

**LAMPETER-STRASBURG SCHOOL DISTRICT**  
**Administration Building**

Personnel Committee Meeting Minutes  
October 7, 2024

Dr. Kevin Peart called the meeting to order at 6:30 p.m.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher; Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus.

REVIEW OF PERSONNEL AGENDA ITEMS

Dr. Peart reviewed the personnel agenda items.

POLICY REVIEW (314)

The Committee revisited Policy 314 Employees—Physical Examination. Committee members discussed the requirements embedded in the policy that are directly related to the PA School Code as well as items that are not required by PA School Code. Following discussion and input of all members, the consensus was to bring forth an updated policy revisions keeping the updated language that is directly related to and referenced in the PA School Code. This recommendation will be included on the November Board agenda.

HOURLY RATE AND SALARY RANGE MOVEMENT

Mr. Stoltzfus shared market movement data provided by PSBA and shared the changes in each range given the market movement. Mr. Stoltzfus shared with the Committee that the recommendation is to hold this information until we see the final Compensation Study from PSBA that is currently being completed, as this may recommend additional changes or alterations to ranges. Committee members were agreeable to waiting for the completed study to make any formal recommendations but were appreciative of the updated data points.

ITEMS FROM THE GROUP

Mr. Welk shared the status of the CTC Administrative Director search and process.

ADJOURNMENT

The meeting was adjourned at 7:25 p.m.