

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
September 3, 2024

President Melissa S. Herr called the meeting to order at 7:30 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Mr. Dean E. McComsey, Ms. Kelly A. Osborne, Mr. Matthew E. Parido, Mrs. Kristin M. Staley, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mr. William E. Griscom, Jr., Mrs. Karen L. Staub, Dr. Benjamin J. Feeney, Mrs. Melissa L. Swarr, Mr. Brandon C. Heuyard, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Michele B. Westphal, Dr. Jeffrey T. Smecker, Ms. Jennifer L. Felix; Buildings and Grounds Director, Mr. Glenn R. Davis; Administrative Assistant, Mrs. Mary E. Williams; and visitors.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comments.

MINUTES

Mr. Welk moved and Mr. McComsey seconded the motion to approve the Minutes of the regularly scheduled meetings on August 5 and August 19, 2024.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Dr. Peart thanked students, families, and staff for a great start to the school year.

Dr. Peart congratulated all involved with opening the Early Childhood Center including Mr. Griscom and the technology team, Mr. Davis and the buildings and ground team, Dr. Westphal and Ms. Felix.

Dr. Peart shared an invitation to the celebration of the L-S Marching Band 50th anniversary celebration.

Mrs. Herr presented the PSBA honor roll certificate to Mr. Parido for five years of service on the Board.

Dr. Peart shared the following communications:

1. Lucarino, Mary L. – a letter requesting an intermittent leave of absence.
2. Noll, Maya E. – a letter requesting an extension to a leave of absence.
3. Sangiamo, Brianna – a letter of resignation.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Knarr moved and Mrs. Steinbacher seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,471,540.85, Cafeteria Fund checks in the amount of \$48,702.31, Capital Reserve Fund checks in the amount of \$308,040.33, and Athletic Account Officials in the amount of \$2,243.00.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee meeting that took place earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. Andrew L. Welk, Chairperson

Mr. Welk reported on the Buildings and Grounds Committee meeting from August 19, 2024.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Knarr shared that the first meeting of the school year will be October 28, 2024.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee is recommending all personnel items below in three separate motions.

Mrs. Knowles moved to approve items 1 through 8 as a consent agenda. Mr. Welk seconded the motion. A voice vote was unanimous in favor of the motion.

1. APPROVAL OF RESIGNATION

Brianna Sangiamo, Title I assistant, Hans Herr Elementary School, retroactively effective to August 21, 2024.

2. APPROVAL OF EMPLOYMENT – PROFESSIONAL

a. Julia S. Bailey, as an extended substitute special education teacher at Martin Meylin Middle School, working intermittently retroactively effective to August 21, 2024, through the end of the 2024-2025 school year. Ms. Bailey will be compensated at the daily substitute rate for this assignment.

b. McKenna M. Conklin, as a long-term substitute health/physical education teacher at Lampeter-Strasburg High School, retroactively effective to August 20, 2024, through January 16, 2024. Ms. Conklin is certified in Health/Physical Education PK-12. She will be compensated per diem at \$347.53 based upon Step 1, Level B, of the District compensation agreement.

3. APPROVAL OF EMPLOYMENT – SUPPORT

a. Kristin N. Bell, as a special education teacher assistant at Hans Herr Elementary School retroactively effective to August 29, 2024, pending receipt of required document. Ms. Bell will become a category C support employee and will be compensated \$18.50 per hour.

b. Danielle N. Campbell, as a kitchen helper at the Lampeter-Strasburg Early Childhood Center retroactively effective to August 20, 2024. Ms. Campbell will become a category D support employee and will be compensated \$17.50 per hour.

c. Lauren Menapace, as a Title I assistant at the Lampeter-Strasburg Early Childhood Center retroactively effective to August 21, 2024. Ms. Menapace will become a category D support employee and will be compensated \$19.30 per hour.

d. Emily E. Swarr, as a special education teacher assistant at Lampeter Elementary School retroactively effective to August 26, 2024. Ms. Swarr will become a category D support employee and will be compensated \$16.52 per hour.

4. APPROVAL OF LEAVES OF ABSENCE

a. Mary L. Lucarino, special education teacher, Martin Meylin Middle School, intermittent leave of absence retroactively effective to August 21, 2024, through the end of the 2024-2025 school year.

b. Maya E. Noll, guidance counselor, Lampeter-Strasburg High School, an extension to a leave of absence through on or about March 1, 2025.

5. APPROVAL OF 2024-2025 COACHES

Approval of new head coaches for the 2024-2025 season, as follows:

- a. Jennifer A. Weitzel Varsity Softball
- b. Christopher Sommers Swimming

6. APPROVAL OF CHANGES TO SUPPLEMENTAL CONTRACTS

Approval of 2024-2025 additions/deletions to supplemental contracts, as follows:

a.	Ethan Moore	Band – Marching – Percussion Writer/Instruction 50%	\$ 936.00	Addition
b.	Bronston Sterner	Mentor – High School – G. Stickler	\$1,100.00	Deletion
c.	Tina Shockey	Mentor – High School – G. Stickler	\$1,100.00	Addition
d.	Derrick Morgan	Mentor – High School – M. Conklin	\$ 275.00	Addition
e.	Jennifer Weitzel	Softball – Varsity	\$5,292.00	Addition
f.	Darren Rutledge	Softball – 1st Assistant – 70%	\$3,704.40	Addition
g.	Timothy Markley	Softball – 2nd Assistant – 60%	\$3,175.20	Addition
h.	Brooke Strubel	Softball – Assistant – 50%	\$2,646.00	Addition
i.	Christopher Sommers	Swimming – 1st Assistant – 70%	\$3,969.00	Deletion
j.	Christopher Sommers	Swimming – Varsity	\$4,914.00	Addition

7. APPROVAL OF SUBSTITUTES

Approval of 2024-2025 substitutes in their respective capacities, as follows:

Certified Substitutes

Bell, Kristin N. Elementary K-6

Emergency Certified Substitutes

Ammon, Elizabeth A.	All Instructional Areas PK-12
Buffo, Cheryl L.	All Instructional Areas PK-12
Braungard, Ashley J.	All Instructional Areas PK-12
Cabrera, Lusilbania	All Instructional Areas PK-12
Gerlach, Elizabeth H.	All Instructional Areas PK-12
Martello, Samuel	All Instructional Areas PK-12
Weitzel, Jennifer A.	All Instructional Areas PK-12

Support Staff Substitutes

Bruner, Aleah
 Campbell, Danielle N.
 Cirrincione, Rylin
 Cramer, Isaac
 Nebel, Hayden
 Rightnour, Tyler
 Tatman, Dalton
 Tatman, Olivia

8. APPROVAL OF VOLUNTEERS

Approval of 2024-2025 volunteers, as follows:

Black, Kyle D.
 Reed, Kaitlyn L.

Thereafter, the Board chose to table Item 9, Recommendation for Approval of Updated Policy (First Reading), until after reviewing at the next personnel committee meeting.

Finally, Mrs. Knowles made a motion to approve agenda item 10, an agreement with Pennsylvania School Board Association (PSBA) to perform a Compensation Study with an expected cost of \$10,800. Mr. Welk seconded the motion. A voice vote was unanimous in favor of the motion.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

LIAISON REPORTS

Mr. Welk reported on the Lancaster County Career and Technology Center.

STUDENT REPRESENTATIVES –Mr. Truman Horst, Mr. Shrey Singh

No reports.

SUPERINTENDENT'S REPORT – Dr. Kevin S. Peart

Dr. Peart reported that all personnel items were approved during the Personnel Committee report.

APPROVAL OF AGREEMENT OF SERVICES

Mr. Parido moved and Mrs. Knowles seconded the motion to approve an agreement of services with Winner's Circle Center, Inc.

A voice vote was unanimous in favor of the motion.

APPROVAL OF CONTRACT FOR SERVICES WITH LANCASTER-LEBANON IU 13

Mr. Parido moved and Mr. Welk seconded the motion to approve a contract for Title III interim services with Lancaster-Lebanon IU13, as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF UPDATED BOARD POLICY (FIRST READING)

Mr. Parido moved and Mrs. Knowles seconded the motion to approve updated Policy 803 School Calendar (first reading), as attached to these Minutes.

A voice vote was unanimous in favor of the motion.

APPROVAL OF UPDATED BOARD POLICIES (SECOND READING)

Mr. Knarr moved and Mr. Welk seconded the motion to approve updated policies (second reading), as follows and as attached to these Minutes:

- a. Policy 800 Records Management
- b. Policy 800.1 Electronic Signatures/Records

A voice vote was unanimous in favor of the motion.

APPROVAL OF FIELD TRIPS

Mr. Welk moved and Mrs. Knowles seconded the motion to approve overnight field trips as follows:

- a. Garden Spot FFA to the National FFA Convention in Indianapolis, Indiana from October 21 to October 26, 2024.
- b. Lampeter-Strasburg High School Leadership Students to PASC State Conference, Midland, Pennsylvania from November 1 to November 2, 2024.

A voice vote was unanimous in favor of the motion.

NEW BUSINESS

Mrs. Herr reminded all Board members of the invitation to volunteer at the L-S stand at the Lampeter Fair.

OPPORTUNITY FOR PUBLIC COMMENT

No comments.

MEETING ADJOURNED

The meeting was properly adjourned at 8:11 p.m.

Mary E. Williams
Secretary