

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Minutes
August 21, 2024

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2024 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Tae Chang - **ABSENT**
Mr. Charles Crowley, President
Dr. Danielle Insalaco-Egan, Vice President
Mr. Drew Krasny
Mrs. Deborah Munoz-Maniscalco
Mrs. Courtney Russell
Mrs. Stacey Wunsch
Mr. Paul Wolford, Superintendent
Mr. Kevin Lane, Business Administrator/MS Director
Mrs. Stacey Cherry, Esq., Fogarty & Hara, Esqs.
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:32 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:33 p.m. NO PUBLIC COMMENT

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- 2023-24 Board Goal Completion Review - Administrative Team
PowerPoint presentation on file in the Board Office.

D. Egan Moved, S. Wunsch Seconded

Roll Call: 6/0

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date** - N/A
- b. **Emergency & Crisis Situations Drill Record: July**
Fire Drill: N/A
Security Drill: N/A
Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the July 17, 2024 Regular Business meeting.

SUBMISSIONS AND CERTIFICATIONS:

- d. 2023-2024 Evaluation Information System
- e. 2025 IDEA Consolidated Application
- f. Leading Causes of Chronic Absenteeism Survey
- g. 2024-2025 School District Professional Development Plan
- h. **HIB Report for July, 2024:**
Reported Cases: N/A
Number of Cases Open: N/A
Number of Cases Closed: N/A

S. Wunsch Moved, D. Krasny Seconded

Roll Call: 6/0

X. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves students in Pre-K through eighth grades to take the following walking and NVRHS transported field trips for the 2024-2025 school year:

- Haworth Municipal Library
- Bank of New Jersey in Haworth
- Haworth Pond
- Memorial Field in Haworth
- Haworth Post Office
- Haworth Town Hall
- Haworth Swim Club
- Downtown Haworth
- Veolia Water Company in Haworth
- First Congregational United Church of Christ
- Sacred Heart Catholic Church
- Northern Valley High School
- Haworth Historic Marker
- All Northern Valley School Districts

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2024-2025 School Improvement Panel (ScIP) members:

- Paul Wolford
- Kevin Lane
- Adrienne Huettenmoser
- Kylie Porcelli
- Jessica Henthorn
- Nicole Chamberlain
- Jennifer Eisberg
- Nancy Polifroni, RN
- Angelica Talamo

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the JCK Foundation 2-day student mental health assemblies at a total cost of \$4,000.00.

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Jim Basketball Jones Anti-Bullying assemblies at a total cost of \$1,950.00.

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Pretzel Kids Yoga weekend program at a total cost of \$550.00.

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2023-2024 list of Discarded Library and Text Books. (Attached)

D. Egan Moved, C. Russell Seconded
Roll Call: 6/0

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	REGISTRATION COST
1.	Danielle Villone & Jaelyn Honovich	TBD	Legal One Anti-Bullying Specialist Certification Program	virtual	\$500.00 each
2.	Nancy Polifroni	October 16, 2024	Annual School Health Conference	Somerset, NJ	\$215.00
3.	Paul Wolford, Kevin Lane and Board of Education members	October 21 - 24, 2024	NJSBA 2024 Annual Workshop Conference	Atlantic City, NJ	\$2,200.00
4.	Nicole Chamberlain	October 25, 2024	AMTNJ Mathematics in Action Fall Conference	Lincroft, NJ	\$295.00
5.	Pamela Bagot	October 17 & 18, 2024	Art Educators of NJ Annual Conference	Princeton, NJ	\$165.00

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2024-2025 school year:

Dominik Musial	Girls Basketball Coach	\$2,255.00
Sarah Huster	Student Council	\$2,017.00
Jill Iela Burgy & Camille Taveras (shared)	Science Olympiad	\$2,017.00
Jill Iela Burgy & Camille Taveras (shared)	STEM Fair Advisor	\$1,780.00
Paul Doran	Soccer Coach	\$2,255.00

c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff member for the Jump Start Math Program at a rate of \$78.00 per hour:

- Camille Taveras - August 19 through August 23, 2024

d. **BE IT RESOLVED** that Employee #80342405 (hereinafter referred to as the “Employee”) be granted a leave of absence utilizing twenty sick days from October 18, 2024 to November 19, 2024; and

BE IT FURTHER RESOLVED that the Employee be granted a leave of absence under the Federal Family and Medical Leave Act (“FMLA”) from November 6, 2024 through January 31, 2025, which shall be without pay, but with medical benefits, subject to the Employee’s payment of their contribution for same from November 20, 2024 to January 31, 2024; and

BE IT FURTHER RESOLVED that the Employee be granted a leave of absence under the New Jersey Family Leave Act (“NJ FLA”) from December 2, 2024 through February 11, 2025, which shall be without pay, but with medical benefits, subject to the Employee’s payment of their contribution; and

BE IT FURTHER RESOLVED that the Employee shall return to work on February 12, 2025, or on an earlier return date, subject to advance notice to the Haworth School District Administration (hereinafter referred to as the “District”), whereupon the above leave dates may be administratively adjusted as appropriate;

BE IT FURTHER RESOLVED that any requests to extend or change the terms of the Employee’s leave of absence shall be made to the Board, which request shall be subject to Board approval, the availability of sick days, Federal and State statutes and regulations, and the Collective Negotiations Agreement between the Board and the Haworth Teachers’ Association; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on certification from the Employee’s physician or changes to the District’s calendar.

e. **BE IT RESOLVED** that Employee #10086601 (hereinafter referred to as the “Employee”) be granted a leave of absence utilizing four sick days from September 3, 2024 to September 6, 2024; and

BE IT FURTHER RESOLVED that the Employee be granted a leave of absence under the Federal Family and Medical Leave Act (“FMLA”) and the New Jersey Family Leave Act (“NJFLA”), without pay, but with medical benefits, subject to the Employee’s payment of their contribution for same from September 9, 2024 through November 29, 2024; and

BE IT FURTHER RESOLVED that the Employee shall be granted a leave of absence for childrearing purposes under the Collective Negotiations Agreement between the Board and the Haworth Teachers’ Association, Article VIII, Section 7, from December 2, 2024 through January 1, 2025, which leave shall be without pay or benefits; and

BE IT FURTHER RESOLVED that the Employee shall return to work on January 2, 2025, or on an earlier return date, subject to advance notice to the Haworth School District Administration (hereinafter referred to as the “District”), whereupon the above leave dates may be administratively adjusted as appropriate;

BE IT FURTHER RESOLVED that any requests to extend or change the terms of the Employee’s leave of absence shall be made to the Board, which request shall be subject to Board approval, the availability of sick days, Federal and State statutes and regulations, and the Collective Negotiations Agreement between the Board and the Haworth Education Association; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on certification from the Employee’s physician or changes to the District’s calendar.

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2024 graduate level courses for the following staff members; reimbursement to be paid at the 2024-25 state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

<u>#</u>	<u>NAME</u>	<u>COURSE</u>	<u>COLLEGE/UNIVERSITY</u>
1.	Michael Rucereto	EL 5753 Law and Policy	American College of Education

- g. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following staff member to work for the Before and/or After School Care Program for the 2024-25 school year, at rate of \$25.75 per hour (Lead Person at \$27.75 per hour):

- Michele Breakfield
- Jill Iela Burgy
- Kristi Giambona
- Jeanne Gregg
- Rebecca Hall
- Debra Klein
- Terry Leeshock
- Dina Mattessich
- Nancy Panzella
- Suzanne Paulillo
- Michael Rucereto
- Sandra Van Horn

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nancy Polofroni, RN to receive an annual stipend of \$2,500.00, for extra nursing services encumbered by additional special programs taking place in the Haworth Public School.

D. Krasny Moved, C. Russell Seconded
Roll Call: 6/0

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of July 1, 2024 to July 31, 2024 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	7/15/2024	\$58,836.90
Board Share - FICA	7/15/2024	\$2,600.99
State Share - FICA	7/15/2024	\$1,652.51
	TOTAL:	\$63,090.40

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	7/31/2024	\$64,370.60
Board Share - FICA	7/31/2024	\$3,024.31
State Share - FICA	7/31/2024	\$1,652.51
	TOTAL:	\$69,047.42

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of August, 2024.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of

June, 2024.

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Valley Program 2024-25 school year (7/1/24-6/30/25) tuition contract for student ID number's 6446349802, 9288066229, 8247384878, 5813167589 and 1834130847, 9503167708 (9/1/24-6/30/25) for a total cost of \$432,709.40.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the PIE 2.0 Program 2024-25 school year (7/1/24-6/30/25) tuition contract for student ID number 9503167708 for a total cost of \$44,997.90.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the TIP Program 2024-25 school year (7/1/24-6/30/25) tuition contract for student ID number 5392979738 for a total cost of \$64,312.00.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the SLICE Program 2024-25 school year (7/1/24-6/30/25) tuition contract for student ID number 3246583217 for a total cost of \$12,318.00.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Explore Learning to provide the School Gizmos site license at a cost of \$3,295.00.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves payment for the use of parking spaces (minimum of 4) of \$50.00 per month, per space, for 10 months to the First Congregational United Church of Haworth.
- j. Be it resolved that the Board, upon recommendation of the Superintendent, approves the District to apply for the following FY 2024 ESEA Entitlement Grant allocations, to be used for the purposes as stated in the application. The Haworth Public School District is a member of the Northern Valley School District FY 2024 ESEA Grant Title III Consortium for the 2023-24 school year (see the chart below).

Title	School Name	Amount of Allocation
Title IA	Haworth Public School	\$ 9,878.00 (Refusal of Funds)
Title IIA	Haworth Public School	\$ 4,996.00 (as part of NV Consortium)

Title III	Haworth Public School	\$ 2,575.00
Title III Immigrant	Haworth Public School	\$2,463.00

k. Be it resolved that the Board, upon recommendation of the Superintendent, approves the District to apply for the following FY 2025 ESEA Entitlement Grant allocations, to be used for the purposes as stated in the application. The Haworth Public School District is a member of the Northern Valley School District FY 2025 ESEA Grant Title III Consortium for the 2024-25 school year (see the chart below).

Title	School Name	Amount of Allocation
Title IA	Haworth Public School	\$ 10,297.00 (Refusal of Funds)
Title IIA	Haworth Public School	\$ 4,715.00 (as part of NV Consortium)
Title III	Haworth Public School	\$ 2,536.00
Title III Immigrant	Haworth Public School	\$2,205.00
Title IV Part A	Haworth Public School	\$10,000.00

1. **SCHOOL TAX PAYMENT SCHEDULE
2024-2025 SCHOOL YEAR**

PAYMENT DATE	OPERATING BUDGET	DEBT SERVICE	MONTHLY TOTAL
August 10, 2024	\$1,039,632.60	\$44,044.20	\$1,083,676.80

September 10, 2024	\$1,039,632.60	\$44,044.20	\$1,083,676.80
October 10, 2024	\$1,039,632.60	\$44,044.20	\$1,083,676.80
November 10, 2024	\$1,039,632.60	\$44,044.20	\$1,083,676.80
December 10, 2024	\$978,835.60	0	\$978,835.60
January 10, 2025	\$1,100,429.60	\$88,088.40	\$1,188,518.00
February 10, 2025	\$1,039,632.60	\$44,044.20	\$1,083,676.80
April 10, 2025	\$1,039,632.60	\$44,044.20	\$1,083,676.80
May 10, 2025	\$1,039,632.60	\$44,044.20	\$1,083,676.80
June 10, 2025	\$1,039,632.60	\$44,044.20	\$1,083,676.80
VOTED TAX LEVY	\$10,396,326.00	\$440,442.00	\$10,836,768.00

- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the contract with Yale Ruler for SEL Software for at total cost of \$1,000.00.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the purchase of Mental Health Kits at a total cost not to exceed \$18,000.00.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the purchase of Yoga Kits at a total cost not to exceed \$5,000.00.
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the purchase of supplies for the new Sensory Room at a total cost not to exceed \$13,000.00.

D. Egan Moved, S. Wunsch Seconded
Roll Call: 6/0

C. Russell - inquired regarding items d. through g. and asked how do those costs fair compared to other years?

P. Wolford - responded that they are the going rates for out of district placement and added that those costs do not include transportation.

C. Crowley - asked how it went with item i?

K. Lane - explained that he approached the church and offered to pay for some parking spots for additional building staff that do not have spots in the school lot.

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

Policy or Regulation	Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
P 0141	Board Member Number and Term	Revised	Recommended	August 21, 2024	
P 0164.6	Remote Public Board Meetings During a Declared Emergency	Abolished	Mandated	August 21, 2024	
P 2200	Curriculum Content	Revised	Mandated	August 21, 2024	
P 3160	Physical Examination	Revised	Mandated	August 21, 2024	
R 3160	Physical Examination	Revised	Mandated	August 21, 2024	
P 4160	Physical Examination	Revised	Mandated	August 21, 2024	
R 4160	Physical Examination	Revised	Mandated	August 21, 2024	
R 5200	Attendance	Revised	Mandated	August 21, 2024	
P 5337	Service Animals	Revised	Recommended	August 21, 2024	
P 5350	Student Suicide Prevention	Revised	Mandated	August 21, 2024	
P 7231	Gifts from Vendors	Abolished	Mandated	August 21, 2024	
P 8420	Emergency and Crisis Situations	Revised	Mandated	August 21, 2024	
P 8467	Firearms and Weapons	Revised	Mandated	August 21, 2024	
R 8467	Firearms and Weapons	Revised	Mandated	August 21, 2024	
P 9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants	Revised	Recommended	August 21, 2024	

D. Krasny Moved, D. Egan Seconded
Roll Call: 6/0

*C. Crowley - asked for an ad-hoc policy committee for next meeting for some new policies that came out.
C. Crowley, D. Krasny and D. Egan volunteered.*

XV. EDUCATION

NO RESOLUTIONS

XVI. COMMITTEE REPORTS

Finance & Facilities
Curriculum & Instruction
Negotiations
Public Relations
BCSBA/NJSBA
Haworth Home & School Association
Northern Valley Regional High School & NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Ad-Hoc Committee Reports

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

D. Maniscalco - asked if the Spelling Bee be brought back this school year?

P. Wolford - answered yes, we are working to make that happen.

S. Wunsch - stated that it is about time for a strategic plan review.

XIX. Open to the Public on any item – 8:26 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

Close the Public portion: 8:26 p.m. - NO PUBLIC COMMENT

XX. CLOSED SESSION

D. Egan Moved, D. Maniscalco Seconded
All in favor.

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Wednesday, August 21, 2024 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately 20 minutes for the purpose of discussing personnel & student matters. Action will/will not be taken in public after the executive session.

XXI. MOTION TO ADJOURN

D. Egan Moved, S. Wunsch Seconded
All in favor.

ADJOURNMENT: 9:18 p.m.

Charles Crowley, President
Haworth Board of Education

Kristi Giambona
Board Secretary