4	5	1	1	16	17	20	15	15	18
DVA										0	81	0	0
						Grand Total		**2541**	2555	2615	2646	2665	2863
						Including LVCS/DCS		3028					

LVCS CHARTER	Current	Last Year
In District	**132**	**122**
Out of Dist	**98**	**106**
Total	**229**	**228**
High school extended	228	

In 2006 Morrison was a charter school with 80 students.

Elementary reconfiguration effective 09/10 school year.

Last Year Extended Campus 2015-16

Dallas Community School							
KG	**1st**	**2nd**	**3rd**	**4th**	**5th**	**6th**	**7th**
20	19	23	29	24	23	30	27
			8th	**9th**	**10th**	**11th**	
Total	**258**		21	18	13	11	
First year 2015-16							

LUCKIAMUTE VALLEY CHARTER SCHOOLS

2023-24

October

STUDENT TOTALS

	Current #'s	Last Year
In District	132	122
Out of District	98	106
TOTAL STUDENT #'s	229	228

BREAKDOWN BY GRADE LEVELS

	Current #'s	Last yr.
Kindergarten	24	21
1st Grade	23	25
2nd Grade	22	25
3rd Grade	25	25
4th Grade	26	25
5th Grade-Leah	15	22
5th Grade-Bibbs	22	23
6th Grade	25	24
7th Grade	25	21
8th Grade	22	16

NUMBERS CURRENT AS OF 10/2/2023

Dallas Community School Enrollment 2023-24

	Jun 2023	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
K	14	20	20	20	0	0	0	0	0	0	0	0
1	28	19	20	19	0	0	0	0	0	0	0	0
2	32	24	25	23	0	0	0	0	0	0	0	0
3	29	32	31	29	0	0	0	0	0	0	0	0
4	30	26	25	24	0	0	0	0	0	0	0	0
5	34	25	25	23	0	0	0	0	0	0	0	0
6	31	32	33	30	0	0	0	0	0	0	0	0
7	26	29	28	27	0	0	0	0	0	0	0	0
8	20	24	22	21	0	0	0	0	0	0	0	0
K-8 Total:	**244**	**234**	**229**	**216**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
9	13	19	18	18	0	0	0	0	0	0	0	0
10	13	15	13	13	0	0	0	0	0	0	0	0
11	0	11	11	11	0	0	0	0	0	0	0	0
DCHS Total:	**26**	**43**	**42**	**42**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Grand Total:	**270**	**277**	**271**	**258**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

LUCKIAMUTE VALLEY CHARTER SCHOOL
2023-2024
BOARD REPORT SUMMARY

		JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	YTD Total
REVENUE														-
R1200	District Reimbursement			31,442.76										31,442.76
R1510	Earnings on investments	1.38	1.38	1.35										4.11
R1600	Food Service Sales		438.00	1,605.09										2,043.09
R1920	Donations Private Sources	283.00	35.00	5.00										323.00
R1990	Miscellaneous Income	2,000.00	1,896.00	1,225.00										5,121.00
R3101.	State School Funds	428,890.44	214,445.22	214,445.22										857,780.88
R3102	OR Free Expanded Eligible Breakfast													-
R3120	Reduced Breakfast/Lunch													-
R3299	Restricted State Grants	1,916.65	6,770.48	2,539.66										11,226.79
R4500	Restricted Federal Grants Thru State													-
r4700	Grants in aid	23,525.72												23,525.72
R5400	Beginning Fund Balance	294,475.45												294,475.45
TOTAL REVENUE		**751,092.64**	**223,586.08**	**251,264.08**	-	-	-	-	-	-	-	-	-	1,225,942.80

EXPENDITURES BY OBJECT														
100	Salaries	14,925.92	42,305.56	145,925.29										203,156.77
200	Benefits	9,036.25	19,521.64	76,624.73										105,182.62
300	Services	10,556.12	15,464.73	8,332.79										34,353.64
400	Supplies	434.32	8,238.87	10,577.50										19,250.69
500	Equipment/Improvements	2,540.00	3,986.99	24,543.75										31,070.74
600	Dues & Fees	28,557.09	2,334.06	76.84										30,967.99
TOTAL EXPENDITURES		**66,049.70**	**91,851.85**	**266,080.90**	-	-	-	-	-	-	-	-	-	423,982.45

-

EXPENDITURES BY FUNCTION														
1000	Instruction	9,946.31	24,399.16	177,986.15										212,331.62
2000	Support	56,103.39	66,402.89	58,285.41										180,791.69
3000	Food Services		1,049.80	6,865.59										7,915.39
4000	Construction			22,943.75										22,943.75
TOTAL EXPENDITURES		**66,049.70**	**91,851.85**	**266,080.90**	-	-	-	-	-	-	-	-	-	423,982.45

FUND BALANCE	**685,042.94**	**816,777.17**	**801,960.35**	**801,960.35**	**801,960.35**	**801,960.35**	**801,960.35**	**801,960.35**	**801,960.35**	**801,960.35**	**801,960.35**	**801,960.35**	

Luckiamute Valley Charter Schools
Profit & Loss
September 2023

	Sep 23
Ordinary Income/Expense	
Income	
R1200 · District Pass-Thru	31,442.76
R1510 · Earnings on Investments	1.35
R1600 · Food Service Sales	1,605.09
R1920 · Donations	5.00
R1990 · Miscelleneous	1,225.00
R3101 · State School Funds	214,445.22
R3299 · Other Restricted State Gr	2,539.66
Total Income	251,264.08
Gross Profit	251,264.08
Expense	
1000 · 1000-INSTRUCTION	
1100 · Regular Programs	
1111 · Elementary Grades K-5	
111-111 · Licensed Salaries	42,636.42
111-112 · Classified Salaries	11,899.71
111-121 · Substitute Salaries	1,091.18
111-131 · Extra Duty Salaries	1,416.66
111-211 · PERS-Employer	13,659.86
111-212 · PERS-EPPT	3,200.70
111-220 · Social Security	4,731.49
111-231 · Worker's Comp	1,379.86
111-240 · Health Insurance	9,305.75
111-241 · OR-PFL	253.88
111-310 · Instruction Services	229.00
111-355 · Printing	101.07
111-410 · Supplies	2,170.70
111-460 · Non-Consumables	390.77
111-470 · Computer Software	514.00
Total 1111 · Elementary Grades K-5	92,981.05
1121 · Middle Programs 6-8	

Luckiamute Valley Charter Schools
Profit & Loss
September 2023

	Sep 23
121-111 · Licensed Salaries	27,151.41
121-121 · Substitute Salary	1,574.95
121-131 · Extra Duty Salaries	7,050.00
121-211 · PERS-Employer	9,118.70
121-212 · PERS-EPPT	2,151.08
121-220 · Social Security	2,723.56
121-231 · Workers Comp	14.10
121-240 · Health Insurance	4,209.25
121-241 · OR-PFL	141.40
121-310 · Instruction Services	229.00
121-355 · Printing	4.33
121-410 · Consumables	24.99
121-460 · Non-consumable	139.99
121-470 · Computer Software	250.00
Total 1121 · Middle Programs 6-8	54,782.76
Total 1100 · Regular Programs	147,763.81
1250 · Special Programs	
125-111 · Certified Salaries	4,844.58
125-112 · Classified Salaries	10,397.07
125-121 · Substitute Salaries	51.75
125-211 · PERS Employer	4,215.90
125-212 · PERS-EPPT	1,010.60
125-220 · Social Security	1,212.02
125-231 · Workers Comp	13.25
125-240 · Health Insurance	550.00
125-241 · OR-PFL	67.50
Total 1250 · Special Programs	22,362.67
1270 · Title I	
127-111 · Licensed Salaries	5,058.92
127-211 · PERS	1,654.21
127-212 · PERS-EPPT	396.54
127-240 · Health Insurance	750.00

Luckiamute Valley Charter Schools
Profit & Loss
September 2023

	Sep 23
Total 1270 · Title I	7,859.67
Total 1000 · 1000-INSTRUCTION	177,986.15
2000 · SUPPORT SERVICES	
2100 · Support Services - Students	
2113 · Social Work Services	
211-111 · Licensed Salaries	6,058.92
211-211 · PERS-Employer	1,516.55
211-212 · PERS-EPPT	363.54
211-220 · Social Security	463.51
211-231 · Workers Comp	2.82
211-240 · Health Insurance	1,033.49
211-241 · OR-PFL	24.24
211-410 · Consumables	23.95
211-460 · Non-Consumables	50.02
Total 2113 · Social Work Services	9,537.04
Total 2100 · Support Services - Students	9,537.04
2220 · Library/Media Center	
222-430 · Library Books	94.95
Total 2220 · Library/Media Center	94.95
2240 · Instructional Staff Development	
224-312 · Instruction Improvement Service	250.00
224-341 · Travel	62.60
224-410 · Supplies	371.24
Total 2240 · Instructional Staff Development	683.84
2310 · School Board	
231-410 · Consumables	268.55
Total 2310 · School Board	268.55
2410 · School Administration	

Luckiamute Valley Charter Schools
Profit & Loss
September 2023

	Sep 23
241-112 · Confidential Salaries	6,541.67
241-113 · Administrator salaries	6,500.00
241-211 · PERS-Employer	3,724.26
241-212 · PERS-EPPT	458.50
241-220 · Social Security	1,074.04
241-231 · Workers Comp	8.46
241-240 · Health Insurance	1,100.00
241-241 · OR-PFL	56.16
241-340 · Travel	800.00
241-410 · Consumables	1,098.41
241-460 · Non-Consumables	96.97
241-640 · Dues and Fees	46.84
Total 2410 · School Administration	21,505.31
2500 · Support services-business	
2520 · Fiscal services	
252-114 · Managerial Classified	4,993.67
252-211 · PERS - Company	1,387.58
252-212 · PERS EPPT	332.62
252-220 · Social Securtiy	424.10
252-231 · Workers Comp	2.64
252-232 · Unemployment	25.09
252-240 · Health-Employer	550.00
252-241 · OR-PFL	22.17
252-470 · Software	2,762.28
252-640 · Dues and Fees	30.00
Total 2520 · Fiscal services	10,530.15
2540 · Plant services	
254-112 · Classified Salaries	3,447.77
254-211 · PERS-Company	492.29
254-212 · PERS-EPPT	118.01
254-220 · Social Securtiy	256.87
254-231 · Worker's Comp	3.24
254-241 · OR-PFL	13.44
254-322 · Repairs and Maintenance	4,424.00

Luckiamute Valley Charter Schools
Profit & Loss
September 2023

	Sep 23
254-325 · Electricity	840.99
254-327 · Water	242.80
254-329 · Other property services	1,149.00
254-410 · Supplies	1,635.00
254-460 · Non-consumables	365.66
254-530 · Improvements Other	1,600.00
Total 2540 · Plant services	14,589.07
Total 2500 · Support services-business	25,119.22
2660 · Technology Services	
266-112 · Classified Salaries	1,000.00
266-220 · Social Security	76.50
Total 2660 · Technology Services	1,076.50
Total 2000 · SUPPORT SERVICES	58,285.41
3000 · ENTERPRISE & COMMUNITY	
3120 · Food Services	
312-112 · Classified Salary	4,210.61
312-211 · PERS-Employer	917.48
312-212 · PERS-EPPT	219.93
312-220 · Social Security/Medicare	322.12
312-231 · Workers Comp	3.74
312-240 · Health Insurance	854.85
312-241 · OR-PFL	16.84
312-410 · Supplies	39.99
312-450 · Food	280.03
Total 3120 · Food Services	6,865.59
Total 3000 · ENTERPRISE & COMMUNITY	6,865.59
4000 · FACILITIES ACQUISITION & CONSTR	
4150 · Building Acq, const, impr. Ser	
415-520 · Building Improvements	22,943.75

Luckiamute Valley Charter Schools
Profit & Loss
September 2023

	Sep 23
Total 4150 · Building Acq, const, impr. Ser	22,943.75
Total 4000 · FACILITIES ACQUISITION & CONS...	22,943.75
6560 · Payroll Expenses	
Total Expense	266,080.90
Net Ordinary Income	-14,816.82
Net Income	-14,816.82

Dallas Community School

Financial Report - Q1, July 2023 to September 2023

Bank Balances as of:	JUL 2023	AUG 2023	SEP 2023	OCT 2023	NOV 2023	DEC 2023
Umpqua Bank Balance	$1,469,821.20	$1,453,775.98				
Live Oak Bank CD	$195,122.43	$195,869.15				

Revenue/Resources	JUL 2023	AUG 2023	SEP 2023	Actual YTD	Budget YTD	Annual Budget	BVA%
State School Funding	$402,620.75	$201,310.38	$0.00	$603,931.13	$1,486,686.37	$2,090,617.50	28.89%
Money Market	$195,122.43	$195,869.15	$0.00	-		-	-%
Interest Income	$743.88	$746.72	$0.00	-		-	-%
Misc. Income	$0.00	$0.00	$0.00	-		-	-%
Total Revenue	**$597,743.18**	**$397,179.53**	**$0.00**				

General Fund - Expenditures by Object Code	JUL 2023	AUG 2023	SEP 2023	Actual YTD	Budget YTD	Annual Budget	BVA%
100 Salaries	$51,835.02	$78,269.39	$0.00	$130,104.41	$897,586.33	$1,027,690.74	12.66%
200 Associated Payroll	$43,122.83	$28,821.69	$0.00	$71,944.52	$442,548.95	$514,493.47	13.98%
300 Services	$27,669.66	$45,667.35	$0.00	$73,337.01	$311,712.99	$385,050.00	19.05%
400 Supplies and Materials	$9,858.93	$7,485.62	$0.00	$17,344.55	$123,355.45	$140,700.00	12.33%
411 K-8 Allotments	$0.00	$0.00	$0.00	$0.00	$200,000.00	$200,000.00	0.00%
500 Equipment/Facility	$0.00	$0.00	$0.00	$0.00	$64,000.00	$64,000.00	0.00%
600 Dues & Fees	$7,695.00	$26,213.32	$0.00	$33,908.32	$13,191.68	$47,100.00	71.99%
Total Expenditures	**$140,181.44**	**$186,457.37**	**$0.00**	**$326,638.81**	**$2,052,395.40**	**$2,379,034.21**	

SIA - Expenditures by Object Code - DO NOT USE UNTIL SEPTEMBER	JUL 2023	AUG 2023	SEP 2023	Actual YTD	Budget YTD	Annual Budget	BVA%
100 Salaries	$0.00	$0.00	$0.00	$0.00	$23,217.40	$23,217.40	0.00%
200 Associated Payroll	$0.00	$0.00	$0.00	$0.00	$33,568.83	$33,568.83	0.00%
300 Services	$0.00	$0.00	$0.00	$0.00	$7,500.00	$7,500.00	0.00%
400 Supplies and Materials	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
411 K-8 Allotments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
500 Equipment/Facility	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
600 Dues & Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
Total Expenditures	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$64,286.23**	**$64,286.23**	

Notes from the Business Office

Revenue Highlights:

- A bank balance field has been added to show balances of our accounts at the end of the month.

Expenditures Highlights:

- 600 Object Code - This area is already over 70% of budget. This reflects our liability insurance that is paid once a year. Also, the owner of 689 Main St. didn't charge us property insurance last year, therefore we didn't budget for it. I confirmed that it is our responsibility and paid it.

Restricted Grant Highlights:

- This area is a work in process. I'm currently working with the accountant to figure out the best way to report grants. I'll have more information in September.

LUCKIAMUTE VALLEY CHARTER SCHOOLS

BOARD MINUTES

SEPTEMBER 20, 2023

PEDEE CAMPUS

CALL TO ORDER At 6:35 by Vicki Avery.

BOARD MEMBERS PRESENT: Vicki Avery, Matt Beasley, Kendall Cates, Greg Oldham, Fred Weisensee

STAFF MEMBERS PRESENT: Christy Wilkins, Tammy Pryce, Daniel Shimek

BOARD SECRETARY: Donna Santa Maria

1. **APPROVAL OF AGENDA**
   Kendall motioned for approval. Fred seconded. Motioned carried unanimously.
2. **CONSENT AGENDA**
   2.1 Approval of August board meeting minutes. Fred motioned for approval as presented. Matt seconded. Motioned carried unanimously.
   2.2 Board policies: AC-AR, EFA- adopted, deleted as necessary. Fred motioned approval, Matt seconded. Motion carried unanimously.
3. **ANNOUNCEMENTS**
   3.1 Next board meeting –October 18, 2023, at 6:30, Bridgeport campus.
4. **STAFF PRESENTATIONS**

Jeremy Lockwood, the 6th grade teacher, met the Board and spoke about his own education, love of teaching and his vision as he develops both the ELA program and Project Based Learning for LVCS.

Andrew Hatzenbihler, the Special Education teacher for both campuses, met the board and shared about his education, his career in SpEd and the value of educating students and having a relationship with them.

5. REPORTS

5.1 Directors Report: Christy Wilkins LVCS had yet another successful opening. Staff and students alike were excited and happy to begin a year of learning. The "reset room" has been finished and will be a safe space for children to help them regulate emotions when they need it. Lua was awarded Educator of

the Year by Polk County Soil and Water Conservation District. She was honored at Salt Creek Cider House and several co-workers were able to attend. Measure SB819- currently there is no need to adjust instructional hours at Pedee. An analysis of hours is currently underway for Bridgeport to determine if hours need to be adjusted. LVCS continues to take preventative measures to keep healthy and work together to support each other as the flu/Covid season arrives.

5.2 Financial Report Tammy Pryce August 2023 financials are all in order.

5.3 Student Enrollment- September: Bridgeport 157, Pedee 72. There is a waiting list with 65 students.

5.4 Update 2023 Budget Updated budget from June with an ending balance of 382K. Looking forward, it is wise to keep the conservative approach. The Board would like to transfer money to a savings account and that policy is being crafted.

5.5 Annual Review of Healthy & Safe Schools Plans (HASS) Daniel Shimek All the required tests for Drinking and Food Preparation according to OAR 333-061-0400 and OAR 581-022-2223 have been completed and passed at both campuses. More information can be found on the school website or at the Bridgeport campus.

6. BOARD POLICIES- First Reading

6.1 JGE Expulsion- moved to Consent Agenda.

6.2 KL-AR-Public Complaint Procedure- There is a change for the number of days to respond. Moved to Consent Agenda.

7. BOARD ACTION ITEMS

7.1 Budget Resolution-2023-2024-01 Adopt the budget as presented. Matt motioned to approve, and Greg seconded. All in favor.

7.2 Board Goals- As stated in the Board Work Session- Greg motioned to approve and Fred seconded. All in favor.

8. Adjourn Meeting was adjourned at 8:12p.m.

DALLAS COMMUNITY SCHOOL

Mission Statement:
Dallas Community School is an inclusive public charter school supporting collaborative, standards- based education in a flexible, non-traditional environment.

Vision:
Dallas Community School will empower non-traditional learners with the knowledge, skills, and abilities to succeed in and contribute value to their community.

Community Innovation Partners
Dallas Community School Agenda [APPROVED]
Thursday, September 21, 2023, 6:30 p.m.

In Person
689 Main St.
Dallas, OR 97338

Join Zoom Meeting

https://us02web.zoom.us/j/84365738365?pwd=OElnc0lzWWVaVXJGZjdnY2tTSlpVdz09

1. 6:30 PM: Board Meeting Call to Order
2. Public Comment:
3. Consent Agenda:
    a. September 21, 2023 Agenda
    b. August 22, 2023 Minutes
    c. August 2023 Financial's
4. Board Expectations and Responsibility - Christy
    a. Governing Board
    b. Communication Expectations
    c. Report Clarification
5. Treasurer Report - Jeremy
    a. Facility Update
6. Director Report - SB 819
7. Board Discussion and Action
    a. Updated DCHS Master Calendar
    b. Drug, Alcohol, Tobacco, Health Education
    c. Human Sexuality, AIDS/HIV, Sexually Transmitted Infections, Health Education
    d. Director Performance-Jeremy (Open Session)
8. Adjourn

Board Meeting Minutes for Tuesday, August 22, 2023 @ 6:30 p.m. [APPROVED]

PLEASE NOTE: MEETING TOOK PLACE VIDEOCONFERENCE AND IN PERSON

Date:	August 22, 2023
Location:	689 Main St. Dallas/Zoom
	In Attendance
President:	Wendy Sparks
Vice President:	Erin Miller
Secretary:	Heather Irwin
Treasurer:	Jeremy Anderson
Board Members:	Nick Wadge
Staff:	Juli Ann Lindemann, Dawn Adams, Andy Johnson
Visitors:	Christy Perry

Mission Statement:

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1. **Call to order:** 6:32 PM

2. **Consent Agenda:** Wendy asked to strike "Adopt" in the agenda and change to review. Remove the High School Calendar, as it's tabled until next month. Nick motioned to approve with the following changes; Jeremy seconded. Motion passed.

3. **Public Comment:** Christy Perry joined our board meeting. She didn't have any public comment.

4. **Treasurer Report:**
    a. **FY 2021-22 Completed Audit Review:** Our 2021-22 audit from Pauly Rogers is finally complete. The report is broken out into three sections, the Management Letter, Communication to the Governing Body, and Financial Report. Jeremy summarized all three sections and reported there were no major material findings. The small list of deficiencies they reported on will be resolved with continued work and improvement in the business office. Wendy noticed they didn't mention the fact that we don't have an accountant on staff, but recognized through the transition to Building Hope, we do have an accountant on staff for the current fiscal year. Jeremy reviewed the statement of net position and

clarified the expense increase was due to the remodeling of 689 Main St. last year.

5. **Director Report & Discussion:**
   a. **Staffing Update:** Juli Ann reported that one of our new teachers resigned. She is happy to report that Nick Nelson was hired to fill her position. He's a new teacher from Corban University and was a long term sub at LaCreole last year. She's confident he'll be a good fit. She explained that she's been meeting with Andy and Ian and they've changed the high school calendar. We have interviews scheduled for the full time IA position and hope to have that filled soon.
   b. **Facility Update:** Juli Ann reported that the art murals were hung on the outside of the building. The county will draft a sales agreement for the Wells Fargo building. Juli Ann also met with Umpqua Bank to go over lending options. Umpqua will be gathering information for us. Umpqua Bank also expressed wanting to partner with us to do some fun projects with our kids. Jeremy asked about the architect and Juli Ann reported it's in the works.
   c. **Enrollment Report:** Juli Ann reported that enrollment is still being worked on and there's student movement, as it's the beginning of the year and she explained it will take time for enrollment to level out. Wendy asked if we have a waitlist and Juli Ann told her we have a small waitlist and we have information nights scheduled. Juli Ann shared that she's been working with Autymn to determine what services we are capable of offering and she continues to work with families that have challenges getting their students enrolled.

6. **Board Discussion and Action:**
   a. **New Attendance Policy:** Juli Ann explained that the state has lifted all COVID restrictions and is requiring schools to reinstate all required policies that were in place pre-COVID. Meaning we are now required to implement policy that was in place before COVID. This will change how we track attendance and Juli Ann explained that attendance policy impacts our ADM and accreditation. She's been working with Dawn to streamline the process. Juli Ann presented the new policy to the board for review. 10-day drop, weekly check-ins and the OSBA audit findings were discussed. Dawn shared that there are better ways to meet the requirement and improve our data collection. There was continued discussion to rework the final paragraph and word it differently. Wendy asked that we review our current policy before making any changes. Juli Ann agreed.

   Juli Ann reviewed the new high school attendance policy with the board and explained the legislation and what the state recommends. After the board discussed the new policy it was decided to review the current policy and change some of the verbiage to better reflect the culture of our school. Wendy asked to get student feedback. Juli Ann said that attendance will still support student agency through restorative justice practices. Juli Ann will update the current policy and a second reading will take place in September.

b. **New Behavior Policy:** Juli Ann reviewed the new behavior policy. She shared that she's been working with Dawn and Andy about a respect agreement. High School students will create their own while she guides the K-8 program. Juli Ann reviewed the levels of behavior and how to address each level. Wendy asked to compare this to the current policy before making changes. Juli Ann reviewed the dress code. Andy mentioned that he appreciates the clarity in the policy, as it's a tool with clear standards that can easily be reinforced by leadership. The board discussed various verbiage around dress code. Wendy is concerned that the policy is too prescriptive and other board members think it's okay. Wendy asked Juli Ann to review the current policy before making changes.
c. **Updated High School Master Calendar:** Tabled until next board meeting.
d. **Board to Charter Facility Committee:** Wendy suggested outsourcing a project manager for the high school facility project. Juli Ann explained that Lori will be the special liaison with the facility committee group. Juli Ann expressed the importance of her being present for staff and not removed or distracted with the facility project. A facility committee should be created to help with the workload so it's not all on DCS Staff. The committee will consist of two board members, the facility liaison and the director. Wendy nominates Jeremy to be on the facility committee and Erin nominates Nick. Wendy motioned to form a facility committee for the Wells Fargo building. Jeremy will be chair and Nick second chair. Erin seconded and motion passed.

8. **Adjourn:** 8:55 PM

Next meeting, September 21, 2023 @ 6:30 PM - MakerSpace, 689 Main St.

Sep 11, 2023 | Facility Committee Meeting

Attendees: Heather Irwin Jeremy Anderson Juli Ann Lindemann Lori Jones

Agenda:

1. Update on where we are
    a. Project Manager
    b. Architects - 3-D/Drone Scan and Initial Drawings
    c. Financing
2. Sales Contract (Conversion or Not)
    a. https://mail.google.com/mail/u/0/#inbox/FMfcgzGtwznDgHHCnZxxHZNBQlXZHHXq
3. HMK and RFP Procurement Process
    - Dallas Com D spcl req.pdf

Notes

- Update on where we are:
    - Project Manager - We've met with HMK who is working with the district already. Good meeting. Since they're already working in the district, we're trying to work under the district RFP. Project Manager and architect offered to do the initial planning and drawings pro bono.
    - Architects - 3-D Laser/Drone Scan and Initial Drawings - Sodastrom came in and did the 3-D scan last week. It was also discovered that the roof is a membrane style roof and should be in good condition. May have some asbestos based off of the date of the building.
    - Financing - Umpqua has a municipality department that's working on giving us some options. We'll possibly have something by Thursday. Juli Ann has also reached out to two other lenders referred by Wendy.
- Sales Contract (Conversion or Not)
    - https://mail.google.com/mail/u/0/#inbox/FMfcgzGtwznDgHHCnZxxHZNBQlXZHHXq
    - Juli Ann reports that we've met with lawyers and they are warning us to have the conditional use permit settled before purchasing. The project manager and architect think it should be fine. Jeremy suggests having the lawyers put a contingency around the conditional use permit. Heather will let the lawyers know.
    - We have a conditional use permit on September 21st with the city.
- HMK and RFP Procurement Process
    - Dallas Com D spcl req.pdf
    - We've asked the lawyers to confirm if we can use the district RFP for our vendors so we don't have to go through the RFP process and they won't commit to approving it.
- Lori asked about us being a highschool of 250. Jeremy mentions that the board and committee has discussed staying at 125. Juli Ann is aware of that, but wanted to plan

for the future in case we want to change those numbers during Charter renewal. Juli Ann mentioned that we can only have 6 classrooms. We asked if we could build up and Paul wasn't sure.

- Jeremy asked if Juli Ann had seen the committee work we did when planning for the high school.

Action items

- ☑ ~~Heather will send Jeremy the email from the lawyers re: RFP process.~~
- ☑ ~~Heather will let the lawyers know to proceed with the sales contract with contingencies around conditional use permits.~~
- ☑ ~~Jeremy will ask Wendy for the high school planning committee work.~~
- ☑ ~~Lori Invite to Jeremy Anderson to our next project manager meeting~~

Dallas Community High School
2023-24 Master Calendar

July 2023				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August 2023				
M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

September 2023				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

October 2023				
M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

November 2023				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	*29*	*30*	

December 2023				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

January 2024				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

February 2024				
M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	

March 2024				
M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

April 2024				
M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	*24*	*25*	26
29	30			

May 2024				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

June 2024				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

2023-24 Calendar

No School
Holiday
In-Service
No School HS-Assessment
School Improvement Early Release

Student Lead Conf. Nov. 29th (PM)
Student Lead Conf. Nov. 30th (P.M.)
Student Lead Conf. April 24th (P.M.)
Student Lead Conf. April 25th (P.M.)

Term 1 – 65 days (12/14)
Term 2 – 18 days (1/26)
Term 3 – 70 days (5/16)
Term 4 – 17 days (6/12)

August 24-31	In-Service
Sept. 1	In-Service
Sept. 4	No School - Labor Day
Sept. 5	First Day of School - New Students
Oct. 13	Guardian Check-In/Catch Up Day
Oct. 27	No School - Assessment
Nov. 10	No School - Veterans Day
Nov. 20-24	No School - Fall Break
Nov. 29-30	Student Led Conferences-Super Days
Dec. 1	No School - In-Service
Dec. 15	No School - Assessment
Dec. 18-29	No School - Winter Break

Jan. 1	No School
Jan. 15	No School - MLK Jr. Day
Jan. 29	No School - Assessment
Feb. 19	No School - President's Day
March 8	Guardian Check-In/Catch Up Day
March 22	No School - Assessment
March 25-29	No School - Spring Break
April 24 - 25	Student Led Conferences-Super Days
April 26	No School - In-Service
May 17	No School - Assessment
May 27	No School - Memorial Day
June 12	Last Day of School
June 13 -14	No School – In-Service

Schedule:
Term One: September 5 – December 14
Term Two: January 2 – January 26
Term Three: January 30 – May 16
Term Four: May 20 – June 12

Board Adopted: ~~4/20/2023~~

Dallas Community School Proposed Drug, Alcohol, and Tobacco Prevention Health Education Plan 2023-2024- Board Policy IGAEB

1. Our code of conduct explains expectations and consequences related to the use of Drug, Alcohol and tobacco on campus or at school activities.
2. Our medical training provides staff with skills on how to handle a drug overdose.
3. Staff is briefed on our code of conduct, behavior policies and procedures, and how to utilize our SEL curriculum to support drug, alcohol and tobacco prevention in all of our programs.
4. The executive director provides information on community resources to all stakeholders.

2023-2024 Curriculum Proposal

Program	Curriculum Description	Implementation Timeline
K-8	Our K-8 guides will offer parents the Polk County Health brochure which describes their drug prevention program. This program is free for families to participate in. We will also coordinate a time for Polk County Health to come in and teach their Drug Prevention Program on Site	Brochure and contact information will be shared in October of 2023. Polk County Health will be invited to present during Winter or Spring Term
9-12	Polk County Health Education Professionals will be invited to co-teach the substance abuse unit of our Health 1 class. They will coordinate with the Health teacher and High School Counselor on this. We will also offer a Parent information night on teens and substance abuse	Co-teaching will occur Fall of 2023 This will occur in late fall of 2023 or early winter of 2024.

Dallas Community School Proposed Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education Plan 2023-2024

Board Policy IGAI

This is the biennial board review of our DCS' Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases and Health Education Plan. Guardians will be notified in advance of any this instruction. Guardians will have the option to request that their child be removed from that portion of the instructional program under the procedure set forth in (ORS) 336. 035 (2).

1. Our curriculum will reflect the updated 2023 Oregon Health Standards
2. Our curriculum has been updated to include inclusive materials and strategies that recognize different sexual orientations, gender identities, and gender expressions.
3. Elementary guides will work to educate guardians that our K-4 curriculum focuses on Healthy Relationships and Violence Abuse prevention. This includes age appropriate lessons on consent, boundaries, and the right to bodily autonomy.
4. Our 5-8 curriculum will focus on the same topics and K-4 and add in the concepts of identity, communication skills, self-esteem, and how bodies change during puberty.
5. Our High School curriculum follows the best practices described in the Oregon Health Standards.

Program	Curriculum Focus	Implementation Timeline	Staff Point of Contact
K-4	Focus on Healthy Relationships and Violence Abuse Prevention Guides will provide parents with the Polk County Health brochure. They have programs to assist parents in these conversations. We will invite Polk County Health to present on this topic to Parents and students	We will begin supporting parents and providing brochures in Fall of 2023 We will work to schedule Polk County Mental Health in the Winter or Spring of 2024	Dawn Adams

5-8	We will build off the k-4 curriculum and include information identity, communication skills, self-esteem, and how bodies change during puberty. We will inform parent that the Oregon Law requires students in 6-8 to receive information on safe sex practices. Parents may choose to opt their children out of these standards and we will record their response. Guides will provide guardians with information about and a brochure on how to access Polk County Health Resources We will invite Polk County Health to present to parents and students	We will provide standards information to parents in the Fall of 2023 We will provide parents with the Polk County Health Brochure in the Fall of 2023 We will invite Polk County to present in the Winter or Spring of 2024	Dawn Adams
HS	Our high school curriculum will follow best practices described in the Oregon Health Standards Our general health class will address identity, mental health, healthy relationships, and consent. We will invite Polk	We will teach Health 2 in the Winter/Spring of 2024	Juli Ann Lindemann & Andy Johnson Nick Nelson is the Health Teacher

	County Health to partner with our Health teacher to plan and teach these lessons within our Health 2 course. Parents will be informed when the lessons will be taught and be provided with the option to opt their children out		